MANCHESTER TOWNSHIP

1 COLONIAL DRIVE • MANCHESTER, NJ 08759 • (732)657-8121

DEPARTMENT OF INSPECTIONS, LAND USE & PLANNING

GARY SYLVESTER, CPWM
DIRECTOR

JOSEPH T. HANKINS
MAYOR

VACANT/ABANDONED PROPERTY REGISTRATION FORM

Please fill out the information requested below and deliver to Manchester Township:
Attn: Brenda Donovan, Code Enforcement Clerk, 1 Colonial Drive, Manchester, NJ 08759.
Initial Registration fee is $1,000; 1st Renewal $2,000; Subsequent Renewals $3,000

PROPERTY INFORMATION	
Property Address:	Property Acquirement Date:
Block: Lot:	Notice of Default Recordation No. (Please attach copy to this form) OR Deed of Trust OR Deed in Lieu of Foreclosure/Sale
Verify the Status of the Following Utility Services: (Please Circle) Electricity: On Off Water: On Off Gas: On Off	

CREDITOR/OWNER	
Creditor/Owner Name:	
Mailing Address:	
Agent of Contact:	Contact Phone #:
E-mail Address:	

PROPERTY MANAGER	
Company Name:	
Mailing Address:	
Agent of Contact:	24 Hour Contact Phone #:
E-mail Address:	

IN STATE REPRESENTATIVE	
Agent of Contact:	Contact Phone #:

This registration shall be valid for the remainder of the calendar year in which it was registered. In conjunction with this registration, a private inspection by the bank/lender or property management company is required. An inspection by the Manchester Township Code Enforcement Division will also be conducted to verify compliance.

***** Please be advised, a C.C.O. or Transfer of Title inspection will not be *****
scheduled until all fees have been paid in full.

Submitted By: Print Name:_____ Date:_____

For further information, please contact Brenda Donavan: BDonovan@ManchesterTwp.com