



**MANCHESTER TOWNSHIP  
COUNCIL MEETING AGENDA  
February 27, 2023  
6:00 PM**

**DRAFT**

**1. CALL TO ORDER**

**2. STATEMENT:**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. APPROVAL OF MINUTES**

Regular and Executive Meeting Minutes - February 13, 2023

**6. SUBMISSION OF BILLS**

- #23-118 Current Fund
- #23-119 Utility Fund - ESA
- #23-120 Utility Fund - WSA

**7. ORDINANCES - Second Reading, Public Hearing and Final Action**

- #23-03 Creating Chapter 326 of the Township Code Entitled "Rent Leveling"

**8. RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

**A. FINANCE**

- #23-121 Authorizing the Tax Collector to Cancel Taxes as to Block 52.43 Lot 4 for a Totally Disabled Veteran, 75 Mansfield Avenue
- #23-122 Authorizing the Tax Collector to Cancel Taxes as to Block 99.156 Lot 10 for a Totally Disabled Veteran, 1681 Delaware Avenue
- #23-123 Authorizing the Refunds Requested by the Tax Collector
- #23-124 Authorizing Emergency Temporary Appropriations for the Current Fund Calendar Year 2023
- #23-125 Authorizing Emergency Temporary Appropriations for the Sewer East Fund Calendar Year 2023
- #23-126 Authorizing Emergency Temporary Appropriations for the Sewer West Fund Calendar Year 2023

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- #23-127 Authorizing Emergency Temporary Appropriates for the Water East Fund Calendar Year 2023
- #23-128 Authorizing Emergency Temporary Appropriation for the Water West Fund Calendar Year 2023
- #23-129 Authorizing Signatures for Checks Issue on Behalf of Manchester Township

**B. RECREATION**

- #23-130 Authorizing the Execution of a Contract between Manchester Township and Seashore Amusements
- #23-131 Establishing fees for 2023 Recreation Theater trips

**C. BONDS/ESCROWS**

- #23-132 Authorizing the Release of Escrow Posted by Mary Gibney, Block 1.34 Lot 8 (101 Northampton Blvd)

**D. GRANTS**

- #23-133 Application for Ocean County Assistance Program - Ocean Ride Mini-Grant
- #23-134 Authorizing Application for Staffing for Adequate Fire and Emergency Response Grant (SAFER Grant)
- #23-135 Authorizing an Enabling Resolution for Supplemental Funding Request with the State of NJ DEP, Green Acres Program

**E. PURCHASING**

- #23-136 Authorizing Change Order No. 1 for the 2022 Roadway Improvement Program
- #23-137 Authorizing Lab Testing Competitive Contract Award

**F. APPOINTMENT**

- #23-138 Appointing Joseph Coronato of Coronato Law Firm as Alternate Municipal Prosecutor

**G. MISCELLANEOUS**

- #23-139 Authorization of Placement of Lien on 1016 Commonwealth Blvd, Block: 1.218, Lot: 13
- #23-140 Authorization of Placement of Lien on 1725 Eighth Avenue, Block: 1.166, Lot: 33
- #23-141 Authorization of Placement of Lien on 1101 Amsterdam Ave, Block: 1.333, Lot: 1
- #23-142 Authorizing Approval of a Special Needs Waiver for Manchester Home Improvement Program
- #23-143 Supporting the Preservation of Lands within Manchester Township by Ocean County
- #23-144 Opting into the Settlement Agreement Reached in the National Opioid Civil Litigation

**H. CONTRACTS/AGREEMENTS**

- #23-145 Authorizing Execution of the Former Administrator's Exit Agreement
- #23-146 Authorizing the Execution of Various Documents by the Township in Connection with the Landfill Solar Project

**9. REPORTS**

**10. PUBLIC COMMENT**

## 11. ADJOURNMENT

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# 23 - 118

February 27, 2023

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**RESOLUTION AUTHORIZING PAYMENT OF BILLS .  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Current Fund	\$	1,863,867.74
Capital Fund	\$	14,160.51
Escrows	\$	19,218.35
Affordable Housing Trust Fund	\$	19,717.00
Animal Control Fund	\$	
Drug Enforcement Fund	\$	3,365.55
N.J. Unemployment Trust	\$	2,060.42
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	_____
	\$	<u><u>1,922,389.57</u></u>

CERTIFICATION:

  
 \_\_\_\_\_  
 Diane Lapp  
 Chief Financial Officer

Signed: \_\_\_\_\_  
 Roxanne Conniff  
 Council President

\_\_\_\_\_  
 Teri Giercyk  
 Township Clerk

BILL LIST ADDENDUM

February 27, 2023

# 23 - 118

**DRAFT**

CAPITAL FUND

\$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 3/03/23

ALAN BLASHINSKY	HEALTH INSURANCE-MARCH 2023	ACH	3,540.64
CURTIS HOLMAN	HEALTH INSURANCE-MARCH 2023	ACH	2,145.51
PHILIP MANOLIO	HEALTH INSURANCE-MARCH 2023	ACH	2,951.43
ROBERT BERG	HEALTH INSURANCE-MARCH 2023	ACH	1,427.65
SANDRA DRAKE	HEALTH INSURANCE-MARCH 2023	ACH	3,072.72
CEDE INC	GO BONDS 2006/2015 PRINC & INT DUE 3/1	WIRE	843,106.26

856,244.21

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 3/03/23

OFF DUTY WEEK ENDING 2/17/23

T & M Associates	Various Developer Escrows	Chk#2970	6800.79
Colliers Engineering	Various Developer Escrows	Chk#2973	5,315.66
Dasti, Murphy, McGuckin, Ulaky, Koutsouris, & Connors	Various Developer Escrows	Chk#2972	6591.90
		Chk#2974	510.00
			<u>\$ 19,218.35</u>

OPEN SPACE TRUST FUND

\$ \_\_\_\_\_

February 24, 2023  
10:58 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
01 CURRENT		Current Fund Account		
70576	02/17/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		7965
V2300246	PAY 4 CURRENT	789,915.11		
70577	02/27/23	ACTI0030 ACTION UNIFORM CO LLC		8003
23-00130	Poice Uniform Blanket	67.00		
70578	02/27/23	ALLIS010 ALLISON EQUIPMENT CORP		8003
23-00099	ANNUAL VEHICLE LIFT INSPECTION	1,200.00		
70579	02/27/23	AMAZON01 AMAZON CAPITAL SERVICES INC		8003
23-00254	Amazon Order	1,066.40		
23-00258	2023 EGG HUNT SUPPLIES	566.37		
		<u>1,632.77</u>		
70580	02/27/23	AMERI065 AMERICAN WEAR, INC.		8003
23-00051	Uniform Rental and Cleaning	1,170.34		
70581	02/27/23	ARROW005 ARROW LOCKSMITHS & SECURITY IN		8003
23-00173	Locksmith Services/Keys	102.65		
70582	02/27/23	ATLAN025 ATLANTIC PLUMBING SUPPLY CORP		8003
23-00026	Blanket for supplies	60.59		
70583	02/27/23	ATLAS005 ATLAS WELDING SUPPLY CO. INC.		8003
23-00052	FOR WELDING SUPPLY RENTALS	83.70		
70584	02/27/23	AUTOM010 AUTOMATIC PROTECTION		8003
23-00142	EMS Building Fire Alarm Inspec	393.00		
23-00165	Monitoring Agreement for EMS	660.00		
		<u>1,053.00</u>		
70585	02/27/23	BAYTR005 BAY TRADERS		8003
23-00230	Councilman Fusaro parting gift	280.80		
70586	02/27/23	BETHE005 BETH-ELLEN GENCARELLI		8003
V2300286	RX REIMBURSEMENT	23.69		
70587	02/27/23	BLAZE005 BLAZE EMERGENCY EQUIP CO LLC		8003
23-00243	Whiting FD Vehicle Prev Main	3,099.64		
70588	02/27/23	BLOOD005 BLOODGOOD LAW ENFORCEMENT		8003
23-00206	Concealed Carry Training	149.00		
70589	02/27/23	BUILD005 BUILDER'S GENERAL SUPPLY CO IN		8003
23-00191	FOR BUILDING SUPPLIES	75.84		
70590	02/27/23	CARDI005 CARDIAC NUCLEAR DIAGNOSTIC		8003
23-00235	Stress Tests - Police Recruits	900.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	Contract
PO #		Description				
01	CURRENT	Current Fund Account	Continued			
70591	02/27/23	CELES010 CELESTE DONOVAN			8003	
V2300292	2023	EYEGLOSS REIMBURSEMENT	200.00			
70592	02/27/23	CENTR005 CENTRAL JERSEY EQUIPMENT, LLC			8003	
23-00118		REPAIR PARTS FOR MOWER #1435	121.02			
70593	02/27/23	CENTR010 CENTRAL JERSEY HEALTH INS.			8003	
V2300323		DENTAL INS. FEBRUARY 2023	18,882.19			
70594	02/27/23	COLLI005 COLLIERS ENGINEERING			8003	
V2300322		PLANNING BOARD SERVICES	46.24			
70595	02/27/23	COMCA015 COMCAST BUSINESS			8003	
V2300315		CABLE SVC ACCT#903963873	370.64			
70596	02/27/23	COMCA015 COMCAST BUSINESS			8003	
V2300326		CABLE SVC ACT#939042865	657.91			
70597	02/27/23	COMCA025 COMCAST			8003	
V2300312		CABLE SVC 8499 05 196 0110108	50.03			
70598	02/27/23	COMCA025 COMCAST			8003	
V2300313		CABLE SVC 8499 05 196 0045536	208.05			
70599	02/27/23	COMCA025 COMCAST			8003	
V2300314		CABLE SVC 8499 05 196 0386708	285.34			
70600	02/27/23	COMCA025 COMCAST			8003	
V2300325		cabl e svc 8499 05 196 0163024	20.66			
70601	02/27/23	CREST075 CRESTON HYDRAULICS, INC			8003	
23-00039		CURL CYLINDER RESEAL & HOSE	1,941.23			
23-00055		HYDRAULIC MACHINE SUPPLIES	215.15			
			<u>2,156.38</u>			
70602	02/27/23	CUSTO010 CUSTOM-BANDAG, INC.			8003	
23-00050		RECREATION GOLF CART TIRES	108.24			
23-00106		TIRES FOR EMS FLEET	2,460.84			
			<u>2,569.08</u>			
70603	02/27/23	DANIE095 DANIELLE CURIALE			8003	
V2300275		FIRE INSPECTOR CERTIFICATION	91.00			
70604	02/27/23	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			8003	
V2300277		LEGAL SERVICES JAN 2023	1,547.18			
V2300278		LEGAL SERVICES SPECIAL COUNSEL	155.00			
			<u>1,702.18</u>			
70605	02/27/23	DASTI015 DASTI & ASSOCIATES, PC			8003	
V2300274		JAN 2023 TWP ATTORNEY	9,585.00			

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
70606	02/27/23	DIANE030 DIANE LAPP			8003
	V2300244	AutoAuth subscription	50.00		
70607	02/27/23	DOWNS005 DOWNS FORD, INC.			8003
	23-00056	POLICE VEH REPAIRS	388.92		
70608	02/27/23	EASTE005 EASTERN WAREHOUSE DIST., LLC			8003
	23-00057	VEHICLE REPAIR PARTS	1,188.50		
	23-00274	VEHICLE REPAIR PARTS	1,052.05		
			<u>2,240.55</u>		
70609	02/27/23	EMSTE005 EMS TECHNOLOGY SOLUTIONS LLC			8003
	23-00129	EMS Operative IQ Software	3,168.00		
70610	02/27/23	ENROL005 ENROLLWARE SOFTWARE, LLC			8003
	23-00127	EnrollWare Subscription	149.00		
70611	02/27/23	FIRED005 FIRE-DEX, Gw, LLC			8003
	23-00126	Turn Out Gear Repair	336.75		
70612	02/27/23	FREDB010 FRED BEANS PARTS, INC			8003
	23-00154	REPAIR PARTS FOR EMS #544	822.52		
	23-00161	GLOVE BOX FOR PD VEH #41	405.13		
	23-00193	VEHICLE REPAIR PARTS	731.09		
			<u>1,958.74</u>		
70613	02/27/23	FYRFY005 FYR-FYTERS SALES & SVC, INC			8003
	23-00205	wet Pipe Fire Sprinkler Inspec	125.00		
70614	02/27/23	GABRI005 GABRIELLI KENWORTH OF NJ LLC			8003
	23-00159	NEW TANDEM NJMVC DOCUMENT FEES	220.00		
70615	02/27/23	GENER010 GENERAL CODE LLC			8003
	23-00131	code analysis annual	6,002.13		
70616	02/27/23	GEORG080 GEORGE A. KINT, INC.			8003
	23-00189	Replacement Fire Extinguishers	1,231.75		
70617	02/27/23	GOVER005 GOVERNMENT FORMS & SUPPLIES			8003
	23-00107	Township Printing	43.00		
70618	02/27/23	GREEN010 GREEN LEAF PET RESORT &			8003
	23-00182	K-9 Lodging	50.00		
70619	02/27/23	GREGO015 GREGORY J HOCK			8003
	V2300285	LITIGATION NON-ESCROW	150.00		
70620	02/27/23	GROFF010 GROFF TRACTOR HOLDINGS, LLC			8003
	23-00105	SERVICE & REPAIR PARTS FOR	379.89		
	23-00221	FOR TRACTOR REPAIRS/MAINT.	170.47		
			<u>550.36</u>		

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Check # PO. #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Num Contract
01	CURRENT	Current Fund Account	Continued		
70621	02/27/23	HADEH005 H.A DEHART & SON, INC			8003
		23-00043 WATER FILTER HOUSING PW TRK#21	321.52		
		23-00158 FOR STR. SWEEPER REPAIR PARTS	337.40		
			<u>658.92</u>		
70622	02/27/23	HAIN005 HAINESPORT ENTERPRISES, INC			8003
		23-00153 ADD'L REPAIRS TO TRAILER	6,311.14		
70623	02/27/23	JCPL0005 J C P & L			8003
		V2300310 ELEC SVC 200 000 021 788	25,843.71		
70624	02/27/23	JERRY015 JERRY'S AUTO BODY, LLC			8003
		23-00190 SUPPLEMENT DUE ON PO 22-02051	188.55		
70625	02/27/23	JERSE075 JERSEY PINES OVERHEAD DOOR LLC			8003
		23-00232 Garage Door Service Repair	378.00		
70626	02/27/23	KAITL005 KAITLIN HILL			8003
		V2300319 RX REIMBURSEMENT	239.85		
70627	02/27/23	KELLY025 KELLY WINTHROP, LLC			8003
		23-00183 Deer Carcass Removal	451.00		
70628	02/27/23	LAKEH015 LAKEHURST DINER			8003
		23-00124 Prisoner Meals	8.20		
70629	02/27/23	LAKEH025 LAKEHURST LAWNMOWER			8003
		23-00219 FOR TWP MOWER REPAIRS	483.36		
70630	02/27/23	LANGU005 LANGUAGE LINE SERVICES INC			8003
		23-00223 lanuage line /interpreter	239.70		
70631	02/27/23	LINDS005 LINDSEY BROOKS			8003
		V2300273 RX REIMBURSEMENT	395.00		
70632	02/27/23	LOBEL005 LOBELLO ISSAKOV NAPA LLC			8003
		23-00063 FOR VEHICLE REPAIR PARTS	9.06		
		23-00116 MUA & PD PARTS (FUEL PUMP)	1,433.23		
		23-00197 BATTERY CHARGER	145.00		
		23-00290 FOR VEHICLE REPAIR PARTS	618.56		
			<u>2,205.85</u>		
70633	02/27/23	MAJES010 MAJESTIC OIL CO., INC.			8003
		23-00036 HEATING OIL DELIVERY 12/22/22	9,344.19		
70634	02/27/23	MARKC010 MARK COSTNER			8003
		V2300276 FIRE INSPECTOR CERTIFICATION	91.00		
70635	02/27/23	MAVIS005 MAVIS TIRE SUPPLY, LLC			8003
		23-00060 FOR VEHICLE ALIGNMENTS	70.00		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
70636	02/27/23	MCSYS010 MC SYSTEMS SOFTWARE & SERVICES			8003
		23-00155 FLEET MANAGEMENT SOFTWARE	1,500.00		
70637	02/27/23	MEDRA005 MEDRALDO RAMPAS			8003
		V2300303 2023 EYEGLASS REIMBURSEMENT	178.95		
70638	02/27/23	MGLPR005 MGL PRINTING SOLUTIONS			8003
		23-00326 Minute Book	145.00		
70639	02/27/23	MOTOR030 MOTOROLA SOLUTIONS, INC			8003
		23-00338 SERVICE AGREEMENT 5/1-7/31/22	30,236.25		
		23-00339 SERVICE AGREEMENT 8/1-10/31/22	30,236.25		
			<u>60,472.50</u>		
70640	02/27/23	NAPAA005 NAPA AUTO PARTS			8003
		23-00062 FOR VEHICLE REPAIR PARTS	462.77		
70641	02/27/23	NJADV005 NJ ADVANCE MEDIA			8003
		V2300291 ADVERTISEMENT	191.79		
70642	02/27/23	NJLM0005 NJLM			8003
		23-00309 Open PO for employment ads	275.00		
70643	02/27/23	NJNAT005 NJ NATURAL GAS CO.			8003
		V2300318 NAT GAS SVC 22-0009-1013-5Y	6,694.78		
70644	02/27/23	NJSOC005 NJ SOCIETY OF			8003
		23-00207 NJSME Quarterly Seminar	165.00		
70645	02/27/23	OCEAN090 OCEAN COUNTY RECYCLING			8003
		23-00022 FOR CONCRETE & ASPHALTIC WASTE	633.30		
		23-00200 R-BLEND FOR ROAD REPAIRS	71.90		
		23-00304 TO DUMP ASPHALT, CONCRETE...	263.79		
			<u>968.99</u>		
70646	02/27/23	OCPTS005 OCPTSOA/C/O PTL CHRIS LINNELL			8003
		23-00174 Annual Dues	40.00		
70647	02/27/23	OFFIC035 OFFICE BASICS, INC.			8003
		22-02065 Cleaning supplies	115.22		
70648	02/27/23	OLDDO005 OLD DOMINION BRUSH CO, INC.			8003
		23-00272 REPAIR LEAF VAC TRAILER #2	1,650.89		
70649	02/27/23	ONESO005 ONE SOURCE OF NEW JERSEY, LLC.			8003
		23-00162 REPAIR BOLTS FOR PACKER #36	49.40		
		23-00208 MISCELLANEOUS SHOP SUPPLIES	544.77		
			<u>594.17</u>		
70650	02/27/23	PERSO005 PERSONNEL EVALUATION INC			8003
		23-00140 Pre-Employment Screenings	25.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
01	CURRENT	Current Fund Account	Continued		
70651	02/27/23	PRICE005 PRICED RITE TOWING & ROAD			8003
	23-00185	Vehicle Towing	65.00		
70652	02/27/23	PWANJ005 PWANJ			8003
	23-00188	2023 PWANJ Memberships	150.00		
70653	02/27/23	QUADI005 QUADIENT LEASING USA, INC			8003
	23-00215	Mail Meter Lease	785.28		
70654	02/27/23	RIGGI005 RIGGINS, INC.			8003
	23-00010	DIESEL FUEL FOR TWP VEHICLES	9,322.52		
70655	02/27/23	ROBER155 ROBERTS ELECTRONICS & SEC., INC			8003
	23-00217	SERVICE CALL-SECURITY ALARM-	215.00		
70656	02/27/23	ROBER290 ROBERT'S & SON INC.			8003
	23-00240	ALTERNATOR FOR PW TRUCK #16	295.00		
70657	02/27/23	RUTGE025 RUTGERS, CENTER FOR GOVT SVS			8003
	23-00268	RUTGERS MMC CLASSES	263.00		
70658	02/27/23	SAKER005 SAKER SHOPRITES, INC			8003
	23-00005	OPEN PO FOR SUPPLIES	511.14		
	23-00008	FOOD AND SUPPLIES FOR RE-ORG	481.05		
	23-00356	VARIOUS DEPARTMENT EVENTS	52.86		
			<u>1,045.05</u>		
70659	02/27/23	SNAP0010 SNAP-ON INDUSTRIAL			8003
	23-00160	SHOP EQUIPMENT, DATA CABLE	74.61		
70660	02/27/23	STAFF005 STAFFORD TOWNSHIP			8003
	23-00303	CO-OP 33-OCCP MEMBERSHIP DUES	500.00		
70661	02/27/23	STAPL010 STAPLES BUSINESS ADVANTAGE			8003
	22-02070	FINANCE HP COLOR INK	973.67		
	23-00007	BLACK TONER FOR POLICE	465.18		
			<u>1,438.85</u>		
70662	02/27/23	SUSAN040 SUSAN VALENTINE			8003
	V2300294	2023 EYEGLOSS REIMBURSEMENT	200.00		
70663	02/27/23	TMASS005 T & M ASSOCIATES			8003
	V2300304	ENGINEERING SERVICES	1,254.75		
70664	02/27/23	TONYS010 TONY'S GENERAL MDSE, INC.			8003
	23-00110	SAFETY BOOT ALLOWANCE	200.00		
70665	02/27/23	VERIZ030 VERIZON WIRELESS			8003
	V2300297	WIRELESS SVC 202847392-0001	8,164.71		
70666	02/27/23	VERIZ030 VERIZON WIRELESS			8003
	V2300299	WIRELESS SVC 822402721-00001	320.08		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	Contract
PO #		Description				
01	CURRENT	Current Fund Account	Continued			
70667	02/27/23	VISUA005 VISUAL COMPUTER SOLUTIONS, INC			8003	
	23-00427	Annual Support and Upgrade	5,002.21			
70668	02/27/23	WBMA5005 WB MASON CO INC			8003	
	22-01932	#5127551567 REC SUPPLIES	574.50			
	23-00203	Supplies	217.05			
			<u>791.55</u>			
70669	02/27/23	WELLS065 WELLS FARGO VENDOR FIN.SERVICE			8003	
	23-00016	Copier Leases	3,151.95			
70670	02/27/23	WINDS010 WINDSTREAM HOLDINGS, LLC			8003	
	V2300316	PHONE SVC ACCT#215264736	571.39			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	95	0	1,007,623.53	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>95</u>	<u>0</u>	<u>1,007,623.53</u>	<u>0.00</u>

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	95	0	1,007,623.53	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>95</u>	<u>0</u>	<u>1,007,623.53</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	2-01	1,663.39	0.00	0.00	1,663.39
CURRENT FUND:	3-01	928,311.40	0.00	0.00	928,311.40
	G-01	77,648.74	0.00	0.00	77,648.74
Total of All Funds:		<u>1,007,623.53</u>	<u>0.00</u>	<u>0.00</u>	<u>1,007,623.53</u>

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February 24, 2023  
10:47 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

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Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
04 GEN CAPITAL		Capital Account		
2800	02/27/23	FASTS005 FAST SPECIALITIES, LLC		7999
		22-01609 Metal Toilet Partitions	2,006.00	
2801	02/27/23	KRSSE005 KRS SERVICES, INC		7999
		22-01926 Electrical for SCBA Compressor	10,763.75	
2802	02/27/23	STAPL010 STAPLES BUSINESS ADVANTAGE		7999
		22-02119 Off. Renov. _ Chairs Bldg.	1,390.76	
<b>Checking Account Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	3	0	14,160.51
	Direct Deposit:	0	0	0.00
	Total:	3	0	14,160.51
<b>Report Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	3	0	14,160.51
	Direct Deposit:	0	0	0.00
	Total:	3	0	14,160.51

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL:	C-04	14,160.51	0.00	0.00	14,160.51
Total of All Funds:		<u>14,160.51</u>	<u>0.00</u>	<u>0.00</u>	<u>14,160.51</u>

DRAFT

Range of Checking Accts: 22 DRUG ENF to 22 DRUG ENF Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
22 DRUG ENF		Drug Enforcement Trust			
1318	02/27/23	CHRIS060 CHRISTOPHER HEMHAUSER			8001
V2300284		SPILLMAN AIRFARE REIMBURSEMENT	811.41		
1319	02/27/23	ERIC005 ERIC SKIECZIUS			8001
V2300283		SPILLMAN AIRFARE REIMBURSEMENT	811.41		
1320	02/27/23	JASON020 JASON TARABOKIJA			8001
V2300282		SPILLMAN AIRFARE REIMBURSEMENT	811.41		
1321	02/27/23	RICHA135 RICHARD CONKLIN			8001
V2300281		SPILLMAN AIRFARE REIMBURSEMENT	931.32		
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	4	0	3,365.55
		Direct Deposit:	0	0	0.00
		Total:	<u>4</u>	<u>0</u>	<u>3,365.55</u>
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	4	0	3,365.55
		Direct Deposit:	0	0	0.00
		Total:	<u>4</u>	<u>0</u>	<u>3,365.55</u>

DRAFT

Totals by Year-Fund  
Fund Description

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
DRUG ENFORCEMENT TRUST (LETA)	3-22	0.00	0.00	3,365.55	3,365.55
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>3,365.55</u>	<u>3,365.55</u>

DRAFT

Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
27	AFF HOUSE	Affordable Housing			
395	02/27/23	FOURS010 FOUR STAR DEVELOPERS, LLC			8002
23-00409		MANCHESTER HOME IMPROVEMENT	19,522.00		
396	02/27/23	ROTHS005 ROTHSTEIN, MANDELL, STROHM,			8002
V2300279		LEGAL SVCS AFFORDABLE HOUSING	195.00		
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	2	0	19,717.00
		Direct Deposit:	0	0	0.00
		Total:	<u>2</u>	<u>0</u>	<u>19,717.00</u>
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	2	0	19,717.00
		Direct Deposit:	0	0	0.00
		Total:	<u>2</u>	<u>0</u>	<u>19,717.00</u>

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
AFFORDABLE HOUSING TRUST	3-27	0.00	0.00	19,717.00	19,717.00
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>19,717.00</u>	<u>19,717.00</u>

DRAFT

# 23-119

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**February 27, 2023**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility -East	\$	78,305.05
Sewer Utility - East	\$	332,676.42
Utility Escrow - Water	\$	2,257.50
Utility Escrow - Sewer	\$	-
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	<u>21,940.86</u>
	\$	<u><u>435,179.83</u></u>

**CERTIFICATION:**



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk  
Township Clerk

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UTILITY BILL LIST ADDENDUM

# 23-119

February 27, 2023

WATER OPERATING  
PAYROLL WEEK ENDING 3/03/2023

\$ -

SEWER OPERATING  
PAYROLL WEEK ENDING 3/03/2023

\$ -

WATER UTILITY ESCROW

The Alaimo Group

Various Utility Escrows

Chk#1575

2,257.50

\$ 2,257.50

SEWER UTILITY ESCROW

\$ -

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

February 24, 2023  
10:22 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
05 WATER EAST		Water Operating Fund			
6349	02/17/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7967
		V2300250 PAY 4 WATER EAST	29,436.12		
6350	02/27/23	AMERI065 AMERICAN WEAR, INC.			7994
		23-00098 Blanket PO for Uniforms	144.52		
6351	02/27/23	CENTR010 CENTRAL JERSEY HEALTH INS.			7994
		V2300323 DENTAL INS. FEBRUARY 2023	698.53		
6352	02/27/23	CREST070 CREST CONSTRUCTION GROUP, LLC			7994
		23-00178 ESA EMG Water Break Repair	5,382.36		
		23-00179 Extras for PO#22-00411	4,200.00		
			9,582.36		
6353	02/27/23	JCPL0005 J C P & L			7994
		V2300311 ELEC SVC 200 001 127 014	3,346.63		
6354	02/27/23	MABPA005 MAB PAINTS			7994
		23-00220 Hydrant Paint	594.90		
6355	02/27/23	MBHAR005 MB HARBOR, LLC			7994
		22-01964 ESA TF#5 Installing Signet	5,500.00		
6356	02/27/23	MGLPR005 MGL PRINTING SOLUTIONS			7994
		23-00224 WATER BILL STOCK ESA	979.25		
6357	02/27/23	MIRAC005 MIRACLE CHEMICAL CO.			7994
		23-00079 Blanket PO for Hypo	2,998.86		
6358	02/27/23	MRKEY005 MR. KEYS INC			7994
		23-00125 ESA TF#5 Plant Keys	154.00		
6359	02/27/23	NJNAT005 NJ NATURAL GAS CO.			7994
		V2300317 NAT GAS SVC 18-4684-2107-19	974.68		
6360	02/27/23	NJWAT005 NJ WATER ASSOCIATION			7994
		23-00264 Membership B Mctigue/R Brady	860.00		
6361	02/27/23	OXYGE005 OXYGEN SUPPLY CO., INC			7994
		23-00075 Blanket PO Oxygen Tanks	168.00		
6362	02/27/23	PICSI005 PICS, INC			7994
		23-00216 Calibrate Transmitter Signal	2,631.10		
6363	02/27/23	ROBER155 ROBERTS ELECTRONICS & SEC., INC			7994
		23-00199 ESA Facility Alarm Monitoring	2,040.00		
6364	02/27/23	ROTHS005 ROTHSTEIN, MANDELL, STROHM,			7994
		V2300280 LEGAL SERVICES W/S	495.00		

DRAFT

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
05		WATER EAST Water Operating Fund	Continued	
6365	02/27/23	SAKER005 SAKER SHOPRITES, INC		7994
		23-00395 Blanket PO	59.34	
6366	02/27/23	TOWN0005 TOWNSHIP OF MANCHESTER		7994
		V2300305 JAN 2023 GAS CONSUMPTION ESA	1,327.19	
6367	02/27/23	TREAS070 TREASURER, STATE OF NJ		7994
		V2300302 WATER ALLOCATION PERMIT	14,490.00	
6368	02/27/23	USABL005 USA BLUEBOOK		7994
		22-02159 Repair Clamps & Socket Set	1,597.07	
6369	02/27/23	VERIZ030 VERIZON WIRELESS		7994
		V2300298 WIRELESS SVC 202847392-00001	227.50	
<b>Checking Account Totals</b>				
			<u>Paid</u>	<u>Void</u>
		Checks:	21	0
		Direct Deposit:	0	0
		Total:	21	0
			78,305.05	0.00
			0.00	0.00
			78,305.05	0.00
<b>Report Totals</b>				
			<u>Paid</u>	<u>Void</u>
		Checks:	21	0
		Direct Deposit:	0	0
		Total:	21	0
			78,305.05	0.00
			0.00	0.00
			78,305.05	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND:	2-05	7,097.07	0.00	0.00	7,097.07
WATER EAST FUND:	3-05	71,207.98	0.00	0.00	71,207.98
Total of All Funds:		<u>78,305.05</u>	<u>0.00</u>	<u>0.00</u>	<u>78,305.05</u>

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
07 SEWER EAST		Sewer Operating Account			
3882	02/17/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7968
V2300252		PAY 4 SEWER EAST	24,657.72		
3883	02/27/23	CENTR010 CENTRAL JERSEY HEALTH INS.			7995
V2300323		DENTAL INS. FEBRUARY 2023	717.37		
3884	02/27/23	EARLE005 EARLE ASPHALT COMPANY			7995
23-00085		Blanket PO for Asphalt	542.07		
3885	02/27/23	EVOQU005 EVOQUA WATER TECHNOLOGIES, LLC			7995
23-00086		Blanket PO for Bioxide	4,046.00		
3886	02/27/23	JCPL0005 J C P & L			7995
V2300308		ELEC SVC 200 001 029 038	4,405.34		
3887	02/27/23	MGLPR005 MGL PRINTING SOLUTIONS			7995
23-00224		WATER BILL STOCK ESA	980.25		
3888	02/27/23	OCEAN105 OCEAN COUNTY UTILITIES AUTH.			7995
V2300287		1ST QTR INSTALLMENT ESA	296,264.69		
3889	02/27/23	ONECA005 ONE CALL CONCEPTS, INC			7995
23-00077		Blanket PO Utility Mark Outs	567.98		
3890	02/27/23	ROTHS005 ROTHSTEIN, MANDELL, STROHM,			7995
V2300280		LEGAL SERVICES W/S	495.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	0	332,676.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	332,676.42	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	0	332,676.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	332,676.42	0.00

February 24, 2023  
10:25 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	3-07	332,676.42	0.00	0.00	332,676.42
Total of All Funds:		<u>332,676.42</u>	<u>0.00</u>	<u>0.00</u>	<u>332,676.42</u>

February 24, 2023  
10:31 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

DRAFT

Range of Checking Accts: 06 WAT EAST CAP to 06 WAT EAST CAP Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
06 WAT EAST CAP		Water Capital Fund		
1126	02/27/23	ALLIED01 ALLIED PAINTING, INC.		7998
V2300328		PAINTING OF WATER TOWER FINAL	21,940.86	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	21,940.86	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	21,940.86	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	21,940.86	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	21,940.86	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST CAPITAL:	C-06	21,940.86	0.00	0.00	21,940.86
Total of All Funds:		<u>21,940.86</u>	<u>0.00</u>	<u>0.00</u>	<u>21,940.86</u>

# 23-120

DRAFT

February 27, 2023

**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	68,354.32
Sewer Utility West	\$	181,362.45
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>249,716.77</u>

CERTIFICATION:



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

Roxanne Conniff  
Council President

\_\_\_\_\_  
Teri Giercyk  
Township Clerk

UTILITY WEST ADDENDUM

DRAFT

# 23-120

WATER WEST OPERATING  
PAYROLL WEEK ENDING 03/03/2023

0.00

SEWER WEST OPERATING  
PAYROLL WEEK ENDING 03/03/2023

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
22997	02/17/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7969
		V2300251 PAY 4 WATER WEST	22,826.39		
22998	02/27/23	ALLIE005 ALLIED CONTROL SERVICES, INC			7996
		22-02066 WSA Water System Tech Support	1,202.00		
		23-00257 wells 11, 6 & 7 Overboard	3,725.00		
			4,927.00		
22999	02/27/23	CENTR010 CENTRAL JERSEY HEALTH INS.			7996
		V2300323 DENTAL INS. FEBRUARY 2023	607.26		
23000	02/27/23	CREST070 CREST CONSTRUCTION GROUP, LLC			7996
		23-00170 WSA LS#9 Bypass Hookup	5,650.00		
23001	02/27/23	GARDE030 GARDEN STATE LABORATORIES, INC			7996
		23-00120 Blanket PO for Water Samples	2,950.00		
23002	02/27/23	JCPL0005 J C P & L			7996
		V2300307 ELEC SVC 200 001 127 022	11,756.78		
23003	02/27/23	OCEAN090 OCEAN COUNTY RECYCLING			7996
		23-00076 Blanket PO Asphalt Disposal	476.01		
23004	02/27/23	TOWN0005 TOWNSHIP OF MANCHESTER			7996
		V2300306 JAN 2023 GAS CONSUMPTION WSA	1,327.19		
23005	02/27/23	TREAS070 TREASURER, STATE OF NJ			7996
		V2300300 WATER ALLOCATION PERMIT	14,490.00		
23006	02/27/23	USABL005 USA BLUEBOOK			7996
		22-02146 Water Break Repair Parts & Mis	2,799.00		
		23-00002 SOLENOID VALVE, LF BRASS/EPDM	544.69		
			3,343.69		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	68,354.32	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	68,354.32	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	68,354.32	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	68,354.32	0.00

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	2-30	4,001.00	0.00	0.00	4,001.00
WATER WEST FUND:	3-30	64,353.32	0.00	0.00	64,353.32
Total of All Funds:		<u>68,354.32</u>	<u>0.00</u>	<u>0.00</u>	<u>68,354.32</u>

February 24, 2023  
10:37 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

DRAFT

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 02/14/23 to 02/27/23  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
11835	02/17/23	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7970
		V2300253 PAY 4 SEWER WEST	19,024.09		
11836	02/27/23	CENTR010 CENTRAL JERSEY HEALTH INS.			7997
		V2300323 DENTAL INS. FEBRUARY 2023	616.65		
11837	02/27/23	JCPL0005 J C P & L			7997
		V2300309 ELEC SVC 200 001 127 022	2,385.48		
11838	02/27/23	OCEAN105 OCEAN COUNTY UTILITIES AUTH.			7997
		V2300288 1ST QTR INSTALLMENT WSA	159,076.01		
11839	02/27/23	THESH005 THE SHERWIN WILLIAMS COMPANY			7997
		23-00080 Blanket PO for Paint Supplies	260.22		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	181,362.45	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	181,362.45	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	181,362.45	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	181,362.45	0.00

February 24, 2023  
10:37 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 2

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND:	3-32	181,362.45	0.00	0.00	181,362.45
Total of All Funds:		<u>181,362.45</u>	<u>0.00</u>	<u>0.00</u>	<u>181,362.45</u>

DRAFT

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY CREATING CHAPTER 326 OF THE TOWNSHIP CODE ENTITLED "RENT LEVELING"**

**NOW THEREFORE BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean and State of New Jersey as follows:

**SECTION 1.** Chapter 326 of the Township Code entitled "Rent Leveling" is hereby created, which shall read as follows:

**§ 326-1. Definitions.**

The following definitions shall apply to this chapter:

**AVAILABLE FOR RENT TO TENANTS**

Fit for habitation, as defined by the statutes, codes and ordinances in full force and effect in the State of New Jersey, County of Ocean, and Township of Manchester, and occupied or unoccupied and offered for rent.

