



**MANCHESTER TOWNSHIP  
COUNCIL MEETING AGENDA**

**July 11, 2022**

**6:00 PM**

**DRAFT**

**1. CALL TO ORDER**

**2. STATEMENT:**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. MAYOR TO PRESENT CERTIFICATES OF APPRECIATION**

Mayor to Present Certificates of Appreciation

**6. SUBMISSION OF BILLS**

#22-277 Current Fund

#22-278 Utility Fund - ESA

#22-279 Utility Fund - WSA

**7. ORDINANCES - Second Reading, Public Hearing and Final Action**

#22-20 Amending and Supplementing Chapter 179 of the Township Code Entitled Fire Prevention

**8. ORDINANCES – First Reading & Introduction**

#22-21 Authorizing the Purchase of Certain Properties Located in Manchester Township

**9. RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

**A. FINANCE**

#22-280 Authorizing the Tax Collector to Extend the Grace Period for August 2022 Tax Bills

#22-281 Authorizing the Tax Collector to Cancel Taxes as to Block 102.32 Lot 26 for a Totally Disabled Veteran, 89 Norwalk Avenue

#22-282 Authorizing the Refunds Requested by the Tax Collector

#22-283 Authorizing the Refunds Requested by the Tax Collector

#22-284 Authorizing the Mayor to Execute Reimbursement Agreements with Qualified Private Communities

- #22-285 Establishing Salaries for the Municipal Clerk, Deputy Clerk, Department Heads, Division Heads Under Administration, Non-contracted Staff, Mayor and Council

## **B. BONDS/ESCROWS**

- #22-286 Releasing an Escrow Posted by St. Elizabeth Ann Seton Church, Block 98.06 Lot 26 (30 Schoolhouse Road)
- #22-287 Releasing Multiple Road Opening Escrows Posted by Arya Properties for Various Projects
- #22-288 Reducing Performance Bonds Posted by Arya Properties for a Project Known as Brentwood Estates, Block 21, Lots 621, 622, and 1712

## **C. MISCELLANEOUS**

- #22-289 Authorization of Placement of Lien on 1016 Commonwealth Blvd, Block: 1.218, Lot: 13
- #22-290 Special Needs Waiver for Manchester Home Improvement Program for 34 Westgate Place
- #22-291 Urging the Swift Passage of S-330 Which Restores Energy Tax Receipts

## **D. CONTRACTS/AGREEMENTS**

- 22-292 Rescinding Resolution #22-261 and The Corresponding Agreement and Authorizing Execution of a New Employment Agreement with Emergency Services Supervisor's Unit
- 22-293 Authorizing Execution of an Agreement with Full Time EMT Representative Committee Unit

## **10. REPORTS**

### **E. LICENSING**

- #22-294 Accepting the Bid of One (1) Class D Plenary Retail Distribution License to Mordechai Eichorn

## **11. PUBLIC COMMENT**

## **12. EXECUTIVE SESSION**

- #22-295 Executive Session - Personnel

## **13. ADJOURNMENT**

**DRAFT**

# 22 -277  
July 11,2022

**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Current Fund	\$	7,767,276.73
Capital Fund	\$	283,971.89
Escrows	\$	9,790.77
Affordable Housing Trust Fund	\$	11,410.00
Animal Control Fund	\$	
Drug Enforcement Fund	\$	330.00
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	322.37
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	3,830.00
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	
	\$	<u>8,076,931.76</u>

CERTIFICATION:



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

Joan Brush  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

**DRAFT**

BILL LIST ADDENDUM

July 11, 2022

# 22 -277

CAPITAL FUND

\$ -

CURRENT FUND

PAYROLL WEEK ENDING 7/22/22

Authorize.net  
State Health Benefits

June Rec Desk Fees  
SHBP Active and Retiree-June

ach 8.50  
Wire 400649.3

\$ 400,657.80

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 7/22/22  
OFF DUTY WEEK ENDING 7/8/22  
OFF DUTY WEEK ENDING 6/26/22

Clk//2904 9,790.77

\$ 9,790.77

OPEN SPACE TRUST FUND

\$ -

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
69049	06/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		06/30/22	7377
22-01156		CURRENT PAY 13	842,524.77		
69050	06/28/22	RIGGI005 RIGGINS, INC.			7399
22-00536		Blanket for Gas 3 month period	10,832.36		
22-00723		Blanket for Gas 3 month period	22,636.08		
22-00807		diesel fuel	<u>18,666.96</u>		
			52,135.40		
69153	07/08/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7417
22-01217		CURRENT PAY 14	891,438.32		
69154	07/08/22	MANCH080 MANCHESTER TWP BOARD OF ED			7424
V2-01062		JULY 2022 CURRENT AND DEBT	5,269,173.39		
69051	07/11/22	ABOUT010 ABOUT AUTO GLASS, LLC			7411
22-00820		WINDSHIELD FOR POLICE #60	425.00		
69052	07/11/22	ACHES005 A.C.HESSE PREMIUM LANDSCAPE			7411
22-00902		MULCH FOR THE OAKDALE MONUMENT	260.00		
69053	07/11/22	ACTIO030 ACTION UNIFORM CO LLC			7411
22-00079		Police Uniform Blanket	520.98		
22-00688		Police Uniforms	<u>1,148.00</u>		
			1,668.98		
69054	07/11/22	ALTER005 ALTERNATIVE MICROGRAPHICS INC			7411
22-01069		MICROFILM-BLDG DEPT	1,692.19		
22-01070		MICROFILM-BLDG DEPT.	2,606.87		
22-01078		2yr svc agreement 6/21-6/232	<u>1,210.00</u>		
			5,509.06		
69055	07/11/22	AMAZON01 AMAZON CAPITAL SERVICES INC			7411
22-01073		Office Supplies	127.42		
22-01108		Spray Chalk Case of 12	<u>68.93</u>		
			196.35		
69056	07/11/22	AMERI065 AMERICAN WEAR, INC.			7411
22-01039		Uniform Rental and Cleaning	485.16		
69057	07/11/22	ANIMA015 ANIMAL DAMAGE CONTROL SYS. LLC			7411
22-00473		2022 GOOSE CONTROL PLP & HWL	4,400.00		
69058	07/11/22	ARROW005 ARROW LOCKSMITHS & SECURITY IN			7411
22-00956		Police side-deadbolt, 3 keys	220.00		
69059	07/11/22	ASBUR005 ASBURY PARK PRESS			7411
V2-01034		ADVERTISEMENTS	839.20		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
69060	07/11/22	ATLAS005 ATLAS WELDING SUPPLY CO. INC.			7411
		22-00242 FOR WELDING SUPPLIES RENTAL	155.94		
		22-00971 CONSUMABLES FOR PLASMA CUTTER	<u>726.50</u>		
			882.44		
69061	07/11/22	BACKH005 BACK HARBOR MARINE, INC.			7411
		22-00602 2022 CAMP ADVENTURE TRIP	669.50		
69062	07/11/22	BAYTR005 BAY TRADERS			7411
		22-01074 Engraved HS Awards	167.80		
69063	07/11/22	BPH0005 B&H FOTO & ELECTORNICS CORP			7411
		22-00846 DJI Matrice Batteries	950.00		
69064	07/11/22	BLAZE005 BLAZE EMERGENCY EQUIP CO LLC			7411
		22-00968 BRAKE HOSE FOR EMS #549 *ASAP*	58.05		
		22-01081 ANNUAL INSPECTION OF FIRE TRUC	<u>1,588.00</u>		
			1,646.05		
69065	07/11/22	BRIAN035 BRIAN JAMES BARANYAY			7411
		V2-01025 REFUND TOTALLY DISABLED VET	3,681.34		
69066	07/11/22	BRICK015 BRICK WALL CORP			7411
		22-00655 SUPPLIES FOR ROAD REPAIRS	123.14		
69067	07/11/22	BSAFE005 B SAFE, INC			7411
		22-00518 B Safe Security Repair	431.00		
		22-00903 BSafe Monitoring Whiting	<u>1,050.12</u>		
			1,481.12		
69068	07/11/22	BUILD005 BUILDER'S GENERAL SUPPLY CO IN			7411
		22-00824 BUILDING SUPPLIES	514.01		
69069	07/11/22	BUSIN005 BUSINESS INFORMATION SYS. INC.			7411
		22-00834 court recorder	8,362.05		
69070	07/11/22	CASIN005 CASINO PIER			7411
		22-00603 2022 DAY CAMP TRIPS	4,053.00		
69071	07/11/22	CASSA005 CASSANDRA COLGATE			7411
		V2-01018 RX REIMBURSEMENT	27.42		
69072	07/11/22	CENTR005 CENTRAL JERSEY EQUIPMENT, LLC			7411
		22-00389 FOR TRACTOR REPAIR PARTS	36.14		
69073	07/11/22	CENTR010 CENTRAL JERSEY HEALTH INS.			7411
		V2-01003 DENTAL INS. JULY 2022	18,160.00		
69074	07/11/22	CHERR005 CHERRY VALLEY TRACTOR SALES			7411
		22-00477 TRACTOR/TRAILER REPAIR PARTS	64.57		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account	Continued		
69075	07/11/22	CITTA005 CITTA, HOLZAPFEL & ZABARSKY			7411
		V2-01012 JUNE 2022 PROSECUTION	3,750.00		
69076	07/11/22	COLLI005 COLLIERS ENGINEERING			7411
		21-01738 Pine Lake Park Drainage Study	7,590.55		
		V2-01060 ENGINEERING SERVICES	<u>23,450.58</u>		
			31,041.13		
69077	07/11/22	COMCA015 COMCAST BUSINESS			7411
		V2-01058 CABLE SVC ACCT# 939042865	648.19		
69078	07/11/22	COMCA025 COMCAST			7411
		V2-01051 CABLE SVC 8499 05 196 0266280	270.02		
69079	07/11/22	COMCA025 COMCAST			7411
		V2-01052 CABLE SVC 8499 05 196 0223463	139.94		
69080	07/11/22	COMCA025 COMCAST			7411
		V2-01053 CABLE SVC 8499 05 196 0197113	139.94		
69081	07/11/22	COMCA025 COMCAST			7411
		V2-01054 CABLE SVC 8499 05 196 0227035	139.94		
69082	07/11/22	COMCA025 COMCAST			7411
		V2-01055 CABLE SVC 8499 05 196 0194565	139.94		
69083	07/11/22	COMCA025 COMCAST			7411
		V2-01056 CABLE SVC 8499 05 196 0173684	346.92		
69084	07/11/22	COMCA025 COMCAST			7411
		V2-01057 CABLE SVCS 8499 05 196 0282378	131.21		
69085	07/11/22	COOPE015 COOPER ELECTRIC SUPPLY CO			7411
		22-00934 Steel Poles Impound Yard	2,610.00		
69086	07/11/22	CUSTO010 CUSTOM-BANDAG, INC.			7411
		22-00665 VEHICLE REPAIR PARTS	251.00		
		22-00887 FOR TWP FLEET TIRES	48.90		
		22-00990 TIRES FOR PD EXPLORER FLEET	<u>1,674.48</u>		
			1,974.38		
69087	07/11/22	DMMED005 DM MEDICAL BILLINGS LLC			7411
		22-00880 DM Billing	19,460.05		
		22-01198 Dm Billing Services	<u>4,614.15</u>		
			24,074.20		
69088	07/11/22	DOWNS005 DOWNS FORD, INC.			7411
		22-01052 FOR POLICE (FORD) REPAIRS	214.66		
69089	07/11/22	DRAEG005 DRAEGER SAFETY DIAGNOSTICS INC			7411
		22-00940 Meter Calibration	504.00		

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PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
69090	07/11/22	ESOS0005 ESO SOLUTIONS, INC 22-00881 NFIR Package 2022	2,590.00		7411
69091	07/11/22	FCAUT005 F & C AUTOMOTIVE SUPPLY INC 22-00611 vehicle repair parts	63.90		7411
69092	07/11/22	FEDER005 FEDERAL EXPRESS CORPORATION 22-00718 General Shipping Charges	12.13		7411
69093	07/11/22	FEILA005 FEI-#501 22-00048 Blanket for supplies 22-00930 Police side toilet bowl/parts	344.46 <u>277.77</u> 622.23		7411
69094	07/11/22	FINGE005 FINGER'S RADIATOR HOSPITAL INC 22-01056 DPF & DOC CLEANING/SENSOR REPA	1,185.00		7411
69095	07/11/22	FIREB005 COMBAT SPORTS 22-00599 2022 CAMP ADVENTURE TRIP	786.90		7411
69096	07/11/22	FLEET015 FLEETPRIDE, INC 22-00772 FOR HEAVY DUTY PARTS 22-01055 REAR BRAKES FOR PW#26 TRUCK 22-01105 FOR TRUCK REPAIR PARTS	605.20 900.68 <u>302.69</u> 1,808.57		7411
69097	07/11/22	FREDB010 FRED BEANS PARTS, INC 22-00146 FOR VEHICLE REPAIR PARTS 22-00769 FLEET VEHICLE REPAIR PARTS	234.55 <u>912.25</u> 1,146.80		7411
69098	07/11/22	GENER010 GENERAL CODE LLC 22-01132 Supplement 25 qty 5	3,180.68		7411
69099	07/11/22	GOVER005 GOVERNMENT FORMS & SUPPLIES 22-00632 Case # Business Cards	105.00		7411
69100	07/11/22	GRAIN010 GRAINGER, INC 22-01030 Garrett SuperWand Detector 22-01061 PPE SHIELDS FOR BENCH GRINDER	164.08 <u>40.94</u> 205.02		7411
69101	07/11/22	GREGO015 GREGORY J HOCK V2-01061 LITIGATION-NON ESCROW	510.00		7411
69102	07/11/22	GSGDL005 GSGD, LLC 22-01096 Repair to Ambulance Bay Doors	4,649.93		7411
69103	07/11/22	HERBE005 HERBERT AYERS V2-01027 REFUND TAX OVERPAYMENT	2,314.83		7411

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
69104	07/11/22	IMPER005 IMPERIAL BAG & PAPER CO, LLC			7411
	22-01082	TRASH AND RECYCLING BAGS	1,039.30		
69105	07/11/22	INSTI005 INSTITUTE FOR FORENSIC PSYCH.			7411
	22-00976	Pre-Employment Screening	1,050.00		
69106	07/11/22	JCPL0005 J C P & L			7411
	V2-01045	ELECTRIC SVC 100 149 550 475	8.47		
	V2-01046	ELECTRIC SVC 100 145 019 830	137.11		
	V2-01047	ELECTRIC SVC 100 144 392 931	145.05		
	V2-01048	ELECTRIC SVC 100 144 954 201	905.55		
	V2-01049	ELECTRIC SVC 100 143 945 838	28.75		
	V2-01050	ELECTRIC SVC 100 126 110 558	16.59		
			<u>1,241.52</u>		
69107	07/11/22	JERRY015 JERRY'S AUTO BODY, LLC			7411
	22-00476	COLLISION REPAIRS TO EMS #543	2,464.10		
	22-00848	REPAIRS TO TRAILER DECK/LABOR	3,291.00		
			<u>5,755.10</u>		
69108	07/11/22	JERSE015 JERSEY ELEVATOR COMPANY, INC			7411
	22-00472	Township elevator maintenance	368.57		
69109	07/11/22	JJKEL005 JJ KELLER & ASSOCIATES, INC			7411
	22-00999	D.O.T. ANNUAL INSPECTION FORMS	148.90		
69110	07/11/22	LAKEH025 LAKEHURST LAWNMOWER			7411
	22-00215	FOR MOWER AND TRACTOR REPAIR	7.16		
	22-00988	FOR MOWER REPAIR PARTS	52.14		
	22-01109	HEDGE TRIMMER FOR BLDG/GROUNDS	319.99		
			<u>379.29</u>		
69111	07/11/22	LANIG005 LANIGAN ASSOCIATES, INC.			7411
	22-00904	Mark Kits	529.00		
69112	07/11/22	LAWME005 LAWREN SUPPLY COMPANY OF			7411
	22-00806	Police Ballistic Vest Order	7,421.40		
69113	07/11/22	LEESE005 LEE'S EMERGENCY EQUIPMENT INC.			7411
	22-01101	Deductible refund Fire Truck	2,500.00		
69114	07/11/22	LERET010 LERETA LLC			7411
	V2-01035	REFUND TAX OVERPAYMENT	954.65		
69115	07/11/22	LINDS015 LINDSEY ROLSKY			7411
	V2-01022	REFUND DAY CAMP	250.00		
69116	07/11/22	LOBEL005 LOBELLO ISSAKOV NAPA LLC			7411
	22-00932	for vehicle repair parts	60.59		
	22-01060	FOR VEHICLE REPAIR PARTS	414.98		

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PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
69116		LOBELLO ISSAKOV NAPA LLC	Continued		
		22-01104 BATTERIES FOR EMS DODGE 5500	475.47		
			<u>951.04</u>		
69117	07/11/22	MATTH050 MATTHEW PAGLIARO			7411
		V2-01024 REFUND TAX OVERPAYMENT	426.76		
69118	07/11/22	MCKES005 MCKESSON MEDICAL SURGICAL			7411
		22-01085 CAMP & PROGRAM SUPPLIES	109.15		
69119	07/11/22	MGLPR005 MGL PRINTING SOLUTIONS			7411
		22-00693 Tax bill forms	3,054.00		
69120	07/11/22	MILLE015 MILLENNIUM STRATEGIES, LLC			7411
		22-00065 12 MONTHS GRANT PORTAL SERVICE	650.00		
69121	07/11/22	MONMO025 MONMOUTH COUNTY POLICE ACADEMY			7411
		22-00447 Financial Crimes Training	50.00		
69122	07/11/22	MRKEY005 MR. KEYS INC			7411
		22-00666 FOR KEYS ETC	12.00		
69123	07/11/22	NAPAA005 NAPA AUTO PARTS			7411
		22-00612 FOR VEHICLE REPAIR PARTS	440.43		
69124	07/11/22	NJSAC010 NJSAC NJ STATE ASSOC OF CHIEFS			7411
		22-00567 Annual Training Conference Reg	385.00		
		22-00906 NJSACOP Annual Training Conf.	325.00		
		22-01091 Accreditation Fee	<u>1,666.00</u>		
			2,376.00		
69125	07/11/22	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			7411
		V2-01017 SHELTER SERVICES MAY 2022	632.00		
69126	07/11/22	OCEAN060 OCEAN COUNTY MAYOR'S ASSOC			7411
		22-00722 Monthly Mayor Meeting	20.00		
69127	07/11/22	OCEAN090 OCEAN COUNTY RECYCLING			7411
		22-00775 DUMPING WASTE CONCRETE/ASPHALT	302.72		
		22-00954 TO PURCHASE R-BLEND FOR ROADS	<u>199.90</u>		
			502.62		
69128	07/11/22	OFFIC035 OFFICE BASICS, INC.			7411
		22-01102 Cleaning supplies	1,479.99		
		22-01129 Hammermill paper for Clerks	<u>49.75</u>		
			1,529.74		
69129	07/11/22	PARTY005 PARTY FAIR			7411
		22-01153 MISC SUPPLIES FOR CONCERTFEST	44.56		
69130	07/11/22	PEGL005 PEG, LLC			7411
		V2-01016 INTERPRETING SERVICES	175.00		

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PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
69131	07/11/22	PERSO005 PERSONNEL EVALUATION INC 22-01114 PEP Billing May 2022	120.00		7411
69132	07/11/22	RALPH015 RALPH E CASTELLANO V2-01033 REFUND TAX OVERPAYMENT	502.21		7411
69133	07/11/22	RIGGI005 RIGGINS, INC. 22-00931 DIESEL FUEL 22-01134 Blanket for Gas 3 month period	9,271.83 29,655.60 <u>38,927.43</u>		7411
69134	07/11/22	SAKER005 SAKER SHOPRITES, INC 22-00354 Open PO for Shoprite	41.48		7411
69135	07/11/22	SEQUO005 SEQUOIA HUNT V2-01020 REFUND BASKETBALL	50.00		7411
69136	07/11/22	SITEO005 SITEONE LANDSCAPE SUPPLY, LLC 22-00151 TO REPAIR IRRIGATION SYSTEMS 22-01016 FERTILIZER FOR TWP GROUNDS	131.65 6,268.16 <u>6,399.81</u>		7411
69137	07/11/22	STAPL010 STAPLES BUSINESS ADVANTAGE 22-00687 Police Department Supplies	37.05		7411
69138	07/11/22	STEPH085 STEPHANIE TIRADO V2-01021 REFUND CAMP ADVENTURE	325.00		7411
69139	07/11/22	SWIFT010 SWIFT & SON, INC V2-01010 PH 2 WRANGLE/SCHOOLHOUSE RD	48,017.41		7411
69140	07/11/22	TELES010 TELESYSTEM V2-01019 PHONE SVC ACCT# 9973948	4,853.29		7411
69141	07/11/22	THECA010 THE CANNING GROUP, LLC 22-00483 QPA Services March-June	1,291.67		7411
69142	07/11/22	THELA010 THE LAW OFFICE OF MATTHEW SAGE V2-01028 JUNE 2022 PUBLIC DEFENDER	2,000.00		7411
69143	07/11/22	THOMA175 THOMAS ROBBINS V2-01026 REFUND TAX OVERPAYMENT	751.41		7411
69144	07/11/22	TOWN005 TOWNSHIP OF MANCHESTER V2-01009 SR OUTREACH GASOLINE JUNE 2022	955.31		7411
69145	07/11/22	TREAS015 TREASURER STATE OF NEW JERSEY V2-01013 QTR 2 APR-JUNE 2022	10,872.00		7411
69146	07/11/22	TREAS035 TREASURER, STATE OF NEW JERSEY V2-01011 2ND QTR MARR/CIVIL UNION FEES	900.00		7411

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01	CURRENT	Current Fund Account	Continued		
69147	07/11/22	TREET005 TREE TO TREE EXTREME LLC			7411
22-00601	2022	CAMP ADVENTURE TRIP	835.00		
69148	07/11/22	VERIZ020 VERIZON ONLINE			7411
V2-01038		PHONE SVC 555-731-148-0001-43	133.98		
V2-01044		PHONE SVC 452-496-004-0001-40	126.99		
			260.97		
69149	07/11/22	VERIZ035 VERIZON			7411
V2-01043		PHONE SVC 450-491-959-0001-89	34.91		
69150	07/11/22	WBMA5005 WB MASON CO INC			7411
22-00222		AA BATTERIES FOR TOOLS ETC	35.39		
22-00698		WB MASON INK/OFFICE SUPPLIES	591.97		
22-01038		ELECTRIC HOLE PUNCH	125.94		
22-01049		office supplies	518.53		
22-01058		Supplies for the building	419.62		
22-01071		LAKE SUPPLIES	480.44		
			2,171.89		
69151	07/11/22	WELLS010 WELLS FARGO HOME MORTGAGE			7411
V2-01029		REFUND TAX OVERPAYMENT	361.39		
V2-01031		REFUND TAX OVERPAYMENT	5,483.03		
V2-01032		REFUND TAX OVERPAYMENT	7,336.19		
V2-01036		REFUND TAX OVERPAYMENT	5,756.46		
			18,937.07		
69152	07/11/22	WEXBA005 WEX BANK INC.			7411
V2-01037		EMS GAS CONSUMPTION	324.32		
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 106	0	7,366,618.93	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 106	0	7,366,618.93	0.00
<b>Report Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 106	0	7,366,618.93	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 106	0	7,366,618.93	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	2-01	1,963,404.04	0.00	5,308,513.66	7,271,917.70
	G-01	94,701.23	0.00	0.00	94,701.23
Total of All Funds:		<u>2,058,105.27</u>	<u>0.00</u>	<u>5,308,513.66</u>	<u>7,366,618.93</u>

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DRAFT

Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
04 GEN CAPITAL	Capital Account			
2739	07/11/22	BLACK035 BLACK ROCK ENTERPRISES, LLC		7412
		21-01955 PINE LAKE PARK DRAINAGE	282,203.93	
2740	07/11/22	ELITE015 ELITE EMERGENCY LIGHTS LLC		7412
		21-01983 MDT Station for Fire Truck	1,767.96	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	283,971.89	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	283,971.89	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	283,971.89	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	283,971.89	0.00

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DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL:	C-04	283,971.89	0.00	0.00	283,971.89
Total of All Funds:		<u>283,971.89</u>	<u>0.00</u>	<u>0.00</u>	<u>283,971.89</u>

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DRAFT

Range of Checking Accts: 22 DRUG ENF to 22 DRUG ENF Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

22 DRUG ENF	Drug Enforcement Trust			
1304	07/11/22 TMOBI005 T-MOBILE USA, INC			7415
22-01029	GPS Locate Services	330.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	330.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	330.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	330.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	330.00	0.00

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DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
DRUG ENFORCEMENT TRUST (LETA)	2-22	0.00	0.00	330.00	330.00
Total of All Funds:		0.00	0.00	330.00	330.00

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Range of Checking Accts: 13 PATF DISCRET to 13 PATF DISCRET Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
13	PATF DISCRET	PATF Discretionary		
1061	07/11/22	DANNY005 DANNY BARKER		7413
V2-01014	REIMBURSEMENT FOR HOUSING	100.00		
1062	07/11/22	MELIS005 MELISSA DEPALMA		7413
V2-01015	REIMBURSEMENT HOUSING	222.37		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	322.37	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	322.37	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	322.37	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	322.37	0.00

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Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
PATF DISCRETIONARY	2-13	0.00	0.00	322.37	322.37
Total of All Funds:		0.00	0.00	322.37	322.37

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Range of Checking Accts: 20 MAN DAY TRST to 20 MAN DAY TRST Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	Contract
20	MAN DAY TRST	Manchester Day Trust		
232	07/11/22	MOBIL005 MOBILEASE MODULAR SPACE INC		7414
22-00746	2022 TRAILER FOR CONCERTS	2,055.00		
233	07/11/22	PARAM010 PARAMETRIX AUDIO &		7414
22-00854	2022CONCERTFEST SOUND/LIGHTING	1,775.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	3,830.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	3,830.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	3,830.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	3,830.00	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
MANCHESTER DAY TRUST	2-20	0.00	0.00	3,830.00	3,830.00
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>3,830.00</u>	<u>3,830.00</u>

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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
27 AFF HOUSE	Affordable Housing			
372 07/11/22	FOURS010 FOUR STAR DEVELOPERS, LLC			7416
22-00455	HOME IMPROVEMENT PROGRAM	11,410.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	11,410.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	11,410.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	11,410.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	11,410.00	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
AFFORDABLE HOUSING TRUST	2-27	0.00	0.00	11,410.00	11,410.00
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>11,410.00</u>	<u>11,410.00</u>

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DRAFT

# 22-278

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**


**July 11, 2022**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility -East	68,839.70
Sewer Utility - East	67,366.40
Utility Escrow - Water	410.00
Utility Escrow - Sewer	5,695.55
Sewer Utility Capital Fund	-
Water Utility Capital Fund	-
	<u>142,311.65</u>

CERTIFICATION:



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

Joan Brush  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

DRAFT

UTILITY BILL LIST ADDENDUM

# 22-278

July 11, 2022

WATER OPERATING

PAYROLL WEEK ENDING 7/22/22

State Health Benefits                      Utilities Portion of SHBP-July                      EFT                      12,561.31

\$      12,561.31

SEWER OPERATING

PAYROLL WEEK ENDING 7/22/22

State Health Benefits                      Utilities Portion of SHBP-July                      EFT                      12,868.62

\$      12,868.62

WATER UTILITY ESCROW

The Alaimo Group Inc                      Various Escrow Invoices                      Chk#1552                      410.00

\$      410.00

SEWER UTILITY ESCROW

The Alaimo Group Inc                      Various Escrow Invoices                      Chk#1552                      5,695.55

\$      5,695.55

WATER UTILITY CAPITAL FUND

\$      -

SEWER UTILITY CAPITAL FUND

\$      -

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
05 WATER EAST		Water Operating Fund			
6196	06/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		06/30/22	7378
22-01157		WATER EAST PAY 13	24,743.10		
6203	07/08/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7418
22-01218		WATER EAST PAY 14	25,054.94		
6197	07/11/22	CENTR010 CENTRAL JERSEY HEALTH INS.			7407
V2-01003		DENTAL INS. JULY 2022	696.20		
6198	07/11/22	FEILA005 FEI-#501			7407
22-00002		OPEN PO FOR SUPPLIES/REPAIRS	111.67		
6199	07/11/22	REMIN015 REMINGTON & VERNICK ENGINEERS			7407
22-01076		Water Asset Management Plan	600.50		
6200	07/11/22	SHANN005 SHANNON CHEMICAL			7407
22-00809		Blanket PO Iron Sequestrant	212.26		
6201	07/11/22	THEAL005 THE ALAIMO GROUP, INC			7407
V2-01023		ENGINEERING SERVICES	3,694.00		
V2-01059		ENGINEERING SERVICES	1,057.50		
			<u>4,751.50</u>		
6202	07/11/22	WBMAS005 WB MASON CO INC			7407
22-00678		OPS Office Supplies	108.22		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	56,278.39	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	56,278.39	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	56,278.39	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	56,278.39	0.00

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MANCHESTER TOWNSHIP  
Check Register By Check Date

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Totals by Year-Fund  
Fund Description

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND:	2-05	56,278.39	0.00	0.00	56,278.39
Total Of All Funds:		<u>56,278.39</u>	<u>0.00</u>	<u>0.00</u>	<u>56,278.39</u>

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Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
07 SEWER EAST		Sewer Operating Account			
3795	06/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		06/30/22	7380
		22-01159 SEWER EAST PAY 13	25,235.10		
3800	07/07/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7419
		22-01220 SEWER EAST PAY 14	25,516.21		
3796	07/11/22	AMERI065 AMERICAN WEAR, INC.			7408
		22-00351 Blanket PO for Uniforms	68.02		
3797	07/11/22	CENTR010 CENTRAL JERSEY HEALTH INS.			7408
		V2-01003 DENTAL INS. JULY 2022	740.45		
3798	07/11/22	GOODF005 GOOD FRIEND ELECTRICAL			7408
		22-01063 Tower Light Battery & Charger	358.00		
3799	07/11/22	THEAL005 THE ALAIMO GROUP, INC			7408
		V2-01023 ENGINEERING SERVICES	2,580.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	54,497.78	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	54,497.78	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	54,497.78	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	54,497.78	0.00

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Check Register By Check Date

DRAFT

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	2-07	54,497.78	0.00	0.00	54,497.78
Total of All Funds:		<u>54,497.78</u>	<u>0.00</u>	<u>0.00</u>	<u>54,497.78</u>

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DRAFT

# 22-279

July 11, 2022

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	64,418.34
Sewer Utility West	\$	62,341.87
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>126,760.21</u>

CERTIFICATION:

*Diane Lapp*

Diane Lapp  
Chief Financial Officer

Signed:

\_\_\_\_\_  
Joan Brush  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

DRAFT

UTILITY WEST ADDENDUM

# 22-279

WATER WEST OPERATING  
PAYROLL WEEK ENDING 7/22/22

State Health Benefits	Utilities Portion of SHBP-July	EFT	10,608.03
			<u>10,608.03</u>

SEWER WEST OPERATING  
PAYROLL WEEK ENDING 7/22/22

State Health Benefits	Utilities Portion of SHBP-July	EFT	10,915.33
			<u>10,915.33</u>

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

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Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
22851	06/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		06/30/22	7379
		22-01158 WATER WEST PAY 13	21,525.74		
22862	07/07/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7420
		22-01219 WATER WEST PAY 14	22,280.35		
22853	07/11/22	ALLIE010 ALLIED METER SERVICES, INC			7409
		22-01079 Meter Accuracy Test	30.00		
22854	07/11/22	AMAZON01 AMAZON CAPITAL SERVICES INC			7409
		22-01013 Insect Repellent Spray	59.16		
22855	07/11/22	CENTR010 CENTRAL JERSEY HEALTH INS.			7409
		V2-01003 DENTAL INS. JULY 2022	638.80		
22856	07/11/22	ONECA005 ONE CALL CONCEPTS, INC			7409
		22-01146 Blanket PO Utility Mark Outs	518.69		
22857	07/11/22	SHANN005 SHANNON CHEMICAL			7409
		22-00564 Blanket PO Iron Sequestrant	3,784.80		
		22-00809 Blanket PO Iron Sequestrant	2,838.60		
			<u>6,623.40</u>		
22858	07/11/22	THEAL005 THE ALAIMO GROUP, INC			7409
		V2-01059 ENGINEERING SERVICES	852.50		
22859	07/11/22	VERIZ035 VERIZON			7409
		V2-01039 PHONE SVC 250-775-723-0001-90	54.79		
22860	07/11/22	VERIZ035 VERIZON			7409
		V2-01040 PHONE SVC 250-717-282-0001-79	306.72		
22861	07/11/22	VERIZ035 VERIZON			7409
		V2-01041 PHONE SVC 450-717-281-0001-52	920.16		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 11	0	53,810.31	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 11	0	<u>53,810.31</u>	<u>0.00</u>
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 11	0	53,810.31	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 11	0	<u>53,810.31</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP  
Check Register By Check Date

DRAFT

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	2-30	53,810.31	0.00	0.00	53,810.31
Total Of All Funds:		<u>53,810.31</u>	<u>0.00</u>	<u>0.00</u>	<u>53,810.31</u>

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Check Register By Check Date

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Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 06/28/22 to 07/11/22  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
11759	06/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		06/30/22	7381
22-01160		SEWER WEST PAY 13	22,017.37		
11763	07/07/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7421
22-01221		SEWER WEST PAY 14	22,358.91		
11760	07/11/22	CENTR010 CENTRAL JERSEY HEALTH INS.			7410
V2-01003		DENTAL INS. JULY 2022	654.55		
11761	07/11/22	OCEAN090 OCEAN COUNTY RECYCLING			7410
22-00785		Blanket PO Asphalt Disposal	290.25		
11762	07/11/22	VERIZ035 VERIZON			7410
V2-01042		PHONE SVC 150-717-292-0001-86	6,105.46		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	51,426.54	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	51,426.54	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	51,426.54	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	51,426.54	0.00

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DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND:	2-32	51,426.54	0.00	0.00	51,426.54
Total of All Funds:		51,426.54	0.00	0.00	51,426.54

DRAFT

#22-20

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 179 OF THE TOWNSHIP CODE ENTITLED FIRE PREVENTION.**

**WHEREAS**, Chapter 179 of the Township Code governs Fire Prevention in Manchester Township; and

**WHEREAS**, Chapter 179-12 governs Residential rental units and reoccupancy; and

**WHEREAS**, the Township Council of the Township of Manchester finds it necessary and in the public interest to make certain amendments to Chapter 179-12(B); and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** Section 179-12(B) is hereby repealed and replaced with the following:

B. Rental for certain time periods prohibited.

(1) Notwithstanding anything to the contrary contained in the Township Code, it shall be unlawful for an owner, lessor, sublessor, any other person(s) or entity(ies) with possessory or use right(s) in a dwelling unit, their principals, partner or shareholders, or their agents, employees, representatives and other person(s) or entity(ies), acting in concert or a combination thereof, to receive or obtain actual or anticipated consideration for soliciting, advertising, offering, and/or permitting, allowing, or failing to discontinue the use or occupancy of any dwelling unit, as defined herein, for a period of less than 30 days.

(2) The lease or rental, for any purpose, of any amenity, feature, accessory or appurtenance to or associated with a dwelling shall be prohibited.

(3) Nothing in this article will prevent formation of an otherwise lawful occupancy of a dwelling unit for a rental period of 30 days or more.

**SECTION 2.** This ordinance shall take effect after second reading and publication as required by law.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4.** If any provisions of this Ordinance is declared invalid, such invalidity shall not affect the provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

**SECTION 5.** This Ordinance shall take effect after final approval and publication according to law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **27<sup>th</sup> day of June, 2022 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **11<sup>th</sup> day of July, 2022 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

\_\_\_\_\_  
**SABINA T. MARTIN, RMC**  
Municipal Clerk

DRAFT

#22-21

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF CERTAIN  
PROPERTIES LOCATED IN MANCHESTER TOWNSHIP**

**WHEREAS**, the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, has considered the purchase of property within the Township also known and designated as Block 82.09, Lots 4, 7, 8, 19, 21, 26, 29, 31, 34, 37, 42, 45, 51, 56, 61, 64, 67 and 69; Block 82.10, Lots 1, 3, 10, 13, 16, 21, 24, 33, 39, 48, 50, 52, 54, 57, 68, 70, 72, 78; Block 82.11, Lots 1, 6, 8, 78 and 111; Block 82.12, Lots 1, 4, 5, 6, 8, 10, 11, 18, 21, 24, 54, 55, 63, 71, 80, 85, 95, 108, 109, 119, 120; Block 82.13, Lots 5, 8, 11, 18, 19, 28, 30, 45, 55, 61, 64, 66, 73, 79, 87, 90, 95, 99, 105; and Block 99.336, Lot 18 located in Manchester Township (hereinafter referred to as “the Designated Properties”); and

**WHEREAS**, the Designated Properties are owned by Maxali, LLC; and

**WHEREAS**, the total land area of the Designated Properties is 16.81 acres; and

**WHEREAS**, the Owner of the Property had previously filed applications with Manchester Township for property change requests and street vacations; and

**WHEREAS**, the total fees for the requests and applications by the property owner totaled \$2,600; and

**WHEREAS**, the Township has negotiated in good faith with representatives of the owner, and the parties have agreed to a purchase price of \$49,960.00; and

**WHEREAS**, the Township has agreed to refund the fees paid by the property owner in the amount of \$2,600; and

**WHEREAS**, the contract is on file with the Office of the Township Clerk and can be reviewed during normal business hours; and

**WHEREAS**, the Township has complied with all of the requirements set forth in N.J.S.A. 40A:12-13 in order to permit the acquisition of the Designated Properties in accordance with the contract which is on file at the Office of the Township Clerk;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** The Township authorizes the acquisition of the subject property for and in consideration of \$49,960, in accordance with the terms and condition set forth in the Contract of Sale, a true copy of which is on file with the Office of the Township Clerk and can be reviewed during normal business hours.

**SECTION 2.** The Township authorizes and directs the Mayor, Township Clerk and Township Administrator to execute any and all necessary documents that will implement the intent of this Ordinance.

**SECTION 3.** All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency only.

**DRAFT**

**SECTION 4.** If any provision of this Ordinance is declared invalid, such invalidity shall not affect the other provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

**SECTION 5.** This Ordinance shall take effect after final approval and publication according to law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **11<sup>th</sup> day of July, 2022 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **25<sup>th</sup> day of July, 2022 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**SABINA T. MARTIN, RMC**  
Municipal Clerk

DRAFT

#22-280

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO EXTEND  
THE GRACE PERIOD FOR THE AUGUST 2022 TAX BILLS**

**WHEREAS**, the Township of Manchester, County of Ocean, State of New Jersey Tax Collector has requested authorization from the Council of Manchester Township to extend the grace period on the 3rd quarter taxes due August 1<sup>st</sup>; and

**WHEREAS**, due to the township not receiving rate certification approval from the County and State on time and mailing of tax bills could not have been completed in order to have the bills mailed twenty-five days prior to the original grace period of August 10th, 2022; and

**WHEREAS**, the tax collector is requesting the grace period be extended to August 31, 2022;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the Tax Collector is hereby authorized to extend the grace period and not charge interest on payments for the 3rd quarter taxes paid by August 31, 2022.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 11<sup>th</sup> day of July 2022.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-281

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 102.32, LOT 26 (89 NORWALK AVENUE) FOR A TOTALLY DISABLED VETERAN**

**BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 102.32 Lot 26 in the amount of \$794.89 for 2022, Ronald Dzieglewicz, 89 Norwalk Avenue, Whiting, NJ 08759 became a Totally Disabled Veteran effective January 1, 2022.
2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Tax Collector
  - B. Tax Assessor
  - C. Chief Financial Officer
  - D. Ronald Dzieglewicz  
89 Norwalk Avenue  
Whiting, NJ 08759

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **11<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-282

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE  
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 1.254 lot 26 for overpayment of taxes made payable to Corelogic in the amount of \$1,071.41.
2. Block 1.45 lot 9 for overpayment of taxes made payable to Corelogic in the amount of \$1,965.47.
3. Block 38.57 lot 754.03 for overpayment of taxes made payable to Corelogic in the amount of \$682.77.
4. Block 38.59 lot 759.01 for overpayment of taxes made payable to Corelogic in the amount of \$698.89.
5. Block 45.02 lot 22 for overpayment of taxes made payable to Corelogic in the amount of \$1,244.33.
6. Block 75.118 lot 14 for overpayment of taxes made payable to Corelogic in the amount of \$573.24.
7. Block 102.09 lot 22 for overpayment of taxes made payable to Corelogic in the amount of \$612.49.

**Total Amount Due \$ 6,848.60**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 11<sup>th</sup> day of July 2022.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-283

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE  
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 38.63 lot 818.01 for overpayment of taxes made payable to Lereta in the amount of \$575.30.

**Total Amount Due \$ 575.30**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 11<sup>th</sup> day of July 2022.

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Sabina T. Martin RMC  
Municipal Clerk

DRAFT

#22-284

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE REIMBURSEMENT AGREEMENTS WITH VARIOUS QUALIFIED PRIVATE COMMUNITIES**

**WHEREAS**, N.J.S.A. 40:67-23.3 requires that every municipality shall reimburse a qualified private community for certain municipal services not provided to that community by the municipality; and

**WHEREAS**, N.J.S.A. 40:67-23.3 requires that the municipality shall enter into written agreements for annual reimbursement to those qualified private communities; and

**WHEREAS**, agreements heretofore executed between the Township of Manchester and those qualified communities within the Township are about to expire.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Mayor is authorized to execute and the clerk to attest to written agreements, as per *attached Schedule A*, with qualified private communities for municipal services pursuant to N.J.S.A. 40:67-23.3
2. That the Chief Finance Officer certifies the availability of funds in the CY2022 Current Fund Budget Line Item Condo Services act and the amount shall not exceed \$249,499.15
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. All interested parties.
  - B. CFO

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **11<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

Municipal Services Act Reimbursement		SNOW	ELECTRICITY	LEAF	TOTAL
CY2021	SCHEDULE A				
CEDAR GLEN HOMES		\$1,306.55	\$4,070.89		\$5,377.45
CEDAR GLEN LAKES		\$4,507.82	\$8,727.19		\$13,235.01
CEDAR GLEN WEST		\$1,638.44	\$3,575.12		\$5,213.56
LEISURE VILLAGE WEST		\$10,334.80	\$26,651.86	\$7,979.14	\$44,965.79
LEISURE KNOLL		\$4,247.35	\$18,549.26		\$22,796.61
LEISURE RIDGE		\$571.35	\$2,944.17		\$3,515.53
WHITING STATION		\$1,470.40	\$4,384.18		\$5,854.58
WHITING VILLAGE #7		\$2,579.50	\$9,633.88		\$12,213.38
CRESTWOOD CO-OP # 1		\$1,957.73	\$7,617.62		\$9,575.35
CRESTWOOD CO-OP # 2		\$2,382.04	\$8,204.40		\$10,586.45
CRESTWOOD CO-OP # 3		\$2,197.19	\$7,458.40		\$9,655.60
CRESTWOOD CO-OP # 4		\$2,587.90	\$8,075.65		\$10,663.55
CRESTWOOD CO-OP # 5		\$2,776.95	\$9,670.21		\$12,447.16
CRESTWOOD CO-OP # 6		\$3,680.20	\$8,434.24		\$12,114.44
RENAISSANCE		\$7,562.05	\$35,543.16		\$43,105.20
MEADOWS OF LAKE RIDGE		\$785.61	\$3,086.24		\$3,871.85
COUNTRY WALK		\$1,319.16	\$2,314.68		\$3,633.83
RIVERPOINT		\$1,772.88	\$13,591.69		\$15,364.57
AUTUMN RIDGE		\$193.25	\$1,440.24		\$1,633.50
RESERVE AT LAKE RIDGE		\$795.28	\$2,880.49		\$3,675.76
<b>TOTAL</b>		<b>\$54,666.45</b>	<b>\$186,853.56</b>	<b>\$7,979.14</b>	<b>\$249,499.15</b>
					\$0.00

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING SALARIES FOR THE, MUNICIPAL CLERK, DEPUTY CLERK, DEPARTMENT HEADS, DIVISION HEADS UNDER ADMINISTRATION, NON-CONTRACTED STAFF, MAYOR & COUNCIL**

**WHEREAS**, the Township Council of the Township of Manchester has reviewed the salaries of the Municipal Clerk, Deputy Clerk, Department Heads, Division Heads under Administration, non-contracted staff, Mayor and Council; and

**WHEREAS**, the Township Council of the Township of Manchester has determined what it considers is fair to both the township and the employees; and

**WHEREAS**, this resolution is effective from January 1, 2022, with the exception of Director of Public Works, which is effective at the adoption of this resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the following persons should receive base salaries as follows:

Business Administrator	\$156,000.
Municipal Clerk	\$122,863.
Director of Finance/CFO	\$147,248.
Director of Recreation	\$ 92,927.
Director of Public Works	\$186,389.
Director of Inspections, Land Use & Planning	\$122,921.
Deputy Municipal Clerk	\$ 65,364.
Mayor	\$ 40,000.
Council President	\$ 14,500.
Council Vice-President	\$ 13,500.
Council Members – other	\$ 12,000.
Personnel Officer	\$ 72,000.
Court Administrator	\$116,640.
Tax Assessor	\$127,155.
Comptroller	\$ 66,847.
Executive Secretary to Mayor/Business Administrator	\$ 53,560.
Confidential Aide to Mayor	\$ 61,800.
Part Time Confidential Aide to Personnel	\$22.75/hr
Confidential Aide to Police Chief	\$ 61,028.
Public Safety Command Support Assistant	\$ 82,400.
Public Safety Support Assistant	\$ 46,350.

**BE IT FURTHER RESOLVED** that the Township Clerk shall forward a certified copy of this resolution to the Chief Financial Officer.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be at true and correct copy of a Resolution adopted by the Township Council on the 11<sup>th</sup> day of July 2022.

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-286

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING AN ESCROW POSTED BY ST. ELIZABETH ANN SETON CHURCH, BLOCK 98.06 LOT 26 (30 SCHOOLHOUSE ROAD)**

**WHEREAS**, an escrow was heretofore posted with the St. Elizabeth Ann Seton Church for a project located at Block 98.06 Lot 26 (30 Schoolhouse Road); and,

**WHEREAS**, under date of June 17, 2022 the Township Engineer did recommend the release of the said escrow; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 98.06 Lot 26 in the amount of \$746.55 plus interest minus any outstanding invoices be released from account number 73626.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Colliers Engineering
  - B. Chief Financial Officer
  - C. St. Elizabeth Ann Seton Church  
30 Schoolhouse Road  
Whiting NJ 08759

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **11<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-287

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, RELEASING MULTIPLE ROAD OPENING ESCROWS  
POSTED BY ARYA PROPERTIES FOR VARIOUS PROJECTS.**

**WHEREAS**, road opening escrows were heretofore posted with the Township by Arya, LLC in connection with various projects; and,

**WHEREAS**, under date of June 17, 2022, the Township Engineer did recommend the release of the said escrows; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Township Engineer, the road opening escrows listed below are to be and hereby are released, plus interest minus any outstanding invoices, as follows:

\$500.00 for Block 21 Lot 621.09 (3091 Brentwood Avenue)  
\$500.00 for Block 21 Lot 621.08 (3101 Brentwood Avenue)  
\$500.00 For Block 21 Lots 621 & 622 (Wilbur Avenue at Morgan Court)

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Colliers Engineering;  
B. Chief Financial Officer;  
C. Arya Properties  
PO Box 145  
Island Heights, NJ 08732

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the 11<sup>th</sup> day of July 2022.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-288

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, REDUCING PERFORMANCE BONDS POSTED BY ARYA  
PROPERTIES FOR A PROJECT KNOWN AS BRENTWOOD ESTATES – BLOCK 21,  
LOTS 621, 622, AND 1712**

**WHEREAS**, Performance Bonds were heretofore posted with the Township in connection with a project known as Brentwood Estates, Block 21, Lots 621, 622, and 1712; and,

**WHEREAS**, under date of June 24, 2022 the Township Engineer has recommended a reduction the performance bonds aforesaid; and,

**WHEREAS**, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Township Engineer, the performance bond #CT024470 posted by ARYA Properties (original performance bond of \$195,297.48) – Be reduced to a guarantee of \$58,589.24.
2. That on that basis of the above recommendation by the Township Engineer, the cash portion of performance bond account #18637 posted by ARYA Properties (original performance bond \$21,699.72) – Be reduced to guarantee of \$6,509.92.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Township Engineer
- B. Chief Financial Officer;
- C. ARYA Properties  
PO Box 145  
Island Heights NJ 08732

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **11<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-289

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1016 COMMONWEALTH BLVD. (BLOCK 1.218 LOT 13), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**WHEREAS**, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 1016 Commonwealth Blvd. (Block 1.218 Lot 13), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

**WHEREAS**, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

**WHEREAS**, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$580.75.

**WHEREAS**, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 1016 Commonwealth Blvd. (Block 1.218 Lot 13).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
  - A. Tax Collector;
  - B. Director of Public Works,
  - C. Chief Financial Officer; and
  - D. Code Enforcement Official.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the **11<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

#22-290

**DRAFT**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF A SPECIAL NEEDS  
FUNDING LIMIT WAIVER FOR MANCHESTER TOWNSHIP HOME  
IMPROVEMENT PROGRAM CASE  
# MAN-2193: 34 Westgate Place**

**WHEREAS**, the Township currently has a rehabilitation program titled the Home Improvement Program (“HIP”) and the HIP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

**WHEREAS**, the Township has retained CGP&H, a professional affordable housing consultant, to administer the HIP; and

**WHEREAS**, CGP&H’s Program Inspector prepared a program scope of work (“Work Scope”) for a low-income individual who is a Township resident and participant in the HIP (Case # MAN-2193). On February 4, 2022 a bid was awarded to Four Star Developers for the contract amount of \$23,860.00. June 21, 2022 a change order was requested due the need to repair unforeseen termite damage for the amount of \$2,700.00 which would increase the contracted amount to \$26,560.00; and

**WHEREAS**, CGP&H’S Program Inspector reviewed the Change Order Request and agrees the work is necessary to complete the scope of work; and

**WHEREAS**, CGP&H accordingly seeks to award the Change Order and a Special Needs Waiver which exceeds the HIP program limit of \$25,000 but believes qualifies for a Special Needs Funding Limit Waiver (which is a HIP’s policies and procedures option for qualified cases needing housing rehabilitation between \$25,000 and \$30,000); and

**WHEREAS**, CGP&H has attached the Change Order Form, detailing its reasons for requesting that the Township grant a Change Order and Special Needs Funding Limit Waiver approval in this case, including that the Township resident is on a fixed low-level income and cannot contribute additional funds; and

**WHEREAS**, the residence in this case needs to be brought up to code for the Township to receive the state rehabilitation credit for Case # MAN-2193 and the \$26,560 construction work (\$25,000 HIP basic award and \$1,560 Special Needs Funding) which when completed will bring the residence up to code and provide the Township with the rehabilitation credit.

**NOW, THEREFORE BE IT RESOLVED**, by the Manchester Township Council, that:

1. The Township hereby approves the Special Needs Waiver Request (attached) in the amount of one-thousand five hundred sixty dollars and zero cents (\$1,560.00) via this

**DRAFT**

Resolution for the reasons set forth in this Resolution and on the record.

2. Upon the execution of this Resolution and the attached Change Order and Special Needs Waiver Request, the HIP shall continue to process Case # MAN-2193, including but not limited to, continuing construction, completing a modification to the original lien to reflect the approved increase, and placing a HIP lien on the residence for a ten-year forgivable loan of \$26,560.00.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H

1249 South River Road, Suite 301

Cranbury, NJ 08512-3633

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the **11<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**A RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, URGING THE SWIFT PASSAGE OF S-330 WHICH RESTORES ENERGY TAX RECEIPTS**

**WHEREAS**, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

**WHEREAS**, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

**WHEREAS**, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

**WHEREAS**, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

**WHEREAS**, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

**WHEREAS**, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

**WHEREAS**, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and

**WHEREAS**, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Township of Manchester in the county of Ocean urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution is forwarded to Assemblymen McGuckin and Catalano and Senator Holzapfel, Senate President Scutari, Assembly Speaker Coughlin, Governor Murphy, and the League of Municipalities.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 11<sup>th</sup> day of July 2022.

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

#22-292

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RESCINDING RESOLUTION #22-261 AND THE CORRESPONDING AGREEMENT AND AUTHORIZING THE EXECUTION OF A NEW EMPLOYMENT AGREEMENT WITH EMERGENCY SERVICES SUPERVISOR'S UNIT**

**WHEREAS**, the Township of Manchester, County of Ocean, State of New Jersey ("the Township") is in need of supervisors for emergency medical services; and,

**WHEREAS**, the Township Council approves resolution #22-260 recognizing EMS supervisors as a negotiating unit; and,

**WHEREAS**, the Township Council rescinds the previously employment agreement authorized by Resolution 22-261 and replaces said agreement with this updated employment agreement; and,

**WHEREAS**, the Township finds it necessary and appropriate to authorize the execution of this new employment agreement which sets forth the terms of employment of the emergency services supervisors; and,

**WHEREAS**, the Township Council authorizes execution of an employment agreement between the Township and the Emergency Services Supervisor's unit; and,

**WHEREAS**, a copy of the employment agreement is on file with the Township Clerk and can be viewed during normal business hours; and,

**WHEREAS**, the term of the employment agreements shall be from January 1, 2022 and expires on December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** on this 11<sup>th</sup> day of July 2022 by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The Township hereby authorizes the execution of an employment agreement between the Township and the Emergency Services Supervisor's Unit pursuant to the terms of the employment agreement, which is on file at the office of the Township Clerk and can be viewed during normal business hours.
2. The Township hereby authorizes the Mayor and Township Clerk to execute any and all documents that implement the intent of this resolution.
3. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:
  - (a) Mayor Robert Hudak;
  - (b) Brandon Umba, Township Administrator;
  - (c) Joan Brush, Council President;
  - (d) Kelly Rutkowski; and
  - (e) Christopher J. Dasti, Esq., Labor Counsel.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 11<sup>th</sup> day of July 2022.

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF AN EMPLOYMENT AGREEMENT WITH THE FULL TIME EMT REPRESENTATIVE COMMITTEE UNIT**

**WHEREAS**, the Township of Manchester, County of Ocean, State of New Jersey (“the Township”) is in need of Full Time Emergency Medical Technicians (EMTs); and,

**WHEREAS**, the Township Council approves resolution #22-260 recognizing the Full Time EMT Representative Committee as a negotiating unit; and,

**WHEREAS**, the Township finds it necessary and appropriate to authorize the execution of an employment agreement which sets forth the terms of employment of the current full time emergency services technicians employed as of the authorizing of this agreement; and,

**WHEREAS**, the Township Council authorizes execution of an employment agreement between the Township and the Full Time EMT Representative Committee unit; and,

**WHEREAS**, a copy of the employment agreement is on file with the Township Clerk and can be viewed during normal business hours; and,

**WHEREAS**, the term of the employment agreements shall be from January 1, 2022 and expires on December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** on this 11<sup>th</sup> day of July 2022 by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The Township hereby authorizes the execution of an employment agreement between the Township and the Full Time EMT Representative Committee Unit pursuant to the terms of the employment agreement, which is on file at the office of the Township Clerk and can be viewed during normal business hours.
2. The Township hereby authorizes the Mayor and Township Clerk to execute any and all documents that implement the intent of this resolution.
3. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:
  - (a) Mayor Robert Hudak;
  - (b) Brandon Umba, Township Administrator;
  - (c) Joan Brush, Council President;
  - (d) EMTs Bret Smith, Vito Capio and Zachary Cosenza; and
  - (e) Christopher J. Dasti, Esq., Labor Counsel.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **11<sup>th</sup> day of July 2022**.

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE BID OF ONE (1) PLENARY RETAIL DISTRIBUTION LICENSE TO MORDECHAI EICHORN**

**WHEREAS**, as a result of the certified Federal Census figure for 2020 Census, the population of Manchester is 50,903, there exists in the Township of Manchester the authority to issue one (1) Plenary Retail Distribution License for the sale of alcoholic beverages; and

**WHEREAS**, at the May 23, 2022 Manchester Township Council adopted Resolution No. 22-227, authorizing the sale of (1) plenary retail distribution license, with a minimum bid of \$300,000; and

**WHEREAS**, the required documentation was delivered to the Office of the Municipal Clerk at or before 4 p.m. on June 22, 2022; and

**WHEREAS**, the Township Clerk delivered a public announcement of all presumptively qualified bidders on June 30, 2022 at 10 a.m. as fixed as the date, time and location when sealed bids would be opened; and

**WHEREAS**, two valid bids were received for one (1) plenary distribution consumption license as follows:

Venu G. Mukkamala  
14 Perrine Lane  
Cranbury, NJ 08050  
Amount of Bid: \$321,116.14

Mordechai Eichorn  
305 Main Street  
Lakewood, NJ 08707  
Amount of Bid: \$400,000

**WHEREAS**, the bid from Mordechai Eichorn meets all special conditions and requirements contained in the bid notice and Chapter 75, NJSA 13:1-2 et. seq. and NJAC 13:2-1.1 et. seq.;

**WHEREAS**, the submitted application form is complete in all respects, the ten percent (10%) bid deposit of \$40,000 has been paid; and

**WHEREAS**, the ultimate issuance of the license is subject to the payment of the balance of the bid price, payment of the annual State and municipal licensing fees and the satisfactory outcome of an investigation of the course of funds and criminal background checks, as well as compliance with all regulations concerning issuance of a license outlined in N.J.A.C. 13:2-2.1 et. seq., including but not limited to, publication and hearing if there are objections.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Manchester, County of Ocean and State of New Jersey does hereby approve effective July 11, 2022 the acceptance of the aforesaid Plenary Retail Distribution License Bid to Mordechai Eichorn in the amount of \$400,000.00 and the conditions of sale will be completed within six (6) months of the said acceptance of bid for license.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **11<sup>th</sup> day of July 2022**.

\_\_\_\_\_  
Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
IN ACCORDANCE WITH SECTION 2 OF THE OPEN  
PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

**WHEREAS**, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)
2. The general nature of the subject matter to be discussed is as follows:
  - a. Personnel
3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days

or

4. At such time the need for confidentiality no longer exists.
5. This resolution shall become effective immediately.

**CERTIFICATION**

I, Sabina T, Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **11<sup>th</sup> day of July 2022**.

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Sabina T. Martin, RMC  
Municipal Clerk