

MANCHESTER TOWNSHIP PLANNING BOARD ORGANIZATION MEETING
MONDAY, JANUARY 10, 2022
1 COLONIAL DRIVE, MANCHESTER, NEW JERSEY

The organizational meeting of the Manchester Township Planning Board was called to order by Secretary Amanda Kisty, acting as temporary Chairperson at 6:00 PM on Monday, January 10, 2022

This meeting had been advertised as required by enactment of the Sunshine Law.

ROLL CALL:

William Barron	Present
Felicia Finn	Present
Rory Wells	Present
Michele Zolezi	Absent
William Foor	Present
James Teague	Present
Timothy Poss	Present
Frank Stavalo	Present
Todd Luttmann	Present
Gregory Hock	Present
Robert Mullin	Present

MATTERS:

Members: Felicia Finn, Frank Stavalo, James Teague, William Foor, Rory Wells, Timothy Poss, and Todd Luttmann appointed to Planning Board for a new term, sworn in by Mr. Hock.

SECRETARY CALLED FOR NOMINATION OF A CHAIRPERSON OF THE PLANNING BOARD FOR THE YEAR January 10, 2022 TO December 31, 2022.

- a. Ms. Finn nominated William Barron, Mr. Teague seconded the nomination.
No other nominations were made.
- b. Mr. Barron moved to close the nominations and
Ms. Finn seconded the motion.
- c. Ms. Kisty asked if all were in favor of the election of Chairperson, all affirmed
and none opposed.

Ms. Kisty then held a roll call vote.

Ms. Finn-yes, Mr. Wells-yes

Messrs. Foor-yes, Teague-yes, Poss-yes, Stavalo-yes, Luttmann-yes, Barron-yes

SECRETARY CALLED FOR NOMINATION OF A VICE CHAIRPERSON OF THE PLANNING BOARD FOR THE YEAR JANUARY 10, 2022 TO DECEMBER 31, 2022.

- a. Mr. Barron nominated Felicia Finn, Mr. Stavalo seconded the nomination.
No other nominations were made.
- b. Mr. Barron moved to close the nominations and
Mr. Teague seconded the motion.
- c. Ms. Kisty asked if all were in favor of the election of Vice Chairperson, all affirmed
and none opposed.

Ms. Kisty then held a roll call vote.

Mr. Barron-yes, Mr. Wells-yes

Messrs. Foor-yes, Teague-yes, Poss-yes, Stavalo-yes, Luttmann-yes, Finn-yes

SECRETARY CALLED FOR NOMINATION OF VICE CHAIRPERSON PRO TEM OF THE PLANNING BOARD FOR THE YEAR JANUARY 10, 2022 TO DECEMBER 31, 2022.

- a. Mr. Barron nominated James Teague, Ms. Finn seconded the nomination. No other nominations were made.
- b. Mr. Barron moved to close the nominations and Ms. Finn seconded the motion.
- c. Ms. Kisty asked if all were in favor of the election of Vice Chairperson Pro Tem, all affirmed and none opposed.

Ms. Kisty then held a roll call vote.

Mr. Barron-yes, Ms. Finn-yes

Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavalo-yes, Luttmann-yes

MS. KISTY TURNED THE MEETING OVER TO CHAIRPERSON BARRON

APPOINTMENT OF THE SECRETARY.

- a. Ms. Finn nominated Amanda Kisty as Acting secretary to the board January 10, 2022 to December 31, 2022, seconded by Mr. Wells
- b. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- c. Mr. Wells moved for a Roll Call vote and Mr. Stavalo seconded the motion.
- d. Roll Call Vote for Secretary:
Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavalo-yes, Luttmann-yes

APPOINTMENT OF THE ALTERNATE SECRETARY FOR SIGNING MAPS.

- a. Ms. Finn nominated Erin Mathioudakis as Alternate Acting secretary to the board January 10, 2022 to December 31, 2022, seconded by Mr. Teague
- b. Mr. Stavalo moved to close nominations and Mr. Teague seconded the motion.
- c. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- d. Roll Call Vote for Alternate Secretary:
Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavalo-yes, Luttmann-yes

RESOLUTION FOR THE APPOINTMENT OF A SOLICITOR, TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Mr. Wells moved for a resolution for the appointment of Gregory Hock, Esq., as Solicitor and Ms. Finn seconded the motion.
- b. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- c. Mr. Wells moved for a Roll Call vote and Mr. Stavalo seconded the motion.
- d. Roll Call Vote for Solicitor:
Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavalo-yes, Luttmann-yes

RESOLUTION FOR THE APPOINTMENT OF AN ENGINEER, TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Mr. Teague moved for a resolution for the appointment of Robert Mullin, Colliers Engineering & Design, dba Maser Consulting, as Engineer and Mr. Wells seconded the motion.
- b. Mr. Wells moved to close nominations and Ms. Finn seconded the motion.
- c. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- d. Mr. Wells moved for a Roll Call vote and Ms. Finn seconded the motion.
- e. Roll Call Vote for Engineer:
Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavalo-yes, Luttmann-yes

RESOLUTION FOR THE APPOINTMENT OF A PLANNER, TO BE ADVERTISED IN NEWSPAPER TEN (10) DAYS WITHIN ITS PASSAGE.

- a. Mr. Wells moved for a resolution for the appointment of Daniel Bloch, PP & Nicholas Dickerson, PP, Maser Consulting, PA aka Colliers Engineering, as Planner and Mr. Stavallo seconded the motion.
- b. Mr. Wells moved to close nominations and Ms. Finn seconded the motion.
- c. Roll Call to close nominations: All in Favor, all affirmed and none opposed.
- d. Mr. Wells moved for a Roll Call vote and Mr. Stavallo seconded the motion.
- e. Roll Call Vote for Planner:
Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavallo-yes, Luttman-yes

RESOLUTION TO ADOPT THE OFFICIAL NEWSPAPERS.

Ms. Finn moved for a resolution to adopt the Asbury Park Press and the Star Ledger, as Official Newspapers and Mr. Teague seconded the motion.

Roll Call: Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavallo-yes, Luttman-yes

RESOLUTION FOR THE SCHEDULE AND TIME OF THE PLANNING BOARD MEETINGS.

Remain at 6:00 PM start.

Ms. Finn moved for a resolution to hold the Planning Board meetings on the first Monday of every month at six o'clock p.m., provided that that day does not fall on a holiday.
Mr. Teague seconded the motion.

Roll Call: Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavallo-yes, Luttman-yes

APPOINTMENT OF A BILLS COMMITTEE.

- a. Ms. Finn nominated William Foor for this position, Mr. Wells seconded the nomination. No other nominations were made.
- b. Mr. Foor accepted the nomination to this position.
- c. Roll call vote to close nominations: Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavallo-yes, Luttman-yes
- d. Ms. Finn made a motion to approve the nomination, Mr. Stavallo seconded the motion.
- e. Roll call vote to approve: Mr. Barron-yes, Ms. Finn-yes
Messrs. Wells-yes, Foor-yes, Teague-yes, Poss-yes, Stavallo-yes, Luttman-yes

MEMBERSHIP IN THE NEW JERSEY PLANNING OFFICIALS.

Mr. Wells moved to continue the Board's membership in the New Jersey Planning Officials and Mr. Teague, seconded the motion.
All were in favor, none opposed.

Mr. Teague moved to adjourn the meeting and Mr. Stavallo seconded the motion.
Chairman Barron asked if all were in favor of the motion. All were in favor, none opposed.
6:17 P.M.

Respectfully Submitted

Amanda Kisty