

**MANCHESTER TOWNSHIP
MEETING MINUTES
December 20, 2021**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Craig Wallis. The following statement was read by Teri Giercyk, Deputy Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with A3850/S2294.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Deputy Municipal Clerk:

Councilwoman Michele Zolezi	- present
Councilman James Vaccaro	- present
Councilman Sam Fusaro	- present
Councilwoman Joan Brush	- present
Councilman Craig Wallis	- present

The Deputy Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin-Anthony, Business Administrator Brandon Umba, Mayor Robert Hudak, CFO Diane Lapp, and Josh Schnoor as moderator.

PROCLAMATIONS

Kevin’s Kids Holiday Proclamation read over by Teri Giercyk.

APPROVAL OF MINUTES

The regular meeting minutes of November 22, 2021 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, abstain due to absence.

ORDINANCES - Second Reading, Public Hearing and Final Action

#21-43 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY PROVIDING FOR VARIOUS FIRE EQUIPMENT FOR MANCHESTER TOWNSHIP’S FIRE DEPARTMENTS AND APPROPRIATING \$100,000 THEREFOR FROM THE TOWNSHIP’S CAPITAL FUND BALANCE

Councilman Wallis asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush, and Wallis; yea.

SUBMISSION OF BILLS

#21-443 – Authorizing payment of bills from the Current Fund in the amount of \$6,938,562.50 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush and Wallis; yea. Councilwoman Zolezi abstained from check #67750 but otherwise yes.

#21-444 – Authorizing payment of bills from the Eastern Service Area in the amount of \$1,142,654.75 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush and Wallis; yea.

#21-445 – Authorizing payment of bills from the Western Service Area in the amount of \$92,303.42 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

A motion to removed resolution **#21-454** from consent agenda was made by Councilman Vaccaro seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush, and Wallis; yea.

Resolutions #21-446 through #21-453, and #21-455 through #21-462 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro seconded by Councilwoman Zolezi and adopted by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush, and Wallis; yea.

A. LAND USE

#21-446 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN SUPPORT OF THE COUNTY OF OCEAN ACQUIRING 1801 RIDGEWAY ROAD (BLOCK 1, LOTS 1 AND 2) FOR OPEN SPACE

B. PURCHASING

#21-447 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED BID #21-22 LEASE FOR WIRELESS TELECOMMUNICATIONS FACILITY AT 350 SCHOOLHOUSE ROAD STANDPIPE

#21-448 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF AN ALTERNATE CONTRACT TO PROVIDE THE SERVICES OF A LICENSED WATER OPERATOR

#21-449 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF STATE CONTRACT G0275/A40465 WITH KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. FOR THE RENTAL OF MULTIFUNCTIONAL COPIER SYSTEMS

C. BONDS/ESCROWS

#21-450 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY THE TYREE ORGANIZATION FOR A PROJECT KNOWN AS GETTY CANOPY LOCATED AT 1741 HIGHWAY 37 (BLOCK 44 LOT 4)

D. APPOINTMENT

#21-451 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MICHAEL TOZER TO FILL THE POSITION OF SPECIAL LAW ENFORCEMENT OFFICER CLASS III IN THE DIVISION OF POLICE IN THE TOWNSHIP OF MANCHESTER FOR THE MANCHESTER TOWNSHIP BOARD OF EDUCATION

E. CONTRACTS/AGREEMENTS

#21-452 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ONE NEW JERSEY STATE FIREMEN'S ASSOCIATION MEMBERSHIP APPLICATION

#21-453 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN FOR TRUCK WASHING FACILITIES

#21-455 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR FY2022 FOR CHILD PASSENGER RESTRAINT PROGRAM

#21-456 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM (D.W.I.E.P.) FY 2021/2022

F. FINANCE

#21-457 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.90, LOT 1123.01 FOR A WIDOW OF A TOTALLY DISABLED VETERAN

#21-458 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE SEWER EAST BUDGET FOR CALENDAR YEAR BUDGET 2021

#21-459 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE WATER EAST BUDGET FOR CALENDAR YEAR BUDGET 2021

#21-460 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR STATE OF NEW JERSEY SUSTAINED ENFORCEMENT GRANT THROUGH COUNTY OF OCEAN

#21-461 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CANCELLING OLD GRANT RECEIVABLES AND/OR GRANT RESERVE APPROPRIATION BALANCES

#21-462 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2021 CALENDAR YEAR BUDGET

The following resolution was voted on separately.

