

**RESOLUTION OF MEMORIALIZATION OF THE
MANCHESTER TOWNSHIP RENT LEVELING BOARD**

RESOLUTION No.: 2024-01

RE: Adopting Rules and Regulations as follows:

BE IT RESOLVED, by the local Rent Control Board of the Township of Manchester, County of Ocean and State of New Jersey, as follows:

WHEREAS, the Manchester Township Rent Leveling Board wishes to adopt certain Rules and Regulations; and

WHEREAS, a public hearing was held on January 4, 2024, in the Municipal Building of the Township of Manchester; and

WHEREAS, said Board having considered said proposed Rules and Regulations and having discussed same, makes the following findings:

NOW, THEREFORE, BE IT RESOLVED, by the said Board that on this 18th day of January 2024, based upon the findings herein be it resolved as follows:

1. The Manchester Township Rent Leveling Board shall adopt the following Rules and Regulations:

- A. Adding the Position of Vice Chairperson.
- B. Implementing a formal application
- C. Requiring the moving party, provide the Board Attorney, Accountant and Secretary with all documents that they will rely upon.
- D. Those cases without need of hearing, the landlord should certify the increase by supplying relevant documents and proofs, such as leases and calculations of the increase to the Board Accountant, who shall advise the Board if the increase is accurate.

MOVED BY: Ms. Norris

SECONDED BY: Ms. Frisch

ROLL CALL

Those In Favor: All

Those Opposed: None

Those Absent: Ms. Kavanagh

Those Not Voting

CERTIFICATION

The foregoing is a true copy of a memorializing resolution by said Board at its meeting of January 18, 2024, as copied from the minutes of said meeting.

Dated: January 18, 2024



KAYLAN RICOTTA, Secretary
Manchester Township Rent Leveling Board