

MANCHESTER TOWNSHIP PLANNING BOARD ORGANIZATION MEETING
WEDNESDAY, JANUARY 29, 2025
1 COLONIAL DRIVE, MANCHESTER, NEW JERSEY

The organizational meeting of the Manchester Township Planning Board was called to order by Secretary Amanda Kisty, acting as temporary Chairperson at 6:00 PM on Wednesday, January 29, 2025.

This meeting had been advertised as required by enactment of the Sunshine Law.

ROLL CALL:

William Barron	Present
Felicia Finn	Present
Timothy Umlauf	Present
James Vaccaro	Present
James Teague	Present
Timothy Poss	Present
Sandra Drake	Present
William Peck	Present

For the Record:

Joseph Coronato, Jr., Esq., Mat Wilder, PE, PP, Nicholas Dickerson, PP, AICP, and Robert Mullin, PE, PP were all present.

MATTERS:

Members: Timothy Umlauf, James Vaccaro, Timothy Poss, Sandra Drake and William Peck appointed to Planning Board for a new term, sworn in by Mr. Joseph Coronato, Esq, Planning Board Attorney.

SECRETARY CALLED FOR NOMINATION OF A CHAIRPERSON OF THE PLANNING BOARD FOR THE YEAR JANUARY 29, 2025 TO DECEMBER 31, 2025.

- a. Ms. Finn nominated William Barron, Mr. Vaccaro seconded the nomination.
No other nominations were made.
- b. Ms. Kisty asked if all were in favor of the election of Chairperson, all affirmed and none opposed.

Ms. Kisty then held a roll call vote.

Ms. Finn-yes, Mr. Barron-yes

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes

SECRETARY CALLED FOR NOMINATION OF A VICE CHAIRPERSON OF THE PLANNING BOARD FOR THE YEAR JANUARY 29, 2025 TO DECEMBER 31, 2025.

- a. Mr. Barron nominated Felicia Finn, Mr. Poss seconded the nomination.
No other nominations were made.
- b. Ms. Kisty asked if all were in favor of the election of Vice Chairperson, all affirmed and none opposed.

Ms. Kisty then held a roll call vote.

Ms. Finn-yes, Mr. Barron-yes

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes

SECRETARY CALLED FOR NOMINATION OF VICE CHAIRPERSON PRO TEM OF THE PLANNING BOARD FOR THE YEAR JANUARY 29, 2025 TO DECEMBER 31, 2025.

- a. Ms. Drake nominated Tim Umlauf, Ms. Finn seconded the nomination.
No other nominations were made.

- b. Ms. Kisty asked if all were in favor of the election of Vice Chairperson Pro Tem, all affirmed, and none opposed.

Ms. Kisty then held a roll call vote.

Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes

MS. KISTY TURNED THE MEETING OVER TO CHAIRPERSON BARRON

APPOINTMENT OF THE SECRETARY.

- a. Ms. Finn nominated Amanda Kisty as secretary to the board for the year of JANUARY 29, 2025 to December 31, 2025, seconded by Ms. Drake.
- b. Mr. Barron asked if all were in favor of the election of Secretary: All in Favor, all affirmed and none opposed.
- c. Roll Call Vote for Secretary:
Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes

APPOINTMENT OF THE ALTERNATE SECRETARY FOR SIGNING MAPS.

- a. Mr. Vaccaro nominated Erin Mathioudakis as Alternate secretary to the board for the year of JANUARY 29, 2025 to December 31, 2025, seconded by Ms. Finn.
- b. Mr. Barron asked if all were in favor of the election of the Alternate Secretary: All in Favor, all affirmed and none opposed.
- c. Roll Call Vote for Alternate Secretary:
Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes

RESOLUTION FOR THE APPOINTMENT OF A SOLICITOR TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Ms. Finn moved for a resolution for the appointment of Joseph D. Coronato, Jr., Esq., as Solicitor and Mr. Poss seconded the motion.
- b. Mr. Barron asked if all were in favor of the appointment of Solicitor: All in Favor, all affirmed and none opposed.
- c. Roll Call Vote for Solicitor:
Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes
MOTION CARRIES

RESOLUTION FOR THE APPOINTMENT OF AN ENGINEER, TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Mr. Poss moved for a resolution for the appointment of Mathew Wilder, PE, PP of Morgan Engineering, as Engineer and Mr. Umlauf seconded the motion.
- b. Mr. Barron asked if all were in favor of the appointment of Engineer: All in Favor, all affirmed and none opposed.
- c. Roll Call Vote for Engineer:
Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes
MOTION CARRIES

RESOLUTION FOR THE APPOINTMENT OF A PROFESSIONAL PLANNER, TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Ms. Finn moved for a resolution for the appointment of Nicholas Dickerson, PP, AICP of Colliers Engineering, as Planner and Ms. Drake seconded the motion.
- b. Mr. Barron asked if all were in favor of the appointment of Engineer: All in Favor, all affirmed and none opposed.
- c. Roll Call Vote for Engineer:
Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes
MOTION CARRIES

RESOLUTION FOR THE APPOINTMENT OF A CONFLICT ENGINEER, TO BE
ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Ms. Finn moved for a resolution for the appointment of Robert Mullin, PE, PP, CME, Colliers Engineering, as Conflict Engineer and Mr. Umlauf seconded the motion.
- b. Mr. Barron asked if all were in favor of the appointment of Conflict Engineer: All in Favor, all affirmed and none opposed.
- c. Roll Call Vote for Conflict Engineer:
Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes
MOTION CARRIES

RESOLUTION TO ADOPT THE OFFICIAL NEWSPAPERS.

Ms. Finn moved for a resolution to adopt the Asbury Park Press and the Star Ledger, as Official Newspapers and Mr. Vaccaro seconded the motion.

Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck -yes
MOTION CARRIES

RESOLUTION FOR THE SCHEDULE AND TIME OF THE PLANNING BOARD
MEETINGS.

Remain at 6:00 PM start.

Ms. Finn moved for a resolution to hold the Planning Board meetings on the first Monday of every month at six o'clock p.m., provided that that day does not fall on a holiday. The Schedule of meeting dates was read into record as follows:
February 3, 2025, March 3, 2025, April 7, 2025, May 5, 2025, June 2 2025, July 7, 2025, August 4, 2025, Tuesday, September 2, 2025, October 6, 2025, November 3, 2025, December 1, 2025

Mr. Umlauf seconded the motion.

Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck -yes
MOTION CARRIES

APPOINTMENT OF A BILLS COMMITTEE.

- a. Ms. Drake nominated Timothy Umlauf for this position, Mr. Vaccaro seconded the nomination. No other nominations were made.
- b. Mr. Umlauf accepted the nomination to this position.
- c. Roll call vote to approve: Ms. Finn-yes, Mr. Barron-yes
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes, Vaccaro-yes, Peck-yes
MOTION CARRIES

MEMBERSHIP IN THE NEW JERSEY PLANNING OFFICIALS.

Mr. Vaccaro moved to continue the Board's membership in the New Jersey Planning Officials and Ms. Finn, seconded the motion.
All were in favor, none opposed.

Mr. Vaccaro moved to adjourn the meeting and Ms. Finn seconded the motion.
Chairman Barron asked if all were in favor of the motion. All were in favor, none opposed.
6:13 P.M.

Respectfully Submitted


Amanda Kisty

