



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA**

**September 8, 2025
6:00 PM**

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1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES

Minutes - Energy Aggregation August 20, 2025

Regular and Executive Session Minutes - August 25, 2025

6. SUBMISSION OF BILLS

#25-357 Current Fund

#25-358 Utility Fund - ESA

#25-359 Utility Fund - WSA

7. ORDINANCES - Second Reading, Public Hearing and Final Action

#25-31 Bond Ordinance Providing for Capital Improvements to Block 1.371 Lot 1 and the Acquisition of Various Capital Equipment, Appropriating \$1,200,000 therefor and Authorizing the Issuance of \$1,140,000 Bonds and Notes to Finance a Portion of the Costs

#25-34 Amending and Supplementing Certain Section of Chapter 2 of the Township Code, Entitled "Administration of Government"

8. ORDINANCES – First Reading & Introduction

#25-35 Authorizing the Sale of Block 1.344 Lot 26 to Gelb - 941 Englemere Avenue; \$10,000

9. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. RECREATION

#25-360 Establishing Certain Fees for Fall/Winter Recreation Program

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B. FINANCE

- #25-361 Authorizing Refund of OPRA Fee Overpayment
- #25-362 Setting the Fees for Temporary Off-Duty Employment for Police Officers

C. CONTRACTS/AGREEMENTS

- #25-363 Authorizing the Approval of a Grant Application and Execution of a Grant Contract with the New Jersey Department of Environmental Protection for the "Wells 1, 2, 3 and 4 Treatment - ESA" Project

D. MISCELLANEOUS

- #25-364 Accepting the Certification of the Director of Public Works concerning costs incurred in the clean up of the Property located at 317 Beckerville Road (Block 79 Lot 30) and Authorizing the Placement of a Lien Against said Property for said Costs

10. REPORTS

11. PUBLIC COMMENT

12. EXECUTIVE SESSION

- #25-365 Executive Session - Litigation

13. ADJOURNMENT

25-357

September 8, 2025

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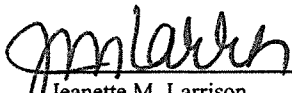
RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	6,352,539.00
Capital Fund	\$	59,741.31
Escrows	\$	-
Affordable Housing Trust Fund	\$	1,238.50
Animal Control Fund	\$	
Drug Enforcement Fund	\$	1,526.42
N.J. Unemployment Trust	\$	9,446.19
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	11,421.20
Manchester - Lakehurst Borough Construction Code Fund	\$	848.70
	\$	<u><u>6,436,761.32</u></u>

CERTIFICATION:



Jeanette M. Larrison
Chief Financial Officer

Signed: _____

Roxanne Conniff
Council President

Teri Giercyk
Township Clerk

BILL LIST ADDENDUM
25-357
September 8, 2025



Capital Fund

CURRENT FUND

Payroll week ending 9/12/25

Cede Inc	Go Bond 2006/2015 Due 9/1	Wire	9,500.00
Manchester Board of Ed	September 2025 Current and Debt Service	Wire	4,604,682.85
CMRS-FP	Replenish Postage	Wire	8,000.00