**CONSUMER PRICE INDEX**

The consumer price index (all items) for the region of the United States of which the Township of Manchester, New Jersey, is a part, published periodically by the Bureau of Labor Statistics, United States Department of Labor.

**MOBILE HOME PARK**

A parcel of land which has been so designed and improved that it contains two or more mobile/manufactured home lots available to the general public for the placement thereon of mobile/manufactured homes for occupancy.

**MOBILE HOME SPACE**

Includes that portion of a mobile home park rented or offered for rent, for the purpose of parking or positioning a trailer, mobile or manufactured home for living and dwelling purposes, to one or more tenants or family units together with all the privileges, services, equipment, facilities and improvements connected with the use or occupancy of such portion of the property. Mobile home spaces which are newly constructed and rented for the first time are exempted, and the initial rent may be determined by the owner. All subsequent rents will be subject to the provisions of this chapter.

**REASONABLE AND NECESSARY OPERATING EXPENSES**

All expenses actually incurred and accrued by the landlord for the operation of the mobile home park during a calendar year. Reasonable and necessary operating expenses shall be computed in accordance with the following limitations and requirements:

A. Taxes shall be limited to amounts actually paid solely on the mobile home park less the amounts of any tax surcharges paid by the tenants.

B. Repair and maintenance expenses shall not include expenditures for major improvements or items which meet the definition of capital improvements.

DRAFT

C. Professional fees, including legal and accounting expenses, shall be limited to actual costs for day to day operation of the park. Legal and accounting expenses resulting solely from an application made pursuant to this chapter or resulting in legal challenges on this chapter shall not be considered "reasonable and necessary operating expenses," as defined in this chapter.

D. Management expenses shall be limited to the amounts paid for actual services performed by a manager of a management firm. In no event shall a fee for management services exceed 5% of the gross income inclusive of all on-site and off-site management.

## **RENTAL INCOME**

The payable rent charged and received for the mobile home space over the previous twelve-month period exclusive of any of the following: all real property taxes, space fees or license fee charged by the Township of Manchester pursuant to any duly adopted ordinance, any cost of utilities if the same are provided for by the landlord and any increase for major improvements as permitted by § 326-8B hereof.

## **UTILITIES**

The minimum rate charged for sewerage, water service and private trash collection. In areas where there are no public sewer or water service utilities, it shall include private septic and private well systems. Any single renovation of an existing utility system which meets the definition of a major improvement under this chapter is excepted from this definition.

## **§ 326-2. Determination of rents.**

A. The establishment of rents for mobile home rental spaces between a landlord and a tenant, and which are available to rent to tenants to which this chapter is applicable, shall hereafter be determined by the following provisions:

(1) At the expiration of the tenancy for a mobile home space, no landlord may request or receive any increase in the rental income or additional charges for that mobile home space from any tenant, new or continuing, which is greater than a combination of the following:

(a) Any increased cost to the landlord for utilities, if applicable.

(b) Any increased cost to the landlord in mobile home space fees or license fee charged by the Township of Manchester pursuant to any duly adopted ordinance.

(2) No new or continuing tenant, at the termination of a tenancy, shall suffer or be caused to pay any rent increase for the mobile home space in any twelve-month period which exceeds the above permitted increase for the twelve-month period.

(3) The landlord shall be entitled, without need for application or hearing, to a yearly rent increase in an amount equal of 3% of the previous twelve-month rental income for the mobile home space, or the percentage increase in the consumer price index, whichever is less. If the tenant pays for the cost of his/her heat, the percentage increase in rent shall be no more than 2%, or the percentage increase in the consumer price index, whichever is less. The percentage increase of the consumer price index shall be effective as of January 1 of the following year. The consumer price index for the region including the County of Ocean shall be the index utilized for this purpose. The landlord must notify the Manchester Township Rent Leveling Board of any such rent increase. Said notification must be in writing and received by the Rent Leveling Board on or before November 1.

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(4) Increase by agreement. Where the landlord and the tenants effectuate a rent increase by agreement, the agreement shall be in writing, signed by the landlord and signed by the tenants representing 75% plus one of the occupied rental units affected by the rent increase. Such rental increases by agreement shall take effect in accordance with the terms and conditions thereof, and a copy of such agreement shall be filed with the Rent Leveling Board within 45 days of the execution of the document.

B. No landlord may request or receive from the tenants any increase in rental income or additional charges except as provided by this section, and until such time as the landlord shall have obtained approval in writing from the Rent Leveling Board, as hereinafter established, for said increase. Furthermore, there shall be only one request per landlord per mobile home park for any increase per calendar year, for each of the increases permitted by this section, which request and decision shall be binding upon all tenancies of that particular mobile home park which expire during said calendar year. The landlord shall notify the Rent Leveling Board in writing, at least 60 days prior to the effective date of any increase proposed pursuant to the provisions of this section. At the same time, a copy of said notice shall be mailed by certified mail, return receipt requested, to any tenant who may be affected by the increase applied for. In the event that a landlord shall submit an application for increase or decrease in rent based upon any of the criteria herein, the Rent Leveling Board shall hold a hearing within 30 days of the submission of the completed application.

C. A tenant may be notified by other than certified mail only if the landlord or his representative shall serve the tenant personally with the notice provided for herein and shall certify such service by affidavit and retain such affidavit in his records. Upon receipt of said notice and where the increase sought is based upon terms in Subsection A(1)(a) herein, the Rent Leveling Board shall schedule a hearing on said increase and the landlord shall post, in a conspicuous place in or about the park, a notice of said hearing date at least five days prior to the proposed date of hearing. Where the increase sought is based upon the terms in Subsection A(1)(b) herein, no hearing shall be scheduled, no written approval is required and the increase shall become effective on the date specified in said notice if all other applicable provisions of this chapter are complied with.

D. In the event that a landlord shall make application for any rent increase hereunder or supply any notice to the Rent Leveling Board or any tenant, said application shall include a certification by the landlord that all information supplied in an application or notice is true and accurate.

E. Any and all bills submitted in connection with any application for a rent increase, as set forth elsewhere herein, shall be for work invoiced to the landlord within the 18 months next preceding the date of the filing of the application. All bills must be presented with proof of payment thereof. Any bill presented by the landlord which was invoiced earlier than 18 months prior to the date of the application shall be reviewed by the Manchester Township Rent Leveling Board on a case-by-case basis. The landlord shall have the burden of proof as to why the bill was not submitted within the time restrictions provided.

**§ 326-3. Disclosure of rents to new tenants.**

A. The landlord shall provide and disclose to all new tenants, in writing upon execution of a lease, the sums allocated in the gross rent paid to the landlord for the following items:

- (1) Base rent.
- (2) Tax surcharge.
- (3) License fee.
- (4) Any other special expense.

B. A copy of said disclosure shall be filed with the Rent Leveling Board within 30 days of execution of the same.

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**§ 326-4. Certification of compliance; rent reduction due to noncompliance.**

A. Rent increases, as authorized by this chapter, may be allowed only if the mobile home park substantially complies with all existing state, county and local codes and is deemed available for rent to tenants. As part of his application for any increase, the landlord shall submit to the Rent Leveling Board such certification of compliance with said codes as he is required by law to maintain.

B. Where the mobile home park fails to substantially comply with said codes, any tenant may apply to the Rent Leveling Board for a reasonable reduction in rent, commensurate with any such noncompliance by the landlord, whereupon the Rent Leveling Board shall duly notify the landlord and schedule the matter for a hearing. If, as a result of such a hearing, a reasonable reduction in rent is granted, it shall remain in effect until the landlord proves that the noncompliance has been corrected.

**§ 326-5. Timing of increase; excess increase.**

Any rental income or additional charge increase at a time other than at the expiration of a tenancy or the termination of a periodic tenancy shall be void, except as otherwise provided in this chapter. Any rental income or additional charge increase in excess of that authorized by the provisions of this chapter shall be void.

**§ 326-6. Rent reduction procedure.**

A tenant shall be entitled to a rent reduction from a landlord because of a decrease in the municipal property taxes or utilities or any decrease in space fees or license fee charged by the municipality. The reduction shall not exceed that amount authorized by the following provisions:

A. Where the decrease consists of a decrease in the municipal property tax due to aid received from the State Aid for Schools Fund and where said decrease is subject to the provisions of c. 63, P.L. 1976 (N.J.R.S. 54:4-62 et seq.), as may be amended from time to time, the landlord shall make such rebate and upon such terms as c. 63, P.L. 1976, provides.

B. Where the decrease consists of a decrease in the municipal property tax other than that decrease provided for in Subsection A above, the landlord shall divide the decrease in the present tax over the tax for the previous year by the total number of occupied mobile home spaces in the mobile home park. The decrease each tenant is entitled to shall be a credit to rent in 12 monthly installments commencing from July 1 of each year. Any tenant entitled to a rent decrease hereunder shall be notified by the landlord, by certified mail, of the calculations involved in computing such reduction and the effective date of such reduction.

C. Where the decrease consists of a decrease in utilities, space fees or license fee, the landlord shall divide the decrease in the present utilities, mobile home space fees or license fee over the utilities, mobile home space fees or license fee of the previous year by the total number of occupied mobile home spaces in the mobile home park to obtain the decrease per space. The decrease each tenant is entitled to shall be a credit to rent in 12 monthly installments commencing from the effective date of said reduction. Any tenant entitled to a rent decrease hereunder shall be notified by the landlord, by ordinary mail, together with filing of an affidavit of mailing by the landlord, of the calculations involved in computing such reduction and the effective date of such reduction.

**§ 326-7. Tax surcharges.**

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A landlord shall be entitled to a rent surcharge for any increase in municipal property taxes. Any landlord seeking a surcharge for property taxes shall notify the tenants, by certified mail at least 30 days prior to the date of which said increase is to be effective, of the calculations involved, including the property tax for the mobile home park for the previous year and the increase in the present tax over the tax for the previous year divided by the total number of mobile home spaces in the mobile home park. The tax surcharge each tenant is liable for shall be paid in 12 monthly installments commencing September 1 of each year.

**§ 326-8. Tax appeals.**

A. In the event that a municipal property tax appeal is taken by the landlord and the landlord is successful in said appeal and the taxes are reduced, the tenants involved shall receive 50% of said reduction after the landlord's costs of securing said tax reduction have been deducted. The landlord shall receive the remaining benefit of the reduced taxes. Thereafter, in succeeding years, the benefit of such successful tax appeal shall be divided evenly between the tenants and the landlord.

B. Any such successful landlord shall notify the tenants, by certified mail within 30 days after the receipt of the judgment, of the calculations involved, including an itemization of the costs of securing said reduction and the reduction each tenant is entitled to, determined by dividing 1/2 the remainder of the amount of said tax reduction by the total number of mobile home spaces in the mobile home park.

