

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
May 23, 2022**

The meeting of the Manchester Township Council was called to order at 5:00 p.m. by Councilwoman Michele Zolezi. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman James Vaccaro	- present
Councilwoman Michele Zolezi	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilwoman Joan Brush	- absent

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin-Anthony, Business Administrator Brandon Umba, Mayor Hudak, Chief Dolan, EMS Director Bobby Baron, and Deputy Municipal Clerk Teri Giercyk.

**EXECUTIVE SESSION**

**#22-218 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

A motion to enter into Executive Session at 5:00 p.m. was made by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

The Executive Session was adjourned at 5:51 p.m. upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

A motion to reconvene into Regular Session at 6:04 p.m. was made by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

**PROCLAMATIONS**

Police Appreciation Week May 11<sup>th</sup> – May 17<sup>th</sup> Proclamation read by Mayor Hudak and presented to Chief Dolan.

National EMS Week May 11<sup>th</sup> – May 17th Proclamation read by Mayor Hudak and presented to EMS Director Robert Baron.

Proclamation Recognizing Girl Scouts 2022 Gold Award Recipients read by Mayor Hudak and presented to Marley Petti and Callie Rommel.

Proclamation Recognizing Ocean County Mayor's Association Scholarship Recipients read by Mayor Hudak and presented to Calvin Suoto and Michael Hudak.

### **APPROVAL OF MINUTES**

The regular meeting minutes and of May 9, 2022 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, and Zolezi; yea. Mr. Wallis abstain due to absence. Mrs. Brush, absent.

### **SUBMISSION OF BILLS**

**#22-219** – Authorizing payment of bills from the Current Fund in the amount of \$983,533.18 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent. Ms. Zolezi abstain from check # 68754 in the amount of \$1,333.42 but otherwise yes.

**#22-220** – Authorizing payment of bills from the Eastern Service Area in the amount of \$542,439.35 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

**#22-221** – Authorizing payment of bills from the Western Service Area in the amount of \$424,997.27 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

### **ORDINANCES - Second Reading, Public Hearing and Final Action**

#### **#22-16 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 7 TRAFFIC, SECTION 7- 18 HANDICAPPED PARKING ON MUNICIPAL PARKING LOTS OR BOARD OF EDUCATION PROPERTY**

Councilwoman Zolezi asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Seeing no comments from the public, Councilwoman Zolezi closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

### **ORDINANCES - First Reading and Introduction**

#### **#22-17 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR THE VACATION OF A PORTION OF CERTAIN RIGHT- OF-WAYS AND PAPER STREETS LOCATED WITHIN MANCHESTER TOWNSHIP**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

**#22-18 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPLEMENTING THE TOWNSHIP CODE AND CREATING CHAPTER 160-XIV ENTITLED "FINGERPRINTING"**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilwoman Zolezi asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilwoman Zolezi asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilwoman Zolezi closed this portion of the meeting.

**Resolutions #22-222 through #22-239 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.**

**A. FINANCE**

**#22-222 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#22-223 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#22-224 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#22-225 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 99.110, LOT 3 FOR A TOTALLY DISABLED VETERAN**

**B. LICENSING**

**#22-226 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ISSUANCE OF FOUR (4) ADDITIONAL CLASS C PLENARY RETAIL CONSUMPTION LICENSES TO THE HIGHEST QUALIFIED BIDDER AT A PUBLIC SALE TO BE CONDUCTED BY THE TOWNSHIP OF MANCHESTER**

**#22-227 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ISSUANCE OF ONE (1) ADDITIONAL CLASS D PLENARY RETAIL DISTRIBUTION LICENSES TO THE HIGHEST QUALIFIED BIDDER AT A PUBLIC SALE TO BE CONDUCTED BY THE TOWNSHIP OF MANCHESTER**

### **C. GRANTS**

**#22-228 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE HTS FEDERAL HIGHWAY SAFETY GRANT, SUSTAINED ENFORCEMENT 2023, AND ACCEPTING THE ENFORCEMENT GRANT FROM THE DHTS**

### **D. RECREATION**

**#22-229 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE MANCHESTER TOWNSHIP BOARD OF EDUCATION**

### **E. PURCHASING**

**#22-230 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF OBSOLETE EQUIPMENT AT AUCTION ON GOVDEALS.COM**

**#22-231 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES IN EXCESS OF THE BID THRESHOLD THROUGH STAFFORD TOWNSHIP COOPERATIVE PRICING SYSTEM CONTRACT BID #2022-003 WB MASON OFFICE SUPPLY**

**#22-232 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE LEASE OF SPACE AND ADVERTISING CONCESSION THROUGH THE COMPETITIVE CONTRACT PROCESS**

### **F. BONDS/ESCROWS**

**#22-233 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY UNITED CHURCH OF CHRIST OF TOMS RIVER FOR A PROJECT LOCATED AT 1681 RIDGEWAY ROAD (BLOCK 1 LOT 3)**

**#22-234 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A RELEASE OF A LETTER OF CREDIT AND MAINTENANCE BOND IN CONJUNCTION WITH THE RIDGEWAY BOULEVARD WATER MAIN EXTENSION PROJECT - BLOCK 71 LOT 16 (2494 HWY 547)**

### **G. CONTRACTS/AGREEMENTS**

**#22-235- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANCHESTER AND BRIGHT HARBOR HEALTHCARE TO CREATE THE ON P.O.I.N.T. PROGRAM**

## H. MISCELLANEOUS

**#22-236 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE SUSTAINABLE JERSEY 2022 EDF CLIMATE CORPS PROGRAM APPLICATION**

**#22-237 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE ADOPTION OF A STRONG ANTI-IDLING POLICY BY GOVERNMENT AGENCIES, SCHOOLS, BUSINESSES AND OTHER ORGANIZATIONS**

**#22-238 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING ESTABLISHMENT OF A GREEN TEAM ADVISORY COMMITTEE PURSUANT TO SUSTAINABLE NEW JERSEY**

**#22-239 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JAMES D. FATTORINI, ESQ. AS A HEARING OFFICER FOR A TOWNSHIP DISCIPLINARY MATTER**

A motion to approve Resolution #22-240 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, and Wallis; yea. Mrs. Brush, absent. Ms. Zolezi recused herself due to conflict.

**#22-240 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFERRING TO THE MANCHESTER TOWNSHIP PLANNING BOARD FOR A DETERMINATION AS TO WHETHER BLOCK 62, LOTS 30 & 31.01 (VOLANTE ROAD & SECONDARY ACCESS ROAD) IS AN AREA IN NEED OF REHABILITATION IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:12A-1 et seq.**

**Judy Noonan, 25A Stoneybrook:** Ms. Noonan inquired about the location of this potential redevelopment.

### **REPORTS:**

**Mr. Vaccaro:** Attended various meetings and events. He recognized the proclamation recipients. Mr. Vaccaro asked that the ten-year energy plan include the use of energy efficient methods such as solar use, geothermal, electric cars, and charging stations. Please continue looking into grants. Article in Asbury Park Press. Mr. Vaccaro recommended that the Township aggressively seek to attract a primary care facility in Manchester Township. He reminded the public to continue protecting themselves from COVID and other viruses. He thanked everyone for the opportunity to speak.

**Mr. Wallis:** No report.

**Mr. Fusaro:** Mr. Fusaro attended Manchester Coordinating Council meeting today; speakers were a representative from Meals on Wheels and the County OEM who spoke about their preparedness for any future emergencies.

**Ms. Zolezi:** Ms. Zolezi thanked Senior Services for their services to the residents. She acknowledged the Girl Scout award recipients, and Ocean County Mayors' scholarship recipients. Ms. Zolezi thanked the

Police Department and EMS department for their work. She wished everyone a happy Memorial Day and asked everyone to be safe.

**Mayor Hudak:** Mayor Hudak thanked and congratulated the proclamation recipients. He stated that he received news that the Cathedral of the Air is not going to be sold. Thanked everyone for working the rabies clinic and Green Fair and participates. Mayor comment mentioned the upcoming Memorial Day ceremony.

**Sabina Martin:** Mrs. Martin thanked the Ridgeway Fire Department for supporting the rabies clinic and she thanked the employees for working.

**Chief Dolan:** Chief Dolan state a zoom meeting with the NJ DOT regarding the intersection at Manchester Blvd. and Route 70 is coming up this week. He stated that the next Coffee with a Cop event will be on June 1<sup>st</sup> coffee with cop at whiting Wawa. June 16 accreditation hearing. June 1<sup>st</sup> fitness competition at Harry Wright Lake to benefit one of the employees.

### **PUBLIC**

**Judy Noonan, 25A Stoneybrook:** Mrs. Noonan had an election question and inquired about the ballot drop boxes in town. She commented about the school TV channel. She talked about the Stavola property, which is being referred to the Planning Board as a property in need of redevelopment. Ms. Noonan asked for an update on Surf and Stream. She made a statement about electric vehicles and wished everyone a Happy Memorial Day.

The Municipal Clerk stated that those drop boxes are located on Ocean County property so it can be under 24-hour surveillance.

Mayor Hudak stated that Ocean County is moving forward with Surf and Stream, but there is litigation involved.

**John Pagenkopf, Hovnanian, Tinton Falls:** Mr. Pagenkopf inquired about the location of the street vacation ordinance.

No further public comment.

### **ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:53 p.m. upon a motion by Councilwoman Vaccaro seconded by Councilman Fusaro and approved by the following Roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Zolezi; yea. Mrs. Brush, absent.

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Michele Zolezi  
Council Vice President

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Sabina T. Martin, RMC  
Municipal Clerk

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6/13/2022  
Date Approved