\$ 4,622,182.85

SPECIAL ESCROW TRUST FUND

September 4, 2025
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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
01 CURRENT	Current Fund Account			
76571	08/28/25 MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		10408	
25001667	CURRENT PAY 18	973,948.26		
76572	09/02/25 NJDEP105 DEP OFFICE OF NATURAL LANDS		10413	
V2501237	NATURAL HERITAGE DATA FEE	70.00		
76573	09/08/25 ALERT005 ALERT-ALL CORP		10431	
25001450	Fire Prevention Mat'l - Vol.	5,179.00		
76574	09/08/25 ALLHA005 ALL HANDS FIRE EQUIPMENT LLC		10431	
25001519	Calibration Gas for FD Meters	646.00		
76575	09/08/25 AMAZON01 AMAZON CAPITAL SERVICES INC		10431	
25001480	Stand Up Desk	198.77		
25001565	wall mount concave door stop	38.59		
25001567	Amazon Order	145.65		
25001574	proclamation supplies	38.46		
25001595	Office Supplies	326.29		
25001629	OFFICE SUPPLIES FOR DPW	36.43		
25001646		106.96		
		891.15		
76576	09/08/25 ARMAN005 ARMANDO V. RICCIO, LLC		10431	
V2501260	AUGUST LABOR ATTORNEY	5,472.40		
76577	09/08/25 BARBA065 BARBARA T. SPRECHMAN		10431	
V2501265	ALLIANCE SALARY 3RD QTR	872.62		
76578	09/08/25 BLAZE005 BLAZE EMERGENCY EQUIP CO LLC		10431	
25001326	Ambulance 547 PM & No AC (Rear	1,170.00		
25001329	Ambulance 545 PM	867.50		
25001422	Ridgeway Rescue 3423	707.50		
25001424	Ridgeway Tanker Repair	1,030.93		
25001502	Whiting 3301 Siren	491.00		
		4,266.93		
76579	09/08/25 BUSIN005 BUSINESS INFORMATION SYS. INC.		10431	
25001568	Court Software	803.00		
76580	09/08/25 CASSO005 CASSONE LEASING INC		10431	
25000681	2025 TRAILER RENTAL	394.00		
76581	09/08/25 CATHO005 CATHOLIC CHARITIES		10431	
V2501266	EMERGENCY SHELTER JAN-JUNE	3,850.00		
76582	09/08/25 CENTRO10 CENTRAL JERSEY HEALTH INS.		10431	
V2501276	DENTAL INS. SEPTEMBER 2025	21,474.79		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
76583	09/08/25	CHEMI005 CHEMICAL EQUIPMENT LABS, INC.			10431
25001584		TREATED DE-ICING SALT	16,911.01		
76584	09/08/25	CHRIS155 CHRISTOPHER J RAIA			10431
25001482		May Invoice	1,250.00		
25001555		June Invoice	1,250.00		
			2,500.00		
76585	09/08/25	CIVIC005 CIVIC PLUS, LLC			10431
25001418		NextRequest Public Records	6,144.00		
25001419		OPRA program, shared w/Police	6,144.00		
			12,288.00		
76586	09/08/25	COLLI005 COLLIERS ENGINEERING & DESIGN			10431
25001207		LSRP Services @ Man. DPW Site	8,106.25		
V2501261		ENGINEERING SERVICES	5,338.32		
			13,444.57		
76587	09/08/25	COMCA015 COMCAST BUSINESS			10431
V2501242		CABLE SVC ACCT#939042865	2,399.59		
76588	09/08/25	COMCA025 COMCAST			10431
V2501243		CABLE SVC 8499 05 196 0194565	222.94		
76589	09/08/25	COMCA025 COMCAST			10431
V2501248		CABLE SVC 8499 05 196 0426124	119.94		
76590	09/08/25	COMCA025 COMCAST			10431
V2501249		CABLE SVC 8499 05 196 0282378	229.89		
76591	09/08/25	COMCA025 COMCAST			10431
V2501272		CABLE SVC 8499 05 196 0173684	529.48		
76592	09/08/25	COMCA025 COMCAST			10431
V2501273		CABLE SVC 8499 05 196 00266280	434.91		
76593	09/08/25	CONTI005 CONTINENTAL FIRE & SAFETY, INC			10431
25001520		Paratech Pump Gauge	277.00		
76594	09/08/25	CORYJ005 CORY JOSEPH BROWN			10431
V2501268		REFUND TOTALLY DISABLED VET	1,527.15		
76595	09/08/25	CREST030 CRESTWOOD VILLAGE CO-OP 3			10431
V2501270		REFUND WATER/SEWER OVERPAYMENT	547.84		
76596	09/08/25	CUSTO010 CUSTOM-BANDAG, INC.			10431
25001472		SPARE WHEEL & TIRE FOR TRACTOR	1,233.66		
25001508		Tires for Man 32-55	2,328.00		
			3,561.66		
76597	09/08/25	DASTI020 DASTI & STAIGER, PC			10431
V2501259		GENERAL LEGAL SERVICES AUGUST	17,949.69		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account	Continued		
76598	09/08/25	DELLC005 DELL COMPUTER CORP.			10431
25001479		Computer	1,255.24		
76599	09/08/25	DIVIS010 DIVISION OF CRIMINAL			10431
25000709		Basic Course Arson Investigaor	1,000.00		
76600	09/08/25	DUPLI005 DUPLITRON, INC.			10431
25000895		OPEN PO FOR COPIER OVERAGES	1,126.96		
76601	09/08/25	ENCOR005 ENCORE ENERGY GROUP INC			10431
25001572		Replace damaged EV Nozzle	650.00		
76602	09/08/25	ENTEN005 ENTENMANN ROVIN COMPANY			10431
25001425		Police Badges Refurbished	111.50		
76603	09/08/25	FERGU010 FERGUSON US HOLDINGS, INC			10431
25001564		Truck Bay Heater EMS East	1,519.15		
76604	09/08/25	FTDEA005 DEARBORN LIFE INSURANCE CO			10431
25001526		LIFE INS. PREMIUMS AUG-DEC	803.55		
76605	09/08/25	GENTI005 GENTILINI FORD, INC.			10431
24-01618		Quote 8 Chevy Tahoes PD	449,190.56		
24-01979		Purchase of Police Vehicle	<u>56,148.82</u>		
			505,339.38		
76606	09/08/25	GOVER005 GOVERNMENT FORMS & SUPPLIES			10431
25001569		business cards, name plates	275.00		
76607	09/08/25	HCWIN005 HCW INC			10431
25001511		HOLIDAY CAR WASH- BLANKET	200.00		
76608	09/08/25	INTER075 INTERSTATE WASTE SERVICES OF			10431
25001486		Recycling for a 3 month period	93,300.72		
76609	09/08/25	JASON015 JASON HENRY			10431
V2501262		WORKBOOT REIMBURSEMENT	99.99		
76610	09/08/25	JCPL0005 J C P & L			10431
V2501250		CABLE SVC 100 149 550 475	667.57		
76611	09/08/25	JERSE015 JERSEY ELEVATOR COMPANY, LLC			10431
25001488		Elevator Maintenance	418.86		
76612	09/08/25	JOHNF015 JOHN FILARDO			10431
V2501263		FOOD REIMBURSEMENT FOR CLASS	63.90		
76613	09/08/25	KENCO005 KENCO ACQUISITION CORPORATION			10431
25001575		TRUCK PLOW PARTS	1,136.00		
76614	09/08/25	LAKEH025 LAKEHURST LAWNMOWER			10431
25000713		FOR MOWER PARTS	229.96		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
76614	LAKEHURST	LAWN MOWER	Continued		
25000965	FOR MOWER MAINTENANCE		<u>293.99</u>		
			523.95		
76615	09/08/25	LANGU005 LANGUAGE LINE SERVICES INC			10431
25001634	Interpreting Services		389.30		
76616	09/08/25	LERET010 LERETA LLC			10431
V2501269	REFUND TAX OVERPAYMENT		2,699.97		
76617	09/08/25	LINDA100 LINDA SULLIVAN-HILL & ASSOC.			10431
25001245	April ZBA Meeting Transcript		810.00		
76618	09/08/25	LWSUP005 L & W SUPPLY CORPORATION			10431
25000915	Sheetrock/Compound CheerBarn		305.60		
76619	09/08/25	MERCH005 MERCHANTVILLE OVERHEAD DOOR			10431
25000337	Garage Door Service Plan		1,339.00		
76620	09/08/25	MICHA255 MICHAEL SOUSA DOCARMO			10431
V2501267	REFUND TOTALLY DISABLED VET		3,690.02		
76621	09/08/25	MORGA010 MORGAN ENGINEERING LLC			10431
V2501256	ENGINEERING SERVICES		7,824.00		
76622	09/08/25	MUNIC045 MUNICIPAL EMERGENCY SVCS INC			10431
25000840	TIC For ST 32		1,258.00		
76623	09/08/25	NJDIV005 NJ DIV OF ALCOHOLIC BEV			10431
25001438			42.00		
76624	09/08/25	TELES010 TELESYSTEM			10431
V2501275	PHONE SVC ACCT# 9973948		4,164.05		
76625	09/08/25	THECA010 THE CANNING GROUP, LLC			10431
25001306	QPA SERVICES JULY-DEC. 2025		1,458.33		
76626	09/08/25	TOWN0005 TOWNSHIP OF MANCHESTER			10431
V2501277	SR OUTREACH GAS AUGUST 2025		575.87		
76627	09/08/25	TREC0005 TREC			10431
25001577	TAX BILL MAILING		5,135.00		
76628	09/08/25	UNITE015 UNITED RENTALS			10431
25001305	Scissor Lift		760.00		
76629	09/08/25	VERIZ020 VERIZON ONLINE			10431
V2501244	PHONE SVC 452-496-004-0001-40		126.99		
76630	09/08/25	VERIZ035 VERIZON			10431
V2501247	PHONE SVC 450-491-959-0001-89		74.53		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
01 CURRENT	Current Fund Account	Continued		
76631	09/08/25 WEXBA005 WEX BANK INC.			10431
V2501251	EMS GAS CONSUMPTION AUGUST	399.90		
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	61	0	1,730,356.15
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>
	Total:	61	0	1,730,356.15
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	61	0	1,730,356.15
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>
	Total:	61	0	1,730,356.15

