

MANCHESTER TOWNSHIP PLANNING BOARD ORGANIZATION MEETING  
MONDAY, JANUARY 9, 2023  
1 COLONIAL DRIVE, MANCHESTER, NEW JERSEY

The organizational meeting of the Manchester Township Planning Board was called to order by Secretary Amanda Kisty, acting as temporary Chairperson at 6:00 PM on Monday, January 9, 2023.

This meeting had been advertised as required by enactment of the Sunshine Law.

ROLL CALL:

William Barron	Present
Felicia Finn	Present
James Teague	Present
Timothy Poss	Present
Timothy Umlauf	Present
Sandra Drake	Present

MATTERS:

Members: Timothy Umlauf and Sandra Drake appointed to Planning Board for a new term, sworn in by Ms. Lauren Staiger, Esq, Township Attorney.

SECRETARY CALLED FOR NOMINATION OF A CHAIRPERSON OF THE PLANNING BOARD FOR THE YEAR JANUARY 9, 2023 TO DECEMBER 31, 2023.

- a. Ms. Finn nominated William Barron, Mr. Poss seconded the nomination.  
No other nominations were made.
- b. Ms. Finn moved to close the nominations and  
Mr. Poss seconded the motion.
- c. Ms. Kisty asked if all were in favor of the election of Chairperson, all affirmed  
and none opposed.

Ms. Kisty then held a roll call vote.

Ms. Finn-yes, Mr. Barron-yes

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes

SECRETARY CALLED FOR NOMINATION OF A VICE CHAIRPERSON OF THE PLANNING BOARD FOR THE YEAR JANUARY 9, 2023 TO DECEMBER 31, 2023.

- a. Mr. Barron nominated Felicia Finn, Mr. Poss seconded the nomination.  
No other nominations were made.
- b. Mr. Barron moved to close the nominations and  
Ms. Finn seconded the motion.
- c. Ms. Kisty asked if all were in favor of the election of Vice Chairperson, all affirmed  
and none opposed.

Ms. Kisty then held a roll call vote.

Mr. Barron-yes, Ms. Finn-yes

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes

SECRETARY CALLED FOR NOMINATION OF VICE CHAIRPERSON PRO TEM OF THE PLANNING BOARD FOR THE YEAR JANUARY 9, 2023 TO DECEMBER 31, 2023.

- a. Ms. Finn nominated James Teague, Mr. Poss seconded the nomination.  
No other nominations were made.

- b. Mr. Barron moved to close the nominations and Ms. Finn seconded the motion.
- c. Ms. Kisty asked if all were in favor of the election of Vice Chairperson Pro Tem, all affirmed and none opposed.

Ms. Kisty then held a roll call vote.

Mr. Barron-yes, Ms. Finn-yes

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes

MS. KISTY TURNED THE MEETING OVER TO CHAIRPERSON BARRON

APPOINTMENT OF THE SECRETARY.

- a. Ms. Finn nominated Amanda Kisty as secretary to the board January 9, 2023 to December 31, 2023, seconded by Mr. Barron
- b. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- c. Ms. Finn moved for a Roll Call vote and Mr. Barron seconded the motion.
- d. Roll Call Vote for Secretary:

Mr. Barron-yes, Ms. Finn-yes

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes

APPOINTMENT OF THE ALTERNATE SECRETARY FOR SIGNING MAPS.

- a. Mr. Barron nominated Erin Mathioudakis as Alternate secretary to the board January 9, 2023 to December 31, 2023, seconded by Ms. Finn.
- b. Mr. Barron moved to close nominations and Ms. Finn seconded the motion.
- c. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- d. Roll Call Vote for Alternate Secretary:

Mr. Barron-yes, Ms. Finn-yes

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes

Mr. Barron explained that there was a problem with the original RFPs that were submitted and they were re-opened. The appointments made tonight will only be temporary for 30 days until the new RFPs are received for the next meeting.

Ms. Finn wanted to put on record that our previous professionals did a phenomenal job.

RESOLUTION FOR THE APPOINTMENT OF A TEMPORARY SOLICITOR FOR THIRTY (30) DAYS, TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Mr. Barron moved for a resolution for the appointment of Joseph D. Coronato, Jr., Esq., as Solicitor and Mr. Umlauf seconded the motion.
- b. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- c. Mr. Umlauf moved for a Roll Call vote and Mr. Barron seconded the motion.
- d. Roll Call Vote for Solicitor:

Mr. Barron-yes, Ms. Finn-No

Messrs. Poss-No, Umlauf-yes, Teague-yes, Drake-yes

MOTION CARRIES

RESOLUTION FOR THE APPOINTMENT OF AN ENGINEER, TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Mr. Barron moved for a resolution for the appointment of Frank Sadeghi, PE, PP of Morgan Engineering, as Engineer and Mr. Poss seconded the motion.
- b. Mr. Teague moved to close nominations and Ms. Finn seconded the motion.
- c. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- d. Mr. Poss moved for a Roll Call vote and Mr. Teague seconded the motion.
- e. Roll Call Vote for Engineer:

Mr. Barron-yes, Ms. Finn-no

Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes

MOTION CARRIES

RESOLUTION FOR THE APPOINTMENT OF A PLANNER, TO BE ADVERTISED IN  
NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Mr. Barron moved for a resolution for the appointment of Alan Dittenhofer, PE, PP, CME, Remington and Vernick, as Planner and Mr. Poss seconded the motion.
- b. Mr. Teague moved to close nominations and Mr. Poss seconded the motion.
- c. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- d. Mr. Teague moved for a Roll Call vote and Mr. Poss seconded the motion.
- e. Roll Call Vote for Planner:  
Mr. Barron-yes, Ms. Finn-No  
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes  
MOTION CARRIES

RESOLUTION TO ADOPT THE OFFICIAL NEWSPAPERS.

Ms. Finn moved for a resolution to adopt the Asbury Park Press and the Star Ledger, as Official Newspapers and Mr. Teague seconded the motion.

Mr. Barron-yes, Ms. Finn-yes  
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes  
MOTION CARRIES

RESOLUTION FOR THE SCHEDULE AND TIME OF THE PLANNING BOARD  
MEETINGS.

Remain at 6:00 PM start.

Mr. Teague moved for a resolution to hold the Planning Board meetings on the first Monday of every month at six o'clock p.m., provided that that day does not fall on a holiday.  
Mr. Poss seconded the motion.

Mr. Barron-yes, Ms. Finn-yes  
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes  
MOTION CARRIES

APPOINTMENT OF A BILLS COMMITTEE.

- a. Mr. Barron nominated Timothy Umlauf for this position, Mr. Umlauf seconded the nomination. No other nominations were made.
- b. Mr. Umlauf accepted the nomination to this position.
- c. Roll call vote to close nominations: All in favor, none opposed.
- d. Roll call vote to approve: Mr. Barron-yes, Ms. Finn-yes  
Messrs. Poss-yes, Umlauf-yes, Teague-yes, Drake-yes  
MOTION CARRIES

MEMBERSHIP IN THE NEW JERSEY PLANNING OFFICIALS.

Mr. Teague moved to continue the Board's membership in the New Jersey Planning Officials and Ms. Finn, seconded the motion.  
All were in favor, none opposed.

Ms. Finn moved to adjourn the meeting and Mr. Teague seconded the motion.  
Chairman Barron asked if all were in favor of the motion. All were in favor, none opposed.  
6:20 P.M.

Respectfully Submitted

  
Amanda Kisty