#21-454 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING AND AUTHORIZING THE EXECUTION OF THE REDEVELOPER AGREEMENT WITH 2065 HIGHWAY 37 OWNERS, LLC

The above resolution was offered upon a motion by Councilwoman Brush, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, and Brush; yea. Mr. Wallis; no and Mr. Fusaro; abstain.

REPORTS:

Ms. Zolezi: Ms. Zolezi wished everyone a happy holiday, and stated that she is thankful for Kevin's Kids. She stated that resolution #21-446 regarding open space is good for the community.

Mr. Vaccaro: Mr. Vaccaro wished everyone a happy holiday and stated he will report on his activities next month. He stated that COVID has increased nationwide and cases are increasing in New Jersey and Ocean County. He reminded the public to wear their PPE, wash hands, and continue practicing social distancing. Thanked everyone for the time to speak.

Mr. Fusaro: Mr. Fusaro wished everyone a safe and happy holiday.

Mrs. Brush: Mrs. Brush stated that she has been involved with Kevin's kids for over 20 years. Kevin really goes the extra mile to make sure the kids have a great Christmas. She wished everyone a happy holiday and a healthy new year. Mrs. Brush thanked Tracey Lynch for her work on the holiday event.

Craig Wallis: Mr. Wallis attended the Chamber of Commerce event in Whiting which was well attended. He stated that there is a Texas BBQ place opening up in Whiting as well.

Brandon Umba: Mr. Umba stated that Mayor Hudak has a few items to report. He stated that the holiday lunch for employees will be a grab and go. Thanked Council for passing the ordinance for fire equipment and he will inform Council of any purchases. He thanked Diane and her staff for her work on closeouts for the end of the year.

Kelsey McGuckin-Anthony: Kelsey wished everyone a happy holidays and happy New Year.

Mayor Hudak: Mayor Hudak stated that Kevin's kids is a great program. He thanked Council for approving the fire ordinance. Mayor Hudak commented on resolution #21-446 regarding Surf and Stream and stated that he has been working on this project for several years.

PUBLIC

Alexander George, Manchester Township School District: Mr. George thanked everyone for their support of Kevin's kids. He stated that the businesses, senior villages, Walmart, and Target were great supporters.

Hank Glen, 39 Wycliffe: Mr. Glen asked if there was any issues with the water company and inquired why there is an outside company. He also inquired about the drainage study for Pine Lake Park. He wished everyone a happy holiday and a happy New Year.

Brandon Umba responded that Township is required to have a licensed water operator with a specialized license. He stated that the Township is reviewing the water department to development a long term strategy. Mr. Umba stated that the drainage study will be addressing six specific areas that are draining into properties. He states that Colliers Engineering will be doing a full study to identify other areas.

Alicia Ashley, 21 Arden Drive: Ms. Ashley inquired about the County Park off Ridgeway Road.

Mayor Hudak stated that the County is moving forward, possible spring of 2022.

Steve Aberdeen, 1760 Ridgeway Road: Mr. Aberdeen commented on resolution #21-446 and thanked the Township for obtaining as much open space as possible.

No further public comment.

EXECUTIVE SESSION

#21-463 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

A motion to enter into Executive Session at 6:46 p.m. was made by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush, and Wallis; yea.

The Executive Session was adjourned at 7:14 p.m. upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush, and Wallis; yea.

A motion to reconvene into Regular Session at 7:16 p.m. was made by Councilman Fusaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush, and Wallis; yea.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:16 p.m. upon a motion by Councilman Wallis seconded by Councilman Vaccaro and approved by the following Roll call vote: Councilmembers Zolezi, Vaccaro, Fusaro, Brush, and Wallis; yea.

Craig Wallis
Council President

Teri Giercyk, RMC/CMC
Deputy Municipal Clerk

1/24/2022
Date Approved