Totals by Year-Fund
Fund Description

	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	5-01	1,173,822.03	0.00	12,843.48	1,186,665.51
	G-01	541,320.14	0.00	0.00	541,320.14
GRANT FUND	G-02	2,370.50	0.00	0.00	2,370.50
Year Total:		543,690.64	0.00	0.00	543,690.64
Total Of All Funds:		1,717,512.67	0.00	12,843.48	1,730,356.15

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Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
04 GEN CAPITAL	Capital Account			
2961 09/08/25	KEYCA005 KEYCAFE INC		10430	
25001446	Fleet Key Management System	13,490.31		
2962 09/08/25	LAKEH025 LAKEHURST LAWNMOWER		10430	
25001549	EXMW NAVIGATOR 48" 23HP KOHLER	16,577.00		
2963 09/08/25	MORGA010 MORGAN ENGINEERING LLC		10430	
25000587	SCOPE AND FEE PROPOSAL	21,174.00		
V2501257	IMPROVEMENTS CONGASIA ROAD	8,500.00		
		29,674.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	59,741.31	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	59,741.31	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	59,741.31	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	59,741.31	0.00

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Totals by Year-Fund
Fund Description

Fund

Budget Total

Revenue Total

G/L Total

Total

GENERAL CAPITAL:

C-04

59,741.31

0.00

0.00

59,741.31

Total of All Funds:

59,741.31

0.00

0.00

59,741.31

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Range of Checking Accts: 15 OPEN SPACE to 15 OPEN SPACE Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
15 OPEN SPACE	Open Space Trust			
202 09/08/25	CARLS005 CARL'S FENCING,DECKING &		10429	
25001490	Fencing - portapotty Tuskegee	620.20		
203 09/08/25	MORGA010 MORGAN ENGINEERING LLC		10429	
V2501258	PINE LAKE PARK POCKET PARK	10,801.00		
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	2	0	11,421.20
	Direct Deposit:	0	0	0.00
	Total:	2	0	11,421.20
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	2	0	11,421.20
	Direct Deposit:	0	0	0.00
	Total:	2	0	11,421.20

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
OPEN SPACE TRUST	T-15	11,421.20	0.00	0.00	11,421.20
Total of All Funds:		11,421.20	0.00	0.00	11,421.20

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Range of Checking Accts: 21 UNEMPLOYMENT to 21 UNEMPLOYMENT Range of Check Dates: 08/26/25 to 09/08/25

Report Type: All Checks

Report Format: Condensed

Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract

21 UNEMPLOYMENT	New Jersey Unemployment Trust			
1188 09/08/25	NJDEP025 NJ DEPT OF LABOR & WORKFORCE			10425
V2501279	QTR 1 2025 NJ UNEMPLOYMENT	9,446.19		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	9,446.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	9,446.19	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	9,446.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	9,446.19	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
NJ UNEMPLOYMENT TRUST	5-21	0.00	0.00	9,446.19	9,446.19
Total of All Funds:		0.00	0.00	9,446.19	9,446.19

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Range of Checking Accts: 22 DRUG ENF to 22 DRUG ENF Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

22 DRUG ENF	Drug Enforcement Trust			
1364 09/08/25	THEHE005 THE HERTZ CORPORATION		10426	
25001086	Vehicle Rentals	1,526.42		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,526.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>1,526.42</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,526.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>1,526.42</u>	<u>0.00</u>

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
DRUG ENFORCEMENT TRUST (LETA)	5-22	0.00	0.00	1,526.42	1,526.42
Total of All Funds:		0.00	0.00	1,526.42	1,526.42