**§ 326-9. Additional rent increases.**

A. Hardship. A landlord who finds that the present rental income and additional charges from the mobile home park on which he seeks relief thereunder are insufficient to cover the costs of payments on a first mortgage and any subsequent mortgages directly used to improve and upgrade the mobile home park and/or payments for maintenance and/or all reasonable and necessary operating expenses, and at the same time ensure the landlord a just and reasonable return, may appeal to the Rent Leveling Board for an increase in rental income. The Rent Leveling Board, after a hearing, may grant the landlord a hardship rents increase to meet these requirements or needs after consideration of the proofs presented by the landlord, the physical condition of the mobile home park and the degree of hardship to the landlord. Prior to filing for any such appeal to the Rent Leveling Board, the landlord must post notice of said appeal setting forth the basis for the appeal in a conspicuous place in and about the mobile home park. Each tenant must be served with written notice either in person or by certified mail. The landlord must thereafter notify each affected tenant in person or by certified mail, of the hearing date for the appeal and post a notice of the hearing in a conspicuous place at the mobile home park for at least 10 days prior to the hearing date. If said increase is granted, it shall not be considered rental income and shall not be calculated in allowable increases as otherwise set forth in the chapter.

B. Major improvements. A landlord may seek an additional charge for major improvements. For the purposes set forth herein a major improvement shall be defined as a major improvement to a park system or facility extending the useful life of its streets, paving or curbing, water system, sewer or septic system, clubhouse, tenant transportation vehicles, or swimming pool, having a direct benefit to the tenants of the park. Applications for major improvement surcharges may be granted upon the demonstration by the landlord, to the satisfaction of the Rent Leveling Board, that the improvement serves a direct benefit to the tenants, and that it was more feasible to renovate or replace an existing object than repair it.

Any single renovation or improvement to the sanitary sewer or septic system or water system having a cost in excess of \$5,000 shall be deemed a major improvement for purposes of this regulation; and such improvement having a cost of less than \$5,000 shall be considered a utilities expense.

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Prior to filing an application with the Rent Leveling Board, the landlord must notify each tenant by certified mail of the total cost of the completed major improvement; the number of years of useful life of the improvement for the purposes of depreciation based upon the maximum term allowed under the Internal Revenue Code; the average cost, including debt service, of the improvement (calculated by dividing the cost of the major improvement the total number of mobile home spaces in the mobile home park); and the major improvement surcharge sought from each tenant. In no event however shall the debt service used to calculate a major improvement surcharge exceed the prime rate plus 1%. The landlord seeking a major improvement surcharge shall apply for said surcharge to the Rent Leveling Board who shall determine, after the landlord has provided notice of the hearing to the affected tenants by certified mail, if said improvement is a major improvement and, if so, if it shall permit such increase to take place and any conditions thereof. If said increase is granted, it shall not be considered rental income and not calculated in allowable increases as otherwise set forth in this chapter. In any event, no increase granted by authority of this section shall exceed 10% of the tenant's rental income, unless said increase or major improvement is mandated by law.

C. In the event that a landlord seeks an additional charge for any major improvement, it shall be necessary for said landlord to produce actual receipts and bills for the cost of said improvements, and testimony as to those items will not be considered sufficient in and of itself without the proper backup materials.

D. In the event that a landlord is to seek an additional rent increase based upon major improvements, the charge to be passed on to the tenant shall be based upon the proportionate part of the useful life of said major improvement rather than taking all of the improvement costs in the year that the landlord seeks the rent increase.

E. Loans. In the event that the financial information submitted by the landlord reveals a loan made by the landlord or by someone having an ownership interest in the landlord, if the landlord is a business entity such as a partnership or a corporation, interest expense on any such loan shall be computed based upon a rate not to exceed an imputed rate equal to the prime lending rate charged by commercial banks plus one percentage point.

F. Related entity. In the event the landlord shall retain the services of any related entity (meaning owned by the landlord or someone who has an interest in the landlord as a partnership corporation) the landlord shall provide proof that the cost of this service did not exceed the fair market value of same by more than 5%. The proof requirement established hereunder shall be satisfied by presenting three bids from separate and unrelated vendors.

G. Hearings. Any appeal or hardship rent increase application must be filed 45 days prior to the proposed hearing date. Any data which the landlord seeks to rely upon before the Board must be submitted with the application in order to allow the Board adequate time to review the data prior to the hearing. If the Board finds that it has been given the proper and appropriate information prior to the hearing, the Board may, in its discretion, agree to review additional data at the time of the hearing not previously submitted. The Board would make such determination based on the pertinence to the landlord's appeal and the finding that the landlord was unable to submit the information or material on a timely basis and was acting in good faith.

H. The Rent Leveling Board must take action and render a decision on all applications presented to it within the following time limitations:

(1) Major improvement applications. The Rent Leveling Board must take action and render a decision on all major improvement applications within 90 days of the application date.

(2) Utility increase applications. The Rent Leveling Board must take action and render a decision on all utility increase applications within 60 days of the application date.

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(3) Hardship applications. The Rent Leveling Board must take action and render a decision on all hardship applications within 120 days of the application date.

**§ 326-10. Rent Leveling Board; creation, membership, terms**

- A. There is hereby created a Rent Leveling Board within the Township of Manchester.
- B. The Board shall consist of five members and two alternate members who shall serve in the event of absence or disqualification of a regular member. The members of the Board and the alternate members shall be appointed by the Mayor, with the advice and consent of the Township Council, and their terms of office shall be as follows: two members shall be appointed for a period of one year; two members shall be appointed for a period of two years; and one member shall be appointed for a period of 3 years. Both alternates shall be appointed for a period of two years. Each member shall serve without compensation. One member and one alternate member shall be a tenant of a mobile home park, and one member and one alternate member shall be a landlord of a mobile home park, as that term is defined in § 326-1. Each non-landlord member shall be a resident of the Township. Vacancies shall be filled for the balance of the term.

**§ 326-11. Powers and duties of the Board.**

The Rent Leveling Board is hereby granted and shall have and exercise, in addition to other powers herein granted, all of the powers necessary and appropriate to carry out and execute the purposes of this chapter, including but not limited to the following:

- (1) To issue and promulgate such rules and regulations as it deems necessary to implement the purposes of this chapter, which rules and regulations shall have the force of law until revised, repealed or amended, from time to time, by the Board in the exercise of its discretion, provided that such rules are filed with the Township Clerk.
- (2) To supply information and assistance to landlords, owners and tenants to aid them in complying with the provisions of this chapter.
- (3) To hold hearing and adjudicate applications for additional rentals or such other relief as herein provided.

- B. The Board shall, among its members, elect a Chairman annually on January 1<sup>st</sup> to oversee the operation of the Board.
- C. The Board shall give both the landlord or owner and tenant reasonable opportunity to be heard before making any determination and shall base its determination on the relevant credible evidence before it.
- D. The Board shall meet twice per month. All meetings of the Rent Leveling Board shall be held at the Township Municipal Building, in the Township Municipal Court Room. In the event that there are no pending applications, the Board Chairman shall cancel a scheduled meeting and shall provide public notice of such cancellation.

**§ 326-12. Appeals.**

Both a landlord and tenant may appeal, in writing, the findings of the Rent Leveling Board to a court of competent jurisdiction or any other body agreed upon by the parties. The Township Counsel shall not hear any appeals. All expenses associated with the cost of an appeal shall be the responsibility of the parties. The Township Counsel will have no authority to hear appeals of decisions made by the Board.

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**§ 326-13. Maintenance of standards.**

A. During the term of this chapter, the landlord shall maintain the same standards of service, maintenance and equipment in the mobile home park or mobile home spaces as he provided or was required to do by law or lease, written or unwritten, as of the date the tenancy was entered into.

B. Where the landlord fails to maintain such standards, any tenant may appeal to the Rent Leveling Board for a reasonable reduction in rent, commensurate with such failure by the landlord, whereupon the Rent Leveling Board shall duly notify the landlord and schedule the matter for investigation. If, as a result of such an investigation, a reasonable reduction in rent is granted, it shall remain in effect until the landlord proves the standards are being maintained.

**§ 326-14. Violations and penalties.**

Willful violation of any provisions of this chapter, including but not limited to the willful filing with the Administrator of any material misstatement of fact, shall be punishable by a fine of not more than \$500 or imprisonment for not more than 90 days, or both, in the discretion of the court. A violation affecting more than one leasehold shall be considered a separate violation as to each leasehold.

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the 13<sup>th</sup> day of February, 2023 at 6:00 pm. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the 27<sup>th</sup> day of February, 2023, at 6:00 pm or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**TERI GIERCYK, RMC/CMC**  
Municipal Clerk

#23-121

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 52.43, LOT 4 FOR A TOTALLY DISABLED VETERAN**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 52.43 Lot 4 in the amount of \$2,486.34 for 2023, Theodore Connolly, 75 Mansfield Avenue, Manchester, NJ 08759 became a Disabled veteran effective January 1, 2023.
2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Theodore Connolly  
75 Mansfield Avenue  
Manchester, NJ 08759

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk RMC/CMC  
Municipal Clerk

#23-122

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 99.156, LOT 10 FOR A TOTALLY DISABLED VETERAN**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 99.156 Lot 10 in the amount of \$3,935.91 for 2023, John Barrera, 1681 Delaware Avenue, Whiting, NJ 08759 became a Disabled veteran effective January 1, 2023.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$2,092.96 for 2023. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. John Barrera  
1681 Delaware Avenue  
Whiting, NJ 08759

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE  
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 38.64 lot 837.01 for overpayment in the amount of \$583.29 made payable to Corelogic.
2. Block 75.110 lot 13 for overpayment in the amount of \$597.02 made payable to Corelogic.
3. Block 75.115 lot 35 for overpayment in the amount of \$532.79 made payable to Corelogic.
4. Block 75.126 lot 41 for overpayment in the amount of \$588.64 made payable to Corelogic.
5. Block 75.136 lot 20 for overpayment in the amount of \$488.97 made payable to Corelogic.
6. Block 100.02 lot 87 for overpayment in the amount of \$1,005.06 made payable to Corelogic.
7. Block 102.16 lot 25 for overpayment in the amount of \$238.67 made payable to Corelogic.
8. Block 102.20 lot 25 for overpayment in the amount of \$441.97 made payable to Corelogic.

**Total Amount Due \$ 4,476.41**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

#23-124

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS FOR THE  
CURRENT FUND CALENDAR YEAR 2023**

**WHEREAS**, by the provision of NJ Statute 40A:4-20, temporary emergency appropriations may be made to provide for continued operation of the Township until the official budget is adopted;

**WHEREAS**, the total temporary emergency appropriations pursuant to the provision of NJ Statute 40A:4-20, Chapter 96, P.L. 1951 as amended totals: **\$34,616,774.16** as per Attachment "A"

**NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all members thereof affirmatively concurring) by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the NJ Statutes 40A:4-20 attached.

**BE IT FURTHER RESOLVED**, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

ATTACHMENT A

DRAFT

2/27/2023

TOWNSHIP OF MANCHESTER  
TEMPORARY EMERGENCY APPROPRIATIONS

OFFICES OF THE MAYOR & COUNCIL	
Salary and Wage	50,000.00
Operating Expense	3,000.00
ENVIRONMENTAL COMMISSION	
Salary and Wage	1,000.00
Operating Expense	0.00
VETERANS ADVISORY COMMITTEE	
Operating Expense	1,000.00
<b>DEPARTMENT TOTAL: MAYOR</b>	<b>55,000.00</b>
OFFICE OF THE CLERK	
Salary and Wage	150,000.00
Operating Expense	60,000.00
MUNICIPAL AUDIT	
Operating Expense	0.00
BOARD OF ADJUSTMENT	
Operating Expense	0.00
<b>DEPARTMENT TOTAL: COUNCIL</b>	<b>210,000.00</b>
DEPT OF ADMIN., PURCH. & PERSON.	
Salary and Wage	150,000.00
Operating Expense	200,000.00
OFFICE OF THE TAX ASSESSOR	
Salary and Wage	300,000.00
Operating Expense	25,000.00
DIVISION OF DATA PROCESSING	
Salary and Wage	150,000.00
Operating Expense	65,000.00
AID TO 3 VOLUNTEER FIRE CO	
Operating Expense	0.00
AID TO 2 FIRST AID ORG.	
Operating Expense	0.00
<b>DEPARTMENT TOTAL: ADMIN</b>	<b>890,000.00</b>
DIVISION OF RECREATION	
Salary and Wage	350,000.00
Operating Expense	160,000.00
<b>DEPARTMENT OF: RECREATION</b>	<b>510,000.00</b>

ATTACHMENT A

DRAFT

TOWNSHIP OF MANCHESTER  
TEMPORARY EMERGENCY APPROPRIATIONS

2/27/2023

DEPARTMENT OF PUBLIC WORKS

DIVISION OF STREETS

Salary and Wage 1,500,000.00  
Operating Expense 230,000.00

DIVISION OF BUILDING AND GROUNDS

Salary and Wage 125,000.00  
Operating Expense 150,000.00

DIVISION OF SANITATION & RECYCLE

Salary and Wage 100,000.00  
Operating Expense 500,000.00

DIVISION OF CENTRAL MAINT

Salary and Wage 180,000.00  
Operating Expense 300,000.00

DIVISION OF LAKES, PARKS & PLAY

Salary and Wage 60,000.00  
Operating Expense 60,000.00

DEPARTMENT TOTAL: PUBLIC WORKS 3,205,000.00

DEPARTMENT OF PUBLIC SAFETY

POLICE

Salary and Wage 9,000,000.00  
Operating Expense 400,000.00

POLICE CLERICAL & COMMUNICATION

Salary and Wage 1,000,000.00

DIVISION OF ANIMAL CONTROL

Salary and Wage 60,000.00  
Operating Expense 25,000.00

DIVISION OF EMERGENCY MGT

Salary and Wage 1,700,000.00  
Operating Expense 350,000.00

DEPARTMENT TOTAL: POLICE 12,535,000.00

DEPARTMENT OF LAND USE

DIVISION OF ZONING, PLANNING

Salary and Wage 220,000.00  
Operating Expense 30,000.00

UNIFORM FIRE SAFETY ACT

Salary and Wage  
Operating Expense

DIVISION OF INSPECTION

**ATTACHMENT A**

**TOWNSHIP OF MANCHESTER  
TEMPORARY EMERGENCY APPROPRIATIONS**

**2/27/2023**

Salary and Wage	600,000.00
Operating Expense	200,000.00

**DEPARTMENT TOTAL: LAND USE 1,050,000.00**

**DRAFT**

ATTACHMENT A

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2/27/2023

TOWNSHIP OF MANCHESTER  
TEMPORARY EMERGENCY APPROPRIATIONS

DEPARTMENT OF FINANCE	
FINANCE	
Salary and Wage	100,000.00
Operating Expense	45,000.00
DIVISION OF REVENUE COLLECTION	
Salary and Wage	165,000.00
Operating Expense	25,000.00
<b>DEPARTMENT TOTAL: FINANCE</b>	<b>335,000.00</b>
DEPARTMENT OF ENGINEERING	
ENGINEERING	
Operating Expense	180,000.00
<b>DEPARTMENT TOTAL: ENGINEERING</b>	<b>180,000.00</b>
DEPARTMENT OF LAW	
TOWNSHIP ATTORNEY	
Operating Expense	200,000.00
Operating Expense-FORCLOSED FEES	5,000.00
MUNICIPAL PROSECUTOR	
Operating Expense	45,000.00
<b>DEPARTMENT TOTAL: ATTORNEY</b>	<b>250,000.00</b>
INSURANCE	
GROUP-Operating Expense	2,500,000.00
GROUP-OPTOUT	0.00
Commercial: Property and Casualty Operating Expense	810,000.00
Workers Compensation Operating Expense	800,000.00
<b>TOTAL-INSURANCE</b>	<b>4,110,000.00</b>
MUNICIPAL COURT	
Salary and Wage	300,000.00
Operating Expense	20,000.00
PUBLIC DEFENDER	
Salary and Wage	25,000.00
HEPATITIS INOCULATION PROGRAM	
Operating Expense	0.00
OSHA REQUIREMENT-RESPIRATOR TEST	
OE	0.00
<b>TOTAL MUNICIPAL COURT</b>	<b>345,000.00</b>

ATTACHMENT A

DRAFT

TOWNSHIP OF MANCHESTER  
TEMPORARY EMERGENCY APPROPRIATIONS

2/27/2023

UNCLASSIFIED	
GASOLINE	500,000.00
ELECTRICITY	200,000.00
TELEPHONE	150,000.00
NATURAL GAS	40,000.00
HEATING OIL	12,000.00
STREET LIGHTING	60,000.00
RESERVE FOR RETIREE ALLOWANC	100,000.00
CONDOMINIUM SERVICES ACT	0.00
<b>TOTAL DEPARTMENT: UNCLASSIFIED</b>	<b>1,062,000.00</b>
<b>TOTAL OPERATIONS WITHIN "CAPS"</b>	<b>24,737,000.00</b>

STATUTORY EXPENDITURES  
WITHIN CAPS

STATUTORY EXPENDITURES	
SOCIAL SECURITY	1,000,000.00
RESERVE-UNEMPLOYMENT TRUST	
PFRS	3,362,286.00
PERS	1,587,249.00
DEFINED CONTRIBUTION	10,000.00
<b>TOTAL STATUTORY EXPENDITURES WITHIN CAPS</b>	<b>5,959,535.00</b>

**DRAFT**

**ATTACHMENT A**

**TOWNSHIP OF MANCHESTER  
TEMPORARY EMERGENCY APPROPRIATIONS**

2/27/2023

RESERVE FOR TAX APPEAL	
Operating Expense	
LOSAP	0.00
SENIOR OUTREACH PROGRAM	
FEDERAL SHARE Salary and Wage	137,500.00
SENIOR OUTREACH-Unapprop Reserve	
LOCAL MATCH-Salary and Wage	200,000.00
LOCAL MATCH-Operating Expense	60,000.00
MUNICIPAL ALLIANCE GRANT	
OTHER EXPENSES	4,500.00
LOCAL MATCH	2,000.00
CLEAN COMMUNITY	
Operating Expense	
Body Armor	
Operating Expense	0.00
<b>TOTAL OPERATIONS EXCLUDED CAPS</b>	<b>404,000.00</b>
CAPITAL IMPROVEMENT	
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0.00</b>
MUNICIPAL DEBT SERVICE	
PAYMENT OF BOND PRINCIPAL	2,540,000.00
PAYMENT OF NOTES PRINCIPAL	0.00
INTEREST ON BONDS	440,947.00
INTEREST ON NOTES	0.00
GREEN TRUST LOAN PRINCIPAL	29,948.90
GREEN TRUST LOAN INTEREST	5,343.26
<b>TOTAL MUNICIPAL DEBT</b>	<b>3,016,239.16</b>
DEFERRED CHARGES:	
5 year	0.00
3 year	0.00
Deferred Charges (paydown old ordinances)	0.00
<b>TOTAL DEFERRED CHARGES</b>	<b>0.00</b>
<b>TOTAL APPROP-EXCLUD FROM CAPS</b>	<b>3,420,239.16</b>
<b>TOTAL APPROP-INSIDE CAPS</b>	<b>30,696,535.00</b>
<b>TOTAL TEMPORARY BUDGET</b>	<b>34,116,774.16</b>

#23-125

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS FOR THE  
SEWER EAST FUND CALENDAR YEAR 2023**

**WHEREAS**, by the provision of NJ Statute 40A:4-20, temporary emergency appropriations may be made to provide for continued operation of the Township Sewer East Fund until the official budget is adopted;

**WHEREAS**, the total temporary emergency appropriations pursuant to the provision of NJ Statute 40A:4-20, Chapter 96, P.L. 1951 as amended totals: **\$2,440,000.00**

<b>EMERGENCY TEMPORARY APPROPRIATIONS</b>		
<b>SEWER EASTERN SERVICE AREA</b>		
SALARIES & WAGES	S/W	\$400,000.00
OTHER EXPENSES	OE	\$2,000,000.00
SOCIAL SECURITY SYSTEM	OE	\$40,000.00
<b>TOTAL</b>		<b>\$2,440,000.00</b>

**NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all members thereof affirmatively concurring) by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the NJ Statutes 40A:4-20 concerning emergency temporary appropriations, are hereby made for 2023 as identified in the above schedule.

**BE IT FURTHER RESOLVED**, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27<sup>th</sup> day of February 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING EMERGENCY TEMPORARY  
APPROPRIATIONS FOR THE SEWER WEST FUND CALENDAR YEAR 2023**

**WHEREAS**, by the provision of NJ Statute 40A:4-20, temporary emergency appropriations may be made to provide for continued operation of the Township Sewer West Fund until the official budget is adopted;

**WHEREAS**, the total temporary emergency appropriations pursuant to the provision of NJ Statute 40A:4-20, Chapter 96, P.L. 1951 as amended totals: **\$2,009,910.00**

<b>EMERGENCY TEMPORARY APPROPRIATIONS</b>		
<b>SEWER WESTERN SERVICE AREA</b>		
SALARIES & WAGES	S/W	\$400,000.00
OTHER EXPENSES	OE	\$1,200,000.00
PAYMENT OF BOND PRINCIPAL	OE	\$275,000.00
INTEREST ON BONDS	OE	\$94,910.00
SOCIAL SECURITY SYSTEM	OE	\$40,000.00
<b>TOTAL</b>		<b>\$2,009,910.00</b>

**NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all members thereof affirmatively concurring) by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the NJ Statutes 40A:4-20 concerning emergency temporary appropriations, are hereby made for 2023 as identified in the above schedule.

**BE IT FURTHER RESOLVED**, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27<sup>th</sup> day of February 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS FOR THE  
WATER EAST FUND CALENDAR YEAR 2023**

**WHEREAS**, by the provision of NJ Statute 40A:4-20, temporary emergency appropriations may be made to provide for continued operation of the Township Water East Fund until the official budget is adopted;

**WHEREAS**, the total temporary emergency appropriations pursuant to the provision of NJ Statute 40A:4-20, Chapter 96, P.L. 1951 as amended totals: **\$2,079,493.44**

<b>EMERGENCY TEMPORARY APPROPRIATIONS</b>		
<b>WATER EASTERN SERVICE AREA</b>		
SALARIES & WAGES	S/W	\$500,000.00
OTHER EXPENSES	OE	\$1,000,000.00
SOCIAL SECURITY SYSTEM	OE	\$39,000.00
NJ-IBANK- PRINCIPAL	OE	\$155,914.46
NJ-IBANK INTEREST	OE	\$42,866.48
BOND INTEREST	OE	\$111,712.50
BOND PRINCIPAL -	OE	\$230,000.00
<b>TOTAL</b>		<b>\$2,079,493.44</b>

**NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all members thereof affirmatively concurring) by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the NJ Statutes 40A:4-20 concerning emergency temporary appropriations, are hereby made for 2023 as identified in the above schedule.

**BE IT FURTHER RESOLVED**, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27<sup>th</sup> day of February 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

#23-128

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS FOR THE  
WATER WEST FUND CALENDAR YEAR 2023**

**WHEREAS**, by the provision of NJ Statute 40A:4-20, temporary emergency appropriations may be made to provide for continued operation of the Township WATER WEST Fund until the official budget is adopted;

**WHEREAS**, the total temporary emergency appropriations pursuant to the provision of NJ Statute 40A:4-20, Chapter 96, P.L. 1951 as amended totals: **\$2,122,530.45**

<b>EMERGENCY TEMPORARY APPROPRIATIONS</b>		
<b>WATER WESTERN SERVICE AREA</b>		
SALARIES & WAGES	S/W	\$400,000.00
OTHER EXPENSES	OE	\$900,000.00
PAYMENT OF BOND PRINCIPAL	OE	\$370,000.00
INTEREST ON BONDS	OE	\$412,530.45
SOCIAL SECURITY SYSTEM	OE	\$40,000.00
<b>TOTAL</b>		<b>\$2,122,530.45</b>

**NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all members thereof affirmatively concurring) by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the NJ Statutes 40A:4-20 concerning emergency temporary appropriations, are hereby made for 2023 as identified in the above schedule.

**BE IT FURTHER RESOLVED**, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27<sup>th</sup> day of February 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

#23-129

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING SIGNATURES FOR CHECKS ISSUED ON  
BEHALF OF THE TOWNSHIP OF MANCHESTER**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the following employees be and hereby are authorized to sign checks issued on behalf of the Township of Manchester:
  - A. Robert S. Arace, Mayor
  - B. Diane Lapp, CFO/Director of Finance
  - C. Carl W. Block, Business Administrator
  - D. Teri L. Giercyk, Township Clerk
  
2. That (2) signatures are required and any (2) two signatures are acceptable on all checks issued on behalf of the Township of Manchester.
  
3. That the Municipal Clerk shall forward a certified copy of the Resolution to the following:
  - A. Mayor
  - B. Business Administrator
  - C. Chief Financial Officer
  - D. Township Clerk
  - E. Auditor

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH SEASHORE AMUSEMENTS**

**WHEREAS**, the Recreation Office Manager has arranged for Seashore Amusements to provide rides and attractions at the Manchester Day/Independence Day Celebration “2023”; and,

**WHEREAS**, there is presently on file in the office of the Township Clerk a proposed contract to be entered into for the aforesaid rides and attractions for June 24, 2023 (rain date June 25, 2023),

**WHEREAS**, the total due on the day of the event is \$6,418.75 and,

**WHEREAS**, the Township Council has reviewed the proposed form of contract aforesaid and is satisfied with the contents of same; and,

**WHEREAS**, the Township Council agrees that funding is necessary for the contract aforesaid, and, therefore, is ensuring by this resolution that the calendar year 2023 budget will include specific funding for the aforesaid contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to a contract with Seashore Amusements for rides and attractions at Manchester Day/Independence Day Celebration “2023” on June 24, 2023 (rain date June 25, 2023).
2. That the Township Council is ensuring by this resolution that funding will be provided in the Township’s calendar year 2023 budget for the payment of the contracts aforesaid.
3. That the Chief Financial Officer certifies the availability of funds in CY2023 and that the funds shall not exceed \$6,418.75.
4. That the Chief Financial Officer is hereby authorized to process the necessary paper work in order to hold the reservation and make the final payment on June 24, 2023.
5. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Mayor;
  - B. Administrator;
  - C. Chief Financial Officer;
  - D. Purchasing Agent;
  - E. Recreation Director;
  - F. Seashore Amusements

**CERTIFICATION**

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING  
CERTAIN FEES FOR RECREATION THEATER TRIPS**

DRAFT

**WHEREAS**, Manchester Township Ordinance #09-003 authorizes the Township Council to establish certain fees for recreational activities by resolution; and

**WHEREAS**, the Recreation Office Manager has informed the Township Council that the following activities have been scheduled for 2023 by the Township:

**Hunterdon Hills Playhouse:**

Tues., May 2nd, 2023 "Million Dollar Quartet"  
\$130.00/pp (bus, lunch, ticket)

**The Surflight:**

Tues., June 13th, 2023 "Steel Pier"  
\$99.00/pp (bus, lunch, ticket)

**The Surflight:**

Tues., Sept. 12th, 2023 "Grumpy Old Men"  
\$98.00/pp (bus, lunch, ticket)

**The Surflight:**

Thurs., Oct. 12th, 2023 "Dracula a Comedy of Terrors"  
\$108.00/pp (bus, lunch, ticket)

**Hunterdon Hills Playhouse:**

Tues., Dec. 5th, 2023 "Christmas at the Playhouse 2023"  
\$125.00/pp (bus, lunch, ticket)

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Recreation Office Manager
- B. Chief Financial Officer
- C. Township Auditor

**CERTIFICATION**

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/ CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY MARY GIBNEY  
FOR PROPERTY LOCATED BLOCK 1.34 LOT 8 (101 NORTHAMPTON BLVD)**

**WHEREAS**, escrows were posted by M. Sarama Builders, LLC for various projects; and,

**WHEREAS**, under dates of February 16, 2023 Robert Mullin Engineer, have recommended the return of the aforesaid escrows; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 1.34 / Lot 8 (101 Northampton Blvd) in the amount of \$500.00 plus interest be released from account number 10031, minus any outstanding invoices.
2. That the Township Clerk shall forward a certified copy of this Resolution to the Following:
  - A. Public Works Director;
  - B. Chief Financial Officer;
  - C. Township Engineer
  - D. Mary Gibney  
101 Northampton Blvd.  
Toms River, NJ 08757

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR AN OCEAN COUNTY TRANSPORTATION ASSISTANCE PROGRAM GRANT**

**WHEREAS**, the Ocean County Board of Chosen Freeholders has informed the Township Council of Manchester that there is available a grant for up to \$2,000.00 to be used for handicapped and elderly transportation; for Calendar year 2023; and

**WHEREAS**, the Senior Outreach Program for Manchester Township provides medical transportation service. Residents 60 years of age or older persons with disabilities can utilize the transportation service; and

**WHEREAS**, the Township Council of the Township of Manchester believes that its program is extremely valuable and worthy of assistance from the board of Chosen Freeholders; and

**WHEREAS**, the Township Council of the Township of Manchester has reviewed the application for the transportation grant and approves the request.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows;

1. That the application for the transportation grant is hereby authorized.
2. That the Mayor is authorized to execute and the Clerk to attest to any and all documentation necessary with respect to the grant application aforesaid.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Chief Financial Officer
  - B. Director of Senior & Social Services
  - C. Ocean County board of Chosen Freeholders

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

#23-134

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR (SAFER) STAFFING  
FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT**

**WHEREAS**, the Township is seeking authorization to apply for the FY 2022 (SAFER) Grant for the Hiring of Firefighters; and

**WHEREAS**, the Township's Emergency Services Unit of the Police Department is in need to hire Firefighter/EMTs in order to meet minimum industry standards; and

**WHEREAS**, due to the low rate in volunteerism the ability to provide adequate fire and fire hazard services coverage during the day time hours has diminished below standard; and

**WHEREAS**, the grant will allow for the hiring of firefighter/EMTs for three years with compensation to the Township in the following percentage break down; Year 1 and 2 Federal Grant will pay 75% of actual cost of hired firefighters and in Year 3 the federal grant will cover 35% of the actual costs for the hired firefighters; and

**WHEREAS**, The Chief of Police and Director of Emergency Services are in support of the grant application;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, that the Business Administrator is hereby authorized to execute the necessary application for the FY 2022 (SAFER) Grant Program.

**BE IT FURTHER RESOLVED** that the Township Clerk is directed to forward a certified copy of this Resolution to the following:

1. Chief of Police
2. CFO
3. Business Administrator
4. Director of Emergency Services

**CERTIFICATION**

I, Teri Giercyk, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
AN ENABLING RESOLUTION FOR SUPPLEMENTAL FUNDING  
REQUEST WITH THE STATE OF NEW JERSEY DEPARTMENT  
OF ENVIRONMENTAL PROTECTION, GREEN ACRES PROGRAM**

**WHEREAS**, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and,

**WHEREAS**, the Township of Manchester has previously obtained a grant of \$6,742,103.00 from the State to fund the following project(s):

**#1519-04-001 Planning Incentive; and**

**WHEREAS**, the Township of Manchester desires to further the public interest by requesting an additional Green Acres grant of \$750,000 to fund the project; and

**WHEREAS**, the State shall determine if the supplemental funding request is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

**WHEREAS**, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above named project.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that:

1. Mayor Robert S. Arace or the successor to the office of Mayor of the Township of Manchester is hereby authorized to request such a grant, provide additional information and furnish such documents as may be required, and act as the authorized correspondent of the above named applicant; and
2. The applicant agrees to provide the local government share if a match is required.
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.
4. This resolution shall take effect immediately.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 27<sup>th</sup> day of February 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CHANGE ORDER NO. 1 FOR THE 2022 ROADWAY IMPROVEMENT PROGRAM**

**WHEREAS** the Township of Manchester duly advertised for invitation for bids in accordance with N.J.S.A. 40A:11-1 et. Seq., and N.J.S.A. 19:44A-20.5 for the 2022 Roadway Improvement Program Project (“Project”); and

**WHEREAS**, the Township received two (2) base bids plus alternates, on August 16, 2022; and

**WHEREAS**, the Director of Public Works and the design engineer, T & M Associates, recommended awarding the Project to the lowest base bid to Meco Inc. in the amount of \$680,377.15; and

**WHEREAS**, Township of Manchester awarded the contract to Meco Inc. in the amount of \$680,377.15 via Resolution #22-363; and

**WHEREAS**, the Township’s design engineer issued a review memorandum dated February 7, 2023, recommending approval of Change Order No. 1 which represents a decrease in the Project amount of \$37,221.73 due to as built quantity adjustments; and

**WHEREAS**, the Township accepts the recommendation of its professional staff and authorizes the approval of Change Order No.1.

**NOW, THEREFORE, BE IT RESOLVED** on this 27<sup>th</sup> day of February, 2023 by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follow:

1. The Township hereby accepts the recommendation of its professional staff and hereby authorizes Change Order No. 1 representing a net decrease in the Project of \$37,221.73.
2. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:
  - (a) Robert Arace, Mayor
  - (b) Sean P. Canning, QPA
  - (c) Diane Lapp, CFO
  - (c) Al Yodakis, PE, PP, CME, CPWM, Dir. of Public Works
  - (d) Jason Worth, PE, PP, CME T&M Associates

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING CC#23-05 TO JR HENDERSON LABS  
FOR LAB TESTING FOR WATER UTILITY COMPETITIVE CONTRACT IN A FAIR AND OPEN  
MANOR**

**WHEREAS**, there is a need for Lab Testing Consulting Services for the daily operations of the Township of Manchester water utility; and

**WHEREAS**, the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-4.1 et seq.) allows the use of competitive contracts and approved by council resolution; and

**WHEREAS**, the Township duly advertised for public receipt of competitive contracts providing the required 20 days prior to receipt for CC#23-05 in a fair and open manner, consistent with N.J.S.A.19:44A-20.5 et. Seq., and

**WHEREAS**, the Township received competitive contracts for Lab Testing Consulting Services on February 8, 2023, at 10:00A.M.; and

**WHEREAS**, the rating committee has reviewed the submittals and rated according to the direction under competitive contracts as required within N.J.A.C. 5:34-4 et. Seq., and

**WHEREAS**, JR Henderson Labs, 123 Seaman Ave., Beachwood, New Jersey, 08722, has provided the response most advantageous to the Township, under the demands of price and other factors found within statute; and

**WHEREAS**, the process was administered as required by law by the Qualified Purchasing Agent who has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-1 et seq.); and

**WHEREAS**, the term of contract is allowable for up to five (5) years as authorized under N.J.S.A.40A:11-4.1 et. Seq., and

**WHEREAS**, subject to the approval of future budgets by the governing body of the Township of Manchester, the Chief Financial Officer certifies funding in the following amounts (price listing attached to resolution).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester that the Township awards a contract to JR Henderson Labs, 123 Seaman Ave., Beachwood, New Jersey, 08722, for a five (5) year contract in accord with CC# 23-05 for Lab Testing Consulting Services to the Township of Manchester in the amounts as attached to resolution; and

**BE IT FURTHER RESOLVED** the Mayor is authorized to execute contracts effectuating this resolution and contract for services.

**CERTIFICATION**

I, Teri Giercyk, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27<sup>th</sup> day of February 2023.

\_\_\_\_\_  
Teri Giercyk, RMC/CMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AWARDING A CONTRACT TO AND AUTHORIZING THE  
APPOINTMENT OF JOSEPH CORONATO OF CORONATO LAW FIRM AS  
ALTERNATE MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE  
WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**WHEREAS**, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

**WHEREAS**, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

**WHEREAS**, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

**WHEREAS**, the Township Council desires to appoint Joseph Coronato of Coronato Law as **Alternate Municipal Prosecutor**; and,

**WHEREAS**, the amount of the contract to be awarded under this resolution is determined to be \$45,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

**WHEREAS**, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the year 2023 temporary budget and will be available in the final budget when adopted under:

**Alternate Municipal Prosecutor**; and,

**WHEREAS**, The amount of the contract to be awarded under this resolution is determined to be \$45,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

**WHEREAS**, Joseph Coronato of Coronato Law has submitted a proposal in accordance with the "Pay to Play" Law; and,

**WHEREAS**, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. Joseph Coronato of Coronato Law is hereby appointed as Alternate Municipal Prosecutor for a term of one (1) year commencing February 27, 2023 and ending December 31, 2023.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.
3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.
4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.
5. That this resolution shall take effect February 27, 2023.
6. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Administrator;
  - B. Chief Financial Officer
  - C. Purchasing Agent
  - D. Coronato Law  
680 Hooper Avenue, Suite 304  
Toms River NJ 08753

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1016 COMMONWEALTH BLVD. (BLOCK 1.218 LOT 13), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**WHEREAS**, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 1016 Commonwealth Blvd. (Block 1.218 Lot 13), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

**WHEREAS**, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

**WHEREAS**, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$427.35; and

**WHEREAS**, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 1016 Commonwealth Blvd. (Block 1.218 Lot 13).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
  - A. Tax Collector;
  - B. Director of Public Works,
  - C. Chief Financial Officer; and
  - D. Code Enforcement Official.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1725 EIGHTH AVE. (BLOCK 1.166 LOT 33), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**WHEREAS**, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 1725 Eighth Ave (Block 1.166 Lot 33), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

**WHEREAS**, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

**WHEREAS**, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$369.67.

**WHEREAS**, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 1725 Eighth Ave. (Block 1.166 Lot 33).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
  - A. Tax Collector;
  - B. Director of Public Works,
  - C. Chief Financial Officer; and
  - D. Code Enforcement Official.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1101 AMSTERDAM AVE. (BLOCK 1.333 LOT 1), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**WHEREAS**, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 1101 Amsterdam Ave (Block 1.333 Lot 1), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

**WHEREAS**, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

**WHEREAS**, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$374.84.

**WHEREAS**, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 1101 Amsterdam Ave. (Block 1.333 Lot 1).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
  - A. Tax Collector;
  - B. Director of Public Works,
  - C. Chief Financial Officer; and
  - D. Code Enforcement Official.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF A SPECIAL NEEDS  
FUNDING LIMIT WAIVER FOR MANCHESTER TOWNSHIP HOME  
IMPROVEMENT PROGRAM CASE # MAN-22103**

**WHEREAS**, the Township currently has a rehabilitation program titled the Home Improvement Program (“HIP”) and the HIP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

**WHEREAS**, the Township has retained CGP&H, a professional affordable housing consultant, to administer the HIP; and

**WHEREAS**, CGP&H’s Program Inspector prepared a program scope of work (“Work Scope”) for a low-income individual who is a Township resident and seeking to participate in the HIP (Case # MAN-22103) and the Work Scope was sent out to bid on January 10, 2023 with two (2) bids received and opened on January 31, 2023; The contractor’s bid was \$27,700, (bid sheet attached). The homeowner meets program eligibility requirements; and

**WHEREAS**, CGP&H’S Program Inspector reviewed the bids and determined that the lowest contractor bid of \$24,500 was not a qualified bid as the paperwork was not in order: No homeowner signature on Job Site Visit sheet, Affidavit of Contractor not notarized, Roof shingles are sub-standard of program specs, and Windows are sub-standard of program specs; and

**WHEREAS**, CGP&H accordingly seeks to award the job to the next lowest qualified contractor bid which exceeds the HIP program limit of \$25,000 but believes qualifies for a Special Needs Funding Limit Waiver (which is a HIP’s policies and procedures option for qualified cases needing housing rehabilitation between \$25,000 and \$30,000); and

**WHEREAS**, CGP&H emailed the Township on February 1, 2023, detailing its reasons for requesting that the Township grant a Special Needs Funding Limit Waiver approval in this case, including that the Township resident is on a fixed low-level income and cannot contribute additional funds; and

**WHEREAS**, the residence in this case needs to be brought up to code for the Township to receive the state rehabilitation credit for Case # MAN-22103 and the \$27,700 construction work (\$25,000 HIP basic award and \$2,700 Special Needs Funding) which when completed will bring the residence up to code and provide the Township with the rehabilitation credit.

**NOW, THEREFORE BE IT RESOLVED**, by the Manchester Township Council, that:

1. The Township hereby approves the Special Needs Waiver Request (attached) in

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the amount of two-thousand, seven-hundred dollars and zero cents (\$2,700.00) via this Resolution for the reasons set forth in this Resolution and on the record.

2. Upon the execution of this Resolution and the attached Special Needs Waiver Request, the HIP shall continue to process Case # MAN-22103, including but not limited to, scheduling a construction agreement signing and loan closing, and placing a HIP lien on the residence for a ten-year forgivable loan of \$27,700.00.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H

1249 South River Road, Suite 301

Cranbury, NJ 08512-3633

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE PRESERVATION OF LANDS WITHIN THE TOWNSHIP BY THE COUNTY OF OCEAN**

**WHEREAS**, the County of Ocean created an Ocean County Natural Lands Trust Fund to provide funds for the acquisition and preservation of natural lands, open spaces and farmlands; and

**WHEREAS**, the Ocean County Natural Lands Trust Fund Advisory Committee (the "Committee") was established by the Board of Commissioners to review nominations to the program and forward recommendations for acquisition to the Board of Commissioners; and

**WHEREAS**, the Committee has received a nomination for property known as Block 58, Lot 1 totaling approximately 7.21 acres located on Wilbur Avenue and Block 7501, Lots 74 and 86 totaling 41.22 acres located on Wrangle Book Road in the Township of Manchester (the "Properties"); and

**WHEREAS**, the County of Ocean has reached an agreement with the owner and desires to acquire the Properties for open space preservation; and

**WHEREAS**, guidelines established for the Ocean County Natural Lands Trust Fund require the approval of the municipality wherein the subject lands are located; and

**WHEREAS**, it is the desire of the Township Council to support this acquisition by the County of Ocean, as it is necessary for the preservation of natural resources within the County.

**NOW, THEREFORE, BE IT RESOLVED** on this 27<sup>th</sup> day of February, 2023 by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Township supports the acquisition of the properties known as Block 58, Lot 1 totaling approximately 7.21 acres located on Wilbur Avenue and Block 7501, Lots 74 and 86 totaling 41.22 acres located on Wrangle Book Road in the Township of Manchester by the County of Ocean.
2. That copies of this Resolution shall be made available to the Ocean County Board of Commissioners; the County Administrator; the County Planning Director; County Counsel; and the County Natural Lands Trust Fund Advisory Committee.

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, OPTING  
INTO THE SETTLEMENT AGREEMENT REACHED IN THE NATIONAL  
OPIOID CIVIL LITIGATION**

**WHEREAS**, a civil action lawsuit was filed by various States and entities against TEVA, Allergan, CVS, Walgreens and Walmart, to resolve claims involving their roles in fomenting the country's opioid crisis; and

**WHEREAS**, the litigation reached a settlement; and

**WHEREAS**, in addition to holding the companies financially responsible by requiring payments to participating states, the settlements will provide funding to support programs that address the opioid epidemic in New Jersey and across the country and will require significant changes in the pharmaceutical industry aimed at preventing similar crises in the future; and

**WHEREAS**, based on the impact the opioid epidemic has had on Manchester Township and its residents, Manchester Township has the opportunity to opt into the settlement agreement and receive a portion of the settlement funds.

**NOW, THEREFORE, BE IT RESOLVED**, this 27th day of February, 2023, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. The Township wishes to opt in to the settlement agreement reached with TEVA, Allergan, CVS, Walgreens and Walmart in the National Opioid Litigation Settlement.
2. The Township authorizes the Mayor, Township Clerk, Township Administrator, CFO and Township Attorney to execute any and all necessary documents in order to implement the intent of this Resolution.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

- (a) The Honorable Robert Arace, Mayor;
- (b) Roxy Conniff, Council President;
- (c) Carl Block, Township Administrator;
- (d) Diane Lapp, CFO;
- (e) Lauren R. Staiger, Esquire;

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
EXECUTION OF THE FORMER ADMINISTRATOR'S EXIT AGREEMENT**

**WHEREAS**, the Mayor, with the advice and consent of the Township Council, appointed Brandon E. Umba as Business Administrator via resolution #22-065, pursuant to and in accordance with N.J.S.A. 40:69A-43(b); and

**WHEREAS**, pursuant to Resolution #22-314, the Council approved an employment agreement with Brandon E. Umba as Business Administrator for the Township; and

**WHEREAS**, while Mr. Umba's term as Business Administrator has ended, there are outstanding matters contained in his previously approved contract; and

**WHEREAS**, due to these outstanding matters, Mr. Umba and the Township's Labor Counsel engaged in discussions to formalize an exit agreement; and

**WHEREAS**, the Township Labor Counsel is satisfied with the terms of the exit agreement and recommends the acceptance and execution of same by the Township.

**NOW, THEREFORE, BE IT RESOLVED**, this 27th day of February, 2023 by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

- 1.) That the Mayor is hereby authorized to execute and the Clerk to attest to the proposed form of the exit agreement with Brandon E. Umba, which such agreement shall be available for public examination in the Office of the Township Clerk during normal business hours.
- 2.) a certified copy of this resolution shall be forwarded by the Township Clerk to the following:
  - (a) Robert S. Arace, Mayor
  - (b) Armando Riccio, Esq., Township Labor Counsel; and
  - (c) Brandon E. Umba

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 27<sup>th</sup> day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk

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**RESOLUTION OF THE MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS BY THE TOWNSHIP IN CONNECTION WITH THE LANDFILL SOLAR PROJECT**

**WHEREAS**, the Township Council of the Township Manchester, County of Ocean, State of New Jersey (hereinafter referred to as the “Township”) has previously authorized the “Manchester Township Landfill Solar Feasibility Study” prepared by the Township’s Consulting Engineer, Maser Consulting, P.A.; and

**WHEREAS**, in conjunction with the Study the Township previously adopted the appropriate Resolution to authorize an application to the New Jersey Board of Public Utilities to obtain approval for “remote net metering” on the closed Township Landfill; and

**WHEREAS**, the Township has previously adopted a Resolution declaring that the closed Township Landfill is an area in need of redevelopment; and

**WHEREAS**, in accordance with the aforementioned studies, approvals and the Township’s decision to declare the area in question in need of redevelopment, the Township appointed and designated NextGrid Manchester Landfill, LLC (“NextGrid”) as redeveloper; and

**WHEREAS**, in connection with NextGrid’s designation as redeveloper, the Township entered into a land lease agreement with NextGrid to effectuate the closure of the landfill and permit the installation of solar panels on the landfill, in accordance with State laws and regulations; and

**WHEREAS**, in connection with these rights and responsibilities, NextGrid must submit applications and inquiries to the Pinelands Commission and NJDEP to continue with the permitting process; and

**WHEREAS**, the Township must execute these documents as co-applicant, as the subject property is owned by the Township; and

**WHEREAS**, these applications and inquiries have been reviewed by the Township Attorney and it is recommended that they be executed by the Township in connection with the project; and

**WHEREAS**, the Township wishes to authorize the execution of these documents.

**NOW, THEREFORE, BE IT RESOLVED** on this 27<sup>th</sup> day of February, 2023 by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follow:

1. The Township hereby authorizes the execution of the following applications/inquiries by the Mayor or his designee: the NJBPU application for participation in the Successor Solar Incentive Program (ADI); a wetlands delineation inquiry to the NJDEP; and a landfill closure application to the Pinelands Commission.

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2. That a copy of these executed documents shall be maintained by the Township Clerk and available for public inspection upon request.

3. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

- (a) Robert S. Arace, Mayor
- (b) Carl Block, Administrator
- (c) Lauren R. Staiger, Township Attorney
- (d) NextGrid

**CERTIFICATION**

I, Teri Giercyk, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the 27th day of February 2023.

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Teri Giercyk, RMC/CMC  
Municipal Clerk