

**MANCHESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT**  
**REORGANIZATION MEETING**

**Thursday, January 25, 2024**

**Manchester Township Municipal Building**  
**1 Colonial Drive, Manchester, NJ**

MINUTES OF MEETING

1. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was called to order at 6:30 p.m. by the Secretary.
2. This meeting had been duly advertised, filed and posted in accordance with the Open Public Meetings Act.
3. A Pledge of Allegiance and Salute to the Flag followed.
4. Roll Call:  
Members Present: L. Fazio, W. Cook, M. Dwyer, P. Dambroski, S. Galbreath, K. Vaccaro, D. Tedeschi  
  
Members Absent: H. Glen, G. Georgiano
5. The Secretary, acting as temporary Chairperson, called for nominations for Chairperson of the Manchester Township Zoning Board of Adjustment for 2024. W. Cook motioned to nominate Linda Fazio. M. Dwyer seconded. There were no further nominations. Nominations were closed on motion by M. Dwyer and seconded by W. Cook.  
  
**Vote to Close Nominations:** All in Favor.  
  
**Roll Call Vote for Linda Fazio to serve as Chairperson for 2024:** W. Cook-yes, M. Dwyer, yes; P. Dambroski-yes, S. Galbreath-yes, K. Vaccaro- yes, D. Tedeschi-yes, L. Fazio, yes.
6. The Secretary called for nominations for Vice Chairperson of the Manchester Township Zoning Board of Adjustment for 2024. M. Dwyer motioned to nominate William Cook. P. Dambroski seconded. There were no further nominations. Nominations were closed on motion by L. Fazio and seconded by P. Dambroski.

**Vote to Close Nominations:** All in Favor

**Vote for W. Cook to serve as Vice Chairperson for 2024:** W. Cook-yes, M. Dwyer, yes; P. Dambroski-yes, S. Galbreath-yes, K. Vaccaro- yes, D. Tedeschi-yes, G. Georgiano-yes; L. Fazio, yes.

**The Secretary turned the meeting over to Chairperson Fazio.**

7. Mrs. Fazio called for the appointment of the Solicitor for one year. W. Cook motioned to nominate Christopher Reid. M. Dwyer seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by M. Dwyer.

**Vote to Close Nominations:** All in Favor.

**Vote for Christopher Reid to serve as Solicitor for 2024:** W. Cook-yes, M. Dwyer, yes; P. Dambroski-yes, S. Galbreath-yes, K. Vaccaro- yes, D. Tedeschi-yes, L. Fazio, yes.

8. Mrs. Fazio called for the appointment of the Engineer for one year. L. Fazio motioned to nominate T & M Associates with Jason Worth as representative, W. Cook seconded. There were no further nominations. Nominations were closed on motion by L. Fazio and seconded by W. Cook.

**Vote to Close Nominations:** All in Favor.

**Roll Call Vote for T & M Associates to serve as Engineer for 2024 with Jason Worth as Representative at the meetings:** W. Cook-yes, M. Dwyer, yes; P. Dambroski-yes, S. Galbreath-yes, K. Vaccaro- yes, D. Tedeschi-yes, L. Fazio, yes.

9. Mrs. Fazio called for the appointment of the Secretary for one year. Mr. Cook motioned to nominate Erin Mathioudakis. P. Dambroski seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by P. Dambroski.

**Vote to Close Nominations:** All in Favor.

**Vote for Erin Mathioudakis to serve as Secretary for 2024:** W. Cook-yes, M. Dwyer, yes, P. Dambroski-yes, S. Galbreath-yes, K. Vaccaro- yes, D. Tedeschi-yes, L. Fazio, yes.

10. Mrs. Fazio called for the appointment of Acting Secretary to sign maps for one year. Mr. Cook motioned to nominate Amanda Kisty, P. Dambroski seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by P. Dambroski.

**Vote to Close Nominations:** All in Favor.

**Vote for Amanda Kisty to serve as Acting Secretary to sign maps for 2024:** W. Cook-yes, M. Dwyer, yes; P. Dambroski-yes, S. Galbreath-yes, K. Vaccaro- yes, D. Tedeschi-yes, L. Fazio, yes.

11. Mrs. Fazio called for the adoption of the official newspapers for 2024 the Asbury Park Press and the Newark Star Ledger. L. Fazio motioned to adopt the Asbury Park Press and Newark Star Ledger as official newspapers. W. Cook seconded.

**Vote:** All in Favor.

12. Mrs. Fazio called for the adoption of the Board's Meeting Schedule for 2024 as follows:  
Meeting start time 6:30 P.M.

February 22	May 23	August 22	November 14
March 28	June 27	September 26	December 12
April 25	July 25	October 24	

Said meeting schedule was adopted on motion by L. Fazio and seconded by W. Cook.

**Vote:** All in Favor.

13. Mrs. Fazio called for approval of membership in the New Jersey Federation of Planning Officials. W. Cook motioned for approval and P. Dambroski seconded.

**Vote:** All in Favor.

14. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was adjourned at 6:46 p.m. on motion by W. Cook and seconded by M. Dwyer. All in favor. None opposed.

Respectfully submitted,

Erin Mathioudakis  
Zoning Board Secretary