

DRAFT



**MANCHESTER TOWNSHIP  
COUNCIL MEETING AGENDA**

**April 8, 2024  
6:00 PM**

**1. CALL TO ORDER**

**2. STATEMENT:**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. APPROVAL OF MINUTES**

Regular and Executive Session Minutes for March 25, 2024  
Special Meeting Minutes - March 27, 2024 - Energy Aggregation

**6. SUBMISSION OF BILLS**

- #24-188 Current Fund
- #24-189 Utility Fund - ESA
- #24-190 Utility Fund - WSA

**7. ORDINANCES - Second Reading, Public Hearing and Final Action**

- #24-14 Amending Chapter 245, Section 245-31 of the Code of the Township of Manchester
- #24-15 Amending, Supplementing and Repealing Various Sections of the Township Code Concerning Recreation

**8. ORDINANCES – First Reading & Introduction**

- #24-16 Amending Ch. 245 Land Use and Development of the Township Code

**9. RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

**A. FINANCE**

- #24-191 Authorizing Refund of OPRA Fee Overpayment

**B. RECREATION**

- #24-192 Establishing Certain fees for Spring/Summer Recreation Programs

**DRAFT**

**C. PURCHASING**

- #24-193 Authorizing the Award of Bid #24R-05 Auto Body Repair and Towing Bid
- #24-194 Amending Resolution #22-275 Authorizing Contract through Lifeline Emergency Vehicles Houston Galveston Area Cooperative

**D. BONDS/ESCROWS**

- #24-195 Releasing an Escrow Posted for Block 1.366 Lot 27.01 (2101 Manchester Street)
- #24-196 Releasing an Escrow Posted by Atlantic Site Construction for Block 1.65 Lot 6 (312 Champlain Street)

**E. MISCELLANEOUS**

- #24-197 Authorizing the Use of Pine Lake Park for Police Athletic League Fishing Derby

**F. CONTRACTS/AGREEMENTS**

- #24-198 Authorizing the Execution of an Agreement between Manchester Township and OPEIU Local 32 White Collar Employees
- #24-199 Authorizing the Settlement of Litigation Initiated by Marcus Stallworth

**G. GRANTS**

- #24-200 Authorizing Application for SAFER Grant FY 23

**H. TEMPORARY BUDGET APPROPRIATIONS**

- #24-201 Authorizing Temporary Water Utility Budget Eastern Service Area Appropriations for the Calendar Year 2024
- #24-202 Authorizing Temporary Sewer Utility Budget Eastern Service Area Appropriations for the Calendar Year 2024
- #24-203 Authorizing Temporary Western Service Area Water Utility Budget Appropriations for the Calendar Year 2024
- #24-204 Authorizing Temporary Western Service Area Sewer Utility Budget Appropriations for the Calendar Year 2024

**10. REPORTS**

**11. PUBLIC COMMENT**

**12. ADJOURNMENT**

# 24-188  
April 8, 2024

DRAFT

**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Current Fund	\$	5,831,931.51
Capital Fund	\$	1,493.00
Escrows	\$	43,502.08
Affordable Housing Trust Fund	\$	
Animal Control Fund	\$	335.88
Drug Enforcement Fund	\$	4,636.34
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	2,250.00
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	
	\$	<u>5,884,148.81</u>

**CERTIFICATION:**

\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk  
Township Clerk

BILL LIST ADDENDUM

March 25, 2024

# 24-188

**DRAFT**

CAPITAL FUND

\$ 0.00

CURRENT FUND

Payroll week ending 4/12/24

STATE HEALTH BENEFITS

HEALTH INSURANCE APRIL 2024 ACTIVE & RETIREES

Wire 495,515.13

495,515.13

SPECIAL ESCROW TRUST FUND

Off Duty Week Ending 4/12/24

Off Duty Week Ending 3/29/24

Chk#3088 3,374.83

ACE Telecom Consulting

Various Developer Escrows

Chk#3089 1,181.25

Colliers Engineering & Design

Various Developer Escrows

Chk#3090 2405.00

T & M Associates

Various Developer Escrows

Chk#3091 6,911.75

Morgan Engineering

Various Developer Escrows

Chk#3092 29,629.25

\$ 43,502.08

OPEN SPACE TRUST FUND

April 4, 2024  
02:34 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Page No: 1

Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
01 CURRENT		Current Fund Account			
73212	03/27/24	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8994
24-00676	CURRENT PAY 7		835,328.68		
73213	04/03/24	MANCH080 MANCHESTER TWP BOARD OF ED			9006
V2400487	April 2024 Current Expenses		4,276,113.98		
73214	04/08/24	ABFLO005 ABFLO, INC.			9020
24-00230	DOOR HANGARS REASSESSMENT		985.00		
73215	04/08/24	ACTIO030 ACTION UNIFORM CO LLC			9020
24-00104	ACO Uniforms		1,202.39		
73216	04/08/24	ACTIV010 ACTIVE911, INC			9020
24-00550	Township Active 911		779.90		
73217	04/08/24	ALANM005 ALAN M DESIMONE			9020
24-00405	Reassessment Services		3,140.00		
73218	04/08/24	ALLIN005 ALL INDUSTRIAL SAFETY PROD INC			9020
24-00402	RECALIBRATION OF GAS METER		155.50		
73219	04/08/24	AMAZON01 AMAZON CAPITAL SERVICES INC			9020
24-00588	processing printer battery		42.99		
24-00589	Ink cartridge for garage		85.78		
24-00598	muster room pc hard drives		158.85		
24-00599	BREAKROOM FURNITURE REPLACEMNT		1,997.71		
24-00618	ram for muster PCS		101.97		
24-00631	WRISTCO WRISTBANDS FOR HWL		291.96		
24-00644	Office Supplies - Bldg.		369.53		
24-00648	RECEIPT BOOKS SPIRAL 2 PART		210.00		
			<u>3,258.79</u>		
73220	04/08/24	ANGEL045 ANGELO-CARLEY, INC			9020
24-00660	St. Pat's Luncheon		960.00		
73221	04/08/24	APPLI005 APPLIED CONCEPTS, INC.			9020
23-01761	Police Radar Equipment		100.00		
73222	04/08/24	ARMAN005 ARMANDO V. RICCIO, LLC			9020
V2400473	MARCH 2024 LABOR COUNSEL		11,552.50		
73223	04/08/24	AUSTI005 AUSTIN GEISSEL			9020
24-00406	Reassessment Services		2,040.00		
73224	04/08/24	BAILE010 BAILEY GRIFFIN			9020
24-00407	Reassessment Services		6,260.00		
73225	04/08/24	BETHE005 BETH-ELLEN GENCARELLI			9020
V2400453	RX REIMBURSEMENT		60.17		

April 4, 2024  
02:34 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 2

DRAFT

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
73226	04/08/24	BLAZE005 BLAZE EMERGENCY EQUIP CO LLC			9020
		23-01948 Replace Broken Fuel Guages3221	883.00		
		24-00449 Annual PM for 3303	1,874.60		
		24-00450 Annual PM 3301	1,941.94		
		24-00499 Repairs for Manch Vol 3255	1,477.46		
		24-00557 *ASAP* EMISSION EQUIP. REPAIRS	648.03		
		24-00566 OVERAGE OF PO# 23-01948	278.83		
			<u>7,103.86</u>		
73227	04/08/24	BLUEM005 BLUE MOUNTAIN DISTRIBUTORS LLC			9020
		24-00266 WATER FOR VARIOUS DEPTS	323.66		
73228	04/08/24	BONNI015 BONNIE R. PETERSON ATTY AT LAW			9020
		V2400468 MUNICIPAL PROSECUTOR	3,800.00		
73229	04/08/24	CDWGO005 CDW GOVERNMENT			9020
		24-00471 Case for Surface Pro 7	89.25		
		24-00489 Computer Printer LaserJet	1,520.80		
			<u>1,610.05</u>		
73230	04/08/24	CELEB005 CELEBRITY MOTORS OF TOMS RIVER			9020
		24-00472 for vehicle repairs/maintenanc	174.64		
73231	04/08/24	CENTR010 CENTRAL JERSEY HEALTH INS.			9020
		V2400428 DENTAL INS. APRIL 2024	19,753.09		
73232	04/08/24	CODE1005 CODE 1 CREATIONS			9020
		24-00285 QR Code Stickers	245.00		
73233	04/08/24	COLLI005 COLLIERS ENGINEERING & DESIGN			9020
		V2400466 ENGINEERING SERVICES	5,115.91		
73234	04/08/24	COLON005 COLONIAL BOUQUET, INC			9020
		24-00395 2024 EGG HUNT GRAND PRIZES	450.00		
73235	04/08/24	COMCA025 COMCAST			9020
		V2400488 CABLE SVC 8499 05 196 0197113	152.94		
73236	04/08/24	COMCA025 COMCAST			9020
		V2400489 CABLE SVC 8499 05 196 0227035	165.94		
73237	04/08/24	COMCA025 COMCAST			9020
		V2400490 CABLE SVC 8499 05 196 0194565	152.94		
73238	04/08/24	COMCA025 COMCAST			9020
		V2400491 CABLE SVC 8499 05 196 0223463	152.95		
73239	04/08/24	COMCA025 COMCAST			9020
		V2400492 CABLE SVC 8499 05 196 0426124	102.94		
73240	04/08/24	COMCA025 COMCAST			9020
		V2400494 CABLE SVC 8499 05 196 0282378	169.41		

April 4, 2024  
02:34 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 3

DRAFT

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
73241	04/08/24	CORON010 CORONIS HEALTH RCM, LLC			9020
24-00621		Feb Medical Billing	20,781.85		
73242	04/08/24	CREAT015 CREATIVE MANAGEMENT, INC.			9020
24-00050		Gas for Township vehicles	14,668.96		
73243	04/08/24	CUSTO010 CUSTOM-BANDAG, INC.			9020
24-00349		RECAP TIRES FOR TRUCK FLEET	2,859.92		
73244	04/08/24	DASTI020 DASTI & STAIGER, PC			9020
V2400474		MARCH 2024 TWP ATTORNEY	20,155.35		
73245	04/08/24	DELLC005 DELL COMPUTER CORP.			9020
24-00219		Dell Keyboard - Bldg.Dept.	80.32		
24-00461		Police Computers	1,811.98		
24-00494		Replacement Police Computers	2,239.50		
24-00512		Computer Monitors & Towers	2,581.78		
24-00570		Inspector Computers - Bldg.	4,947.55		
24-00594		data processing	399.60		
			<u>12,060.73</u>		
73246	04/08/24	EAGLE005 EAGLE POINT GUN			9020
24-00428		Police Ammunition and Targets	24,999.90		
73247	04/08/24	EASTE005 EASTERN WAREHOUSE DIST., LLC			9020
24-00541		REPAIR PARTS FOR WATER CO TRK	1,556.59		
73248	04/08/24	FORCE005 FORCE SCIENCE, LTD			9020
24-00434		FSI Certification Course	1,399.00		
73249	04/08/24	FTDEA005 DEARBORN LIFE INSURANCE CO			9020
24-00079		LIFE INSURANCE PREMIUMS	754.05		
73250	04/08/24	GLOBA040 GLOBAL ELECTRICAL SERVICES, INC			9020
24-00413		EMS WHITING HANDICAP DOOR SVC	1,325.00		
73251	04/08/24	GRAIN005 GRAINGER INC			9020
24-00404		Bollard Cover	381.24		
73252	04/08/24	GRAIN010 GRAINGER, INC			9020
24-00356		Hand Truck	271.26		
73253	04/08/24	HCWIN005 HCW INC			9020
23-00145		HOLIDAY CAR WASH	192.00		
73254	04/08/24	INSTI005 INSTITUTE FOR FORENSIC PSYCH.			9020
24-00604		Psych Invoice	425.00		
73255	04/08/24	JAMES220 JAMES ROBINSON			9020
24-00409		Reassessment Services	1,380.00		

DRAFT

Check # PO #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Num Contract
01	CURRENT	Current Fund Account	Continued		
73256	04/08/24	JCPL0005 J C P & L V2400479 ELEC SVC 100 144 392 931	832.00		9020
73257	04/08/24	JOHNL020 JOHN LACAPRIA V2400467 EYEGLASS REIMBURSEMENT	250.00		9020
73258	04/08/24	JOHNS010 JOHNSON & TOWERS, LLC 24-00137 *ASAP* WHEEL SPEED SENSOR 24-00201 *ASAP* REPAIR PARTS FOR TRK#13	81.56 <u>1,609.65</u> 1,691.21		9020
73259	04/08/24	KAITL005 KAITLIN HILL V2400493 APCO 2024 CONFERENCE REGISTER	375.00		9020
73260	04/08/24	KELLY045 KELLY J VITO 24-00408 Reassessment Services	980.00		9020
73261	04/08/24	MEDRA005 MEDRALDO RAMPAS V2400461 EYEGLASS REIMBURSEMENT	300.00		9020
73262	04/08/24	MEMOL005 MEMOLI & COMPANY, INC V2400102 SERVICES RE: RENT LEVELING BD	2,450.00		9020
73263	04/08/24	MERID005 HACKENSACK MERIDIAN WORKS 24-00284 Employee Medical Screening 24-00537 Blanket PO for Pre-emp Physica	2,313.00 <u>1,744.00</u> 4,057.00		9020
73264	04/08/24	MIDAT030 MID-ATLANTIC SERVICE 360, INC. 24-00658 Maintenance Contract 6 of 8	8,491.75		9020
73265	04/08/24	MORGA010 MORGAN ENGINEERING LLC V2400458 MUNICIPAL ENGINEER	4,744.00		9020
73266	04/08/24	NATIO100 NATIONAL ASSO. OF PROFESSIONAL 24-00563 Membership Dues	65.00		9020
73267	04/08/24	NATIO105 NATIONAL HIGHWAY PRODUCTS, INC 24-00400 TEMPORARY STOP SIGNS	624.12		9020
73268	04/08/24	OCEAN015 OCEAN COUNTY BOARD OF HEALTH V2400454 FEB 2024 SHELTER SERVICES	276.00		9020
73269	04/08/24	PANGA005 PANGARO TRAINING & MANAGEMENT 24-00464 Police Training 24-00592 Police Training	189.00 <u>321.30</u> 510.30		9020
73270	04/08/24	PARKE005 PARKER MCCAY, P.A. V2400460 OPRA ATTORNEY	427.50		9020

April 4, 2024  
02:34 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 5

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
73271	04/08/24	PROPE010 PROPERTY ROOM CONSULTING			9020
		24-00495 Police Training	598.00		
73272	04/08/24	QBESP005 QBE SPECIALTY INSURANCE CO			9020
		V2400451 DE GREGORIO CLAIM QM-2603	1,760.00		
73273	04/08/24	ROBER210 ROBERT THOMAS			9020
		V2400457 EYEGLOSS REIMBURSEMENT	200.00		
73274	04/08/24	RUMPF015 RUMPF LAW,PC			9020
		V2400452 RENT LEVELING BOARD ATTORNEY	3,569.30		
		V2400459 CONFLICT PUBLIC DEFENDER	435.68		
			<u>4,004.98</u>		
73275	04/08/24	SITE0005 SITEONE LANDSCAPE SUPPLY,LLC			9020
		24-00481 ball field marker chalk	364.00		
73276	04/08/24	SJSHO005 SJSHORE MARKETING LLC			9020
		24-00479 Cert. of Occ. Forms	285.00		
73277	04/08/24	SPATI005 SPATIAL DATA LOGIC, INC			9020
		24-00609 annual renewal 1/2 by BOI	8,900.00		
73278	04/08/24	STAPL010 STAPLES BUSINESS ADVANTAGE			9020
		24-00084 Office Supplies	76.85		
73279	04/08/24	STUCK005 STUCK UP DESIGN, LLC			9020
		24-00482 SERVC SIGNS FOR PD, EMS FLEET	323.90		
73280	04/08/24	TAMAR005 TAMARA GOBLE			9020
		V2400455 EYEGLOSS REIMBURSEMENT	250.00		
73281	04/08/24	TCTAM005 TCTA OF NJ			9020
		24-00611 Spring conference	960.00		
73282	04/08/24	THEFU010 THE FUEL OX LLC			9020
		24-00191 DIESEL EXHAUST FLUID	726.30		
73283	04/08/24	TOWN0005 TOWNSHIP OF MANCHESTER			9020
		V2400448 SR OUTREACH GASOLINE MAR 2024	648.58		
73284	04/08/24	TREAS035 TREASURER, STATE OF NEW JERSEY			9020
		V2400478 1ST-QTR MARR/CIVIL UNION FEES	750.00		
73285	04/08/24	TREAS040 TREASURER, STATE OF NEW			9020
		V2400477 1st QTR DOMESTIC PARTNER FEES	50.00		
73286	04/08/24	UGICO005 UGI CORPORATION			9020
		V2400495 NAT GAS SUPPLIER	2,551.20		
73287	04/08/24	ULINE005 ULINE, INC			9020
		24-00539 SAFETY FENCES FOR PARKS	546.91		

DRAFT

April 4, 2024  
02:34 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
01	CURRENT	Current Fund Account	Continued		
73288	04/08/24	VERIZ020 VERIZON ONLINE			9020
	V2400484	PHONE SVC 452-496-004-0001-40	126.99		
73289	04/08/24	VERIZ035 VERIZON			9020
	V2400480	PHONE SVC 450-717-460-0001-55	487.92		
73290	04/08/24	VERIZ035 VERIZON			9020
	V2400485	PHONE SVC 450-491-959-0001-89	37.08		
73291	04/08/24	VILLA005 VILLAGE OFFICE SUPPLY			9020
	24-00596	lanyards and cards	349.00		
73292	04/08/24	WBMAS005 WB MASON CO INC			9020
	24-00353	Cleaning supplies	754.38		
	24-00357	Brute Caddy Bags for B & G	109.17		
	24-00363	soap dispensers	59.98		
	24-00372	OFFICE SUPPLIES	45.97		
	24-00416	COPY PAPER	755.20		
			<u>1,724.70</u>		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	81	0	5,336,416.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	81	0	5,336,416.38	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	81	0	5,336,416.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	81	0	5,336,416.38	0.00

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	3-01	21,909.86	0.00	0.00	21,909.86
CURRENT FUND:	4-01	1,011,531.42	0.00	4,278,238.98	5,289,770.40
	6-01	24,736.12	0.00	0.00	24,736.12
Total of All Funds:		<u>1,058,177.40</u>	<u>0.00</u>	<u>4,278,238.98</u>	<u>5,336,416.38</u>

April 4, 2024  
02:34 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
04 GEN CAPITAL	Capital Account				
2875	04/08/24	DELLC005 DELL COMPUTER CORP.			9019
24-00491	police computers		1,493.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,493.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,493.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,493.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,493.00	0.00

DRAFT

---

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL:	C-04	1,493.00	0.00	0.00	1,493.00
Total of All Funds:		<u>1,493.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,493.00</u>

---

April 4, 2024  
02:36 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

DRAFT

Range of Checking Accts: 12 ANIMAL to 12 ANIMAL Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
12 ANIMAL		Animal Control Account			
2271	04/08/24	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			9016
V2400454	FEB 2024	SHELTER SERVICES	87.00		
2272	04/08/24	VCAAN005 VCA ANIMAL HOSPITALS, INC			9016
V2400456		Veterinary Services	248.88		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	335.88	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	335.88	0.00
Report Totals					
	Checks:	2	0	335.88	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	335.88	0.00

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
ANIMAL CONTROL	4-12	0.00	0.00	335.88	335.88
Total of All Funds:		0.00	0.00	335.88	335.88

April 4, 2024  
02:36 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 20 MAN DAY TRST to 20 MAN DAY TRST Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract
20 MAN DAY TRST	Manchester Day Trust			
264	04/08/24	BLUER005 BLUE RAVEN ARTIST MGMT, INC.		9017
24-00504	2024 07-10	CONCERT PERFORMANCE	2,250.00	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,250.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,250.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,250.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,250.00	0.00

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
MANCHESTER DAY TRUST	4-20	0.00	0.00	2,250.00	2,250.00
Total of All Funds:		0.00	0.00	2,250.00	2,250.00

DRAFT

Range of Checking Accts: 22 DRUG ENF to 22 DRUG ENF      Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks      Report Format: Condensed      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
22 DRUG ENF		Drug Enforcement Trust			
1335	04/08/24	CONNE010 CONNER YATAURO			9018
V2400462		REIMBURSEMENT AIRFARE	898.45		
1336	04/08/24	DANIA005 DAMIANO DEL PINO			9018
V2400476		REIMBURSE AIR FARE -SPILLMAN	1,042.54		
1337	04/08/24	ERIC005 ERIC SKIECZIUS			9018
V2400464		AIRFARE REIMBURSEMENT	898.45		
1338	04/08/24	JASON020 JASON TARABOKIJA			9018
V2400465		AIRFARE REIMBURSEMENT	898.45		
1339	04/08/24	RICHA135 RICHARD CONKLIN			9018
V2400463		REIMBURSEMENT AIRFARE	898.45		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	4,636.34	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	4,636.34	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	4,636.34	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	4,636.34	0.00

April 4, 2024  
02:37 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
DRUG ENFORCEMENT TRUST (LETA)	4-22	0.00	0.00	4,636.34	4,636.34
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>4,636.34</u>	<u>4,636.34</u>

DRAFT

# 24-189

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**April 8, 2024**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility -East	\$	111,288.85
Sewer Utility - East	\$	55,973.11
Utility Escrow - Water	\$	6,998.63
Utility Escrow - Sewer	\$	6,624.03
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>180,884.62</u>

**CERTIFICATION:**

\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk  
Township Clerk

DRAFT

UTILITY BILL LIST ADDENDUM

# 24-189

April 8, 2024

WATER OPERATING

PAYROLL WEEK ENDING 4/12/24

STATE HEALTH BENEFITS UTILITIES PORTION SHBP-APRIL Wire 19,436.45

\$ 19,436.45

SEWER OPERATING

PAYROLL WEEK ENDING 4/12/24

STATE HEALTH BENEFITS UTILITIES PORTION SHBP-APRIL Wire 19,730.82

\$ 19,730.82

WATER UTILITY ESCROW

Remington & Vernick Various Utility Escrows Chk#1599 6,998.63

\$ 6,998.63

SEWER UTILITY ESCROW

Remington & Vernick Various Utility Escrows Chk#1599 6,624.03

\$ 6,624.03

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

April 4, 2024  
02:35 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
05 WATER EAST		Water Operating Fund			
6687	03/27/24	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8995
	24-00677	WATER EAST PAY 7	30,854.83		
6688	04/08/24	BLUEN005 BLUE MOUNTAIN DISTRIBUTORS LLC			9012
	24-00266	WATER FOR VARIOUS DEPTS	18.00		
6689	04/08/24	CENTR010 CENTRAL JERSEY HEALTH INS.			9012
	V2400428	DENTAL INS. APRIL 2024	770.06		
6690	04/08/24	CREST070 CREST CONSTRUCTION GROUP, LLC			9012
	24-00578	EMG ESA Water Break Repair	13,109.05		
	24-00579	EMG ESA Water Break Repair	6,169.96		
	24-00581	EMG ESA Water Main Break Rep.	23,081.18		
			42,360.19		
6691	04/08/24	REMIN015 REMINGTON & VERNICK ENGINEERS			9012
	24-00467	Engineering Services ESA Water	408.75		
	V2400472	W/S ENGINEERING SERVICES	1,085.37		
			1,494.12		
6692	04/08/24	VANCL005 VAN CLEEF ENGINEERING ASSOC.			9012
	24-00669	Professional Services	16,355.20		
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:		6	0	91,852.40
	Direct Deposit:		0	0	0.00
	Total:		6	0	91,852.40
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:		6	0	91,852.40
	Direct Deposit:		0	0	0.00
	Total:		6	0	91,852.40

April 4, 2024  
02:35 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

---

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND:	4-05	91,852.40	0.00	0.00	91,852.40
Total of All Funds:		<u>91,852.40</u>	<u>0.00</u>	<u>0.00</u>	<u>91,852.40</u>

---

April 4, 2024  
02:35 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	
PO #	Description	Amount Paid		Contract	
07 SEWER EAST		Sewer Operating Account			
4082	03/28/24	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		8997	
V2400436		SEWER EAST PAY 7	30,408.77		
4083	04/08/24	CENTR010 CENTRAL JERSEY HEALTH INS.		9013	
V2400428		DENTAL INS. APRIL 2024	786.70		
4084	04/08/24	NJWEA005 NJWEA		9013	
24-00442		NJWEA Membership B McTigue	117.00		
4085	04/08/24	REMIN015 REMINGTON & VERNICK ENGINEERS		9013	
24-00458		Engineering Services ESA-Sewer	408.75		
V2400472		W/S ENGINEERING SERVICES	1,687.50		
			<u>2,096.25</u>		
4086	04/08/24	UGIC005 UGI CORPORATION		9013	
V2400496		NAT GAS SUPPLIER	504.17		
4087	04/08/24	USABL005 USA BLUEBOOK		9013	
24-00312		General Supplies Water/Sewer	2,329.40		
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	36,242.29	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>6</u>	<u>0</u>	<u>36,242.29</u>	<u>0.00</u>
<b>Report Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	36,242.29	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>6</u>	<u>0</u>	<u>36,242.29</u>	<u>0.00</u>

April 4, 2024  
02:35 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	4-07	36,242.29	0.00	0.00	36,242.29
Total of All Funds:		<u>36,242.29</u>	<u>0.00</u>	<u>0.00</u>	<u>36,242.29</u>

# 24-190

DRAFT

April 8, 2024

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	59,271.33
Sewer Utility West	\$	37,404.40
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
		<hr/>
	\$	96,675.73

CERTIFICATION:

\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk  
Township Clerk

DRAFT

UTILITY WEST ADDENDUM

# 24-190

WATER WEST OPERATING

PAYROLL WEEK ENDING 4/12/24

STATE HEALTH BENEFITS	UTILITIES PORTION SHBP-APRIL	WIRE	16,478.76
-----------------------	------------------------------	------	-----------

16,478.76

SEWER WEST OPERATING

PAYROLL WEEK ENDING 4/12/24

STATE HEALTH BENEFITS	UTILITIES PORTION SHBP-APRIL	WIRE	14,128.25
-----------------------	------------------------------	------	-----------

14,128.25

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

April 4, 2024  
02:37 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
30 WATER WEST		Water West Account			
23275	03/28/24	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8996
	V2400435	WATER WEST PAY 7	26,844.76		
23276	04/08/24	CENTR010 CENTRAL JERSEY HEALTH INS.			9014
	V2400428	DENTAL INS. APRIL 2024	673.15		
23277	04/08/24	COREM005 CORE & MAIN LP			9014
	24-00421	Water Meters	4,960.00		
23278	04/08/24	NEWJE080 NEW JERSEY WATER ASSOCIATION			9014
	23-01486	NJWA Annual Conference for RB	335.00		
23279	04/08/24	REMIN015 REMINGTON & VERNICK ENGINEERS			9014
	23-00831	Proposal Consulting Eng Ser	1,762.50		
	24-00454	Engineering Services WSA/Water	646.25		
			<u>2,408.75</u>		
23280	04/08/24	SECUR020 SECURITAS ELECTRONIC INC.			9014
	24-00249	WSA Facility Alarm Monitoring	249.15		
23281	04/08/24	VERIZ035 VERIZON			9014
	V2400481	PHONE SVC 250-717-282-0001-79	271.86		
23282	04/08/24	VERIZ035 VERIZON			9014
	V2400482	PHONE SVC 150-717-292-0001-86	5,342.24		
23283	04/08/24	VERIZ035 VERIZON			9014
	V2400483	PHONE SVC 450-717-281-0001-52	815.58		
23284	04/08/24	VERIZ035 VERIZON			9014
	V2400486	PHONE SVC 250-775-723-0001-90	56.14		
23285	04/08/24	WBMAS005 WB MASON CO INC			9014
	24-00227	cleaning / office supplies	835.94		
Checking Account Totals					
	Checks:	<u>11</u>	<u>0</u>	<u>42,792.57</u>	<u>0.00</u>
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	<u>11</u>	<u>0</u>	<u>42,792.57</u>	<u>0.00</u>
Report Totals					
	Checks:	<u>11</u>	<u>0</u>	<u>42,792.57</u>	<u>0.00</u>
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	<u>11</u>	<u>0</u>	<u>42,792.57</u>	<u>0.00</u>

April 4, 2024  
02:37 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	3-30	2,097.50	0.00	0.00	2,097.50
WATER WEST FUND:	4-30	40,695.07	0.00	0.00	40,695.07
Total of All Funds:		42,792.57	0.00	0.00	42,792.57

April 4, 2024  
02:38 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Page No: 1

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 03/26/24 to 04/08/24  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
11966	03/28/24	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8998
		V2400437 SEWER WEST PAY 7	21,782.93		
11967	04/08/24	ALLIE005 ALLIED CONTROL SERVICES, INC			9015
		24-00602 WSA Well 5 Troubleshooting	183.00		
11968	04/08/24	AMAZON01 AMAZON CAPITAL SERVICES INC			9015
		24-00535 Brackets-Fence Repair WSA LS#1	65.97		
11969	04/08/24	CENTR010 CENTRAL JERSEY HEALTH INS.			9015
		V2400428 DENTAL INS. APRIL 2024	598.00		
11970	04/08/24	REMIN015 REMINGTON & VERNICK ENGINEERS			9015
		24-00455 Engineering Services WSA/Sewer	646.25		
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	5	0	23,276.15
		Direct Deposit:	0	0	0.00
		Total:	5	0	23,276.15
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	5	0	23,276.15
		Direct Deposit:	0	0	0.00
		Total:	5	0	23,276.15

April 4, 2024  
02:38 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND:	4-32	23,276.15	0.00	0.00	23,276.15
Total of All Funds:		23,276.15	0.00	0.00	23,276.15

DRAFT

#24-14

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE OF ORDINANCES TO AMEND PORTIONS OF CHAPTER 245, ENTITLED "LAND USE AND DEVELOPMENT" TO REVISE SECTION 245-31, ENTITLED "CAFRA AREA AND PINELANDS NATIONAL RESERVE AREA ZONING DISTRICTS AND REGULATIONS"**

**WHEREAS**, the Township of Manchester finds and declares that single story dwelling units on undersized lots of record in the R-10 Zone are a valuable form of affordable housing and present a way to expand on the Township's housing supply that is both cost effective and consistent with sound planning; and

**WHEREAS**, the Township of Manchester further finds and declares that single story dwelling units offer low-cost housing within existing neighborhoods while maintaining the architectural character of a neighborhood with a lessened impact on stormwater management; and

**WHEREAS**, the Township of Manchester endeavors to revise its current land use ordinances to reflect these tenets for the betterment of the Township and in the interest of sound planning.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the Township Code is hereby amended and supplemented as follows:

**SECTION 1.** Chapter 245 of the Township Code of the Township of Manchester entitled "Land Use and Development" is hereby amended and supplemented so as to amend Section 245-31, entitled "CAFRA Area and Pinelands National Reserve Area zoning districts and regulations," and shall now read as follows:

**§ 245-31 CAFRA Area and Pinelands National Reserve Area zoning districts and regulations**

\*\*\*

E. R-15. R-14. R-10 and R-10A Single Family Residential Zones

\*\*\*

(6) Buildings on undersized lots of record in R-10 Zone. Buildings on lots that do not meet the minimum lot area, minimum lot frontage, minimum lot width or improvable lot area requirements of the R-10 Zone as specified in Schedule A, CAFRA Area and Pinelands National Reserve Area Zoning Districts Schedule, are required to meet the following additional requirements:

- (a) Shall provide additional site plan information as required in § 245-45C. (see below)
- (b) Shall be subject to the building height limitations noted below based upon lot width:

Lot width (in feet)	Maximum building height (in feet)	Maximum building height (in stories)
50 feet or less	20 feet	1 story
90 feet or less	25 feet	1.5 stories

Greater than 90 feet

35 feet

2.5 stories

(c) Shall meet all other requirements of the R-10 Zone.

(d) Shall provide a "Regional Drainage Fund Contribution" in the amount of 5% of the assessed value of the property should the application be approved. Said contribution shall be in the form a non-refundable check submitted to the Township Clerk prior to the issuance of any Certificate of Occupancy. The purpose of this fee is to offset Township Costs for future stormwater improvement projects and maintenance due to downstream drainage effects of development within Pine Lake Park.

(e) Lots with a width of 50 feet or less shall also be subject to the following conditions:

1. Shall be subject to a Floor Area Ratio of 0.20. Basements and slabs are not permitted.
2. Shall be subject to a maximum permitted Lot Coverage of 25%.
3. Shall be subject to a maximum permitted Building Coverage of 20%.

\*\*\*

**SECTION 2.** After introduction of this ordinance, the Township Clerk shall send a copy of this ordinance to the Township Planning Board for its review and comment. The Township Clerk shall also send a copy of the ordinance to the Ocean County Planning Board pursuant to N.J.S.A. 40:55D-16.

**SECTION 3. SEVERABILITY.** Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall take effect after final approval and publication according to law.

### NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the 11<sup>th</sup> day of March, 2024 at 6:00 p.m. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for 8<sup>th</sup> day of April, 2024 at 6:00 p.m. or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

#24-15

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AMENDING, SUPPLEMENTING AND REPEALING  
VARIOUS SECTIONS OF THE TOWNSHIP CODE CONCERNING RECREATION**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** That the following sections of Chapter 160 of the Code of the Township of Manchester be and hereby is amended and supplemented as follows:

**§160-11 Summer Beach Badge Fees**

The purchase of a beach badge will permit access to the Township beaches, and fishing areas.

A. Seasonal beach badges:

(1) Residents:

(a) Adult Ages 10+: \$20.

(b) Children 9 and under : no charge. (must be accompanied by an adult age 18 or older)

(2) Nonresidents:

(a) Adult Ages 10+: \$40.

(b) Children 9 and under: no charge. (must be accompanied by an adult age 18 or older)

B. Daily beach badges:

(1) Residents:

(a) Adult Ages 10+: \$15.

(b) Children 9 and under: no charge (must be accompanied by an adult age 18 or older).

(2) Nonresidents:

(a) Adult Ages 10+: \$30.

(b) Children 9 and under: no charge (must be accompanied by an adult age 18 or older).

C. Pre-Sale:

(a) Resident Ages 10+: \$10

(b) Nonresident Ages 10+: \$20

D. Holiday weekend:

(a) Resident Ages 10+: \$25

(b) Nonresident Ages 10+: \$50

E. Veterans only shall receive a 50% discount on any one beach badge. Proof required.

F. No refunds will be given for inclement weather, lake closures, lost or stolen badges. No exchanges.

G. Beach badges shall be provided at no cost to the Township volunteer service personnel, fire departments, first aid squads, all members of Township boards and immediate family members.

**SECTION 2.** That the following sections of Chapter 288 of the Code of the Township of Manchester, be and hereby is amended and supplemented as follows:

DRAFT

**§ 288-22. Beach badges.**

- A. Township beach badges or tags are required for admission to the designated Township lake areas, all beaches and fishing areas and must be visibly displayed at all times.
- B. No minors shall enter upon or be upon the designated lakes, beaches or picnic areas of the Township unless accompanied by an adult over the age of 18 who holds a current beach badge or tag issued by the Township.
- C. No person shall apply for a beach badge or tag except in his or her own name. Badges are non-transferable. No subleasing badges.
- D. No person receiving a beach badge or tag shall sell, give or otherwise transfer same to any other person.
- E. Any person who shall violate the rules and regulations shall be subject to revocation of beach badge or tag and beach and recreation area privileges upon written notice by the Township Recreation Director. Such revocation shall become effective immediately upon receipt of the notice. Any revocation may be applied to the Township Council in writing.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 3.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

**NOTICE**

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 25<sup>th</sup> day of March 2024, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on April 8, 2024. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AMENDING CHAPTER 245, LAND USE AND  
DEVELOPMENT, OF THE CODE OF THE TOWNSHIP OF MANCHESTER**

**WHEREAS**, the Pinelands Protection Act (N.J.S.A. 13:18A-1) requires that the municipal master plan and local land use ordinances of the Township of Manchester implement the objectives of the Pinelands Comprehensive Management Plan (N.J.A.C. 7:50) and conform with the minimum standards contained therein; and

**WHEREAS**, the Pinelands Comprehensive Management Plan incorporates by reference certain stormwater management regulations contained at N.J.A.C. 7:8; and

**WHEREAS**, the New Jersey Department of Environmental Protection adopted amendments to certain stormwater management regulations contained at N.J.A.C. 7:8, effective July 17, 2023; and

**WHEREAS**, the Pinelands Commission adopted amendments to the Pinelands Comprehensive Management Plan, effective December 4, 2023.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean and State of New Jersey, as follows:

**SECTION 1:** Chapter 245, Land Use and Development, Article IX, Improvements, Requirements and Design Standards, Section 245-84, Stormwater management in areas within Pinelands Management Area, is hereby amended by revising subsection C(4) as follows:

- (4) **Tables 1, 2, and 3** below summarize the ability of stormwater best management practices identified and described in the New Jersey Stormwater BMP Manual to satisfy the green infrastructure, groundwater recharge, stormwater runoff quality and stormwater runoff quantity standards specified in §245-84C(14), (15), (16), and (17). When designed in accordance with the most current version of the New Jersey Stormwater BMP Manual and this Section, the stormwater management measures found in **Tables 1, 2, and 3** are presumed to be capable of providing stormwater controls for the design and performance standards as outlined in the tables below. Upon amendments of the New Jersey Stormwater BMP Manual to reflect additions or deletions of BMPs meeting these standards, or changes in the presumed performance of BMPs designed in accordance with the New Jersey Stormwater BMP Manual, the NJDEP shall publish in the New Jersey Registers a notice of administrative change revising the applicable table. The most current version of the BMP Manual can be found on the NJDEP website at: [https://njstormwater.org/bmp\\_manual2.htm](https://njstormwater.org/bmp_manual2.htm) <https://dep.nj.gov/stormwater/bmp-manual/>.

**SECTION 2:** Chapter 245, Land Use and Development, Article IX, Improvements, Requirements and Design Standards, Section 245-84, Stormwater management in areas within Pinelands Management Area, is hereby amended by revising subsection C(15) as follows:

**(15) Groundwater Recharge Standards**

- (a) (No change.)
- (b) For all major development, the total runoff volume generated from the net increase in impervious surfaces by a the current 10-year, 24-hour storm, as defined and determined in §254-84D(8), shall be retained and infiltrated onsite.
- (c) For minor development that involves the construction of four or fewer dwelling units, the runoff generated from the total roof area of the dwelling(s) by a the current 10-year, 24-hour storm, as defined and determined in §254-84D(8), shall be retained and infiltrated through installation of one or more green infrastructure stormwater management measures designed in accordance with the New Jersey Stormwater BMP Manual. Appropriate green infrastructure stormwater management measures include, but are not limited to dry wells, pervious pavement systems, and small scale bioretention systems, including rain gardens.
- (d) -- (e) (No change.)

**SECTION 3:** Chapter 245, Land Use and Development, Article IX, Improvements, Requirements and Design Standards, Section 245-84, Stormwater management in areas within Pinelands Management Area, is hereby amended by revising subsection C(17) as follows:

**(17) Stormwater Runoff Quantity Standards**

- (a) (No change.)
- (b) In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at **§254-84D**, complete one of the following:
  - [1] Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the current and projected 2-, 10-, and 100-year storm events, as defined and determined in §254-84D(8) and (9), do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;
  - [2] Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the current and projected 2-, 10- and 100-year storm events, as defined and determined in §254-84D(8) and (9), and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;
  - [3] Design stormwater management measures so that the post-construction peak runoff rates for the current and projected 2-, 10- and 100-year storm events, as

defined and determined in §254-84D(8) and (9), are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or

[4] (No change.)

(c) -- (e) (No change.)

**SECTION 4:** Chapter 245, Land Use and Development, Article IX, Improvements, Requirements and Design Standards, Section 245-84, Stormwater management in areas within Pinelands Management Area, is hereby amended by revising subsection D. as follows:

**D. Calculation of Stormwater Runoff and Groundwater Recharge**

- (1) Stormwater runoff shall be calculated by the design engineer using the USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 Part 630, Hydrology National Engineering Handbook, incorporated herein by reference as amended and supplemented, except that the Rational Method for peak flow and the Modified Rational Method for hydrograph computations shall not be used. This methodology is additionally described in Technical Release 55 - Urban Hydrology for Small Watersheds (TR-55), dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at: [https://www.nres.usda.gov/Internet/FSE\\_DOCUMENTS/stelprdb1044171.pdf](https://www.nres.usda.gov/Internet/FSE_DOCUMENTS/stelprdb1044171.pdf) <https://directives.sc.egov.usda.gov/viewerFS.aspx?hid=21422> or at United States Department of Agriculture Natural Resources Conservation Service, 220 Davison Avenue, Somerset, New Jersey-08873.
- (2) (No change.)
- (3) For the purpose of calculating ~~runoff coefficients~~ curve numbers and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term "curve number" applies to the NRCS methodology at (1) above. A ~~runoff coefficient~~ curve number or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover has existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).

(4) -- (7) (No change.)

(8) The precipitation depths of the current two-, 10-, and 100-year storm events shall be determined by multiplying the values determined in accordance with items (a) and (b) below:

(a) The applicant shall utilize the National Oceanographic and Atmospheric Administration (NOAA), National Weather Service’s Atlas 14 Point Precipitation Frequency Estimates: NJ, in accordance with the location(s) of the drainage area(s) of the site. This data is available at:

[https://hdsc.nws.noaa.gov/hdsc/pfds/pfds\\_map\\_cont.html?bkmrk=nj](https://hdsc.nws.noaa.gov/hdsc/pfds/pfds_map_cont.html?bkmrk=nj); and

(b) The applicant shall utilize **Table 5: Current Precipitation Adjustment Factors** below, which sets forth the applicable multiplier for the drainage area(s) of the site, in accordance with the county or counties where the drainage area(s) of the site is located. Where the major development lies in more than one county, the precipitation values shall be adjusted according to the percentage of the drainage area in each county. Alternately, separate rainfall totals can be developed for each county using the values in the table below.

**Table 5: Current Precipitation Adjustment Factors**

County	Current Precipitation Adjustment Factors		
	2-year Design Storm	10-year Design Storm	100-year Design Storm
Burlington	0.99	1.01	1.04
Ocean	1.00	1.01	1.03

(9) **Table 6: Future Precipitation Change Factors** provided below sets forth the change factors to be used in determining the projected two-, 10-, and 100-year storm events for use in this chapter, which are organized alphabetically by county. The precipitation depth of the projected two-, 10-, and 100-year storm events of a site shall be determined by multiplying the precipitation depth of the two-, 10-, and 100-year storm events determined from the National Weather Service’s Atlas 14 Point Precipitation Frequency Estimates pursuant to (8)(a) above, by the change factor in the table below, in accordance with the county or counties where the drainage area(s) of the site is located. Where the major development and/or its drainage area lies in more than one county, the precipitation values shall be adjusted according to the percentage of the drainage area in each county. Alternately, separate rainfall totals can be developed for each county using the values in the table below.

**Table 6: Future Precipitation Change Factors**

	Future Precipitation Change Factors

<u>County</u>	<u>2-year Design Storm</u>	<u>10-year Design Storm</u>	<u>100-year Design Storm</u>
<u>Burlington</u>	<u>1.17</u>	<u>1.18</u>	<u>1.32</u>
<u>Ocean</u>	<u>1.18</u>	<u>1.19</u>	<u>1.24</u>

**SECTION 5:** Chapter 245, Land Use and Development, Article IX, Improvements, Requirements and Design Standards, Section 245-84, Stormwater management in areas within Pinelands Management Area, is hereby amended by revising subsection E. as follows:

**E. Sources for Technical Guidance**

(1) Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the NJDEP’s website at:  
[http://www.nj.gov/dep/stormwater/bmp\\_manual2.htm](http://www.nj.gov/dep/stormwater/bmp_manual2.htm)  
<https://dep.nj.gov/stormwater/bmp-manual/>.

(a) (No change.)

(b) Additional maintenance guidance is available on the NJDEP’s website at:  
[https://www.njstormwater.org/maintenance\\_guidance.htm](https://www.njstormwater.org/maintenance_guidance.htm)  
<https://dep.nj.gov/stormwater/maintenance-guidance/>.

(2)

(a) Submissions required for review by the NJDEP should be mailed to:

The Division of ~~Water Quality~~ Watershed Protection and Restoration, New Jersey Department of Environmental Protection, Mail Code ~~401-02B~~ 501-02A, PO Box 420, Trenton, New Jersey 08625-0420.

(b) (No change.)

**SECTION 6:** Chapter 245, Land Use and Development, Article II, Terminology, Section 245-8, Definitions; word usage, is hereby amended by adding the following definitions:

**DIVERT or DIVERSION (PINELANDS)** – Means the taking of water from a river, stream, lake, pond, aquifer, well, other underground source, or other waterbody, whether or not the water is returned thereto, consumed, made to flow into another stream or basin, or discharged elsewhere.

**HYDROLOGIC UNIT CODE-11 or HUC-11 (PINELANDS)** – Means an area within which water drains to a particular receiving surface water body, also known as a subwatershed, which is identified by an 11-digit hydrologic unit boundary designation, delineated within New Jersey by the United States Geological Survey.

**NONCONSUMPTIVE USE (PINELANDS)** – Means the use of water diverted from surface or ground waters in such a manner that at least 90 percent of the diverted water is returned to the source surface or ground water at or near the point from which it was taken.

**SECTION 7:** Chapter 245, Land Use and Development, Article IV, Zoning, Section 245-32, Pinelands Area development, is hereby amended by revising subsection I(2) as follows:

(2) Application requirements. Any application filed for approval of resource extraction operations in the Pinelands shall include at least the following information:

(a) – (q) (No change.)

(r) If the application includes a proposed diversion from the Kirkwood-Cohansey aquifer, a hydrogeologic report that identifies the volume of the diversion, the volume of water to be returned to the source, a description of the route of return to the source, the methodology used to quantify the volume of water returned to the source and a description of any other existing or proposed water diversions or discharges on or from the parcel. The report shall also include a map that depicts the location of the diversion, the location of the return to source, the location of all existing or proposed resource extraction operations and the location of all wetlands on or within 300 feet of the parcel on which the diversion is proposed.

**SECTION 8:** Chapter 245, Land Use and Development, Article IV, Zoning, Section 245-32, Pinelands Area development, is hereby amended by repealing and replacing subsection K(4) as follows:

(4) Water Management

(a) Water shall not be exported from the Pinelands except as otherwise provided at N.J.S.A. 58:1A-7.1.

(b) A diversion within the Pinelands Area portion of Manchester Township that involves the interbasin transfer of water from sources within the Pinelands Area between the Atlantic Basin and the Delaware Basin, as defined at [1] and [2] below, or outside of either basin, shall be prohibited.

[1] The Atlantic Basin is comprised of Watershed Management Areas 13, 14, 15, and 16, as identified by the New Jersey Department of Environmental Protection.

[2] The Delaware Basin is comprised of Watershed Management Areas 17, 18, 19, and 20 as identified by the New Jersey Department of Environmental Protection.

(c) A diversion within the Pinelands Area portion of Manchester Township involving the intrabasin transfer of water between HUC-11 watersheds in the same basin, Atlantic Basin or Delaware Basin as defined at (b)[1] and [2] above, shall be permitted. If such an intrabasin transfer involves water sourced from the Kirkwood-

Cohansey aquifer, the diversion shall meet the criteria and standards set forth at **(d)** below.

**(d)** Within the Pinelands Area portion of Manchester Township a new diversion or an increase in allocation from either a single existing diversion source or from combined existing and new diversion sources in the same HUC-11 watershed and in the Kirkwood-Cohansey aquifer, that results in a total diversion of 50,000 gallons of water per day or more (hereafter referred to as "proposed diversion") shall meet the criteria and standards set forth at **(d)[3]** through **[6]** below and the water management standards of the Pinelands Comprehensive Management Plan at N.J.A.C. 7:50-6.86(d). "Allocation" shall mean a diversion permitted pursuant to a Water Allocation Permit or Water Use Registration Number issued by the New Jersey Department of Environmental Protection pursuant to N.J.A.C. 7:19.

**[1]** When evaluating whether the proposed diversion meets the criteria set forth at **(d)[3]** through **[6]** below, all of the applicant's allocations in an HUC-11 watershed, in addition to the proposed diversion, shall be included in the evaluation.

**[2]** The standards set forth at **(d)[3]** through **[6]** below shall not apply to:

**[a]** A new well that is to replace an existing well, provided the existing well is decommissioned in accordance with N.J.A.C. 7:9D-3 and the new replacement well will:

**[i]** Be approximately the same depth as the existing well;

**[ii]** Divert from the same aquifer as the existing well;

**[iii]** Have the same or lesser pump capacity as the existing well; and

**[iv]** Be located within 100 feet of, and in the same HUC-11 watershed as, the existing well;

**[b]** Any proposed diversion that is exclusively for agricultural or horticultural use; or

**[c]** Any proposed diversion for a resource extraction operation that constitutes a nonconsumptive use, provided the water returned to the source is not discharged to a stream or waterbody or otherwise results in offsite flow, and the diversion and return are located on the same parcel.

**[3]** A proposed diversion shall be permitted only in the following Pinelands Management Areas: Regional Growth Area; Pinelands Town; Rural Development Area; and Military and Federal Installation Area.

**[4]** A proposed diversion shall only be permitted if the applicant demonstrates that no alternative water supply source is available or viable. Alternative water supply sources include, but are not limited to, groundwater and surface water

sources that are not part of the Kirkwood-Cohansey aquifer, and public water purveyors and suppliers, as defined at N.J.A.C. 7:19-1.3. A list of alternative water supply sources is available at the offices of the Pinelands Commission and at <https://www.nj.gov/pinelands/>.

- [5] A proposed diversion shall not have an adverse ecological impact on the Kirkwood-Cohansey aquifer. Adverse ecological impact means an adverse regional impact and/or an adverse local impact, as described at N.J.A.C. 7:50-6.86(d)6 and 7, respectively. A proposed diversion deemed to have an adverse local impact in the Pinelands Area is prohibited. A proposed diversion deemed to have an adverse regional impact shall only be permitted if an applicant permanently offsets the diversion in accordance with N.J.A.C. 7:50-6.86(d)6i.
- [6] An applicant for a proposed diversion shall provide written documentation of water conservation measures that have been implemented, or that are planned for implementation, for all areas to be served by the proposed diversion. Water conservation measures are measurable efforts by public and private water system operators and local agencies to reduce water demand by users and reduce losses in the water distribution system.

**SECTION 9.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 10.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

#### NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 8<sup>th</sup> day of April 2024, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on April 22, 2024. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
REFUND OF OPRA FEE OVERPAYMENT**

**WHEREAS**, a deposit of \$239.94 for OPRA 2024-171 was heretofore posted with the Township by: Rudolph, Kayal, & Almeida; and

**WHEREAS**, the actual cost to fulfill OPRA 2024-171 was \$160.75; and

**WHEREAS**, it has been recommended by the Township to refund the overpayment; and

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the overpayment for OPRA 2024-171 in the amount of \$74.19 be and hereby is authorized to be refunded.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator
  - B. Chief Financial Officer
  - C. Police Records
  - D. Rudolph, Kayal & Almeida  
Atlantic Corporate Center  
2317 Highway 34 Suite 2-C  
Manasquan NJ 08736

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted on the 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR SPRING/SUMMER RECREATION PROGRAMS**

**WHEREAS**, Manchester Township Ordinance #10-012 authorizes the Township Council to establish certain fees for recreational activities by resolution; and

**WHEREAS**, the Recreation Department has informed the Township Council that the following activities have been scheduled by the Township:

**SUMMER CAMP**

<b>HARRY WRIGHT LAKE DAY CAMP (AGES 5 – 12)</b>	<b>CAMP ADVENTURE (AGES 12-14)</b>
<b>FEES:</b> Resident = \$250/Sess. Non-Resident = \$325/Sess.	<b>FEES:</b> Resident = \$325/Sess. Non-Resident = \$400/Sess.

**YOUTH PROGRAMS**

\$50 Outdoor Basketball (Gr. 5-9) \$55 Adv. Tennis (HS) \$50 Tennis (Ages 5-13) \$60 Summer Musical Theater \$60 Wrestling (Gr. 1-8)  Summer Equestrian Camp Res. \$450            Non-Res. \$500 Lead Line Asst. Rides Res. \$40per day    Non-Res. \$50per day Trail Rides Res. \$60per day    Non-Res. \$65per day	\$65 Karate (Ages 2 & Up) (per sessio \$200/Sess. Jr Golf Camp (Ages 6-10) \$250/Sess. Varsity Golf Camp (Ages  \$149 Cheer Camp (Age 6-12) \$149 Tumbling Camp (Ages 5-15) \$100 Tumbling (Ages 5-18)
--	--

**ADULT**

**PROGRAMS**

\$50 Tennis 1.2.3. \$50 Adult Basketball \$60 Adult Musical Theatre  \$50 Yoga Tues. (per session) \$50 Yoga Thurs. (per session) \$125 Golf Ready (per session)  \$65 Kum Sung Karate (13 ~ Adult) (per session) \$75 Kickboxing (13 ~ Adult) (per session)	Summer Equestrian Camp Res.\$450            Non-Res.\$500  Lead Line Asst. Rides Res.\$35per day    Non-Res.\$45per day  Trail Rides Res.\$60per day    Non-Res.\$65per day
---	--

DRAFT

**WHEREAS**, the Recreation Department has informed the Township Council that a 15% late fee, will be added, if not paid 3 (three) business days prior to the start date of the program.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Director of Recreation
- B. Chief Financial Officer
- C. Township Auditor

**CERTIFICATION**

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

#24-193

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF BID #24R-05 AUTO  
REPAIR AND TOWING BID**

**WHEREAS**, the Township of Manchester advertised and sought response for Bid # 24R-05 Auto Repair and Towing Services, opened and read aloud on March 27, 2024, at 10:00A.M.; and

**WHEREAS**, the Township received one (1) bid as below:

BIDDER	Jerrys Auto Body
	<b>\$75.00</b>
<b>Automobile and Trucks less than &lt;14,000 GVW Body Labor Rate</b>	
	<b>\$95.00</b>
<b>Automobile and Trucks less than &lt;14,000 GVW Frame Labor Rate</b>	
	<b>\$75.00</b>
<b>Automobile and Trucks less than &lt;14,000 GVW Paint Labor Rate</b>	
	<b>\$40.00</b>
<b>Automobile and Trucks less than &lt;14,000 GVW Paint materials</b>	
	<b>\$150.00</b>
<b>Automobile and Trucks less than &lt;14,000 GVW Towing from Manchester Twp</b>	
	<b>NO BID</b>
<b>Automobile and Trucks greater than &gt;14,000 GVW Body Labor Rate</b>	
	<b>NO BID</b>
<b>Automobile and Trucks greater than &gt;14,000 GVW Frame Labor Rate</b>	
	<b>NO BID</b>
<b>Automobile and Trucks greater than &gt;14,000 GVW Paint Labor Rate</b>	
	<b>NO BID</b>
<b>Automobile and Trucks greater than &gt;14,000 GVW Paint materials</b>	
	<b>NO BID</b>
<b>Automobile and Trucks greater than &gt;14,000 GVW Towing from Manchester Twp</b>	

**WHEREAS**, the New Jersey Local Publics Contract Law at N.J.S.A. 40A:11-4(a) demands that the lowest responsible bidder be awarded a publicly advertised bid; and

**WHEREAS**, the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-2(32))determines a responsible bidder is one who is able to complete the contract in accordance with its requirements, including but not limited to requirements pertaining to experience, moral integrity,

operating capacity, financial capacity, credit, and workforce, equipment, and facilities availability; and

**WHEREAS** the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-2(33)) determines a responsive bidder is one who is conforming in all material respects to the terms and conditions, specifications, legal requirements, and other provisions of the request; and

**WHEREAS** in Bid #24R-05 response from Jerry's Auto Body was determined to meet the requirements of being the lowest responsive bidder

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the bid submitted by Jerrys Auto Body in response to Bid #24R-05 is hereby accepted
2. The Mayor is authorized to execute an agreement for a two (2) year period consistent with N.J.S.A.40A:11-15
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator;
  - B. Chief Financial Officer;
  - C. Purchasing Agent; and
  - C. Director of the Department of Public Works

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AMENDING RESOLUTION #22-275  
AUTHORIZING CONTRACT THROUGH LIFELINE EMERGENCY VEHICLES  
HOUSTON GALVESTON AREA COOPERATIVE (HGAC), NATIONAL  
COOPERATIVE CONTRACT #AM-10-20**

**WHEREAS** the Township of Manchester by resolution #22-275, authorized procurement of ambulances with options through the Houston Galveston Area Cooperative (HGAC) through Blaze Emergency Equipment Company in the amount of \$516,428.00; and

**WHEREAS** Blaze Emergency Equipment Company is the authorized distributor of Lifeline Emergency Vehicles under the HGAC Contract #AM-10-20; and

**WHEREAS**, the base vehicle for the emergency vehicles have changed from Life Line supplied, 2023 RAM 5500 192.5" W.B. 4 x 4 Cab/Chassis, to 2024 Ford F-550 192.5" W.B. 4 X 4; and

**WHEREAS**, the amended price with the change is an increase of \$47,641.00; and

**WHEREAS**, the change order is less than the 20% threshold, providing for a new contract price of \$564,069.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. Resolution #22-275 is hereby amended to authorize the change order from Life Line supplied, 2023 RAM 5500 192.5" W.B. 4 x 4 Cab/Chassis, to a 2024 Ford F-550 192.5" W.B. 4 X 4;
2. The change order of an amended price increase of \$47,641.00.
3. The total new contract price of \$564,069.00.
4. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - a. Business Administrator
  - b. Chief Financial Officer
  - c. Purchasing Agent
  - d. Chief of Police

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting on the 8<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING AN ESCROW POSTED FOR BLOCK 1.366 LOT 27.01 (2101 MANCHESTER STREET)**

**WHEREAS**, an escrow was heretofore posted with the Township in connection with a project located at Block 1.366 Lot 27.01 (2101 Manchester Street); and,

**WHEREAS**, under date of March 27, 2024, the Zoning Engineer did recommend the release of the said escrow; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 1.366 Lot 27.01 in the amount of \$3,139.25 plus interest minus any outstanding invoices be released from account number 73702.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. T&M Associates  
11 Tindall Road  
Middletown NJ 07748
  - B. Chief Financial Officer
  - C. Ifeoma Oguagha  
2101 Manchester Street  
Manchester, NJ 08759

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

#24-196

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING AN ESCROW POSTED BY ATLANTIC SITE CONSTRUCTION FOR BLOCK 1.65 LOT 6 (312 CHAMPLAIN STREET)**

**WHEREAS**, an escrow was heretofore posted with the Township in connection with a project located at Block 1.65 Lot 6 (312 Champlain Street); and,

**WHEREAS**, under date of March 29, 2024, the Township Engineer did recommend the release of the said escrow; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 1.65 Lot 6 in the amount of \$500.00 plus interest minus any outstanding invoices be released from account number 10034.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Morgan Engineering  
137 Central Avenue  
Island Heights NJ 08732
  - B. Chief Financial Officer
  - C. Atlantic Site Construction  
575 Prospect Street Suite 223  
Lakewood NJ 08701

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE USE OF PINE LAKE FOR A POLICE ATHLETIC LEAGUE FISHING DERBY**

**WHEREAS**, Chapter VIII of the Code of the Township of Manchester entitled “Parks, Public Lands and Lakes,” § 8-2.5 entitled “Prohibited Activities,” prohibits the use of fishing tackle or fishing instruments in or about the designated bathing beaches along Township lakes or in the area surrounding the dams of lakes; and,

**WHEREAS**, the Township Council of the Township of Manchester is permitted to amend the aforesaid prohibitions by resolution to approve temporary recreational activities; and,

**WHEREAS**, the Manchester Township Police Athletic League wishes to participate in a program entitled “Hooked on Fishing, Not Drugs”, and,

**WHEREAS**, the Manchester Township Police Athletic League wishes to hold a fishing derby at Pine Lake on **June 1, 2024** and it will be necessary to restrict Pine Lake to participants in the fishing derby; and

**WHEREAS**, the Township Council has reviewed the aforesaid and finds the same in the best interests of the residents and children of the Township of Manchester.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Manchester Township Police Athletic League be and hereby is permitted to hold a fishing derby at Pine Lake on **June 1, 2024**.
2. That on **June 1, 2024**, Pine Lake shall be restricted to participants in the fishing derby.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator
  - B. Police Athletic League
  - C. Department of Public Works
  - D. Department of Recreation

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 8<sup>th</sup> of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

#24-198

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT  
BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32, AFL-CIO -  
WHITE COLLAR EMPLOYEES**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor be and is hereby authorized to execute and the Clerk to attest to an Agreement between the Township of Manchester and OPEIU Local 32, AFL-CIO White Collar Employees for the calendar years 2023-2026.
2. That an executed copy of the Agreement shall be kept on file by the Township Clerk.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Mayor;
  - B. Administrator;
  - C. OPEIU Local 32

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of resolution adopted by the Township Council at a meeting on the 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

#24-199

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF  
NEW JERSEY, AUTHORIZING THE SETTLEMENT OF  
LITIGATION INITIATED BY MARCUS STALLWORTH**

**WHEREAS**, the Township of Manchester, County of Ocean, State of New Jersey (hereinafter referred to as the “Township”), has been involved in litigation initiated by a former employee, Marcus Stallworth, (hereinafter referred to as “Stallworth”), pending before the Super Court of New Jersey, Ocean County, under the caption of Marcus Stallworth v. Township of Manchester, Ray Sloan, John Does, et al. (OCN-L-000767-23); and

**WHEREAS**, Stallworth was removed from employment as of April 2, 2021; and

**WHEREAS**, this litigation arose from Stallworth’s termination from employment with the Township; and

**WHEREAS**, Stallworth commenced litigation on April 3, 2023 in the Super Court of New Jersey, Ocean County, under the caption of Marcus Stallworth v. Township of Manchester, Ray Sloan, John Does, et al. (OCN-L-000767-23); and

**WHEREAS**, the parties hereto have determined that it is in their mutual interest to resolve all disputes related to, on account of, or arising out of, in any way, Stallworth’s termination and the claims set forth in the above referenced litigation captioned Marcus Stallworth v. Township of Manchester, Ray Sloan, John Does, et al. (OCN-L-000767-23), and to put all issues arising from these matters behind them, and have agreed to the terms of the proposed Settlement Agreement and Release, (hereinafter referred to as “Settlement Agreement”) attached hereto as Exhibit A; and

**WHEREAS**, it is understood by Stallworth that neither the Township nor its officers, elected officials, agents, employees, or attorneys admit to any liability or wrongdoing by tendering the good and valuable consideration provided for the Settlement Agreement and continue to deny any liability or wrongdoing, that the Township underwent a cost-benefit analysis and determined that it was appropriate to resolve this matter at this stage of the litigation based on business and financial considerations, and that neither the Township nor its officers, elected officials, agents,

employees, or attorneys agree to make any payment or take any action that is not set forth in the Settlement Agreement; and

**WHEREAS**, the amount to be paid to resolve and settle the litigation is \$50,000.00, as so acknowledged in the Settlement Agreement; and

**WHEREAS**, the attorney representing the Township in the pending litigation initiated by Stallworth has recommended that the Settlement Agreement be accepted by the Township; and

**WHEREAS**, the Township believes that settlement under these circumstances is in the long term best interests of the Township, its residents and taxpayers.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1.) The Township accepts the recommendations of its attorney representing the Township in the pending matter and agrees to settle the pending litigation involving Marcus Stallworth in accordance with the terms of the Settlement Agreement and Release attached hereto as Exhibit A contingent upon Stallworth's acceptance of the terms of the agreement as proposed by the Township.

2.) The Township authorizes and directs the Mayor, Township Clerk and Township Administrator to execute any and all documents necessary in order to implement the intent of this Resolution, including but not limited to execution of the Settlement Agreement and Release attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be forwarded by the Township Clerk to the following:

- (a) Honorable Robert Arace, Mayor;
- (b) Carl Block, Business Administrator;
- (c) Kevin Riordan, Esq.,

DRAFT

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of resolution adopted by the Township Council at a meeting on 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC, CMC  
Municipal Clerk

#24-200

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR (SAFER) STAFFING  
FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT**

**WHEREAS**, the Township is seeking authorization to apply for the FY 2023 (SAFER) Grant for the Hiring of Firefighters; and

**WHEREAS**, the Township's Emergency Services Unit of the Police Department is in need to hire Firefighter/EMTs in order to meet minimum industry standards; and

**WHEREAS**, to provide adequate fire and fire hazard services coverage during the day time hours; and

**WHEREAS**, the grant will allow for the hiring of firefighter/EMTs for three years with compensation to the Township in the following percentage break down; Year 1 and 2 Federal Grant will pay 75% of actual cost of hired firefighters and in Year 3 the federal grant will cover 35% of the actual costs for the hired firefighters; and

**WHEREAS**, The Chief of Police and Director of Emergency Services are in support of the grant application;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, that the Business Administrator is hereby authorized to execute the necessary application for the FY 2023 (SAFER) Grant Program.

**BE IT FURTHER RESOLVED** that the Township Clerk is directed to forward a certified copy of this Resolution to the following:

1. Chief of Police
2. CFO
3. Business Administrator
4. Director of Emergency Services

**CERTIFICATION**

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 8<sup>th</sup> day of April 2024.

---

Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2024**

**WHEREAS**, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Water Utility Eastern Service Area, for the period of the calendar year 2024 until the regular budget be adopted, the following sums:

<b>TEMPORARY BUDGET WATER UTILITY-CY 2024</b>		
<b>EASTERN SERVICE AREA</b>		
SALARIES & WAGES	S/W	\$700,000.00
OTHER EXPENSES	OE	\$800,000.00
PAYMENT OF BOND PRINCIPAL	OE	\$0.00
NJEIT PRINCIPAL & INTEREST	OE	\$100,988.26
PERS	OE	\$0.00
SOCIAL SECURITY SYSTEM	OE	\$30,000.00
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00
TOTAL		1,630,988.26

**BE IT FURTHER RESOLVED**, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 8<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2024**

**WHEREAS**, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Sewer Utility Eastern Service Area, for the period of the calendar year 2024 until the regular budget be adopted, the following sums:

<b>TEMPORARY BUDGET SEWER UTILITY-CY2024</b>		
<b>EASTERN SERVICE AREA</b>		
SALARIES & WAGES	S/W	\$500,000.00
OTHER EXPENSES	OE	\$2,000,000.00
CAPITAL IMPROVEMENT FUND	OE	\$0.00
PAYMENT OF BOND PRINCIPAL	OE	\$0.00
INTEREST ON BONDS	OE	\$0.00
SOCIAL SECURITY SYSTEM	OE	\$40,000.00
<b>TOTAL</b>		<b>\$2,540,000.00</b>

**BE IT FURTHER RESOLVED**, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council, on the 8<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Teri Giercyk RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2024**

WHEREAS, by the provision of R.S. 40A:4-20, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-20 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Water Utility, for the period of the calendar year 2024 until the regular budget be adopted, the following sums:

<b>TEMPORARY BUDGET WATER UTILITY-CY2024</b>			
<b>WESTERN SERVICE AREA</b>			
SALARIES & WAGES	S/W	\$400,000.00	
OTHER EXPENSES	OE	\$800,000.00	
PAYMENT OF BOND PRINCIPAL	OE	\$0.00	
INTEREST ON BONDS	OE	\$202,603.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$34,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$1,436,603.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 8<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2024**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Sewer Utility, for the period of calendar year 2024 until the regular budget be adopted, the following sums:

<b>TEMPORARY BUDGET SEWER UTILITY-CY2024</b>			
<b>WESTERN SERVICE AREA</b>			
SALARIES & WAGES	S/W	\$300,000.00	
OTHER EXPENSES	OE	\$1,000,000.00	
PAYMENT OF BOND PRINCIPAL	OE	\$0.00	
INTEREST ON BONDS	OE	\$44,733.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$25,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$1,369,733.0000	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 8<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk