

DRAFT



**MANCHESTER TOWNSHIP
COUNCIL REORGANIZATION MEETING AGENDA
JANUARY 5, 2026
3:00 PM**

1. CALL TO ORDER

2. STATEMENT

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. OATHS OF OFFICE

Mayor Joseph Hankins

6. NOMINATIONS AND ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT

7. MAYORAL APPOINTMENTS - READ INTO THE RECORD

Mayoral Appointments to Read into the Record

8. COUNCIL PRESIDENT APPOINTMENTS - READ INTO THE RECORD

Memo to Read into the Record

9. CORRESPONDENCE

Special Emergency Note to Read into the Record

10. APPROVAL OF MINUTES

Regular and Executive Session Minutes - December 15, 2025

11. SUBMISSION OF BILLS

#26-1 Current Fund

#26-2 Utility Fund – ESA

#26-3 Utility Fund – WSA

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12. ORDINANCES – First Reading & Introduction

#26-1 Amending and Supplementing Chapter 372 Streets and Sidewalks,
Section 372-16 Fees and Deposit

#26-2 Authorizing the Vacation of Portion of Roadways within Manchester
Township Detailed in the Overall Street Vacation Plan for Roosevelt City

#26-3 Repealing Ordinance #24-25 in its Entirety

#26-4 Amending the Salary Ranges and Positions of Bargaining Unit
Employees

#26-5 Amending Salary Ranges and Positions of Non-Bargaining Unit
Employees

#26-6 Amending and Supplementing Chapter 353 of the Township Code,
Entitled “Solid Waste”

13. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. PURCHASING

#26-4 Granting Authority for Approval of Certain Purchases Through New Jersey State
Contracts and/or Purchasing Cooperatives for 2026

B. BONDS/ESCROWS

#26-5 Releasing Escrows Posted for Block 43.04 Lot 17 (2080 Highway 37)

C. MISCELLANEOUS

#26-6 Authorizing the Disposition or Salvage of Vehicle(s) in the Possession of the
Township that have been Abandoned at the Tow Company Impound Yard

#26-7 Adopting a Civility Policy Pertaining to Public Interactions with Township
Employees

D. APPOINTMENT

#26-8 Authorizing the Township Tax Assessor as the Agent to File Petitions of
Appeal/Complaints

E. FINANCE

#26-9 Authorizing Acceptance of Automated Clearing House (ACH) for real estate taxes
and utilities charges

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#26-10 Authorizing to charge a fee for payments returned for insufficient funds

#26-11 Authorizing the acceptance of credit and debit card payments for the collection of real estate taxes and utility charges

#26-12 Authorizing the tax collector to cancel open balances less than \$1

#26-13 Fixing the rate of interest to be charged on delinquent taxes or assessments

#26-14 Fixing the rate of interest to be charged on delinquent water and sewer rates, charges, rentals, and fees

#26-15 Authorizing the tax collector to conduct a municipal lien sale

#26-16 Affirming the Township of Manchester's Civil Rights Policy with Respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials, and Volunteers

#26-17 Adopting a Cash Management Plan for the Township of Manchester

#26-18 Authorizing Signatures for Checks Issued on Behalf on the Township of Manchester

#26-19 Adopting a Debt Management and Fund Balance Policy for the Township of Manchester

#26-20 Authorizing Temporary Budget Appropriations for the Calendar Year 2026

#26-21 Authorizing Temporary Sewer Utility Budget Eastern Service Area Appropriations for the Calendar Year 2026

#26-22 Authorizing Temporary Western Service Area Sewer Utility Budget Appropriations for the Calendar Year 2026

#26-23 Authorizing Temporary Water Utility Budget Eastern Service Area Appropriations for the Calendar Year 2026

#26-24 Authorizing Temporary Western Service Area Water Utility Budget Appropriations for the Calendar Year 2026

F. MUNICIPAL CLERK

#26-25 Fixing the Annual Meeting Dates of the Township Council

#26-26 Designating Legal Newspapers for Manchester Township

G. CONTRACTS/AGREEMENTS

#26-27 Authorizing the Execution of a Conservation Easement in Connection with Development at Block 99.200, Lots 29 & 30 (Radio Tower)

#26-28 Authorizing the Execution of an Agreement with Goose Control Technology for Geese Control at Harry Wright and Pine Lakes

#26-29 Authorizing the Appointment of Coronato Law as Tax Foreclosure Attorney

#26-30 Authorizing the Appointment of Brady & Kunz PC as Tax Appeal Attorney

#26-31 Authorizing the Appointment of Debra Rumpf & Brian Rumpf as Rent Leveling Attorney

#26-32 Authorizing the Appointment of Remington & Vernick Engineers as Alternate Water/Sewer Operator

#26-33 Authorizing the Appointment of Lauren Staiger of Dasti & Staiger PC as Township Attorney

#26-34 Authorizing the Appointment of Rothstein Mandell Strohm Halm and Cipriani as Conflict Township Attorney

#26-35 Authorizing the Appointment of Parker McCay P.A. as Conflict Township Attorney

#26-36 Authorizing the Appointment of Bonnie R. Peterson, Esquire as Prosecutor

#26-37 Authorizing the Appointment of Levin Shea Pfeffer & Goldman, P.A. as Conflict Prosecutor

#26-38 Authorizing the Appointment of Coronato Law as Conflict Prosecutor

#26-39 Authorizing the Appointment of Brian Wilkie as Conflict Prosecutor

#26-40 Authorizing the Appointment of Rothstein Mandell Strohm Halm and Cipriani as Special Labor Counsel

#26-41 Authorizing the Appointment of Law Offices of Michael J. McKenna, LLC. as Special Labor Counsel

#26-42 Authorizing the Appointment of Dynamic Traffic, LLC as Traffic Engineer

#26-43 Appointing a Public Agency Compliance Officer

#26-44 Appointing Conner Yatauro as Deputy Emergency Management Coordinator for Manchester Township

#26-45 Authorizing the Appointment of CGP&H LLC as Administrative Agent for Affordable Housing

#26-46 Authorizing the Appointment of King Moench Hirniak & Collins for Utilities Legal Services

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#26-47 Authorizing the Appointment of Remington & Vernick Engineers as Utilities Engineer

#26-48 Authorizing the Appointment of Sean Canning for QPA Consulting Services

#26-49 Authorizing the Appointment of Memoli & Company PC as rent Leveling CPA

#26-50 Authorizing the Appointment of Acacia Financial Group, INC. as Financial Advisor

#26-51 Authorizing the Appointment of Parker McCay, P.A. as Affordable Housing Attorney

#26-52 Authorizing the Appointment of Parker McCay, P.A. as OPRA Attorney

#26-53 Authorizing the Appointment of Armando V. Riccio LLC as Labor Attorney

#26-54 Authorizing the Appointment of Meghan Ann Bennett, ESQ. of Dilworth Paxson LLP as Bond Counsel

#26-55 Authorizing the Appointment of Henry Mancini & Associates as Appraiser

#26-56 Authorizing the Appointment of Meridian Occupational Health to Provide Medical Services

#26-57 Authorizing the Appointment of Colliers Engineering and Design as Township Planner

#26-58 Authorizing the Appointment of Morgan Municipal LLC as Township Engineer

#26-59 Authorizing the Appointment of Colliers Engineering and Design as Conflict Township Engineer

#26-60 Authorizing the Appointment of French & Parrello Associates as Special Projects Engineer

#26-61 Authorizing the Appointment of Owen, Little & Associates Inc. as Special Projects Engineer

#26-62 Authorizing the Appointment of Colliers Engineering and Design as Special Projects Engineer

#26-63 Authorizing the Appointment of CME Associates as Special Projects Engineer

#26-64 Authorizing the Appointment of Debra Rumpf & Brian Rumpf as Conflict Public Defender

#26-65 Authorizing the Appointment of Pepe & Wintrode as Public Defender

#26-66 Authorizing the Appointment of Leib Klein Esq. Inc. as Conflict Public Defender

#26-67 Authorizing the Appointment of Suplee Clooney & Co. as Auditor

#26-68 Appointing James A. Vaccaro, Sr. as a Class III Planning Board Member

#26-69 Authorizing a Five Year Extension to a Shared Service Agreement for Municipal Court Facilities and Personnel between Manchester Township and the Borough of Lakehurst

#26-70 Authorizing the Execution of an Employment Agreement Addendum between Manchester Township and Tracy Barcus

#26-71 Authorizing the Execution of a Side Letter Agreement between Manchester Township and OPEIU Local 32 Supervisory Unit Regarding Court Shared Services

#26-72 Authorizing the Execution of a Side Letter Agreement between Manchester Township and OPEIU Local 32 White Collar Unit Regarding Municipal Court Shared Services

H. LICENSING

#26-73 Authorizing a Person-to-Person/Place-to-Place Transfer of Plenary Retail Consumption License 1518-33-013-003 from Irpinia Associates LLC and Raya 37 Inc. to be Placed at 1900 NJ 70 – Unit 2

14. REPORTS

15. PUBLIC COMMENT

16. ADJOURNMENT

26-01
January 05, 2026

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**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	4,934,626.99
Capital Fund	\$	-
Escrows	\$	-
Affordable Housing Trust Fund	\$	
Animal Control Fund	\$	
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	42,144.49
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	
	\$	<u>4,976,771.48</u>

CERTIFICATION:

Jeanette M. Larrison
Chief Financial Officer

Signed: _____

Teri Giercyk
Township Clerk

BILL LIST ADDENDUM

26-01

January 05, 2026

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Capital Fund

CURRENT FUND

Payroll week ending 1/16/26

Payroll week ending 1/02/26

JCP&L

64,411.76

Comcast

3,895.21

Verizon

3,402.32

NJ Natural Gas

772.49

Manchester Board of Ed

Current Expense and Debt Service-January 2026

4,862,145.21

\$ 4,934,626.99

SPECIAL ESCROW TRUST FUND

Off Duty Week Ending 1/16/26

Off Duty Week Ending 1/02/26

N.J. Unemployment Trust

NJ Unemployment

3rd Quarter 2025

42,144.49

\$ 42,144.49

MANCHESTER TOWNSHIP
Purchase Order Listing By Budget Account

12/31/2025

11:10 AM

Current Fund DRAFT

Ranges

Item Status Purchase Types Misc

Range: 50100000000000 to 501999999999999
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 12/31/25

Open: N
Void: N
Paid: N
Held: N
Aprv: Y
Rcvd: N

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Vendors: All
DEPT Page Break: No
Subtotal CAFR: No
Subtotal DEPT: Yes
Subtotal EXT DEPT: No

Budget Account

Description

P.O. Id	Item	Vendor Id	Vendor Name	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
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Fund: CURRENT FUND:

5-01-31-430-000-240 Electricity

V2501843 1 JCPL0005 J C P & L

ELEC SVC 200 000 021 788

12/29/25 12/29/25

95109985439

DEPT Total:

\$10,323.83
\$10,323.83

5-01-31-435-000-240

Street Light

V2501841 1 JCPL0005 J C P & L

ELEC SVC 200 001 127 022

12/29/25 12/29/25

95109983215

V2501842 2 JCPL0005 J C P & L

ELEC SVC 200 001 127 014

12/29/25 12/29/25

95109983216

V2501843 2 JCPL0005 J C P & L

ELEC SVC 200 000 021 788

12/29/25 12/29/25

95109985439

\$2,072.65
\$32,876.09
\$19,139.19
\$54,087.93

DEPT Total:

\$54,087.93

5-01-31-440-000-240

Telephone

V2501840 1 COMCA025 COMCAST

CABLE SVC 8499 05 196 0386708

12/29/25 12/29/25

12/10-01/09/25

V2501847 1 COMCA015 COMCAST BUSINESS

CABLE SVC ACCT# 939042865

12/29/25 12/29/25

258849967

V2501848 1 COMCA025 COMCAST

CABLE SVC 8499 05 196 0163024

12/29/25 12/29/25

12/10-01/09/26

V2501849 1 COMCA025 COMCAST

CABLE SVC 8499 05 196 0194565

12/29/25 12/29/25

12/22-01/21/25

V2501850 1 COMCA025 COMCAST

CABLE SVC 8499 05 196 0045536

12/29/25 12/29/25

12/12-01/11/25

V2501851 1 VERIZ035 VERIZON

PHONE SVC 450-491-959-0001-89

12/29/25 12/29/25

450491959000189

V2501853 1 VERIZ020 VERIZON ONLINE

PHONE SVC 452-496-004-0001-40

12/29/25 12/29/25

452496004000140

V2501854 1 VERIZ030 VERIZON WIRELESS

PHONE SVC ACCT#202847392-00001

12/29/25 12/29/25

6130370373

V2501859 1 COMCA025 COMCAST

CABLE SVC 8499 05 196 0465114

12/31/25 12/31/25

12/17-01/16/25

\$526.14
\$7,297.53

MANCHESTER TOWNSHIP
Purchase Order Listing By Budget Account

12/31/2025

11:10 AM

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Budget Account

Description

P.O. Id	Item	Vendor Id	Vendor Name	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
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DEPT Total:

\$7,297.53

5-01-31-446-000-240

Natural Gas

V2501856	1	NJNAT005	NJ NATURAL GAS CO.	NAT GAS 22-0020-5565-75	\$408.88	A	12/29/25	12/29/25		22-0020-5565-75	
V2501856	2	NJNAT005	NJ NATURAL GAS CO.	NAT GAS 22-0009-1013-5Y	\$363.61	A	12/29/25	12/29/25		22-0009-1013-5Y	

\$772.49 ✓

DEPT Total:

\$772.49

Fund Total: CURRENT FUND:

\$72,481.78

Year Total:

\$72,481.78

Total Charged Lines: 15 Total List Amount: \$72,481.78 Total Void Amount: \$0.00

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Totals by Year-Fund		
Fund Description	Fund	Budget Total
CURRENT FUND:	5-01	\$72,481.78
Total Of All Funds:		<u>\$72,481.78</u>

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26-02

RESOLUTION AUTHORIZING PAYMENT OF BILLS

January 05, 2026

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	1,959.57
Sewer Utility - East	\$	-
Utility Escrow - Water	\$	-
Utility Escrow - Sewer	\$	-
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>1,959.57</u>

CERTIFICATION:

Jeanette M Larrison
Chief Financial Officer

Signed: _____

Teri Giercyk
Township Clerk

UTILITY BILL LIST ADDENDUM

26-02

January 05, 2026

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WATER OPERATING

PAYROLL WEEK ENDING 1/16/26

PAYROLL WEEK ENDING 1/02/26

NJ Natural Gas

441.06

JCP&L

1,518.51

\$ 1,959.57

SEWER OPERATING

PAYROLL WEEK ENDING 1/16/26

PAYROLL WEEK ENDING 1/2/26

\$ -

WATER UTILITY ESCROW

\$ -

SEWER UTILITY ESCROW

\$ -

WATER UTILITY CAPITAL FUND

-

SEWER UTILITY CAPITAL FUND

-

Ranges	Item Status	Purchase Types	Misc
Range: 5050000000000000 to 505999999999999 Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/25	Open: N Void: N Paid: N Held: N Aprv: Y Rcvd: N	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All DEPT Page Break: No Subtotal CAFR: No Subtotal DEPT: Yes Subtotal EXT DEPT: No

Budget Account	Description	P.O. Id	Item	Vendor Id	Vendor Name	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: WATER EAST FUND:													
5-05-55-502-000-218	Water East - Natural Gas & Propane												
V2501855	1	NJNAT005			NJ NATURAL GAS CO.	NAT GAS 18-4684-2107-19	\$441.06	A	12/29/25	12/29/25		18-4684-2107-19	
5-05-55-502-000-238	Water East - Electricity												
V2501842	1	JCPL0005			J C P & L	ELEC SVC 200 001 127 014	\$1,518.51	A	12/29/25	12/29/25		95109983216	
DEPT Total:							\$1,959.57						
Fund Total: WATER EAST FUND:							\$1,959.57						
Year Total:							\$1,959.57						

Total Charged Lines: 2
Total List Amount: \$1,959.57
Total Void Amount: \$0.00

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Totals by Year-Fund		
Fund Description	Fund	Budget Total
WATER EAST FUND:	5-05	\$1,959.57
Total Of All Funds:		<u>\$1,959.57</u>

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26-03

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January 05, 2026

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	24,314.44
Sewer Utility West	\$	-
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	<u>-</u>
	\$	<u>24,314.44</u>

CERTIFICATION:

Jeanette M Larrison
Chief Financial Officer

Signed: _____

Teri Giercyk
Township Clerk

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UTILITY WEST ADDENDUM

26-03

WATER WEST OPERATING

PAYROLL WEEK ENDING 1/16/26

PAYROLL WEEK ENDING 1/2/26

NJ Natural Gas

2,109.70

Verizon

145.00

JCP&L

22,059.74

24,314.44

SEWER WEST OPERATING

PAYROLL WEEK ENDING 1/16/26

PAYROLL WEEK ENDING 1/2/26

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

MANCHESTER TOWNSHIP
Purchase Order Listing By Budget Account

12/31/2025

11:16 AM

Water West

Ranges	Item Status	Purchase Types	Misc
Range: 5300000000000000 to 530999999999999 Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/25			
	Open: N	Bld: Y	P.O. Type: All
	Void: N	State: Y	Format: Detail without Line Item Notes
	Paid: N	Other: Y	Include Non-Budgeted: Y
	Held: N	Exempt: Y	Vendors: All
	Aprv: Y		DEPT Page Break: No
	Rcvd: N		Subtotal CAFR: No
			Subtotal DEPT: Yes
			Subtotal EXT DEPT: No

Budget Account	Description	Item	Vendor Id	Vendor Name	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: WATER WEST FUND:												
5-30-55-502-000-218	Water West - Natural Gas & Propane											
V2501857	1	NJNAT005		NJ NATURAL GAS CO.	NAT GAS 09-4650-0025-16	\$2,109.70	A	12/29/25	12/29/25		09-4650-0025-16	
5-30-55-502-000-238	Water West - Telephone & Cable											
V2501860	1	VERIZ035		VERIZON	PHONE SVC 250-717-282-0001-79	\$145.00	A	12/31/25	12/31/25		250717282000179	
5-30-55-502-000-239	Water West - Electricity											
V2501844	1	JCPL0005		J C P & L	ELEC SVC 200 001 029 038	\$2,562.50	A	12/29/25	12/29/25		95109987642	
V2501845	1	JCPL0005		J C P & L	ELEC SVC 200 001 030 002	\$18,367.57	A	12/29/25	12/29/25		95109985440	
V2501846	1	JCPL0005		J C P & L	ELEC SVC 100 152 083 398	\$527.26	A	12/29/25	12/29/25		95368763096	
V2501846	2	JCPL0005		J C P & L	ELEC SVC 100 144 392 931	\$115.01	A	12/29/25	12/29/25		95368763094	
V2501846	3	JCPL0005		J C P & L	ELEC SVC 100 145 019 830	\$445.42	A	12/29/25	12/29/25		95368763095	
V2501846	4	JCPL0005		J C P & L	ELEC SVC 100 149 550 475	\$41.98	A	12/29/25	12/29/25		95807688660	
						\$22,059.74						

DEPT Total:

\$24,314.44

Fund Total: WATER WEST FUND:

\$24,314.44

Year Total:

\$24,314.44

Total Charged Lines: 8 Total List Amount: \$24,314.44 Total Void Amount: \$0.00

ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 372 STREETS AND SIDEWALKS, SECTION 372-16 FEES AND DEPOSIT

BE IT ORDAINED by the Township Council of the Township of Manchester in the County of Ocean, State of New Jersey as follows:

SECTION 1. Part II - General Legislation, Chapter 372 - Streets and Sidewalks, Article II - Openings and Excavations, Section 372-16 - Fee and deposit.:

§ 372-16 Fee and deposit.

Accompanying each application shall be the sum of ~~\$100~~ **\$200**, which shall be deemed the fee for the application and the opening, and the sum of ~~\$250~~ **\$350**, which shall be deemed the inspection fee. Also, the applicant shall pay a deposit equal to the estimated cost of filling in and patching the excavation as determined by the Director of Public Works, which shall not be less than \$500. The deposit shall be either refunded or forfeited as hereinafter set forth. The person making the application and who paid the fee shall be responsible and liable for the satisfactory filling in and patching of the excavation. When, and if, the completed work is performed and approved as above stated, then and in such event the applicant shall be entitled to the refund of the deposit. The applicant, however, shall forfeit the deposit if it becomes necessary for the Township to restore the street to its preexisting condition should the permittee fail to do so as required by § 372-10.

SECTION 2. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 3. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon publication in the official newspaper of the Township, as required by and in conformance with law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the 5th day of January 2026 at 6:00 p.m. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the 26th day of January, 2026 at 6:00 p.m., or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE VACATION OF PORTIONS OF ROADWAYS WITHIN THE TOWNSHIP OF
MANCHESTER DETAILED IN THE OVERALL STREET VACATION PLAN FOR ROOSEVELT CITY**

WHEREAS, there exists a right-of-way(s) throughout the Overall Street Vacation Plan for Roosevelt City on the Township of Manchester Tax Map, County of Ocean, State of New Jersey; and

WHEREAS, the Township Engineer has reviewed the request to vacate portions of roadways described in Schedule A, prepared by ARH Associates, and approves of same; and

WHEREAS, *N.J.S.A.* 40A:12-13(b)(4) authorizes the Township of Manchester Township Council to extinguish and vacate said portions of the street provided that said action is authorized by Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. There is hereby vacated all of the right, title, and interest of the public for all public usages and purposes in and to those portions pursuant to an Overall Street Vacation Plan for Roosevelt City, as is set forth on Schedule A, attached hereto and made a part hereof. However, the Township does hereby expressly reserve and except from the vacation all rights and privileges now possessed by public utilities, as defined in R.S. 48:2-13, and by any cable television company, as defined in the "Cable Television Act," P.L. 1972, c. 186, (C. 48:5A-1, *et seq.*), to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley, square, place or park, or any part thereof, being vacated by the provisions of this ordinance.

SECTION 2. At least one (1) week prior to the time fixed for further consideration for final passage of this ordinance, a copy hereof, together with a notice stating the introduction of the ordinance on first reading and the time and place when and where the ordinance will be considered for final passage, shall be mailed to every person whose lands may be affected by the adoption of the ordinance.

SECTION 3. This ordinance shall be published at least once in an official newspaper of the Township of Manchester at least ten (10) days prior to the time fixed for consideration of the final passage of the ordinance.

SECTION 4. The Township Clerk, if this ordinance is adopted on final reading, shall submit a certified copy of this ordinance, together with proof of publication, to the Ocean County Clerk's Office for recording in the Book of Vacations.

SECTION 5. This ordinance shall take effect after the second reading and publication as required by law.

SECTION 6. A copy of Schedule A as referenced herein shall be kept on file and made available for public inspection in the Township Clerk's Office during normal business hours.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the Township Council of the Township of Manchester, in the County of Ocean, State of New Jersey, held on the 5th day of January 2026, and will be considered for second reading and final passage at the regular meeting of said Governing Body to be held on the 26th day of January, 2026 at 6:00 p.m., or as soon thereafter as this matter can be reached, at the meeting room of the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey, at which time all persons interested shall be given an opportunity to be heard concerning this ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

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SCHEDULE A

**Available upon request from
Municipal Clerk's Office during
regular office hours**

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REPEALING ORDINANCE 2024-25 IN ITS ENTIRETY

NOW THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

SECTION 1. Ordinance 2024-25 of the Township Code which revised Chapter 245 of the Township Code is hereby repealed in its entirety, in connection with the court opinion in Jeffrey R. Jerman v. Township of Manchester, OCN-L-9-25.

SECTION 2. This Ordinance shall be part of the code of the Township of Manchester as though codified and fully set forth therein. The Township Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Township Clerk and the Township Attorney are authorized and directed to change any Chapter, Article and/or Section number of the Code of the Township of Manchester in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

SECTION 3. If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect or invalidate the remainder of this Ordinance but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 4. All Ordinances or parts of Ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed, but only to the extent of such inconsistencies.

SECTION 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 6. This ordinance shall take effect after second reading and publication as required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 5th day of January 2026 and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on January 26, 2026. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AMENDING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT
EMPLOYEES**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Section 1. The salaries for the job titles listed below are as follows:

<u>POSITIONS (Bargaining Unit Employees)</u>	<u>SALARY RANGE</u>
Accountant	\$40,000 \$75,000
Accountant - Senior	\$50,000 \$80,000
Accounting Clerk I	\$35,000 \$60,000
Accounting Clerk II	\$37,000 \$67,000
Accounting Clerk – Senior	\$39,000 \$70,000
Administrative Assistant	\$30,000 - \$53,000
Administrative Assistant – Utilities	\$30,000 - \$62,000
Administrative Assistant – Part-time	\$12.00/hr - \$20.00/hr
Administrative Assistant to Zoning	\$30,000 - \$60,000
Administrative Housing Official	\$2,000 - \$20,000
Animal Control Officer	\$30,000 - \$64,000 <u>\$78,000</u>
Animal Control Officer - Part-time	\$15.00/hr <u>\$19.00/hr</u> - \$25.00/hr
Assessing Clerk	\$30,000 - \$58,000
Assessing Clerk - Senior	\$35,000 - \$65,000
Assistant Municipal Clerk	\$30,000 - \$55,000
Assistant Municipal Clerk I	\$30,000 - \$60,000
Assistant Municipal Clerk II/Office of Legislative Services	\$35,000 - \$65,000
Communications Supervisor	\$60,000 - \$95,000
Clerk/Typist	\$30,000 - \$35,000
Clerk/Typist - Part-time	min.wage - \$25.00/hr
Code Enforcement Officer	\$32,000 - \$65,000 <u>\$75,000</u>
Code Enforcement Officer- Part-time	\$17.50/hr- \$30.00/hr
Chief Code Enforcement Officer	\$55,000 - \$75,000 <u>\$85,000</u>
Construction Inspector	\$35,000 - \$50,000
Construction Official	\$80,000- \$135,000 <u>\$150,000</u>
Deputy Assessor	\$55,000 - \$95,000
Deputy Court Administrator	\$40,000 - \$68,000
Deputy Court Administrator - Senior	\$45,000 - \$75,000
Deputy Tax Collector	\$60,000 - \$82,000
Director of Division of Data Processing	\$65,000 - \$120,000
Director of Senior and Social Services	\$65,000 - \$100,000
Electrician/HVAC Specialist P/T	\$24.00/hr - \$41.00/hr
Emergency Medical Technician	\$51,000 - \$90,000
Emergency Medical Technician Per Diem	\$25.00/hr - \$33.00/hr
Emergency Medical Technician/Firefighter -Per Diem	\$25.00/hr - \$33.00/hr
Emergency Medical Technician Apprentice	Min wage - \$20.00
Executive Secretary	\$30,000 - \$60,000
Field & Meter Service Worker	\$36,333 - \$60,000 <u>\$67,000</u>
Firefighter/EMT	\$54,000 - \$84,000
Fire Inspector - UFC	\$10,000 - \$35,000
Fire Inspector – UFC- Part-time	\$16.00/hr - \$35.00/hr
General Foreman	\$40,000 - \$85,000

General Foreman – Utilities	\$40,000 \$78,000
Heavy Equip Operator/Truck Driver	\$37,167 - \$68,000
Heavy Equipment Operator - Senior	\$49,750 - \$70,000 <u>\$78,000</u>
Housing Official	\$2,000 - \$20,000
Inspector UCC	\$35,000 - \$75,000
Inspector - Construction – Part-time	\$16.00/hr - \$47.00/hr
Inspector – Construction – Per Diem	\$16.00/hr - \$47.00/hr
Lt. Equip/Truck Driver/Laborer	\$34,333 - \$60,000 \$70,000
Lt. Equip/Truck Driver/Laborer - Senior	\$46,750 - \$70,000 \$74,000
Maintenance Worker	\$34,333 - \$60,000 \$63,000
Maintenance Worker - Part-Time	Min. wage - \$20.00/hr
Maintenance Worker - Senior	\$46,500 - \$70,000
Management Information Systems Specialist	\$40,000 - \$70,000
Management Information Systems Specialist- Senior	\$55,000 - \$90,000
Management Information Systems Specialist - Part-time	\$17.00 - \$30.00/hr
Mechanic	\$39,667 - \$65,000 \$77,000
Mechanic- Senior	\$54,250 - \$82,000 <u>\$92,000</u>
Meter Technician	\$70,000 - \$90,000
Office Manager	\$40,000 - \$85,000
Office Manager/Tech Asst. to Construction Official	\$45,000 - \$75,000 <u>\$85,000</u>
Outreach Coordinator I	\$30,000 - \$55,000
Outreach Coordinator II	\$32,000 - \$57,000
Outreach Coordinator – Senior	\$52,500 - \$65,000
Para-professional	\$27,300 - \$45,000
Para-professional - Part-time	Min. wage - \$20.00/hr
Planning Board Secretary – Stipend	\$7,000 <u>\$7,000-\$10,000</u>
Principal Assessing Clerk	\$35,000 - \$81,000
Principal Project Engineer	\$50,000 - \$80,000
Principal Tax Clerk	\$37,000 - \$70,000
Project Engineer	\$45,000 - \$75,000
Property Inspector - Part-time	\$20.00/hr - \$30.00/hr
Property Inspector/Senior Assessing Clerk	\$35,000 - \$70,000
Public Safety Telecommunicator	\$43,680 - \$80,000
Public Safety Telecommunicator - Part-time	\$18.00/hr - \$30.00/hr
Public Safety Telecommunicator - Per Diem	\$18.00-/hr - \$30.00/hr
Public Safety Telecommunicator - Senior	\$65,000 - \$90,000
Receptionist/Clerk Typist	\$30,000 - \$43,000 <u>\$50,000</u>
Receptionist/ Secretary	\$27,300 - \$40,000
Records/Firearms Clerk	\$28,700 - \$60,000
Records/Firearms Clerk - Senior	\$40,000 - \$65,000
Records Supervisor	\$40,000 - \$73,000
Regulatory Officer	\$75,000 - \$125,000
Right to Know Coordinator/Safety Coordinator	\$55,000 - \$93,000
Secretary	\$27,300 - \$57,000
Secretary - Senior	\$30,000 - \$62,000
Subcode Official - UCC	\$40,000 - \$95,000 <u>\$105,000</u>
Subcode Official – UCC – Part-time	\$25.00 /hr – \$45.00/hr <u>\$46.00/hr</u>
Supervisor	\$40,000 - \$95,000
Supervising Engineer	\$60,000 - \$98,000
Superintendent of Public Works	\$80,000 - \$135,000
Superintendent of Utilities	\$80,000 - \$120,000
Tax Reassessment Assessor - Deputy Tax Assessor	\$27,000
Tax Reassessment Inspector	\$10,000 - \$15,000
Tax Reassessment Clerk	\$3,500

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Tax Clerk	\$30,000 - \$55,000
Tax Clerk I	\$31,000 - \$61,000
Tax Clerk II	\$33,000 - \$59,000
Tax Clerk III	\$38,000 - \$61,000
Tax Clerk - Senior	\$40,000 - \$65,000
Tax Collector	\$80,000 - \$124,000
Tax/Utility Clerk	\$31,000 - \$61,000
Tax/Utility Clerk – Senior	\$40,000 - \$65,000
Technical Assistant – Utilities	\$35,000 - \$76,000
Technical Assistant I – Building	\$30,000 - \$55,000
Technical Assistant II– Building	\$31,000 - \$57,000
Technical Assistant – Senior – Building	\$40,000 - \$70,000 <u>\$75,000</u>
Utility Operations Supervisor	\$50,000 - \$110,000
Utilities Electrician	\$100,000 - \$110,000
Utilities Electrician/Operations Supervisor	\$100,000 - \$120,000
Violations Clerk	\$27,300 - \$55,000
Violations Clerk - Part-time	Min. wage - \$15.00/hr
Zoning Board Secretary - Stipend	\$7,000 <u>\$7,000-\$10,000</u>
Zoning Officer	\$50,000 - \$95,000 <u>\$105,000</u>
Zoning Officer – Part-time	\$15.00/hr - \$25.00/hr

Section 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1996

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

EMPLOYEES HIRED AFTER JANUARY 1, 1996

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

Effective January 1, 2014, longevity is eliminated for all new employees.

Section 3. The salaries for the job titles listed below are as follows:

<u>POSITION</u>	<u>SALARY RANGE</u>
Assistant Director – Camp	\$20.00/hr - \$32.00/hr
Assistant Director – Lake	\$20.00/hr - \$32.00/hr
Assistant Director – Program	\$20.00/hr - \$32.00/hr
Badge Seller	\$14.00/hr - \$20.00/hr

Beach Attendant	Min. Wage - \$16.00/hr
Bus Driver	\$16.00/hr - \$22.00/hr
Camp Counselors	\$14.00/hr - \$20.00/hr
Director - Arts and Crafts	\$17.00/hr - \$28.00/hr
Director - Assistant Preschool	\$20.00/hr - \$32.00/hr
Director - Camp	\$25.00/hr - \$42.00/hr
Director - Physical Education	\$17.00/hr - \$28.00/hr
Director - Pre-School	\$25.00/hr - \$34.00/hr
Head Lifeguard	\$18.00/hr - \$22.00/hr
Lifeguard	\$16.00/hr - \$20.00/hr
Recreation Instructor	Min. wage - \$20.00/hr.
Seasonal Maintenance – DPW/Utilities	Min. wage - \$15.00/hr
Senior Counselor	\$14.50/hr- \$20.00/hr
Specialty Instructor	\$16.00/hr- \$42.00/hr
Summer Supervisor – Badge Seller	\$14.00/hr - \$20.00/hr
Summer Supervisor – Bus Driver	\$16.00/hr - \$25.00/hr

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Section 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 5th day of January 2026 and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6:00 p.m. on 26th of January 2026. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

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**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING SALARY RANGES AND POSITIONS OF NON-BARGAINING UNIT EMPLOYEES**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The positions and annual salary ranges, hereinafter enumerated, in the Township of Manchester, County of Ocean, are hereby adopted in accordance with the following tables:

<u>POSITION (Non-Bargaining Unit Employees)</u>	<u>SALARY RANGE</u>
Administrative Assistant P/T	Min wage - \$30.00/hr
Administrative Assistant	\$35,000 - \$50,000
Alternate Deputy Registrar	\$3,000
Back-up Utility Operator	\$5,000
Biohazard Remediator	\$2,500
Business Administrator	\$110,000 - \$175,000
Chief Engineer	\$75,000 - \$135,000
Chief of Operations	\$85,000 - \$160,000
Chief of Police	\$190,000 - \$260,000 <u>\$265,000</u>
Clerk/Typist – Per Diem	Min wage - \$25.00/hr
Collector of Utility Revenues	\$10,000
Command Support Assistant	\$80,000 - \$98,000 <u>\$100,000</u>
Comptroller	\$55,000 - \$80,000
Comptroller I	\$75,000 - \$95,000
Confidential Aide	\$30,000 - \$75,000
Confidential Aid (Part Time)	Min wage - \$30.00/hr
Court Administrator	\$75,000 - \$135,000
Deputy Emergency Management Coordinator	\$2,500 - \$17,500 <u>\$20,000</u>
Deputy Registrar of Vital Statistics	\$7,500
Deputy Township Clerk	\$50,000 - \$75,000
Director, Dept. of Inspections Land Use & Planning	\$85,000 - \$150,000 <u>\$165,000</u>
Director of Emergency Services	\$85,000 - \$140,000
Director of Finance/Chief Financial Officer	\$90,000 - \$175,000
Director of Public Works	\$90,000 - \$230,000
Director of Recreation	\$65,000 - \$125,000
Director of Utilities	\$95,000 - \$160,000
Emergency Management Coordinator	\$5,000 - \$25,000 <u>\$35,000</u>
Emergency Medical Technician	\$51,000 - \$80,000
Emergency Medical Technician Per Diem	\$25.00/hr - \$30.00/hr
Emergency Medical Technician/Firefighter – Per Diem	\$25.00/hr - \$30.00/hr
Emergency Services Supervisor	\$60,000 - \$80,000 <u>\$75,000-\$95,000</u>
Emergency Medical Technician Apprentice	Min wage - \$19.00
Executive Secretary	\$40,000 - \$65,000
General Manager/Utility Operations	\$85,000 - \$125,000
Mayor	\$15,000 - \$45,000
Municipal Court Judge	\$35,000 - \$75,000
Municipal Housing Liaison	\$4,000 - \$10,000
Personnel Officer	\$70,000 - \$110,000
Public Information Officer	\$5,000 - \$10,000 Stipend
Public Safety Aide - Part-time	\$20.00/hr - \$32.00/hr
Public Safety Aide - Full-time	\$40,000 - \$60,000
Purchasing Agent	\$65,000 - \$95,000
Purchasing	\$5,000 - \$10,000 Stipend
Recycling Coordinator	\$2,500

Registrar of Vital Statistics
Secretary to the Rent Leveling Board
Tax Assessor
Tax Search Officer
Township Clerk
Township Press Officer
Utilities Operator

\$10,000
\$6,000 - \$10,000 Stipend
\$70,000 - \$154,000
\$2,500
\$70,000 - \$135,000
\$5,000
\$5,000 - \$20,000

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Township Council

- Township Council Base: \$12,000
- Township Council President: Base + \$2,500
- Township Council Vice President: Base + \$1,500

SECTION 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1995

UPON COMPLETION OF

% OF BASE SALARY

Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

EMPLOYEES HIRED AFTER JANUARY 1, 1995

UPON COMPLETION OF

% OF BASE SALARY

Ten years of continuous service	2.5%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.5%
Twenty-five years of continuous service	10%

Effective January 1, 2014, longevity is eliminated for all new employees.

SECTION 3. The following positions shall be excluded from the longevity schedule in Section 2 of this Ordinance: Municipal Court Judge, Chief of Police, Township Council and Mayor.

SECTION 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 5th day of January 2026 and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on the 26th day of January 2026. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 353 OF
THE TOWNSHIP CODE, ENTITLED "SOLID WASTE"**

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. That Chapter 353, of the Code of the Township of Manchester, entitled "Solid Waste" is hereby amended so as to amend Section 359-25 entitled "Prohibited Conduct", which shall read as follows:

§ 353-25 Prohibited Conduct.

The owner or occupant of any property, or any employee or contractor of such owner or occupant engaged to provide lawn care or landscaping services, shall not sweep, rake, blow or otherwise place yard waste at curbside for collection more than **2 weeks** prior to the scheduled pick-up specified by the township's leaf and brush pick-up schedule. Yard waste shall not be placed within 10 feet of any storm drain inlet or stormwater infrastructure.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 3. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 5th day of January 2026 and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on January 26, 2026. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, GRANTING AUTHORITY FOR APPROVAL OF CERTAIN
PURCHASES THROUGH NEW JERSEY STATE CONTRACTS AND/OR
PURCHASING COOPERATIVES FOR 2026**

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139, the governing body may delegate the power to award purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Manchester is a member; and

WHEREAS, in the interest of streamlining Township operations and improving efficiency, it is the desire of the Mayor and Council to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) to approve purchases, contracts and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139 below the \$44,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A.40A:11-2(19);

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. The Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Township is hereby authorized to approve purchases under the bid threshold, made under contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Manchester is a member without further action from Council, provided that funds are available to cover the expenditure.
2. Purchase approvals made by the Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Purchasing Agent; and

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 5th of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

#26-5

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED FOR BLOCK 43.04 / LOT 17 (2080 Highway 37)

WHEREAS, escrows were posted by 2080 Highway 37 LLC, Block 43.04 / Lot 17 (2080 Highway 37) and,

WHEREAS, under date of December 17, 2025, Township Director of Public Works Al Yodakis recommended the return of the aforesaid escrow and utility escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 43.04 / Lot 17 in the amount of \$302.00 plus interest minus any outstanding invoices be released from account number 18267.
2. That the utility escrow release of Block 43.04 / Lot 17 in the amount of \$1,228.81 plus interest minus any outstanding invoices be released from account number 17542.
3. That the Township Clerk shall forward a certified copy of this Resolution to the Following:
 - A. T & M
 - B. Chief Financial Officer
 - C. 2080 Highway 37, LLC
1580 Route 9
Unit 16A
Toms River, NJ 08755

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January, 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

01/13/2026

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP THAT HAVE BEEN ABANDONED AT THE TOW COMPANY IMPOUND YARD

WHEREAS, the Police Department has requested that the Township Council authorize the disposition of vehicle(s) currently in the possession of Manchester Township and also request to salvage the vehicle that has been abandoned at the towing company yard; and,

WHEREAS, such items may be salvaged at in accordance with N.J.S.A. 40A:11-36; and,

WHEREAS, the Township Council has reviewed a request which describes the items aforesaid to be junked; and,

WHEREAS, the item(s) to be salvaged and/or junked are:

Vin #1N6BFOKM8KN808235 – 2019 NISS NV1 WAGON

Vin #JHMCPC26398C074547 – 2008 HON ACC 4 DR

Vin #1FTRF12295NC10892 – 2005 FOR E15 PKUP

Vin #1J4GL48K24W152880 – 2004 JEEP LIB 4 DR

Vin #1C4PJMDX2MD213931 – 2021 JEE CHE 4 DR

Vin #4T1BF1FK8FU050289 – 2015 TOY CAM 4 DR

Vin #2GCEC19V5Y1139946 – 2000 CHE SIL PKUP

Vin #5GAKVDED9CJ343869 – 2012 BUI ENC WAGON

Vin #1FMEU75886ZA01771 – 2006 FOR EXP WAGON

Vin #2C3HE66GXXH643848 – 1999 CHR 300 4 DR

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to salvage and/or junk, any and all items as described.
2. That a certified copy of this Resolution shall be forwarded to the following:
 - A. Purchasing Agent
 - B. Chief Financial Officer
 - C. Chief of Police
 - D. Traffic Safety
 - E. Priced Rite Towing24 Germania Station Road
Toms River, NJ 08755

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January, 2026.

Teri Giercyk RMC/CMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A CIVILITY POLICY PERTAINING TO PUBLIC INTERACTIONS WITH TOWNSHIP EMPLOYEES

WHEREAS, the Township of Manchester is committed to maintaining a work environment free from intolerance, harassment and all types of bullying; and

WHEREAS, existing policies in the Township address how employees interact with one another and the public; however, no policy has been memorialized which outlines the expectations of how the public should interact with Township employees; and

WHEREAS, the Township is committed to maintaining orderly interactions between the Township and the public and recognizes that many public employees are in positions that must interface with members of the public in a variety of ways to assist and provide appropriate levels of service to them; and

WHEREAS, the Township desires to establish, maintain and enforce policies related to civility within the workplaces of Township employees, particularly as they relate to interactions between Township employees and members of the public so that this interaction does not interfere with the employee's right to a work environment free from intolerance, harassment and all types of bullying; and

WHEREAS, it is also understood that the Township in no way intends that this policy be interpreted to deprive any person of their right to freedom of speech or expression.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL, THE GOVERNING BODY OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN AND STATE OF NEW JERSEY wishes to memorialize a Civility Policy which would be applicable to interactions between Township employees and members of the public as follows:

1. The preamble is hereby incorporated and made a part of this policy.
2. When interacting with members of the Township's staff, the public shall refrain from:
 - a. Threats of harm in any way, verbal or physical;
 - b. Use of loud and/or offensive language;
 - c. Disrupting or threatening to disrupt Township operations;
 - d. Being verbally or physically intimidating so that a reasonable person would be so intimidated;
 - e. Harass and/or intimidate Township employees through repeated telephone calls, emails and/or confrontations;
 - f. Unauthorized entry onto Township property or entry into a restricted area.
3. Township employees experiencing this type of behavior should:
 - a. Calmly and politely request the individual desist the offending behavior.
 - b. Enlist the assistance of a Supervisor or Administrator to attempt to restore civility.
 - i. Upon being notified of the situation, the Supervisor and/or Administrator may direct the individual to leave public property.
 - c. If no Supervisor or Administrator is available, and a request to return to civility has been made, the employee may direct the individual to leave public property.

- d. In the discretion of the employee, and absent a Supervisor or Administrator, the employee may also notify a law enforcement officer if order is not restored or the individual refuses to leave when requested.
 - e. Employees who are the target of or witness to uncivil behavior shall promptly report the incident to a Supervisor or Administrator. The incident shall be documented in writing by the employee and any witnesses.
4. Individuals who continue to violate this policy or show a pattern of uncivil behavior may be subject to further action, such as prohibition from certain Township properties, or areas of Township properties, at the discretion of the Administrator.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP TAX ASSESSOR AS THE AGENT TO FILE PETITIONS OF APPEAL/COMPLAINTS WITH THE OCEAN COUNTY BOARD OF TAXATION AND NAMING THE TOWNSHIP ATTORNEY TO ACT AS ALTERNATE AGENT

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the County Board of Taxation has certified the tax list for the tax year or a property becomes subject to a roll-back assessment; and

WHEREAS, the governing body of the taxing district of the Township of Manchester is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to act as the agent for the Township of Manchester, and the Municipal Attorney to act as alternate agent for the Township of Manchester during the year 2026, and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value, and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Township Clerk.
2. That the Tax Assessor or Township Attorney is hereby authorized to execute Stipulations of any Tax Appeal or Complaint filed by the taxing district or by a taxpayer in the tax year 2026.
3. That the Township Clerk shall forward certified copies of this Resolution to the following:
 - A. Martin W. Lynch, Tax Assessor
 - B. Township Tax Appeal Attorney
 - C. Chelsea Skuby, County Tax Administrator
118 Washington St. Courthouse, PO Box 2191
Toms River, NJ 08754
 - D. Ocean County Board of Taxation – with any such Petition or Appeal.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF
OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF
THE AUTOMATED CLEARING HOUSE (ACH) FOR REAL ESTATE
TAXES AND UTILITIES CHARGES**

WHEREAS, pursuant to the Government Electronic Payment assistance Act, N.J.S.A. 40A:5-30.9 et/ seq., a municipality is authorized to accept payment to it by electronic means for certain local government obligations which are owed to the municipality; and

WHEREAS, the Township Council of the Township of Manchester, County of Ocean, New Jersey, is of the opinion that allowing property owners to pay real estate taxes and utility charges through Automated Clearing House (ACH), provide to the taxpayers of the Township of Manchester a needed convenience: and

WHEREAS, the Tax Collector of the Township of Manchester has recommended and approved such means for payment of such obligation.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the tax Collector of Manchester Township is hereby authorized to take all actions as may be deemed necessary or desirable to enable taxpayers and utilities users of the municipality to use Automated Clearing House (ACH).
2. The Mayor is hereby authorized to execute and the Clerk to attest to any documents necessary to implement the purposes and intent of this Resolution.
3. That the Clerk is directed to provide a certified copy of this Resolution to the following:
 - Tax Collector
 - Chief Financial Officer
 - DLGS

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC,
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A
FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS**

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other instrument returned for insufficient funds and,

WHEREAS, whenever an account is owing a municipality for a tax, water and/or sewer payment/fee, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check, other written instrument, or other returned payment by a bank for insufficient funds.

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified check; and

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the following:

- A. Business Administrator;
- B. Chief Financial Officer;
- C. Township Auditor;
- D. Tax Collector.

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

#26-11

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING ACCEPTANCE OF THE CREDIT AND DEBIT
CARD PAYMENTS FOR THE COLLECTION OF REAL ESTATE
TAXES AND UTILITIES CHARGES IN ACCORDANCE WITH
THE PROVISIONS OF N.J.A.C. 5:30-9.1 et seq.**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations, N.J.A.C. 5:30-9.1 et seq., authorizing municipalities to accept credit card payments in accordance with the provisions of the Administrative code; and

WHEREAS, in order for a municipality to accept credit card payments, a resolution must be adopted by the governing body authorizing the same and stating the type of obligations which can be paid by electronic receipt and the types of electronic receipt that will be permitted; and

WHEREAS, it is the desire of the Mayor and Township Council to authorize the payment of municipal tax bills and utility bills; and

WHEREAS, it is the intention of the Mayor and Township Council to authorize the Tax Collector's Office to accept payments by credit card for those fees, costs, or other payments associated with that division as set forth above; and

WHEREAS, the utilization of credit cards for payment of these taxes, fees, or costs must be in accordance with the provisions of N.J.A.C. 5:30-90.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Mayor and Township Council do hereby authorize the Tax Collector's Office to accept credit card payments for the payment of municipal tax, water, & sewer bills.
2. That the use of credit/debit cards for payment is subject to the provisions of N.J.A.C. 5:30-9.1 et. Seq.
3. That the Clerk is directed to provide a certified copy of this Resolution to the following:

- Tax Collector
- Chief Financial Officer
- DLGS

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC,
Township Clerk

#26-12

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CANCEL
OPEN BALANCES LESS THAN \$1**

BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel open balances for less than \$1 as the cost of distributing and mailing late notices would exceed the delinquency.

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC,
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES OR ASSESSMENTS**

WHEREAS, N.J.S.A. 54:4-67 permits governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% of the delinquency in excess of \$10,000 to be collected against a delinquency open at year end.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 calculated from the date the tax was payable until the date of actual payment and that there will be an additional penalty charged of 6% of the delinquency in excess of \$10,000 at year end.
2. There will be a ten (10) day grace period of quarterly tax payments made by cash, credit/debit card, ach, check, or money order before interest is charged.
3. That any payments not made in accordance with paragraph one and two of this resolution shall be charged interest from the due date as set forth in paragraph one and two of this resolution.
4. That this resolution shall be published in its entirety once in an official newspaper of the Township of Manchester.
5. That the Township Clerk shall forward a certified copy of this resolution to the following:
 - A. Mayor;
 - B. Tax Collector;
 - C. Township Attorney;
 - D. Chief Financial Officer;
 - E. Township Auditor.

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC,
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES

WHEREAS, N.J.S.A. 40a:26a-12 permits the governing body of each municipality to fix the rate of interest to be charged for non-payments of sewer rates, rentals, connection fees, or other charges; and,

WHEREAS, N.J.S.A. 40A:31-12 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of water rates, rentals, connection fees, or other charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Division of Utilities is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of sewer and water rates, rentals, connection fees and other charges becoming delinquent after the due date and 18% per annum on any amount of sewer and water rates, rentals, connection fees, or other charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000 and remains in arrears at year end, an additional penalty of 6% shall be charged against the delinquency.
2. Quarterly water and/or sewer payments are due immediately upon receipt. There will be a thirty (30)-day grace period of quarterly water and/or sewer payments made by cash, check, credit card, or money order before interest is charged.
3. That any payments not made in accordance with paragraph one or two of this resolution shall be charged interest from the due date as set forth in paragraph one and two of this resolution.
4. That this resolution shall be published in its entirety once in an official newspaper of the Township of Manchester.
5. That the Township Clerk shall forward a certified copy of this resolution to the following:
 - A. Mayor;
 - B. Director of Public Works
 - C. Tax Collector;
 - D. Division of Utilities Attorney;
 - E. Chief Financial Officer;
 - F. Township Auditor;

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

#26-15

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A
MUNICIPAL LIEN SALE**

WHEREAS, N.J.S.A. 54:4-1 et seq. permits a municipality to conduct a municipal lien sale and to authorize the Tax Collector to conduct the sale; and,

WHEREAS, the Tax Collector has advised the Township Council that there are outstanding municipal charges as of December 31, 2025; and,

WHEREAS, the Tax Collector is desirous to hold a municipal lien sale for those outstanding charges.

WHEREAS, the Township of Manchester will charge an In lieu of advertising mailing fee of \$25 for the first mailing and \$25 for a second mailing.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Tax Collector is hereby authorized to conduct a municipal lien sale.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Township Auditor;
 - D. Tax Collector.

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AFFIRMING THE TOWNSHIP OF MANCHESTER'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Township of Manchester to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Manchester has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Mayor and Township Council that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township. This communication shall

include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DEB/AL

#26-17

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
ADOPTING A CASH MANAGEMENT PLAN
FOR THE TOWNSHIP OF MANCHESTER**

WHEREAS, pursuant to amendments to N.J.S.A. 40A:5-15.1, the State of New Jersey Local Fiscal Affairs Law, the governing body of each municipality is required to adopt a cash management plan; and

WHEREAS, the Chief Financial Officer has submitted such a plan to the Mayor and Township Council, said plan which fulfills all of the requirements of N.J.S.A. 40A:5-15.1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Cash Management Plan presented by the Chief Financial Officer is hereby adopted.

BE IT FURTHER RESOLVED that this plan shall currently have a duration of twelve (12) months, commencing on January 1, 2026.

BE IT FURTHER RESOLVED that the Township Clerk is directed to provide certified copies of this Resolution to the following:

- A. Chief Financial Officer
- B. Township Auditor

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

#26-18

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF
OCEAN, STATE OF NEW JERSEY, AUTHORIZING SIGNATURES FOR
CHECKS ISSUED ON BEHALF OF THE TOWNSHIP OF MANCHESTER**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the following employees be and hereby are authorized to sign checks issued on behalf of the Township of Manchester:

- A. Jeanette M. Larrison, CFO/Director of Finance
- B. Carl W. Block, Business Administrator
- C. Teri Giercyk, Township Clerk
- D. That (2) signatures are required, and any (2) two signatures are acceptable on all checks issued on behalf of the Township of Manchester.

2. That the Township Clerk shall forward a certified copy of the Resolution to the following:

- A. Mayor
- B. Chief Financial Officer
- C. Township Clerk
- D. Auditor

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 5th day of January 2026.

Teri Giercyk RMC/CMC
Municipal Clerk

#26-19

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
ADOPTING A DEBT MANAGEMENT AND FUND BALANCE POLICY FOR THE
TOWNSHIP OF MANCHESTER**

WHEREAS, the Mayor and Council of the Township of Manchester wish to establish policies with respect to Debt Management and Fund Balance and,

WHEREAS, the policies will serve as guidance for staff, committees and the governing body for budgeting, capital planning, debt service and other purposes, and

WHEREAS, the Chief Financial Officer has submitted such a plan to the Mayor and Township Council and it is the belief of Mayor and Council that the policies will demonstrate the Township of Manchester's intent to maintain strong long-term financial health,

WHEREAS, the policies established hereby will be periodically reviewed and updated to ensure that they are in consonance with needs and desires of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Manchester that the Debt Management and Fund Balance Policy is hereby adopted.

BE IT FURTHER RESOLVED that the Township Clerk is directed to provide certified copies of this Resolution to the following:

- A. Business Administrator
- B. Chief Financial Officer
- C. Township Auditor

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

#26-20

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY BUDGET
APPROPRIATIONS FOR THE CALENDAR YEAR 2026**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that the appropriations per **ATTACHMENT "A"** shall constitute the Temporary Budget for the year 2026. Said temporary budget shall not exceed 26.25% of the total 2025 Municipal Budget of \$24,469,842.39 less exclusions, for a revised total of \$22,815,042.39 of appropriations made for all purposes in the budget for the preceding fiscal year, and is to provide for the period between January 1, 2026 until the adoption of the annual budget except for Debt Services and Capital Improvement Fund not to exceed \$11,910,570.54. This Resolution authorizes temporary appropriations in the amount of \$11,463,500.00, except for Debt Service and Capital Improvement and including all amounts appropriated of \$15,253,792.18.

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

ATTACHMENT A

1/2/2026 **TOWNSHIP OF MANCHESTER**
TEMPORARY BUDGET-CURRENT FUND Calendar Year 2026

OFFICES OF THE MAYOR & COUNCIL	
Salary and Wage	22,400.00
Operating Expense	1,800.00
ENVIRONMENTAL COMMISSION	
Salary and Wage	0.00
Operating Expense	500.00
VETERANS ADVISORY COMMITTEE	
Operating Expense	700.00
DEPARTMENT TOTAL: MAYOR	
	25,400.00
OFFICE OF THE CLERK	
Salary and Wage	65,300.00
Operating Expense	33,500.00
DEPARTMENT TOTAL: COUNCIL	
	98,800.00
DEPT OF ADMIN	
Salary and Wage	66,500.00
Operating Expense	106,500.00
OFFICE OF THE TAX ASSESSOR	
Salary and Wage	168,000.00
Operating Expense	10,600.00
DIVISION OF DATA PROCESSING	
Salary and Wage	69,000.00
Operating Expense	38,400.00
DEPARTMENT TOTAL: ADMIN	
	459,000.00
DIVISION OF RECREATION	
Salary and Wage	100,000.00
Operating Expense	88,000.00
DEPARTMENT OF: RECREATION	
	188,000.00
DEPARTMENT OF PUBLIC WORKS	
DIVISION OF STREETS	
Salary and Wage	660,000.00
Operating Expense	78,000.00
DIVISION OF BUILDING AND GROUNDS	
Salary and Wage	65,000.00
Operating Expense	56,000.00

ATTACHMENT A**TOWNSHIP OF MANCHESTER****1/2/2026****TEMPORARY BUDGET-CURRENT FUND Calendar Year 2026****DIVISION OF SANITATION & RECYCLE**

Salary and Wage	53,000.00
Operating Expense	381,000.00

DIVISION OF CENTRAL MAINT

Salary and Wage	83,000.00
Operating Expense	140,000.00

DIVISION OF LAKES, PARKS & PLAY

Salary and Wage	30,000.00
Operating Expense	18,000.00

DEPARTMENT TOTAL: PUBLIC WORKS 1,564,000.00**DEPARTMENT OF PUBLIC SAFETY****POLICE**

Salary and Wage	1,750,000.00
Operating Expense	225,500.00

POLICE CLERICAL & COMMUNICATION

Salary and Wage	500,000.00
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DIVISION OF ANIMAL CONTROL

Salary and Wage	50,000.00
Operating Expense	12,500.00

DIVISION OF EMERGENCY MGT

Salary and Wage	825,000.00
Operating Expense	192,500.00

DEPARTMENT TOTAL: POLICE 3,555,500.00**DEPARTMENT OF LAND USE****DIVISION OF ZONING, PLANNING**

Salary and Wage	110,000.00
Operating Expense	8,300.00

DIVISION OF INSPECTION

Salary and Wage	250,000.00
Operating Expense	35,000.00

DEPARTMENT TOTAL: LAND USE 403,300.00**DEPARTMENT OF FINANCE****FINANCE**

Salary and Wage	108,500.00
Operating Expense	14,700.00

DIVISION OF REVENUE COLLECTION

Salary and Wage	89,500.00
Operating Expense	12,300.00

DEPARTMENT TOTAL: FINANCE 225,000.00

ATTACHMENT A**TOWNSHIP OF MANCHESTER****1/2/2026****TEMPORARY BUDGET-CURRENT FUND Calendar Year 2026****DEPARTMENT OF ENGINEERING****ENGINEERING**

Operating Expense	75,000.00
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DEPARTMENT TOTAL: ENGINEERING	75,000.00
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DEPARTMENT OF LAW**TOWNSHIP ATTORNEY**

Operating Expense	127,000.00
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MUNICIPAL PROSECUTOR

Operating Expense	17,500.00
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DEPARTMENT TOTAL: ATTORNEY	144,500.00
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INSURANCE

GROUP-Operating Expense	2,500,000.00
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GROUP-OPTOUT	0.00
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Commercial: Property and Casualty Operating Expense	500,000.00
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Workers Compensation Operating Expense	500,000.00
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TOTAL-INSURANCE	3,500,000.00
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MUNICIPAL COURT

Salary and Wage	125,000.00
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Operating Expense	6,000.00
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PUBLIC DEFENDER

Salary and Wage	5,000.00
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TOTAL MUNICIPAL COURT	136,000.00
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UNCLASSIFIED

GASOLINE	160,000.00
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ELECTRICITY	119,000.00
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TELEPHONE	110,000.00
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NATURAL GAS	50,000.00
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HEATING OIL	15,000.00
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STREET LIGHTING	30,000.00
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TOTAL DEPARTMENT: UNCLASSIFIED	484,000.00
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TOTAL OPERATIONS WITHIN "CAPS"	10,858,500.00
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STATUTORY EXPENDITURES**WITHIN CAPS****STATUTORY EXPENDITURES**

SOCIAL SECURITY	500,000.00
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DEFINED CONTRIBUTION	5,000.00
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TOTAL STATUTORY EXPENDITURES WITHIN CAPS	505,000.00
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ATTACHMENT A

TOWNSHIP OF MANCHESTER

1/2/2026

TEMPORARY BUDGET-CURRENT FUND Calendar Year 2026

SENIOR OUTREACH-Unappropriated Reserve

LOCAL MATCH-Salary and Wage	75,000.00
LOCAL MATCH-Operating Expense	25,000.00

TOTAL OPERATIONS EXCLUDED CAPS 100,000.00

CAPITAL IMPROVEMENT 200,000.00

TOTAL CAPITAL IMPROVEMENT 200,000.00

MUNICIPAL DEBT SERVICE

PAYMENT OF BOND PRINCIPAL	2,605,000.00
PAYMENT OF NOTES PRINCIPAL	500,000.00
INTEREST ON BONDS	450,000.00
INTEREST ON NOTES	400,000.00
GREEN TRUST LOAN PRINCIPAL	31,791.38
GREEN TRUST LOAN INTEREST	3,500.80

TOTAL MUNICIPAL DEBT 3,990,292.18

TOTAL APPROP-EXCLUDED FROM CAPS 4,290,292.18

TOTAL APPROP-INSIDE CAPS 11,363,500.00

TOTAL TEMPORARY BUDGET 15,653,792.18

DRAFT

#26-21

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN
SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2026**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Sewer Utility Eastern Service Area, for the period of the calendar year 2026 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET SEWER UTILITY- CY2026		
EASTERN SERVICE AREA		
SALARIES & WAGES	S/W	\$319,500.00
OTHER EXPENSES	OE	\$1,218,525.00
CAPITAL IMPROVEMENT FUND	OE	\$35,000.00
PAYMENT OF BOND PRINCIPAL	OE	\$0.00
INTEREST ON BONDS	OE	\$0.00
SOCIAL SECURITY SYSTEM	OE	\$35,000.00
TOTAL		\$1,608,025.00

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council, on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY
BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2026**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Sewer Utility, for the period of calendar year 2026 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET SEWER UTILITY- CY 2026			
WESTERN SERVICE AREA			
SALARIES & WAGES	S/W	\$183,000.00	
OTHER EXPENSES	OE	\$572,950.00	
PAYMENT OF BOND PRINCIPAL	OE	\$0.00	
INTEREST ON BONDS	OE	\$115,000.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$15,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$770,950.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

#26-23

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN
SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2026**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Water Utility Eastern Service Area, for the period of the calendar year 2026 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET WATER UTILITY- CY 2026			
EASTERN SERVICE AREA			
SALARIES & WAGES	S/W	\$257,600.00	
OTHER EXPENSES	OE	\$600,000.00	
CAPITAL IMPROVEMENT FUND	OE	\$35,000.00	
PAYMENT OF BOND PRINCIPAL	OE	\$0.00	
NJEIT PRINCIPAL & INTEREST	OE	\$0.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$25,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$917,600.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY
BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2026**

WHEREAS, by the provision of R.S. 40A:4-20, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-20 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Water Utility, for the period of the calendar year 2026 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET WATER UTILITY- CY 2026			
WESTERN SERVICE AREA			
SALARIES & WAGES	S/W	\$264,250.00	
OTHER EXPENSES	OE	\$534,000.00	
PAYMENT OF BOND PRINCIPAL	OE	\$0.00	
INTEREST ON BONDS	OE	\$210,000.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$28,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$1,036,250.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

#26-25

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING
THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Regular Meetings of the Township Council will be held on the second and fourth Mondays, at 6:00 P.M., unless otherwise noted, on the following dates for the year 2026:

January 26, February 9, February 23, March 9, March 23, April 13, April 27, May 11, May 26 (Tuesday), June 8, June 22, July 13, July 27, August 10, August 24, September 14, September 28, October 13 (Tuesday), October 26, November 9, November 23, and December 14, 2026.

2. That all meetings will be held in the Town Hall, One Colonial Drive, Manchester Township, New Jersey. Formal legal action may be taken by the Township Council at such meetings of the Township Council.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
DESIGNATING LEGAL NEWSPAPERS FOR MANCHESTER TOWNSHIP**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Official Newspapers of the Township for Manchester from January 1, 2026 through February 28, 2026 shall be as follows:
 - A. Asbury Park Press
 - B. Star Ledger
2. Pursuant to Public Law 2025, c. 16, effective March 1, 2026, all public notices concerning Manchester public business will be found on the Township's website at <https://manchestertwp.com/important-public-notices/> and on the New Jersey Secretary of State's website at nj.gov/state/index.shtml

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONSERVATION EASEMENT IN CONNECTION WITH DEVELOPMENT AT BLOCK 99.200, LOTS 29 & 30 (RADIO TOWER)

WHEREAS, the Township of Manchester ("Township") submitted an application form to the Pinelands Commission ("Commission") known as Application #2021-0084.002, in connection with the construction of a communications tower at Block 99.200, Lots 29 & 30; and

WHEREAS, the Commission has received and approved the Application, subject to the condition of the Township executing and recording a Conservation Easement ("Easement") on the property; and

WHEREAS, a copy of the Easement is available for review in the Municipal Clerk's office during regular business hours; and

WHEREAS, the Township Engineer and Township Attorney recommend the execution of the Easement by the Township; and

WHEREAS, the Township Council hereby authorizes the execution of the Easement by the Mayor or his designee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

- 1.) That execution of the Conservation Easement at Block 99.200, Lots 29 & 30, by the Mayor or his designee is hereby approved by the Township Council. Such easement shall be available for public examination in the Office of the Township Clerk during normal business hours.
- 2.) That the Conservation Easement, once properly executed, be sent to the Ocean County Clerk for recording.
- 3.) A certified copy of this resolution shall be forwarded by the Township Clerk to the following:
 - (a) Joseph Hankins, Mayor
 - (b) Mark Rohmeyer, Township Engineer
 - (b) Lauren R. Staiger, Township Attorney

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

#26-28

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF AN
AGREEMENT WITH GOOSE CONTROL TECHNOLOGY
FOR GEESE CONTROL AT HARRY WRIGHT AND PINE LAKES**

WHEREAS, the Township has determined that the Canada Goose population at Harry Wright and Pine Lakes is a public health issue and has contributed to the high fecal coliform levels in both the lakes; and,

WHEREAS, the Township wishes to address the goose population in a safe and humane manner; and,

WHEREAS, Goose Control Technology has provided a reasonable proposal after attempting to solicit quotes from several vendors; and,

WHEREAS, the Township Council wishes to enter into an agreement with Goose Control Technology for 2026.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, is hereby authorized to execute the Agreement with Goose Control Technology in the amount of approximately \$40,000.00; and

BE IT FURTHER RESOLVED that the Township Clerk shall forward a certified copy of this resolution to the following:

1. Business Administrator
2. Chief Financial Officer
3. Director of Recreation
4. Director of Public Works
5. Goose Control Technology

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January, 2026.

TERI GIERCYK, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CORONATO LAW, AS TAX FORECLOSURE ATTORNEY,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Coronato Law as Tax Foreclosure Attorney; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:

Tax Foreclosure Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Coronato Law, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Coronato Law, is hereby appointed as Tax Foreclosure Attorney for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

DRAFT

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Coronato Law
121 Washington Street
Toms River, NJ 08753

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-30

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF BRADY & KUNZ PC., AS TAX APPEAL ATTORNEY,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Brady & Kunz PC. as Tax Appeal Attorney; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:

Tax Appeal Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Brady & Kunz PC., has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Brady & Kunz PC., is hereby appointed as Tax Appeal Attorney for a term commencing January 5, 2026 and ending December 31, 2026.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

DRAFT

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Brady & Kunz PC
680 Hooper Ave
Toms River, NJ 08753

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-31

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF DEBRA RUMPF & BRIAN RUMPF AS RENT LEVELING
LEGAL SERVICES, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-
20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Debra Rumpf & Brian Rumpf as Rent Leveling Legal Services; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Rent Leveling Legal Services; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Debra Rumpf & Brian Rumpf has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Debra Rumpf & Brian Rumpf is hereby appointed as Rent Leveling Legal Services for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

DRAFT

Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Debra Rumpf & Brian Rumpf
Rumpf Law
11 Leifried Lane
Tuckerton, NJ 08087

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-32

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF REMINGTON & VERNICK ENGINEERS AS AS NEEDED
ALTERNATE WATER/SEWER OPERATOR PURSUANT TO AND IN ACCORDANCE
WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Remington & Vernick Engineers., as as needed Alternate Water/Sewer Operator ; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
As Needed Alternate Water/Sewer Operator; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Remington & Vernick Engineers has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Remington & Vernick Engineers is hereby appointed as as needed Alternate Water/Sewer Operator for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

DRAFT

Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Remington & Vernick Engineers.
9 Allen Street
Toms River, NJ 08753

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF DASTI & STAIGER PC., AS TOWNSHIP ATTORNEY,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Dasti & Staiger PC. as Township Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Township Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Dasti & Staiger PC., has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Dasti & Staiger PC., is hereby appointed as Township Attorney for a term commencing January 1, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

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3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Dasti & Staiger PC.
310 Lacey Road
Forked River, NJ 08731

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **1st** day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF ROTHSTEIN MANDELL STROHN HALM AND CIPRIANI, AS
CONFLICT TOWNSHIP ATTORNEY, PURSUANT TO AND IN ACCORDANCE WITH
N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Rothstein Mandell Strohm Halm and Cipriani as Conflict Township Attorney; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Conflict Township Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Rothstein Mandell Strohm Halm and Cipriani, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Rothstein Mandell Strohm Halm and Cipriani, is hereby appointed as Conflict Township Attorney for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open

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process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Rothstein Mandell Strohm Halm and Cipriani
150 Airport Road, Suite 600
Lakewood, NJ 08701

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF PARKER MCCAY P.A., AS CONFLICT TOWNSHIP
ATTORNEY, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET
SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Parker McCay P.A., as Conflict Township Attorney; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Conflict Township Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Parker McCay P.A., has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Parker McCay P.A., is hereby appointed as Conflict Township Attorney for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

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Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Parker McCay P.A
9000 Midlantic Drive
Suite 300
Mount Laurel, NJ 08054

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF BONNIE R. PETERSON, ESQUIRE AS PROSECUTOR,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Bonnie R. Peterson, Esquire, as Prosecutor; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Prosecutor; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Bonnie R. Peterson, Esquire has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Bonnie R. Peterson, Esquire is hereby appointed as Prosecutor for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

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3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Bonnie R. Peterson, Esquire.
1201 SW Central Avenue, PO Box J
Seaside Park, NJ 08752

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF LEVIN SHEA PFEFFER & GOLDMAN, P.A, AS CONFLICT
PROSECUTOR, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4
ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Levin Shea Pfeffer & Goldman, P.A., as Conflict Prosecutor; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Conflict Prosecutor; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Levin Shea Pfeffer & Goldman, P.A. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Levin Shea Pfeffer & Goldman, P.A. is hereby appointed as Conflict Prosecutor for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

DRAFT

Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Levin Shea Pfeffer & Goldman, P.A.
2110 W. County Line Road
Suite 2
Jackson, NJ 08527

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CORONATO LAW, AS CONFLICT PROSECUTOR, PURSUANT
TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Coronato Law, as Conflict Prosecutor; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Conflict Prosecutor; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Coronato Law has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Coronato Law is hereby appointed as Conflict Prosecutor for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

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4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Coronato Law
680 Hooper Avenue
Suite 304
Toms River, NJ 08753

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF BRIAN WILKIE, AS CONFLICT PROSECUTOR, PURSUANT TO
AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Brian Wilkie, as Conflict Prosecutor; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Conflict Prosecutor; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Brian Wilkie has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Brian Wilkie is hereby appointed as Conflict Prosecutor for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

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4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Brian Wilkie
101 Knot Road
Manahawkin, NJ 08050

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF ROTHSTEIN MANDELL STROHM HALM AND CIPRIANI, AS
SPECIAL LABOR COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.
19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Rothstein Mandell Strohm Halm and Cipriani as Special Labor Counsel; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Special Labor Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Rothstein Mandell Strohm Halm and Cipriani, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Rothstein Mandell Strohm Halm and Cipriani, is hereby appointed as Special Labor Counsel for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Rothstein Mandell Strohm Halm and Cipriani
150 Airport Road, Suite 600
Lakewood, NJ 08701

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF LAW OFFICES OF MICHAEL J. MCKENNA LLC., AS SPECIAL
LABOR COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-
20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Law Offices of Michael J. McKenna, LLC. as Special Labor Counsel; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Special Labor Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Law Offices of Michael J. McKenna, LLC., has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Law Offices of Michael J. McKenna, LLC., is hereby appointed as Special Labor Counsel for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

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Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Law Offices of Michael J. McKenna, LLC.
29 Hadley Avenue
Toms River, NJ 08753

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

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#26-42

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF DYNAMIC TRAFFIC, LLC. AS TRAFFIC ENGINEER,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Dynamic Traffic, LLC., as Traffic Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:

Traffic Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Dynamic Traffic, LLC. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Dynamic Traffic, LLC. is hereby appointed as Traffic Engineer for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

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3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Dynamic Traffic, LLC.
1904 Main Street
Lake Como, NJ 07719

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

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#26-43

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, APPOINTING A PUBLIC AGENCY COMPLIANCE
OFFICER**

WHEREAS, N.J.S.A. 10:5-33 requires that every contractor who contracts with the municipality shall take affirmative action not to discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex; and,

WHEREAS, the Township of Manchester is required to appoint a Public Agency Compliance Officer to ensure that the provisions of affirmative action meet with State regulations.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Jeanette Larrison is hereby appointed to serve as the Public Agency Compliance Officer for a term commencing January 1, 2026 and expiring December 31, 2026.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. State of New Jersey, Department of Treasury,
Affirmative Action Office
 - B. Mayor
 - C. Business Administrator
 - D. Chief Financial Officer

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at its meeting held on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

#26-44

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF
OCEAN, STATE OF NEW JERSEY, APPOINTING CONNER YATAURO TO
THE POSITION OF DEPUTY EMERGENCY MANAGEMENT
COORDINATOR To THE OFFICE OF EMERGENCY MANAGEMENT IN THE
TOWNSHIP OF MANCHESTER**

BE IS RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Conner Yatauro be and hereby is appointed to the position of Deputy Emergency Management Coordinator in the Township of Manchester commencing January 1, 2026 and ending December 31, 2026.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Mayor;
 - B. Business Administrator
 - C. Chief of Police
 - D. Emergency Management Coordinator
 - E. Personnel Officer
 - F. Conner Yatauro

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CGP&H LLC. AS ADMINISTRATIVE AGENT FOR
AFFORDABLE HOUSING, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.
19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint CGP&H LLC., as Administrative Agent for Affordable Housing; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Administrative Agent for Affordable Housing; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, CGP&H LLC. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That CGP&H LLC. is hereby appointed as Administrative Agent for Affordable Housing for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

DRAFT

Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. CGP&H LLC.
1249 South River Road
Suite 301
Cranbury, NJ 08512

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF KING MOENCH HIRNIAK & COLLINS AS LEGAL SERVICES
FOR UTILITIES, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4
ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint King Moench Hirniak & Collins, as Legal Services for Utilities; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Legal Services for Utilities; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, King Moench Hirniak & Collins has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That King Moench Hirniak & Collins is hereby appointed as Legal Services for Utilities for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. King Moench Hirniak & Collins
365 Broad Street
Red Bank, NJ 07701

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF REMINGTON & VERNICK ENGINEERS AS UTILITIES
ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET
SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Remington & Vernick Engineers., as Utilities Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Utilities Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Remington & Vernick Engineers has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Remington & Vernick Engineers is hereby appointed as Utilities Engineer for a term commencing January 1, 2026 and ending December 31, 2026.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Remington & Vernick Engineers.
9 Allen Street
Toms River, NJ 08753

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF SEAN CANNING AT THE CANNING GROUP LLC. AS QPA,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Sean Canning from The Canning Group LLC., as QPA; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
QPA; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Sean Canning from The Canning Group LLC. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Sean Canning from The Canning Group LLC. is hereby appointed as QPA for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. The Canning Group LLC.
Sean Canning
45 S. Park Pl 183
Morristown, NJ 07960

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-49

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF MEMOLI & COMPANY PC. AS RENT LEVELING CPA,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Memoli & Company PC., as Rent Leveling CPA; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Rent Leveling CPA; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Memoli & Company PC. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Memoli & Company PC. is hereby appointed as Rent Leveling CPA for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

DRAFT

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Memoli & Company PC
222 Oak Avenue, Suite 5
Toms River, NJ 08753

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Acacia Financial Group, Inc., as Financial Advisor; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Financial Advisor; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Acacia Financial Group, Inc. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Acacia Financial Group, Inc. is hereby appointed as Financial Advisor for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

DRAFT

Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Acacia Financial Group, Inc.
6000 Midlantic Drive
Suite 400 North
Mt. Laurel, NJ 08054

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-51

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF PARKER MCCAY P.A., AS AFFORDABLE HOUSING
ATTORNEY, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET
SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Parker McCay P.A. as Affordable Housing Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Affordable Housing Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Parker McCay P.A., has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Parker McCay P.A., is hereby appointed as Affordable Housing Attorney for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Parker McCay P.A.
9000 Midlantic Drive, Suite 300
Mount Laurel, NJ 08054

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF PARKER MCCAY P.A., AS OPRA ATTORNEY, PURSUANT TO
AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Parker McCay P.A. as Opra Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Opra Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Parker McCay P.A., has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Parker McCay P.A., is hereby appointed as Opra Attorney for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Parker McCay P.A.
9000 Midlantic Drive, Suite 300
Mount Laurel, NJ 08054

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF ARMANDO V. RICCIO LLC AS LABOR ATTORNEY,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Armando V. Riccio LLC as Labor Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:

Labor Attorney; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Armando V. Riccio LLC has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Armando V. Riccio LLC is hereby appointed as Labor Attorney for a term commencing January 5, 2026 and ending December 31, 2026.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Armando V. Riccio LLC
7 N Main Street Suite A
Medford, NJ 08055

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF MEGHAN ANN BENNETT, ESQ. AT DILWORTH PAXSON LLP
AS BOND COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-
20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Meghan Ann Bennett, ESQ. at Dilworth Paxson LLP, as Bond Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Bond Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Meghan Ann Bennett, ESQ. at Dilworth Paxson LLP has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Meghan Ann Bennett, ESQ. at Dilworth Paxson LLP is hereby appointed as Bond Counsel for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Meghan Ann Bennett, ESQ. at Dilworth Paxson LLP
4 Paragon Way, Suite 400
Freehold, NJ 07728

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

#26-55

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF HENRY MANCINI AND ASSOCIATES AS APPRAISER,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Henry Mancini and Associates, as Appraiser; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Appraiser; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Henry Mancini and Associates. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Henry Mancini and Associates is hereby appointed as Appraiser for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

DRAFT

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Henry Mancini and Associates
691 Mill Creek Road, Unit 11
Manahawkin, NJ 08050

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-56

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF MERIDIAN
OCCUPATIONAL HEALTH TO PROVIDE MEDICAL SERVICES, PURSUANT TO
N.J.S.A. 40:69A-43(b), AND AWARDING A CONTRACT FOR MEDICAL SERVICES
TO MERIDIAN OCCUPATIONAL HEALTH**

WHEREAS, the Township Mayor has advised the Township Council of his appointment of Meridian Occupational Health, for the purpose of providing medical services to the Township of Manchester, pursuant to and in accordance with N.J.S.A. 40:69a-43(b); and,

WHEREAS, the Township is in need of a medical services group who are authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute “professional services” within the meaning of N.J.S.A 40A-11-2(6); and,

WHEREAS, N.J.S.A 40A:11-5 authorizes the award of a contract for such “professional services” without public advertising for bids for the rendering of such services; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of a contract for “professional services” without competitive bid for the rendering of such services; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1,et seq., requires that the resolution authorizing the award of a contract for “professional services” without competitive bids and the contract itself must be made available for public inspection; and,

WHEREAS, the aforesaid appointment is exempt from the requirements of the New Jersey Local Unit Pay to Play, N.J.S.A. 19:44A-20.5, law since the amount paid under the contract is less than \$17,500.00; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That pursuant to N.J.S.A. 40:69A-43(b), the Township Council does hereby provide its advice and does hereby consent to the appointment of Meridian Occupational Health, to provide Medical Services to the Township of Manchester.

DRAFT

2. That a contract for medical services to be rendered on behalf of the Township of Manchester be and hereby is awarded to Meridian Occupational Health, for a period commencing on January 5, 2026 through December 31, 2026.
3. The agreement for medical services shall include the mandatory affirmative action language set forth in P.L. 1975, c.127.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

#26-57

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF COLLIERS ENGINEERING AND DESIGN AS TOWNSHIP
PLANNER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET
SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Colliers Engineering and Design, as Township Planner; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Township Planner; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Colliers Engineering and Design has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Colliers Engineering and Design is hereby appointed as Township Planner for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Colliers Engineering and Design
101 Crawfords Corner Rd
Suite 3400
Holmdel, NJ 07733

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF MORGAN MUNICIPAL LLC. AS TOWNSHIP ENGINEER,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Morgan Municipal LLC., as Township Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Township Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Morgan Municipal LLC. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Morgan Municipal LLC. is hereby appointed as Township Engineer for a term commencing January 1, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Morgan Municipal LLC.
130 Central Avenue
Island Heights, NJ 07748

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-59

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF COLLIERS ENGINEERING AND DESIGN AS CONFLICT
TOWNSHIP ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.
19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Colliers Engineering and Design, as Conflict Township Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Conflict Township Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Colliers Engineering and Design has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Colliers Engineering and Design is hereby appointed as Conflict Township Engineer for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Colliers Engineering and Design
101 Crawfords Corner Rd
Suite 3400
Holmdel, NJ 07733

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-60

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF FRENCH & PARRELLO ASSOCIATES AS SPECIAL PROJECTS
ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET
SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint French & Parrello Associates, as Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, French & Parrello Associates has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That French & Parrello Associates is hereby appointed as Special Projects Engineer for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. French & Parrello Associates
1800 Route 34
Suite 101
Wall, NJ 07719

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

#26-61

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF OWEN, LITTLE & ASSOCIATES INC. AS SPECIAL PROJECTS
ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET
SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Owen, Little & Associates Inc, as Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Owen, Little & Associates Inc has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Owen, Little & Associates Inc is hereby appointed as Special Projects Engineer for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Owen, Little & Associates Inc
443 Atlantic City Blvd
Beachwood, NJ 08722

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF COLLIERS ENGINEERING AND DESIGN AS SPECIAL
PROJECTS ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.
19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Colliers Engineering and Design, as Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Colliers Engineering and Design has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Colliers Engineering and Design is hereby appointed as Special Projects Engineer for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Colliers Engineering and Design
101 Crawfords Corner Rd
Suite 3400
Holmdel, NJ 07733

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-63

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CME ASSOCIATES AS SPECIAL PROJECTS ENGINEER,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint CME Associates, as Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:

Special Projects Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, CME Associates has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That CME Associates is hereby appointed as Special Projects Engineer for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. CME Associates
3141 Bordentown Avenue
Parlin, NJ 08859

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF DEBRA RUMPF & BRIAN RUMPF AS CONFLICT PUBLIC
DEFENDER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET
SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Debra Rumpf & Brian Rumpf as Conflict Public Defender; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Conflict Public Defender; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Debra Rumpf & Brian Rumpf has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Debra Rumpf & Brian Rumpf is hereby appointed as Conflict Public Defender for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play

DRAFT

Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Debra Rumpf & Brian Rumpf
Rumpf Law
11 Leifried Lane
Tuckerton, NJ 08087

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF PEPE & WINTRODE AS PUBLIC DEFENDER, PURSUANT TO
AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Pepe & Wintrode as Public Defender; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:

Public Defender; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Pepe & Wintrode has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Pepe & Wintrode is hereby appointed as Public Defender for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Pepe & Wintrode
1479 Route 539 Suite 3A
Egg Harbor, NJ 08087

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **5th day of January 2026.**

Teri Giercyk, RMC, CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF LEIB KLEIN ESQ INC. AS CONFLICT PUBLIC DEFENDER,
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Leib Klein Esq Inc. as Conflict Public Defender; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:

Conflict Public Defender; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Leib Klein Esq Inc. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Leib Klein Esq Inc. is hereby appointed as Conflict Public Defender for a term commencing January 5, 2026 and ending December 31, 2026.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the “fair and open process” as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

DRAFT

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Leib Klein Esq Inc
1072 Madison Ave
Lakewood, NJ 08701

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF SUPLEE CLOONEY & CO. AS AUDITOR, PURSUANT TO AND
IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Suplee Clooney & Co., as Auditor; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be over \$17,500.00; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2026 temporary budget and will be available in the final budget when adopted under:
Auditor; and,

WHEREAS, the amount of the contract to be awarded under this resolution shall not exceed the amount set forth in the 2026 budget; and,

WHEREAS, Suplee Clooney & Co. has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Suplee Clooney & Co. is hereby appointed as Auditor for a term commencing January 5, 2026 and ending December 31, 2026.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 5, 2026.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Suplee Clooney & Co.
308 East Broad Street
Westfield, NJ 07727

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk

DRAFT

#26-68

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, APPOINTING JAMES A. VACCARO, SR. AS A CLASS III
MEMBER OF THE MANCHESTER TOWNSHIP PLANNING BOARD**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean,
State of New Jersey, as follows:

1. That James A. Vaccaro, Sr. be and hereby is appointed as a Class III Member of
the Manchester Township Planning Board for a term of one (1) year commencing
January 1, 2026 until December 31, 2026.
2. That the Township Clerk shall forward a certified copy of this Resolution to the
following:
 - A. James A. Vaccaro, Sr.
 - B. Manchester Township Planning Board

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do
hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the
Township Council at a meeting on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING A FIVE YEAR EXTENSION TO A
SHARED SERVICES AGREEMENT FOR MUNICIPAL COURT FACILITIES AND
PERSONNEL BETWEEN MANCHESTER TOWNSHIP AND THE BOROUGH OF
LAKEHURST**

WHEREAS, pursuant to NJSA 40A:65-1 et seq., a municipality may enter into agreements for shared services with another municipality to provide or receive any service that the units participating in the agreement are empowered to provide or receive within their own jurisdiction; and

WHEREAS, there is currently on file a Shared Services Agreement with the Borough of Lakehurst for Municipal Court Facilities and Personnel effective January 1, 2023; and

WHEREAS, the agreement expires on December 31, 2025 and the parties wish to extend the agreement for another 5 years; and

WHEREAS, the parties have agreed to terms for this extension,; and

WHEREAS, the Governing Body agrees to the extension and the execution of the agreement effectuating same.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Clerk to attest to the shared services agreement with the Borough of Lakehurst, for the provision and sharing of the Municipal Court facilities, personnel and services of the Township to the Borough.
2. Lakehurst Borough agrees to pay Manchester Township a fee of \$59,000.00 per annum for a period commencing January 1, 2026 to utilize Manchester Township for the provision and sharing of the Municipal Court facilities, personnel and services of the Township pending approval of the Administrative Offices of the Courts of New Jersey. Lakehurst Borough shall pay an additional \$3,000 per calendar year for the remainder of the years of the agreement, with payments as follows: \$62,000 in 2027, \$65,000 in 2028, \$68,000 in 2029 and \$71,000 in 2030.
3. Manchester Township and Lakehurst Borough agree to the terms and conditions set forth within said Shared Services Agreement, which is on file in the Municipal Clerk's office for public review.
4. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Mayor;
- B. Business Administrator;
- C. Chief Financial Officer;
- D. Personnel Officer;
- E. Court Administrator; and
- F. Chief of Police

DRAFT

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

#26-70

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT ADDENDUM BETWEEN THE TOWNSHIP OF MANCHESTER AND TRACY BARCUS

WHEREAS, on October 23, 2019 the Township of Manchester and Borough of Lakehurst entered into a Shared Services Agreement for Municipal Court Services effective November 1, 2019, which was extended through December 31, 2030; and

WHEREAS, as part of the Shared Services Agreement the Township of Manchester and Borough of Lakehurst agreed to share administrative staff; and

WHEREAS, the Township of Manchester and the Borough of Lakehurst wish to continue the shared service agreement that will run from January 1, 2026 to December 31, 2030; and

WHEREAS, the Shared Services Agreement states that the Township of Manchester certified court administrator will serve as the Borough of Lakehurst certified court administrator; and

WHEREAS, the Township of Manchester and the Certified Court Administrator entered into an employment contract in 2009 and the Parties now desire to enter into an Addendum to the current Employment Agreement to memorialize their understanding.

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Clerk to attest to the Employment Agreement Addendum between the Township of Manchester and Tracy Barcus.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Financial Officer
 - C. Personnel
 - D. Tracy Barcus

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 SUPERVISORY UNIT REGARDING MUNICIPAL COURT SHARED SERVICES

WHEREAS, Office and Professional Employees International Union, Local 32 (“Local 32”), represents a bargaining unit of the Supervisory employees employed by the Township of Manchester (the “Township”); and

WHEREAS, Local 32 and the Township are parties to a collective agreement covering the period between January 1, 2026 and December 31, 2030; and

WHEREAS, on October 23, 2019 the Township of Manchester and Borough of Lakehurst entered into a Shared Services Agreement for Municipal Court Services effective November 1, 2019 and extended through December 31, 2030 (“Shared Services Agreement”); and

WHEREAS, as part of the Shared Services Agreement the Township of Manchester and Borough of Lakehurst agreed to share administrative staff; and

WHEREAS, the Township recognizes that the work associated with the Shared Services Agreement will be performed by Township employees, including employees covered by the above referenced collective agreement, and that such work is greater in scope and volume than that normally anticipated in connection with the employee’s day to day responsibilities; and

WHEREAS, the Township wishes to compensate said employees for work performed in connection with the Shared Services Agreement, and recognizes that such compensation must be negotiated with Local 32 as the majority representative of said employees; and

WHEREAS, the Township and Local 32 have met for the purpose of negotiating such additional compensation, and have reached an agreement on the terms thereof, and now wish to reduce those terms to writing.

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest the Side Letter Agreement between the Township of Manchester and OPEIU Local 32 Supervisory which is on file in the Municipal Clerk’s office.
2. That the Township Clerk shall forward a certified copy of this resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Personnel;
 - D. OPEIU Local 32;
 - E. Julia Burton; and
 - F. Lindsey Brooks.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 WHITE COLLAR UNIT REGARDING MUNICIPAL COURT SHARED SERVICES

WHEREAS, Office and Professional Employees International Union, Local 32 (“Local 32”), represents a bargaining unit of the White Collar employees employed by the Township of Manchester (the “Township”); and

WHEREAS, Local 32 and the Township are parties to a collective agreement covering the period between January 1, 2019 and December 31, 2030, and

WHEREAS, on October 23, 2019 the Township of Manchester and Borough of Lakehurst entered into a Shared Services Agreement for Municipal Court Services effective November 1, 2019 and extended through December 31, 2030 (“Shared Services Agreement”); and

WHEREAS, as part of the Shared Services Agreement the Township of Manchester and Borough of Lakehurst agreed to share administrative staff; and

WHEREAS, the Township recognizes that the work associated with the Shared Services Agreement will be performed by Township employees, including employees covered by the above referenced collective bargaining agreement, and that such work is greater in scope and volume than that normally anticipated in connection with the employee’s day to day responsibilities; and

WHEREAS, the Township wishes to compensate said employees for work performed in connection with the Shared Services Agreement, and recognizes that such compensation must be negotiated with Local 32 as the majority representative of said employees; and

WHEREAS, the Township and Local 32 have met for the purpose of negotiating such additional compensation, and have reached an agreement on the terms thereof, and now wish to reduce those terms to writing.

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest the Side Letter Agreement regarding Municipal Court Services between the Township of Manchester and OPEIU Local 32 White Collar which is kept on file in the Municipal Clerk’s office.
2. That the Township Clerk shall forward a certified copy of this resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Personnel;
 - D. OPEIU Local 32;
 - E. Jessica Akers; and
 - F. Gina Gilchrist

CERTIFICATION

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 5th day of January 2026.

Teri Giercyk, RMC/CMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING PERSON-TO-PERSON/PLACE-TO-PLACE TRANSFER OF PLENARY RETAIL
CONSUMPTION LICENSE NO. 1518-33-013-003 FROM IRPINIA ASSOCIATES LLC TO RAYA
37 INC. TO BE PLACED AT 1900 NJ 70 – UNIT 2.**

WHEREAS, an application has been filed for a Person-to-Person/Place-to-Place Transfer of Plenary Retail Consumption License Number 1518-33-013-003, heretofore issued to Irpinia Associates LLC for an inactive license with a mailing address of 21 Union Avenue, Lakehurst, NJ 08733; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Manchester does hereby approve, effective January 5, 2026, the Person-to-Person/Place-to-Place Transfer of the aforesaid Plenary Retail Consumption License to Raya 37 Inc. from its former mailing address of 21 Union Avenue, Lakehurst, NJ 08733 to its licensed premises located at 1900 NJ 70- Unit 2, Manchester, NJ 08759, and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: “This license, subject to all of its terms and conditions, is hereby transferred to Raya 37 Inc., and to premises located at 1900 NJ 70 – Unit 2, Manchester, NJ 08759, effective January 5, 2026.”

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 5th day of January 2026.

Teri Giercyk, RMC, CMC
Municipal Clerk