

**MANCHESTER TOWNSHIP  
REGULAR MEETING MINUTES  
April 10, 2023**

**CALL TO ORDER**

The regular meeting of the Manchester Township Council was called to order at 6:00 p.m. by Roxy Conniff, Council President. The following statement was read by Teri Giercyk, Municipal Clerk:

**STATEMENT**

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**MOMENT OF SILENCE FOR CORPORAL SCOTT THOMPSON**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Joseph Hankins	- present
Councilman James Vaccaro	- present
Councilwoman Michele Zolezi	- present
Councilman Craig Wallis	- absent
Councilwoman Roxy Conniff	- present

The Municipal Clerk noted for the record that also present were Township Attorney Lauren Staiger, Business Administrator Carl Block, Chief Dolan, OEM Director Sgt. Rob Sharry, Director of Public Works Al Yodakis, Director of Inspection, Land Use Planning Gary Sylvester, and Zoning Office Pasquale Popolizio.

**APPROVAL OF MINUTES**

The regular meeting minutes of March 27, 2023, were offered upon a motion by Councilman Hankins, seconded by Councilwoman Zolezi and approved by the following roll call vote: Councilmembers Hankins, Zolezi, and Conniff; yea. Councilman Vaccaro abstained due to absence.

**SUBMISSION OF BILLS**

**#23-192**– Authorizing payment of bills from the Current Fund in the amount of \$5,680,869.27 was offered by Councilman Vaccaro, seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

**#23-193** – Authorizing payment of bills from the Eastern Service Area in the amount of \$137,585.91 were offered by Councilman Vaccaro and seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

**#23-194** – Authorizing payment of bills from the Western Service Area in the amount of \$98,849.58 were offered by Councilman Vaccaro, seconded by Councilman Hankins, and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

**ORDINANCES – Second Reading, Public Hearing and Final Action**

**#23-04 - AN ORDINANCE AMENDING CHAPTER 245, “LAND USE AND DEVELOPMENT,” OF THE CODE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN AND STATE OF NEW JERSEY**

Councilwoman Conniff asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Conniff asked if there were any comments from the public.

Seeing no comments from the public. The comment period was closed, and the ordinance was approved upon a motion by Councilman Vaccaro seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

**#23-07 - ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FOR CALENDAR YEAR 2023, TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14**

Councilwoman Conniff asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Conniff asked if there were any comments from the public.

Seeing no comments from the public. The comment period was closed, and the ordinance was approved upon a motion by Councilman Hankins seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

**ORDINANCES – First Reading & Introduction**

**#23-08 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE OF ORDINANCES TO AMEND PORTIONS OF CHAPTER 245, ENTITLED LAND USE AND DEVELOPMENT, AND CHAPTER 267, ENTITLED MOBILE HOMES AND TRAILERS**

The above ordinance was offered upon a motion by Councilman Vaccaro and seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

**#23-09 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE OF ORDINANCES TO AMEND APPENDIX OF CHAPTER 245, ENTITLED ZONING MAP**

The above ordinance was offered upon a motion by Councilman Hankins and seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

**#23-10 - CAPITAL ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A WATER INTERCONNECTION BETWEEN THE BOROUGH OF LAKEHURST AND THE TOWNSHIP OF MANCHESTER AND APPROPRIATING \$225,000 THEREFOR, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY**

The above ordinance was offered upon a motion by Councilman Vaccaro and seconded by Councilman Hankins and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

## **CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilwoman Conniff asked if any member of Council had any comments on any item on the consent agenda.

Seeing no comments from Council, Councilwoman Conniff asked if there were any comments from the public on any items on the consent agenda.

No comments from the public.

**Resolutions #23-195 through #23-208 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro seconded by Councilman Hankins and adopted by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.**

### **A. FINANCE**

**#23-195 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REFUND OF PAYMENT FOR LIQUOR LICENSE TRANSFER FEE**

### **B. GRANTS**

**#23-196 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION OF GRANT FOR GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE OCTOBER 2020–JUNE 2025–FORM 1B**

**#23-197 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION OF GRANT FOR GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE – YOUTH LEADERSHIP GRANT SEPTEMBER 2023 – SEPTEMBER 2025**

**#23-198 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING A COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR AND AN ALTERNATE COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR**

**#23-199 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE YEAR 2023**

### **C. RECREATION**

**#23-200 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A GENERAL TERMS & CONDITIONS SPONSORSHIP CONTRACT WITH THE BEASLEY MEDIA GROUP, LLC. OWNER AND OPERATOR OF RADIO STATION WJRZ-FM**

