

**MANCHESTER TOWNSHIP
MEETING MINUTES
January 24, 2022**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by Sabina T. Martin, Municipal Clerk:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with Executive Order No. 280 issued on January 11, 2022 reinstating a Public Health Emergency in the State of New Jersey.

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilwoman Michele Zolezi	- present
Councilman Sam Fusaro	- present
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin Anthony, Business Administrator Brandon Umba, Mayor Robert Hudak, Chief Dolan, and Deputy Municipal Clerk Teri Giercyk.

APPROVAL OF MINUTES

The regular meeting minutes of December 20, 2021 and reorganization meeting minutes of January 4, 2022 was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Zolezi and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

SUBMISSION OF BILLS

#22-068 – Authorizing payment of bills from the Current Fund in the amount of \$2,292,466.05 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea. Councilwoman Zolezi abstained from check #67911 but otherwise yes.

#22-069– Authorizing payment of bills from the Eastern Service Area in the amount of \$368,831.82 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea. Councilwoman Zolezi abstained from check #6059 but otherwise yes.

#22-070 – Authorizing payment of bills from the Western Service Area in the amount of \$98,963.07 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

ORDINANCES - First Reading and Introduction

#22-01 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADDING A NEW ARTICLE VI, “PERMIT FEES FOR AREAS OF RECREATION AND BEACHES” OF CHAPTER 288 OF THE TOWNSHIP CODE CONCERNING RECREATION

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

#22-02 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING SALARY RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

#22-03 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mrs. Brush asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public on any items on the consent agenda.

John Pagenkopf - 4000 Route 66, Tinton Falls, NJ: Mr. Pagenkopf inquired about resolution #22-076 regarding the redrilling project for well #5.

Brandon Umba stated that well #5 was built in the 1960s. Township is looking to use ARP money to redrill the well.

Sabina Martin stated that she believes they were all cohansey wells back that time.

Seeing no further comments from the public, Councilwoman Brush closed this portion of the meeting.

Resolutions #22-071 through #22-091 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro, seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

A. FINANCE

#22-071 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 58, LOT 675.25 (7 CABIN BROOK CRESCENT) FOR A TOTALLY DISABLED VETERAN

#22-072 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 2, LOT 773.04 FOR A TOTALLY DISABLED VETERAN

#22-073 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#22-074 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SOFTWARE AGREEMENT WITH EDMUNDS AND ASSOCIATES FOR SOFTWARE MAINTENANCE OF FINANCE, TAX, RECREATION AND UTILITY PACKAGE

B. LICENSING

#22-075 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING MOBILE HOME PARK LICENSES FOR THE YEAR 2022 FOR PINE RIDGE AT CRESTWOOD, PINE RIDGE SOUTH, COLONIAL MOBILE HOME COURT, PINE ACRES MANOR, AND GARDEN HOMES RIDGEWAY

C. PURCHASING

#22-076 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING AND AWARDED A CONTRACT FOR THE WESTERN SERVICE AREA WELL #5 REDRILLING PROJECT

#22-077 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES IN EXCESS OF THE BID THRESHOLD THROUGH NEW JERSEY STATE CONTRACTS AND/OR PURCHASING COOPERATIVES FOR 2022

#22-078 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REJECTING SUBMISSIONS FOR COMPETITIVE CONTRACT # 21R-24 HIRING OF A COVID TESTING VENDOR THROUGH THE COMPETITIVE CONTRACTING PROCESS

#22-079 -TOWNSHIP OF MANCHESTER, OCEAN COUNTY, STATE OF NEW JERSEY, AUTHORIZING THE EXTENSION OF CONTRACT AWARD TO JERRYS AUTOBODY FOR BID #20-01 TOWING AND AUTO REPAIR BID

#22-080 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO PROVIDE THE SERVICES OF A LICENSED WATER OPERATOR

#22-081 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF MALVIKA APTE OF CME ASSOCIATES AS CONFLICT TOWNSHIP PLANNERS, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

#22-082 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF STATE CONTRACT G0275/A40465 WITH KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. FOR THE RENTAL OF MULTIFUNCTIONAL COPIER SYSTEMS

