



**MANCHESTER TOWNSHIP  
COUNCIL MEETING AGENDA  
May 22, 2023  
5:00 PM**

**DRAFT**

**1. CALL TO ORDER**

**2. STATEMENT:**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. EXECUTIVE SESSION**

#23-240 Closed Session - Contract Negotiations

**6. APPROVAL OF MINUTES**

Regular Meeting Minutes - May 8, 2023

**7. SUBMISSION OF BILLS**

#23-241 Current Fund

#23-242 Utility Fund - ESA

#23-243 Utility Fund - WSA

**8. ORDINANCES - Second Reading, Public Hearing and Final Action**

#23-11 Authorizing the Vacation of Portions of Burnside Street - Block 1.339 Lot 5 and Block 1.340 Lots 22-25

#23-12 Authorizing the Exchange of Lands (Block 1.317 Lots 33 & 34 for Block 1.317 Lot 40) between Manchester Township and Jeffrey Jerman

#23-13 Authorizing the Exchange of Lands (Block 1.131 Lot 20 for Block 1.191 Lot 15) between Manchester Township and Jeffrey Jerman

#23-14 Providing for the Remediation of Well #4 and Appropriating \$150,000

**9. ORDINANCES – First Reading & Introduction**

#23-15 Authorizing the Sale of Block 1.23 Lots 11, 12, & 13 to Braian Navarro Granados (Second Avenue)

#23-16 Amending the Chapter 396 of the Township Code entitled "Towing"

#23-17 Authorizing the Conveyance of an Easement on a Portion of Block 75 Lot 82.02 to JCP&L and Verizon

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## **10. RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

### **A. FINANCE**

- #23-244 Authorizing the Tax Collector to Cancel Taxes as to Block 52.31 Lot 26 for a Totally Disabled Veteran, 35 Blackthorn Pl
- #23-245 Authorizing the Tax Collector to Cancel Taxes as to Block 61.16 Lot 310 for a Totally Disabled Veteran, 4 Firenze Ct.
- #23-246 Authorizing the Tax Collector to Cancel Taxes as to Block 1.57 Lot 1 for a Totally Disabled Veteran, 300 Beechmont St.
- #23-247 Authorizing the Tax Collector to Cancel Taxes as to Block 98.06 Lot 89 for a Totally Disabled Veteran, 22 Clear Lake Road
- #23-248 Authorizing the Refunds Requested by the Tax Collector
- #23-249 Authorizing the Refunds Requested by the Tax Collector
- #23-250 Authorizing the Addition of a Deferred Compensation Plan for the Manchester Employees

### **B. RECREATION**

- #23-251 Authorizing the Execution of a Contract with Parametrix Audio & Lighting and Manchester Township

### **C. PURCHASING**

- #23-252 Authorizing the Award of a Required Disclosure Contract with ABS Electric for Well # 5 VFD Installation

### **D. BONDS/ESCROWS**

- #23-253 Releasing an Escrow that was Posted by Kokes Organization in Connection with a Project Known as Reserve at Lake Ridge, Sections 2 & 3
- #23-254 Authorizing Final Payment, Change Order No. 1, Release of the Performance Bond and Acceptance of Maintenance Bond for the Western Service Area Meter Replacement - Phase 1

### **E. LEGISLATION**

- #23-255 Urging Swift Passage of S-330 Which Restores Energy Tax Receipts

### **F. CONTRACTS/AGREEMENTS**

- #23-256 Authorizing an Agreement Between Manchester Township and the NJSACOP for Entry Level Police Officer Exam
- #23-257 Authorizing the Execution of an Agreement with Meghan Ann Bennett of Dilworth Paxson LLP, as Bond Counsel

## **11. REPORTS**

## **12. PUBLIC COMMENT**

## **13. ADJOURNMENT**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
IN ACCORDANCE WITH SECTION 2 OF THE OPEN  
PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

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**WHEREAS**, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)
  2. The general nature of the subject matter to be discussed is as follows:
    - a. Contract Negotiations
  3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days
- or
4. At such time the need for confidentiality no longer exists.
  5. This resolution shall become effective immediately.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

# 23 - 241  
May 22, 2023

RAFT

**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Current Fund	\$	1,152,615.39
Capital Fund	\$	21,991.54
Escrows	\$	8,079.13
Affordable Housing Trust Fund	\$	
Animal Control Fund	\$	4,917.60
Drug Enforcement Fund	\$	2,901.32
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	21,258.26
Manchester - Lakehurst Borough Construction Code Fund	\$	<u>                    </u>
	\$	<u><u>1,211,763.24</u></u>

**CERTIFICATION:**

  
\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk  
Township Clerk

BILL LIST ADDENDUM

May 22, 2023

# 23 - 241

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CAPITAL FUND

\$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 5/26/23

CEDE Inc  
ALAN BLASHINSKY  
CURTIS HOLMAN  
PHILIP MANOLIO  
SANDRA DRAKE

GO BOND 2020 INT PAYMENT DUE 6/1/23  
HEALTH INSURANCE-MAY 2023  
HEALTH INSURANCE-MAY 2023  
HEALTH INSURANCE-MAY 2023  
HEALTH INSURANCE-MAY 2023

WIRE 110,813.13  
ACH 3,540.64  
ACH 2,145.51  
ACH 2,951.43  
ACH 3,112.36  
122,363.07

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 5/26/23  
OFF DUTY WEEK ENDING 5/12/23

Chk#3001 8079.13

\$ 8,079.13

OVERSEAS TRUST FUND

\$ \_\_\_\_\_

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
71196	05/10/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8172
23-00914	PAY 10	CURRENT	794,521.50		
71197	05/22/23	ABFLO005 ABFLO, INC.			8195
23-00483		Door Hangers	254.00		
71198	05/22/23	ACTIO030 ACTION UNIFORM CO LLC		05/22/23 VOID	0
71199	05/22/23	ACTIO030 ACTION UNIFORM CO LLC			8195
22-01490		New Hire Uniform	169.00		
23-00130		Poice Uniform Blanket	1,372.00		
23-00135		New Officer Uniforms	169.00		
23-00137		New Police Hire Uniforms	169.00		
23-00138		New Police Hire Uniforms	169.00		
23-00316		Action Uniform Blanket	425.00		
23-00582		Uniform Blanket	2,334.00		
23-00687		Blanket Purchase Order	2,899.00		
			<u>7,706.00</u>		
71200	05/22/23	AMAZON01 AMAZON CAPITAL SERVICES INC			8195
23-00066		Township Supplies	53.97		
23-00669		KVM SWITCH FOR COURT	55.00		
23-00812		TOWNSHIP SUPPLIES	50.17		
23-00822		EQUIPMENT FOR MOWER CREWS	1,092.96		
23-00864		Tax Collector Switch	188.02		
23-00871		Amazon Order Display Adapters	71.07		
23-00880		Dual Monitor Stand Riser	107.27		
			<u>1,618.46</u>		
71201	05/22/23	AMERI065 AMERICAN WEAR, INC.			8195
23-00571		Uniform Rental and Cleaning	836.78		
71202	05/22/23	APCOI005 APCO INTERNATIONAL, INC.			8195
23-00565		Communications Training APCO	419.00		
71203	05/22/23	ASBUR005 ASBURY PARK PRESS			8195
V2300746		ADVERTISEMENT	1,390.48		
71204	05/22/23	ATLAN040 ATLANTIC TACTICAL OF NJ INC.			8195
23-00311		Poilce Ballistic Shield	3,533.60		
71205	05/22/23	ATLAS005 ATLAS WELDING SUPPLY CO, INC.			8195
23-00569		FOR WELDING EQUIPMENT RENTAL	111.25		
71206	05/22/23	BARON005 BARONES PET SUPPLY & FEED LLC			8195
23-00177		K-9 Supplies	228.95		
71207	05/22/23	BENCH010 BENCHMARK CONFERENCE CENTERS			8195
23-00876		Reservation	400.96		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
71208	05/22/23	BLUEM005 BLUE MOUNTAIN DISTRIBUTORS LLC			8195
	23-00745	WATER FOR VARIOUS DEPARTMENTS	820.44		
71209	05/22/23	BROWN005 BROWNELLS INC.			8195
	23-00754	Blanket Purchase Order	276.89		
71210	05/22/23	CAMDE005 CAMDEN COUNTY COLLEGE			8195
	23-00847	Radar Instructor Course	75.00		
71211	05/22/23	CHERR005 CHERRY VALLEY TRACTOR SALES			8195
	23-00297	TRACTOR REPAIR PARTS	101.68		
71212	05/22/23	CHRIS060 CHRISTOPHER HEMHAUSER			8195
	V2300751	REIMBURSEMENT FOR PARKING	159.50		
71213	05/22/23	COLLI005 COLLIERS ENGINEERING & DESIGN			8195
	V2300747	ENGINEERING SERVICES	92.50		
71214	05/22/23	COMCA015 COMCAST BUSINESS			8195
	V2300762	CABLE SVC ACCT# 903863873	369.38		
71215	05/22/23	COMCA025 COMCAST			8195
	V2300760	CABLE SVC 8499 05 196 0110108	49.99		
71216	05/22/23	COMCA025 COMCAST			8195
	V2300761	CABLE SVC 8499 05 196 0266280	322.73		
71217	05/22/23	COMCA025 COMCAST			8195
	V2300763	CABLE SVC 8499 05 196 0386708	295.18		
71218	05/22/23	COMCA025 COMCAST			8195
	V2300764	CABLE SVC 8499 05 196 0045536	197.85		
71219	05/22/23	COMCA025 COMCAST			8195
	V2300765	CABLE SVC 8499 05 196 0226524	91.90		
71220	05/22/23	CONNE005 CONNELL CONSULTING LLC			8195
	23-00761	Police Supervisor Training	319.00		
71221	05/22/23	COUNT055 COUNTY OF OCEAN			8195
	V2300721	SCHEDULE C 4TH QTR 2022	7,557.62		
71222	05/22/23	CREAT015 CREATIVE MANAGEMENT, INC.			8195
	23-00857	Blanket for gas	25,367.92		
71223	05/22/23	DELLC005 DELL COMPUTER CORP.			8195
	23-00411	court keyboard combo	44.39		
	23-00509	New Computers	2,624.54		
	23-00853	clerk server balance	1,668.13		
			<u>4,337.06</u>		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
71224	05/22/23	DOWNS005 DOWNS FORD, INC. 23-00801 REPAIR/MAINTENANCE OF FORDS	241.44		8195
71225	05/22/23	DUPLI005 DUPLITRON, INC. 23-00823 Copiers	38.50		8195
71226	05/22/23	EAGLE005 EAGLE POINT GUN 23-00456 Police Ammunition Blanket PO	21,508.20		8195
71227	05/22/23	EARLE005 EARLE ASPHALT COMPANY 23-00196 ASPHALT FOR ROAD REPAIRS	747.29		8195
71228	05/22/23	EASTC010 EAST COAST FLAG & FLAG POLE IN 23-00665 FLAGS FOR TWP PARKS/POLES 23-00762 Flags for townhall	2,772.00 615.00 <u>3,387.00</u>		8195
71229	05/22/23	EASTE005 EASTERN WAREHOUSE DIST., LLC 23-00639 TRUCK REPAIR PARTS 23-00795 VEHICLE MAINTENANCE/REPAIR	255.13 479.86 <u>734.99</u>		8195
71230	05/22/23	ELITE010 ELITE K-9, INC. 23-00827 K-9 Supply	296.85		8195
71231	05/22/23	FLEET015 FLEETPRIDE, INC 23-00590 TRUCK REPAIR PARTS 23-00832 *ASAP* PARTS FOR PW TRK #15	196.00 3,659.42 <u>3,855.42</u>		8195
71232	05/22/23	FTDEA005 DEARBORN LIFE INSURANCE CO 23-00480 LIFE INSURANCE PREMIUMS	787.05		8195
71233	05/22/23	GARDE020 GARDEN STATE OFFICE SYSTEMS 23-00921 Lektreiver	5,995.00		8195
71234	05/22/23	GARDE025 GARDENSTATE HIGHWAY PRODS, INC 23-00796 ROAD SIGN PRODUCTS	3,086.46		8195
71235	05/22/23	GLUCK005 GLUCK WALRATH, LLP V2300780 BOND COUNSEL GENERAL MATTERS	967.50		8195
71236	05/22/23	GOVER005 GOVERNMENT FORMS & SUPPLIES 23-00107 Township Printing	55.00		8195
71237	05/22/23	HADEH005 H.A DEHART & SON, INC 23-00861 BROOMS FOR STREET SWEEPER #21	3,336.00		8195
71238	05/22/23	HANGA005 HANGAR 21, INC. 23-00863 10 pizzas @ \$12/ea for TYCTWD	120.00		8195

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
71239	05/22/23	HCWIN005 HCW INC 22-01880 Police Vehicle Washes	600.00		8195
71240	05/22/23	HENRY030 HENRY SCHEIN, INC. 23-00895 Henry Schein Blanket	2,092.17		8195
71241	05/22/23	JCPL0005 J C P & L V2300759 ELEC SVC 100 126 110 558 V2300768 ELEC SVC 200 000 021 788 V2300771 ELEC SVC 200 001 127 022	737.74 23,827.69 <u>2,047.10</u> 26,612.53		8195
71242	05/22/23	JERRY015 JERRY'S AUTO BODY, LLC 22-02032 COLLISION DAMAGE SEN.OUTR.#46 23-00799 SUPPLEMENT TO PO 23-02032	5,991.12 <u>2,012.81</u> 8,003.93		8195
71243	05/22/23	JERSE015 JERSEY ELEVATOR COMPANY, INC 23-00807 Blanket for township elevators	383.31		8195
71244	05/22/23	JERSE075 JERSEY PINES OVERHEAD DOOR LLC 23-00888 Emergency Door Repair (Main) 23-00889 Door Repair (Whiting)	1,445.00 <u>1,225.00</u> 2,670.00		8195
71245	05/22/23	JOSEP265 JOSEPH D CORONATO V2300744 MUNICIPAL PROSECUTOR 4/26/23	750.00		8195
71246	05/22/23	KOMAT005 KOMATSU AMERICA CORP. 23-00791 TO REPAIR THE STREET ROLLER	1,422.55		8195
71247	05/22/23	KYLEW005 KYLE WATSON V2300752 WORKBOOT REIMBURSEMENT	184.94		8195
71248	05/22/23	LAKEH025 LAKEHURST LAWNMOWER 23-00610 MOWER REPAIR PARTS	328.42		8195
71249	05/22/23	LOBEL005 LOBELLO ISSAKOV NAPA LLC 23-00466 FOR VEHICLE REPAIRS	18.84		8195
71250	05/22/23	LOWES010 LOWES HOME CENTERS, INC. 23-00003 BLANKET PO FOR 1ST QTR 2023	938.57		8195
71251	05/22/23	LUCKY005 LUCKY LEO AMUSEMENTS, INC V2300742 DEPOSIT FOR "SENIOR NIGHT"	600.00		8195
71252	05/22/23	LWSUP005 L & W SUPPLY CORPORATION 23-00415 Drywall for EMS-office Whiting	286.47		8195
71253	05/22/23	MAGLO005 MAGLOCLN 23-00870 Annual Membership Fee	400.00		8195

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
71254	05/22/23	MARGA015 MARGARET DELLAPIETRO V2300755 RX REIMBURSEMENT	205.82		8195
71255	05/22/23	MARKW005 MARK WHITE, PHD P.A. 23-00841 Employee Assistance Program	5,000.00		8195
71256	05/22/23	MERID005 HACKENSACK MERIDIAN WORKS 23-00676 Open PO for Physicals	2,859.00		8195
71257	05/22/23	MGLPR005 MGL PRINTING SOLUTIONS 23-00775 4 PART PURCHASE ORDERS	2,167.50		8195
71258	05/22/23	MITCH010 MITCHELL REPAIR INFORMATION CO 23-00770 ONLINE SVC MANUAL SUBSCRIPTION	2,700.00		8195
71259	05/22/23	NAPAA005 NAPA AUTO PARTS 23-00451 vehicle repair parts 23-00666 FOR VEHICLE REPAIR PARTS	21.26 <u>1,017.87</u> 1,039.13		8195
71260	05/22/23	NATIO090 NATIONAL EMERGENCY NUMBER ASSO 23-00564 Dispatcher Training 23-00760 Dispatcher Training Course	310.00 <u>598.00</u> 908.00		8195
71261	05/22/23	NATIO095 NAFA/NAFA FLEET MGMT ASSOC. 23-00821 MECHANIC/FOREMAN MGMT RENEWAL	499.00		8195
71262	05/22/23	NEWJE135 NEW JERSEY ASSOCIATION OF 23-00458 Annual Membership Dues	340.00		8195
71263	05/22/23	NFPA0005 NFPA 23-00583 Elec. Code Book - Bldg.	243.26		8195
71264	05/22/23	NJADV005 NJ ADVANCE MEDIA V2300745 ADVERTISEMENT	237.60		8195
71265	05/22/23	NJNAT005 NJ NATURAL GAS CO. V2300776 NAT GAS SVC 22-0020-5565-75	2,923.36		8195
71266	05/22/23	NJNE0005 N.J.N.E.O.A. 23-00846 Membership Dues	100.00		8195
71267	05/22/23	OCMUN005 O. C. MUNICIPAL JUDGES ASSOC. 23-00673 Yearly Judges Dues	100.00		8195
71268	05/22/23	OFFIC035 OFFICE BASICS, INC. 23-00819 Cleaning supplies	2,503.50		8195
71269	05/22/23	OMAHA005 OMAHA STANDARD, INC 23-00836 ** ASAP ** hydraulic pump	880.89		8195

