

**MANCHESTER TOWNSHIP  
RENT LEVELING BOARD AGENDA**

**ORGANIZATION MEETING**

**THURSDAY, FEBURAY 20, 2025 5:00 p.m.**

1. Secretary, acting as temporary Chairperson, calls meeting to order.
2. Statement given in reference to the Sunshine Law.
3. Salute to the Flag.
4. Roll Call.
5. Oath of Office, Board Members new terms
6. Secretary calls for nomination for Chairperson of the Manchester Township Rent Leveling Board for 2025.
  - a) Nominations for Chairperson.
  - b) Nominations closed by motion.
  - c) Secretary will call for a vote and declare the Chairperson of the Board for 2025.
7. Meeting is turned over to the Chairperson.
8. Chairperson calls for nomination for Vice-Chairperson of the Manchester Township Rent Leveling Board for 2025.
  - a) Nominations for Vice-Chairperson.
  - b) Nominations closed by motion.
  - c) Chairperson will call for a vote and declare the Vice-Chairperson of the Board for 2025.
9. Chairperson calls for the appointment of the ATTORNEY for one year.
  - a) Nominations for Attorney.
  - b) Nominations closed by motion.
  - c) Chairperson calls for a roll call vote.
10. Chairperson calls for the appointment of the CPA for one year.
  - a) Nominations for CPA.
  - b) Nominations closed by motion.
  - c) Chairperson calls for a roll call vote.

11. Official Newspapers for 2025.
  - a) The Asbury Park Press
  - b) The Star Ledger
12. Schedule of Meetings for 2025.
  - a) Motion, Second & Roll Call Vote.
13. Appointment of a Bills Committee
14. Adjournment

Brenda Donovan

Rent Leveling Board Secretary

Date Posted: February 11, 2025