



MANCHESTER TOWNSHIP

1 COLONIAL DRIVE • MANCHESTER, NJ 08759 • (732)657-8121

DEPARTMENT OF RECREATION

TRACEY LYNCH
DIRECTOR OF RECREATION

ROBERT S. ARACE
MAYOR

January 2, 2024

Dear Local Business:

Manchester Township is preparing for its Manchester Day Celebration and the Recreation Department is planning its annual celebration. The event is scheduled to begin at 2pm on June 29, 2024 at Harry Wright Lake.

With a celebration of this magnitude we are looking to our local businesses for support with this event. By virtue of this letter, your help is needed through donations so that our Manchester Day Celebration will be a memorable event for all those in attendance. By making a donation, your business will be recognized in our event program, website and our social media pages. Please find below a list of contribution levels. We will have entertainment, vendors, contests, rides and fireworks at the celebration for all to enjoy.

Business Sponsorships

- **Double Diamond Sponsor – \$5,001 ~ \$10,000**
Right to promote your company at the event in a vendor space, company banner (you provide banner) displayed at Manchester Day & our Summer Concert Series, company name in program, your company name will appear in all printed advertising
- **Diamond Sponsor - \$1,501 ~ \$5,000**
Right to promote your company at the event in a vendor space, company banner (you provide banner) displayed on stage at Manchester Day, name in program & your company name will appear in all printed advertising
- **Platinum Sponsor - \$501 ~ \$1,500**
Right to promote your company at the event in a vendor space, sign displayed day at Manchester Day (you provide sign) & name in program
- **Gold Sponsor - \$101 ~ \$500**
Sign displayed at Manchester Day (you provide sign) & name in program
- **Silver Sponsor - \$50 ~ \$100**
Name in event program
- **In-Kind Donation** - If you cannot contribute a monetary donation we would also be very appreciative of any items that you could donate for our raffles that will be held throughout the day. Your business will be recognized at the event.

Business Name: _____

Address: _____

Phone: _____

If you wish to donate please send this page and a check payable to:

Manchester Trust

Manchester Township
1 Colonial Drive
Manchester, NJ 08759
Attn: Recreation Department

Donation Type:

- Double Diamond \$5,000 - \$10,000
- Diamond \$1,500 - \$5,000
- Platinum \$501 - \$1,500
- Gold \$101 - \$500
- Silver \$50 - \$100
- In-Kind Donation

Should you have any questions, or require additional information, please contact our Recreation Department at 732-657-8121, ext. 5102. Thank you for your consideration.

Sincerely,

Tracey Lynch

Tracey Lynch
Director
Department of Recreation