



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA**

**May 9, 2022
6:00 PM**

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1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. PROCLAMATIONS

Proclamation for Municipal Clerks Week

6. APPROVAL OF MINUTES

Regular Meeting Minutes - April 25, 2022

7. SUBMISSION OF BILLS

#22-203 Current Fund

#22-204 Utility Fund - ESA

#22-205 Utility Fund - WSA

8. BUDGET INTRODUCTION

#22-206 Budget Introduction Resolution

9. ORDINANCES - Second Reading, Public Hearing and Final Action

#22-12 Amending the Township Code to Repeal Section 245-85 Flood Damage Prevention; to Adopt a New Section 245-85 Floodplain Management Regulations; to Adopt Flood Hazard Maps; to Designate a Floodplain Administrator; and Providing for Severability

#22-14 Supplementing and Amending Section 160-11 of the Township Code Entitled "Summer Beach Badge Fees"

10. ORDINANCES – First Reading & Introduction

#22-15 Authorizing & Encouraging Electrical Vehicle Supply/Service Equipment (EVSE) & Make Ready Parking Spaces

#22-16 Amending and Supplementing Chapter 7 Traffic, Section 7-18 Handicapped Parking on Municipal Parking Lots or Board of Education Property

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11. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

- #22-207 Authorizing the Issuance of a Duplicate Tax Sale Certificate Pursuant to Chapter 99 of the Public Laws of 1997
- #22-208 Authorizing the Tax Collector to Cancel Taxes as to Block 1.428 Lot 1 for a Totally Disabled Veteran (2259 Ridgeway Road)
- #22-209 Authorizing the Refunds Requested by the Tax Collector
- #22-210 Authorizing the Refunds Requested by the Tax Collector

B. MUNICIPAL CLERK

- #22-211 Authorizing the Municipal Clerk to Execute One Certificate of Exemption for James B. Hankins

C. PURCHASING

- #22-212 Authorizing an Award to Seal Masters PANJ for Resurfacing Consulting, Coloring, and Striping at Holly Oaks Park, Tennis, Pickleball, and Basketball Court

D. APPOINTMENT

- #22-213 Re-Appointing Sabina T. Martin as Registrar of Vital Statistics

E. MISCELLANEOUS

- #22-214 Supporting Ukraine's Independence, Sovereignty and Territorial Integrity
- #22-215 Establishing Certain Fees for Emergency Medical Transport

12. REPORTS

13. PUBLIC COMMENT

14. ADJOURNMENT

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Township of Manchester
Office of the Mayor

P roclamation

53rd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
May 1 - May 7, 2022

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore I, Robert A. Hudak, Mayor of Manchester Township, do recognize the week of May 1 through May 7, 2022, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, **Sabina Martin** and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 3rd day of May, 2022

ROBERT A. HUDAK, MAYOR
Manchester Township

22 - 203
May 9, 2022

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**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	9,924,901.31
Capital Fund	\$	50,478.65
Escrows	\$	1,921.55
Affordable Housing Trust Fund	\$	49,530.48
Animal Control Fund	\$	
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	2,000.00
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	250.00
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	
	\$	<u><u>10,029,081.99</u></u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____
Joan Brush
Council President

Sabina T Martin
Township Clerk

BILL LIST ADDENDUM

May 9, 2022

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CAPITAL FUND

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CURRENT FUND

PAYROLL WEEK ENDING 5/13/22

Authorize.net
Municipal
State Health Benefits

April Rec Desk 2022
April Rec Desk 2022
SHBP Active and Retiree

Chk#846	1.36
Chk#847	8.58
Chk#848	387,553.92

\$ -

\$ 387,563.86

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 5/13/22

OFF DUTY WEEK ENDING 4/29/22

Chk #2891	1,921.55
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\$ 1,921.55

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MANCHESTER TOWNSHIP
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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
68601	04/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7232
	22-00835	CURRENT PAY 9	783,319.09		
68602	04/29/22	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			7241
	V2-00378	FEB 2022 TWP ATTORNEY	10,047.00		
	V2-00379	FEB 2022 SPECIAL COUNSEL	705.00		
			10,752.00		
68603	05/02/22	DIANE035 DIANE LAPP, PETTY CASH			7242
	V2-00707	CHNAGE FUNDS BEACHBADGES	860.00		
68604	05/04/22	MANCH080 MANCHESTER TWP BOARD OF ED			7246
	V2-00740	MAY 2022 CURRENT EXPENSES	4,029,048.31		
68605	05/09/22	ACTIO030 ACTION UNIFORM CO LLC			7260
	22-00079	Police Uniform Blanket	1,073.00		
	22-00088	New Officer Uniform Order	159.00		
	22-00089	New Officer Uniform Order	159.00		
	22-00181	Action Uniform Blanket	2,099.75		
	22-00629	Uniform Blanket EMS/Fire	812.75		
			4,303.50		
68606	05/09/22	ALLHA005 ALL HANDS FIRE EQUIPMENT LLC			7260
	21-01627	Misc Fire Fighter Equipment	1,450.47		
68607	05/09/22	AMAZON01 AMAZON CAPITAL SERVICES INC			7260
	22-00584	SPARCO CASH BOXES	0.00		
	22-00704	Laptop Charger	29.90		
	22-00752	Personnel Frames	27.98		
			57.88		
68608	05/09/22	AMERIO65 AMERICAN WEAR, INC.			7260
	22-00035	Uniform Rental and Cleaning	66.98		
	22-00586	Uniform Rental and Cleaning	768.96		
			835.94		
68609	05/09/22	ANIMA015 ANIMAL DAMAGE CONTROL SYS. LLC			7260
	22-00473	2022 GOOSE CONTROL PLP & HWL	3,390.00		
68610	05/09/22	ARMAN005 ARMANDO V. RICCIO, LLC			7260
	V2-00737	APRIL 2022 LABOR COUNSEL	330.00		
68611	05/09/22	ASBUR005 ASBURY PARK PRESS			7260
	V2-00692	ADVERTISEMENT	499.92		
68612	05/09/22	ATLAS005 ATLAS WELDING SUPPLY CO. INC.			7260
	22-00242	FOR WELDING SUPPLIES RENTAL	78.12		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
68613	05/09/22	BLAZE005 BLAZE EMERGENCY EQUIP CO LLC			7260
		22-00733 Fix to 76-13	192.40		
68614	05/09/22	BRICK015 BRICK WALL CORP			7260
		22-00655 SUPPLIES FOR ROAD REPAIRS	413.88		
68615	05/09/22	BRTTE005 BRT TECHNOLOGIES, LLC			7260
		22-00628 PD-5 forms for CO-OPS	666.40		
68616	05/09/22	BSAFE005 B SAFE, INC			7260
		22-00647 Service Call DVR Issue EMS	147.50		
68617	05/09/22	CASSA005 CASSANDRA COLGATE			7260
		V2-00717 REIMBURSEMENT BAGS FOR BADGES	159.28		
68618	05/09/22	CDWGO005 CDW GOVERNMENT			7260
		22-00547 Toner C235	62.72		
68619	05/09/22	CENTR010 CENTRAL JERSEY HEALTH INS.			7260
		V2-00742 DENTAL INS. MAY 2022	18,119.30		
68620	05/09/22	CENTR035 CENTRAL JERSEY WASTE			7260
		22-00516 Recycling for 3 months	57,073.17		
68621	05/09/22	CERTI025 CERTIFIED SPEEDOMETER SERV INC			7260
		22-00646 Police Vehicle Calibrations	480.00		
68622	05/09/22	CHERR005 CHERRY VALLEY TRACTOR SALES			7260
		22-00477 TRACTOR/TRAILER REPAIR PARTS	372.00		
68623	05/09/22	CHRIS015 CHRISTIAN NAZARIO			7260
		V2-00722 REIMBURSEMENT DUES RENEWAL	100.00		
68624	05/09/22	CITTA005 CITTA, HOLZAPFEL & ZABARSKY			7260
		V2-00718 APRIL 2022 PROSECUTOR	3,750.00		
68625	05/09/22	COLLI005 COLLIERS ENGINEERING			7260
		21-01738 Pine Lake Park Drainage Study	30,125.43		
		V2-00689 ENGINEERING SERVICES	9,568.40		
		V2-00723 ENGINEERING SERVICES	1,460.00		
		V2-00733 ENGINEERING SERVICES	9,530.05		
			50,683.88		
68626	05/09/22	COMCA015 COMCAST BUSINESS			7260
		V2-00679 CABLE SVC ACCT 939042865	648.19		
68627	05/09/22	COMCA025 COMCAST			7260
		V2-00680 cable svc 8499 05 189 0322096	151.85		
68628	05/09/22	COMCA025 COMCAST			7260
		V2-00681 CABLE SVC 8499 05 196 0223463	119.90		

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PO #		Description	Amount Paid	Contract
01	CURRENT	Current Fund Account	Continued	
68629	05/09/22	COMCA025 COMCAST		7260
		V2-00682 CABLE SVC 8499 05 196 0227035	110.35	
68630	05/09/22	COMCA025 COMCAST		7260
		V2-00712 CABLE SVC 8499 05 196 0173684	344.38	
68631	05/09/22	COMCA025 COMCAST		7260
		V2-00713 CABLE SVC 8499 085 196 0282378	131.21	
68632	05/09/22	COMCA025 COMCAST		7260
		V2-00714 CABLE SVC 8499 05 196 0266280	269.33	
68633	05/09/22	COMCA025 COMCAST		7260
		V2-00724 CABLE SVC 8499 05 196 0045536	380.44	
68634	05/09/22	COMCA025 COMCAST		7260
		V2-00725 CABLE SVC 8499 05 196 0194565	124.90	
68635	05/09/22	COMCA025 COMCAST		7260
		V2-00726 CABLE SVC 8499 05 196 0197113	118.40	
68636	05/09/22	COUNT060 COUNTY OF OCEAN		7260
		V2-00671 5% LONG TERM TAX EXEMPTION PMT	658.00	
68637	05/09/22	COUNT060 COUNTY OF OCEAN		7260
		V2-00741 COUNTY LEVY QTR 2 2022 5/15	4,347,316.06	
68638	05/09/22	COUNT060 COUNTY OF OCEAN		7260
		V2-00749 5% LONG TERM TAX EXEMPTION PMT	438.07	
68639	05/09/22	CRAFT010 CRAFTMASTER PRINTING		7260
		22-00640 Overtime slips	264.00	
68640	05/09/22	CRAFT015 CRAFTMASTER HARDWARE, LLC		7260
		22-00263 VEHICLE KEY MANAGEMENT SYSTEM	1,181.04	
		22-00388 KEY MGMT ACCESS PLUGS FOR STAF	224.00	
			1,405.04	
68641	05/09/22	CREST070 CREST CONSTRUCTION GROUP, LLC		7260
		22-00411 MANCHESTER, CEDAR GLEN, VAULT	40,000.00	
68642	05/09/22	CUSTO010 CUSTOM-BANDAG, INC.		7260
		22-00218 FOR TIRES AND TIRE WORK	364.22	
		22-00570 TIRES FOR TRUCK FLEET	1,357.38	
		22-00665 VEHICLE REPAIR PARTS	540.08	
		22-00673 TIRES FOR POLICE DEPT. FLEET	2,250.00	
			4,511.68	
68643	05/09/22	DANIE005 DANIEL DRIES		7260
		V2-00690 WORKBOOT REIMBURSEMENT	99.00	

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PO #		Description	Amount Paid	Contract
01	CURRENT	Current Fund Account	Continued	
68644	05/09/22	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY, V2-00736 APRIL 2022 LEGAL SERVICES	9,599.62	7260
68645	05/09/22	DIANE030 DIANE LAPP V2-00705 REIMBURSE BYCTWD	410.00	7260
68646	05/09/22	DOWN005 DOWNS FORD, INC. 22-00519 FORD REPAIR PARTS 22-00622 Parts for EMS Ford Fleet 22-00727 BRAKE ROTORS FOR EMS FLEET	637.43 1,767.15 737.36 <u>3,141.94</u>	7260
68647	05/09/22	DUPLI005 DUPLITRON, INC. 22-00525 Copier Staples	180.00	7260
68648	05/09/22	EAGLE005 EAGLE POINT GUN 22-00707 Ammunition/Supplies	19,366.85	7260
68649	05/09/22	FCAUT005 F & C AUTOMOTIVE SUPPLY INC 22-00399 vehicle repair parts 22-00490 SHOP TOOLS AND EQUIPMENT 22-00530 BATTERIES FOR TRUCK FLEET	369.14 2,412.63 1,335.24 <u>4,117.01</u>	7260
68650	05/09/22	FEDER005 FEDERAL EXPRESS CORPORATION 22-00633 Shipping Traffic Safety Sign 22-00718 General Shipping Charges	162.33 24.38 <u>186.71</u>	7260
68651	05/09/22	FIREF010 FIREFLOW SERVICES, INC. 21-01995 Fire Apparatus/Pump/Hose Test 22-00714 Increase Cost Hose Testing	1,860.00 777.60 <u>2,637.60</u>	7260
68652	05/09/22	FLEET015 FLEETPRIDE, INC 22-00393 PARTS FOR TRUCK REPAIRS	659.14	7260
68653	05/09/22	FREDB010 FRED BEANS PARTS, INC 22-00146 FOR VEHICLE REPAIR PARTS	538.06	7260
68654	05/09/22	FREED015 FREEDOM FIRE & SAFETY 22-00686 2022 CONCESSION STAND MAINT	320.00	7260
68655	05/09/22	FYRFY005 FYR-FYTERS SALES & SVC, INC 22-00691 Flush Main Drain Townhall	242.50	7260
68656	05/09/22	GABRI005 GABRIELLI KENWORTH OF NJ LLC 22-00489 PARTS FOR RACK BODY TRUCKS 22-00677 TRANSMISSION COOLER FOR #15	242.45 2,284.00 <u>2,526.45</u>	7260

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PO #	Description	Amount Paid	Contract	
01	CURRENT	Current Fund Account	Continued	
68657	05/09/22 GALLS005 GALLS LLC		7260	
	22-00713 Caution Tape Order	421.03		
68658	05/09/22 GANNL005 GANN LAW BOOKS, INC.		7260	
	22-00639 GANN LAW	2,093.00		
68659	05/09/22 GARDE025 GARDENSTATE HIGHWAY PRODS, INC		7260	
	22-00484 PUBLIC SIGN SUPPLIES	3,931.50		
68660	05/09/22 GAVIN005 GAVIN REILLY		7260	
	V2-00721 REIMBURSEMENT DUES RENEWAL	100.00		
68661	05/09/22 GFOA0005 GFOA of New Jersey		7260	
	22-00790 GFOA MEMBERSHIP	90.00		
68662	05/09/22 HENRY030 HENRY SCHEIN, INC.		7260	
	22-00499 Henry Schein Blanket	3,076.13		
68663	05/09/22 IMPER005 IMPERIAL BAG & PAPER CO, LLC		7260	
	22-00705 GARBAGE CAN LINERS FOR PARKS	507.30		
68664	05/09/22 INSTI005 INSTITUTE FOR FORENSIC PSYCH.		7260	
	22-00630 Psych Exam New Hire	425.00		
	22-00643 New Hire Psych (3)	1,275.00		
		<u>1,700.00</u>		
68665	05/09/22 JCPL0005 J C P & L		7260	
	V2-00674 ELEC SVC 100 149 550 475	97.44		
	V2-00711 ELEC SVC 100 145 019 830	163.92		
	V2-00728 ELEC SVC 100 144 954 201	712.21		
		<u>973.57</u>		
68666	05/09/22 JERRY015 JERRY'S AUTO BODY, LLC		7260	
	22-00676 ADD'L SUPPLEMENT FOR REPAIRS	814.75		
	22-00729 RESEAL WINDSHIELD ON PD#63	356.50		
		<u>1,171.25</u>		
68667	05/09/22 JOHNS010 JOHNSON & TOWERS, LLC		7260	
	22-00397 VEHICLE REPAIR PARTS	537.69		
68668	05/09/22 KELLY025 KELLY WINTHROP, LLC		7260	
	22-00371 Deer Carcass Removal	64.00		
68669	05/09/22 LAKEH025 LAKEHURST LAWNMOWER		7260	
	22-00215 FOR MOWER AND TRACTOR REPAIR	187.71		
68670	05/09/22 LANDS005 LAND'S END CORPORATE SALES INC		7260	
	21-01893 Uniforms - Bldg. Dept.	303.65		
68671	05/09/22 LAWME005 LAWREN SUPPLY COMPANY OF		7260	
	22-00636 T-shirts	2,079.77		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account	Continued		
68672	05/09/22	LOBEL005 LOBELLO ISSAKOV NAPA LLC			7260
		22-00541 VEHICLE REPAIR PARTS	53.09		
		22-00610 VEHICLE REPAIR PARTS	1,466.78		
		22-00674 BRAKES FOR P.D. FLEET VEHS	1,732.26		
		22-00728 BRAKE ROTORS FOR PD FLEET	334.48		
			<u>3,586.61</u>		
68673	05/09/22	LORIC005 LORI CASLER			7260
		V2-00750 RX REIMBURSEMENT	135.37		
68674	05/09/22	LOWES010 LOWES HOME CENTERS, INC.		05/09/22 VOID	0
68675	05/09/22	LOWES010 LOWES HOME CENTERS, INC.			7260
		22-00020 OPEN PO FOR SUPPLIES	1,540.24		
		22-00377 Rock Salt	396.90		
		22-00545 FRONT DOOR TO SIGN SHOP BLDG	197.60		
			<u>2,134.74</u>		
68676	05/09/22	MELIS005 MELISSA DEPALMA			7260
		V2-00730 REIMBURSEMENT NOTARY	103.48		
68677	05/09/22	MICHA085 MICHAEL SABIE			7260
		V2-00731 REIMBURSEMENT EMAIL SECURITY	249.99		
68678	05/09/22	MICHA180 MICHAEL GUARINO			7260
		V2-00720 REIMBURSEMENT DUES RENEWAL	100.00		
68679	05/09/22	MIDAT025 MID ATLANTIC PESTICIDE			7260
		22-00120 REGISTRATION FOR ONLINE COURSE	105.00		
		22-00121 REGISTRATION FOR ONLINE COURSE	105.00		
			<u>210.00</u>		
68680	05/09/22	MILLE015 MILLENNIUM STRATEGIES, LLC			7260
		22-00065 12 MONTHS GRANT PORTAL SERVICE	1,300.00		
68681	05/09/22	MODER010 MODERN GROUP POWER			7260
		22-00644 Generator Monitoring	600.00		
68682	05/09/22	MRKEY005 MR. KEYS INC			7260
		22-00401 KEYS	175.00		
68683	05/09/22	MSCIN010 MSC INDUSTRIAL SUPPLY CO			7260
		22-00563 Arm & Hammer Air Freshner	135.12		
68684	05/09/22	NAPAA005 NAPA AUTO PARTS			7260
		22-00340 FOR VEHICLE REPAIR PARTS	933.49		
68685	05/09/22	NEWJE030 NEW JERSEY FIRE EQUIPMENT			7260
		22-00439 Fittings for SCBA RIT Pack	416.40		
68686	05/09/22	NJADV005 NJ ADVANCE MEDIA			7260
		V2-00691 ADVERTISEMENT	264.70		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account	Continued		
68687	05/09/22	NJDEP015 NJ DEPT OF WEIGHTS & MEASURES			7260
		22-00642 Radar Tuning Forks Calibration	640.00		
68688	05/09/22	NJLM0005 NJLM			7260
		V2-00673 2021 MAYOR'S BOX LUNCHEON	25.00		
68689	05/09/22	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			7260
		V2-00719 SHELTER SERVICES FEB-MAR 2022	473.00		
68690	05/09/22	OCEAN060 OCEAN COUNTY MAYOR'S ASSOC			7260
		22-00722 Monthly Mayor Meeting	20.00		
68691	05/09/22	OCEAN090 OCEAN COUNTY RECYCLING			7260
		22-00239 FOR ROAD WASTE DISPOSAL	528.27		
		22-00240 R-BLEND FOR ROAD REPAIRS	142.60		
			670.87		
68692	05/09/22	ONES0005 ONE SOURCE OF NEW JERSEY, LLC.			7260
		22-00574 SHOP SUPPLIES FOR VEH REPAIRS	735.18		
68693	05/09/22	OXYGE005 OXYGEN SUPPLY CO., INC			7260
		22-00522 Oxygen Supplies/Maintenance	98.00		
68694	05/09/22	PLOSI005 PLOSLIA COHEN LLC			7260
		V2-00729 GENERAL LABOR COUNSEL	363.00		
68695	05/09/22	POSTM005 POST MASTER - TOMS RIVER			7260
		V2-00735 REPLENISH PERMIT 300 TAX BILLS	7,900.00		
68696	05/09/22	PREVE005 PREVENTION SPECIALISTS, INC.			7260
		22-00217 2022 Drug & Alcohol Testing	735.00		
68697	05/09/22	RICOH010 RICOH USA, INC			7260
		22-00424 RICOH BLANKET ACCOUNT	185.19		
68698	05/09/22	RIGGI005 RIGGINS, INC.			7260
		22-00227 DIESEL FUEL	5,520.55		
		22-00533 DIESEL FUEL	30,000.00		
		22-00536 Blanket for Gas 3 month period	10,677.42		
		22-00723 Blanket for Gas 3 month period	12,236.07		
			58,434.04		
68699	05/09/22	RUSSE015 R.REID WASTE HAULING&DISPOSAL			7260
		22-00030 Blanket for port-a-johns	546.00		
		22-00520 Blanket for port-a-johns	273.20		
			819.20		
68700	05/09/22	SAFET045 SAFE-T EMS & SAFETY TRAINING			7260
		22-00076 EMT Refresher Blanket	2,800.00		
68701	05/09/22	SHERI010 SHERI GUMINA			7260
		V2-00752 REIMBURSEMENT SUPPLIES	31.25		

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
68702	05/09/22	STAPL010 STAPLES BUSINESS ADVANTAGE			7260
		22-00038 GENERAL SUPPLIES	179.48		
		22-00637 Misc Supplies	321.79		
		22-00668 Vacuum Townhall	441.98		
			<u>943.25</u>		
68703	05/09/22	TCLEA005 T CLEANERS, LLC			7260
		22-00415 Blanket Dry Cleaners	1,472.00		
68704	05/09/22	TELES010 TELESYSTEM			7260
		V2-00746 phone svc acct #9973948	4,706.37		
68705	05/09/22	THECA010 THE CANNING GROUP, LLC			7260
		22-00483 QPA Services March-June	1,291.67		
68706	05/09/22	THOMA100 THOMAS O'HARE			7260
		V2-00683 RX REIMBURSEMENT	394.58		
68707	05/09/22	TMASS005 T & M ASSOCIATES			7260
		V2-00716 ENGINEERING SERVICES	123.75		
68708	05/09/22	TOWN0005 TOWNSHIP OF MANCHESTER			7260
		V2-00710 SR OUTREACH GASOLINE APR 2022	881.98		
68709	05/09/22	TRANS010 TRANSUNION RISK & ALTERNATIVE			7260
		22-00745 Background Investigations	328.60		
68710	05/09/22	UNITE010 UNITED PARCEL SERVICE INC			7260
		22-00652 Blanket PO for Shipping	321.31		
68711	05/09/22	USPOS005 U.S. POSTAL SERVICE CMRS-POC			7260
		V2-00686 POSTAGE ON CALL ACCT# 59736945	6,000.00		
68712	05/09/22	VERIZ020 VERIZON ONLINE			7260
		V2-00675 PHONE SVC 452-496-004-0001-40	126.99		
68713	05/09/22	VERIZ035 VERIZON			7260
		V2-00676 PHONE SVC 450-491-959-0001-89	35.27		
68714	05/09/22	VILLA005 VILLAGE OFFICE SUPPLY			7260
		22-00623 Township Lanyard	329.00		
68715	05/09/22	WATCH010 WATCHGUARD VIDEO, INC.			7260
		22-00182 WatchGuard Miscellaneous	5,100.00		
68716	05/09/22	WBMA5005 WB MASON CO INC			7260
		22-00037 GENERAL OFFICE SUPPLIES	113.30		
		22-00535 Township Monthly Order	746.65		
		22-00609 Township Copy Paper	755.20		
		22-00717 Check Printer Ink	185.59		
			<u>1,800.74</u>		

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
68717	05/09/22	WELLS065 WELLS FARGO VENDOR FIN.SERVICE			7260
		22-00471 Copier Lease Rent	599.68		
68718	05/09/22	WESTG005 WEST GROUP/THOMSON REUTERS			7260
		V2-00685 SUBSCRIPTION CHARGES	1,509.00		
68719	05/09/22	WEXBA005 WEX BANK INC.			7260*
		V2-00709 EMS DIESEL FUEL PURCHASES	827.59		
68720	05/09/22	WORKN005 WORK N GEAR, INC.			7260
		22-00034 Safety Boot Allowance	255.00		
68721	05/09/22	ZOLLD005 ZOLL DATA SYSTEMS, INC			7260
		22-00236 Zoll Blanket EMS Charts	617.00		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 120	1	9,537,337.45	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 120	1	9,537,337.45	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 120	1	9,537,337.45	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 120	1	9,537,337.45	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	1-01	3,614.12	0.00	0.00	3,614.12
CURRENT FUND:	2-01	1,060,579.92	0.00	8,378,320.44	9,438,900.36
	G-01	94,822.97	0.00	0.00	94,822.97
Total of All Funds:		1,159,017.01	0.00	8,378,320.44	9,537,337.45

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Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
04 GEN CAPITAL	Capital Account			
2736	05/09/22 ELITE015 ELITE EMERGENCY LIGHTS LLC		7258	
21-02040	HINT MOUNT FOR DOCKING STATION	409.65		
2737	05/09/22 RJSHE005 R.J.SHERMAN & ASSOCIATES INC		7258	
21-01644	BC1500 15" BRUSH CHIPPER	50,069.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	50,478.65	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	50,478.65	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	50,478.65	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	50,478.65	0.00

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Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL:	C-04	50,478.65	0.00	0.00	50,478.65
Total of All Funds:		50,478.65	0.00	0.00	50,478.65

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Check Register By Check Date

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Range of Checking Accts: 20 MAN DAY TRST to 20 MAN DAY TRST Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

20 MAN DAY TRST	Manchester Day Trust			
228 05/09/22	BLUER005 BLUE RAVEN ARTIST MGMT, INC.			7255
22-00681 2022	BRITISH INVASION YEARS	2,000.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,000.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,000.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,000.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,000.00	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
MANCHESTER DAY TRUST	2-20	0.00	0.00	2,000.00	2,000.00
Total of All Funds:		0.00	0.00	2,000.00	2,000.00

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MANCHESTER TOWNSHIP
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Range of Checking Accts: 26 RECREATION to 26 RECREATION Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
26 RECREATION	Recreation Trust			
994 05/09/22	SURFL005 SURFLIGHT THEATER			7256
22-00748 2022 7/19/22	THEATRE TRIP	250.00		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	1	0	250.00 0.00
	Direct Deposit:	0	0	0.00 0.00
	Total:	1	0	250.00 0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	1	0	250.00 0.00
	Direct Deposit:	0	0	0.00 0.00
	Total:	1	0	250.00 0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Totals by Year-Fund
Fund Description

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	2-26	0.00	0.00	250.00	250.00
Total Of All Funds:		0.00	0.00	250.00	250.00

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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
27	AFF HOUSE	Affordable Housing		
365	05/09/22	APLUS005 A-PLUS CONSTRUCTION, INC.		7257
21-01933		HOME IMPROVEMENT PROGRAM	16,850.00	
22-00792		MANCHESTER HOME IMPROVEMENT	13,300.00	
			30,150.00	
366	05/09/22	COMMU020 COMMUNITY GRANTS, PLANNING &		7257
V2-00684		AFFORDABLE HOUSING ADMIN AGENT	8,460.48	
367	05/09/22	FOURS010 FOUR STAR DEVELOPERS, LLC		7257
22-00178		HOME IMPROVEMENT PROGRAM	10,920.00	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	49,530.48	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	49,530.48	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	49,530.48	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	49,530.48	0.00

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Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
AFFORDABLE HOUSING TRUST	2-27	0.00	0.00	49,530.48	49,530.48
Total Of All Funds:		0.00	0.00	49,530.48	49,530.48

22-204

DRAFT

RESOLUTION AUTHORIZING PAYMENT OF BILLS

May 9, 2022

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	145,459.36
Sewer Utility - East	\$	93,472.77
Utility Escrow - Water	\$	1,040.00
Utility Escrow - Sewer	\$	958.00
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	<u>152,449.84</u>
	\$	<u><u>393,379.97</u></u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____
Joan Brush
Council President

Sabina T Martin
Township Clerk

UTILITY BILL LIST ADDENDUM

22-204

May 9, 2022

DRAFT

WATER OPERATING

PAYROLL WEEK ENDING 5/13/22

Township of Manchester	Utilities Portion of State Health Benefits-May	EFT	12,051.57
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\$ 12,051.57

SEWER OPERATING

PAYROLL WEEK ENDING 5/13/22

Township of Manchester	Utilities Portion of State Health Benefits-May	EFT	12,358.87
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\$ 12,358.87

WATER UTILITY ESCROW

Remington & Vernick	Various Escrow Invoices	Chk#1544	545.00
Dasti & Associates	Various Escrow Invoices	CHK#1545	495.00

\$ 1,040.00

SEWER UTILITY ESCROW

Remington & Vernick	Various Escrow Invoices	Chk#1544	463.00
Dasti & Associates	Various Escrow Invoices	CHK#1545	495.00

\$ 958.00

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

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MANCHESTER TOWNSHIP
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Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
05 WATER EAST	Water Operating Fund			
6145 04/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		7227	
22-00836	WATER EAST PAY 9	26,238.98		
6146 05/09/22	BRICK015 BRICK WALL CORP		7251	
22-00694	Blanket PO Asphalt	1,143.40		
6147 05/09/22	CENTR010 CENTRAL JERSEY HEALTH INS.		7251	
V2-00742	DENTAL INS. MAY 2022	708.05		
6148 05/09/22	COOPE005 COOPERATIVE COMMUNICATIONS		7251	
22-00099	Blanket PO WSA Well 11 Phone	61.73		
6149 05/09/22	EPLUS010 E-PLUS TECHNOLOGY, INC.		7251	
22-00495		2,862.99		
6150 05/09/22	GENSE005 GENSERVE, INC		7251	
22-00480	ESA Generator Maintenance	2,460.00		
6151 05/09/22	JCPL0005 J C P & L		7251	
V2-00751	ELEC SVC 200 001 127 014	70,791.37		
6152 05/09/22	LOWES010 LOWES HOME CENTERS, INC.		7251	
22-00020	OPEN PO FOR SUPPLIES	402.83		
6153 05/09/22	ONECA005 ONE CALL CONCEPTS, INC		7251	
22-00110	Blanket PO Utility Mark Outs	581.59		
6154 05/09/22	POSTM005 POST MASTER - TOMS RIVER		7251	
V2-00734	REPLENISH PERMIT 300 W/S BILLS	2,100.00		
6155 05/09/22	REMIN015 REMINGTON & VERNICK ENGINEERS		7251	
22-00344	Change-Well 11 Overboard ESA	2,374.50		
22-00589	Rt 37 Tank Painting Ins Serv	17,397.55		
		19,772.05		
6156 05/09/22	THEAL005 THE ALAIMO GROUP, INC		7251	
V2-00715	W/S ENGINEERING SERVICES	5,650.30		
6157 05/09/22	USABL005 USA BLUEBOOK		7251	
22-00605	Jetvac Nozzle	135.33		
22-00730	Water Service Repair Parts	499.17		
		634.50		

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Check Register By Check Date

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Check #	Check Date	Vendor	Reconciled/Void		Ref Num
PO #	Description	Amount Paid			Contract
05 WATER EAST	Water Operating Fund	Continued			
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	13	0	133,407.79	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	13	0	133,407.79	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	13	0	133,407.79	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	13	0	133,407.79	0.00

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Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND: 2-05	133,407.79	0.00	0.00	133,407.79
Total Of All Funds:	133,407.79	0.00	0.00	133,407.79

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Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
07 SEWER EAST	Sewer Operating Account			
3765 04/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		7229	
22-00838	SEWER EAST PAY 9	25,085.11		
3766 05/09/22	AMERIO65 AMERICAN WEAR, INC.		7252	
22-00351	Blanket PO for Uniforms	159.82		
3767 05/09/22	CENTRO10 CENTRAL JERSEY HEALTH INS.		7252	
V2-00742	DENTAL INS. MAY 2022	752.30		
3768 05/09/22	POSTM005 POST MASTER - TOMS RIVER		7252	
V2-00734	REPLENISH PERMIT 300 W/S BILLS	2,100.00		
3769 05/09/22	TOMSR020 TOMS RIVER M.U.A.		7252	
V2-00687	1ST QTR 2022 SEWER CHARGES	50,977.47		
3770 05/09/22	TOWN0005 TOWNSHIP OF MANCHESTER		7252	
V2-00708	MARCH 2022 W/S GAS CONSUMPTION	1,771.79		
3771 05/09/22	USABL005 USA BLUEBOOK		7252	
22-00721	Markout Flags & Red B Gone	267.41		
Checking Account Totals				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	81,113.90	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	81,113.90	0.00
Report Totals				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	81,113.90	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	81,113.90	0.00

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Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	2-07	81,113.90	0.00	0.00	81,113.90
Total Of All Funds:		81,113.90	0.00	0.00	81,113.90

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Range of Checking Accts: 06 WAT EAST CAP to 06 WAT EAST CAP Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
06 WAT EAST CAP Water Capital Fund					
1112	05/09/22	DERST005 DERSTINE COMPANY,LLC			7259
21-01765		ESA TREATMENT PLANT 5 MEDIA	150,920.00		
1113 05/09/22 REMIN015 REMINGTON & VERNICK ENGINEERS					
21-01477		Services Treatment Plant #5	1,529.84		7259
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	152,449.84	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	152,449.84	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	152,449.84	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	152,449.84	0.00

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als by Year-Fund nd Description	Fund	Budget Total	Revenue Total	G/L Total	Total
TER EAST CAPITAL:	C-06	152,449.84	0.00	0.00	152,449.84
Total of All Funds:		<u>152,449.84</u>	<u>0.00</u>	<u>0.00</u>	<u>152,449.84</u>

22-205

DRAFT

May 9, 2022

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	49,291.60
Sewer Utility West	\$	43,025.44
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>92,317.04</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Joan Brush
Council President

Sabina T Martin
Township Clerk

UTILITY WEST ADDENDUM

DRAFT

22-205

WATER WEST OPERATING

PAYROLL WEEK ENDING 5/13/22

Township of Manchester	Utilities Portion of State Health Benefits-May	EFT	10,121.56
			<u>10,121.56</u>

SEWER WEST OPERATING

PAYROLL WEEK ENDING 5/13/22

Township of Manchester	Utilities Portion of State Health Benefits-May	EFT	10,428.86
			<u>10,428.86</u>

WATER WEST CAPITAL

SEWER WEST CAPITAL

0.00

0.00

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Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
22810	04/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			7228
22-00837		WATER WEST PAY 9	21,301.32		
22811	05/09/22	CDWGO005 CDW GOVERNMENT			7253
22-00539		HP 730 High Capacity Ink Cart	152.47		
22812	05/09/22	CENTR010 CENTRAL JERSEY HEALTH INS.			7253
V2-00742		DENTAL INS. MAY 2022	662.80		
22813	05/09/22	DETAI005 DETAIL ASSOCIATES, INC.			7253
22-00732		Town hall Asbestos Survey	650.00		
22814	05/09/22	FYRFY005 FYR-FYTERS SALES & SVC, INC			7253
22-00692		ESA&WSA Fire Alarm Inspections	632.90		
22815	05/09/22	GARDE030 GARDEN STATE LABORATORIES, INC			7253
22-00566		Blanket PO Compliance Samples	200.00		
22816	05/09/22	MIRAC005 MIRACLE CHEMICAL CO.			7253
22-00421		Blanket PO for Hypo	2,446.56		
22817	05/09/22	OCEAN090 OCEAN COUNTY RECYCLING			7253
22-00383		Blanket PO Asphalt Disposal	422.70		
22818	05/09/22	POSTM005 POST MASTER - TOMS RIVER			7253
V2-00734		REPLENISH PERMIT 300 W/S BILLS	1,750.00		
22819	05/09/22	REMIN015 REMINGTON & VERNICK ENGINEERS			7253
21-01584		Consult Eng Ser WSA Well 5	953.50		
22-00343		Change-well 6 Overboard WSA	2,374.50		
			3,328.00		
22820	05/09/22	THEAL005 THE ALAIMO GROUP, INC			7253
V2-00715		W/S ENGINEERING SERVICES	7,027.50		
22821	05/09/22	USABL005 USA BLUEBOOK			7253
22-00287		Utility Supplies	133.90		
22-00613		pH Probe/Tester	207.81		
			341.71		
22822	05/09/22	VERIZ035 VERIZON			7253
V2-00678		PHONE SVC 250-717-282-0001-79	202.16		
22823	05/09/22	VERIZ035 VERIZON			7253
V2-00727		PHONE SVC 250-775-723-0001-90	51.92		

May 5, 2022
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MANCHESTER TOWNSHIP
Check Register By Check Date

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Page No: 2

Check #	Check Date	Vendor	Reconciled/Void		Ref Num
PO #	Description		Amount Paid	Contract	
30 WATER WEST	Water West Account		Continued		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	14	0	39,170.04	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	<u>14</u>	<u>0</u>	<u>39,170.04</u>	<u>0.00</u>
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	14	0	39,170.04	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	<u>14</u>	<u>0</u>	<u>39,170.04</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Page No: 3

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	1-30	953.50	0.00	0.00	953.50
WATER WEST FUND:	2-30	38,216.54	0.00	0.00	38,216.54
Total Of All Funds:		39,170.04	0.00	0.00	39,170.04

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Page No: 1

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 04/26/22 to 05/09/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
32 SEWER WEST	Sewer West Account			
11738 04/28/22	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		7230	
22-00841	SEWER WEST PAY 8	21,944.36		
11739 05/09/22	CENTR010 CENTRAL JERSEY HEALTH INS.		7254	
V2-00742	DENTAL INS. MAY 2022	678.55		
11740 05/09/22	GENSE005 GENSERVE, INC		7254	
22-00481	WSA Generator Maintenance	2,050.00		
11741 05/09/22	POSTM005 POST MASTER - TOMS RIVER		7254	
V2-00734	REPLENISH PERMIT 300 W/S BILLS	1,750.00		
11742 05/09/22	REMIN015 REMINGTON & VERNICK ENGINEERS		7254	
V2-00688	W/S GENERAL ENGINEERING	381.00		
11743 05/09/22	THEAL005 THE ALAIMO GROUP, INC		7254	
V2-00715	W/S ENGINEERING SERVICES	205.00		
11744 05/09/22	TOWN0005 TOWNSHIP OF MANCHESTER		7254	
V2-00708	MARCH 2022 W/S GAS CONSUMPTION	1,771.79		
11745 05/09/22	VERIZ035 VERIZON		7254	
V2-00677	PHONE SVC 150-717-292-0001-86	3,815.88		
Checking Account Totals				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	32,596.58	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	32,596.58	0.00
Report Totals				
	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	32,596.58	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	32,596.58	0.00

May 5, 2022
11:53 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

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Page No: 2

Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND: 2-32	32,596.58	0.00	0.00	32,596.58
Total of All Funds:	32,596.58	0.00	0.00	32,596.58

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2022 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2022 BUDGET)

CAP

MUNICIPALITY: TOWNSHIP OF MANCHESTER COUNTY: OCEAN

Robert A. Hudak
Mayor's Name

December 31, 2022
Term Expires

Municipal Officials

SABINA MARTIN
Municipal Clerk

ANDREA GASKILL
Tax Collector

DIANE LAPP
Chief Financial Officer

JOSEPH J FACCONI
Registered Municipal Accountant

JERRY DASTI
Municipal Attorney

6/1/2008

Date of Orig. Appt.

C-1269

Cert. No.

T-1534

Cert. No.

N-0488

Cert. No.

100

Lic. No.

Official Mailing Address of Municipality

MANCHESTER
1 COLONIAL DRIVE
MANCHESTER NJ 08759

Fax #: 732-657-1853

Sheet A

Governing Body Members

Name

Term Expires

Joan Brush

12/31/2022

Samuel Fusaro

12/31/2024

James A. Vaccaro, Sr.

12/31/2024

Craig A. Wallis

12/31/2022

Michelle Zolezi

12/31/2024

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2022

MUNICIPAL BUDGET

Municipal Budget of the _____ TOWNSHIP _____ of _____ MANCHESTER _____ County of _____ OCEAN _____ for the Fiscal Year 2022.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

_____ day of _____, 2022
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this _____ day of _____, 2022

Clerk
1 COLONIAL DRIVE
Address
MANCHESTER NJ 08759
Address
732-657-8121
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this _____ day of _____, 2022

Registered Municipal Accountant
Address
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this _____ day of _____, 2022

Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2022 By: _____

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MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ of _____ TOWNSHIP _____ of _____ MANCHESTER _____ County of _____ OCEAN _____ for the Fiscal Year 2022

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2022;

Be it Further Resolved, that said Budget be published in the _____

In the issue of _____, 2022

The Governing Body of the _____ TOWNSHIP _____ of _____ MANCHESTER _____ does hereby approve the following as the Budget for the year 2022:

RECORDED VOTE

(Insert Last Name)

Ayes	Nays	Abstained	Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COUNCIL MEMBERS _____ of the _____ TOWNSHIP _____ of _____ MANCHESTER _____ County of _____ OCEAN _____, on _____, 2022.
A Hearing on the Budget and Tax Resolution will be held at _____ MANCHESTER _____, on _____, 2022 at _____ 6:00PM o'clock _____ at which time and place objections to said Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

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EXPLANATORY STATEMENT - (Continued)
SUMMARY OF 2021 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	WATER EAST Utility	SEWER EAST Utility	WATER WEST Utility	SEWER WEST Utility	Utility	Utility
Budget Appropriations - Adopted Budget	42,190,162.61	2,725,000.00	4,325,000.00	2,840,000.00	2,510,000.00	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87							
Emergency Appropriations							
Total Appropriations	42,190,162.61	2,725,000.00	4,325,000.00	2,840,000.00	2,510,000.00	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	41,290,870.31	2,445,560.08	4,036,304.54	2,487,331.34	2,470,193.12	-	-
Reserved	863,219.17	104,439.92	288,695.46	352,668.66	39,806.88	-	-
Unexpended Balances Canceled	36,073.13	175,000.00	-	-	(0.00)	-	-
Total Expenditures and Unexpended Balances Canceled	42,190,162.61	2,725,000.00	4,325,000.00	2,840,000.00	2,510,000.00	-	-
Overexpenditures *						-	-

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EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
CAP CALCULATION		CAP CALCULATION	
Total General Appropriations for 2021	39,691,539.00	Allowable Operating Appropriations before	34,619,229.45
Cap Base Adjustment:		Additional Exceptions per (N.J.S.A. 40A:4-45.3)	
Subtotal	39,691,539.00		
Exceptions Less:			
Total Other Operations	150,000.00	Additions:	
Total Uniform Construction Code		New Construction (Assessor Certification)	175,820.28
Total Interlocal Service Agreement		2020 Cap Bank Utilized	
Total Additional Appropriations		2021 Cap Bank Utilized	415,776.22
Total Capital Improvements	150,000.00		
Total Debt Service	3,088,237.00		
Transferred to Board of Education			
Type I School Debt		Total Additions	591,596.50
Total Public & Private Programs	918,553.00	Maximum Appropriations within "CAPS" Sheet 19 @ 2.5%	35,210,825.95
Judgements			
Total Deferred Charges	167,500.00		
Cash Deficit		Additional Increase to COLA rate. 3.5%	
Reserve for Uncollected Taxes	1,442,391.00	Amount of Increase allowable. 1.0%	337,748.58
Total Exceptions	5,916,681.00		
Amount on Which CAP is Applied	33,774,858.00	Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%	35,548,574.53
2.5% CAP	844,371.45		
Allowable Operating Appropriations before	34,619,229.45	Total General Appropriations for Municipal Purposes (Sheet 19, H-I)	34,372,853.15
Additional Exceptions per (N.J.S.A. 40A:4-45.3)		Over or (Under) Appropriations Cap	(1,175,721.38)

Sheet 3b

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

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EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
<u>RECAP OF GROUP INSURANCE APPROPRIATION</u> Following is a recap of the Municipality's Employee Group Insurance Estimated Group Insurance Costs - 2022 \$ 5,222,000.00 Estimated Amounts to be Contributed by Employees: Contribution from all eligible emp. 1,404,000.00 3,818,000.00 Budgeted Group Insurance - Inside CAP _____ Budgeted Group Insurance - Utilities _____ Budgeted Group Insurance - Outside CAP _____ TOTAL _____ Instead of receiving Health Benefits, 60 employees have elected an opt-out for 2022. This opt-out amount is budgeted separately. Health Benefits Waiver _____ Salaries and Wages \$ 150,000.00			

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EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW		ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	
P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.		Exclusions:	
		Allowable Shared Service Agreements Increase	104,400.00
		Allowable Health Insurance Costs Increase	577,869.00
		Allowable Pension Obligations Increases	
		Allowable LOSAP Increase	
		Allowable Capital Improvements Increase	
		Allowable Debt Service and Capital Leases Inc.	
		Recycling Tax appropriation	
		Deferred Charge to Future Taxation Unfunded	50,000.00
		Current Year Deferred Charges: Emergencies	117,500.00
		Add Total Exclusions	
		Less Cancelled or Unexpended Waivers	
		Less Cancelled or Unexpended Exclusions	
			<u>849,769.00</u>
			<u>24,418,486.48</u>
</			

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EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE
"2010" LEVY CAP BANKS:		
2019	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2022) Amount Used In CY 2022 Balance to Expire	876,787 876,787 -
2020	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2022 - CY 2023) Amount Used In CY 2022 Balance to Carry Forward (CY 2023)	- - -
2021	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2022 - CY 2024) Amount Used In CY 2022 Balance to Carry Forward (CY 2023 - CY2024)	23,903,539 23,274,086 629,453 629,453
2022	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2023 - CY 2025)	26,100,548 24,016,563 2,083,985
Total Levy CAP Bank		2,083,985

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Sheet 4a

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

Sheet 5

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CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2021
		2022	2021	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Municipal Alliance on Alcoholism and Drug Abuse	10-703		13,962.00	13,962.00
Municipal Alliance on Alcoholism and Drug Abuse - Local Share	10-703		3,491.00	3,491.00
Senior Outreach Grant	10-709	137,500.00		-
Drive Sober or Get Pulled Over	10-710			-
Body Armor Grant	10-717			-
NJDOT Schoolhouse Road PH III	10-704		323,600.00	323,600.00
Clean Communities Grant			110,261.38	110,261.38
ARP - Funding Infrastructure Projects			1,219,609.17	1,219,609.17
ARP - Loss of Revenue			1,068,602.43	1,068,602.43
NJDOT Schoolhouse Road PH IV	10-704	315,000.00		-
Sustained Enforcement Grant			20,955.00	20,955.00
Senior Outreach Grant - IIIB	10-709	28,000.00	165,500.00	165,500.00
QC Care Act - Lucas Devices			51,195.96	51,195.96
Local Recreation Grant 2023		80,000.00		-
Unappropriated:				-
NJ DOT LAKE RD		140,633.87		-
Senior Outreach		4,000.00		-
DDEF		10,608.33		-
Body Camera Grant		154,888.00		-

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CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES				
	FCOA	Anticipated		Realized in Cash in 2021
		2022	2021	
Summary of Revenues				
1. Surplus Anticipated (Sheet 4, #1)	XXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-101	3,675,000.00	4,075,000.00	4,075,000.00
3. Miscellaneous Revenues:	08-102	-	-	-
Total Section A: Local Revenues	XXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
Total Section B: State Aid Without Offsetting Appropriations	08-001	3,854,275.00	3,542,500.00	3,748,999.34
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	09-001	3,217,467.00	3,217,467.00	3,245,777.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	08-002	950,000.00	860,000.00	954,375.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	11-001	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	08-003	2,570,000.00	1,800,000.00	2,571,961.43
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	10-001	1,658,841.80	2,977,176.94	2,977,176.94
Total Miscellaneous Revenues	08-004	2,861,228.00	1,447,423.91	1,500,427.05
4. Receipts from Delinquent Taxes	13-089	15,111,811.80	13,844,567.85	14,998,716.76
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	15-499	1,000,000.00	1,000,000.00	1,620,151.29
6. Amount to be Raised by Taxes for Support of Municipal Budget:	13-199	19,786,811.80	18,919,567.85	20,693,868.05
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	XXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
b) Addition to Local District School Tax	07-190	24,016,562.72	23,274,085.76	XXXXXXXXXXXXX
c) Minimum Library Tax	07-191	-	-	XXXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-192	-	-	XXXXXXXXXXXXX
7. Total General Revenues	07-199	24,016,562.72	23,274,085.76	23,194,737.94
	13-299	43,803,374.52	42,193,653.61	43,888,605.99

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"							
DIVISION OF ADMINISTRATION							
Salaries & Wages	20-100 1	171,000.00	230,000.00		230,000.00	227,527.74	2,472.26
Other Expenses	20-100 2	235,000.00	280,000.00		280,000.00	261,223.94	18,776.06
OFFICE OF MAYOR & COUNCIL							
Salaries & Wages	20-110 1	62,500.00	62,500.00		62,500.00	62,216.20	283.80
Other Expenses	20-110 2	4,000.00	4,000.00		4,000.00	1,558.76	2,441.24
OFFICE OF THE CLERK							
Salaries & Wages	20-120 1	185,000.00	185,000.00		185,000.00	183,368.41	1,631.59
Other Expenses	20-120 2	72,350.00	73,000.00		73,000.00	61,767.00	11,233.00
DIVISION OF FINANCE ADMINISTRATION							
Salaries & Wages	20-130 1	210,000.00	135,000.00		135,000.00	129,615.60	5,384.40
Other Expenses	20-130 2	65,000.00	22,000.00		22,000.00	17,227.22	4,772.78
MUNICIPAL AUDIT							
Other Expenses	20-135 2	40,000.00	40,000.00		40,000.00	40,000.00	-

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS" - (continued)							
DIVISION OF DATA PROCESSING							
Salaries & Wages	20-140 1	165,000.00	156,000.00		156,000.00	150,427.19	5,572.81
Other Expenses	20-140 2	80,000.00	60,000.00		60,000.00	50,815.93	9,184.07
					-		-
DIVISION OF REVENUE COLLECTION							
Salaries & Wages	20-145 1	210,000.00	187,000.00		187,000.00	178,820.47	8,179.53
Other Expenses	20-145 2	21,670.00	35,000.00		35,000.00	17,994.00	17,006.00
					-		-
OFFICE OF THE TAX ASSESSOR							
Salaries & Wages	20-150 1	420,000.00	407,000.00		407,000.00	406,140.92	859.08
Other Expenses	20-150 2	30,000.00	28,000.00		28,000.00	13,261.44	14,738.56
					-		-
TOWNSHIP ATTORNEY							
Other Expenses	20-155 2	250,000.00	200,000.00		225,000.00	196,489.40	28,510.60
					-		-
CLOSING COST FOR FORECLOSED PROPERTIES							
Other Expenses	20-155 2	10,000.00	10,000.00		10,000.00	10,000.00	-
					-		-
TOWNSHIP ENGINEER							
Other Expenses	20-165 2	210,000.00	200,000.00		210,000.00	193,428.43	16,571.57

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated			Expended 2021		
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
DIVISION OF PLANNING & ZONING							
Salaries & Wages	21-180 1	290,000.00	280,000.00		280,000.00	256,752.70	23,247.30
Other Expenses	21-180 2	58,000.00	35,000.00		35,000.00	34,175.55	824.45
ZONING BOARD OF ADJUSTMENT							
Other Expenses	21-185 2	-	20,000.00		20,000.00	1,629.50	18,370.50
INSURANCE							
General Liability	23-210 2	810,000.00	850,000.00		810,000.00	806,394.00	3,606.00
Workers Compensation	23-215 2	795,000.00	770,000.00		770,000.00	763,120.00	6,880.00
Employee Group Health	23-220 2	3,820,000.00	3,000,000.00		3,480,000.00	3,480,000.00	-
Employee Opt Out Payments	23-220 2	150,000.00	180,000.00		180,000.00	139,569.86	40,430.14
POLICE DEPARTMENT							
Salaries & Wages	25-240 1	8,955,000.00	9,900,000.00		9,900,000.00	9,824,923.13	75,076.87
Other Expenses	25-240 2	600,000.00	575,000.00		550,000.00	544,676.98	5,323.02
Salaries & Wages - ARP	25-240 1	1,120,000.00			-		-
DIVISION OF CLERICAL & COMMUNICATIONS							
Other Expenses	25-250 2	1,450,000.00	1,350,000.00		1,350,000.00	1,320,563.92	29,436.08

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
DIVISION OF EMERGENCY MANAGEMENT							
Salaries & Wages	25-252 1	-	1,600,000.00		1,600,000.00	1,565,727.75	34,272.25
Other Expenses	25-252 2	-	400,000.00		360,000.00	328,637.88	31,362.12
Salaries & Wages - ARP	25-252 1	230,000.00			-		-
					-		-
AID TO 3 VOLUNTEER FIRE COMPANIES							
Other Expenses	25-255 2	180,000.00	90,000.00		90,000.00	90,000.00	-
					-		-
UNIFORM FIRE ACT							
Salaries & Wages	25-265 1	30,000.00	30,000.00		30,000.00	30,000.00	-
Other Expenses	25-265 2	1,200.00	1,200.00		1,200.00	1,200.00	-
					-		-
MUNICIPAL PROSECUTOR							
Other Expenses	25-275 2	46,000.00	46,000.00		36,000.00	35,500.00	500.00
					-		-
DIVISION OF ADMINISTRATION & STREETS							
Salaries & Wages	26-290 1	1,845,900.00	1,800,000.00		1,700,000.00	1,697,410.81	2,589.19
Other Expenses	26-290 2	280,000.00	250,000.00		230,000.00	218,154.73	11,845.27
					-		-
					-		-

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS" - (continued)							
DIVISION OF SANITATION AND RECYCLING							
Salaries & Wages	26-305 1	120,750.00	107,000.00		107,000.00	105,474.14	1,525.86
Other Expenses	26-305 2	885,000.00	725,000.00		705,000.00	700,468.63	4,531.37
DIVISION OF BUILDING AND GROUNDS							
Salaries & Wages	26-310 1	147,000.00	140,000.00		140,000.00	134,145.00	5,855.00
Other Expenses	26-310 2	144,100.00	123,000.00		123,000.00	112,964.63	10,035.37
DIVISION OF CENTRAL MAINTENANCE							
Salaries & Wages	26-315 1	217,875.00	200,000.00		200,000.00	193,367.74	6,632.26
Other Expenses	26-315 2	400,000.00	320,000.00		320,000.00	293,575.11	26,424.89
CONDOMINIUM SERVICES ACT							
Other Expenses	26-325 2	300,000.00	390,000.00		260,000.00	257,995.31	2,004.69
ENVIRONMENTAL COMMISSION							
Salaries & Wages	27-335 1	1,500.00	1,500.00		1,500.00		1,500.00
Other Expenses	27-335 2	100.00	100.00		100.00		100.00

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
DIVISION OF ANIMAL CONTROL							
Salaries & Wages	27-340 1	78,000.00	73,000.00		73,000.00	71,632.30	1,367.70
Other Expenses	27-340 2	36,000.00	33,000.00		33,000.00	7,323.00	25,677.00
DEPARTMENT OF RECREATION							
Salaries & Wages	28-370 1	410,000.00	380,000.00		410,000.00	393,554.54	16,445.46
Other Expenses	28-370 2	175,800.00	150,000.00		120,000.00	110,349.31	9,650.69
DIVISION OF LAKES, PARKS & PLAYGROUNDS							
Salaries & Wages	28-375 1	80,000.00	87,000.00		57,000.00	57,000.00	-
Other Expenses	28-375 2	37,500.00	40,000.00		40,000.00	38,641.19	1,358.81
VETERANS ADVISORY COMMITTEE							
Other Expenses	2	2,000.00	2,000.00		2,000.00	715.99	1,284.01
HEPATITIS INNOCULATION PROGRAM							
Other Expenses	2	2,500.00	2,500.00		2,500.00	600.00	1,900.00
OSHA REQUIREMENT-RESPIRATOR/HEARING							
Other Expenses	2	10,000.00	13,000.00		13,000.00		13,000.00

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	1,367,659.00	1,106,374.00		1,106,374.00	1,106,374.00	-
Social Security System (D.A.S.I.)	36-472	1,450,000.00	1,450,000.00		1,430,000.00	1,375,006.36	54,993.64
Consolidated Police & Fireman's Pension Fund	36-474				-		-
Police and Fireman's Retirement System of NJ	36-475	3,044,409.15	2,652,684.00		2,652,684.00	2,652,684.00	-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	5,000.00	5,000.00		5,000.00		5,000.00
					-		-
					-		-
					-		-
Defined Contribution Retirement Program (DCRP)	36-477	10,000.00	10,000.00		10,000.00	6,513.11	3,486.89
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	5,877,108.15	5,224,058.00	-	5,204,058.00	5,140,577.47	63,480.53
(F) Judgments							
(G) Cash Deficit of Preceding Year	37-450				-		XXXXXXXXXX
	46-855				-		-
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-289	34,372,853.15	33,774,858.00	-	33,774,858.00	33,016,768.83	758,069.17

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues							
Matching Funds for Grants	41-899 2	440,000.00	440,000.00		440,000.00	440,000.00	-
FEDERAL SHARE - Salaries & Wages	41-556 1	137,500.00	137,500.00		137,500.00	137,500.00	-
SENIOR OUTREACH GRANT- CARES Act III-B	41-556 1	28,000.00	28,000.00		28,000.00	28,000.00	-
					-	-	-
NJDOT Schoolhouse Road PH III	40-559 2		323,600.00		323,600.00	323,600.00	-
NJDOT Schoolhouse Road PHIV	40-559 2	315,000.00			-	-	-
CLEAN COMMUNITIES GRANT	41-602 1		110,261.38		110,261.38	110,261.38	-
Local Recreation Grant 2021	2	80,000.00			-	-	-
MUNICIPAL DRUG ALLIANCE					-	-	-
Other Expenses	41-506 2		13,962.00		13,962.00	13,962.00	-
Local Share	41-506 2		3,491.00		3,491.00	3,491.00	-
					-	-	-
OC Care Act - Lucas Devices	2		51,195.96		51,195.96	51,195.96	-
ARP FUNDNG 2022 WATER AND SEWER INFRASTRUC	41-560 2	788,211.60			-	-	-
ARP- Funding Infrastructure Projects	2		1,219,609.17		1,219,609.17	1,219,609.17	-
ARP - Revenue Loss	1		1,068,602.43		1,068,602.43	1,068,602.43	-
Sustained Enforcement Grant	2		20,955.00		20,955.00	20,955.00	-

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"							
(1) DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &	46-871	117,500.00	117,500.00	XXXXXXXXXX	117,500.00	117,500.00	XXXXXXXXXX
Paydown of Ordinance #04-007		50,000.00	50,000.00	XXXXXXXXXX	50,000.00	50,000.00	XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	167,500.00	167,500.00	XXXXXXXXXX	167,500.00	167,500.00	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480				-		XXXXXXXXXX
Transferred to Board of Education for (N) Use of Local Schools (N.J.S.A. 40:48-	29-405			XXXXXXXXXX	-		XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885			XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from	34-309	8,112,651.80	6,972,913.96	-	6,972,913.96	6,831,690.83	105,150.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920				-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925				-		XXXXXXXXXX
Interest on Bonds	48-930				-		XXXXXXXXXX
Interest on Notes	48-935				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
Deferred Charges and Statutory							
(J) Expenditures - Local School -	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406						XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A-22-20	29-407			XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges and Statutory					-		XXXXXXXXXX
Expenditures - Local School -	29-409	-	-	-	-	-	XXXXXXXXXX
District School Purposes (Items (I) and (J) - Excluded from "CAPS"	29-410	-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	8,112,651.80	6,972,913.96	-	6,972,913.96	6,831,690.83	105,150.00
(L) Subtotal General Appropriations (Items (H-1) and (O))	34-400	42,485,504.95	40,747,771.96	-	40,747,771.96	39,848,479.66	863,219.17
(M) Reserve for Uncollected Taxes	50-999	1,317,869.57	1,442,390.65	XXXXXXXXXX	1,442,390.65	1,442,390.65	XXXXXXXXXX
9. Total General Appropriations	34-499	43,803,374.52	42,190,162.61	-	42,190,162.61	41,290,870.31	863,219.17

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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	34-299	34,372,853.15	33,774,858.00	-	33,774,858.00	33,016,788.83	758,069.17
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	90,000.00	150,000.00	-	150,000.00	44,850.00	105,150.00
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	-	-	-	-	-	-
Additional Appropriations Offset by Revenues	34-303	2,570,000.00	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	2,088,841.80	3,417,176.94	-	3,417,176.94	3,417,176.94	-
Total Operations Excluded from "CAPS"	34-305	4,758,841.80	3,557,176.94	-	3,557,176.94	3,462,026.94	105,150.00
(C) Capital Improvements	44-999	100,000.00	150,000.00	-	150,000.00	150,000.00	-
(D) Municipal Debt Service	45-999	3,086,310.00	3,088,237.02	-	3,088,237.02	3,052,163.89	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	167,500.00	167,500.00	XXXXXXXXXX	167,500.00	167,500.00	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-999	1,317,869.57	1,442,390.65	XXXXXXXXXX	1,442,390.65	1,442,390.65	XXXXXXXXXX
Total General Appropriations	34-999	43,803,374.52	42,190,162.61	-	42,190,162.61	41,290,870.31	863,219.17

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DEDICATED WATER EAST UTILITY BUDGET

10. DEDICATED REVENUES FROM WATER EAST UTILITY	FCOA	Anticipated		Realized in Cash in 2021
		2022	2021	
Operating Surplus Anticipated	08-501	600,000.00	500,000.00	500,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	600,000.00	500,000.00	500,000.00
Rents	08-503	2,200,000.00	2,200,000.00	2,205,641.48
Miscellaneous	08-505	10,000.00	25,000.00	10,850.34
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Deficit (General Budget)	08-549			
Total WATER EAST Utility Revenues	08-599	2,810,000.00	2,725,000.00	2,716,491.82

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DEDICATED WATER EAST UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER EAST UTILITY	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511			XXXXXXXXXX	-		-
Capital Outlay	55-512				-		-
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	225,000.00	291,942.98		291,942.98	291,942.98	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	113,406.65	174,388.15		174,388.15	174,388.15	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
NJEIT PRINCIPAL	55-524	155,914.46			-		XXXXXXXXXX
NJEIT INTEREST	55-525	35,493.93			-		XXXXXXXXXX
					-		XXXXXXXXXX

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DEDICATED WATER EAST UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER EAST UTILITY	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540						
Social Security System (O.A.S.I.)	55-541	60,000.00	58,000.00		58,000.00	43,354.94	14,645.06
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
					-		-
					-		-
					-		-
Judgements	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL WATER EAST UTILITY APPROPRIATIONS	55-599	2,810,000.00	2,725,000.00	-	2,725,000.00	2,445,560.08	104,439.92

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DEDICATED SEWER EAST UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER EAST UTILITY	FCOA	Anticipated		Realized in Cash in 2021
		2022	2021	
Operating Surplus Anticipated	08-501	800,000.00	800,000.00	800,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	800,000.00	800,000.00	800,000.00
Rents	08-503	3,500,000.00	3,495,000.00	3,750,311.66
Miscellaneous	08-505	22,000.00	30,000.00	23,325.60
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deficit (General Budget)	08-549			
Total SEWER EAST Utility Revenues	08-599	4,322,000.00	4,325,000.00	4,573,637.26

DEDICATED SEWER EAST UTILITY BUDGET - (continued)

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DEDICATED SEWER EAST UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER EAST UTILITY	FCOA	Appropriated			Expended 2021		
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540				-		-
Social Security System (O.A.S.I.)	55-541	75,000.00	60,000.00		60,000.00	45,284.71	14,715.29
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et Seq.)	55-542				-		-
					-		-
					-		-
					-		-
Judgements	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL SEWER EAST UTILITY APPROPRIATIONS	55-599	4,322,000.00	4,325,000.00	-	4,325,000.00	4,036,304.54	288,695.46

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DEDICATED WATER WEST UTILITY BUDGET

10. DEDICATED REVENUES FROM WATER WEST UTILITY	FCOA	Anticipated		Realized in Cash in 2021
		2022	2021	
Operating Surplus Anticipated	08-501	700,000.00	750,000.00	750,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	700,000.00	750,000.00	750,000.00
Rents	08-503	2,090,000.00	2,070,000.00	2,120,703.94
Miscellaneous	08-505	50,000.00	20,000.00	89,866.59
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Deficit (General Budget)	08-549			
Total WATER WEST Utility Revenues	08-599	2,840,000.00	2,840,000.00	2,960,570.53

DEDICATED WATER WEST UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER WEST UTILITY	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	700,000.00	600,000.00		600,000.00	524,036.85	75,963.15
Other Expenses	55-502	1,405,258.51	1,384,400.00		1,384,400.00	1,117,475.07	266,924.93
					-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511			XXXXXXXXXX	-		-
Capital Outlay	55-512				-		-
					-		-
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	370,000.00	360,000.00		360,000.00	360,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	311,741.49	445,600.00		445,600.00	445,600.00	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX

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DEDICATED WATER WEST UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER WEST UTILITY	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540						
Social Security System (O.A.S.I.)	55-541	53,000.00	50,000.00		50,000.00	40,219.42	9,780.58
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
					-		-
					-		-
					-		-
Judgements					-		-
	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL WATER WEST UTILITY APPROPRIATIONS	55-599	2,840,000.00	2,840,000.00	-	2,840,000.00	2,487,331.34	352,668.66

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DEDICATED SEWER WEST UTILITY BUDGET

10. DEDICATED REVENUES FROM SEWER WEST UTILITY	FCOA	Anticipated		Realized in Cash in 2021
		2022	2021	
Operating Surplus Anticipated	08-501	100,000.00	250,000.00	250,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	100,000.00	250,000.00	250,000.00
Rents	08-503			
Miscellaneous	08-505	2,200,000.00	2,200,000.00	2,283,681.36
		60,000.00	60,000.00	65,490.77
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Deficit (General Budget)	08-549			
Total SEWER WEST Utility Revenues	08-599	2,360,000.00	2,510,000.00	2,599,172.13

[illegible]

DEDICATED SEWER WEST UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER WEST UTILITY	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501	450,000.00	500,000.00		500,000.00	466,435.43	33,564.57
Other Expenses	55-502	1,561,644.13	1,616,000.00		1,616,000.00	1,615,295.78	704.22
					-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511			XXXXXXXXXX	-		-
Capital Outlay	55-512				-		-
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520	260,000.00	239,000.00		239,000.00	239,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522	48,355.87	115,000.00		115,000.00	115,000.00	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX

DEDICATED SEWER WEST UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SEWER WEST UTILITY	FCOA	Appropriated				Expended 2021	
		for 2022	for 2021	for 2021 By Emergency Appropriation	Total for 2021 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXXXX	-		XXXXXXXXXXXX
				XXXXXXXXXXXX	-		XXXXXXXXXXXX
				XXXXXXXXXXXX	-		XXXXXXXXXXXX
				XXXXXXXXXXXX	-		XXXXXXXXXXXX
				XXXXXXXXXXXX	-		XXXXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540						-
Social Security System (O.A.S.I.)	55-541	40,000.00	40,000.00		40,000.00	34,461.91	5,538.09
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542						-
							-
							-
							-
Judgements	55-531						-
Deficit in Operations in Prior Years	55-532			XXXXXXXXXXXX	-		XXXXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXXXX	-		XXXXXXXXXXXX
TOTAL SEWER WEST UTILITY APPROPRIATIONS	55-599	2,360,000.00	2,510,000.00	-	2,510,000.00	2,470,193.12	39,806.88

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DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in
		2022	2021	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2021
		2022	2021	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in
		2022	2021	
Assessment Cash	52-101			
Deficit (Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2021
		2022	2021	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2021
		2022	2021	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-985			
Total Utility Assessment Revenues	53-999	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT				
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2022 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income:

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2021

ASSETS	
Cash and Investments	1110100 10,865,498.18
Due from State of N.J. (c. 20, P.L. 1951)	1111000 299,740.09
Federal and State Grants Receivable	1110200 762,597.30
Receivables with Offsetting Reserves:	xxxxxxx
Taxes Receivable	1110300 1,117,508.94
Tax Title Lien Receivable	1110400 404,612.57
Property Acquired by Tax Title Lien Liquidation	1110500 9,975,602.88
Other Receivables	1110600 1,733,175.84
Deferred Charges Required to be in 2022 Budget	1110700 232,500.00
Deferred Charges Required to be in Budgets Subsequent to 2022	1110800 -
Total Assets	1110900 25,391,335.80

LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	2110100 7,178,522.24
Reserves for Receivables	2110200 11,730,324.39
Surplus	2110300 6,482,489.17
Total Liabilities, Reserves and Surplus	xxxxxxx 25,391,335.80

School Tax Levy Unpaid	2220170 0.30
Less: School Tax Deferred	2220200
*Balance Included in Above "Cash Liabilities"	2220300 0.30

(Important: This appendix must be included in advertisement of Budget.)

	YEAR 2021	YEAR 2020
Surplus Balance, January 1	2310100 5,284,569.39	7,263,022.00
CURRENT REVENUE ON A CASH BASIS:	xxxxxxx	xxxxxxx
Current Taxes:*(Percentage Collected 2021: 98.58%, 2020: 98.43%)	2310200 90,610,091.03	87,581,180.47
Delinquent Taxes	2310300 1,590,952.17	1,204,008.30
Other Revenues and Additions to Income	2310400 18,157,569.91	12,191,202.32
Total Funds	2310500 115,643,182.50	108,259,413.09
EXPENDITURES AND TAX REQUIREMENTS:	xxxxxxx	xxxxxxx
Municipal Appropriations	2310600 40,711,698.83	36,208,662.23
School Taxes (Including Local and Regional)	2310700 50,284,019.00	49,335,094.00
County Taxes (Including Added Tax Amounts)	2310800 17,490,121.70	16,862,210.62
Special District Taxes	2310900	
Other Expenditures and Deductions from Income	2311000 694,853.80	568,876.85
Total Expenditures and Tax Requirements	2311100 109,160,693.33	102,974,843.70
Less: Expenditures to be Released by Future Taxes	2311200 -	
Total Adjusted Expenditures and Tax Requirements	2311300 109,160,693.33	102,974,843.70
Surplus Balance, December 31	2311400 6,482,489.17	5,284,569.39

*Nearest even percentages may be used

Proposed Use of Current Fund Surplus in 2022 Budget

Surplus Balance, December 31	2311500 6,482,489.17
Current Surplus Anticipated in 2022 Budget	2311600 3,675,000.00
Surplus Balance Remaining	2311700 2,807,489.17

2022

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

☐

Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line Items and Down Payments on Improvements.

☐

No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

☐

3 years. (Population under 10,000)

☐

6 years. (Over 10,000 and all county governments)

☐

years exceeding minimum time period.

☐

Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

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**TOWNSHIP OF MANCHESTER
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

--

CAPITAL BUDGET (Current Year Action) 2022

Local Unit TOWNSHIP OF MANCHESTER

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2022					6 TO BE FUNDED IN FUTURE YEARS
				5a 2022 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Various Land Purchases for Open Space		4,000,000.00					4,000,000.00		
Public Works Equipment		2,425,000.00			121,250.00			2,303,750.00	
Stormwater Drainage		701,000.00			35,050.00			665,950.00	
Police Technology		350,000.00							350,000.00
Communication Upgrade		500,000.00							500,000.00
Paving		2,000,000.00			50,000.00			950,000.00	1,000,000.00
Technology Upgrades		400,000.00			4,000.00			76,000.00	320,000.00
Police Vehicles		300,000.00							300,000.00
Purchase of Meters		5,000,000.00						2,500,000.00	2,500,000.00
EMS Equipment		1,500,000.00			7,500.00			142,500.00	1,350,000.00
Fire Equipment		800,000.00			5,000.00			95,000.00	700,000.00
Purchase of Body Cameras		210,000.00							210,000.00
Western Services Area Upgrades to Utilities		2,500,000.00							2,500,000.00
Eastern Service Area Upgrade to Utilities		2,500,000.00							2,500,000.00
Document Scanning for Records Retention		30,000.00			1,500.00			28,500.00	
Purchase of 2 Ambulances		850,000.00			42,500.00			807,500.00	
Police Equipment		215,000.00			10,750.00			204,250.00	
Program for Cloud Base Plan Review & Office Renovations		40,000.00			2,000.00			38,000.00	
TOTAL - THIS PAGE	XXXXX	24,321,000.00			279,550.00		4,000,000.00	7,811,450.00	12,230,000.00

Sheet 40b

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TOWNSHIP OF MANCHESTER

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Local Unit

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Sheet 40b - Totals

6 YEAR CAPITAL PROGRAM - 2022 to 2027
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS
 Local Unit

TOWNSHIP OF MANCHESTER

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2022	5b 2023	5c 2024	5d 2025	5e 2026	5f 2027
Various Land Purchases for Open Space		4,000,000.00							
Public Works Equipment		2,425,000.00							
Stormwater Drainage		701,000.00							
Police Technology		350,000.00							
Communication Upgrade		500,000.00							
Paving		2,000,000.00							
Technology Upgrades		400,000.00							
Police Vehicles		300,000.00							
Purchase of Meters		5,000,000.00							
EMS Equipment		1,500,000.00							
Fire Equipment		800,000.00							
Purchase of Body Cameras		210,000.00							
Western Services Area Upgrades to Utilities		2,500,000.00							
Eastern Service Area Upgrade to Utilities		2,500,000.00							
Document Scanning for Records Retention		30,000.00							
Purchase of 2 Ambulances		850,000.00							
Police Equipment		215,000.00							
Program for Cloud Base Plan Review & Office Renovations		40,000.00							
TOTAL - THIS PAGE	XXXXX	24,321,000.00	XXXXXXXXXX						

Sheet 40c

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TOWNSHIP OF MANCHESTER

Sheet 40c1

TOWNSHIP OF MANCHESTER

Sheet 40c - Totals

6 YEAR CAPITAL PROGRAM - 2022 to 2027
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit TOWNSHIP OF MANCHESTER

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - In - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2022	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
Various Land Purchases for Open Space	4,000,000.00			200,000.00						
Public Works Equipment	2,425,000.00			121,250.00						
Stormwater Drainage	701,000.00			35,050.00						
Police Technology	350,000.00			17,500.00						
Communication Upgrade	500,000.00			25,000.00						
Paving	2,000,000.00			100,000.00						
Technology Upgrades	400,000.00			20,000.00						
Police Vehicles	300,000.00			15,000.00						
Purchase of Meters	5,000,000.00			250,000.00						
EMS Equipment	1,500,000.00			75,000.00						
Fire Equipment	800,000.00			40,000.00						
Purchase of Body Cameras	210,000.00			10,500.00						
Western Services Area Upgrades to Utilities	2,500,000.00			125,000.00						
Eastern Service Area Upgrade to Utilities	2,500,000.00			125,000.00						
Document Scanning for Records Retention	30,000.00			1,500.00						
Purchase of 2 Ambulances	850,000.00			42,500.00						
Police Equipment	215,000.00			10,750.00						
Program for Cloud Base Plan Review & Office Renovations	40,000.00			2,000.00						
TOTAL - THIS PAGE	24,321,000.00	-	-	1,216,050.00	-	-	-	-	-	-

Local Unit

TOTAL - THIS PAGE

Local Unit

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SECTION 2 - UPON ADOPTION FOR YEAR 2022

Be it Resolved by the **COUNCIL MEMBERS** of the **TOWNSHIP** that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

MANCHESTER	OCEAN
(a) \$ 24,016,562.72	
(b) \$ -	
(c) \$ -	
(d) \$ -	
(e) \$ -	
(f) \$ -	

(Item 2 below) for municipal purposes, and
 (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
 Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
 the following summary of general revenues and appropriations.
 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
 (Sheet 44) Arts and Culture Trust Fund Levy
 (Item 5 Below) Minimum Library Tax

RECORDED VOTE
 (Insert last name)

Ayes
 Nays
 Abstained
 Absent

SUMMARY OF REVENUES		
1. General Revenues		
Surplus Anticipated	06-100	\$ 3,675,000.00
Miscellaneous Revenues Anticipated	13-099	\$ 15,111,811.80
Receipts from Delinquent Taxes	15-498	\$ 1,000,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$ 24,016,562.72
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:		
Item 6, Sheet 42	07-185	\$ -
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$ -
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$ -
4. To Be Added to the Certificate for the Amount to be Raised by Taxation for Schools in Type II School Districts ONLY:		
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$ -
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$ -
Total Revenues	13-299	\$ 43,803,374.52

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:			
Within "CAPS"		XXXXXX	XXXXXXXXXXXXXX
(a & b) Operations Including Contingent		XXXXXX	XXXXXXXXXXXXXX
(e) Deferred Charges and Statutory Expenditures - Municipal		34-201	\$ 28,495,745.00
(g) Cash Deficit		34-209	\$ 5,877,108.15
Excluded from "CAPS"		46-885	\$ -
(a) Operations - Total Operations Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXXXX
(c) Capital Improvements		34-305	\$ 4,758,841.80
(d) Municipal Debt Service		44-999	\$ 100,000.00
(e) Deferred Charges - Municipal		45-999	\$ 3,086,310.00
(f) Judgments		46-898	\$ 167,500.00
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:49-17.1 & 17.3)		37-480	\$ -
(g) Cash Deficit		29-405	\$ -
(k) For Local District School Purposes		46-885	\$ -
(m) Reserve for Uncollected Taxes		29-410	\$ -
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		50-899	\$ 1,317,869.57
Total Appropriations		07-185	
		34-499	\$ 43,803,374.52

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2022, _____, Clerk

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2021	APPROPRIATIONS	FCOA	Appropriated		Expended 2021	
		2022	2021				for 2022	for 2021	Paid or Charged	Reserved
Amount to be Raised By Taxation	54-190	423,862.00	421,699.00	421,699.00	Development of Lands for Recreation and Conservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
					Salaries & Wages	54-385-1				-
Interest Income	54-113	2,000.00	8,000.00	2,378.98	Other Expenses	54-385-2				-
					Maintenance of Lands for Recreation and Conservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
Reserve Funds:	54-101	400,000.00			Salaries & Wages	54-375-1				-
					Other Expenses	54-372-2	367,133.31	300,030.00	280,431.27	19,598.73
					Historic Preservation:		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
					Salaries & Wages	54-176-1				-
					Other Expenses	54-176-2				-
										-
					Acquisition of Lands for Recreation and Conservation	54-915-2				-
					Acquisition of Farmland	54-916-2				-
Total Trust Fund Revenues:	54-299	825,862.00	429,699.00	424,077.98						
Summary of Program										
Year Referendum Passed/Implemented:										
Rate Assessed:			7/1/2001 (Date)		Down Payments on Improvements	54-902-2	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
		\$		0.0100	Debt Service:					
Total Tax Collected to date:		\$		5,689,290.00	Payment of Bond Principal	54-920-2	380,500.00	368,800.00	368,800.00	xxxxxxx
Total Expended to date:		\$			Payment of Bond Anticipation Notes and Capital Notes	54-925-2				xxxxxxx
Total Acreage Preserved to date:			348.830 (Acres)		Interest on Bonds	54-930-2	78,228.89	99,502.44	99,502.44	xxxxxxx
Recreation land preserved in 2021:					Interest on Notes	54-935-2				xxxxxxx
Farmland preserved in 2021:					Reserve for Future Use	54-950-2				-
					Total Trust Fund Appropriations:	54-499	825,862.20	768,332.44	748,733.71	19,598.73

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: TOWNSHIP OF MANCHESTER

Year Ending: December 31, 2021

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)
If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

Date

Clerk of the Governing Body

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#22-12

**ORDINANCE FOR ADOPTION OF THE FLOODPLAIN MANAGEMENT
REGULATIONS OF MANCHESTER TOWNSHIP**

**AN ORDINANCE BY THE TOWNSHIP COUNCIL AMENDING THE
MANCHESTER TOWNSHIP CODE OF ORDINANCES TO REPEAL SECTION
245-85 FLOOD DAMAGE PREVENTION; TO ADOPT A NEW SECTION 245-85
FLOODPLAIN MANAGEMENT REGULATIONS; TO ADOPT FLOOD
HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND
PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE**

WHEREAS, the Legislature of the State of New Jersey has, in N.J.S.A. 40:48 et seq and N.J.S.A. 40:55D et seq., conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of Manchester Township and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

WHEREAS, the Township of Manchester was accepted for participation in the National Flood Insurance Program on May 2, 1983, and the Township Council desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65 and 70 necessary for such participation; and

WHEREAS, the Township of Manchester is required, pursuant to N.J.A.C. 5:23 et seq., to administer and enforce the State building codes, and such building codes contain certain provisions that apply to the design and construction of buildings and structures in flood hazard areas; and

WHEREAS, the Township of Manchester is required, pursuant to N.J.S.A. 40:48-1, to enforce zoning codes that secure safety from floods and contain certain provisions that apply to the development of lands; and

WHEREAS, the Township of Manchester is required, pursuant to N.J.S.A.58:16A-57, within 12 months after the delineation of any flood hazard area, to adopt rules and regulations concerning the development and use of land in the flood fringe area which at least conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP).

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester that the following floodplain management regulations are hereby adopted.

SECTION 1. RECITALS.

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The foregoing whereas clauses are incorporated herein by reference and made a part hereof.

SECTION 2. These regulations specifically repeal and replace the following ordinance(s) and regulation(s): Section 245-85 Flood Damage Prevention.

SECTION 101 SCOPE AND ADMINISTRATION

101.1 Title. These regulations, in combination with the flood provisions of the Uniform Construction Code (UCC) N.J.A.C. 5:23 (hereinafter "Uniform Construction Code," consisting of the Building Code, Residential Code, Rehabilitation Subcode, and related codes, and the New Jersey Flood Hazard Area Control Act (hereinafter "FHACA"), N.J.A.C. 7:13, shall be known as the *Floodplain Management Regulations* of Manchester Township (hereinafter "these regulations").

101.2 Scope. These regulations, in combination with the flood provisions of the Uniform Construction Code and FHACA shall apply to all proposed development in flood hazard areas established in Section 102 of these regulations.

101.3 Purposes and objectives. The purposes and objectives of these regulations are to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific flood hazard areas through the establishment of comprehensive regulations for management of flood hazard areas, designed to:

- (1) Protect human life and health.
- (2) Prevent unnecessary disruption of commerce, access, and public service during times of flooding.
- (3) Manage the alteration of natural floodplains, stream channels and shorelines.
- (4) Manage filling, grading, dredging and other development, which may increase flood damage or erosion potential.
- (5) Prevent or regulate the construction of flood barriers, which will divert floodwater or increase flood hazards.
- (6) Contribute to improved construction techniques in the floodplain.
- (7) Minimize damage to public and private facilities and utilities.
- (8) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas.
- (9) Minimize the need for rescue and relief efforts associated with flooding.
- (10) Ensure that property owners, occupants, and potential owners are aware of property located in flood hazard areas.
- (11) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events.
- (12) Meet the requirements of the National Flood Insurance Program for community participation set forth in Title 44 Code of Federal Regulations, Section 59.22.

101.4 Coordination with Building Codes. Pursuant to the requirement established in N.J.A.C.

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5:23, the Uniform Construction Code, that the Township of Manchester administer and enforce the State building codes, the Township Council of Manchester Township does hereby acknowledge that the Uniform Construction Code contains certain provisions that apply to the design and construction of buildings and structures in flood hazard areas. Therefore, these regulations are intended to be administered and enforced in conjunction with the Uniform Construction Code.

101.5 Ordinary Building Maintenance and Minor Work. Improvements defined as ordinary building maintenance projects by the Uniform Construction Code, including non-structural replacement of in-kind windows, doors, cabinets, plumbing fixtures, decks and walls (that do not provide any structural support for any roof or portion of a building), partitions, new flooring materials, roofing (on DETACHED ONE and TWO-FAMILY DWELLINGS ONLY), siding (on DETACHED ONE and TWO-FAMILY DWELLINGS ONLY), and minor work such as Renovation or Alteration, including HVAC and air conditioning equipment, which would require, at a minimum, a minor work permit under the UCC shall be evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with the Substantial Damage and Substantial Improvement Section 103.14 of this ordinance.

101.6 Warning. The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. Enforcement of these regulations does not imply that land outside the special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage.

101.7 Other laws. The provisions of these regulations shall not be deemed to nullify any provisions of local, State, or Federal law.

101.8 Violations and Penalties for Noncompliance. No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation under N.J.S.A. 40:49-5. Any person who violates this ordinance or fails to comply with any of its requirements shall be subject to one (1) or more of the following: a fine of not more than \$1250, imprisonment for a term not exceeding ninety (90) days or a period of community service not exceeding 90 days.

Each day in which a violation of an ordinance exists shall be considered to be a separate and distinct violation subject to the imposition of a separate penalty for each day of the violation as the Court may determine except that the owner will be afforded the opportunity to cure or abate the condition during a 30 day period and shall be afforded the opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30 day period, a fine greater than \$1250 may be imposed if the court has not determined otherwise, or if upon reinspection of the property, it is determined that the abatement has not been substantially completed.

Any person who is convicted of violating an ordinance within one year of the date of a previous violation of the same ordinance and who was fined for the previous violation, shall be sentenced

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by a court to an additional fine as a repeat offender. The additional fine imposed by the court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of the ordinance but shall be calculated separately from the fine imposed for the violation of the ordinance.

101.8.1 Solid Waste Disposal in a Flood Hazard Area. Any person who has unlawfully disposed of solid waste in a floodway or floodplain who fails to comply with this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$2500 or up to a maximum penalty by a fine not exceeding \$10,000 under N.J.S.A. 40:49-5.

101.9 Abrogation and greater restrictions. These regulations supersede any ordinance in effect in flood hazard areas. However, these regulations are not intended to repeal or abrogate any existing ordinances including land development regulations, subdivision regulations, zoning ordinances, stormwater management regulations, or building codes. In the event of a conflict between these regulations and any other ordinance, code, or regulation, the more restrictive shall govern.

SECTION 102 APPLICABILITY

102.1 General. These regulations, in conjunction with the Uniform Construction Code, provide minimum requirements for development located in flood hazard areas, including the subdivision of land and other developments; site improvements and installation of utilities; placement and replacement of manufactured homes; placement of recreational vehicles; new construction and alterations, repair, reconstruction, rehabilitation or additions of existing buildings and structures; substantial improvement of existing buildings and structures, including repair of substantial damage; installation of tanks; temporary structures and temporary or permanent storage; utility and miscellaneous Group U buildings and structures; and certain building work exempt from permit under the Uniform Construction Code; and other buildings and development activities.

102.2 Establishment of Flood Hazard Areas. The Township of Manchester was accepted for participation in the National Flood Insurance Program on May 2, 1983.

The National Flood Insurance Program (NFIP) floodplain management regulations encourage that all Federal, State, and Local regulations that are more stringent than the minimum NFIP standards take precedence in permitting decisions. The FHACA requires that the effective Flood Insurance Rate Map, most recent preliminary FEMA mapping and flood studies, and Department delineations be compared to determine the most restrictive mapping. The FHACA also regulates unstudied flood hazard areas in watersheds measuring 50 acres or greater in size and most riparian zones in New Jersey. Because of these higher standards, the regulated flood hazard area in New Jersey may be more expansive and more restrictive than the FEMA Special Flood Hazard Area. Maps and studies that establish flood hazard areas are on file at the Manchester Township Municipal Building, 1 Colonial Drive, Manchester, NJ 08759.

The following sources identify flood hazard areas in this jurisdiction and must be considered when determining the Best Available Flood Hazard Data Area:

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- 1) **Effective Flood Insurance Study.** Special Flood Hazard Areas (SFHAs) identified by the Federal Emergency Management Agency in a scientific and engineering report entitled "Flood Insurance Study, Ocean County, New Jersey (All Jurisdictions)" dated December 16, 2021, and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table 102.2(1) whose effective date is September 29, 2006 are hereby adopted by reference.

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Table 102.2(1)

Map Panel #	Effective Date	Revision Letter	Map Panel #	Effective Date	Revision Letter
34029C0145	09/29/2006	F	34029C0278	09/29/2006	F
34029C0164	09/29/2006	F	34029C0279	09/29/2006	F
34029C0165	09/29/2006	F	34029C0280	09/29/2006	F
34029C0166	09/29/2006	F	34029C0281	09/29/2006	F
34029C0167	09/29/2006	F	34029C0282	09/29/2006	F
34029C0168	09/29/2006	F	34029C0283	09/29/2006	F
34029C0169	09/29/2006	F	34029C0286	09/29/2006	F
34029C0188	09/29/2006	F	34029C0287	09/29/2006	F
34029C0255	09/29/2006	F	34029C0290	09/29/2006	F
34029C0260	09/29/2006	F	34029C0301	09/29/2006	F
34029C0265	09/29/2006	F	34029C0355	09/29/2006	F
34029C0270	09/29/2006	F	34029C0360	09/29/2006	F

- 2) **Federal Best Available Information.** Manchester Township shall utilize Federal flood information as listed in the table below that provides more detailed hazard information, higher flood elevations, larger flood hazard areas, and results in more restrictive regulations. This information may include but is not limited to preliminary flood elevation guidance from FEMA (such as Advisory Flood Hazard Area Maps, Work Maps or Preliminary FIS and FIRM). Additional Federal Best Available studies issued after the date of this ordinance must also be considered. These studies are listed on FEMA's Map Service Center. This information shall be used for floodplain regulation purposes only.

Table 102.2(2)

Map Panel #	Preliminary Date	Map Panel #	Preliminary Date
34029C0167G	03/28/2014	34029C0282G	03/28/2014
34029C0169G	03/28/2014	34029C0301G	03/28/2014
34029C0188G	03/28/2014		
34029C0281G	03/28/2014		

- 3) **Other Best Available Data.** Manchester Township shall utilize high water elevations from flood events, groundwater flooding areas, studies by federal or state agencies, or other information deemed appropriate by Manchester Township. Other "best available information" may not be used which results in less restrictive flood elevations, design standards, or smaller flood hazard areas than the sources described in Section 102.2 (1) and (2), above. This information shall be used for floodplain regulation purposes only.

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- 4) **State Regulated Flood Hazard Areas.** For State regulated waters, the NJ Department of Environmental Protection (NJDEP) identifies the flood hazard area as the land, and the space above that land, which lies below the “Flood Hazard Area Control Act Design Flood Elevation”, as defined in Section 201, and as described in the New Jersey Flood Hazard Area Control Act at N.J.A.C. 7:13. A FHACA flood hazard area exists along every regulated water that has a drainage area of 50 acres or greater. Such area may extend beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA. The following is a list of New Jersey State studied waters in this community under the FHACA, and their respective map identification numbers.

Table 102.2(3) List of State Studied Waters

Name of Studied Water	File Name	Map Number
Davenport Branch	V0000059p	Sheet 16
Old Hurricane Brook	V0000059p	Sheet 16
Union Branch C	V0000060p	Sheet 17
Union Branch B	V0000060p	Sheet 17
Union Branch A	V0000060p	Sheet 17
Toms River A & B	V0000061p	Sheet 18
Ridgeway Branch	V0000062p	Sheet 19
Manapaqua Branch	V0000062p	Sheet 19
Ridgeway Branch tributary	V0000062p	Sheet 19
Manapaqua Branch	V0000075p	Sheet 5
Davenport Branch	V0000047	Sheet 4
Davenport Branch	V0000048	Sheet 5
Union Branch, Toms River	V0000049	Sheet 6
Union Branch, Ridgeway Branch	V0000050	Sheet 7
Union Branch	V0000051	Sheet 8
Union Branch, Manapaqua Brook	V0000052	Sheet 9
Union Branch, Hurricane Brook	V0000053	Sheet 10
Toms River	V0000054	Sheet 11
Toms River	V0000055	Sheet 12
Toms River	V0000056	Sheet 13
Ridgeway Branch, Tributary to Ridgeway Branch	V0000057	Sheet 14
Ridgeway Branch	V0000058	Sheet 15
Union Branch, Manapaqua Brook	V0000073	Sheet 3
Union Branch	V0000074	Sheet 4
Beaver Tributary, Beaver Dam Brook	X0000031	2 of 3
Hartshorne Mill Stream	X0000032	3 of 3

102.3 Establishing the Local Design Flood Elevation (LDFE).

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The Local Design Flood Elevation (LDFE) is established in the flood hazard areas determined in Section 102.2, above, using the best available flood hazard data sources, and the Flood Hazard Area Control Act minimum Statewide elevation requirements for lowest floors in A, Coastal A, and V zones, ASCE 24 requirements for critical facilities as specified by the building code, plus additional freeboard as specified by this ordinance.

At a minimum, the Local Design Flood Elevation shall be as follows:

- 1) For a delineated watercourse, the elevation associated with the Best Available Flood Hazard Data Area determined in Section 102.2, above plus one foot or as described by N.J.A.C. 7:13 of freeboard; or
- 2) For any undelineated watercourse (where mapping or studies described in 102.2 (1) and (2) above are not available) that has a contributory drainage area of 50 acres or more, the applicants must provide one of the following to determine the Local Design Flood Elevation:
 - a. A copy of an unexpired NJDEP Flood Hazard Area Verification plus one foot of freeboard and any additional freeboard as required by ASCE 24; or
 - b. A determination of the Flood Hazard Area Design Flood Elevation using Method 5 or Method 6 (as described in N.J.A.C. 7:13) plus one foot of freeboard and any additional freeboard as required by ASCE 24. Any determination using these methods must be sealed and submitted according to Section 105.2-3.
- 3) AO Zones – For Zone AO areas on the municipality's FIRM (or on preliminary flood elevation guidance from FEMA), the Local Design Flood Elevation is determined from the FIRM panel as the highest adjacent grade plus the depth number specified plus one foot of freeboard. If no depth number is specified, the Local Design Flood Elevation is three (3) feet above the highest adjacent grade.
- 4) Class IV Critical Facilities - For any proposed development of new and substantially improved Flood Design Class IV Critical Facilities, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 2 feet of freeboard in accordance with ASCE 24.
- 5) Class III Critical Facilities - For proposed development of new and substantially improved Flood Design Class III Critical Facilities in coastal high hazard areas, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 1 foot of freeboard in accordance with ASCE 24.

SECTION 103 DUTIES AND POWERS OF THE FLOODPLAIN ADMINISTRATOR

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103.1 Floodplain Administrator Designation. The Township Engineer is designated the Floodplain Administrator. The Floodplain Administrator shall have the authority to delegate performance of certain duties to other employees.

103.2 General. The Floodplain Administrator is authorized and directed to administer the provisions of these regulations. The Floodplain Administrator shall have the authority to render interpretations of these regulations consistent with the intent and purpose of these regulations and to establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be consistent with the intent and purpose of these regulations and the flood provisions of the building code and shall not have the effect of waiving specific requirements without the granting of a variance pursuant to Section 107 of these regulations.

103.3 Coordination. The Floodplain Administrator shall coordinate with the Construction Official to administer and enforce the flood provisions of the Uniform Construction Code.

103.4 Duties. The duties of the Floodplain Administrator shall include but are not limited to:

- (1) Review all permit applications to determine whether proposed development is located in flood hazard areas established in Section 102 of these regulations.
- (2) Require development in flood hazard areas to be reasonably safe from flooding and to be designed and constructed with methods, practices and materials that minimize flood damage.
- (3) Interpret flood hazard area boundaries and provide available flood elevation and flood hazard information.
- (4) Determine whether additional flood hazard data shall be obtained or developed.
- (5) Review required certifications and documentation specified by these regulations and the building code to determine that such certifications and documentations are complete.
- (6) Establish, in coordination with the Construction Official, written procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to Section 103.14 of these regulations.
- (7) Coordinate with the Construction Official and others to identify and investigate damaged buildings located in flood hazard areas and inform owners of the requirement to obtain permits for repairs.
- (8) Review requests submitted to the Construction Official seeking approval to modify the strict application of the flood load and flood resistant construction requirements of the Uniform Construction code to determine whether such requests require consideration as a variance pursuant to Section 107 of these regulations.
- (9) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available.

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- (10) Require applicants who propose alteration of a watercourse to notify adjacent jurisdictions and the NJDEP Bureau of Flood Engineering, and to submit copies of such notifications to the Federal Emergency Management Agency (FEMA).
- (11) Inspect development in accordance with Section 106 of these regulations and inspect flood hazard areas to determine if development is undertaken without issuance of permits.
- (12) Prepare comments and recommendations for consideration when applicants seek variances in accordance with Section 107 of these regulations.
- (13) Cite violations in accordance with Section 108 of these regulations.
- (14) Notify the Federal Emergency Management Agency when the corporate boundaries of Manchester Township have been modified.
- (15) Permit Ordinary Maintenance and Minor Work in the regulated areas discussed in Section 102.2.

103.5 Use of changed technical data. The Floodplain Administrator and the applicant shall not use changed flood hazard area boundaries or base flood elevations for proposed buildings or developments unless the Floodplain Administrator or applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) revision and has received the approval of the Federal Emergency Management Agency. A revision of the effective FIRM does not remove the related feature(s) on a flood hazard area delineation that has been promulgated by the NJDEP. A separate application must be made to the State pursuant to N.J.A.C. 7:13 for revision of a flood hazard design flood elevation, flood hazard area limit, floodway limit, and/or other related feature.

103.6 Other permits. It shall be the responsibility of the Floodplain Administrator to assure that approval of a proposed development shall not be given until proof that necessary permits have been granted by Federal or State agencies having jurisdiction over such development, including section 404 of the Clean Water Act. In the event of conflicting permit requirements, the Floodplain Administrator must ensure that the most restrictive floodplain management standards are reflected in permit approvals.

103.7 Determination of Local Design Flood Elevations. If design flood elevations are not specified, the Floodplain Administrator is authorized to require the applicant to:

- (1) Obtain, review, and reasonably utilize data available from a Federal, State, or other source, or
- (2) Determine the design flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques. Such analyses shall be performed and sealed by a licensed professional engineer. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator. The accuracy of data submitted for such determination shall be the responsibility of the applicant.

It shall be the responsibility of the Floodplain Administrator to verify that the applicant's proposed Best Available Flood Hazard Data Area and the Local Design Flood Elevation in any development permit accurately applies the best available flood hazard data and methodologies for determining flood hazard areas and design elevations described in 102.2 and 102.3 respectively.

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This information shall be provided to the Construction Official and documented according to Section 103.15.

103.8 Requirement to submit new technical data. Base Flood Elevations may increase or decrease resulting from natural changes (e.g. erosion, accretion, channel migration, subsidence, uplift) or man-made physical changes (e.g. dredging, filling, excavation) affecting flooding conditions. As soon as practicable, but not later than six months after the date of a man-made change or when information about a natural change becomes available, the Floodplain Administrator shall notify the Federal Insurance Administrator of the changes by submitting technical or scientific data in accordance with Title 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

103.9 Activities in riverine flood hazard areas. In riverine flood hazard areas where design flood elevations are specified but floodways have not been designated, the Floodplain Administrator shall not permit any new construction, substantial improvement or other development, including the placement of fill, unless the applicant submits an engineering analysis prepared by a licensed professional engineer that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachment, will not increase the design flood elevation more than 0.2 feet at any point within the community.

103.10 Floodway encroachment. Prior to issuing a permit for any floodway encroachment, including fill, new construction, substantial improvements and other development or land-disturbing activity, the Floodplain Administrator shall require submission of a certification prepared by a licensed professional engineer, along with supporting technical data, that demonstrates that such development will not cause any increase in the base flood level.

103.10.1 Floodway revisions. A floodway encroachment that increases the level of the base flood is authorized if the applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) and has received the approval of FEMA.

103.11 Watercourse alteration. Prior to issuing a permit for any alteration or relocation of any watercourse, the Floodplain Administrator shall require the applicant to provide notification of the proposal to the appropriate authorities of all adjacent government jurisdictions, as well as the NJDEP Bureau of Flood Engineering and the Division of Land Resource Protection. A copy of the notification shall be maintained in the permit records and submitted to FEMA.

103.11.1 Engineering analysis. The Floodplain Administrator shall require submission of an engineering analysis prepared by a licensed professional engineer, demonstrating that the flood-carrying capacity of the altered or relocated portion of the watercourse will be maintained, neither increased nor decreased. Such watercourses shall be maintained in a manner that preserves the channel's flood-carrying capacity.

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103.12 Alterations in coastal areas. The excavation or alteration of sand dunes is governed by the New Jersey Coastal Zone Management (CZM) rules, N.J.A.C. 7:7. Prior to issuing a flood damage prevention permit for any alteration of sand dunes in coastal high hazard areas and Coastal A Zones, the Floodplain Administrator shall require that a New Jersey CZM permit be obtained and included in the flood damage prevention permit application. The applicant shall also provide documentation of any engineering analysis, prepared by a licensed professional engineer, that demonstrates that the proposed alteration will not increase the potential for flood damage.

103.13 Development in riparian zones All development in Riparian Zones as described in N.J.A.C. 7:13 is prohibited by this ordinance unless the applicant has received an individual or general permit or has complied with the requirements of a permit by rule or permit by certification from NJDEP Division of Land Resource Protection prior to application for a floodplain development permit and the project is compliant with all other Floodplain Development provisions of this ordinance. The width of the riparian zone can range between 50 and 300 feet and is determined by the attributes of the waterbody and designated in the New Jersey Surface Water Quality Standards N.J.A.C. 7:9B. The portion of the riparian zone located outside of a regulated water is measured landward from the top of bank. Applicants can request a verification of the riparian zone limits or a permit applicability determination to determine State permit requirements under N.J.A.C. 7:13 from the NJDEP Division of Land Resource Protection.

103.14 Substantial improvement and substantial damage determinations. When buildings and structures are damaged due to any cause including but not limited to man-made, structural, electrical, mechanical, or natural hazard events, or are determined to be unsafe as described in N.J.A.C. 5:23; and for applications for building permits to improve buildings and structures, including alterations, movement, repair, additions, rehabilitations, renovations, ordinary maintenance and minor work, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Construction Official, shall:

- (1) Estimate the market value, or require the applicant to obtain a professional appraisal prepared by a qualified independent appraiser, of the market value of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.
- (2) Determine and include the costs of all ordinary maintenance and minor work, as discussed in Section 102.2, performed in the floodplain regulated by this ordinance in addition to the costs of those improvements regulated by the Construction Official in substantial damage and substantial improvement calculations.
- (3) Compare the cost to perform the improvement, the cost to repair the damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, where applicable, to the market value of the building or structure.
- (4) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage. This determination requires the evaluation of previous permits issued for improvements and repairs over a period of 5 years prior to the permit application or substantial damage determination as specified in the definition of substantial improvement.

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- (5) Notify the applicant in writing when it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the building code is required and notify the applicant in writing when it is determined that work does not constitute substantial improvement or repair of substantial damage. The Floodplain Administrator shall also provide all letters documenting substantial damage and compliance with flood resistant construction requirements of the building code to the NJDEP Bureau of Flood Engineering.

103.15 Department records. In addition to the requirements of the building code and these regulations, and regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of these regulations and the flood provisions of the Uniform Construction Code, including Flood Insurance Studies, Flood Insurance Rate Maps; documents from FEMA that amend or revise FIRMs; NJDEP delineations, records of issuance of permits and denial of permits; records of ordinary maintenance and minor work, determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required certifications and documentation specified by the Uniform Construction Code and these regulations including as-built Elevation Certificates; notifications to adjacent communities, FEMA, and the State related to alterations of watercourses; assurance that the flood carrying capacity of altered waterways will be maintained; documentation related to variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to these regulations and the flood resistant provisions of the Uniform Construction Code. The Floodplain Administrator shall also record the required elevation, determination method, and base flood elevation source used to determine the Local Design Flood Elevation in the floodplain development permit.

103.16 Liability. The Floodplain Administrator and any employee charged with the enforcement of these regulations, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by these regulations or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of these regulations shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Floodplain Administrator and any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of these regulations.

SECTION 104 PERMITS

104.1 Permits Required. Any person, owner or authorized agent who intends to conduct any development in a flood hazard area shall first make application to the Floodplain Administrator and shall obtain the required permit. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

104.2 Application for permit. The applicant shall file an application in writing on a form furnished by the Floodplain Administrator. Such application shall:

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- (1) Identify and describe the development to be covered by the permit.
- (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- (3) Indicate the use and occupancy for which the proposed development is intended.
- (4) Be accompanied by a site plan and construction documents as specified in Section 105 of these regulations, grading and filling plans and other information deemed appropriate by the Floodplain Administrator.
- (5) State the valuation of the proposed work, including the valuation of ordinary maintenance and minor work.
- (6) Be signed by the applicant or the applicant's authorized agent.

104.3 Validity of permit. The issuance of a permit under these regulations or the Uniform Construction Code shall not be construed to be a permit for, or approval of, any violation of this appendix or any other ordinance of the jurisdiction. The issuance of a permit based on submitted documents and information shall not prevent the Floodplain Administrator from requiring the correction of errors. The Floodplain Administrator is authorized to prevent occupancy or use of a structure or site which is in violation of these regulations or other ordinances of this jurisdiction.

104.4 Expiration. A permit shall become invalid when the proposed development is not commenced within 180 days after its issuance, or when the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions shall be requested in writing and justifiable cause demonstrated. The Floodplain Administrator is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each.

104.5 Suspension or revocation. The Floodplain Administrator is authorized to suspend or revoke a permit issued under these regulations wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or code of this jurisdiction.

SECTION 105 SITE PLANS AND CONSTRUCTION DOCUMENTS

105.1 Information for development in flood hazard areas. The site plan or construction documents for any development subject to the requirements of these regulations shall be drawn to scale and shall include, as applicable to the proposed development:

- (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations when necessary for review of the proposed development. For buildings that are located in more than one flood hazard area, the elevation and provisions associated with the most restrictive flood hazard area shall apply.
- (2) Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with Section 105.2.
- (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than 5 acres and base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in

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accordance with Section 105.2(3) of these regulations.

- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas and Coastal A zones, new buildings shall be located landward of the reach of mean high tide.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose. The applicant shall provide an engineering certification confirming that the proposal meets the flood storage displacement limitations of N.J.A.C. 7:13.
- (7) Extent of any proposed alteration of sand dunes.
- (8) Existing and proposed alignment of any proposed alteration of a watercourse.
- (9) Flood proofing certifications, V Zone and Breakaway Wall Certifications, Operations and Maintenance Plans, Warning and Evacuation Plans and other documentation required pursuant to FEMA publications.

The Floodplain Administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by these regulations but that are not required to be prepared by a registered design professional when it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance.

105.2 Information in flood hazard areas without base flood elevations (approximate Zone A). Where flood hazard areas are delineated on the effective or preliminary FIRM and base flood elevation data have not been provided, the applicant shall consult with the Floodplain Administrator to determine whether to:

- (1) Use the Approximation Method (Method 5) described in N.J.A.C. 7:13 in conjunction with Appendix 1 of the FHACA to determine the required flood elevation.
- (2) Obtain, review, and reasonably utilize data available from a Federal, State or other source when those data are deemed acceptable to the Floodplain Administrator to reasonably reflect flooding conditions.
- (3) Determine the base flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques according to Method 6 as described in N.J.A.C. 7:13. Such analyses shall be performed and sealed by a licensed professional engineer.

Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator prior to floodplain development permit issuance. The accuracy of data submitted for such determination shall be the responsibility of the applicant. Where the data are to be used to support a Letter of Map Change (LOMC) from FEMA, the applicant shall be responsible for satisfying the submittal requirements and pay the processing fees.

105.3 Analyses and certifications by a Licensed Professional Engineer. As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a licensed

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professional engineer for submission with the site plan and construction documents:

- (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in Section 105.4 of these regulations and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
- (2) For development activities proposed to be located in a riverine flood hazard area where base flood elevations are included in the FIS or FIRM but floodways have not been designated, hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments will not increase the base flood elevation more than 0.2 feet at any point within the jurisdiction. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.
- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained, neither increasing nor decreasing the channel's flood-carrying capacity. The applicant shall submit the analysis to FEMA as specified in Section 105.4 of these regulations. The applicant shall notify the chief executive officer of all affected adjacent jurisdictions, the NJDEP's Bureau of Flood Engineering and the Division of Land Resource Protection; and shall provide documentation of such notifications.
- (4) For activities that propose to alter sand dunes in coastal high hazard areas (Zone V) and Coastal A Zones, an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage and documentation of the issuance of a New Jersey Coastal Zone Management permit under N.J.A.C. 7:7.
- (5) For analyses performed using Methods 5 and 6 (as described in N.J.A.C. 7:13) in flood hazard zones without base flood elevations (approximate A zones).

105.4 Submission of additional data. When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a Letter of Map Change (LOMC) from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

SECTION 106 INSPECTIONS

106.1 General. Development for which a permit is required shall be subject to inspection. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of these regulations or the building code. Inspections presuming to give authority to violate or cancel the provisions of these regulations or the building code or other ordinances shall not be valid.

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106.2 Inspections of development. The Floodplain Administrator shall inspect all development in flood hazard areas authorized by issuance of permits under these regulations. The Floodplain Administrator shall inspect flood hazard areas from time to time to determine if development is undertaken without issuance of a permit.

106.3 Buildings and structures. The Construction Official shall make or cause to be made, inspections for buildings and structures in flood hazard areas authorized by permit in accordance with the Uniform Construction Code, N.J.A.C. 5:23.

- 1) **Lowest floor elevation.** Upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 2) **Lowest horizontal structural member.** In V zones and Coastal A zones, upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 3) **Installation of attendant utilities** (electrical, heating, ventilating, air-conditioning, and other service equipment) and sanitary facilities elevated as discussed in Section 801.2.
- 4) **Final inspection.** Prior to the final inspection, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.

106.4 Manufactured homes. The Floodplain Administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of these regulations and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted on an Elevation Certificate to the Floodplain Administrator prior to the final inspection.

SECTION 107 VARIANCES

107.1 General. The Zoning Board of Adjustment shall hear and decide requests for variances. The Zoning Board of Adjustment shall base its determination on technical justifications submitted by applicants, the considerations for issuance in Section 107.5, the conditions of issuance set forth in Section 107.6, and the comments and recommendations of the Floodplain Administrator and, as applicable, the Construction Official. The Zoning Board of Adjustment has the right to attach such conditions to variances as it deems necessary to further the purposes and objectives of these regulations.

107.2 Historic structures. A variance to the substantial improvement requirements of this ordinance is authorized provided that the repair or rehabilitation of a historic structure is completed according to N.J.A.C. 5:23-6.33, Section 1612 of the International Building Code and R322 of the International Residential Code, the repair or rehabilitation will not preclude the structure's continued designation as a historic structure, the structure meets the definition of the

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historic structure as described by this ordinance, and the variance is the minimum necessary to preserve the historic character and design of the structure.

107.3 Functionally dependent uses. A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use provided the variance is the minimum necessary to allow the construction or substantial improvement, and that all due consideration has been given to use of methods and materials that minimize flood damage during the base flood and create no additional threats to public safety.

107.4 Restrictions in floodways. A variance shall not be issued for any proposed development in a floodway when any increase in flood levels would result during the base flood discharge, as evidenced by the applicable analysis and certification required in Section 105.3(1) of these regulations.

107.5 Considerations. In reviewing requests for variances, all technical evaluations, all relevant factors, all other portions of these regulations, and the following shall be considered:

- (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage.
- (2) The danger to life and property due to flooding or erosion damage.
- (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners.
- (4) The importance of the services provided by the proposed development to the community.
- (5) The availability of alternate locations for the proposed development that are not subject to flooding or erosion and the necessity of a waterfront location, where applicable.
- (6) The compatibility of the proposed development with existing and anticipated development.
- (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for that area.

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- (8) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwater and the effects of wave action, where applicable, expected at the site.
- (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets, and bridges.

107.6 Conditions for issuance. Variances shall only be issued upon:

- (1) Submission by the applicant of a showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site limit compliance with any provision of these regulations or renders the elevation standards of the building code inappropriate.
- (2) A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable.
- (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances.
- (4) A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- (5) Notification to the applicant in writing over the signature of the Floodplain Administrator that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and that such construction below the base flood level increases risks to life and property.

SECTION 108 VIOLATIONS

108.1 Violations. Any development in any flood hazard area that is being performed without an issued permit or that is in conflict with an issued permit shall be deemed a violation. A building or structure without the documentation of elevation of the lowest floor, the lowest horizontal structural member if in a V or Coastal A Zone, other required design certifications, or other evidence of compliance required by the building code is presumed to be a violation until such time as that documentation is provided.

108.2 Authority. The Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of property involved, to the owner's agent, or to the person or persons doing the work for development that is not within the scope of the Uniform Construction Code, but is regulated by these regulations and that is determined to be a violation.

108.3 Unlawful continuance. Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is

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directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by N.J.S.A. 40:49-5 as appropriate.

108.4 Review Period to Correct Violations. A 30-day period shall be given to the property owner as an opportunity to cure or abate the condition. The property owner shall also be afforded an opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1,250.00 may be imposed if a court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed.

SECTION 201 DEFINITIONS

201.1 General. The following words and terms shall, for the purposes of these regulations, have the meanings shown herein. Other terms are defined in the Uniform Construction Code N.J.A.C. 5:23 and terms are defined where used in the International Residential Code and International Building Code (rather than in the definitions section). Where terms are not defined, such terms shall have ordinarily accepted meanings such as the context implies.

201.2 Definitions

30 DAY PERIOD – The period of time prescribed by N.J.S.A. 40:49-5 in which a property owner is afforded the opportunity to correct zoning and solid waste disposal after a notice of violation pertaining to this ordinance has been issued.

100 YEAR FLOOD ELEVATION – Elevation of flooding having a 1% annual chance of being equaled or exceeded in a given year which is also referred to as the Base Flood Elevation.

500 YEAR FLOOD ELEVATION – Elevation of flooding having a 0.2% annual chance of being equaled or exceeded in a given year.

A ZONES – Areas of 'Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation (BFE) in any given year shown on the Flood Insurance Rate Map (FIRM) zones A, AE, AH, A1–A30, AR, AR/A, AR/AE, AR/A1–A30, AR/AH, and AR/AO. When used in reference to the development of a structure in this ordinance, A Zones are not inclusive of Coastal A Zones because of the higher building code requirements for Coastal A Zones.

AH ZONES– Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

AO ZONES – Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

ACCESSORY STRUCTURE – Accessory structures are also referred to as appurtenant structures. An accessory structure is a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For example, a

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residential structure may have a detached garage or storage shed for garden tools as accessory structures. Other examples of accessory structures include gazebos, picnic pavilions, boathouses, small pole barns, storage sheds, and similar buildings.

AGRICULTURAL STRUCTURE - A structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Communities must require that new construction or substantial improvements of agricultural structures be elevated or flood proofed to or above the Base Flood Elevation (BFE) as any other nonresidential building. Under some circumstances it may be appropriate to wet-flood proof certain types of agricultural structures when located in wide, expansive floodplains through issuance of a variance. This should only be done for structures used for temporary storage of equipment or crops or temporary shelter for livestock and only in circumstances where it can be demonstrated that agricultural structures can be designed in such a manner that results in minimal damage to the structure and its contents and will create no additional threats to public safety. New construction or substantial improvement of livestock confinement buildings, poultry houses, dairy operations, similar livestock operations and any structure that represents more than a minimal investment must meet the elevation or dry-flood proofing requirements of 44 CFR 60.3(c)(3).

AREA OF SHALLOW FLOODING – A designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow. **AREA OF SPECIAL FLOOD HAZARD** – see **SPECIAL FLOOD HAZARD AREA**

ALTERATION OF A WATERCOURSE – A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

ASCE 7 – The standard for the Minimum Design Loads for Buildings and Other Structures, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. which includes but is not limited to methodology and equations necessary for determining structural and flood-related design requirements and determining the design requirements for structures that may experience a combination of loads including those from natural hazards. Flood related equations include those for determining erosion, scour, lateral, vertical, hydrostatic, hydrodynamic, buoyancy, breaking wave, and debris impact.

ASCE 24 – The standard for Flood Resistant Design and Construction, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. References to ASCE 24 shall mean ASCE 24-14 or the most recent version of ASCE 24 adopted in the UCC Code [N.J.A.C. 5:23].

BASE FLOOD ELEVATION (BFE) – The water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year, as shown on a published Flood Insurance Study (FIS), or preliminary flood elevation guidance from FEMA. May also be referred to as the “100-year flood elevation”.

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BASEMENT – Any area of the building having its floor subgrade (below ground level) on all sides.

BEST AVAILABLE FLOOD HAZARD DATA - The most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA AREA- The areal mapped extent associated with the most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA ELEVATION - The most recent available preliminary flood elevation guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BREAKAWAY WALLS – Any type of wall subject to flooding that is not required to provide structural support to a building or other structure and that is designed and constructed such that, below the Local Design Flood Elevation, it will collapse under specific lateral loads such that (1) it allows the free passage of floodwaters, and (2) it does not damage the structure or supporting foundation system. Certification in the V Zone Certificate of the design, plans, and specifications by a licensed design professional that these walls are in accordance with accepted standards of practice is required as part of the permit application for new and substantially improved V Zone and Coastal A Zone structures. A completed certification must be submitted at permit application.

BUILDING – Per the FHACA, “Building” means a structure enclosed with exterior walls or fire walls, erected and framed of component structural parts, designed for the housing, shelter, enclosure, and support of individuals, animals, or property of any kind. A building may have a temporary or permanent foundation. A building that is intended for regular human occupation and/or residence is considered a habitable building.

CONDITIONAL LETTER OF MAP REVISION - A Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CONDITIONAL LETTER OF MAP REVISION - FILL -- A Conditional Letter of Map Revision - Fill (CLOMR-F) is FEMA's comment on a proposed project involving the placement of fill outside of the regulatory floodway that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard

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Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CRITICAL BUILDING – Per the FHACA, “Critical Building” means that:

- a. It is essential to maintaining continuity of vital government operations and/or supporting emergency response, sheltering, and medical care functions before, during, and after a flood, such as a hospital, medical clinic, police station, fire station, emergency response center, or public shelter; or
- b. It serves large numbers of people who may be unable to leave the facility through their own efforts, thereby hindering or preventing safe evacuation of the building during a flood event, such as a school, college, dormitory, jail or detention facility, day care center, assisted living facility, or nursing home.

DEVELOPMENT – Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of materials, mining, dredging, filling, grading, paving, excavations, drilling operations and other land-disturbing activities.

DRY FLOOD PROOFING – A combination of measures that results in a non-residential structure, including the attendant utilities and equipment as described in the latest version of ASCE 24, being watertight with all elements substantially impermeable and with structural components having the capacity to resist flood loads.

ELEVATED BUILDING – A building that has no basement and that has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns. Solid perimeter foundations walls are not an acceptable means of elevating buildings in V and VE Zones.

ELEVATION CERTIFICATE – An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support an application for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

ENCROACHMENT – The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area, which may impede or alter the flow capacity of riverine flood hazard areas.

FEMA PUBLICATIONS – Any publication authored or referenced by FEMA related to building science, building safety, or floodplain management related to the National Flood Insurance Program. Publications shall include but are not limited to technical bulletins, desk references, and American Society of Civil Engineers Standards documents including ASCE 24.

FLOOD OR FLOODING

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- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 1. The overflow of inland or tidal waters.
 2. The unusual and rapid accumulation or runoff of surface waters from any source.
 3. Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in (a) (2) of this definition and are akin to a river or liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

FLOOD HAZARD AREA DESIGN FLOOD ELEVATION – Per the FHACA, the peak water surface elevation that will occur in a water during the flood hazard area design flood. This elevation is determined via available flood mapping adopted by the State, flood mapping published by FEMA (including effective flood mapping dated on or after January 31, 1980, or any more recent advisory, preliminary, or pending flood mapping; whichever results in higher flood elevations, wider floodway limits, greater flow rates, or indicates a change from an A zone to a V zone or coastal A zone), approximation, or calculation pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.1 – 3.6 and is typically higher than FEMA's base flood elevation. A water that has a drainage area measuring less than 50 acres does not possess, and is not assigned, a flood hazard area design flood elevation.

FLOOD INSURANCE RATE MAP (FIRM) – The official map on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) – The official report in which the Federal Emergency Management Agency has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

FLOODPLAIN OR FLOOD PRONE AREA – Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

FLOODPLAIN MANAGEMENT REGULATIONS – Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOOD PROOFING – Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

FLOOD PROOFING CERTIFICATE – Certification by a licensed design professional that the

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design and methods of construction for flood proofing a non-residential structure are in accordance with accepted standards of practice to a proposed height above the structure's lowest adjacent grade that meets or exceeds the Local Design Flood Elevation. A completed flood proofing certificate is required at permit application.

FLOODWAY – The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

FREEBOARD – A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE – A use that cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities necessary for the loading or unloading of cargo or passengers, and shipbuilding and ship repair facilities. The term does not include long-term storage or related manufacturing facilities.

HABITABLE BUILDING– Pursuant to the FHACA Rules (N.J.A.C. 7:13), means a building that is intended for regular human occupation and/or residence. Examples of a habitable building include a single-family home, duplex, multi-residence building, or critical building; a commercial building such as a retail store, restaurant, office building, or gymnasium; an accessory structure that is regularly occupied, such as a garage, barn, or workshop; mobile and manufactured homes, and trailers intended for human residence, which are set on a foundation and/or connected to utilities, such as in a mobile home park (not including campers and recreational vehicles); and any other building that is regularly occupied, such as a house of worship, community center, or meeting hall, or animal shelter that includes regular human access and occupation. Examples of a non-habitable building include a bus stop shelter, utility building, storage shed, self-storage unit, construction trailer, or an individual shelter for animals such as a doghouse or outdoor kennel.

HARDSHIP – As related to Section 107 of this ordinance, meaning the exceptional hardship that would result from a failure to grant the requested variance. The Township Council requires that the variance be exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

HISTORIC STRUCTURE – Any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register.

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- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district.
- c. Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - 1. By an approved State program as determined by the Secretary of the Interior; or
 - 2. Directly by the Secretary of the Interior in States without approved programs.

LAWFULLY EXISTING – Per the FHACA, means an existing fill, structure and/or use, which meets all Federal, State, and local laws, and which is not in violation of the FHACA because it was established:

- a. Prior to January 31, 1980; or
- b. On or after January 31, 1980, in accordance with the requirements of the FHACA as it existed at the time the fill, structure and/or use was established.

Note: Substantially damaged properties and substantially improved properties that have not been elevated are not considered “lawfully existing” for the purposes of the NFIP. This definition is included in this ordinance to clarify the applicability of any more stringent statewide floodplain management standards required under the FHACA.

LETTER OF MAP AMENDMENT - A Letter of Map Amendment (LOMA) is an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map that is requested through the Letter of Map Change (LOMC) process. A LOMA establishes a property's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property has been inadvertently mapped as being in the floodplain but is actually on natural high ground above the base flood elevation. Because a LOMA officially amends the effective NFIP map, it is a public record that the community must maintain. Any LOMA should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP CHANGE – The Letter of Map Change (LOMC) process is a service provided by FEMA for a fee that allows the public to request a change in flood zone designation in an Area of Special Flood Hazard on an Flood Insurance Rate Map (FIRM). Conditional Letters of Map Revision, Conditional Letters of Map Revision – Fill, Letters of Map Revision, Letters of Map Revision-Fill, and Letters of Map Amendment are requested through the Letter of Map Change (LOMC) process.

LETTER OF MAP REVISION - A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM or FIS report. Because a LOMR officially revises the effective NFIP map, it is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and

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filed by panel number in an accessible location.

LETTER OF MAP REVISION – FILL -- A Letter of Map Revision Based on Fill (LOMR-F) is FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway may be initiated through the Letter of Map Change (LOMC) Process. Because a LOMR-F officially revises the effective Flood Insurance Rate Map (FIRM) map, it is a public record that the community must maintain. Any LOMR-F should be noted on the community's master flood map and filed by panel number in an accessible location.

LICENSED DESIGN PROFESSIONAL – Licensed design professional shall refer to either a New Jersey Licensed Professional Engineer, licensed by the New Jersey State Board of Professional Engineers and Land Surveyors or a New Jersey Licensed Architect, licensed by the New Jersey State Board of Architects.

LICENSED PROFESSIONAL ENGINEER - A licensed professional engineer shall refer to individuals licensed by the New Jersey State Board of Professional Engineers and Land Surveyors.

LOCAL DESIGN FLOOD ELEVATION (LDFE) – The elevation reflective of the most recent available preliminary flood elevation guidance FEMA has provided as depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM which is also inclusive of freeboard specified by the New Jersey Flood Hazard Area Control Act and Uniform Construction Codes and any additional freeboard specified in a community's ordinance. In no circumstances shall a project's LDFE be lower than a permit-specified Flood Hazard Area Design Flood Elevation or a valid NJDEP Flood Hazard Area Verification Letter plus the freeboard as required in ASCE 24 and the effective FEMA Base Flood Elevation.

LOWEST ADJACENT GRADE – The lowest point of ground, patio, or sidewalk slab immediately next a structure, except in AO Zones where it is the natural grade elevation.

LOWEST FLOOR – In A Zones, the lowest floor is the top surface of the lowest floor of the lowest enclosed area (including basement). In V Zones and coastal A Zones, the bottom of the lowest horizontal structural member of a building is the lowest floor. An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other applicable non-elevation design requirements of these regulations.

MANUFACTURED HOME – A structure that is transportable in one or more sections, eight (8) feet or more in width and greater than four hundred (400) square feet, built on a permanent chassis, designed for use with or without a permanent foundation when attached to the required utilities, and constructed to the Federal Manufactured Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. The term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

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MARKET VALUE – The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in these regulations, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value shall be determined by one of the following methods (1) Actual Cash Value (replacement cost depreciated for age and quality of construction), (2) tax assessment value adjusted to approximate market value by a factor provided by the Property Appraiser, or (3) established by a qualified independent appraiser.

NEW CONSTRUCTION – Structures for which the start of construction commenced on or after the effective date of the first floodplain regulation adopted by a community; includes any subsequent improvements to such structures. New construction includes work determined to be a substantial improvement.

NON-RESIDENTIAL – Pursuant to ASCE 24, any building or structure or portion thereof that is not classified as residential.

ORDINARY MAINTENANCE AND MINOR WORK – Ordinary Maintenance refers to types of work excluded from construction permitting under N.J.A.C. 5:23 in the March 5, 2018 New Jersey Register. Some of these types of work must be considered in determinations of substantial improvement and substantial damage in regulated floodplains under 44 CFR 59.1. These types of work include but are not limited to replacements of roofing (on DETACHED ONE and TWO-FAMILY DWELLINGS ONLY), siding (on DETACHED ONE and TWO-FAMILY DWELLINGS ONLY), interior finishes, kitchen cabinets, plumbing fixtures and piping in-kind, exhaust fans, built in appliances, electrical wiring in-kind, etc. Minor Work such as Renovation or Alteration including HVAC and air conditioning equipment would require, at minimum, a minor work permit. Improvements necessary to correct existing violations of State or local health, sanitation, or code enforcement officials which are the minimum necessary to assure safe living conditions and improvements of historic structures as discussed in 44 CFR 59.1 shall not be included in the determination of ordinary maintenance and minor work.

RECREATIONAL VEHICLE – A vehicle that is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light-duty truck, and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

RESIDENTIAL – Pursuant to the ASCE 24:

- a. Buildings and structures and portions thereof where people live or that are used for sleeping purposes on a transient or non-transient basis.
- b. Structures including but not limited to one- and two-family dwellings, townhouses, condominiums, multi-family dwellings, apartments, congregate residences, boarding houses, lodging houses, rooming houses, hotels, motels, apartment buildings, convents, monasteries, dormitories, fraternity houses, sorority houses, vacation time-share properties; and
- c. institutional facilities where people are cared for or live on a 24-hour basis in a supervised environment, including but not limited to board and care facilities, assisted living facilities,

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halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug centers, convalescent facilities, hospitals, nursing homes, mental hospitals, detoxification facilities, prisons, jails, reformatories, detention centers, correctional centers, and prerelease centers.

SOLID WASTE DISPOSAL – “Solid Waste Disposal” shall mean the storage, treatment, utilization, processing or final disposition of solid waste as described in N.J.A.C. 7:26-1.6 or the storage of unsecured materials as described in N.J.A.C. 7:13-2.3 for a period of greater than 6 months as specified in N.J.A.C. 7:26 which have been discharged, deposited, injected, dumped, spilled, leaked, or placed into any land or water such that such solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.

SPECIAL FLOOD HAZARD AREA – The greater of the following: (1) Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, shown on the FIRM as Zone V, VE, V1-3-, A, AO, A1-30, AE, A99, or AH; (2) Land and the space above that land, which lies below the peak water surface elevation of the flood hazard area design flood for a particular water, as determined using the methods set forth in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13; (3) Riparian Buffers as determined in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13. Also referred to as the AREA OF SPECIAL FLOOD HAZARD.

START OF CONSTRUCTION – The **Start of Construction** is as follows:

- a. **For other than new construction or substantial improvements, under the Coastal Barrier Resources Act (CBRA)**, this is the date the building permit was issued, provided that the actual start of construction, repair, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a building on site, such as the pouring of a slab or footing, the installation of piles, the construction of columns or any work beyond the stage of excavation; or the placement of a manufactured (mobile) home on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- b. For the purposes of determining whether proposed construction must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change, the Start of Construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading, and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms;

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nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. Such development must also be permitted and must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised, and Base Flood Elevation's (BFEs) increase or zones change.

For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

For determining if new construction and substantial improvements within the Coastal Barrier Resources System (CBRS) can obtain flood insurance, a different definition applies.

STRUCTURE – A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT – Any reconstruction, rehabilitation, addition, or other improvement of a structure taking place over a 5-year period, the cumulative cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. The period of accumulation includes the first improvement or repair of each structure is permanent subsequent to the date of the adoption of this chapter. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- b. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

UTILITY AND MISCELLANEOUS GROUP U BUILDINGS AND STRUCTURES – Buildings and structures of an accessory character and miscellaneous structures not classified in any special occupancy, as described in ASCE 24.

VARIANCE – A grant of relief from the requirements of this section which permits construction in a manner otherwise prohibited by this section where specific enforcement would result in unnecessary hardship.

VIOLATION – A development that is not fully compliant with these regulations or the flood provisions of the building code. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

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WATER SURFACE ELEVATION – the height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

WATERCOURSE. A river, creek, stream, channel, or other topographic feature in, on, through, or over which water flows at least periodically.

WET FLOOD PROOFING – Flood proofing method that relies on the use of flood damage resistant materials and construction techniques in areas of a structure that are below the Local Design Flood Elevation by intentionally allowing them to flood. The application of wet flood proofing as a flood protection technique under the National Flood Insurance Program (NFIP) is limited to enclosures below elevated residential and non-residential structures and to accessory and agricultural structures that have been issued variances by the community.

SECTION 301 SUBDIVISIONS AND OTHER DEVELOPMENTS

301.1 General. Any subdivision proposal, including proposals for manufactured home parks and subdivisions, or other proposed new development in a flood hazard area shall be reviewed to assure that:

- (1) All such proposals are consistent with the need to minimize flood damage.
- (2) All public utilities and facilities, such as sewer, gas, electric and water systems are located and constructed to minimize or eliminate flood damage.
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwater around and away from structures.

301.2 Subdivision requirements. Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:

- (1) The flood hazard area, including floodways, coastal high hazard areas, and Coastal A Zones, and base flood elevations, as appropriate, shall be delineated on tentative subdivision plats.
- (2) Residential building lots shall be provided with adequate buildable area outside the floodway.
- (3) The design criteria for utilities and facilities set forth in these regulations and appropriate codes shall be met.

SECTION 401 SITE IMPROVEMENT

401.1 Encroachment in floodways. Development, land disturbing activity, and encroachments in floodways shall not be authorized unless it has been demonstrated through hydrologic and hydraulic analyses required in accordance with Section 105.3(1) of these regulations, that the

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proposed encroachment will not result in any increase in the base flood level during occurrence of the base flood discharge. If Section 105.3(1) is satisfied, proposed elevation, addition, or reconstruction of a lawfully existing structure within a floodway shall also be in accordance with Section 801.2 of this ordinance and the floodway requirements of N.J.A.C. 7:13.

401.1.1 Prohibited in floodways. The following are prohibited activities:

- (1) The storage of unsecured materials is prohibited within a floodway pursuant to N.J.A.C. 7:13.
- (2) Fill and new structures are prohibited in floodways per N.J.A.C. 7:13.

401.2 Sewer facilities. All new and replaced sanitary sewer facilities, private sewage treatment plants (including all pumping stations and collector systems) and on-site waste disposal systems shall be designed in accordance with the New Jersey septic system regulations contained in N.J.A.C. 14A and N.J.A.C. 7:9A, the UCC Plumbing Subcode (N.J.A.C. 5:23) and Chapter 7, ASCE 24, to minimize or eliminate infiltration of floodwater into the facilities and discharge from the facilities into flood waters, or impairment of the facilities and systems.

401.3 Water facilities. All new and replacement water facilities shall be designed in accordance with the New Jersey Safe Drinking Water Act (N.J.A.C. 7:10) and the provisions of Chapter 7 ASCE 24, to minimize or eliminate infiltration of floodwater into the systems.

401.4 Storm drainage. Storm drainage shall be designed to convey the flow of surface waters to minimize or eliminate damage to persons or property.

401.5 Streets and sidewalks. Streets and sidewalks shall be designed to minimize potential for increasing or aggravating flood levels.

401.6 Limitations on placement of fill. Subject to the limitations of these regulations, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwater, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, when intended to support buildings and structures (Zone A only), fill shall comply with the requirements of the UCC (N.J.A.C. 5:23). Proposed fill and encroachments in flood hazard areas shall comply with the flood storage displacement limitations of N.J.A.C. 7:13.

401.7 Hazardous Materials. The placement or storage of any containers holding hazardous substances in a flood hazard area is prohibited unless the provisions of N.J.A.C. 7:13 which cover the placement of hazardous substances and solid waste is met.

SECTION 501 MANUFACTURED HOMES

501.1 General. All manufactured homes installed in flood hazard areas shall be installed pursuant to the Nationally Preemptive Manufactured Home Construction and Safety Standards Program (24 CFR 3280).

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501.2 Elevation. All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be elevated such that the bottom of the frame is elevated to or above the elevation specified in Section 801.2.

501.3 Foundations. All new, relocated, and replacement manufactured homes, including substantial improvement of existing manufactured homes, shall be placed on permanent, reinforced foundations that are designed in accordance with Section R322 of the Residential Code.

501.4 Anchoring. All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

501.5 Enclosures. Fully enclosed areas below elevated manufactured homes shall comply with the requirements of Section 801.2.

501.6 Protection of mechanical equipment and outside appliances. Mechanical equipment and outside appliances shall be elevated to or above the elevation of the bottom of the frame required in Section 801.2 of these regulations.

Exception. Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by Section 801.2, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 601 RECREATIONAL VEHICLES

601.1 Placement prohibited. The placement of recreational vehicles shall not be authorized in coastal high hazard areas and in floodways.

601.2 Temporary placement. Recreational vehicles in flood hazard areas shall be fully licensed and ready for highway use and shall be placed on a site for less than 180 consecutive days.

601.3 Permanent placement. Recreational vehicles that are not fully licensed and ready for highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of Section 801.2 for habitable buildings.

SECTION 701 TANKS

701.1 Tanks. Underground and above-ground tanks shall be designed, constructed, installed, and anchored in accordance with ASCE 24 and N.J.A.C. 7:13.

SECTION 801 OTHER DEVELOPMENT AND BUILDING WORK

801.1 General requirements for other development and building work. All development and building work, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in these regulations or the Uniform Construction Code (N.J.A.C. 5:23), shall:

- (1) Be located and constructed to minimize flood damage;
- (2) Meet the limitations of Section 105.3(1) of this ordinance when located in a regulated floodway;
- (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic and hydrodynamic loads, including the effects of buoyancy, during the conditions of flooding up to the Local Design Flood Elevation determined according to Section 102.3;
- (4) Be constructed of flood damage-resistant materials as described in ASCE 24 Chapter 5;
- (5) Have mechanical, plumbing, and electrical systems above the Local Design Flood Elevation determined according to Section 102.3 or meet the requirements of ASCE 24 Chapter 7 which requires that attendant utilities are located above the Local Design Flood Elevation unless the attendant utilities and equipment are:
 - i. Specifically allowed below the Local Design Flood Elevation; and
 - ii. Designed, constructed, and installed to prevent floodwaters, including any backflow through the system from entering or accumulating within the components.
- (6) Not exceed the flood storage displacement limitations in fluvial flood hazard areas in accordance with N.J.A.C. 7:13; and
- (7) Not exceed the impacts to frequency or depth of offsite flooding as required by N.J.A.C. 7:13 in floodways.

801.2 Requirements for Habitable Buildings and Structures.

- 1) Construction and Elevation in A Zones not including Coastal A Zones.
 - a. No portion of a building is located within a V Zone.
 - b. No portion of a building is located within a Coastal A Zone, unless a licensed design professional certifies that the building's foundation is designed in accordance with ASCE 24, Chapter 4.
 - c. All new construction and substantial improvement of any habitable building (as defined in Section 201) located in flood hazard areas shall have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.

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- d. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate; or
 - ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
 - 1. Meets the requirements of ASCE 24 Chapters 2 and 7; and
 - 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Flood proofing Certificate, and is confirmed by an Elevation Certificate.
- e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
 - iii. For habitable structures, be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited;
 - iv. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of 801.2.1(d)ii are met;
 - v. Be constructed to meet the requirements of ASCE 24 Chapter 2;
 - vi. Have openings documented on an Elevation Certificate; and
 - vii. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:
 - 1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
 - 2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation.
 - 3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement.
- f. For new construction or substantial improvements, enclosures shall be less than 295 square feet in size.

801.3 Garages and accessory storage structures. Garages and accessory storage structures

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shall be designed and constructed in accordance with the Uniform Construction Code.

801.4 Fences. Fences in floodways that have the potential to block the passage of floodwater, such as stockade fences and wire mesh fences, shall meet the requirements of Section 105.3(1) of these regulations. Pursuant to N.J.A.C. 7:13, any fence located in a floodway shall have sufficiently large openings so as not to catch debris during a flood and thereby obstruct floodwaters, such as barbed-wire, split-rail, or strand fence. A fence with little or no open area, such as a chain link, lattice, or picket fence, does not meet this requirement. Foundations for fences greater than 6 feet in height must conform with the Uniform Construction Code. Fences for pool enclosures having openings not in conformance with this section but in conformance with the Uniform Construction Code to limit climbing require a variance as described in Section 107 of this ordinance.

801.5 Retaining walls, sidewalks, and driveways. Retaining walls, sidewalks and driveways that involve placement of fill in floodways shall meet the requirements of Section 105.3(1) of these regulations and N.J.A.C. 7:13.

801.6 Swimming pools. Swimming pools shall be designed and constructed in accordance with the Uniform Construction Code. Above-ground swimming pools and below-ground swimming pools that involve placement of fill in floodways shall also meet the requirements of Section 105.3(1) of these regulations. Above-ground swimming pools are prohibited in floodways by N.J.A.C. 7:13.

801.7 Roads and watercourse crossings.

- (1) For any railroad, roadway, or parking area proposed in a flood hazard area, the travel surface shall be constructed at least one foot above the Flood Hazard Area Design Elevation in accordance with N.J.A.C. 7:13.
- (2) Roads and watercourse crossings that encroach into regulated floodways or riverine waterways with base flood elevations where floodways have not been designated, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, shall meet the requirements of Section 105.3(1) of these regulations.

SECTION 901 TEMPORARY STRUCTURES AND TEMPORARY STORAGE

901.1 Temporary structures. Temporary structures shall be erected for a period of less than 180 days. Temporary structures shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood. Fully enclosed temporary structures shall have flood openings that are in accordance with ASCE 24 to allow for the automatic entry and exit of flood waters.

901.2 Temporary storage. Temporary storage includes storage of goods and materials for a period of less than 180 days. Stored materials shall not include hazardous materials.

901.3 Floodway encroachment. Temporary structures and temporary storage in floodways shall meet the requirements of Section 105.3(1) of these regulations.

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SECTION 1001 UTILITY AND MISCELLANEOUS GROUP U

1001.1 Utility and Miscellaneous Group U. In accordance with Section 312 of the International Building Code, Utility and Miscellaneous Group U includes buildings and structures that are accessory in character and miscellaneous structures not classified in any specific occupancy in the Building Code, including, but not limited to, agricultural buildings, aircraft hangars (accessory to a one- or two-family residence), barns, carports, communication equipment structures (gross floor area less than 1,500 sq. ft.), fences more than 6 feet (1829 mm) high, grain silos (accessory to a residential occupancy), livestock shelters, private garages, retaining walls, sheds, stables, tanks and towers.

1001.2 Flood loads. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be anchored to prevent flotation, collapse or lateral movement resulting from flood loads, including the effects of buoyancy, during conditions up to the Local Design Flood Elevation as determined in Section 102.3.

1001.3 Elevation. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be elevated such that the lowest floor, including basement, is elevated to or above the Local Design Flood Elevation as determined in Section 102.3 and in accordance with ASCE 24. Utility lines shall be designed and elevated in accordance with N.J.A.C. 7:13.

1001.4 Enclosures below base flood elevation. Fully enclosed areas below the design flood elevation shall be constructed in accordance with Section 801.2 and with ASCE 24 for new construction and substantial improvements. Existing enclosures such as a basement or crawlspace having a floor that is below grade along all adjoining exterior walls shall be abandoned, filled-in, and/or otherwise modified to conform with the requirements of N.J.A.C. 7:13 when the project has been determined to be a substantial improvement by the Floodplain Administrator.

1001.5 Flood-damage resistant materials. Flood-damage-resistant materials shall be used below the Local Design Flood Elevation determined in Section 102.3.

1001.6 Protection of mechanical, plumbing, and electrical systems. Mechanical, plumbing, and electrical systems, equipment and components, heating, ventilation, air conditioning, plumbing fixtures, duct systems, and other service equipment, shall be elevated to or above the Local Design Flood Elevation determined in Section 102.3.

Exception: Electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall be permitted to be located below the Local Design Flood Elevation provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the Local Design Flood Elevation in compliance with the flood-resistant construction requirements of ASCE 24. Electrical wiring systems shall be permitted to be located below the Local Design Flood Elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

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SECTION 3. SEVERABILITY.

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect after final approval and publication according to law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **11th day of April, 2022 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **9th day of May, 2022 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPLEMENTING AND AMENDING SECTION 160-11 OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED "SUMMER BEACH BADGE FEES"

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. That Section 160-11, entitled Summer Beach Badge Fees, shall be amended to read as follows:

- C. Veterans shall receive a 50% discount on any one beach badge. Proof required. No refunds will be made for lost or stolen badges.

SECTION 2. The fees set forth in the paragraphs above shall be set from time to time by resolution of the Township Council.

SECTION 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 25th day of April 2022, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on May 9, 2022. At such time and place or any time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Martin, RMC
Municipal Clerk

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#22-15

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING & ENCOURAGING ELECTRICAL VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE READY PARKING SPACES

WHEREAS, this Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the Township of Manchester, County of Ocean, State of New Jersey; and

WHEREAS, supporting the transition to electric vehicles contributes to Manchester Township's commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Township of Manchester encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey's goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ's 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, adoption of this ordinance will support the Master Plan of Manchester Township adopted in concurrence with P.L. 1975 c. 291, s. 1 eff. Aug. 1, 1976, and is consistent with the various goals of the Master Plan, particularly goals 1 and 3; and

WHEREAS, the Township of Manchester encourages greater ownership and use of electric vehicles, thus the Township of Manchester is amending Chapter 245, Land Use Development to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the Township Code is hereby amended and supplemented as follows:

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SECTION 1.

ARTICLE II: Terminology § 245-8. Definitions; word usage is hereby amended as follows:

ADD THE FOLLOWING DEFINITION:

ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT OR (EVSE)—The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station."

SECTION 2.

ARTICLE IV: Zoning § 245-28. Parking, loading and vehicular access is hereby amended as follows:

H. Electric Vehicle Supply/Service Equipment.

(1) Purpose. The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector, reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

(a) Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.

(b) Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.

(c) Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.

(d) Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

(2) Definitions.

CERTIFICATE OF OCCUPANCY—The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

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CHARGING LEVEL—The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

ELECTRIC VEHICLE—Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT OR (EVSE)—The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment standards, direct current electricity. "EVSE" is synonymous with "electric vehicle charging station."

MAKE-READY PARKING SPACE—Means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a "plug and play" basis. "Make-Ready" is synonymous with the term "charger ready," as used in P.L.2019, c.362 (C.48:25-1 et al.).

PRIVATE EVSE—EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

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PUBLICLY-ACCESSIBLE EVSE—EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

(3) Approvals and Permits

- (a) An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.
- (b) EVSE and Make-Ready Parking Spaces installed pursuant to Section (4). below in development applications that are subject to site plan approval are considered a permitted accessory use as described in (a). above.
- (c) All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
- (d) The Administrative Officer shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of the Township of Manchester's land use regulations.
- (e) An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:
 - [1] the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
 - [2] all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
 - [3] the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.).

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any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.

(f) An application pursuant to Section (e). above shall be deemed complete if:

- [1] the application, including the permit fee and all necessary documentation, is determined to be complete,
- [2] a notice of incompleteness is not provided within 20 days after the filing of the application, or
- [3] a one-time written correction notice is not issued by the Administrative Officer within 20 days after filing of the application detailing all deficiencies in the application and identifying any additional information explicitly necessary to complete a review of the permit application.

(g) EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.

(h) A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

(4) Requirements for New Installation of EVSE and Make-Ready Parking Spaces

(a) As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:

- [1] prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
- [2] within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and
- [3] within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.

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- [4] Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
- [5] Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
- (b) As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in (a). above shall:
 - [1] Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
 - [2] Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
 - [3] Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.
 - [4] Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
 - [5] Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
 - [6] In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.
 - [7] Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
 - [8] Notwithstanding the provisions of this Section, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

(5) Minimum Parking Requirements

- (a) All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to § 245-28 B.

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- (b) A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.
- (c) All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
- (d) Additional installation of EVSE and Make-Ready parking spaces above what is required in Section (4). above may be encouraged, but shall not be required in development projects.

(6) Reasonable Standards for All New EVSE and Make-Ready Parking Spaces

- (a) Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.

(b) Installation:

- [1] Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
- [2] Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
- [3] To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- [4] Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.

(c) EVSE Parking:

- [1] Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE.

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- [2] Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
- [3] Public Parking. Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be subject to the same fines as those identified in Article II (Parking) of this code for unlawful parking in handicapped parking spaces. Signage indicating the penalties for violations shall comply with Section (e) below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.
- [4] Private Parking. The use of EVSE shall be monitored by the property owner or designee.

(d) Safety

- [1] Each publicly-accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section (e). below.
- [2] Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with the Township of Manchester's ordinances and regulations.
- [3] Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly-accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
- [4] EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in [5]. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices

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shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.

- [5] Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.
- [6] Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- [7] Publicly-accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, the Township of Manchester shall require the owners/designee of publicly-accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

(e) Signs

- [1] Publicly-accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- [2] All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- [3] Wayfinding or directional signs, if necessary, shall be permitted at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall

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be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with [2]. above.

[4] In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:

[a] Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;

[b] Usage fees and parking fees, if applicable; and

[c] Contact information (telephone number) for reporting when the equipment is not operating or other problems.

(f) Usage Fees

[1] For publicly-accessible municipal EVSE: In addition to any parking fees, the fee to use parking spaces within the municipality identified as EVSE spaces shall be established by a resolution adopted by the governing body.

[2] This fee may be amended by a resolution adopted by the governing body.

[3] Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

SECTION 3.

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

SECTION 4.

All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency only.

SECTION 5.

If any provision of this Ordinance is declared invalid, such invalidity shall not affect the other provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

SECTION 6.

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This Ordinance shall take effect immediately upon adoption and publication according to law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **9th day of May, 2022 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **13th day of June, 2022 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

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ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 7 TRAFFIC, SECTION 7-18 HANDICAPPED PARKING ON MUNICIPAL PARKING LOTS OR BOARD OF EDUCATION PROPERTY

BE IT ORDAINED by the Township Council of the Township of Manchester in the County of Ocean, State of New Jersey as follows:

SECTION 1. Part II, Chapter 7, Article II, Section 7-18 Handicapped parking on municipal parking lots or Board of Education property, is hereby amended as follows:

§ 7-18.1 Parking spaces designated.

In accordance with the provisions of N.J.S.A. 39:5A-4, the following spaces in off-street parking yards and/or on Board of Education property are designated as handicapped parking or Purple Heart Recipient and Disabled Veteran parking spaces. Such spaces are for the use by persons who have been issued special identification cards, plates or placards by the Division of Motor Vehicles, or a temporary placard issued by the Chief of Police. No other person shall be permitted to park in these spaces.

Property	Number of	<u>Number of Purple</u>	Location
Municipal Property	Handicap Spaces	<u>Heart Spaces</u>	
Manchester Town Hall 1 Colonial Drive	11	<u>1</u>	As indicated on site plan

§ 7-18.2 Handicap and Purple Heart Recipients and Disabled Veterans Parking on Municipal Parks.

In accordance with the provisions of N.J.S.A. 39:5A-4, the following off-street parking locations are designated as handicapped parking or Purple Heart Recipient and Disabled Veteran parking. Such spaces are for use by persons who have been issued a special identification card, plates, or placards by the Division of Motor Vehicles, or a temporary placard issued by the Chief of Police. No other person shall be permitted to park in these spaces.

Property	Number of	<u>Number of Purple</u>	Location
	Handicap Spaces	<u>Heart Spaces</u>	
		(Reserved)	
Pine Lake <u>100 Lake Drive</u>	1	<u>1</u>	As indicated on site plan
Football Complex <u>2525 Ridgeway Road (Route 571)</u>	4	<u>1</u>	As indicated on site plan
POW/MIA Park <u>3253 Johnson Avenue</u>	2	<u>1</u>	As indicated on site plan
Soccer Complex <u>100 Hawks Way</u>	5	<u>1</u>	As indicated on site plan

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<u>Holly Oaks Park</u>	2	1	As indicated on site plan
<u>511 Delpine Road</u>			

<u>Summit Park</u>	1	1	As indicated on site plan
<u>20 Alexander Avenue</u>			

<u>Bowker Field</u>	3	1	As indicated on site plan
<u>99 Lacey Road</u>			

<u>World War II Park</u>	4	1	As indicated on site plan
<u>2084 Ford Place</u>			

<u>Harry Wright Lake</u>	14	1	As indicated on site plan
<u>1501 Lake Road</u>			

SECTION 2. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 3. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon publication in the official newspaper of the Township, as required by and in conformance with law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **9th day of May, 2022 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **23rd day of May, 2022 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

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#22-207

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997

WHEREAS, Andrea Gaskill C.T.C. Tax Collector of the Township of Manchester, County of Ocean, has previously issued a tax sale certificate to US Bank cust/FNA Jersey BOI which certificate is dated October 14, 2014 covering premises commonly known and referred to as Block 44, Lot 15.01 as set out on the municipal tax map then in use which certificate bears number 14-00155; and,

WHEREAS, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the Tax Collector of the municipality be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit and the payment of fee of \$100.00 per certificate, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

CERTIFICATION

I, Sabina T Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on this 9th day May of 2022.

Sabina T Martin, RMC
Municipal Clerk

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RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 1.428, LOT 1 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 1.428 Lot 1 in the amount of \$2,629.66 for 2022, Herbert F. Ayers, 2259 Ridgeway Road, Manchester, NJ 08759 became a Totally Disabled Veteran effective January 1, 2022.
2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Herbert F. Ayers
2259 Ridgeway Road
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **9th day of May 2022**.

Sabina T. Martin, RMC
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 1.322 lot 35.01 for overpayment of connection fees made payable to Aaron Developers, Inc., 1500 River Avenue, Lakewood, NJ 08701 in the amount of \$1310.00.
2. Block 1.269 lot 1.01 for overpayment of connection fees made payable to Aaron Developers, Inc., 1500 River Avenue, Lakewood, NJ 08701 in the amount of \$1,310.00.
3. Block 38.49 lot 668.01 for homestead benefit made payable to Neal & Cindy Kopp, 668A Farrington Court, Manchester, NJ 08759 in the amount of \$253.03.

Total Amount Due \$ 2,873.03

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 9th day of May 2022.

Sabina T. Martin, RMC
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 83.01 lot 36 for overpayment made payable to Wells Fargo in the amount of \$794.64.
2. Block 75.02 lot 151 for overpayment made payable to Wells Fargo in the amount of \$415.26.
3. Block 45.06 lot 1 for overpayment made payable to Wells Fargo in the amount of \$409.63.
4. Block 102.10 lot 55 for overpayment made payable to Wells Fargo in the amount of \$201.85.
5. Block 75.101 lot 195 for overpayment made payable to Wells Fargo in the amount of \$198.26.
6. Block 38.82 lot 991.02 for overpayment made payable to Wells Fargo in the amount of \$296.12.
7. Block 52.15 lot 18 for overpayment made payable to Wells Fargo in the amount of \$326.53.
8. Block 38.02 lot 126.01 for overpayment made payable to Wells Fargo in the amount of \$203.66.
9. Block 38.01 lot 109.02 for overpayment made payable to Wells Fargo in the amount of \$160.83.
10. Block 52.03 lot 134 for overpayment made payable to Wells Fargo in the amount of \$543.90.
11. Block 83.03 lot 1 for overpayment made payable to Wells Fargo in the amount of \$830.55.
12. Block 75.132 lot 28 for overpayment made payable to Wells Fargo in the amount of \$158.65.
13. Block 75.117 lot 103 for overpayment made payable to Wells Fargo in the amount of \$233.68.
14. Block 38.47 lot 643.01 for overpayment made payable to Wells Fargo in the amount of \$179.55.
15. Block 45.05 lot 9 for overpayment made payable to Wells Fargo in the amount of \$431.18.
16. Block 75.124 lot 37 for overpayment made payable to Wells Fargo in the amount of \$163.89.
17. Block 38.59 lot 764.01 for overpayment made payable to Wells Fargo in the amount of \$208.28.

Total Amount Due \$ 5,756.46

DRAFT

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **9th day of May 2022**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE
ONE CERTIFICATE OF EXEMPTION FOR JAMES B. HANKINS**

WHEREAS, N.J.S.A. 40A:14-55 through 40A:14-59 provide the criteria and procedure for the issuance of Exempt Firemen Certificates; and

WHEREAS, documentation has been submitted to the Municipal Clerk in accordance with the statute substantiating that James B. Hankins has satisfied the requirements for the issuance of an Exempt Fireman Certificate; and

WHEREAS, N.J.S.A. 40A:14-59 provides for the issuance of an Exempt Fireman Certificate in such an instance by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Manchester, County of Ocean, State of New Jersey, that it hereby finds that James B. Hankins has satisfied the statutory requirements for the issuance of an Exempt Fireman Certificate and does hereby authorize and direct that an Exempt Fireman Certificate be issued to James B. Hankins.

CERTIFICATION

I, Sabina T. Martin, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this **9th day of May 2022**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED
DISCLOSURE AWARD TO SEAL MASTERS PANJ FOR RESURFACING
CONSULTING, COLORING AND STRIPING AT HOLLY OAKS PARK TENNIS AND
BASKETBALL COURTS**

WHEREAS, the Township of Manchester has the need for an asphalt sealing consultant providing material and training to Public Works personnel for coloring and striping at Bowker Memorial Field through a required disclosure contract with Seal Masters PANJ 6853 Ruppsville Rd Allentown, PA, pursuant to provisions of N.J.S.A. 19:44A-20.5 et. Seq., and

WHEREAS the value of the contract will exceed \$17,500.00; and,

WHEREAS the Department of Publics Works has obtained quotes in the amount of;

Vendor	2 Basketball Courts	Tennis Courts	Total
Sealmaster of PANJ	\$17,073.54	\$16,986.18	\$34,059.72

and

WHEREAS Seal Masters PANJ 6853 Ruppsville Road, Allentown, PA, was determined to be the most advantageous quote based upon price and other factors, in accord with N.J.S.A. 40A:11-6.1; and

WHEREAS Seal Masters PANJ 6853 Ruppsville Rd Allentown, PA has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure which certifies that Seal Masters PANJ has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit Seal Masters PANJ from making any reportable contributions through the term of the contract, and

WHEREAS, that the Chief Finance Officer has certified the funds not to exceed \$34,059.72 for the aforesaid contract from:

Open Space Trust Fund

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. The quote by Seal Masters PANJ is hereby accepted and the Department of Public Works is authorized to arrange for the work as quoted for \$34,059.72 to be accomplished in accord with the quote and all applicable public contracting laws.

DRAFT

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business administrator
 - B. Division of Purchasing
 - C. Superintendent of Public Works
 - D. Chief Financial Officer

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **9th day of May 2022**.

Sabina T. Martin, RMC
Municipal Clerk

#22-213

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, RE-APPOINTING SABINA T. MARTIN AS REGISTRAR
OF VITAL STATISTICS**

WHEREAS, N.J.S.A. 26:8-11 states that the governing body shall appoint a Registrar of Vital Statistics; and

WHEREAS, the Township Council of the Township of Manchester is desirous of appointing Sabina T. Martin to the position of Registrar of Vital Statistics.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester hereby appoints Sabina T. Martin as Registrar of Vital Statistics in the Township of Manchester for a term of three years commencing May 9, 2022 and ending May 9, 2025.

BE IT FURTHER RESOLVED that the Township Clerk shall forward certified copies of this resolution to the following:

- A. State Registrar
- B. Sabina T. Martin
- C. Personnel
- D. Chief Finance Officer

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 9th day of May 2022.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING UKRAINE'S INDEPENDENCE, SOVEREIGNTY AND TERRITORIAL INTEGRITY

WHEREAS, On February 24, 2022, Russian President Vladimir Putin announced that he had made the decision to launch a "special military operation" which resulted in Russia's military crossing the Ukrainian border, invading its country and displacing thousands of people; and

WHEREAS, the United States Secretary of State, Anthony Blinken, has said the United States' commitment to Ukraine's independence, sovereignty and territorial integrity is ironclad and in this time of uncertainty we have a clear way forward to help Ukraine defend itself, support the Ukrainian people and hold Russia accountable; and

WHEREAS, many nations, including the United States and its European allies, have condemned in the strongest language this ruthless attack and obvious war of aggression on Ukraine and its citizens in an attempt to overthrow the democracy and occupy Ukraine; and

WHEREAS, the Township of Manchester joins with other communities, with the United States and with other peace-loving and democratic nations throughout the world in condemning this Putin-led attack on Ukraine and its people, institutions, infrastructure, and democracy; and;

WHEREAS, our hearts go out to the innocent victims of this baseless and uncalled for war, including the families and children who have been killed and injured or who are fleeing their homeland of Ukraine to escape Russia's unprovoked attack.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Manchester, County of Ocean, State of New Jersey, that it stands with the Ukrainian people and its government in opposing Vladimir Putin's invasion and war against this democratic nation and expresses profound support for Ukraine at this difficult time, while calling upon Russia to halt this deadly and unconscionable assault against a peaceful neighbor.

CERTIFICATION

I, Sabina T. Martin, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this **9th day of May 2022**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR EMERGENCY MEDICAL TRANSPORT**

WHEREAS, Manchester Township Ordinance #19-039 authorizes the Township Council to establish certain fees for emergency medical transport by resolution; and

WHEREAS, the Police Department has informed the Township Council the following fees should be charged for any medical transport by the Manchester Township Emergency Medical Service by the Township:

- A. Base rate. The base rate is \$1,000.00 per transport, which shall include the dispatch of EMTs; services of basic life support; and emergency ambulance transportation to local healthcare facilities.
- B. Mileage charge. A mileage charge of \$25.00 per mile shall be added to the base rate.
- C. Other fees:
 - 1. Oxygen administration: \$95.00
 - 2. Disposable cervical collar: \$45.00
 - 3. AED administration: \$95.00
 - 4. EpiPen®: \$175.00
 - 5. Nonemergency (scheduled) stretcher transport: \$500.00
 - 6. Refusal fee (treatment without transport): \$250.00
 - 7. Extra attendant/bariatric: \$125.00
 - 8. Narcan Administration: \$150.00
 - 9. Assist in Lifting: \$100.00
 - 10. Pelvic Splint: \$80.00
 - 11. Albuterol Nebulizer Treatment: \$75.00
 - 12. Pronouncement Fee: \$500.00
 - 13. CPAP Device: \$95.00
 - 14. Extrication \$1,500

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Chief of Police
- B. Business Administrator
- C. Chief Financial Officer
- D. Director of Emergency Services

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting held on the 9th day of May 2022.

Sabina T. Martin, RMC
Municipal Clerk