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
71270	05/22/23	OXYGE005 OXYGEN SUPPLY CO., INC 23-00431 Oxygen Blanket	279.16		8195
71271	05/22/23	PARKE005 PARKER MCCAY, P.A. V2300722 SPECIAL LEGAL SERVICES	280.00		8195
71272	05/22/23	POWER005 POWERDMS, INC. 23-00581 Power DMS	5,579.31		8195
71273	05/22/23	PRINC005 PRINCIPAL FINANCIAL GROUP V2300783 INSURANCE-FINAL PAYMENT	507.99		8195
71274	05/22/23	RIGGI005 RIGGINS, INC. 23-00710 DIESEL FUEL	8,348.20		8195
71275	05/22/23	RMACO005 RMA COMMUNICATIONS CORP 23-00616 utilities wiring	400.00		8195
71276	05/22/23	ROBER270 ROBERT WOOD JOHNSON HEALTH 23-00495 CPR Cards MPD	840.00		8195
71277	05/22/23	RONDA010 RON DA SILVA V2300781 EYEGLASS REIMBURSEMENT	200.00		8195
71278	05/22/23	RUDCO005 RUDCO PRODUCTS INC. 23-00739 REPAIR PARTS FOR ROLLOFFS	332.50		8195
71279	05/22/23	SAMCA005 SAM CARBAJAL V2300754 WORKBOOT REIMBURSEMENT	200.00		8195
71280	05/22/23	SHIRL015 SHIRLEY TOSSIE V2300748 WIDOW OF TDV	1,017.58		8195
71281	05/22/23	SNAPO010 SNAP-ON INDUSTRIAL 23-00594 DIAGNOSTIC TOOL (10 YRS)	5,746.75		8195
71282	05/22/23	STAPL010 STAPLES BUSINESS ADVANTAGE 23-00580 Township Supplies	114.76		8195
71283	05/22/23	STATE035 STATE TOXICOLOGY LABORATORY 23-00634 Random Drug/Steroid Testing	495.00		8195
71284	05/22/23	STATE055 STATE OF NJ CIVIL SERVICE 23-00741 SUPERVISORY COURSE X 2	918.00		8195
71285	05/22/23	SUPER040 SUPERIOR FIRE & EMERGENCY 23-00343 Vol. Fire Training	1,000.00		8195
71286	05/22/23	TAYLO005 TAYLOR COMMUNICATIONS, INC. 23-00672 Carbonless mailer for court	1,980.00		8195

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
71287	05/22/23	TELES010 TELESYSTEM V2300778 PHONE SVC ACCT# 9973948	5,901.13		8195
71288	05/22/23	THESH005 THE SHERWIN WILLIAMS COMPANY 23-00802 SIGN PAINTING MACHINE 23-00838 PAINT FOR BALL FIELD MARKINGS 23-00868 Blanket for paint and supplies	9,769.00 931.20 450.21 <u>11,150.41</u>		8195
71289	05/22/23	TOMSR035 TOMS RIVER TREE SERVICE, LLC 23-00848 REMOVE INTRUDING DEAD TREE	850.00		8195
71290	05/22/23	TONYS010 TONY'S GENERAL MDSE, INC. 23-00110 SAFETY BOOT ALLOWANCE	782.00		8195
71291	05/22/23	TRANS010 TRANSUNION RISK & ALTERNATIVE 23-00123 Background Investigations	191.20		8195
71292	05/22/23	USPOS005 U.S. POSTAL SERVICE CMRS-POC V2300743 POSTAGE ON CALL ACCT#59736945	6,000.00		8195
71293	05/22/23	VERIT010 VERITONE, INC 23-00684 Redactive Software for Video	5,000.00		8195
71294	05/22/23	VERIZ020 VERIZON ONLINE V2300767 PHONE SVC 555-731-148-0001-43	135.24		8195
71295	05/22/23	VERIZ030 VERIZON WIRELESS V2300779 WIRELESS SVC 822402721-00001	320.08		8195
71296	05/22/23	VERIZ035 VERIZON V2300766 PHONE SVC 450-717-460-0001-55	487.92		8195
71297	05/22/23	WBMAS005 WB MASON CO INC 23-00325 Office Supplies - Bldg. Dept. 23-00403 Township Supplies 23-00617 Paper Towel Dispensers 23-00700 Toner - Bldg. 23-00787 Township Supply Order	914.92 215.68 88.96 239.98 508.74 <u>1,968.28</u>		8195
71298	05/22/23	WELLS065 WELLS FARGO VENDOR FIN.SERVICE 23-00426 Copier Leases	3,203.72		8195
71299	05/22/23	WESTG005 WEST GROUP/THOMSON REUTERS 23-00423 westlaw Information	120.35		8195
71300	05/22/23	WEXBA005 WEX BANK INC. V2300773 EMS GAS CONSUMPTION	72.04		8195
71301	05/22/23	WHITI005 WHITING AMERICAN LEGION 23-00910 AMERICAN LEGION JERSEY BOYS	300.00		8195

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
71302	05/22/23	WINDS010 WINDSTREAM HOLDINGS, LLC			8195
		V2300772 PHONE SVC ACCT 215264736	570.57		
71303	05/22/23	WOODH005 WOODHAVEN LUMBER&MILLWORK INC			8195
		23-00725 SAFETY FENCING FOR EGG HUNT	349.02		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	107	1	1,030,252.32	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>107</u>	<u>1</u>	<u>1,030,252.32</u>	<u>0.00</u>
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	107	1	1,030,252.32	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>107</u>	<u>1</u>	<u>1,030,252.32</u>	<u>0.00</u>

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	2-01	6,760.12	0.00	0.00	6,760.12
CURRENT FUND:	3-01	1,002,073.84	0.00	1,017.58	1,003,091.42
	G-01	20,400.78	0.00	0.00	20,400.78
Total of All Funds:		<u>1,029,234.74</u>	<u>0.00</u>	<u>1,017.58</u>	<u>1,030,252.32</u>

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May 18, 2023  
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MANCHESTER TOWNSHIP  
Check Register By Check Date



Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
04 GEN CAPITAL		Capital Account		
2816	05/22/23	COLLI005 COLLIERS ENGINEERING & DESIGN		8196
		22-01362 ENGINEERING SERVICES	10,610.00	
2817	05/22/23	DELLC005 DELL COMPUTER CORP.		8196
		23-00011 Server for Scanning	6,957.16	
2818	05/22/23	TAYL0025 TAYLOR MAID LLC		8196
		23-00866 Police Kitchen Replacement	4,169.38	
2819	05/22/23	TMASS005 T & M ASSOCIATES		8196
		22-01332 2022 ROAD PROGRAM	255.00	
<b>Checking Account Totals</b>				
			<u>Paid</u>	<u>Void</u>
		Checks:	4	0
		Direct Deposit:	0	0
		Total:	4	0
			<u>Amount Paid</u>	<u>Amount Void</u>
			21,991.54	0.00
			0.00	0.00
			21,991.54	0.00
<b>Report Totals</b>				
			<u>Paid</u>	<u>Void</u>
		Checks:	4	0
		Direct Deposit:	0	0
		Total:	4	0
			<u>Amount Paid</u>	<u>Amount Void</u>
			21,991.54	0.00
			0.00	0.00
			21,991.54	0.00



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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL:	C-04	21,991.54	0.00	0.00	21,991.54
Total Of All Funds:		<u>21,991.54</u>	<u>0.00</u>	<u>0.00</u>	<u>21,991.54</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 12 ANIMAL to 12 ANIMAL Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
12 ANIMAL		Animal Control Account			
2238	05/22/23	MGLPR005 MGL PRINTING SOLUTIONS			8192
23-00792	2023	2023-2026 dog tags	595.00		
2239	05/22/23	NJDEP005 NJ DEPT HEALTH & SR. SERVICES			8192
V2300750		3 YEAR LICENSES FOR APRIL	45.00		
2240	05/22/23	NJDEP100 NJ DEPT OF HEALTH & SR. SVCS			8192
V2300749		ONE YEAR DOG LICENSE FOR APRIL	27.60		
2241	05/22/23	SPATI005 SPATIAL DATA LOGIC, INC			8192
23-00814		SDL Dog Licensing Program	4,250.00		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	4,917.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	4,917.60	0.00
Report Totals					
	Checks:	4	0	4,917.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	4,917.60	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
ANIMAL CONTROL	3-12	0.00	0.00	4,917.60	4,917.60
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>4,917.60</u>	<u>4,917.60</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date



Range of Checking Accts: 15 OPEN SPACE to 15 OPEN SPACE Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
15	05/22/23	Open Space Trust		
		ALLST010 ALL STAR CONTRACTING, INC.		8193
		23-00726 4' HIGH BLACK FENCE CHAIN LINK	15,365.98	
		23-00728 4' HIGH CHAIN LINK FENCING	5,892.28	
			<u>21,258.26</u>	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	21,258.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>21,258.26</u>	<u>0.00</u>

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	21,258.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>21,258.26</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
OPEN SPACE TRUST	3-15	0.00	0.00	21,258.26	21,258.26
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>21,258.26</u>	<u>21,258.26</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 22 DRUG ENF to 22 DRUG ENF Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
22 DRUG ENF	Drug Enforcement Trust			
1324	05/22/23 THEHE005 THE HERTZ CORPORATION		8194	
23-00575	Vehicle Rentals	2,901.32		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	1	0	2,901.32      0.00
	Direct Deposit:	0	0	0.00      0.00
	Total:	1	0	2,901.32      0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	1	0	2,901.32      0.00
	Direct Deposit:	0	0	0.00      0.00
	Total:	1	0	2,901.32      0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
DRUG ENFORCEMENT TRUST (LETA)	3-22	0.00	0.00	2,901.32	2,901.32
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>2,901.32</u>	<u>2,901.32</u>

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DRAFT

# 23-242

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**May 22, 2023**

BE IT RESOLVED by the Township Council of the Township of Manchester that the fc on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed t checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility -East	\$	70473.23
Sewer Utility - East	\$	418965.25
Utility Escrow - Water	\$	3289.95
Utility Escrow - Sewer	\$	932.5
Sewer Utility Capital Fund	\$	
Water Utility Capital Fund	\$	
	\$	<u>493660.93</u>

CERTIFICATION:



Diane Lapp

Chief Financial Officer

Signed: \_\_\_\_\_

Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk

Township Clerk

UTILITY BILL LIST ADDENDUM

# 23-242

May 22, 2023

DRAFT

WATER OPERATING  
PAYROLL WEEK ENDING 5/26/2023

CEDE Inc GO BOND 2020 INTEREST DUE 6/1/23 WIRE 55,856.25

\$ 55,856.25

SEWER OPERATING  
PAYROLL WEEK ENDING 5/26/2023

\$ -

WATER UTILITY ESCROW

Remington & Vernick Engineers Various Utility Escrows Chk#1584 3,289.95

\$ 3,289.95

SEWER UTILITY ESCROW

Remington & Vernick Engineers Various Utility Escrows Chk#1584 317.50  
The Alaimo Group Various Utility Escrows Chk#1585 615.00

\$ 932.50

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

May 18, 2023  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
05 WATER EAST		Water Operating Fund			
6443	05/10/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8173
23-00915		PAY 10 WATER EAST	29,969.60		
6444	05/22/23	ABFLO005 ABFLO, INC.			8188
23-00839		Customer Service Reports	585.00		
6445	05/22/23	BLUEM005 BLUE MOUNTAIN DISTRIBUTORS LLC			8188
23-00745		WATER FOR VARIOUS DEPARTMENTS	185.88		
6446	05/22/23	GARDE030 GARDEN STATE LABORATORIES, INC			8188
23-00285		ESA UCMR5 Sampling Blanket PO	3,350.00		
6447	05/22/23	HENDE005 HENDERSON LABS , INC			8188
23-00803		Blanket PO Compliance Sampling	2,485.00		
6448	05/22/23	JCPL0005 J C P & L			8188
V2300769		ELEC SVC 200 001 127 014	27,076.58		
6449	05/22/23	JEFFR040 JEFFREY P MESSER			8188
23-00817		Repaired valves 1000 10th Ave	485.00		
23-00818		14 Maidstone Flushed House	285.00		
			<u>770.00</u>		
6450	05/22/23	LOWES010 LOWES HOME CENTERS, INC.			8188
23-00003		BLANKET PO FOR 1ST QTR 2023	116.24		
6451	05/22/23	NJNAT005 NJ NATURAL GAS CO.			8188
V2300777		NAT GAS SVC 18-4684-2107-19	966.96		
6452	05/22/23	OCEAN090 OCEAN COUNTY RECYCLING			8188
23-00369		Blanket PO Asphalt Disposal	316.71		
6453	05/22/23	REMIN015 REMINGTON & VERNICK ENGINEERS			8188
23-00651		Professional Engineering Serv	195.00		
6454	05/22/23	RUTGE025 RUTGERS,CENTER FOR GOVT SVS			8188
23-00269		Education - Ryan Brady	760.00		
6455	05/22/23	TOWN0005 TOWNSHIP OF MANCHESTER			8188
V2300756		MARCH GAS UTILITIES	1,717.23		
6456	05/22/23	TOWN0005 TOWNSHIP OF MANCHESTER			8188
V2300757		APRIL GAS UTILITIES	1,610.03		
6457	05/22/23	WYATT005 WYATT TAYLOR			8188
V2300753		REIMBURSEMENT ONLINE SEMINAR	369.00		

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MANCHESTER TOWNSHIP  
Check Register By Check Date

RAFT

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
05 WATER EAST	Water Operating	Fund	Continued	
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	15	0	70,473.23      0.00
	Direct Deposit:	0	0	0.00      0.00
	Total:	<u>15</u>	<u>0</u>	<u>70,473.23</u> <u>0.00</u>
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	15	0	70,473.23      0.00
	Direct Deposit:	0	0	0.00      0.00
	Total:	<u>15</u>	<u>0</u>	<u>70,473.23</u> <u>0.00</u>

May 18, 2023  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

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Totals by Year-Fund  
Fund Description

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND:	3-05	70,473.23	0.00	0.00	70,473.23
Total Of All Funds:		<u>70,473.23</u>	<u>0.00</u>	<u>0.00</u>	<u>70,473.23</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

RAFT

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
07 SEWER EAST		Sewer Operating Account			
3925	05/10/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8175
23-00917	PAY 10	SEWER EAST	28,435.57		
3926	05/22/23	AMERI065 AMERICAN WEAR, INC.			8189
23-00535		Blanket PO for Uniforms	724.12		
3927	05/22/23	EARLE005 EARLE ASPHALT COMPANY			8189
23-00085		Blanket PO for Asphalt	440.29		
3928	05/22/23	EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC			8189
23-00824		Blanket PO for Bioxide	2,745.50		
3929	05/22/23	JCPL0005 J C P & L			8189
V2300758		ELEC SVC 200 001 029 038	2,612.48		
3930	05/22/23	OCEAN105 OCEAN COUNTY UTILITIES AUTH.			8189
V2300774		SECOND QUARTER ESA	383,705.00		
3931	05/22/23	ONECA005 ONE CALL CONCEPTS, INC			8189
23-00077		Blanket PO Utility Mark Outs	247.38		
3932	05/22/23	STEVE025 STEVENSON SUPPLY CO.			8189
23-00072		Blanket PO for Supplies	54.91		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	8	0	418,965.25	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>8</u>	<u>0</u>	<u>418,965.25</u>	<u>0.00</u>
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	8	0	418,965.25	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>8</u>	<u>0</u>	<u>418,965.25</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

RAFT

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	3-07	418,965.25	0.00	0.00	418,965.25
Total of All Funds:		<u>418,965.25</u>	<u>0.00</u>	<u>0.00</u>	<u>418,965.25</u>

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# 23-243

DRAFT

May 22, 2023

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

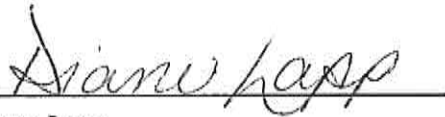
**MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility West	\$	52,611.28
Sewer Utility West	\$	365,003.82
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>417,615.10</u>

**CERTIFICATION:**



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk  
Township Clerk

DRAFT

UTILITY WEST ADDENDUM

# 23-243

WATER WEST OPERATING  
PAYROLL WEEK ENDING 05/26/2023

0.00

SEWER WEST OPERATING  
PAYROLL WEEK ENDING 05/26/2023

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
23063	05/10/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8174
		23-00916 PAY 10 WATER WEST	24,579.61		
23064	05/22/23	JCPL0005 J C P & L			8190
		V2300770 ELEC SVC 200 001 030 002	10,616.16		
23065	05/22/23	KRSSE005 KRS SERVICES, INC			8190
		23-00323 Repair WSA Well #11 Pump	4,884.79		
23066	05/22/23	REMIN015 REMINGTON & VERNICK ENGINEERS			8190
		V2300741 REDRILL WELL #5 ENGINEERING	1,202.50		
23067	05/22/23	TOPSA005 TOP SAFETY PRODUCTS CO, INC.			8190
		23-00854 First Aid Refill TF#6 Well #11	74.00		
23068	05/22/23	TOWN0005 TOWNSHIP OF MANCHESTER			8190
		V2300756 MARCH GAS UTILITIES	1,717.23		
23069	05/22/23	TOWN0005 TOWNSHIP OF MANCHESTER			8190
		V2300757 APRIL GAS UTILITIES	2,255.98		
23070	05/22/23	VNLIN005 VNL INCORPORATED			8190
		23-00567 Pre-Lube WSA Wells 6&7 ESA 11	7,281.01		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	8	0	52,611.28	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>8</u>	<u>0</u>	<u>52,611.28</u>	<u>0.00</u>
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	8	0	52,611.28	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>8</u>	<u>0</u>	<u>52,611.28</u>	<u>0.00</u>

May 18, 2023  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	3-30	52,611.28	0.00	0.00	52,611.28
Total of All Funds:		<u>52,611.28</u>	<u>0.00</u>	<u>0.00</u>	<u>52,611.28</u>

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May 18, 2023  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

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Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 05/09/23 to 05/22/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
11868	05/10/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			8176
	23-00918	PAY 10 SEWER WEST	20,400.50		
11869	05/22/23	OCEAN105 OCEAN COUNTY UTILITIES AUTH.			8191
	V2300775	SECOND QUARTER WSA	343,315.00		
11870	05/22/23	ONECA005 ONE CALL CONCEPTS, INC			8191
	23-00784	Blanket PO Utility Mark Outs	437.52		
11871	05/22/23	WBMAS005 WB MASON CO INC			8191
	23-00233	OPS Office Supplies	355.13		
	23-00485	office Supplies	209.61		
	23-00609	OPS Office Supplies	286.06		
			<u>850.80</u>		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	365,003.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>365,003.82</u>	<u>0.00</u>

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	365,003.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>4</u>	<u>0</u>	<u>365,003.82</u>	<u>0.00</u>

May 18, 2023  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

RAFT

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND:	3-32	365,003.82	0.00	0.00	365,003.82
Total of All Funds:		<u>365,003.82</u>	<u>0.00</u>	<u>0.00</u>	<u>365,003.82</u>

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DRAFT

#23-11

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE VACATION OF PORTIONS OF  
BURNSIDE STREET ABUTTING BLOCK 1.339, LOT 5 AND BLOCK 1.340, LOTS 22-25**

**WHEREAS**, there exists a right-of-way on Burnside Street, Block 1.339, Lot 5 and Block 1.340, Lots 22-25, on the Manchester Township Tax Map, County of Ocean, State of New Jersey; and

**WHEREAS**, the Township Engineer has reviewed the request to vacate portions of Burnside Street, described in Schedule A, provided by the property owners of adjacent property owners, Peter & Tasha Peslak, and approves of same; and

**WHEREAS**, *N.J.S.A.* 40A:12-13(b)(4) authorizes the Manchester Township Council to extinguish and vacate said portions of the street provided that said action is authorized by Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** There is hereby vacated all of the right, title and interest of the public for all public usages and purposes in and to those portions of Burnside Street abutting Block 1.339, Lot 5 and Block 1.340, Lots 22-25, as is set forth on Schedule A, attached hereto and made a part hereof. However, the Township does hereby expressly reserve and except from the vacation all rights and privileges now possessed by public utilities, as defined in R.S. 48:2-13, and by any cable television company, as defined in the "Cable Television Act," P.L. 1972, c. 186, (C. 48:5A-1, *et seq.*), to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley, square, place or park, or any part thereof, being vacated by the provisions of this ordinance.

**SECTION 2.** At least one (1) week prior to the time fixed for further consideration for final passage of this ordinance, a copy hereof, together with a notice stating the introduction of the ordinance on first reading and the time and place when and where the ordinance will be considered for final passage, shall be mailed to every person whose lands may be affected by the adoption of the ordinance.

**SECTION 3.** This ordinance shall be published at least once in an official newspaper of the Township of Manchester at least ten (10) days prior to the time fixed for consideration of the final passage of the ordinance.

**SECTION 4.** The Township Clerk, if this ordinance is adopted on final reading, shall submit a certified copy of this ordinance, together with proof of publication, to the Ocean County Clerk's Office for recording in the Book of Vacations.

**SECTION 5.** This ordinance shall take effect after second reading and publication as required by law.

**DRAFT**

**SECTION 6.** A copy of Schedule A as referenced herein shall be kept on file and made available for public inspection in the Township Clerk's Office during normal business hours.

**SECTION 5.** A condition of the vacation of the portion of Burnside Street is that this street must be consolidated with Block 1.339, Lot 5 and Block 1.340, Lots 22-25.

**NOTICE**

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 8<sup>th</sup> day of May, 2023, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on May 22, 2023. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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**Teri Giercyk, RMC/CMC**  
**Municipal Clerk**

DRAFT

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXCHANGE OF LANDS (BLOCK 1.317, LOTS 33 & 34 FOR BLOCK 1.317, LOT 40) BETWEEN THE TOWNSHIP OF MANCHESTER AND JEFFREY JERMAN PURSUANT TO N.J.S.A. 40A:12-16**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1. Purpose:** Jeffrey Jerman is currently the owner of certain real property located in the Township of Manchester known as Block 1.317, Lots 33 & 34, as shown on the Official Tax Maps of Manchester Township. The Township of Manchester is currently the owner of certain real property located in the Township of Manchester known as Block 1.317, Lot 40, as shown on the Official Tax Maps of Manchester Township. The Township has determined that it would be in the best interest of the municipality to exchange the lands it owns as identified above with the lands owned by Jeffrey Jerman, thereby exchanging said properties between parties.

**SECTION 2: Authorization:** Pursuant to N.J.S.A. 40A:12-2, a municipality may, pursuant to N.J.S.A. 40A:12-16, agree to enter into an agreement for the exchange of lands which is in the best interest of the municipality. The Township has determined that the lands it owns, Block 1.317, Lot 40, shall be transferred to Jeffrey Jerman in return of the lands owned by Mr. Jerman known as Block 1.317, Lots 33 & 34, as shown on the Township's tax maps. The Township has determined that the properties are of substantially equal value and it is more beneficial to the Township to obtain title to the Jerman properties than it is for it to continue to remain the owner of lot owned by the municipality. As a result, this Ordinance authorizes the exchange of said lands pursuant to N.J.S.A. 40A:12-16 between the Township of Manchester and Jeffrey Jerman, in accordance with the terms and conditions of a proposed Contract which is on file in the Municipal Clerk's Office.

**SECTION 3.** Upon the adoption of this ordinance, the Mayor, Township Clerk and Township professionals are hereby authorized to execute any and all documents necessary to implement the intent of this ordinance.

**SECTION 4.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 5.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

**NOTICE**

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 8<sup>th</sup> day of May 2023, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on May 22, 2023. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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**Teri Giercyk, RMC/CMC**  
**Municipal Clerk**

DRAFT

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXCHANGE OF LANDS (BLOCK 1.131, LOT 20 FOR BLOCK 1.191 LOT 15) BETWEEN THE TOWNSHIP OF MANCHESTER AND JEFFREY JERMAN PURSUANT TO N.J.S.A. 40A:12-16**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1. Purpose:** Jeffrey Jerman is currently the owner of certain real property located in the Township of Manchester known as Block 1.131, Lot 20, as shown on the Official Tax Maps of Manchester Township. The Township of Manchester is currently the owner of certain real property located in the Township of Manchester known as Block 1.191, Lot 15, as shown on the Official Tax Maps of Manchester Township. The Township has determined that it would be in the best interest of the municipality to exchange the lands it owns as identified above with the lands owned by Jeffrey Jerman, thereby exchanging said properties between parties.

**SECTION 2: Authorization:** Pursuant to N.J.S.A. 40A:12-2, a municipality may, pursuant to N.J.S.A. 40A:12-16, agree to enter into an agreement for the exchange of lands which is in the best interest of the municipality. The Township has determined that the lands it owns, Block 1.191, Lot 15, shall be transferred to Jeffrey Jerman in return of the lands owned by Mr. Jerman known as Block 1.131, Lot 20, as shown on the Township's tax maps. The Township has determined that the properties are of substantially equal value and it is more beneficial to the Township to obtain title to the Jerman properties than it is for it to continue to remain the owner of lot owned by the municipality. As a result, this Ordinance authorizes the exchange of said lands pursuant to N.J.S.A. 40A:12-16 between the Township of Manchester and Jeffrey Jerman, in accordance with the terms and conditions of a proposed Contract which is on file in the Municipal Clerk's office.

**SECTION 3.** Upon the adoption of this ordinance, the Mayor, Township Clerk and Township professionals are hereby authorized to execute any and all documents necessary to implement the intent of this ordinance.

**SECTION 4.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 5.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

**NOTICE**

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 8<sup>th</sup> day of May 2023, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on May 22, 2023. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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**Teri Giercyk, RMC/CMC**  
**Municipal Clerk**

DRAFT

**TOWNSHIP OF MANCHESTER  
COUNTY OF OCEAN**

**CAPITAL ORDINANCE NO. 23-14**

**CAPITAL ORDINANCE PROVIDING FOR THE REMEDIATION OF WELL #4 AND  
APPROPRIATING \$150,000 THEREFOR, AUTHORIZED IN AND BY THE TOWNSHIP  
OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY**

WHEREAS, the Township Council of the Township of Manchester, in the County of Ocean, New Jersey (the "Township") has determined the need to remediate Well#4 due to PFOA/PFOS levels, and

WHEREAS, the Township has available \$150,000 in the Township's Water Capital East Fund.

NOW, THEREFORE, BE IT ORDAINED by the TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as water utility capital improvements to be undertaken in and by the Township. For the improvements or purposes described in Section 2, there is hereby appropriated \$150,000, said sum being inclusive of \$150,000 from the Township's Water Capital East Fund.

Section 2. The improvements hereby authorized to be undertaken consist of the construction, design and permitting of a water interconnection between the Borough of Lakehurst and the Township, including the booster pumps, valving and required flow meter for the completion of the interconnection, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Township Clerk, as finally approved by the governing body of the Township.

Section 3. The 2023 capital budget of the Township will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Township Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$10,000 for engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. Any grant or similar moneys from time to time received by the Township for the improvements or purposes described in Section 2 hereof, shall be applied to direct payment of the cost of the improvements within the appropriation herein authorized.

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Section 6. The Township Attorney and other Township officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 7. This ordinance shall take effect as provided by law.

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**ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF BLOCK 1.23, LOTS 11, 12 & 13 ON THE MUNICIPAL TAX MAP TO BRAIAN NAVARRO GRANADOS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:12-13 (b) AND N.J.S.A. 40A:12-13.2 (SECOND AVENUE; \$57,070.00)**

**WHEREAS**, the Township of Manchester is the owner of Block 1.23, Lots 11, 12 & 13, which are undersized lots under the current ordinances of the municipality; and

**WHEREAS**, it is the desire of the Mayor and Township Council to sell said property; and

**WHEREAS**, the municipality has established \$57,070.00 as the fair market value for said property; and

**WHEREAS**, N.J.S.A. 40A:12-13.2 requires the municipality to first offer said property to the adjoining property owners for purchase; and

**WHEREAS**, the adjoining property owner, Braian Navarro Granados, has agreed to purchase Block 1.23, Lots 11, 12 & 13, from the Township of Manchester for the sum of \$57,070.00; and

**WHEREAS**, N.J.S.A. 40A:12-13(b)(5) provides for the authorization of said transfer of property by ordinance.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** That in accordance with the requirements of N.J.S.A. 40A:12-13(b)(5), the governing body does hereby authorize the sale of Block 1.23, Lots 11, 12 & 13, to the adjoining property owner, Braian Navarro Granados, said property being undersized, and the adjoining property owner agree to purchase said property for the fair market value of said property.

**SECTION 2.** That the Mayor and Municipal Clerk are hereby authorized to execute any and all documents to transfer title to said property by Quitclaim Deed to Braian Navarro Granados, for the sum of \$57,070.00. Braian Navarro Granados shall be responsible for the payment of the municipality's costs in conveying said property. A requirement of the transfer of the property is that it be consolidated with the adjoining property owned by the purchaser.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

**NOTICE**

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 22<sup>nd</sup> day of May 2023, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on June 12, 2023. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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**Teri Giercyk, RMC/CMC**  
**Municipal Clerk**

DRAFT

#23-16

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 396,  
ENTITLED "TOWING"**

**WHEREAS**, the Township of Manchester enacted Township Code §396-1, et seq., which sets forth various requirements for the licensing and regulation of towing in the Township; and

**WHEREAS**, the Township Council of the Township of Manchester has determined that Township Code §396-1, et seq requires revisions and modification to bring the fees up to date and clarify portions of the regulations; and

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Amends Section 396, Section 1 "Definitions" as follows:

**AUTOMOBILE**

A private passenger automobile of a private passenger or station wagon type that is owned or hired and is neither used as a public or livery conveyance for passengers nor rented to others with a driver; and a motor vehicle with a pickup body, or delivery sedan, a van, or a panel truck or a camper-type vehicle used for recreational purposes owned by an individual or by ~~husband and wife~~ spouses who are residents of the same household

**OFF ROAD RECOVERY**

~~The removal of a vehicle from a position beyond the right-of-way or berm of any roadway, but does not include any area where the recovered vehicle, if operable, could be driven from without the assistance of special equipment or others.~~ Any operation which requires the recovery of a vehicle from a position beyond the right-of-way, being uprighted, or from being impaled upon any other object within the right-of-way by several actions which may include but not be limited to winching and rigging. A recovery shall be when a towing operator applies his/her knowledge in a skillful manner to preserve the condition of the motor vehicle while moving the damaged motor vehicle to a towable position.

**SECTION 4.** Amends Section 396, Section 4, subsection C.  
Required vehicle operating licenses as follows:

[3]  
Heavy Recovery Specialist: Level 3.

[2]  
Heavy-duty Medium-duty

[3]  
Heavy-duty certification: Level 6/7.

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(4)

Ultra Heavy-duty certification: Level 8/9.

Section 4, I. General requirements as follows:

(1)

and/or computer database

**SECTION 8.** Amend Section 396, Section 8, towing rotation as follows:

A. ~~Police Division's CAD system~~ Manchester Township Police Traffic Safety Section and Manchester Township Police Dispatch. The Township of Manchester reserves the right to modify or change the rotation as needed. If an error occurs within the rotation, specifically dispatch or an officer accidentally contacting a current licensed duty tower not on the weekly call rotation, reciprocity will be given to the respective towing business. This reciprocity will be determined by the Chief of Police or the Chief's designee.

**SECTION 9.** Amend Section 396, Section 9, Duties and responsibilities of licensed towers; rules and regulations; standards of conduct as follows:

Subsection L.

~~in writing, on forms provided by the Division of Police,~~

Subsection Q.

~~If towing service fees have been paid by the Township of Manchester, the owner will supply payment via check, paid to the Township of Manchester, for amount that was paid for the towing service.~~

Subsection T.

(5)

~~Vehicle mileage, if able to obtain, and Manchester Township Police case number.~~

**SECTION 10.** Amends Section 396, Section 10, Subsection C (1) "Towing rates" as follows:

A.

Class I and II Vehicles (GVWR up to 10,000 Pounds):

(1)

Tow

(a)

From scene to shop or locations within tow zone of call: ~~\$175~~ \$190.

(b)

Motorcycle, street bike: ~~\$200~~ \$215.

Storage:

(a)

First calendar day: free storage. Daily rates apply on the next calendar day after tow.

(b)

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Outside storage: ~~\$35/day~~ \$45/day.

(c)

Inside storage by written request of the Division of Police or the vehicle owner only: ~~\$45/day~~ \$55/day.

B.

Class III, IV, V, and VI Vehicles (GVWR 10,000 pounds to 26,000 pounds):

(1)

Tow, from scene to shop or locations within tow zone of call: \$300 per hour. Detailed breakdown of hours must be provided.

(2)

Storage:

(a)

First calendar day: free storage. Daily rates apply on the next calendar day after tow.

(b)

Outside storage: ~~\$50/day~~ \$55/day.

(c)

Inside storage by written request of the Division of Police or the vehicle owner only: ~~\$60/day~~ \$65/day.

C.

Class VII and VIII Vehicles (GVWR 26,001 pounds or greater):

(1)

Tow, from scene to shop or locations within tow zone of call: \$500 per hour. Detailed breakdown of hours must be provided.

(2)

Storage:

(a)

First calendar day: free storage. Daily rates apply on the next calendar day after tow.

(b)

Daily storage per piece: ~~\$75/day~~ \$80/day for vehicles under 30,000 pounds.

(c)

Daily storage per piece: ~~\$100/day~~ \$105/day for vehicles over 30,000 pounds.

D.

~~Off road recovery/winch/lifting~~ Recovery, as defined in this chapter:

(1)

Class I and II: ~~\$150/hour~~ \$175/hour.

(2)

Class III, IV, V, and VI: ~~\$200/hour~~ \$225/hour.

(3)

Class VII and VIII: \$350/hour ~~\$375/hour~~ minimum.

**SECTION 11.** Section 396, Section 10, Subsections F (1), F (2), F (4), F (5), and F (6) "Towing rates" are amended as follows:

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F. Miscellaneous fees and regulations:

(1)

Township vehicles. Notwithstanding the foregoing, the fees for towing Township vehicles or changing tires on Township vehicles shall be \$65 \$100 for vehicles 7,000 pounds GVWR or under per incident, and \$130 \$175 for vehicles between 7,001 pounds GVWR and 26,000 pounds per incident, and \$400 for vehicles over 26,001 pounds GVWR per incident. Mileage fees for towing of Township vehicles to/from locations outside of tow zone will be \$4/mile.

(2)

Mileage fee. Mileage fees for towing to/from locations outside of tow zone of call: \$4.50/mile \$7/mile, one-way only. Mileage fees for towing of Township vehicles to/from locations outside of tow zone will be \$4/mile, one-way only. Mileage fees will start/stop whenever entering the Township of Manchester.

Vehicle lock-out fee: The flat fee for vehicle lock-outs will be \$75 \$90.

(6)

Dolly use/air line disconnect/release linkage, brake fees (per axle): \$25 \$50 each.

(7)

~~The tower shall not charge any fee not defined in this section unless previously authorized by the owner of the vehicle being towed. Towing rates must be posted in a conspicuous place at each tower's business where it will be visible to the general public.~~

(8)

Vehicles towed to the Manchester Township Police Impound Yard for investigation will be towed at a flat rate of \$100 at the corresponding tow rate for the vehicle.

(8)

Additional truck/personnel: \$100 per hour per truck, billed in fifteen-minute increments once vehicle is on scene. Must be supported by documentation.

(9)

Protection of vehicles in storage from further damage due to weather (broken windows, doors, hoods, trunk missing or damage, which allow weather intrusion). Must be requested by the Police Department, vehicle owner, or other authorized party:

(a)

Window wrap, if needed: \$25.

(b)

Tarp vehicle, if needed: \$50.

(10)

Standby/wait fee, tow operators must notify a Manchester Township Police Officer upon their arrival and departure, additionally tow operators must verify all standby

First 15 minutes: \$0.

(b)

After 15 minutes: \$50 per half hour. Billed in 15 minute increments.

(11)

Yard fee for retrieval of any items from stored vehicle or escorting of an insurance adjuster: \$25 per half hour. Individuals must be alerted of this fee prior to being escorted into the yard and times shall be documented.

(12)

Holiday rates: 1 1/2 times the regular towing rate for towing on the following holidays.

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New Year's Day  
Easter Sunday  
Memorial Day  
Independence Day  
Labor Day  
Thanksgiving Day  
Christmas Day

(13)

The maximum allowed accrued storage charges is 30 days.

(14)

The tower shall not charge any fee not defined in this section unless previously authorized by either the registered owner/operator of the vehicle being towed, the Chief of Police or the Chief's designee. Towing rates must be posted in a conspicuous place at each tower's business where it will be visible to the general public. \*For any additional services, to include but not limited to, Haz-Mat Clean-Up and Disposal, a catastrophic crash or any special service for equipment that is not listed in this ordinance, Manchester Township will refer to the current New Jersey State Police Maximum Towing Rates document. Approval from either the registered owner/operator of the vehicle, the Chief of Police or the Chief's designee to use these rates as required and a detailed breakdown of services rendered must be provided whenever a fee is charged that is not defined in this section. Any authorization or approval from the registered owner/operator of the vehicle for fees not defined in this section must be in written form and signed by the registered owner/operator of the vehicle, the Chief of Police or the Chief's designee.

**SECTION 11.** Section 396, Section 14, Subsection C. Personal property is amended as follows:

Only authorized individuals will be allowed to enter the vehicle to remove any items. Authorized individuals will be the owner of the vehicle, Manchester Township Police Officers, or a secondary authorized individual that is able to show proof of authorization. Secondary authorized individuals are identified as insurance company employees, individual capable of presenting the owner of the vehicle valid driver's license, verbal authorization from a Manchester Township Police Officer of a specific person with a valid driver's license, or legal proof of being the next of kin for the owner of the vehicle.

**SECTION 16. Severability.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

**SECTION 17. Repealer.** Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

DRAFT

**SECTION 18. Effective Date.** This Ordinance shall take effect upon publication in an official newspaper of the Township, as required by and in conformance with law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **22<sup>nd</sup> day of May, 2023 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **12<sup>th</sup> day of June, 2023 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**Roxy Conniff  
Council President**

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**Teri Giercyk, RMC/CMC  
Municipal Clerk**

DRAFT

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CONVEYANCE OF AN EASEMENT ON A PORTION OF BLOCK 75, LOT 82.02, TO JCP&L AND VERIZON, IN ACCORDANCE WITH N.J.S.A. 40A:12-1 ET SEQ.**

**WHEREAS**, Manchester Township is the owner in fee simple of certain real property located in the Township of Manchester, County of Ocean, New Jersey, designated as Block 75, Lot 82.02 on the official Tax Map of the Township of Manchester; and

**WHEREAS**, JCP&L and Verizon have requested from the Township of Manchester a Utility Easement to erect and maintain a new distribution pole, 208682A41145, along the westerly side-line of Schoolhouse Road, approximately 30' south from existing pole JC2291MC, as more fully described in Schedule A; and

**WHEREAS**, the Township has agreed to grant this Utility Easement to JCP&L and Verizon in accordance with this request; and

**WHEREAS**, N.J.S.A. 40A:12-5 and 40A:12-13 authorizes a municipality to convey property by the adoption of an ordinance authorizing same.

**NOW, THEREFORE, BE IT ORDAINED** by the governing body of the Township of Manchester, County of Ocean, State of New Jersey as follows:

- SECTION 1.** That the governing body does hereby authorize the conveyance of a Utility Easement located on Block 75, Lot 82.02, as more fully described in Schedule A. This property is being conveyed to JCP&L and Verizon pursuant to N.J.S.A. 40A:12-5 and 40A:12-13 by the Township of Manchester.
- SECTION 2.** That the Mayor and Municipal Clerk are hereby authorized to execute any and all documents necessary for the conveyance of the subject property to JCP&L and Verizon.
- SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.
- SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.
- SECTION 5.** This ordinance shall take effect after second reading and publication as required by law.

**NOTICE**

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 22<sup>nd</sup> day of May, 2023, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on June 12, 2023. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

\_\_\_\_\_  
Teri Giercyk, RMC/CMR  
Municipal Clerk

DRAFT

#23-244

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 52.31, LOT 26 FOR A TOTALLY DISABLED VETERAN**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 52.31 Lot 26 in the amount of \$3,011.15 for 2023, Joseph Pernice, Jr., 35 Blackthorn Pl, Manchester, NJ 08759 became a Disabled veteran effective January 1, 2023.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$1,630.58 for 2023. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Joseph Pernice, Jr.  
35 Blackthorn Pl  
Manchester, NJ 08759

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk RMC/CMC  
Municipal Clerk

#23-245

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.16, LOT 310 FOR A TOTALLY DISABLED VETERAN**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 61.16 Lot 310 in the amount of \$3,120.94 for 2023, William W. Carpenter, Sr., 4 Firenze Ct, Manchester, NJ 08759 became a Disabled veteran effective January 1, 2023.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$1,560.47 for 2023. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. William W. Carpenter, Sr.  
4 Firenze Ct.  
Manchester, NJ 08759

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk RMC/CMC  
Municipal Clerk

DRAFT

#23-246

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 1.57, LOT 1 FOR A TOTALLY DISABLED VETERAN**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 1.57 Lot 1 in the amount of \$2,285.74 for 2023, Edward Coates, 300 Beechmont Street Toms River, NJ 08757 became a Disabled veteran effective January 1, 2023.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$2,285.74 for 2023. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Edward Coates  
300 Beechmont Street  
Toms River, NJ 08757

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk RMC/CMC  
Municipal Clerk

#23-247

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 98.06, LOT 89 FOR A TOTALLY DISABLED VETERAN**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 98.06 Lot 89 in the amount of \$2,472.90 for 2023, Anthony Grega, 22 Clear Lake Road, Whiting, NJ 08759 became a Disabled veteran effective January 1, 2023.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$1,361.45 for 2023. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Anthony Grega  
22 Clear Lake Road  
Whiting, NJ 08759

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk RMC/CMC  
Municipal Clerk

#23-248

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE  
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 1.45 lot 14 for overpayment in the amount of \$1,282.56 made payable to Corelogic.
2. Block 1.141 lot 9 for overpayment in the amount of \$1,809.65 made payable to Corelogic.
3. Block 1.212 lot 38 for overpayment in the amount of \$1,261.44 made payable to Corelogic.
4. Block 1.273 lot 30 for overpayment in the amount of \$2,345.68 made payable to Corelogic.
5. Block 1.295 lot 32 for overpayment in the amount of \$1,389.36 made payable to Corelogic.
6. Block 1.330 lot 18 for overpayment in the amount of \$2,039.46 made payable to Corelogic.
7. Block 102.11 lot 12 for overpayment in the amount of \$478.99 made payable to Corelogic.

**Total Amount Due \$ 10,607.14**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

#23-249

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE  
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 38.54 lot 708.01 for overpayment in the amount of \$678.90 made payable to Frank Cutrone, 45 Laurel Street, Patchogue, NY 11772.

**Total Amount Due \$ 678.90**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

#23-250

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ADDITION OF A DEFERRED COMPENSATION PLAN, EQUITABLE , FOR THE EMPLOYEES OF MANCHESTER**

**WHEREAS**, in order to attract and retain qualified employees there exists a need to adopt and implement a DEFERRED COMPENSATION PLAN for the employees of the Manchester Township (hereinafter referred to as "Employer"), which will provide employees the opportunity to enhance their financial security at retirement through savings of compensation on a deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended ("Code"); and

**WHEREAS**, there is no direct financial cost to the Employer to adopt and implement both a deferred compensation plan and Service Agreement

**WHEREAS**, the Employer made written requests for proposals from two or more contractors including Equitable and CBIZ InR for the administration of the investments of funds under a DEFERRED COMPENSATION PLAN including providing Prototypical Plans and Service Agreements that meet the requirements of the Municipal, County and Authority Deferred Compensation programs Rule N.J.A.C. 5.37;

**WHEREAS**, the following contractors submitted proposals:  
Equitable Life Insurance Company (hereinafter referred to as "Equitable) and CBIZ InR

**WHEREAS**, the Manchester Township reviewed the proposals and spoke with the representatives of the responding contractors of deferred compensation services; and

**WHEREAS**, it was deemed that Equitable has the ability to: (1) maintain complete records of accounts; (2) manage accounts with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants.

**NOW, THEREFORE, BE IT RESOLVED** by the Manchester Township that effective as of the date of this resolution the DEFERRED COMPENSATION PLAN provided by Equitable and assigned the plan identifier: 20-PD-EQUITABLE-091720 by the New Jersey Division of Local Government Services, is hereby adopted and signed by the Employer.

It is hereby acknowledged that the said DEFERRED COMPENSATION PLAN is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of The Small Business Job Protection Act of 1996 (United States Public Law No. 104-188), the Tax payer Relief Act of 2001 (United States Public Law No. 105-34), and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Code Section 457 including pertinent applicable Treasury Regulations. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not be considered precedent.

