

**MANCHESTER TOWNSHIP  
REGULAR MEETING MINUTES  
March 27, 2023**

**CALL TO ORDER**

The regular meeting of the Manchester Township Council was called to order at 6:00 p.m. by Roxy Conniff, Council President. The following statement was read by Teri Giercyk, Municipal Clerk:

**STATEMENT**

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Joseph Hankins	- present
Councilman James Vaccaro	- absent
Councilwoman Michele Zolezi	- present
Councilman Craig Wallis	- present
Councilwoman Roxy Conniff	- present

The Municipal Clerk noted for the record that also present were Township Attorney Lauren Staiger, Business Administrator Carl Block, Mayor Robert Arace, and Chief Dolan.

**MAYORAL APPOINTMENTS - READ INTO THE RECORD**

Municipal Clerk Teri Giercyk read appointments made by Mayor into the record.

**PROCLAMATIONS**

Mayor Arace presented a Proclamation for National Library Week to Gwen Lareau from the Manchester branch of the Ocean County Library and a Proclamation for National Vietnam Veterans Day to Joseph Rucci, Jr.

**APPROVAL OF MINUTES**

The regular meeting minutes of March 13, 2023 was offered upon a motion by Councilman Hankins, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.

**SUBMISSION OF BILLS**

**#23-171**– Authorizing payment of bills from the Current Fund in the amount of \$6,299,302.75 was offered by Councilman Hankins, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.

**#23-172** – Authorizing payment of bills from the Eastern Service Area in the amount of \$115,756.32 was offered by Councilman Wallis, and seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.

**#23-173** – Authorizing payment of bills from the Western Service Area in the amount of \$113,085.88 was offered by Councilman Wallis, seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.

**ORDINANCES – Second Reading, Public Hearing and Final Action**

**#23-05 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES**

Councilwoman Conniff asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Conniff asked if there were any comments from the public.

Seeing no comments from the public. The comment period was closed and the ordinance was approved upon a motion by Councilman Hankins seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.

**#23-06 - CAPITAL ORDINANCE PROVIDING FOR UPGRADES TO THE POLICE LOCKER ROOMS AND SHOWERS AND APPROPRIATING \$53,000 THEREFOR, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY**

Councilwoman Conniff asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Conniff asked if there were any comments from the public.

Seeing no comments from the public. The comment period was closed and the ordinance was approved upon a motion by Councilman Wallis seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.

**ORDINANCES – First Reading & Introduction**

**#23-07 - ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, TATE OF NEW JERSEY, FOR CALENDAR YEAR 2023, TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14**

The above ordinance was offered upon a motion by Councilman Wallis, and seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilwoman Conniff asked if any member of Council had any comments on any item on the consent agenda.

Seeing no comments from Council, Councilwoman Conniff asked if there were any comments from the public on any items on the consent agenda.

No comments from the public.

**Resolutions #23-174 through #23-191 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Wallis seconded by Councilman Hankins and adopted by the following roll call vote: Councilmembers Hankins, Wallis, Zolezi, and Conniff; yea.**

**A. FINANCE**

**#23-174 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 58, LOT 681.02 FOR A TOTALLY DISABLED VETERAN**

**#23-175 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 99.158, LOT 5 FOR A TOTALLY DISABLED VETERAN**

**#23-176 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 43.05, LOT 19 FOR A TOTALLY DISABLED VETERAN**

**#23-177 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.102, LOT 1 FOR A TOTALLY DISABLED VETERAN**

**#23-178 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.24, LOT 450.01 FOR A WIDOW OF A TOTALLY DISABLED VETERAN**

**#23-179 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**B. MUNICIPAL CLERK**

**#23-180 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ONE NEW JERSEY STATE FIREMEN’S ASSOCIATION MEMBERSHIP APPLICATION**

### C. LICENSING

**#23-181 -RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING PRECIOUS GEM LICENSES FOR CRESTWOOD JEWELERS FOR LOCATIONS LOCATED AT 108 LACEY ROAD AND 1009 ROUTE 70**

### D. RECREATION

**#23-182 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH BLUE RAVEN ENTERTAINMENT IN CONNECTION WITH THE AUGUST 23RD, 2023 CONCERT BY "THE BRITISH INVASION YEARS"**

**#23-183 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR MISCELLANEOUS TOWNSHIP EVENTS**

### E. BONDS/ESCROWS

**#23-184 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE BOND FOR A CONTRACTOR KNOWN AS MECO INC., AND ACCEPTING A MAINTENANCE BOND FOR A PROJECT KNOWN AS 2022 ROADWAY IMPROVEMENT PROGRAM**

### F. APPOINTMENT

**#23-185 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF TERRY F. BRADY AS TAX APPEAL ATTORNEY FOR LEGAL SERVICES FOR MANCHESTER TOWNSHIP, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5 ET SEQ.**

**#23-186 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CORONATO LAW AS TAX FORECLOSURE ATTORNEY FOR LEGAL SERVICES FOR MANCHESTER TOWNSHIP, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5 ET SEQ.**

**#23-187 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JAMES A. VACCARO, SR. AS TOWNSHIP COUNCIL MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE**

### G. GRANTS

**#23-188 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR THE 2022 RECYCLING TONNAGE GRANT AND DESIGNATION OF A MUNICIPAL RECYCLING & CLEAN COMMUNITIES COORDINATOR FOR 2023**

### H. PURCHASING

**#23-189 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITH DOREEN SADOWSKI FOR VETERINARY SERVICES**

**#23-190 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AWARD OF BID KNOWN AS "WELLS 7 & 8 RADIUM REMOVAL TREATMENT PLANT OPERATION" TO WATER REMEDIATION TECHNOLOGIES**

### I. CONTRACTS/ AGREEMENTS

**#23-191 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A WATER SHARED SERVICES AGREEMENT WITH THE BOROUGH OF LAKEHURST**

#### **REPORTS:**

**Mr. Hankins:** Mr. Hankins attended various meetings and reported on a few items on fire safety. He stated that financial planners and attorneys are available at the Somebody Cares building the 1<sup>st</sup> and 4<sup>th</sup> Wednesday of the month to help with wills and future planning. Mr. Hankins commended the fire fighters from the Cedar Glen West fire, and he thanked all Police and first responders.

**Mr. Wallis:** Mr. Wallis attended Veterans meeting recently, and he thanked Tracey Lynch for all her hard work.

**Ms. Zolezi:** Ms. Zolezi acknowledged all our Veterans. It is Library week and she encouraged everyone to utilize the libraries, as they are a great resource. Ms. Zolezi attended Coffee with a Cop, as always, a great event, and thanked our Police Department. She attended the Environmental Commission meeting; stated that they are doing a great job, and looking to facilitate more programs here in Manchester. She reminded the public to please shop local. March is women's history month she would like to provide accolades to all elected officials here and all the women in New Jersey.

**Mrs. Conniff:** Mrs. Conniff stated that the Mayor and herself toured the Community Gardens out in Whiting, and she encouraged the public to take advantage of it. She attended the Penguin Plunge for the Regional Day School. Mrs. Conniff met with the Recreation Department in hopes to the 4H program up and running. She has been working with Congressman Smith's office trying to get funding for Manchester. Mrs. Conniff also attended the Strategic Planning meeting, to help for the future of our schools and feels it will be great direction for our school system.

**Mayor:** Mayor Arace attended multiple meetings including the Strategic Planning meeting for the school district, Whiting Firehouse Bingo, and the Community Gardens in Whiting where they have 20x20 plots that are available. He also attended Coffee with a Cop as well as the Fire/EMS Training session. Mayor Arace stated that the Penguin Plunge was a well-attended "cold event". Coming up in April is the Manchester Little League Opening Day, and the Manchester Township Easter Egg Hunt at Pine Lake.

**Chief Dolan:** Chief Dolan stated that the last Coffee with a Cop was another successful event and they will once again be doing pizza with police this summer. He will be attending a luncheon with the Prosecutor's Office and the Chaplain regarding spiritual issues. Chief Dolan thanked the fire fighters and first responders for the fatal fire that occurred.

**PUBLIC:**

**Edward Lynch, 5 Bridle Way:** Mr. Lynch thanked our Public Works department and stated that the Nicholas Ott's memorial is maintained well.

**Salvatore Delcallo, 1700 Rte. 37 (Silverwoods):** Mr. Delcallo commented on how there was no one in the courtroom as in past meetings and he would like the Council and Mayor to investigate rent control for the entire Township.

**Kathy Frisch, 44 Fox Street:** Ms. Frisch asked to piggyback on that comment regarding rent control and inquired if Pine Acres Manor is what will be discussed at the March 31<sup>st</sup> meeting.

**ADJOURNMENT:**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:30 p.m. Motion by Councilman Hankins, seconded by Councilman Wallis, and approved by the following roll call vote: Councilmembers Hankins, Zolezi, Wallis, and Conniff; yea.

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Roxy Conniff  
Council President

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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4/10/2023  
Date Approved