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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
27 AFF HOUSE	Affordable Housing			
478 09/08/25	COMMU020 COMMUNITY GRANTS, PLANNING &			10427
V2501255	AFFORDABLE HSING ADMIN AGENT	1,238.50		
<hr/>				
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,238.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,238.50	0.00
<hr/>				
Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,238.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,238.50	0.00

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Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
AFFORDABLE HOUSING TRUST	5-27	0.00	0.00	1,238.50	1,238.50
Total of All Funds:		0.00	0.00	1,238.50	1,238.50

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 28 MANLKST BOI to 28 MANLKST BOI Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
28	MANLKST BOI	MANCHESTER LAKEHURST BOI		
1094	09/08/25	BOROU010 BOROUGH OF LAKEHURST		10428
V2501264	1STB QTR REBATE DCA FEES	531.70		
1095	09/08/25	TREAS015 TREASURER STATE OF NEW JERSEY		10428
V2501252	QTR 1 2025 LAKEHURST DCA FEES	317.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	848.70	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	848.70	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	848.70	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	848.70	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
MANCHESTER LAKEHURST SHRD SVC (BOI)	5-28	0.00	0.00	848.70	848.70
Total of All Funds:		0.00	0.00	848.70	848.70

25-358

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RESOLUTION AUTHORIZING PAYMENT OF BILLS

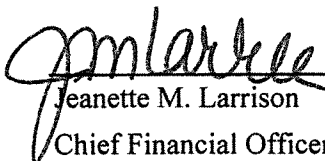
September 8, 2025

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	118,189.18
Sewer Utility - East	\$	43,903.87
Utility Escrow - Water	\$	-
Utility Escrow - Sewer	\$	-
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	<u>46,376.07</u>
	\$	<u><u>208,469.12</u></u>

CERTIFICATION:


Jeanette M. Larrison
Chief Financial Officer

Signed: _____
Roxanne Conniff
Council President

Teri Giercyk
Township Clerk

UTILITY BILL LIST ADDENDUM

25-358

September 8, 2025

DRAFT

WATER OPERATING

PAYROLL WEEK ENDING 9/12/25

\$ -

SEWER OPERATING

PAYROLL WEEK ENDING 9/12/25

\$ -

WATER UTILITY ESCROW

\$ -

SEWER UTILITY ESCROW

\$ -

WATER UTILITY CAPITAL FUND

-

SEWER UTILITY CAPITAL FUND

-

September 4, 2025
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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
05 WATER EAST	Water Operating Fund			
7050 08/28/25	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		10409	
25001668	WATER EAST PAY 18	37,813.30		
7051 09/08/25	CENTR010 CENTRAL JERSEY HEALTH INS.		10420	
V2501276	DENTAL INS. SEPTEMBER 2025	735.26		
7052 09/08/25	GENSE005 GENSERVE, INC		10420	
25001289	EMG Generator Repair ESA TF#5	14,475.77		
25001324	(1) Month Generator Rental TF5	27,454.42		
25001384	ESA Well #11 Generator Repair	590.00		
		42,520.19		
7053 09/08/25	JCPL0005 J C P & L		10420	
V2501246	ELEC SVC 200 001 127 014	37,120.43		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	118,189.18	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	118,189.18	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	118,189.18	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	118,189.18	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND:	5-05	118,189.18	0.00	0.00	118,189.18
Total Of All Funds:		<u>118,189.18</u>	<u>0.00</u>	<u>0.00</u>	<u>118,189.18</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

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B/AFT

Range of Checking Accts: 06 WAT EAST CAP to 06 WAT EAST CAP Range of Check Dates: 08/26/25 to 09/08/25

Report Type: All Checks

Report Format: Condensed

Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
06 WAT EAST CAP	Water Capital Fund			
1163 09/02/25	TREAS030 TREASURER, STATE OF NJ NJDEP			10414
V2501254	PERMIT APPLICATION REVIEW FEE	4,000.00		
1164 09/04/25	OCSOI005 OCEAN COUNTY SOIL CONSERVATION			10416
V2501274	PERMIT APPLICATION FEE	2,775.00		
1165 09/08/25	SGPAV005 S&G PAVING, INC			10424
V2501236	N BUCKINGHAM ENG.CERT#	39,601.07		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	46,376.07	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	46,376.07	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	46,376.07	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	46,376.07	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
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WATER EAST CAPITAL:	C-06	46,376.07	0.00	0.00	46,376.07
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Total of All Funds:		<u>46,376.07</u>	<u>0.00</u>	<u>0.00</u>	<u>46,376.07</u>
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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
07 SEWER EAST	Sewer Operating Account			
4337 08/28/25	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		10411	
25001670	SEWER EAST PAY 18	33,751.16		
4338 09/08/25	AMAZON01 AMAZON CAPITAL SERVICES INC		10421	
25001602	Latex Gloves & Tyvek Suits	256.66		
4339 09/08/25	CENTR010 CENTRAL JERSEY HEALTH INS.		10421	
V2501276	DENTAL INS. SEPTEMBER 2025	752.05		
4340 09/08/25	JOHNS035 JOHN'S LANDSCAPE PROPERTY		10421	
25001358	Blanket PO / Lawn Care 2025	9,144.00		
Checking Account Totals				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	43,903.87	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	43,903.87	0.00
Report Totals				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	43,903.87	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	43,903.87	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	5-07	43,903.87	0.00	0.00	43,903.87
Total of All Funds:		43,903.87	0.00	0.00	43,903.87

