

**RESOLUTION OF MEMORIALIZATION OF THE
MANCHESTER TOWNSHIP RENT LEVELING BOARD**

RESOLUTION No.: 2025-02

BE IT RESOLVED, by the local Rent Control Board of the Township of Manchester, County of Ocean and State of New Jersey, as follows:

WHEREAS, the Manchester Township Rent Leveling Board wishes to adopt certain Rules and Regulations; and

WHEREAS, a public hearing was held on June 19, 2025, in the Municipal Building of the Township of Manchester; and

WHEREAS, said Board having considered said proposed Rules and Regulations and having discussed same, makes the following findings:

NOW, THEREFORE, BE IT RESOLVED, by the said Board that on this 19th day of June, 2025, based upon the findings herein be it resolved as follows:

1. The Manchester Township Rent Leveling Board shall adopt the following Rules and Regulations:

- A. Adding the Position of Vice Chairperson.
- B. Implementing a formal application
- C. Requiring the moving party provide the Board Attorney, Accountant and Secretary with all documents that they will rely upon.
- D. Those cases without need of hearing, the landlord should certify the increase by supplying relevant documents and proofs, such as leases and calculations of the increase to the Board Accountant, who shall advise the Board if the increase is accurate.
- E. The Alternate Tenant may represent the Tenant Member and the Alternate Landlord may represent the Landlord Member if regular members are unable to participate.

MOVED BY: Mark Kasiewniak

SECONDED BY: Brad Carnmer

ROLL CALL

Those In Favor: All

Those Opposed: None


Those Absent: Nina Charlton

Those Not Voting: None

CERTIFICATION

The foregoing is a true copy of a memorializing resolution by said Board at its meeting of June 19, 2025, as copied from the minutes of said meeting.

Dated: 6/19/2025


BRENDAN DONOVAN, Secretary
Manchester Township Rent Control Board