#### **D. APPOINTMENT**

**#23-201 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MARIA GOLDA AS DEPUTY MUNICIPAL CLERK IN THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:9-135**

**#23-202 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REGISTRAR’S APPOINTMENT OF MARIA GOLDA AS AN ALTERNATE DEPUTY REGISTRAR**

#### **E. CONTRACTS/ AGREEMENTS**

**#23-203 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND MARK WHITE, PH.D. P.A.**

**#23-204 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANCHESTER AND BRIGHT HARBOR HEALTHCARE TO UTILIZE THE ON P.O.I.N.T. PROGRAM**

**#23-205 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SEWER AND WATER SHARED SERVICES AGREEMENT WITH THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

#### **F. BONDS/ESCROWS**

**#23-206 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY M SARAMA BUILDER, FOR VARIOUS PROJECTS**

**#23-207 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION #23-158 FOR RELEASE OF ESCROWS POSTED BY PINE ACRES MANOR INC, BLOCK44LOT10**

**#23-208 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING REFORESTATION BOND POSTED BY PRESIDENTIAL GARDENS AT MANCHESTER LLC FOR A PROJECT KNOWN AS PRESIDENTIAL GARDENS – BLOCK 46.01, LOTS 1.01AND1.02**

#### **REPORTS:**

**Mr. Hankins:** Mr. Hankins stated that he met with the Wildfire Safety Committee.

**Mr. Vaccaro:** Mr. Vaccaro apologized for absence at the last meeting. He attended various meetings and reviewed the bills with Mr. Hankins for this meeting. Mr. Vaccaro requested a summary of our 10-year energy plan and EV infrastructure needs for the next meeting. He reminded the public to protect yourself and others against COVID and other variants.

**Ms. Zolezi:** Ms. Zolezi attended the opening of the Manchester Little League. She expressed gratitude to our Police Department and Police Departments for always doing a great job. Ms. Zolezi stated that she is continuing to work with the Environmental Commission and Earth Day is in April.

**Mrs. Conniff:** Mrs. Conniff attended the opening day of the Manchester Little League and the Easter Egg hunt. She thanked Sandy Drake for her work with the Little League.

**Chief Dolan:** Chief Dolan thanked everyone for the moment of silence for Corporal Scott Thomas. He stated that the Police Department completed a workout in honor of his memory this morning. Chief Dolan stated that the next Coffee with a Cop will be on the west side of town and details will be forthcoming.

**PUBLIC:**

**Gail Apgar, 53 Columbus Blvd:** Ms. Apgar inquired about ordinance #23-08 the revised mobile home/trailer ordinance.

**Zoning Officer Pasquale Popolizio** clarified that the changes are only related to clarifying and cleaning up definitions.

**Joan Passalacqua, 7 Clearstream Court:** Mrs. Passalacqua inquired about vacant land on Wilbur Avenue and what the plans are for that property.

**Zoning Officer Pasquale Popolizio** stated that no applications have been formally submitted to the Township.

**Mrs. Passalacqua** inquired about the traffic the Presidential Gardens project would bring to S. Colonial Drive.

**Business Administrator Carl Block** stated that the plans were approved 10 years ago and there is no information printed and prepared for release at this time.

**Alice DeVito 2016 4<sup>th</sup> Avenue:** Ms. DeVito stated she has not seen evacuation signs and asked if they need to be updated. She also inquired if the new developments will be required to provide charging stations for electric vehicles.

**Township Attorney, Lauren Staiger** stated the Township did adopt the model ordinance from the State which requires new developments to include charging stations in their plans.

**Gail Apgar, 53 Columbus Blvd:** Ms. Bigham inquired if the Presidential Gardens project could have restricted access to S. Colonial Drive and/or Rt 37. She also asked if the gated road off Route 37 could be used as an emergency exit.

**OEM Director, Sgt. Rob Sharry** stated that the gated road off Route 37 is owned by JCPL as a right of way and cannot be utilized. He also stated evacuation routes that are unpaved are never suggested. Sgt. Sharry also mentioned that the evacuation signs seen are for Coastal Evacuations.

**ADJOURNMENT:**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:30 p.m. Motion by Councilman Vaccaro, seconded by Councilman Hankins, and approved by the following roll call vote: Councilmembers Hankins, Vaccaro, Zolezi, and Conniff; yea. Mr. Wallis, absent.

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Roxy Conniff  
Council President

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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4/25/2023  
Date Approved