25-359

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September 8, 2025

RESOLUTION AUTHORIZING PAYMENT OF BILLS

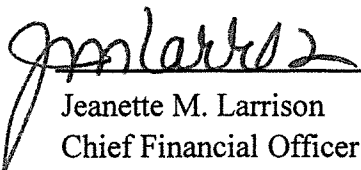
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	35,436.26
Sewer Utility West	\$	26,088.63
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
		<hr/>
	\$	61,524.89

CERTIFICATION:



Jeanette M. Larrison
Chief Financial Officer

Signed: _____

Roxanne Conniff
Council President

Teri Giercyk
Township Clerk

UTILITY WEST ADDENDUM

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25-359

WATER WEST OPERATING

PAYROLL WEEK ENDING 9/8/25

0.00

SEWER WEST OPERATING

PAYROLL WEEK ENDING 9/8/25

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

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Check Register By Check Date

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Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
30 WATER WEST	Water West Account			
23628	08/28/25 MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			10410
25001669	WATER WEST PAY 18	28,725.86		
23629	09/08/25 ALLIE005 ALLIED CONTROL SERVICES, INC			10422
25001600	June & July Services	1,944.70		
23630	09/08/25 CARLS005 CARL'S FENCING, DECKING &			10422
25001363	New Fence Cedar Glen Lakes PS	1,506.06		
23631	09/08/25 CENTR010 CENTRAL JERSEY HEALTH INS.			10422
V2501276	DENTAL INS. SEPTEMBER 2025	605.90		
23632	09/08/25 HYDRA005 HYDRA-NUMATIC SALES CO.			10422
25001328	Service PAM PS & Ren PS Inspec	1,431.96		
23633	09/08/25 VERIZ035 VERIZON			10422
V2501240	PHONE SVC 450-717-281-0001-52	815.58		
23634	09/08/25 VERIZ035 VERIZON			10422
V2501241	phone svc 250-717-282-0001-79	271.86		
23635	09/08/25 VERIZ035 VERIZON			10422
V2501271	PHONE SVC 250-775-723-0001-90	134.34		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	35,436.26	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>8</u>	<u>0</u>	<u>35,436.26</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	35,436.26	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>8</u>	<u>0</u>	<u>35,436.26</u>	<u>0.00</u>

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	5-30	35,436.26	0.00	0.00	35,436.26
Total of All Funds:		35,436.26	0.00	0.00	35,436.26

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 08/26/25 to 09/08/25
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
32 SEWER WEST		Sewer West Account		
12166	08/28/25	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		10412
25001671		SEWER WEST PAY 18	24,699.80	
12167	09/08/25	CENTR010 CENTRAL JERSEY HEALTH INS.		10423
V2501276		DENTAL INS. SEPTEMBER 2025	554.00	
12168	09/08/25	JCPL0005 J C P & L		10423
V2501245		ELEC SVC 200 001 127 022	834.83	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	26,088.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	26,088.63	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	26,088.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	26,088.63	0.00

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MANCHESTER TOWNSHIP
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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND:	5-32	26,088.63	0.00	0.00	26,088.63
Total of All Funds:		26,088.63	0.00	0.00	26,088.63

**TOWNSHIP OF MANCHESTER
COUNTY OF OCEAN**



BOND ORDINANCE NO. 25-31

BOND ORDINANCE PROVIDING FOR CAPITAL IMPROVEMENTS TO BLOCK 1.371 AND LOT 1 AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT, APPROPRIATING \$1,150,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,092,500 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

BE IT ORDAINED by the TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Township of Manchester, in the County of Ocean, New Jersey (the "Township"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$1,150,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum of \$57,500 appropriated from the Township's Open Space Trust Fund to cover the cost of the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$1,092,500, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of (i) the creation of Independence Park including, but not limited to the construction, drainage, stormwater management infrastructure, new parking area and sports courts; and (ii) the acquisition of various playground equipment, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Municipal Clerk, as finally approved by the governing body of the Township.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$1,092,500, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$1,150,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$1,150,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$57,500 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,092,500 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$200,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Township are used to finance, on an interim basis, costs of said improvements or purposes, the Township reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget

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and capital program as approved by the Director of the Division of Local Government Services is on file with the Municipal Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Township for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and, unless paid from other sources, the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**TOWNSHIP OF MANCHESTER
COUNTY OF OCEAN
BOND ORDINANCE NO. 25-31**



NOTICE OF PENDING BOND ORDINANCE

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Township of Manchester, in the County of Ocean, New Jersey (the "Township"), held on August 11, 2025. It will be further considered for final passage after public hearing thereon, at a meeting of said governing body to be held at 1 Colonial Drive, Manchester, New Jersey, on September 8, 2025, at 6:00 p.m., or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning the same.

A copy of this ordinance has been posted on the bulletin board upon which public notices are customarily posted in the Municipal Complex of the Township during the week prior to and up to and including the date of such meeting; copies of the ordinance are available to the general public of the Township who shall request such copies, at the office of the Municipal Clerk in said Township of Manchester, in the County of Ocean, New Jersey. The summary of the terms of such bond ordinance follows:

TITLE: BOND ORDINANCE PROVIDING FOR CAPITAL IMPROVEMENTS
TO BLOCK 1.371 AND LOT 1 AND THE ACQUISITION OF VARIOUS CAPITAL
EQUIPMENT, APPROPRIATING \$1,200,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$1,140,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS
THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE
COUNTY OF OCEAN, NEW JERSEY.

Purpose(s): Providing for the following capital improvements and/or acquisitions:
(i) the creation of Independence Park including, but not limited to the construction, drainage, stormwater management infrastructure, new parking area and sports courts; and (ii) the acquisition of various playground equipment, together with all purposes necessary, incidental or appurtenant thereto.

Appropriation: \$1,200,000

Bonds/Notes Authorized: \$1,140,000

Section 20 Costs: \$200,000

Useful Life: 15 Years

TERI GIERCYK, Municipal Clerk
Township of Manchester
County of Ocean, New Jersey

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CERTAIN SECTIONS OF CHAPTER 2 OF THE TOWNSHIP CODE, ENTITLED "ADMINISTRATION OF GOVERNMENT"

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. That Section 2-29, entitled "Composition of Divisions," of the Code of the Township of Manchester, be and hereby is amended and supplemented to read as follows:

§ 2-29. Composition of divisions.

- A. The Division of Police and the Division of Emergency Services shall consist of one Chief of Police and such offices, rank, members and civilian employees as deemed necessary and appropriate by the Chief of Police in the Chief's discretion with the approval of the Mayor. The Chief of Police, with the approval of the Mayor, may in the Chief's discretion leave one or more of the ranking positions vacant. Whenever such office is left vacant, it will be passed in the chain of command. The Chief of Police, with the approval of the Mayor, may appoint any rank or office that has been vacant by naming a person to fill that rank or office.
- B. Within the Division of Police the following ranks are hereby established: Police Captain, Police Lieutenant, Police Sergeant, Police Patrolman and Police Special Law Enforcement Officer (SLEO).
- C. Within the Division of Emergency Services the following positions are hereby established: Emergency Management Director, Emergency Services Supervisor, Emergency Medical Technician and EMT/Firefighter.
- D. Within the Division of Police, the following maximum numbers of officers authorized at each rank are as follows:
- (1) Chief of Police: one (1).
 - (2) Police Captain: two (2).
 - (3) Police Lieutenant: four (4).
 - (4) Police Sergeant: sixteen (16).
 - (5) Police Patrolman: seventy (70) ~~56~~.
 - (6) Special Law Enforcement Officer: the maximum number of such positions authorized by the Township Council.
- E. Within the Division of Emergency Services, the maximum number of each position shall be as authorized by resolution of Council.

SECTION 2. That Section 2-40, entitled "Temporary off-duty employment for police officers," of the Code of the Township of Manchester, be and hereby is amended and supplemented as follows:

§ 2-40. Temporary off-duty employment for police officers

- A. Purpose. The purpose of this section is to regulate the temporary off-duty employment for police officers and to establish a rate schedule for such temporary off-duty employment.
- B. Definition. "Temporary off-duty assignments" include and shall be limited to crowd control, traffic control, and security employment where a Manchester Township police officer is required to wear their duty uniform.

C. Compensation. No police officer shall perform temporary off-duty employment for compensation other than through the procedure established in this section.

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D. Temporary off-duty assignments.

- (1) Temporary off-duty assignments are duty assignments made by the Chief of Police at the request of private citizens, contractors, or independent contractors entities. All extra-duty assignments for police personnel shall be approved by the Chief of Police or the Chief's designee. Officers assigned to temporary off-duty employment shall be assigned on a voluntary basis in accordance with the system established by the Chief of Police or the Chief's designee. The Chief of Police may assign a Township patrol vehicle for use in performing temporary off-duty employment if ~~in the event~~ it is determined that the use of a Township patrol vehicle is necessary to perform the contracted duty. The Chief of Police may deny any assignment or use of police officers or vehicles, or impose any condition or requirement ~~to~~ on the temporary off-duty employment, that the Chief determines is in the best interest of the Township or the public safety.
- (2) While officers engaged in temporary off-duty assignments shall be off duty, they shall conform to all Division of Police rules, regulations, and procedures. All temporary off-duty employment shall be coordinated exclusively through the Township's designated third-party administrator for off-duty employment services. In the event of an emergency situation where immediate assignment of personnel is required and coordination through the designated administrator is not feasible, the Chief of Police or the Chief's designee may authorize such off-duty employment directly, provided that all applicable Township policies and procedures are followed. ~~All agreements for temporary off-duty employment shall be contracted for in writing on contract forms available from the Division of Police. All such contracts shall be kept on record with the Division of Police in a place designed by the Chief of Police.~~
- (3) Compensation for temporary off-duty employment shall be at a rate set from time to time by resolution of the Township Council. All requests for off-duty police services from private citizens, contractors, utility companies, or other entities shall be initiated by contacting the Township's designated third-party administrator for off-duty employment services and must follow the administrator's scheduling and payment procedures. The designated administrator shall be responsible for coordinating the assignment of officers and for billing the requesting entities. Payment for services shall be made directly to the administrator, which shall in turn remit payment to the Township. The Township shall ensure disbursement to the assigned officers in accordance with applicable Township policies and procedures. Any entity that fails to comply with the administrator's procedures or that becomes delinquent in payment shall be liable for all associated costs, including administrative fees, late charges, and attorneys' fees incurred in the collection of any outstanding balances. ~~All requests for services from private citizens or independent contractors shall be initiated with a deposit in advance based upon estimates. The Township shall establish an escrow account in a dedicated fund to ensure timely payment to those officers who engage in approved temporary off-duty assignments. Private citizens or independent contractors who require continuous service shall maintain a minimum balance in the established dedicated fund in an amount equal to the average amount paid to the police officers over a monthly time period. If there are insufficient funds, services shall be terminated until the fund is replenished. The Township shall return any moneys in the fund in excess of the cost of services provided to private citizens or independent contractors within a reasonable amount of time. Any private citizen or independent contractor who is delinquent in payment for services rendered in connection with this act shall be liable for costs, fees and attorneys' fees associated with the collection of any amounts due.~~
- (4) All fees or payments for temporary off-duty assignments shall be made through a special fund established by the Township, for which payment shall be made to the individual police officers engaged in such employment. Payments from such fund shall be made to the officer subject to the required deductions and the administrative fee to be retained by the Township.
- (5) Any temporary off-duty employment which is canceled by the private citizen or contractor on short notice shall incur an obligation to pay a minimum fee. If the assignment is canceled with between four and two hours' notice prior to the scheduled start, the off-duty employment shall be billed a four-hour minimum charge at the rate set by Township Council resolution. If the assignment is canceled with less than two

hours' notice, the private citizen or contractor shall be charged for the entire scheduled job at the rate set by resolution. ~~with less than two hours' notice shall be charged at a four-hour minimum at the rate set by resolution.~~

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- (6) The Chief of Police or the Chief's designee has the authority to order any police officer to vacate or terminate any temporary off-duty employment in response to any emergency situation or whenever the employment creates an unreasonable risk to the health, safety and welfare of the officer or the public. The citizen or independent contractor shall not be charged for any compensation for any time that the officer is away ~~aware~~ from the temporary off-duty employment and may not make a claim for any cost or damages against the Township as a result of the Chief of Police's or the Chief's designee's decision to vacate or terminate any employment under the provisions of this subsection.
- (7) The Township shall be responsible to provide all the necessary insurance coverages required by law, including but not limited to workers' compensation, public liability and claims for damages for personal injury including death, as well as damage to property which may arise from the temporary off-duty employment performed pursuant thereto.
- (8) The total hourly rate for temporary off-duty police services shall be established by Resolution of the Township Council. As of the adoption of this ordinance, the standard rate shall be between \$123 per hour and \$195 per hour, which rate is inclusive of all fees owed (including, but not limited to, the fee paid to assigned police officer, administrative fee to the Township and fee payable to the third-party administrator as provided in its agreement) :

These amount shall be set by Resolution, and the Township reserves the right to adjust the rate schedule as necessary to reflect operational costs and service agreements.

E. Traffic Controls for Street and Highway Construction and Maintenance Operations.

- (1) In order to better promote public safety, the Township of Manchester hereby adopts the current Manual on Uniform Traffic Control Devices (MUTCD) as the standard for traffic control in any road construction, maintenance, or utility work zones within the Township. All persons, contractors, or utilities conducting such work on or along roadways must comply with the applicable provisions of the MUTCD. Failure to comply with MUTCD requirements while performing such work shall be deemed a violation of this section.
- (2) Off-duty police officers shall be posted at all construction or maintenance sites when required or determined to be necessary by the Manchester Township Police Department to provide for the safety and expeditious movement of traffic. No work covered by this section shall commence until such officer(s) are on location.
- (3) Any person, contractor, developer or utility performing work involving the construction, repair, maintenance, or opening of roads and streets (or any infrastructure located within, under, or along any roadway) which, as determined by the Chief of Police or his designee and consistent with Township policy, will affect or disrupt the normal flow of traffic, must enlist at least one extra-duty police officer to secure the work zone. The cost of providing such traffic control shall be borne by the person or entity performing the work.
- (4) For any work assignment within the Township of Manchester that requires the alternating of traffic (whether due to construction, road/lane closures, utility work, or any other event impacting the normal flow of vehicular traffic), there shall be a minimum staffing requirement of three (3) sworn law enforcement officers. This minimum staffing is necessary to ensure the safe and efficient movement of traffic, to provide proper coverage of all affected traffic control points, and to protect the safety of both the officers and the public. No such assignment shall be staffed with fewer than three officers unless explicitly authorized by the Chief of Police or their designee based on a site-specific risk assessment.
- (5) The Police Department (through its Traffic Safety Unit, roadwork detail officers, or designee) shall have the authority to stop work, including ordering the removal of equipment, vehicles, or stored materials

from the roadway, in order to abate any nuisance and/or public safety hazard or to address any violation of the provisions of this section. Officers assigned to extra-duty roadwork details are authorized, with the approval of the Chief of Police or designee, to halt operations in any construction or maintenance zone and to order the repositioning or removal of any equipment or materials to ensure safety. In the event of a shutdown under this provision, all applicable minimum payment requirements for off-duty officers shall remain in effect, and the requesting entity shall be responsible for the associated compensation as if the assignment had proceeded.

- F. Violations and penalties. Any person, contractor, utility, or other entity who violates or fails to comply with any provision of this section shall, upon conviction thereof, be subject to a fine not exceeding \$2,000, or imprisonment for a term not exceeding 90 days, or both, in the discretion of the Municipal Court, pursuant to N.J.S.A. 40:49-5 and N.J.S.A. 40:48-2. Each day that a violation of this section continues shall constitute a separate offense. This section shall be enforced by the Manchester Township Police Department or any other designated enforcement authority.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 25th day of August 2025 and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on September 8, 2025. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

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ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF BLOCK 1.344, LOT 26 ON THE MUNICIPAL TAX MAP TO PINCHOS GELB & BELLA GELB, IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:12-13 (b) AND N.J.S.A. 40A:12-13.2 (941 ENGLEMER AVENUE; \$10,000.00)

WHEREAS, the Township of Manchester is the owner of Block 1.344, Lot 26, which is an undersized lot under the current ordinances of the municipality; and

WHEREAS, it is the desire of the Mayor and Township Council to sell said property; and

WHEREAS, the municipality has established \$10,000.00 as the fair market value for said property; and

WHEREAS, N.J.S.A. 40A:12-13.2 requires the municipality to first offer said property to the adjoining property owners for purchase; and

WHEREAS, the adjoining property owners, Pinchos Gelb and Bella Gelb, have agreed to purchase Block 1.344, Lot 26, from the Township of Manchester for the sum of \$10,000.00; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) provides for the authorization of said transfer of property by ordinance.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. That, in accordance with the requirements of N.J.S.A. 40A:12-13(b)(5), the governing body does hereby authorize the sale of Block 1.344, Lot 26, to the adjoining property owners, Pinchos Gelb and Bella Gelb, said property being undersized, and the adjoining property owners agree to purchase said property for the fair market value of said property.

SECTION 2. That the Mayor and Municipal Clerk are hereby authorized to execute any and all documents to transfer title to said property by Quitclaim Deed to Pinchos Gelb and Bella Gelb, for the sum of \$10,000.00. Pinchos Gelb and Bella Gelb shall be responsible for the payment of the municipality's costs in conveying said property. A requirement of the transfer of the property is that it be consolidated with the adjoining property owned by the purchasers.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 4. This ordinance shall take effect after the second reading and publication as required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 8th day of September, 2025 and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on September 22, 2025. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Teri Giercyk, RMC/CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING
CERTAIN FEES FOR FALL/WINTER RECREATION PROGRAMS**

WHEREAS, Manchester Township Ordinance #10-012 authorizes the Township Council to establish certain fees for recreational activities by resolution; and

WHEREAS, the Recreation Department has informed the Township Council that the following activities have been scheduled by the Township:

YOUTH PROGRAMS

\$50 - Itty Biddy Basketball (Gr. K-1)	\$60 - Wrestling (Gr. K-12)
\$50 - Biddy Basketball (Gr. 2-4)	\$20 - Volleyball (CoEd Ages 14 & up)
\$50 - Coed Jr. Basketball (Gr. 5-7)	\$65 - Jr. Golf (Ages 6-15)
\$50 - Coed Sr. Basketball (Gr. 8-10)	\$65 - Kum Sung Martial Arts (2+)
\$50 - Friday Night Rec (Gr. 3-5)	\$120 - Tumbling (Age 5-12)

ADULT PROGRAMS

\$50 - Adult Basketball (open gym)	\$65 - Kum Sung Martial Arts
\$20 - Volleyball (CoEd)	\$50 - Self Defense
\$70 - Yoga (CoEd)	\$80 - Golf (Intro/CoEd Adult)

A 15% late fee will be added to programs paid 3 business days or less prior to a program start date.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Director of Recreation
- B. Chief Financial Officer
- C. Township Auditor

CERTIFICATION

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8th day of September 2025.

Teri Giercyk, RMC/CMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
REFUND OF OPRA FEE OVERPAYMENT**

WHEREAS, a deposit of \$403.00 for OPRA 2025-567 was heretofore posted with the Township by: Blume Forte Fried Zerres & Molinari; and

WHEREAS, the actual cost to fulfill OPRA 2025-567 was \$270.40; and

WHEREAS, it has been recommended by the Township to refund the overpayment; and

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the overpayment for OPRA 2025-567 in the amount of \$132.60 is hereby authorized to be refunded.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Financial Officer
 - C. Police RecordsBlume Forte Fried Zerres & Molinari
One Main Street
Chatham, NJ 07928

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted on the 8th day of September 2025.

Teri Giercyk, RMC/CMC
Municipal Clerk

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#25-362

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY SETTING THE FEES FOR TEMPORARY OFF-DUTY EMPLOYMENT FOR POLICE OFFICERS

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Pursuant to D.(8) of Section 2-40, entitled "Temporary off-duty employment for police officers", the Township fee shall be:

Officer rate - \$100/hr

Admin fee - \$20/hr

Third party administrator fee - \$8/hr

WHEREAS, this resolution shall take effect on October 2, 2025; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that Certified copies of this Resolution be forwarded to the Township Administrator and Township CFO.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 8th day of September 2025.

Teri Giercyk, RMC/CMC
Municipal Clerk

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#25-363

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING THE APPROVAL OF A GRANT
APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW
JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE “WELLS
1, 2, 3 AND 4 TREATMENT – ESA” PROJECT**

NOW, THEREFORE, BE IT RESOLVED that the Council of Manchester Township formally approves the grant application for the above stated project, in the amount of \$870,000.

BE IT FURTHER RESOLVED that Public Works Director Albert Yodakis and Clerk Teri Giercyk are hereby authorized to submit an electronic SAGE grant application identified as SRFTAPD-2024-Manchest-00002 to the New Jersey Department of Environmental Protection on behalf of Manchester Township.

BE IT FURTHER RESOLVED that Public Works Director Albert Yodakis and Clerk Teri Giercyk are hereby authorized to sign the grant agreement on behalf of Manchester Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

BE IT FURTHER RESOLVED that Public Works Director Albert Yodakis and Clerk Teri Giercyk are hereby authorized to execute any and all documents, including amendments to the grant agreement that do not increase the Township’s obligation.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 8th day of September 2025.

Teri Giercyk, RMC/CMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 317 BECKERVILLE RD. (BLOCK 79 LOT 30), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

WHEREAS, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 317 Beckerville Rd. (Block 79 Lot 30), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

WHEREAS, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

WHEREAS, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$328.73.

WHEREAS, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 317 Beckerville Rd. (Block 79 Lot 30).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
 - A. Tax Collector;
 - B. Director of Public Works,
 - C. Chief Financial Officer; and
 - D. Code Enforcement Official.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the 8th day of September 2025.

Teri Giercyk, RMC/CMC
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
IN ACCORDANCE WITH SECTION 2 OF THE OPEN
PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

WHEREAS, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)
2. The general nature of the subject matter to be discussed is as follows:
 - a. Litigation
3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days
or
4. At such time the need for confidentiality no longer exists.
5. This resolution shall become effective immediately.

CERTIFICATION

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 8th day of September 2025.

Teri Giercyk, RMC/CMC
Municipal Clerk