DRAFT

The Chief Financial Officer is authorized to execute the Service Agreement (bearing the identifier: 20-SA-Equitable-091720 assigned by the New Jersey Division of Local Government) with Equitable for the provision of administrative and investment services. There has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Equitable and CBIZ InR in the selection of Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7.

(c) the Chief Financial Officer is hereby designated as Local Plan Administrator for the administration of the DEFERRED COMPENSATION PLAN.

The undersigned hereby certifies that this is a true copy of a resolution duly passed by the Council of the Manchester Township at a meeting held on **May 22, 2023** and a certified copy of this resolution and all necessary required documents shall be submitted to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

Votes:

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH ABS ELECTRIC FOR WELL #5 VFD INSTALLATION**

**WHEREAS**, the Township of Manchester has a need for VFD Installation at Well #5 through ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. Seq., and,

**WHEREAS**, the Qualified Purchasing Agent has certified that the value of the contract is in excess of the Pay to Play threshold of \$17,500.00; and

**WHEREAS**, ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343, have supplied a quote for services for \$24,652.00; and

**WHEREAS**, ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343. is deemed to be the most advantageous to the Township based upon Price and other Factors in accord with N.J.S.A.40A:11-6.1 et. Seq., and

**WHEREAS**, ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 from making any reportable contributions through the term of the contract, and

**WHEREAS** Remington & Vernick Engineers have recommended, and the contract be awarded in the amount of \$24,652.00 to ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343; and

**WHEREAS** the Chief Financial Officer certifies the availability of funds not to exceed in the amount of \$24,652.00 from: Water West Operating Expense

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the contract be and hereby is awarded to ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 in the amount of \$24,652.00 for Well # 5 VFD Installation.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator
  - B. Chief Financial Officer
  - C. Purchasing Agent
  - D. Remington & Vernick Engineers
  - E. Superintendent of Public Works

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 22<sup>nd</sup> day of May 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH ABS ELECTRIC FOR WELL #5 VFD INSTALLATION**

**WHEREAS**, the Township of Manchester has a need for VFD Installation at Well #5 through ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. Seq., and,

**WHEREAS**, the Qualified Purchasing Agent has certified that the value of the contract is in excess of the Pay to Play threshold of \$17,500.00; and

**WHEREAS**, ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343, have supplied a quote for services for \$24,652.00; and

**WHEREAS**, ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343. is deemed to be the most advantageous to the Township based upon Price and other Factors in accord with N.J.S.A.40A:11-6.1 et. Seq., and

**WHEREAS**, ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 from making any reportable contributions through the term of the contract, and

**WHEREAS** Remington & Vernick Engineers have recommended, and the contract be awarded in the amount of \$24,652.00 to ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343; and

**WHEREAS** the Chief Financial Officer certifies the availability of funds not to exceed in the amount of \$24,652.00 from: Water West Operating Expense

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the contract be and hereby is awarded to ABS Electric, Inc., 298 Richwood Road, Monroeville, NJ 08343 in the amount of \$24,652.00 for Well # 5 VFD Installation.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator
  - B. Chief Financial Officer
  - C. Purchasing Agent
  - D. Remington & Vernick Engineers
  - E. Superintendent of Public Works

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 22<sup>nd</sup> day of May 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

#23-253

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, RELEASING AN ESCROW THAT WAS POSTED BY  
KOKES ORGANIZATION IN CONNECTION WITH A PROJECT KNOWN AS  
RESERVE AT LAKE RIDGE, SECTIONS 2 & 3**

**WHEREAS**, an escrow was heretofore posted with the Township by Kokes Organization in connection with a project known as Reserve at Lake Ridge (Sections 2 & 3); and,

**WHEREAS**, under date of May 5, 2023, our Special Projects Engineer did recommend the release of the said escrows; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Special Projects Engineer, the escrow aforesaid, be and hereby is released for account #18379 in the amount of \$1549.35 plus interest minus any outstanding invoices.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Chief Financial Officer
  - B. Colliers Engineering
  - C. Kokes Organization  
1027 Highway 70  
Brielle NJ 08730

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING FINAL PAYMENT, CHANGE ORDER NO. 1, RELEASE OF THE PERFORMANCE BOND, AND ACCEPTANCE OF MAINTENANCE BOND FOR THE WESTERN SERVICE AREA METER REPLACEMENT – PHASE 1**

**WHEREAS**, the Township of Manchester, County of Ocean, State of New Jersey (“the Township”) previously awarded a bid for the Western Service Area Meter Replacement – Phase 1 (“the Project”) to Core & Main LP., and

**WHEREAS**, the Project was deemed substantially complete on March 31, 2022; and

**WHEREAS**, the Township’s Consulting Engineer Remington & Vernick Engineers issued a review memorandum dated April 14, 2023, recommending approval of Engineer’s Certificate No. 6 in the amount of \$10,713.20 representing final payment, authorizing Change Order No. 1 which represents a downward decrease in the Project amount of \$10,350.00, and release of the Performance Bond and acceptance of a Maintenance Bond. The Maintenance Bond is for \$429,085.00 with an expiration date of March 31, 2024, and the Township’s Professional Staff has deemed the form of the Maintenance Bond acceptable as to form and content; and

**WHEREAS**, the Township accepts the recommendation of its professional staff; and

**NOW, THEREFORE, BE IT RESOLVED** on this 22<sup>nd</sup> day of May 2023 by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follow:

1. The Township hereby accepts the recommendation of its professional staff and hereby authorizes payment of Engineer’s Certificate No. 6 representing final payment on the Project in the amount of \$10,713.20, an authorizing Change Order No. 1 representing a net decrease in the Project of \$10,350.00, and acceptance of Maintenance Bond No. CMS0350482 in the amount of \$429,085.00 with an expiration date of March 31 2024, and release of the Performance Bond.
2. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:
  - (a) Diane Lapp, CFO
  - (b) Alan B. Dittenhofer, PE, Remington & Vernick Engineers
  - (c) Pamela Hilla, PE, Remington & Vernick Engineers
  - (d) Matthew Moench
  - (e) Core & Main LP

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 22<sup>nd</sup> day of May 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, URGING SWIFT PASSAGE OF S-330 WHICH RESTORES ENERGY TAX RECEIPTS**

**WHEREAS**, the taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

**WHEREAS**, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

**WHEREAS**, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

**WHEREAS**, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

**WHEREAS**, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

**WHEREAS**, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

**WHEREAS**, local elected officials are in the best position to decide the use of these resources, which were always intended to fund local programs and services; and

**WHEREAS**, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Township Council urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State Budget.
2. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the members of the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> and 30<sup>th</sup> Legislative Districts, Senate President Scutari, Assembly Speaker Coughlin, Governor Murphy and the League of Municipalities.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of resolution adopted by the Township Council at a meeting on the 22<sup>nd</sup> day of May 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT  
WITH NEW JERSEY STATE ASSOCIATION OF CHIEFS OF POLICE, INC. FOR A  
POLICE OFFICER WRITTEN EXAMINATION**

**WHEREAS**, there is presently on file in the office of the Township Clerk, a proposed agreement to be entered into between the Manchester Township Police Department and the New Jersey State Association of Chiefs of Police, Inc., for conducting an examination of candidates for the purpose of assisting the Municipality in making selections for the position of Police Officer; and,

**WHEREAS**, the Township Council has reviewed the proposed form of agreement and is satisfied with the contents of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to any and all documentation for the aforesaid agreement for the written examination for the position of Police Officer.
2. That the amount of the exam shall not exceed \$6000.00, as offset by exam fees paid by each applicant.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Chief of Police
  - B. Capt. James Komsa
  - C. NJ State Association of Chiefs of Police, Inc.
  - D. Director of Finance

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 22<sup>nd</sup> day of May 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

#23-257

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF  
AN AGREEMENT WITH MEGHAN ANN BENNETT OF DILWORTH PAXSON LLP, AS  
BOND COUNSEL FOR THE TOWNSHIP OF MANCHESTER**

**WHEREAS** on February 13, 2023 Meghan Ann Bennett of GluckWalrath LLP was appointed as Bond Counsel; and

**WHEREAS** on June 1 2023, Meghan Ann Bennett, Esq. of GluckWalrath LLP will become affiliated with the firm of Dilworth Paxson LLP; and

**WHEREAS** the governing body desires to amend the appointment of Bond Counsel and to enter into an agreement to reflect the affiliation of Meghan Ann Bennett with Dilworth Paxson LLP.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. Effective June 1, 2023, Meghan Ann Bennett of the law firm Dilworth Paxson LLP is hereby retained for the provision of Bond Counsel services for the balance of the one-year term ending December 31, 2023, pursuant to an agreement that shall include the same terms, fees and conditions of the agreement previously authorized on February 13, 2023 for the calendar year 2023.
2. The Mayor is hereby authorized to execute and the Township Clerk to attest to, respectively, the execution of said agreement with Meghan Ann Bennett of the law firm of Dilworth Paxson LLP.
3. This resolution shall take effect June 1, 2023.
4. That a certified copy of this resolution shall be forwarded by the Township Clerk to the Chief Financial Officer and to Meghan Ann Bennett.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of resolution adopted by the Township Council at a meeting on the 22<sup>nd</sup> day of May 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk