



**MANCHESTER TOWNSHIP  
COUNCIL MEETING AGENDA  
July 25, 2022  
5:00 PM**

**DRAFT**

**1. CALL TO ORDER**

**2. STATEMENT:**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. EXECUTIVE SESSION**

#22-296 Executive Session - Contract Negotiations

**6. APPROVAL OF MINUTES**

Regular Meeting Minutes - June 27, 2022, Executive Session Minutes - June 27, 2022  
Regular Meeting Minutes - July 11, 2022, Executive Session Minutes - July 11, 2022

**7. SUBMISSION OF BILLS**

#22-297 Current Fund  
#22-298 Utility Fund - ESA  
#22-299 Utility Fund - WSA

**8. ORDINANCES - Second Reading, Public Hearing and Final Action**

#22-21 Authorizing the Purchase of Certain Properties Located in Manchester Township

**9. ORDINANCES – First Reading & Introduction**

#22-22 Amending Salary Ranges and Positions of Non-Bargaining Unit Employees  
#22-23 Amending Chapter 2, Chapter 430 Establishing Article XIV Chapter 2 of Township Code to Create the Department of Utilities

**10. RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

**A. FINANCE**

#22-300 Providing for the Insertion of Special Item of Revenue for a Clean Communities Grant

**DRAFT**

through the State of New Jersey

- #22-301 Authorizing the Mayor to Execute Reimbursement Agreements with The Venue at Woodlands, a Qualified Private Community

**B. GRANTS**

- #22-302 Authorizing Application for NJ DCA Grant Entitled FY2022 American Rescue Plan Firefighter

**C. PURCHASING**

- #22-303 Authorizing the Disposition of Obsolete Property in the Possession of the Township at Auction on Govdeals.com
- #22-304 Authorizing award of Bid #22-12 for Electrical Services to KRS Services
- #22-305 Authorizing Contract through Bergen County Cooperative Pricing for Stryker Medical
- #22-306 Authorizing Sale of Obsolete Equipment to South Harrison Twp
- #22-307 Authorizing Disposition of Obsolete Property in Possession of the Township at Auction on Govdeals.com
- #22-308 Authorizing Award of Bid 22-13 HVAC Services. HVAC Services to Midatlantic Service 360 Inc.

**D. BONDS/ESCROWS**

- #22-309 Releasing an Escrow Posted by Karays LLC, Block 38 Lot 5 (2156 Route 37)
- #22-310 Releasing Escrows Posted by MDR Developers, LLC for Woods at Whiting, Block 111, Lot 11
- #22-311 Releasing Escrow for Autumn Ridge at Manchester LLC. Block 30 Lot 1.01 & Block 52 Lots 2 & 4 ( 3085 Ridgeway Road)
- #22-312 Authorizing Release of Performance Bond & Accepting Maintenance Bond & Closeout Documents, and Authorizing Final Change Order No. 2 for Schoolhouse/Wranglebrook Road Improvements Phase II

**E. MISCELLANEOUS**

- #22-313 Authorizing Affordability Assistance Grant with the Owners of an Affordable Housing Unit Located at Birchwood at Whiting

**F. CONTRACTS/AGREEMENTS**

- #22-314 Authorizing Execution of an Employment Agreement between Manchester Township & Brandon Umba

**11. REPORTS**

**12. PUBLIC COMMENT**

**13. ADJOURNMENT**

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
IN ACCORDANCE WITH SECTION 2 OF THE OPEN  
PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

**WHEREAS**, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)
2. The general nature of the subject matter to be discussed is as follows:
  - a. Contract Negotiations
3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days

or

4. At such time the need for confidentiality no longer exists.
5. This resolution shall become effective immediately.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

# 22 -297  
July 25,2022

DRAFT

**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Current Fund	\$	189,985.23
Capital Fund	\$	-
Escrows	\$	22,277.19
Affordable Housing Trust Fund	\$	37,650.00
Animal Control Fund	\$	1,744.80
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	13,950.00
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	227.00
Open Space Trust Fund	\$	2,275.00
Manchester - Lakehurst Borough Construction Code Fund	\$	<u>554.60</u>
	\$	<u><u>268,663.82</u></u>

CERTIFICATION:

  
\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Joan Brush  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

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BILL LIST ADDENDUM

July 25, 2022

# 22 -297

CAPITAL FUND

\$ -

CURRENT FUND

PAYROLL WEEK ENDING 8/5/22

Philip Manolio	HEALTH INSURANCE-AUGUST 2022	ach	2615.31
Sandra Drake	HEALTH INSURANCE-AUGUST 2022	ach	3132.18
Alan Blashinsky	HEALTH INSURANCE-AUGUST 2022	ach	2130.03
Curtis Holman	HEALTH INSURANCE-AUGUST 2022	ach	1446.05
Robert Berg	HEALTH INSURANCE-AUGUST 2022	ach	1262.95

\$ 10,586.52

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 8/5/22  
OFF DUTY WEEK ENDING 7/22/22  
OFF DUTY WEEK ENDING 7/8/22

Gregory J Hock	Various Developer Escrows	Chk#2907	17,295.32
T & M Associates	Various Developer Escrows	Chk#2910	907.50
Colliers Engineering & Design Inc	Various Developer Escrows	Chk#2912	165.00
		Chk#2913	3,909.37

\$ 22,277.19

OPEN SPACE TRUST FUND

\$ -

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
69155	07/25/22	AACAD005 A-ACADEMY OF SOUTH JERSEY INC			7455
22-00369		Animal Control Services	200.00		
69156	07/25/22	ACTIO030 ACTION UNIFORM CO LLC			7455
22-00629		Uniform Blanket EMS/Fire	172.00		
69157	07/25/22	ADVEN010 ADVENTURES IN NEW DESIGN, INC			7455
22-00945		2022 DAY CAMP SHIRTS	1,860.00		
22-00947		2022 STAFF SHIRTS	93.00		
22-00948		2022 CAMP ADVENTURE SHIRTS	279.00		
			<u>2,232.00</u>		
69158	07/25/22	ALLIE010 ALLIED METER SERVICES, INC			7455
22-01020		Backflow preventer repair TH	837.00		
69159	07/25/22	AMAZON01 AMAZON CAPITAL SERVICES INC			7455
22-01034		2 TB External SSD Drive	174.61		
69160	07/25/22	AMERIO65 AMERICAN WEAR, INC.			7455
22-01039		Uniform Rental and Cleaning	836.36		
69161	07/25/22	ARMAN005 ARMANDO V. RICCIO, LLC			7455
V2-01107		JUNE LABOR COUNSEL	181.50		
69162	07/25/22	ASBUR005 ASBURY PARK PRESS			7455
V2-01124		ADVERTISEMENTS	1,159.23		
69163	07/25/22	ATLAN025 ATLANTIC PLUMBING SUPPLY CORP			7455
22-00152		PLUMBING SUPPLIES AS NEEDED	7.83		
69164	07/25/22	ATLAS005 ATLAS WELDING SUPPLY CO. INC.			7455
22-00242		FOR WELDING SUPPLIES RENTAL	80.64		
69165	07/25/22	BLAZE005 BLAZE EMERGENCY EQUIP CO LLC			7455
21-02033		Repairs to 32-41	1,965.14		
69166	07/25/22	BLUEM005 BLUE MOUNTAIN DISTRIBUTORS LLC			7455
22-00277		WATER FOR VARIOUS DEPARTMENTS	321.66		
69167	07/25/22	BRIAN030 BRIAN J DI STEFANO, ESQ. LLC			7455
V2-01125		CONFLICT PUBLIC DEFENDER	650.00		
69168	07/25/22	BRICK015 BRICK WALL CORP			7455
22-00655		SUPPLIES FOR ROAD REPAIRS	240.67		
69169	07/25/22	BUILD005 BUILDER'S GENERAL SUPPLY CO IN			7455
22-00824		BUILDING SUPPLIES	423.03		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
01	CURRENT	Current Fund Account	Continued	
69170	07/25/22	CARLO015 CARLOS GUZMAN		7455
V2-01161	REIMBURSEMENT FOR SALE OF	3,431.25		
69171	07/25/22	CASIN005 CASINO PIER		7455
22-00598	2022 CAMP ADVENTURE TRIPS	838.80		
69172	07/25/22	COLLI005 COLLIERS ENGINEERING		7455
V2-01157	GENERAL PLANNING SERVICES	185.07		
69173	07/25/22	COMCA015 COMCAST BUSINESS		7455
V2-01142	CABLE SVC ACCT#903863873	227.93		
69174	07/25/22	COMCA025 COMCAST		7455
V2-01137	cable svc 8499 05 196 0045536	36.98		
69175	07/25/22	COMCA025 COMCAST		7455
V2-01140	CABLE SVC 8499 05 196 0386708	264.29		
69176	07/25/22	COMCA025 COMCAST		7455
V2-01141	CABLE SVC 8499 05 196 0226524	91.90		
69177	07/25/22	COMCA025 COMCAST		7455
V2-01143	CABLE SVC 8499 05 196 0110108	35.53		
69178	07/25/22	CREST075 CRESTON HYDRAULICS, INC		7455
22-01125	HOIST CYLINDER REPAIR	1,005.00		
69179	07/25/22	CUSTO010 CUSTOM-BANDAG, INC.		7455
22-00887	FOR TWP FLEET TIRES	1,098.41		
69180	07/25/22	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,		7455
V2-01109	JUNE 2022 SPECIAL COUNSEL	970.00		
V2-01110	JUNE 2022 TOWNSHIP ATTORNEY	<u>6,656.91</u>		
		7,626.91		
69181	07/25/22	DASTI015 DASTI & ASSOCIATES, PC		7455
V2-01132	JUNE LABOR COUNSEL	3,857.39		
69182	07/25/22	DELLC005 DELL COMPUTER CORP.		7455
22-00709	Replacement Desktop Computer	1,663.32		
69183	07/25/22	DENNI025 DENNIS ARMSTRONG		7455
V2-01103	REFUND DAY CAMP BOTH SESSIONS	500.00		
69184	07/25/22	DIREC010 DIRECT ENERGY MARKETING, INC		7455
V2-01144	NAT GAS SVC ACCT 375064-946997	105.45		
69185	07/25/22	DOWNS005 DOWNS FORD, INC.		7455
22-00738	FORD REPAIR PARTS (PD)	31.02		
22-00989	EXHAUST SYSTEM FOR PD #16	831.53		

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PO #	Description	Amount Paid	Contract	
01	CURRENT	Current Fund Account	Continued	
69185	69185 DOWNS FORD, INC.	Continued		
	22-01052 FOR POLICE (FORD) REPAIRS	<u>461.65</u>		
		1,324.20		
69186	07/25/22 FCAUT005 F & C AUTOMOTIVE SUPPLY INC		7455	
	22-00611 vehicle repair parts	51.34		
	22-01170 FOR VEHICLE REPAIR PARTS	<u>1,966.99</u>		
		2,018.33		
69187	07/25/22 FEDER005 FEDERAL EXPRESS CORPORATION		7455	
	22-00718 General Shipping Charges	16.46		
69188	07/25/22 FINGE005 FINGER'S RADIATOR HOSPITAL INC		7455	
	22-00849 FOR RADIATOR REPAIRS	500.00		
69189	07/25/22 FLEET015 FLEETPRIDE, INC		7455	
	22-01105 FOR TRUCK REPAIR PARTS	538.64		
69190	07/25/22 FREDB010 FRED BEANS PARTS, INC		7455	
	22-00769 FLEET VEHICLE REPAIR PARTS	84.75		
69191	07/25/22 FTDEA005 DEARBORN LIFE INSURANCE CO		7455	
	22-00766 INSURANCE PREMIUMS 3 MONTHS	727.65		
69192	07/25/22 GABRI005 GABRIELLI KENWORTH OF NJ LLC		7455	
	22-00489 PARTS FOR RACK BODY TRUCKS	403.14		
	22-00739 PARTS FOR RACK BODY TRUCKS	<u>172.04</u>		
		575.18		
69193	07/25/22 GOODF005 GOOD FRIEND ELECTRICAL		7455	
	22-00153 ELECTRICAL SUPPLIES	190.13		
	22-00957 ELECTRICAL SUPPLIES	<u>110.66</u>		
		300.79		
69194	07/25/22 GOVER005 GOVERNMENT FORMS & SUPPLIES		7455	
	22-00031 Township Printing	80.00		
	22-00440 50,000 window envelopes	<u>2,045.00</u>		
		2,125.00		
69195	07/25/22 GREEN010 GREEN LEAF PET RESORT &		7455	
	22-01090 K9 Supplies/Lodging	410.00		
69196	07/25/22 GSGDL005 GSGD, LLC		7455	
	22-01099 Garage Door Repair Police	359.98		
	22-01107 Repair to Bay Door Whiting	<u>179.99</u>		
		539.97		
69197	07/25/22 HADEH005 H.A DEHART & SON, INC		7455	
	22-00394 STREET SWEEPER/BROOM REPAIRS	466.42		
69198	07/25/22 HCWIN005 HCW INC		7455	
	22-01094 Vehicle wash Blanket	600.00		

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PO #		Description	Amount Paid	Contract
01	CURRENT	Current Fund Account	Continued	
69199	07/25/22	HENRY030 HENRY SCHEIN, INC.		7455
	22-01121	Medical Supply Blanket	3,113.80	
69200	07/25/22	HIERI005 HIERING, GANNON & MCKENNA		7455
	V2-01126	JUNE LABOR COUNSEL	520.80	
69201	07/25/22	HUNTE005 HUNTER JERSEY PETERBILT		7455
	22-00788	TRUCK REPAIR PARTS	297.30	
69202	07/25/22	INSTI005 INSTITUTE FOR FORENSIC PSYCH.		7455
	22-01031	New Hire Psych	425.00	
	22-01149	Psychological Eval Dispatcher	425.00	
			<u>850.00</u>	
69203	07/25/22	JCPL0005 J C P & L		7455
	V2-01134	ELEC SVC 100 135 963 880	41.74	
	V2-01147	ELEC SVC 200 000 021 788	30,110.36	
			<u>30,152.10</u>	
69204	07/25/22	JERRY015 JERRY'S AUTO BODY, LLC		7455
	22-01119	SUPPLEMENT TO PO#22-00476	96.00	
69205	07/25/22	JERSE015 JERSEY ELEVATOR COMPANY, INC		7455
	22-01122	Township elevator maintenance	383.31	
69206	07/25/22	JESCO005 JESCO, INC.		7455
	22-00157	FOR VEH REPAIRS	20.16	
69207	07/25/22	JIMC005 JIM CURLEY GMC TRUCK, INC		7455
	22-00768	TRUCK REPAIR PARTS	292.73	
69208	07/25/22	JOHNS010 JOHNSON & TOWERS, LLC		7455
	22-01054	VEHICLE AND TRUCK REPAIR PARTS	109.58	
69209	07/25/22	KELLY025 KELLY WINTHROP, LLC		7455
	22-00371	Deer Carcass Removal	64.00	
69210	07/25/22	LAKEH015 LAKEHURST DINER		7455
	22-00245	Prisoner Meals	12.54	
	22-01089	Prisoner Meals	24.28	
			<u>36.82</u>	
69211	07/25/22	LAKEH025 LAKEHURST LAWNMOWER		7455
	22-00215	FOR MOWER AND TRACTOR REPAIR	118.80	
	22-01053	FOR MOWER REPAIRS	973.14	
	22-01133	REPLACEMENT EQUIPMENT FOR B&G	879.92	
			<u>1,971.86</u>	
69212	07/25/22	LAKEW020 LAKEWOOD TOWNSHIP		7455
	22-00405	TRUCK WASH	225.00	

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PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
69213	07/25/22	LAURE015 LAUREL LAWNMOWER SERVICE, INC			7455
22-01193		REPAIR PARTS FOR PLOW HARNESS	142.63		
69214	07/25/22	LEILA005 LEILA ZAKAR			7455
V2-01102		REFUND CAMP ADVENTURE SESS. 2	325.00		
69215	07/25/22	LOBEL005 LOBELLO ISSAKOV NAPA LLC			7455
22-01060		FOR VEHICLE REPAIR PARTS	1,179.61		
22-01199		TIRE PRESSURE MONITORS -PD&EMS	450.00		
			<u>1,629.61</u>		
69216	07/25/22	LOWES010 LOWES HOME CENTERS, INC.		07/25/22 VOID	0
69217	07/25/22	LOWES010 LOWES HOME CENTERS, INC.			7455
22-00624		OPEN PO FOR SUPPLIES FOR	1,843.87		
22-00864		ADAPTER BATTERY FOR CHARGING	178.60		
22-00893		mech tool set for mower trailr	188.10		
22-01014		Flowers for Erica's Garden	365.42		
			<u>2,575.99</u>		
69218	07/25/22	MARYS010 MARY STOCKERT			7455
V2-01152		REFUND CORNHOLE LEAGUE	20.00		
69219	07/25/22	MAVIS005 MAVIS TIRE SUPPLY, LLC			7455
22-00336		FOR VEHICLE ALIGNMENTS	70.00		
69220	07/25/22	MERID005 MERIDIAN OCCUPATIONAL HEALTH			7455
22-00221		Misc. Medical Testing including	170.00		
22-00878		Blanket EMS New Hire	245.00		
			<u>415.00</u>		
69221	07/25/22	MICHA135 MICHAEL O'HARA			7455
V2-01129		REIMBURSE MEMBERSHIP, PARKING	105.00		
69222	07/25/22	MITCH010 MITCHELL REPAIR INFORMATION CO			7455
22-00995		annual online service manual	2,692.80		
69223	07/25/22	MONMO020 MONMOUTH CNTY PARK SYSTEM			7455
22-00595		2022 CAMP ADVENTURE TRIPS	85.00		
22-00606		2022 DAY CAMP TRIPS	145.00		
			<u>230.00</u>		
69224	07/25/22	MUNIC010 MUNICIPAL CLERKS' ASSOC. OF NJ			7455
22-01226		mun clerk annual renewals	325.00		
69225	07/25/22	NAPAA005 NAPA AUTO PARTS			7455
22-00612		FOR VEHICLE REPAIR PARTS	654.40		
69226	07/25/22	NATIO095 NAFA/NAFA FLEET MGMT ASSOC.			7455
22-01174		PROFESSIONAL MEMBERSHIP	499.00		

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PO #		Description	Amount Paid	Contract
01	CURRENT	Current Fund Account	Continued	
69227	07/25/22	NFPA0005 NFPA 22-01186 NFPA Membership Bldg. Dept.	175.00	7455
69228	07/25/22	NJADV005 NJ ADVANCE MEDIA V2-01117 ADVERTISING	233.82	7455
69229	07/25/22	NJLM0005 NJLM 22-00007 OPEN PO FOR EMPLOYMENT ADS	160.00	7455
69230	07/25/22	NJNAT005 NJ NATURAL GAS CO. V2-01133 NAT GAS SVC 22-0020-5565-75	1,763.34	7455
69231	07/25/22	NJREC005 NJ RECREATION & PARK ASSN. 22-01103 2022-2023 MEMBERSHIP RENEWAL	225.00	7455
69232	07/25/22	OCEAN090 OCEAN COUNTY RECYCLING 22-00239 FOR ROAD WASTE DISPOSAL 22-00240 R-BLEND FOR ROAD REPAIRS	501.18 349.00 <u>850.18</u>	7455
69233	07/25/22	OFFIC035 OFFICE BASICS, INC. 22-01185 Cleaning supplies	435.37	7455
69234	07/25/22	ONES0005 ONE SOURCE OF NEW JERSEY, LLC. 22-01110 HARDWARE & ELECTRICAL SUPPLIES	1,252.39	7455
69235	07/25/22	OXYGE005 OXYGEN SUPPLY CO., INC 22-00944 Oxygen Blanket	332.00	7455
69236	07/25/22	PARKE005 PARKER MCCAY, P.A. V2-01108 LEGAL SERVICES RE:OPRA	340.00	7455
69237	07/25/22	PARTY025 PARTY HULA 22-00685 2022 A NIGHT IN PARADISE	2,750.00	7455
69238	07/25/22	PATRO005 PATROL PC 22-00883 Patrol PC Rhino Docks and Batt	1,778.36	7455
69239	07/25/22	PORTE005 PORTER LEE CORPORATION 22-01035	585.32	7455
69240	07/25/22	POSTM005 POST MASTER - TOMS RIVER V2-01153 REPLENISH PERMIT 300	1,788.18	7455
69241	07/25/22	PRINC005 PRINCIPAL FINANCIAL GROUP 22-00179 INSURANCE PREMIUMS -3 MONTHS	1,009.38	7455
69242	07/25/22	RICKS005 RICK'S SADDLE SHOP 22-00189 K-9 supplies	230.97	7455
69243	07/25/22	RIGGI005 RIGGINS, INC. 22-00807 diesel fuel	4,090.50	7455

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PO #	Description	Amount Paid	Contract	
01	CURRENT	Current Fund Account	Continued	
69243	RIGGINS, INC.	Continued		
22-00931	DIESEL FUEL	18,409.71		
22-01134	Blanket for Gas 3 month period	<u>15,399.09</u>		
		37,899.30		
69244	07/25/22	ROBER155 ROBERTS ELECTRONICS & SEC., INC		7455
22-01152	ANNUAL SECURITY SYSTEM MONITOR	324.00		
69245	07/25/22	RUSSE015 R.REID WASTE HAULING&DISPOSAL		7455
22-00520	Blanket for port-a-johns	477.75		
22-00540	2022 PORTABLE RESTROOMS	1,086.50		
22-01040	Blanket for port-a-johns	<u>604.70</u>		
		2,168.95		
69246	07/25/22	SAKER005 SAKER SHOPPRITES, INC		7455
22-00958	CONCERTFEST & CAMP SUPPLIES	286.56		
69247	07/25/22	SIRCH005 SIRCHIE FINGER PRINT LAB INC		7455
22-01036	Evidence Supplies	751.93		
69248	07/25/22	STAPL010 STAPLES BUSINESS ADVANTAGE		7455
22-01118	OFFICE ITEMS AND MECHANIC REQ	37.09		
69249	07/25/22	TCLEA005 T CLEANERS, LLC		7455
22-00938	Police Uniform Dry Cleaning	1,302.00		
69250	07/25/22	TONYS010 TONY'S GENERAL MDSE, INC.		7455
22-00032	SAFETY BOOT ALLOWANCE	193.00		
69251	07/25/22	TRANS010 TRANSUNION RISK & ALTERNATIVE		7455
22-00745	Background Investigations	156.40		
69252	07/25/22	TREAS040 TREASURER, STATE OF NEW		7455
V2-01114	2ND QTR DOMESTIC PARTNER FEES	25.00		
69253	07/25/22	TREAS045 TREASURER, STATE OF NEW JERSEY		7455
V2-01127	ANNUAL SITE REMEDIATION FEE	2,490.00		
69254	07/25/22	UNITE010 UNITED PARCEL SERVICE INC		7455
22-00652	Blanket PO for Shipping	29.33		
69255	07/25/22	UNITE055 UNI-TECH DRILLING CO, INC		7455
22-01168	ADDITIONAL WORK DUE TO	8,420.00		
69256	07/25/22	VERIT005 VERITEXT LLC		7455
22-01068	PB Transcription	1,054.08		
69257	07/25/22	VERIZ030 VERIZON WIRELESS		7455
V2-01145	PHONE SVC 822402721-00001	320.08		
69258	07/25/22	VERIZ030 VERIZON WIRELESS		7455
V2-01146	PHONE SVC 202847392-00001	9,586.79		

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	
PO #	Description	Amount Paid	Contract		
01	CURRENT	Current Fund Account	Continued		
69259	07/25/22	VERIZ035 VERIZON		7455	
	V2-01139	PHONE SVC 450-717-460-0001-55	487.92		
69260	07/25/22	VIRGI040 VIRGINIA SCHENCK		7455	
	V2-01106	REFUND DAY CAMP SESSION 2	250.00		
69261	07/25/22	WBMA005 WB MASON CO INC		7455	
	22-01000	Rolling Labtop Bag	82.98		
	22-01064	filing cabinet for court	436.25		
	22-01100	Center Pull Paper Towels	72.42		
			<u>591.65</u>		
69262	07/25/22	WELLS065 WELLS FARGO VENDOR FIN.SERVICE		7455	
	22-00825	Copier Lease Rent	5,212.73		
69263	07/25/22	WESTG005 WEST GROUP/THOMSON REUTERS		7455	
	22-00292	Westlaw Information	111.39		
	V2-01130	SUBSCRIPTION CHARGES	4,089.00		
			<u>4,200.39</u>		
69264	07/25/22	WINDS010 WINDSTREAM HOLDINGS, LLC		7455	
	V2-01135	PHONE SVC ACCT#215264736	571.51		
69265	07/25/22	ZOLLD005 ZOLL DATA SYSTEMS, INC		7455	
	22-00876	EMS Charts	635.51		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	110	1	179,398.71	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>110</u>	<u>1</u>	<u>179,398.71</u>	<u>0.00</u>
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	110	1	179,398.71	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>110</u>	<u>1</u>	<u>179,398.71</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	1-01	1,965.14	0.00	0.00	1,965.14
CURRENT FUND:	2-01	165,557.32	0.00	3,456.25	169,013.57
	G-01	8,420.00	0.00	0.00	8,420.00
Total of All Funds:		<u>175,942.46</u>	<u>0.00</u>	<u>3,456.25</u>	<u>179,398.71</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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DRAFT

Range of Checking Accts: 12 ANIMAL to 12 ANIMAL Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	Contract
PO #	Description	Amount Paid			
12 ANIMAL		Animal Control Account			
2212	07/25/22	NJDEP005 NJ DEPT HEALTH & SR. SERVICES		7449	
V2-01112	3 YEAR DOG LICENSES FOR JUNE	1,254.60			
2213	07/25/22	NJDEP100 NJ DEPT OF HEALTH & SR. SVCS		7449	
V2-01111	1 YR DOG LICENSES FOR JUNE	490.20			
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	1,744.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	1,744.80	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	1,744.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	1,744.80	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
ANIMAL CONTROL	2-12	0.00	0.00	1,744.80	1,744.80
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>1,744.80</u>	<u>1,744.80</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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DRAFT

Range of Checking Accts: 15 OPEN SPACE to 15 OPEN SPACE Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

15	07/25/22	Open Space Trust CLAYTON BLOCK CO. INC. CONCRETE 3500LB MIX 80 CY	2,275.00	7450
----	----------	---	----------	------

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,275.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,275.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,275.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,275.00	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
OPEN SPACE TRUST	2-15	0.00	0.00	2,275.00	2,275.00
Total of All Funds:		0.00	0.00	2,275.00	2,275.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 20 MAN DAY TRST to 20 MAN DAY TRST Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
20	MAN DAY TRST	Manchester Day Trust		
234	07/25/22	BRITI005 BRITISH INVASION TRIBUTE		7451
22-00682	2022	BRITISH INVASION YEARS	2,000.00	
235	07/25/22	LAGUA010 LAGUARDIA & ASSOCIATES		7451
22-00898	2022	MAN day & CONCERTFEST	6,675.00	
236	07/25/22	PARAM010 PARAMETRIX AUDIO &		7451
22-00854	2022	CONCERTFEST SOUND/LIGHTING	1,775.00	
237	07/25/22	STEVE040 STEVEN BARLOTTA		7451
22-00683	2022	CONCERT FEST	3,500.00	
<b>Checking Account Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	4	0	13,950.00
	Direct Deposit:	0	0	0.00
	Total:	4	0	13,950.00
<b>Report Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	4	0	13,950.00
	Direct Deposit:	0	0	0.00
	Total:	4	0	13,950.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
MANCHESTER DAY TRUST	2-20	0.00	0.00	13,950.00	13,950.00
Total of All Funds:		0.00	0.00	13,950.00	13,950.00

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Check Register By Check Date

DRAFT

Range of Checking Accts: 26 RECREATION to 26 RECREATION Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
26	RECREATION	Recreation Trust		
997	07/25/22	COLLE010 COLLEEN DELISIO		7452
V2-01104	REFUND TINY DANCER CLASS	55.00		
998	07/25/22	ELAIN015 ELAINE BOGO		7452
V2-01105	REFUND THEATER TRIP 7/19/22	172.00		
<b>Checking Account Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	2	0	227.00
	Direct Deposit:	0	0	0.00
	Total:	2	0	227.00
<b>Report Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	2	0	227.00
	Direct Deposit:	0	0	0.00
	Total:	2	0	227.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	2-26	0.00	0.00	227.00	227.00
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>227.00</u>	<u>227.00</u>

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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	
PO #	Description	Amount Paid	Contract		
27	AFF HOUSE	Affordable Housing			
373	07/25/22	APLUS005 A-PLUS CONSTRUCTION, INC.		7453	
21-01652	MANCHESTER HOME IMPROVEMENT	20,900.00			
374	07/25/22	FOURS010 FOUR STAR DEVELOPERS, LLC		7453	
22-00177	HOME IMPROVEMENT PROGRAM	16,750.00			
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	37,650.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	37,650.00	0.00
<b>Report Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	37,650.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	37,650.00	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
AFFORDABLE HOUSING TRUST	2-27	0.00	0.00	37,650.00	37,650.00
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>37,650.00</u>	<u>37,650.00</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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**DRAFT**

Range of Checking Accts: 28 MANLKST BOI to 28 MANLKST BOI Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
28	07/25/22	MANCHESTER LAKEHURST BOI BOROU010 BOROUGH OF LAKEHURST V2-01113 QUARTERLY REBATE	554.60	7454
<b>Checking Account Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	554.60
	Direct Deposit:	0	0	0.00
	Total:	1	0	554.60
<b>Report Totals</b>				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	554.60
	Direct Deposit:	0	0	0.00
	Total:	1	0	554.60

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
MANCHESTER LAKEHURST SHRD SVC (BOI)	2-28	0.00	0.00	554.60	554.60
Total of All Funds:		0.00	0.00	554.60	554.60

DRAFT

# 22-298

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**July 25, 2022**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bill: on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility -East	72,074.36
Sewer Utility - East	91,333.49
Utility Escrow - Water	-
Utility Escrow - Sewer	320.00
Sewer Utility Capital Fund	-
Water Utility Capital Fund	-
	<hr/>
	163,727.85
	<hr/> <hr/>

CERTIFICATION:

  
\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Joan Brush  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

UTILITY BILL LIST ADDENDUM

# 22-298

July 25, 2022

DRAFT

WATER OPERATING  
PAYROLL WEEK ENDING 8/5/22

\$ .

SEWER OPERATING  
PAYROLL WEEK ENDING 8/5/22

\$ .

WATER UTILITY ESCROW

\$ .

SEWER UTILITY ESCROW

Dasti, Murphy, McGuckin, Ulaky, Koutsouris, & Conn Escrow Invoices

Chk#1555 320.00

\$ 320.00

WATER UTILITY CAPITAL FUND

\$ .

SEWER UTILITY CAPITAL FUND

\$ .

July 21, 2022  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

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DRAFT

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
05 WATER EAST		Water Operating Fund			
6204	07/18/22	STATE015 STATE OF N.J. - PWT			7438
V2-01100		QTR 2 2022 ESA PWT	1,794.52		
6205	07/25/22	COYNE005 COYNE ENVIRONMENTAL			7445
22-00100		Blanket PO Accu Tabs	2,150.61		
6206	07/25/22	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			7445
V2-01160		LEGAL SERVICES UTILITIES	176.00		
6207	07/25/22	DASTI015 DASTI & ASSOCIATES, PC			7445
V2-01131		LEGAL SERVICES UTILITIES	2,670.00		
6208	07/25/22	GARDE030 GARDEN STATE LABORATORIES, INC			7445
22-00591		Blanket PO Compliance Samples	1,800.00		
6209	07/25/22	GRAIN010 GRAINGER, INC			7445
22-01083		Bollard Covers	379.44		
6210	07/25/22	JCPL0005 J C P & L			7445
V2-01149		ELEC SVC 200 001 127 014	21,758.33		
6211	07/25/22	NJNAT005 NJ NATURAL GAS CO.			7445
V2-01138		NAT GAS SVC 22-0020-8311-78	218.18		
6212	07/25/22	TOWN0005 TOWNSHIP OF MANCHESTER			7445
V2-01115		WSA WATER BILLS	36,223.13		
6213	07/25/22	VERIZ030 VERIZON WIRELESS			7445
V2-01146		PHONE SVC 202847392-00001	354.15		
6214	07/25/22	WATER010 WATER RESOURCE MANAGEMENT, INC			7445
22-01120		Services Licensed Water Oper.	4,550.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	72,074.36	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	11	0	72,074.36	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	72,074.36	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	11	0	72,074.36	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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**DRAFT**

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND:	2-05	72,074.36	0.00	0.00	72,074.36
Total of All Funds:		<u>72,074.36</u>	<u>0.00</u>	<u>0.00</u>	<u>72,074.36</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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DRAFT

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
07 SEWER EAST		Sewer Operating Account			
3801	07/25/22	AMERI065 AMERICAN WEAR, INC. 22-00351 Blanket PO for Uniforms	136.04		7446
3802	07/25/22	DASTI015 DASTI & ASSOCIATES, PC V2-01131 LEGAL SERVICES UTILITIES	1,410.00		7446
3803	07/25/22	GRAIN010 GRAINGER, INC 22-01083 Bollard Covers	379.44		7446
3804	07/25/22	JCPL0005 J C P & L V2-01151 ELEC SVC 200 001 029 038	3,449.87		7446
3805	07/25/22	TOMSR020 TOMS RIVER M.U.A. V2-01128 2ND QTR SEWER CHARGES	54,933.68		7446
3806	07/25/22	TOWN0005 TOWNSHIP OF MANCHESTER V2-01116 WSA SEWER BILLS	26,474.46		7446
3807	07/25/22	WATER010 WATER RESOURCE MANAGEMENT, INC 22-01120 Services Licensed Water Oper.	4,550.00		7446
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	91,333.49	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	91,333.49	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	91,333.49	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	91,333.49	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	2-07	91,333.49	0.00	0.00	91,333.49
Total of All Funds:		<u>91,333.49</u>	<u>0.00</u>	<u>0.00</u>	<u>91,333.49</u>

DRAFT

# 22-299

July 25, 2022

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

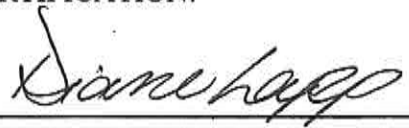
**MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	29,195.56
Sewer Utility West	\$	8,282.15
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>37,477.71</u>

CERTIFICATION:



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

Joan Brush  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

DRAFT

UTILITY WEST ADDENDUM

# 22-299

WATER WEST OPERATING  
PAYROLL WEEK ENDING 8/5/22

0.00

SEWER WEST OPERATING  
PAYROLL WEEK ENDING 8/5/22

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Id

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Range of Checking Accts: 30 WATER WEST to 30 WATER WEST      Range of Check Ids: 22863 to 22871  
Report Type: All Checks      Report Format: Condensed      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
22863	07/18/22	STATE015 STATE OF N.J. - PWT V2-01101 Q 2 2022 WSA PUBLIC WATER TAX	932.40	7439
22864	07/25/22	DASTI015 DASTI & ASSOCIATES, PC V2-01131 LEGAL SERVICES UTILITIES	1,767.38	7447
22865	07/25/22	EARLE005 EARLE ASPHALT COMPANY 22-00695 Blanket PO Asphalt	877.65	7447
22866	07/25/22	GARDE030 GARDEN STATE LABORATORIES, INC 22-00786 Blanket PO Compliance Samples	4,645.00	7447
22867	07/25/22	JCPL0005 J C P & L V2-01148 ELEC SVC 200 001 030 002	12,312.82	7447
22868	07/25/22	MIRAC005 MIRACLE CHEMICAL CO. 22-00866 Blanket PO for Hypo	1,804.88	7447
22869	07/25/22	ONECA005 ONE CALL CONCEPTS, INC 22-01146 Blanket PO Utility Mark Outs	1,026.68	7447
22870	07/25/22	THEAL005 THE ALAIMO GROUP, INC 22-01010 Proposal Engineering Services	1,278.75	7447
22871	07/25/22	WATER010 WATER RESOURCE MANAGEMENT, INC 22-01120 Services Licensed Water Oper.	4,550.00	7447

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	0	29,195.56	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	29,195.56	0.00

July 21, 2022  
02:44 PM

MANCHESTER TOWNSHIP  
Check Register By Check Id

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	2-30	29,195.56	0.00	0.00	29,195.56
Total of All Funds:		<u>29,195.56</u>	<u>0.00</u>	<u>0.00</u>	<u>29,195.56</u>

July 21, 2022  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 07/12/22 to 07/25/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
11764	07/25/22	DASTI015 DASTI & ASSOCIATES, PC			7448
		V2-01131 LEGAL SERVICES UTILITIES	957.37		
11765	07/25/22	JCPL0005 J C P & L			7448
		V2-01150 ELEC SVC 200 001 127 022	1,316.01		
11766	07/25/22	SUBUR010 SUBURBAN PROPANE			7448
		22-00576 Blanket PO Propane WSA LS	53.31		
11767	07/25/22	USABL005 USA BLUEBOOK			7448
		22-01136 General Supplies	1,405.46		
11768	07/25/22	WATER010 WATER RESOURCE MANAGEMENT, INC			7448
		22-01120 Services Licensed Water Oper.	4,550.00		
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	5	0	8,282.15
		Direct Deposit:	0	0	0.00
		Total:	5	0	8,282.15
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	5	0	8,282.15
		Direct Deposit:	0	0	0.00
		Total:	5	0	8,282.15

July 21, 2022  
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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND:	2-32	8,282.15	0.00	0.00	8,282.15
Total of All Funds:		<u>8,282.15</u>	<u>0.00</u>	<u>0.00</u>	<u>8,282.15</u>

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#22-21

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF CERTAIN  
PROPERTIES LOCATED IN MANCHESTER TOWNSHIP**

**WHEREAS**, the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, has considered the purchase of property within the Township also known and designated as Block 82.09, Lots 4, 7, 8, 19, 21, 26, 29, 31, 34, 37, 42, 45, 51, 56, 61, 64, 67 and 69; Block 82.10, Lots 1, 3, 10, 13, 16, 21, 24, 33, 39, 48, 50, 52, 54, 57, 68, 70, 72, 78; Block 82.11, Lots 1, 6, 8, 78 and 111; Block 82.12, Lots 1, 4, 5, 6, 8, 10, 11, 18, 21, 24, 54, 55, 63, 71, 80, 85, 95, 108, 109, 119, 120; Block 82.13, Lots 5, 8, 11, 18, 19, 28, 30, 45, 55, 61, 64, 66, 73, 79, 87, 90, 95, 99, 105; and Block 99.336, Lot 18 located in Manchester Township (hereinafter referred to as "the Designated Properties"); and

**WHEREAS**, the Designated Properties are owned by Maxali, LLC; and

**WHEREAS**, the total land area of the Designated Properties is 16.81 acres; and

**WHEREAS**, the Owner of the Property had previously filed applications with Manchester Township for property change requests and street vacations; and

**WHEREAS**, the total fees for the requests and applications by the property owner totaled \$2,600; and

**WHEREAS**, the Township has negotiated in good faith with representatives of the owner, and the parties have agreed to a purchase price of \$49,960.00; and

**WHEREAS**, the Township has agreed to refund the fees paid by the property owner in the amount of \$2,600; and

**WHEREAS**, the contract is on file with the Office of the Township Clerk and can be reviewed during normal business hours; and

**WHEREAS**, the Township has complied with all of the requirements set forth in N.J.S.A. 40A:12-13 in order to permit the acquisition of the Designated Properties in accordance with the contract which is on file at the Office of the Township Clerk;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** The Township authorizes the acquisition of the subject property for and in consideration of \$49,960, in accordance with the terms and condition set forth in the Contract of Sale, a true copy of which is on file with the Office of the Township Clerk and can be reviewed during normal business hours.

**SECTION 2.** The Township authorizes and directs the Mayor, Township Clerk and Township Administrator to execute any and all necessary documents that will implement the intent of this Ordinance.

**SECTION 3.** All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency only.

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**SECTION 4.** If any provision of this Ordinance is declared invalid, such invalidity shall not affect the other provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

**SECTION 5.** This Ordinance shall take effect after final approval and publication according to law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **11<sup>th</sup> day of July, 2022 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **25<sup>th</sup> day of July, 2022 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**SABINA T. MARTIN, RMC**  
Municipal Clerk

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**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING SALARY  
RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**Section 1.** The positions and annual salary ranges, hereinafter enumerated, in the Township of Manchester, County of Ocean, are hereby adopted in accordance with the following tables:

<u>POSITION (Non-Bargaining Unit Employees)</u>	<u>SALARY RANGE</u>
Administrative Assistant P/T	\$10.00/hr - \$20.00/hr
Administrative Assistant	\$30,000 - \$50,000
Alternate Deputy Registrar	\$3,000
Assistant Business Administrator	\$10,000
Back-up Utilities Operator	\$5,000
Biohazard Remediator	\$2,500
Business Administrator	\$110,000-\$175,000
Chief Engineer	\$75,000 - \$135,000
Chief of Police	\$190,000 - \$260,000
Clerk/Typist – Per Diem	min. wage - \$25.00
Collector of Utility Revenues	\$10,000
Command Support Assistant	\$75,000-\$90,000
Comptroller	\$55,000 - \$75,000
Confidential Aide	\$30,000 - \$65,000
Confidential Aide (Part Time)	\$15.00/hr - \$25.00/hr
Court Administrator	\$75,000 - \$120,000
Deputy Emergency Management Coordinator	\$2,500
Deputy Registrar of Vital Statistics	\$7,500
Deputy Township Clerk	\$50,000 - \$75,000
Deputy Treasurer	\$50,000 - \$80,000
Director, Dept. of Inspections, Land Use & Planning	\$85,000 - \$120,000-\$125,000
Director of Emergency Services	\$85,000 - \$120,000
Director of Finance/Chief Financial Officer	\$75,000 - \$155,000
Director of Public Works	\$85,000 - \$200,000
Director of Recreation	\$65,000 - \$95,000
Director of Utilities	\$95,000 - \$160,000
Emergency Management Coordinator	\$5,000 - \$25,000
Emergency Medical Technician	\$40,000 \$35,000– \$52,000 \$62,000

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Emergency Medical Technician Per Diem	\$25.00/hr - \$28.00/hr
Emergency Medical Technician/Firefighter	\$45,000 – \$57,000 \$67,000
Emergency Medical Technician/Firefighter- Per Diem	\$25.00/hr - \$30.00/hr
Emergency Services <del>Medical Technician</del> Supervisor	\$50,000 \$60,000 – \$65,000 \$70,000
Executive Secretary	\$35,000 - \$60,000
General Manager\Utility Operations	\$85,000 – \$125,000
Mayor	\$15,000 - \$45,000
Municipal Court Judge	\$35,000 - \$75,000
Municipal Housing Liaison	\$4,000 - \$10,000
Personnel Officer	\$70,000 - \$110,000
Purchasing Agent	\$65,000 - \$95,000
Recycling Coordinator	\$2,500
Registrar of Vital Statistics	\$10,000
Tax Assessor	\$70,000 - \$138,000
Tax Search Officer	\$2,500
Township Clerk	\$70,000 - \$135,000
Township Press Officer	\$5,000
Utilities Operator	\$5,000 - \$20,000

Township Council

- Township Council Base: \$12,000
- Township Council President : Base + \$2,500
- Township Council Vice President : Base + \$1,500

**Section 2.** In addition to the base salary, there shall be longevity as follows:

**EMPLOYEES HIRED PRIOR TO JANUARY 1, 1995**

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

**EMPLOYEES HIRED AFTER JANUARY 1, 1995**

<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

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Effective January 1, 2014, longevity is eliminated for all new employees.

**Section 3.** The following positions shall be excluded from the longevity schedule in Section 2 of this Ordinance: Municipal Court Judge, Chief of Police, Township Council and Mayor.

**Section 4.** All ordinance or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 5.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

### NOTICE

**PUBLIC NOTICE** is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the **25<sup>th</sup> day of July 2022** and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on **8<sup>th</sup> day of August 2022**. At such time and place or any time or place to which said meeting may be adjourned; all persons interested will be given an opportunity to be heard concerning said ordinance.

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Sabina T. Martin, RMC  
Municipal Clerk

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#22-23

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 2, CHAPTER 430 AND ESTABLISHING ARTICLE XIV CHAPTER 2 OF TOWNSHIP CODE TO CREATE THE DEPARTMENT OF UTILITIES**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** The purpose of this Ordinance is to amend the Code of the Township of Manchester to remove the Division of Utilities and re-establish it as the Department of Utilities; and to amend certain provisions as set forth hereinafter.

**SECTION 2.** That Chapter 2 of the Code of the Township of Manchester, more specifically Section 20 entitled "Establishment of Departments," Section 25 entitled "Director of Public Works," Section 27 entitled "Divisions" be and hereby are amended as follows:

**§2-20 Establishment of Departments**

Powers and duties of the municipality, other than those vested in the offices of the Municipal Clerk and the Municipal Tax Assessor, shall be allocated and assigned among and within the following departments:

H. Department of Utilities.

**§2-25 Director of Public Works**

- C. Duties. The "Director of Public Works" means the employee of Manchester Township whose duties include supervising the care and maintenance of streets, roads, avenues, public buildings, public places, storm drainage facilities, motor vehicles and equipment of the municipality. The Director of Public Works shall be responsible for implementing the policies, regulations, rules and procedures developed by the New Jersey Department of Environmental Protection and ensuring that the Township utilities operate pursuant to the rules and regulations of the federal government and the government of the State of New Jersey. ~~The Director shall also be responsible for the operation of the Township water and sewer utilities and for ensuring that the fiscal conditions of the water and sewer utilities are sound and operated according to law.~~
- D. Qualifications. The Director of Public Works shall hold a Public Works Manager certification in accordance with the provisions of N.J.S.A. 40A:9-154.6a et seq.

**§2-27 Divisions**

The Department of Public Works shall consist of the following divisions, which shall have the following functions and responsibilities:

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- A. The Division of Streets, which shall be responsible for the construction, care and maintenance of all public streets, sidewalks and stormwater facilities within the Township.
- B. The Division of Lakes, Parks and Playgrounds, which shall be responsible for the construction, care and maintenance of all public parks, playgrounds, lakes and public bodies of water within the Township.
- C. The Division of Central Maintenance, which shall be responsible for the care and maintenance of all municipally owned vehicles, tools, and other equipment.
- D. The Division of Sanitation and Recycling, which shall be responsible for all recycling activities by the Township, as well as other sanitation and solid waste disposal activities which may from time to time be assigned by the Mayor.
- E. The Division of Buildings and Grounds, which shall be responsible for the care and maintenance of all municipally owned buildings and grounds incidental thereto.
- F. The Division of Engineering, which shall have the following functions and responsibilities:
  - (1) The Director of the Division of Engineering shall be the Township Engineer who shall be appointed by the Mayor with the advice and consent of the Council as provided by N.J.S.A. 40:69A-1 et seq.
  - (2) Duties and responsibilities. The Township Engineer shall be responsible for the following:
    - (a) The performance of such engineering, design and inspection services as may from time to time be assigned by the Mayor or the Business Administrator, or the Director of Public Works, subject to the supervision and control of the Mayor.
    - (b) The preparation of plans and specifications and the supervision of the award and performance of all contracts for municipal public works and improvements.
    - (c) The performance of such other general engineering services as may from time to time be assigned by the Mayor or imposed upon the Township Engineer by general law.
- G. (Repealed)

**SECTION 3.** That Chapter 2 Article XIV Municipal Court be renamed "Article XV Municipal Court" and that Chapter 2 Article XV Continuation of Certain Boards and Agencies be renamed "Article XVI Continuation of Certain Boards and Agencies".

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**SECTION 4.** That Chapter 2 of the Code of the Township of Manchester, more specifically Article XIV, be amended as follows:

**2-59 Director of Utilities appointed.**

There is hereby established a Department of Utilities, the head of which shall be the Director of Utilities, appointed by the Mayor with the advice and consent of Council.

**2-60 Duties and responsibilities.**

The Director of the Department of Utilities shall be responsible for the following:

- A. Assist the Mayor and Council in preparation of the budgets for all of the Divisions of Water and Sewer.
- B. Maintain a continuous administrative review to ensure compliance with all governmental regulations.
- C. Conduct all water and sewage activities, including planning and development, and coordinate same with all governmental agencies of appropriate jurisdiction.
- D. Perform such other duties as may be assigned by the Mayor or as may be imposed by general law.

**2-61 Divisions.**

The Department of Utilities shall contain two divisions: the Eastern Service Area and the Western Service Area. Each division shall contain a water utility and a sewer utility as follows:

- A. The Eastern Service Area shall consist of a Water-East Utility and a Sewer-East Utility with separate budgets for each. Both utilities shall be distinct and separate self-liquidating utilities.
- B. The Western Service Area shall have a Water-West Utility and Sewer-West Utility with separate budgets for each. Both utilities shall be distinct and separate self-liquidating utilities.

**SECTION 5.** That Chapter 430 of the Code of Manchester, more specifically Section 5 Entitled, "Violations and Penalties; Enforcement, Paragraph B be amended as follows:

**§ 430-5 Violations and Penalties; Enforcement**

- B. The provisions of this article shall be enforceable by the Township of Manchester through its respective designee(s), which shall include but not be limited to the Township Clerk and the Director of the Manchester Township Department of ~~Public Works~~ Utilities. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. III).

**SECTION 6.** That Chapter 430, Water and Sewer, Article II, Use of Septic Systems, Section 430-10, Failure to Connect; Enforcement, Paragraph B is hereby amended as follows:

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**§ 430-10 Failure to Connect; Enforcement**

- B. The provisions of the section shall be enforceable by the Township of Manchester through its respective designee(s) which shall include but not be limited to the ~~Clerk~~ Business Administrator and the Director of the Manchester Township Department of ~~Public Works~~ Utilities.

**SECTION 7.** Chapter 430, Water and Sewer, Article III, Water Connection Fees, Section 430-12, Fees Required for Connection or Use Change is hereby repealed and replaced as follows:

**§ 430-12 Fees Required for Connection or Use Change**

The Township's Department of Utilities, Water – East Utility and Water – West Utility, shall be authorized to charge application filing fees, engineering review fees, inspection fees and water service connection fees to applicants who desire to connect or are required pursuant to Article **I** of this chapter to connect to the Township's water system, or who desire to change their use associated with an existing water connection, in accordance with the fees set forth in Article **VII**, Water and Sewer Rates, of this chapter, or as amended and/or supplemented from time to time (the Schedule of Fees).

**SECTION 8.** Chapter 430, Water and Sewer, Article IV, Sewer Connection Fees, Section 430-15, Fees Required for Connection or Use Change is hereby r as follows:

**§ 430-15 Fees Required for Connection or Use Change**

The Township's Department of Utilities, Sewer – East Utility and Sewer – West Utility, shall be authorized to charge application filing fees, engineering review fees, inspection fees and sewer service connection fees to applicants who desire to connect or are required pursuant to Article **II** of this chapter to connect to the Township's sewer system, or who desire to change their use associated with an existing sewer connection, in accordance with the fees set forth in Article **VII**, Water and Sewer Rates, of this chapter, or as amended and/or supplemented from time to time (the Schedule of Fees).

**SECTION 9.** Chapter 430, Water and Sewer, Article V, Water Connection Rules, Section 430-18, Rules and Regulations Adopted, and Section 430-19, Copies on File in Clerk's Office are hereby amended as follows:

**§ 430-18 Rules and Regulations Adopted**

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The rules and regulations for the submission and review of applications for the construction of water facilities for Manchester Township Municipal Utilities Authority, now known as "Manchester Township Department of ~~Public Works, Division~~ of Utilities, Water – East Utility and Water – West Utility," are incorporated herein as if more fully set forth at length and are adopted in their entirety, with certain amendments.

**§ Section 430-19 Copies on File in Clerk's Office**

Copies of the amended rules and regulations for the submission and review of applications for the construction of water facilities have been placed on file in both the Township Clerk's office and the Township Department of ~~Public Works, Division~~ of Utilities office upon the introduction of this article and will remain there on file for public use and examination so long as this article remains in effect.

**SECTION 10.** Chapter 430, Water and Sewer, Article VI, Sewer Connection Rules, Section 430-21, Rules and Regulations Adopted, and Section 430-22, Copies on File in Clerk's Office, are hereby amended as follows:

**§ 430-21 Rules and Regulations Adopted**

The rules and regulations in conjunction with sewer connections prepared by Birdsall Engineering, Inc., dated May 1994, for the Manchester Township Department of Utilities, Division of Sewers, now known as " Manchester Township Department of ~~Public Works, Division~~ of Utilities, Sewer – East Utility and Sewer – West Utility", are incorporated herein as if more fully set forth at length and are adopted in their entirety with certain amendments.

**§ 430-22 Copies on File in Clerk's Office**

Copies of the amended rules and regulations in conjunction with sewer connections have been placed on file in both the Township Clerk's office and the Township Department of ~~Public Works, Division~~ of Utilities office upon the introduction of this article and will remain there on file for public use and examination so long as this article remains in effect.

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**SECTION 11,** Chapter 430, Water and Sewer, Article VII, Water and Sewer Rates, Section 430-24, Schedule of Water and Sewer Rates, Paragraphs A is hereby amended as follows:

**§ 430-24 Schedule of Water and Sewer Rates for Eastern Service Area**

The water and sewer rates for the Department of ~~Public Works, Division of~~ Utilities, Eastern Service Area shall be as set forth in the following schedule, effective January 1, 2010:

A. Equivalent Service Units.

(1) Each water and sewer customer shall be classified and assigned equivalent service units (ESUs) according to usage classes as follows:

(a) Class I: Residential (base ESU). Each single-family dwelling, single-dwelling unit in a multiple-dwelling or multiple-purpose structure, single-dwelling unit serviced by a common meter, or mobile home, shall be assigned 1.00 ESU.

(b) Class II: Nonresidential (ESU by designated use).

[1] The total ESUs shall be the sum of ESUs assigned for primary and ancillary uses of the customer property. Primary uses are as follows:

[a] School. Each classroom in a public or private school shall be assigned 1.00 ESU.

[b] Hotel, motel and rooming house. Each rental room in a hotel, motel or rooming house shall be assigned 0.50 ESU.

[c] Recreational campsite. Each 25 recreational campsites shall be assigned 1.00 ESU.

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- [d] Hospital and nursing home. Each bed in a hospital or nursing home shall be assigned 0.50 ESU.
  - [e] Other. The ~~Division~~ Department of Utilities, in its sole department, shall establish additional categories of designated uses as necessary in providing service to new customers.
- [2] Additional ESUs shall be assigned for ancillary uses that are not included in the basis for counting primary uses, such as cafeterias, restaurants, banquet and meeting rooms, and public shower facilities. The assignment of additional ESUs shall be made in accordance with provisions of usage classes applicable to the ancillary uses.
- (c) Class III: Commercial (ESU by water meter size). All usages not included in Class I and Class II shall be assigned ESUs based on the size of the water meter serving the customer. In the case of Class III customers with more than one meter, each meter shall be counted separately, with the exception of water meters approved by the ~~Division~~ Department of Utilities solely for irrigation uses.
- (2) If there is no existing water meter, or no separate water meter serving an ancillary use of a customer in Class II, the ~~Division~~ Department of Utilities shall determine the size of water meter that would be required to serve the customer or the ancillary use. In making this determination, the ~~Division~~ Department of Utilities will utilize criteria published by the American Water Works Association, and the National Plumbing Code, as adopted and amended by the NJ Uniform Construction Code. Notwithstanding the actual size of any existing meter or any previous determination of required meter size, the ~~Division~~ Department of Utilities shall have the right at any time to examine the number and type of plumbing fixtures installed by a customer to determine the required meter size and, if necessary, to assign or reassign ESUs accordingly. ESUs shall be assigned to all Class III customers, and to certain ancillary uses by Class II customers as follows:

Water Meter

ESU

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5/8-inch	1.0
3/4-inch	1.4
1-inch	1.8
1 1/2-inch	3.5
2-inch	5.4
3-inch	9.7
4-inch	12.6
6-inch	25.0
8-inch	50.0

**SECTION 12.** Chapter 430, Water and Sewer, Article VII, Water and Sewer Rates, Section 430-25, Schedule of Water and Sewer Rates for Western Service Area, Paragraph A, is hereby amended as follows:

**§ 430-25 Schedule of Water and Sewer Rates for Western Service Area**

The water and sewer rates for the Department of ~~Public Works, Division of~~ Utilities, Western Service Area, shall be as set forth in the following schedule, effective January 1, 2010:

A. Equivalent Service Units.

- (1) Each water and sewer customer shall be classified and assigned equivalent service units (ESUs) according to usage classes as follows:
  - (a) Residential (base ESU). Each single-family dwelling, single-dwelling unit in a multiple-dwelling or multiple-purpose structure, single-dwelling unit serviced by a common meter, or mobile home, shall be assigned 1.00 ESU.
  - (b) Commercial (ESU by water meter size). All commercial users shall be assigned ESUs based on the size of the water meter serving the customer. In the case of commercial customers with more than one meter, each meter shall be counted separately with the exception of

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water meters approved by the ~~Division~~ Department of Utilities solely for irrigation uses.

- (2) If there is no existing water meter, or no separate water meter serving an ancillary use, the ~~Division-Department~~ of Utilities shall determine the size of water meter that would be required to serve the customer or the ancillary use. In making this determination, the ~~Division-Department-of~~ Utilities will utilize criteria published by the American Water Works Association, and the National Plumbing Code, as adopted and amended by the NJ Uniform Construction Code. Notwithstanding the actual size of any existing meter or any previous determination of required meter size, the ~~Division-Department~~ of Utilities shall have the right at any time to examine the number and type of plumbing fixtures installed by a customer to determine the required meter size and, if necessary, to assign or reassign ESUs accordingly. ESUs shall be assigned as follows:

Water Meter	ESU
5/8-inch	1.0
3/4-inch	1.4
1-inch	1.8
1 1/2-inch	3.5
2-inch	5.4
3-inch	9.7
4-inch	12.6
6-inch	25.0
8-inch	50.0

**SECTION 13.** Chapter 430, Water and Sewer, Article IX, Water Restrictions, Section 430-45, Enforcement, is hereby amended as follows:

**§ 430-45 Enforcement**

This article may be enforced by any authorized employee of the Department of ~~Public Works, Division of~~ Utilities, the Code Enforcement Officer, any member of the Police Department who shall observe any person using or withdrawing water in violation of this article.

**SECTION 14.** Within the Code of the Township of Manchester, all references to the Division of Utilities shall hereinafter be changed to the Department of Utilities.

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**SECTION 15.** All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

**SECTION 16.** If any section, subparagraph, sentence, clause or phrase of this Ordinance shall be held to be invalid, such decision shall not invalidate any remaining portion of this Ordinance.

**SECTION 17.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council; approval by the Mayor where such approval is required by law; and in accordance with any other laws which may be applicable.

**NOTICE**

**NOTICE** is hereby given that the foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Council of the Township of Manchester held on the 25<sup>th</sup> day of July 2022 and will be considered for final passage at a meeting of the Township Council of the Township of Manchester, to be held on the 8<sup>th</sup> day of August, 2022 at 6:00 P.M., at which time and place any interested party will be given the opportunity to be heard.

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**SABINA T. MARTIN, R.M.C.**  
Municipal Clerk

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#22-300

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A CLEAN COMMUNITIES GRANT THROUGH STATE OF NEW JERSEY**

**WHEREAS, N.J.S.A. 40A:4-87** provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS,** said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS,** the Township of Manchester has received \$112,263.90 from the State of New Jersey Department of the Treasury and wishes to amend its CY2021 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2022 in the sum of \$112,263.90 which is now available as a revenue from:

Miscellaneous Revenues – **CLEAN COMMUNITIES GRANT**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State and Federal Revenues Off-Set with Appropriations:

**CLEAN COMMUNITIES GRANT**

**BE IT FURTHER RESOLVED** that the like sum of \$112,263.90 be and the same is hereby appropriated under the caption of:

General Appropriations –

Miscellaneous Revenues – **CLEAN COMMUNITIES GRANT**

(a) Operations Excluded from Caps

Public and Private Revenues Offset with Appropriations

**CLEAN COMMUNITIES GRANT**

**BE IT FURTHER RESOLVED** that the Chief Financial Officer shall electronically file the required documentation as required by the Division of Local Government Services after approval of resolution by Township Council.

**BE IT FURTHER RESOLVED** that the Township Clerk shall submit certified copies of this resolution to:

- Chief Finance Officer
- Township Auditor
- Daniel Dries – Clean Communities Coordinator

**CERTIFICATION**

I, Sabina T. Martin, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **25<sup>th</sup> day of July 2022.**

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-301

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE REIMBURSEMENT AGREEMENTS WITH THE VENUE AT WOODLANDS, A QUALIFIED PRIVATE COMMUNITY**

**WHEREAS, N.J.S.A. 40:67-23.3** requires that every municipality shall reimburse a qualified private community for certain municipal services not provided to that community by the municipality; and

**WHEREAS, N.J.S.A. 40:67-23.3** requires that the municipality shall enter into written agreements for annual reimbursement to the qualified private community.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Mayor is authorized to execute and the clerk to attest to a written agreement with the Venue at Woodlands , as per *attached Schedule A*, a qualified private community for municipal services pursuant to N.J.S.A. 40:67-23.3
2. That the Chief Finance Officer certifies the availability of funds in the CY2022 Current Fund Budget Line Item Condo Services act and the amount shall not exceed \$709.89
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. The Venue at Woodlands
  - B. Chief Financial Officer

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

<b>Municipal Services Act Reimbursement</b>		<b>SNOW</b>	<b>ELECTRICITY</b>	<b>LEAF</b>	<b>TOTAL</b>
<b>CY2021 SCHEDULE A</b>					
	Venue at Woodlands	\$504.14	\$205.75		\$709.89
	<b>TOTAL</b>	<b>\$504.14</b>	<b>\$205.75</b>	<b>\$0.00</b>	<b>\$709.89</b>

**DRAFT**

#22-302

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS GRANT ENTITLED FY2022  
AMERICAN RESCUE PLAN FIREFIGHTER**

**WHEREAS**, the Township is seeking authorization to apply for and obtain a grant from the New Jersey Department of Community Affairs titled the FY2022 American Rescue Plan Firefighter; and

**WHEREAS**, the Township's Division of Emergency Services of the Police Department is in need to purchase firefighting equipment for the Township's paid and volunteer fire departments in order to meet minimum industry standards; and

**WHEREAS**, due to the financial constraints of the Township, the ability to provide firefighting equipment; and

**WHEREAS**, the grant will allow for the purchase of up to \$75,000 in firefighting equipment to include SCBA harnesses, PPE, and items related to fire protection and Covid-19 response; and

**WHEREAS**, The Chief of Police and Director of Emergency Services are in support of the grant application.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, that the Mayor, Business Administrator, and Municipal Clerk is hereby authorized to execute the necessary application for the FY 2022 American Rescue Plan Firefighter.

**BE IT FURTHER RESOLVED** that the Township Clerk is directed to forward a certified copy of this Resolution to the following:

1. Chief of Police
2. CFO
3. Business Administrator
4. Director of Emergency Services

**CERTIFICATION**

I, Sabina T. Martin, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

#22-303

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE DISPOSITION OF OBSOLETE PROPERTY IN THE POSSESSION OF THE  
TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**WHEREAS**, the Township has requested that the Township Council authorize the disposition of property currently in the possession of Manchester Township; and,

**WHEREAS**, such surplus items may be sold at public auction to the highest bidder in accordance with N.J.S.A. 40A:11-36; and

**WHEREAS**, the Township Council has reviewed a request which describes the items aforesaid to be sold at the auction; and

**WHEREAS**, the items to be sold are:

Troybilt XP 1023204047 power washer

Husqvarna 125B 20183501679 leaf blower

Husqvarna 125B 20162600307 leaf blower

Husqvarna 125B 20183501681 leaf blower

Husqvarna 128LD 19169N301950 string trimmer

Husqvarna 128LD 16027N101165 string trimmer

Husqvarna 128LD 197N300079 (serial number decal damaged) string trimmer

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
2. Should the first round of bids not meet minimum revenue, the Division of Purchasing is authorized immediately to rebid.
3. The sale of the surplus property shall be conducted through Govdeals in accordance with the terms and conditions as attached; and
4. The sale will be conducted online, and the address of the auction site is [www.Govdeals.com](http://www.Govdeals.com)

**DRAFT**

5. The sale is being conducted pursuant to Local Finance Notice 2019-15.
6. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
7. The Township reserves the right to accept or reject any bid submitted. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
8. That a certified copy of this Resolution shall be forwarded to the following:
  - A. Business Administrator
  - B. Purchasing Agent
  - C. Chief Financial Officer
  - D. Superintendent of Public Works

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25<sup>th</sup> day of July 2022.**

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AWARD OF BID# 22-12, ELECTRICAL SERVICES TO KRS SERVICES INC. IN A FAIR AND OPEN MANNER**

**WHEREAS**, a need exists for electrical services for the daily operations of the departments of the Township of Manchester; and

**WHEREAS** the Township of Manchester duly advertised for invitation for bids in accord with N.J.S.A. 40A:11-1 et. Seq., and N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township received two (2) bids on July 7, 2022 at 10:00 A.M. in a public fair and open manner, to wit:

	KRS Services Inc.	Magic Touch Construction Inc.
<b>FOREMAN</b>		
HOURLY RATE	\$85.00	\$125.00
OVERTIME RATE	\$85.00	\$180.00
SUNDAY HOLIDAY RATE	\$85.00	\$205.00
<b>JOURNEYMAN</b>		
HOURLY RATE	\$125.00	\$120.00
OVERTIME RATE	\$155.00	\$175.00
SUNDAY HOLIDAY RATE	\$155.00	\$195.00

; and

**WHEREAS**, the Superintendent of Public Works and the Qualified Purchasing Agent have determined that KRS Services Inc. is the lowest responsible bidder and are recommended to be awarded bid # 22-12 in accord with N.J.S.A. 40A:11-4(a).

**NOW, THEREFORE BE IT RESOLVED**, by the Manchester Township Council, that:

1. The Township hereby awards Bid #22-12 to KRS Services Inc. 1806 Rt. 206, Southampton, New Jersey, 08088 for a two (2) year contract with the option to extend contract in accord with N.J.S.A. 40A:11-15; and

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to:

1. Business administrator
2. Purchasing
3. Department of Public Works

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the 25<sup>th</sup> day of July 2022.

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CONTRACT THROUGH BERGEN COUNTY COOPERATIVE PRICING SYSTEM #206BCPS – FOR STRYKER MEDICAL #438-22 BID #22-14**

**WHEREAS**, the Township of Manchester may by resolution, and without advertising for bids or obtaining quotations, purchase any goods or services as per N.J.S.A. 40A:11-11, under the Bergen County Cooperative Pricing System (#206BCPS); and

**WHEREAS**, the Township Emergency Services Department has the need on a timely basis to purchase goods and services utilizing Bergen County Cooperative Pricing System Contract for Stryker Medical #438-22, Bid 22-14, duly authorized under law to extend contract pricing to local units, per N.J.A.C. 5:34-7 et. Seq.; and

**WHEREAS**, the Township intends to enter into contract for procurement of medical equipment, to wit: two (2) Lucas 3, V 3.1, chest compression systems, two (2) Power-PRO XT MTS High: Dual wheel lock, x-restraint, and all accessories for the public safety health and welfare in an amount not to exceed \$198,205.06, consistent with the terms and conditions of bid 22-14 Bergen County Cooperative Pricing System; and

**WHEREAS**, the Chief Financial Officer has certified that funds in the amount of \$198,205.06 are available in:

Line Item: **General Capital Ordinance #22-19**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing hereby is authorized to procure two (2) Lucas 3, V 3.1, chest compression systems, two (2) Power-PRO XT MTS High: Dual wheel lock, x-restraint, and all accessories for the public safety health and welfare in an amount not to exceed \$198,205.06, consistent with the terms and conditions of bid 22-14 Bergen County Cooperative Pricing System.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator;
  - B. Chief Financial Officer;
  - C. Purchasing Agent; and
  - C. Chief of Police

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25<sup>th</sup> day of July 2022.**

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF OBSOLETE EQUIPMENT**

**WHEREAS**, the Department of Purchasing has requested that the Township Council authorize the disposition of obsolete equipment currently in the possession of Manchester Township; and,

**WHEREAS**, such surplus items may be sold without advertising for bids when it makes any such sale to the United States, the State of New Jersey, another contracting unit, any body politic to which it contributes tax raised funds, any foreign nation which has diplomatic relations with the United States, or any governmental unit in the United States. in accordance with N.J.S.A. 40A:11-36(2); and

**WHEREAS**, the Township has received a proposal from the Township of South Harrison, New Jersey, 664 Harrisonville Road, Mullica Hill, NJ 08062 in the amount of \$9,200.00 for a 1997 Bandit Woodchipper, Vin# 12071; and

**WHEREAS**, the amount is satisfactory to the Director of Public Works and the Business Administrator.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township agrees to sell the 1997 Bandit Woodchipper, Vin# 12071, to the Township of South Harrison in accord with N.J.S.A. 40A;11-36(2).
2. That the Department of Public Works execute the sale of the 1997 Bandit Woodchipper, Vin# 12071, to the Township of South Harrison, New Jersey, 664 Harrisonville Road, Mullica Hill, NJ 08062 in the amount of \$9,200.00.
3. That a certified copy of this Resolution shall be forwarded to the following:
  - A. Business Administrator
  - B. Purchasing Agent
  - C. Chief Financial Officer
  - D. Director of Public Works

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25<sup>th</sup> day of July 2022.**

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OF OBSOLETE PROPERTY IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**WHEREAS**, the Township has requested that the Township Council authorize the disposition of property currently in the possession of Manchester Township; and,

**WHEREAS**, such surplus items may be sold at public auction to the highest bidder in accordance with N.J.S.A. 40A:11-36; and

**WHEREAS**, the Township Council has reviewed a request which describes the items aforesaid to be sold at the auction; and

**WHEREAS**, the item to be sold is:

1997 Ford Pickup, Vin # 1FTFF28L7VND34958

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
2. Should the first round of bids not meet minimum revenue, the Division of Purchasing is authorized immediately to rebid.
3. The sale of the surplus property shall be conducted through Govdeals in accordance with the terms and conditions as attached: and
4. The sale will be conducted online, and the address of the auction site is www.Govdeals.com
5. The sale is being conducted pursuant to Local Finance Notice 2019-15.
6. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
7. The Township reserves the right to accept or reject any bid submitted. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
8. That a certified copy of this Resolution shall be forwarded to the following:
  - A. Business Administrator
  - B. Purchasing Agent
  - C. Chief Financial Officer
  - D. Superintendent of Public Works

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25<sup>th</sup> day of July 2022.**

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

#22-308

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AWARD OF BID# 22-13, HVAC SERVICES TO MIDATLANTIC SERVICE 360 INC., IN A FAIR AND OPEN MANNER**

**WHEREAS**, a need exists for HVAC services for the daily operations of the departments of the Township of Manchester; and

**WHEREAS** the Township of Manchester duly advertised for invitation for bids in accord with N.J.S.A. 40A:11-1 et. Seq., and N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township received two (2) bids on July 19, 2022, at 9:00 A.M. in a public fair and open manner, to wit:

	McCloskey Mechanical	Midatlantic Service 360 Inc.
HVAC YEAR 1	\$96,828.00	\$33,383.00
HVAC YEAR 2	\$96,828.00	\$34,551.00
SUMMARY	\$193,656.00	\$67,934.00

; and

**WHEREAS**, the Superintendent of Public Works and the Qualified Purchasing Agent have determined that Midatlantic Service 360 Inc. 1550 Rike Drive, Millstone, New Jersey, 08535. is the lowest responsible bidder and are recommended to be awarded bid # 22-13 in accord with N.J.S.A. 40A:11-4(a).

**NOW, THEREFORE BE IT RESOLVED**, by the Manchester Township Council, that:

1. The Township hereby awards Bid #22-13 to Midatlantic Service 360 Inc. 1550 Rike Drive, Millstone, New Jersey, 08535 for a two (2) year contract with the option to extend contract in accord with N.J.S.A. 40A:11-15; and

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to:

1. Business administrator
2. Purchasing
3. Department of Public Works
4. Chief Financial Officer

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the 25<sup>th</sup> day of July 2022.

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-309

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING AN ESCROW POSTED BY KARAYS LLC, BLOCK 38 LOT 5 (2156 ROUTE 37)**

**WHEREAS**, an escrow was heretofore posted with the Township in connection with a project located at Block 38 Lot 5 (2156 Route 37); and,

**WHEREAS**, under date of July 12, 2022 the Township Engineer did recommend the release of the said escrow; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 38 Lot 5 in the amount of \$4,975.34 plus interest minus any outstanding invoices be released from account number 73621.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Colliers Engineering
  - B. Chief Financial Officer
  - C. Karays LLC  
c/o Marzulli Real Estate  
264 Bellevue Avenue  
Bloomfield NJ 07003

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

**#22-310**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY MDR  
DEVELOPERS, LLC FOR WOODS AT WHITING, BLOCK 111, LOT 11**

**WHEREAS**, escrows were posted by MDR Developers, LLC for Woods at Whiting; and,

**WHEREAS**, under date of July 11, 2022 Township Engineer has recommended the return of the aforesaid escrows; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release in the amount of \$211.28 plus interest minus any outstanding invoices be released from account number 18389.
2. That the escrow release in the amount of \$5,519.67 plus interest minus any outstanding invoices be released from account number 74056.
3. That the escrow release in the amount of \$3,213.75 plus interest minus any outstanding invoices be released from account number 73655.
4. That the escrow release in the amount of \$399.81 plus interest minus any outstanding invoices be released from account number 73357.
5. That the escrow release in the amount of \$6.00 plus interest minus any outstanding invoices be released from account number 73386.
6. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Public Works Director;
  - B. Chief Financial Officer;
  - C. Colliers Engineering
  - D. MDR Developers  
519 Curtis Lane  
Lakewood NJ 08701

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25<sup>th</sup> day of July 2022**

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-311

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, RELEASING AN ESCROW FOR A PROJECT KNOWN AS  
AUTUMN RIDGE AT MANCHESTER LLC. BLOCK 30, LOT 1.01 & BLOCK 52, LOTS  
2 AND 4 (3085 RIDGEWAY ROAD)**

**WHEREAS**, performance escrow was posted by Autumn Ridge at Manchester for Block 30, Lot 1.01 & Block 52, Lots 2 and 4; and,

**WHEREAS**, under date of July 19, 2022 our Township Engineer has recommended return of aforesaid cash bond; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow be released for Block 30, Lot 1.01 & Block 52, Lots 2 and 4, in the amount of \$414.60 plus interest accrued be released from account number 74090.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Public Works Director;
  - B. Chief Financial Officer;
  - C. Township Engineer
  - D. Autumn Ridge  
309 Hooper Avenue  
Toms River NJ 08753

**CERTIFICATION**

I, Sabina T. Martin, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25<sup>th</sup> day of July 2022.**

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

#22-312

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF  
MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
A RELEASE OF THE PERFORMANCE BOND AND ACCEPTING MAINTENANCE  
BOND AND CLOSEOUT DOCUMENTS, AND AUTHORIZING APPROVAL OF  
FINAL CHANGE ORDER NO. 2 FOR THE SCHOOLHOUSE/WRANGLEBROOK  
ROAD IMPROVEMENTS PHASE II**

**WHEREAS**, the Township Council of the Township Manchester, County of Ocean, State of New Jersey (hereinafter referred to as the "Township") previously awarded a contract for the Schoolhouse/Wranglebrook Road Improvements Phase II (hereinafter referred to as the "Project") to Swift & Son, Inc. (hereinafter referred to as the "Contractor"); and

**WHEREAS**, the Project appears to have been completed and the Township has reviewed the letter or recommendation dated June 30, 2022 from its Consulting Engineer for the Project, Robert Mullin, P.E., P.P.; and

**WHEREAS**, the letter of recommendation is to authorize final Change Order No. 2, all closeout documents, and the Maintenance Bond issued on behalf of the Contractor; and

**WHEREAS**, all of the closeout documents including the Maintenance Bond have been reviewed by the Township Consulting Engineer and Township Solicitor and found to be acceptable as to form and content.

**NOW, THEREFORE, BE IT RESOLVED**, this 25<sup>th</sup> day of July, 2022, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. The Township accepts the recommendations of its Consulting Engineer and approves final Change Order No. 2 and all closeout documents. In addition, the Township authorizing the release of the performance bond and accepts the Maintenance Bond for the Project.
2. The Township authorizes and directs the Mayor, Council President, Township Administrator and Township Clerk to execute any and all necessary documents in order to implement the intent of this Resolution.
3. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:
  - (a) Honorable Robert A. Hudak, Mayor;
  - (b) Brandon Umba, Business Administrator;
  - (c) Robert A. Mullin, P.E., P.P., Township Engineer;
  - (d) Albert Yodakis, P.E., Public Works Director; and
  - (e) Jerry J. Dasti, Esquire.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT  
WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT  
LOCATED AT BIRCHWOOD AT WHITING**

**WHEREAS**, the Township currently has a program title the Affordability Assistance Program ("AAP") and the AAP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

**WHEREAS**, the Township has retained CGP&H, a professional affordable housing consultant, to administer the AAP; and

**WHEREAS**, Michelle Garneau, rents property located at 1110 Route 70 Unit 224, Whiting, NJ 08759, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

**WHEREAS**, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

**WHEREAS**, the Township is willing to extend a grant to the tenant in the amount of one month's rent **\$1,034.00**.

**NOW, THEREFORE BE IT RESOLVED**, by the Manchester Township Council, that:

1. The Mayor is hereby authorized to execute an Affordability Assistance Program grant with the owner/renter of an Affordable Housing unit located at 1110 Route 70 Unit 224, Whiting, NJ 08759.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H  
1249 South River Road, Suite 301  
Cranbury, NJ 08512-3633

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the **25<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

#22-314

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE EXECUTION OF AN EMPLOYMENT AGREEMENT**

**WHEREAS**, there is a need for a Business Administrator for the Township of Manchester; and,

**WHEREAS**, the Township Council provided the Mayor with advice and consent of the appointment of Brandon E. Umba as Business Administrator at the organization meeting held on January 4, 2022 as per resolution #22-065 pursuant to and in accordance with N.J.S.A. 40:69A-43(b); and,

**WHEREAS**, there is presently on file in the Office of the Township Clerk a proposed form of agreement; and,

**WHEREAS**, the Township Council is satisfied with the terms of the proposed form of agreement aforesaid.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Clerk to attest to the proposed form of agreement aforesaid, which such agreement shall be available for public examination in the Office of the Township Clerk during normal business hours.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Mayor;
  - B. Brandon Umba;
  - C. Chief Financial Officer;
  - D. Personnel Officer.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk