



MANCHESTER TOWNSHIP

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OFFICE OF THE TAX ASSESSOR

MARTIN LYNCH, CTA
TAX ASSESSOR

ROBERT S. ARACE
MAYOR

January 2, 2024

Dear Property Owner:

The Township of Manchester will be conducting a complete reassessment of all properties in the Township for the year 2025. This process will begin within the next few weeks. The purpose of the reassessment is to determine the "fair market value" as of October 1, 2024 of each property. This will ensure a fair and equitable distribution of the tax burden among all property owners.

To properly assess your property, a complete inspection of the interior and exterior of each building is necessary. Exterior photographs of every structure in the Township will also be taken. In certain instances where an income-producing property is involved, other pertinent information may be required.

*For your protection, each representative of the Township will be provided with a letter of identification as well as photographic identification. Please be sure to ask for the letter and the photo ID and **do not** permit anyone who is unable to properly identify themselves to enter your property.*

Prior to the results of the reassessment being completed, each and every property owner will receive a notice of the value to be placed on their property. Upon request, the Tax Assessor's office will then conduct a complete and informal review of the value with any taxpayer. Each notice will set forth the procedure to be followed in requesting a hearing.

Additional information concerning the Reassessment process is available on the township website at www.manchestertwp.com. Informational meetings will be held at the Municipal Building, Whiting Firehouse and within each adult community to further explain the process and to answer questions with regard to the Reassessment. The residents who live in an adult community will be notified by their association concerning the meeting date. The dates of the meetings at the Municipal Building and Whiting Firehouse will be announced in local newspapers and on the township website.

At anytime during the reassessment, please feel free to contact my office with any questions or concerns you may have. Thank you in advance for you cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Martin W. Lynch".

Martin W. Lynch, CTA
Assessor