D. BONDS/ESCROWS

#22-083 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY M. SARAMA BUILDERS, LLC, FOR VARIOUS PROJECTS

E. APPOINTMENT

#22-084 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING LORENZO M. JORGE AND CONNOR M. MALIFF TO FILL TWO VACANT FULL-TIME POLICE OFFICER POSITIONS WITHIN THE DIVISION OF POLICE IN THE TOWNSHIP OF MANCHESTER

F. CONTRACTS/AGREEMENTS

#22-085 - RESOLUTION AUTHORIZING THE TOWNSHIP OF MANCHESTER POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MANCHESTER TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

#22-086 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR FY 2021/2022 FOR "MOVE OVER" LAW ENFORCEMENT PROGRAM

#22-087 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2022 PROSECUTOR'S PROGRAM

G. MISCELLANEOUS

#22-089 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT 303 LOCATED AT BIRCHWOOD AT WHITING

#22-088 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT 116 LOCATED AT BIRCHWOOD AT WHITING

#22-090 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT 203 LOCATED AT BIRCHWOOD AT WHITING

#22-091 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT 302 LOCATED AT BIRCHWOOD AT WHITING

REPORTS

Mr. Wallis: No Report

Mr. Fusaro: Mr. Fusaro attended the Manchester Coordinating Council meeting today. He stated that it was a very good meeting. Mr. Fusaro stated that the MCC does a lot for Manchester Township residents; most recently, they held a Thanksgiving food drive and donated \$75 gift cards to over 200 families to help purchase food.

Mr. Vaccaro: Mr. Vaccaro attended various meetings including the Planning Board meeting and Manchester Coordinating Council meeting. He stated that COVID has increased nationwide and cases are increasing in New Jersey and Ocean County, he reminded the public to wear their PPE, wash hands, and continue practicing social distancing. Be safe and monitor your health and he urged Council to purchase facemasks. He inquired about the suggestion of including a dog park in the building of the new Ocean County Park on Route 571.

Brandon Umba will look into the status of a dog park at the County Park.

Ms. Zolezi: Ms. Zolezi wished everyone a happy New Year, and thanked Council and the public. She reminded the public to be safe, make good decisions, and check on their neighbors. Ms. Zolezi congratulated all the new inductees on the volunteer fire departments and stated that Manchester appreciated their services. She congratulated the new police officers on their full- time appointments.

Mrs. Brush: Mrs. Brush attended the Manchester Coordinating Council Meeting, and stated that many good questions were asked and the Mayor addressed them all. She stated the Municipal Alliance is in desperate need of volunteers and their meetings are the last Tuesday of every month in Civic Center. Mrs. Brush stated that Community Medical Center is hosting a blood drive on February 9th.

Mayor Hudak: Mayor Hudak thanked the two appointed police officers, thanked Art Abline for his years of service and wished him well in his retirement. He stated that the Manchester Coordinating Council was a great meeting and he looks forward to working with them in the upcoming months.

Chief Dolan reminded the public that the next Coffee with Cop will be on Thursday 12 to 2 pm at JB's 57 Diner.

Mrs. Martin: Mrs. Martin stated that this is the first meeting back in January and she thanked her staff for keeping her department running smoothly as usual. She is excited to work with everyone with year.

Brandon Umba: Mr. Umba discussed a resolution regarding the landfill that needs to be approved tonight.

#22-093 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING ACCEPTANCE AND EXECUTION OF THE FIRST AMENDMENT FOR LEASE AGREEMENTS WITH NEXTGRID MANCHESTER LANDFILL LLC

The above resolution was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

PUBLIC:

No public comment.

EXECUTIVE SESSION

#22-092 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

A motion to enter into Executive Session at 6:40 p.m. was made by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

The Executive Session was adjourned at 7:42 p.m. upon a motion by Councilman Fusaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

A motion to reconvene into Regular Session at 7:47 p.m. was made by Councilwoman Zolezi, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

#22-094 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, OPTING INTO THE SETTLEMENT AGREEMENT REACHED IN THE NATIONAL OPIOID CIVIL LITIGATION

The above resolution was offered upon a motion by Councilwoman Zolezi, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:50 p.m. upon a motion by Councilman Wallis seconded by Councilman Fusaro and approved by the following Roll call vote: Councilmembers Vaccaro, Wallis, Zolezi, Fusaro, and Brush; yea.

Joan Brush
Council President

Sabina T. Martin, RMC
Municipal Clerk

2/14/2022
Date Approved