

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
May 9, 2022**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman James Vaccaro	- present
Councilwoman Michele Zolezi	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- absent
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin-Anthony, Business Administrator Brandon Umba, Mayor Hudak, Chief Dolan, Capt. Manco, CMFO Diane Lapp, and Deputy Municipal Clerk Teri Giercyk.

**PROCLAMATIONS**

Municipal Clerks Week Proclamation read by Mayor Hudak and presented to Sabina Martin.

**APPROVAL OF MINUTES**

The regular meeting minutes of April 25, 2022 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**SUBMISSION OF BILLS**

**#22-203** – Authorizing payment of bills from the Current Fund in the amount of \$10,029,081.99 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**#22-204** – Authorizing payment of bills from the Eastern Service Area in the amount of \$393,379.97 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**#22-205** – Authorizing payment of bills from the Western Service Area in the amount of \$92,317.04 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

## **BUDGET INTRODUCTION**

### **#22-206 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, INTRODUCTION OF BUDGET**

Mrs. Brush asked if any member of Council had any comments on this Resolution. Seeing no comments from Council, Councilwoman Brush asked if Mayor Hudak wanted to speak.

Mayor Hudak thanked Diane Lapp, Brandon Umba, and other various department heads. He went over various items briefly.

Councilwoman Brush asked if there were any comments from the public. Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

A motion to approve Resolution #22-206 was made by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

## **ORDINANCES - Second Reading, Public Hearing and Final Action**

### **#22-12 - AN ORDINANCE BY THE TOWNSHIP COUNCIL AMENDING THE MANCHESTER TOWNSHIP CODE OF ORDINANCES TO REPEAL SECTION 245-85 FLOOD DAMAGE PREVENTION; TO ADOPT A NEW SECTION 245-85 FLOODPLAIN MANAGEMENT REGULATIONS; TO ADOPT FLOOD HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE**

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

### **#22-14 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPLEMENTING AND AMENDING SECTION 160-11 OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED "SUMMER BEACH BADGE FEES"**

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**ORDINANCES - First Reading and Introduction**

**#22-15 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING & ENCOURAGING ELECTRICAL VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE READY PARKING SPACES**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**#22-16 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 7 TRAFFIC, SECTION 7-18 HANDICAPPED PARKING ON MUNICIPAL PARKING LOTS OR BOARD OF EDUCATION PROPERTY**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilwoman Brush asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public on any items on the consent agenda.

David Goldstein, 35C Canton Drive, Whiting: Commented on resolution #22-216 and inquired when any additional carriers will be added to that cell tower.

Brandon Umba discussed the process of additional carriers on that certain cell tower.

Judy Kuhmichel, Country Walk: Mrs. Kuhmichel inquired if the residents should contact T-Mobile directly to be added to the tower.

Brandon Umba went over some of discussions and the process thus far for that certain cell tower.

Seeing no further comments from the public, Councilwoman Brush closed this portion of the meeting.

A motion to add Resolution #22-216 to consent agenda was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**Resolutions #22-207 through #22-216 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.**

## **A. FINANCE**

**#22-207 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997**

**#22-208 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 1.428, LOT 1 FOR A TOTALLY DISABLED VETERAN**

**#22-209 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#22-210 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

## **B. MUNICIPAL CLERK**

**#22-211 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ONE CERTIFICATE OF EXEMPTION FOR JAMES B. HANKINS**

## **C. PURCHASING**

**#22-212 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE AWARD TO SEAL MASTERS PANJ FOR RESURFACING CONSULTING, COLORING AND STRIPING AT HOLLY OAKS PARK TENNIS, PICKLEBALL, AND BASKETBALL COURTS**

## **D. APPOINTMENT**

**#22-213 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RE-APPOINTING SABINA T. MARTIN AS REGISTRAR OF VITAL STATISTICS**

## **E. MISCELLANEOUS**

**#22-214 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING UKRAINE'S INDEPENDENCE, SOVEREIGNTY AND TERRITORIAL INTEGRITY**

**#22-215 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR EMERGENCY MEDICAL TRANSPORT**

## **H. CONTRACTS/AGREEMENTS**

**#22-216 - RESOLUTION OF THE MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF THIRD AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT WITH INSITE TOWERS DEVELOPMENT 2, LLC FOR BLOCK 89, LOT 3**

## **REPORTS:**

**Mr. Vaccaro:** Mr. Vaccaro welcomed Mr. Glen back to town after he was away. He wished all the mothers a Happy Mother's Day and stated that it is also National Nurses Week. He thanked Mayor and Council for ordinance #22-15 regarding electric vehicles and for resolution, #22-214 regarding Ukraine. Mr. Vaccaro asked that the ten-year energy plan include the use of energy efficient methods such as solar use, geothermal, electric cars, and charging stations. Mr. Vaccaro recommended that the Township aggressively seek to attract a primary care facility in Manchester Township. He reminded the public to continue protecting themselves from COVID and other viruses. He thanked everyone for the opportunity to speak.

**Mr. Fusaro:** Mr. Fusaro thanked Brandon and Diane for their work on the Budget. Thanked all the department heads for the work also. He mentioned the Ocean County hazardous waste pick up on June 11 at public works building in Whiting and he mentioned that paint is not accepted anymore. Mr. Fusaro stated that there will be shredding program available in September.

**Ms. Zolezi:** Ms. Zolezi thanked Brandon, Diane, and all department heads for their work on the budget. Congratulated Municipal Clerk Sabina Martin for her hard work, and stated that she goes above and beyond. Ms. Zolezi stated that she is pleased about the pickleball stripping at the Holly Oaks Park.

**Mrs. Brush:** Mrs. Brush stated she is looking forward to the pickleball court. She congratulated Sabina Martin and thanked her.

**Mayor Hudak:** Mayor Hudak stated that the Green Fair will be held on May 18<sup>th</sup> from 2 -7 p.m.

**Chief Dolan:** Chief Dolan mentioned the Coffee with a Cop event had great success, and another event will be coming up in the future. He was present for an Eagle Scout presentation from Councilwoman Brush. Chief Dolan stated that the medication drop off event was a success, and he reminded the public that there is a drop off box at Town Hall for unused medication.

**Sabina Martin:** Mrs. Martin reminded everyone about the rabies clinic on May 21<sup>st</sup>. Dog renewals start on June 1<sup>st</sup> after we close out for the month and she encouraged everyone to use the portal. She stated that we are starting the process for sale of liquor licenses. She thanked Mayor and Council for the Proclamation, and she thanked her staff for their work in their office.

## **PUBLIC**

**Judy Noonan, 25A Stoneybrook:** Mrs. Noonan recognized the Municipal Clerk and her staff for all their work, especially during the elections. She appreciates all their work on the budget. She asked about the Comcast contract and if schools could share one of the two channels with the township.

The Business Administrator stated that he will look into it and contract negotiations going on right now.

Mrs. Noonan commented on Senate Bill #1697, critical race theory being taught in school, if marijuana can be sold in the Township, and commented on the electric vehicle ordinance

No further public comment.

## **EXECUTIVE SESSION**

**#22-217 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

A motion to enter into Executive Session at 6:48 p.m. was made by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

The Executive Session was adjourned at 7:13 p.m. upon a motion by Councilwoman Brush, seconded by Councilwoman Zolezi and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

A motion to reconvene into Regular Session at 7:13 p.m. was made by Councilman Fusaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:14 p.m. upon a motion by Councilwoman Vaccaro seconded by Councilman Fusaro and approved by the following Roll call vote: Councilmembers Vaccaro, Zolezi, Fusaro, and Brush; yea. Mr. Wallis, absent.

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Michele Zolezi  
Council Vice President

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Sabina T. Martin, RMC  
Municipal Clerk

5/23/2022  
Date Approved