



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA**
September 27, 2021
6:00 PM

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1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES

Regular Meeting Minutes - September 13, 2021

6. SUBMISSION OF BILLS

- #21-369 Current Fund
- #21-370 Utility Fund - ESA
- #21-371 Utility Fund - WSA

7. ORDINANCES - Second Reading, Public Hearing and Final Action

- #21-35 Amending and Supplementing Chapter 313-25(B) to Include New Section 313-25(B)(5) Requiring the De-Registration of Abandoned Properties and Amend Section 313-25(B)(4) to Include the Code Enforcement Officer Upon any Change in Registration Information
- #21-36 Providing for the Acquisition and Exchange of Certain Real Property from Shady Pines
- #21-37 Authorizing Sale of Lot 8 in Block 99.31 (851 Highway 539)
- #21-38 Authorizing the Sale of Lot 16 in Block 99.31 (1723 Hegstrom Avenue)
- #21-39 Authorizing the Sale of Lot 17 in Block 99.31 (1701 Hegstrom Avenue)

8. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

- #21-372 Authorizing the Refunds Requested by the Tax Collector
- #21-373 Authorizing the Tax Collector to Cancel Taxes as to Block 52.34 Lot 29 For A Totally Disabled Veteran, 34 Wycombe Way

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- #21-374 Authorizing the Refunds Requested by the Tax Collector
- #21-375 Special Needs Waiver for Manchester Home Improvement Program
- #21-376 Insertion of Special Item of Revenue for a Clean Communities Grant Through the State of New Jersey
- #21-377 Insertion of Special Item of Revenue for ARP Funding 2020 Loss of Revenues Through the State of New Jersey
- #21-378 Insertion of Special Item of Revenue for CARES Act Grant Through the County of Ocean ARP Funding 2020 Loss Of Revenues
- #21-379 Insertion of Special Item of Revenue for ARP Funding Grant Through State of New Jersey
- #21-380 Adopting the State Health Plan Provisions of Chapter 48

B. PURCHASING

- #21-381 Authorizing the Division of Purchasing to Advertise for Solicitations of Professional Service Contracts for the 2022 Calendar Year
- #21-382 Authorizing purchase through Bergen County Cooperative Pricing System Contract for Chest Compression Systems for Manchester EMS

C. BONDS/ESCROWS

- #21-383 Releasing Escrow Posted by Aaron Developers for a Project Known as Block 99.93 Lot 10 (1981 Bayonne Avenue)

D. MISCELLANEOUS

- #21-384 Authorizing the Placement of a Lien for 801 Middlesex Street (Block 1.174 Lot 26)
- #21-385 Authorizing the Placement of a Lien for 1909 Commonwealth Blvd (Block 1.231 Lot 39)
- #21-386 Authorizing the Placement of a Lien for 2708 Spruce Drive (Block 31.01 Lot 11)
- #21-387 Supporting a No Passing Zone on Route 70 between Whiting-New Egypt Road (CR 539) and Hilltop Road by NJDOT

9. REPORTS

10. PUBLIC COMMENT

11. EXECUTIVE SESSION

- #21-388 Executive Session - Personnel

12. ADJOURNMENT

21 - 369

SEPTEMBER 27, 2021

**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

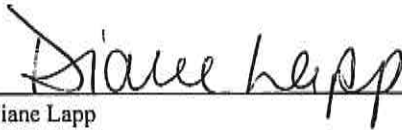
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BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	993,743.37
Capital Fund	\$	122,390.95
Escrows	\$	18,562.95
Affordable Housing Trust Fund	\$	5,400.00
Animal Control Fund	\$	236.40
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	1,400.00
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	<u> </u>
	\$	<u><u>1,141,733.67</u></u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallis
Council President

Sabina T Martin
Township Clerk

BILL LIST ADDENDUM

SEPTEMBER 27, 2021

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21 - 309

CAPITAL FUND

\$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 10/01/2021

Robert Berg	Health Insurance- October	ach	957.58
Alan Blashinsky	Health Insurance- October	ach	2,130.03
Sandra Drake	Health Insurance- October	ach	2,128.13
Curtis Holman	Health Insurance- October	ach	1,141.59
Philip Monolio	Health Insurance- October	ach	1,984.23

\$ 8,341.56

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 10/01/2021

\$ -

OPEN SPACE TRUST FUND

\$

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
01 CURRENT		Current Fund Account			
67192	09/15/21	OCSOI005 OCEAN COUNTY SOIL CONSERVATION			6631
		V1-01375 MACH TWP PLP DRAINANGE APPLIC	1,620.00		
67193	09/17/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6632
		21-01611 PAYROLL CURRENT PAY 19	801,085.53		
67194	09/22/21	NJMOT010 NJ MOTOR VEHICLE COMMISSION			6653
		V1-01427 TITLE FOR LANDSCAPE TRAILER	60.00		
67195	09/22/21	NJMOT010 NJ MOTOR VEHICLE COMMISSION			6654
		V1-01426 TITLE FOR LANDSCAPE TRAILER	60.00		
67289	09/23/21	ARMAN005 ARMANDO V. RICCIO, LLC			6668
		V1-01364 LABOR COUNSEL AUG 2021	976.50		
67290	09/23/21	DASTI015 DASTI & ASSOCIATES, PC			6668
		V1-01326 SPECIAL COUNSEL AUG 2021	4,875.00		
67196	09/27/21	4IMPR005 4 IMPRINT			6667
		21-01479 ID Tag Reels	257.37		
67197	09/27/21	ABOUT010 ABOUT AUTO GLASS, LLC			6667
		21-01205 WINDSHIELD REPLACEMENT FOR PD	300.00		
		21-01281 WINDSHIELD REPLACEMENT	675.00		
		21-01404 LABOR TO INSTALL WINDSHIELD	150.00		
			<u>1,125.00</u>		
67198	09/27/21	ACTIO030 ACTION UNIFORM CO LLC			6667
		21-00097 Police Uniforms	1,126.00		
		21-01103 Uniform Blanket	2,823.47		
		21-01416 Uniform Blanket Fire / EMS	566.00		
			<u>4,515.47</u>		
67199	09/27/21	ADAME005 ADAM EMMONS			6667
		V1-01415 2021 CLOTHING ALLOWANCE-DET.	1,000.00		
67200	09/27/21	ADAMG010 ADAM GUKER			6667
		V1-01412 2021 CLOTHING ALLOWANCE-DET.	1,000.00		
67201	09/27/21	AMAZON01 AMAZON CAPITAL SERVICES INC			6667
		21-01446 Covid Supplies- Lysol	156.40		
		21-01475 Fogger/ Spray 9	203.98		
		21-01512 Display Screens for Records	469.96		
		21-01532 Bottle filter Replacment	182.39		
		21-01533 Apple Keyboard	324.88		
		21-01534 Arm & Hammer Air Freshner	63.50		
		21-01541 HDMI Cables	33.10		

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Check #	Check Date	Vendor Description	Amount Paid	Reconciled/Void	Ref Num
PO #					Contract
01	CURRENT	Current Fund Account	Continued		
67201		AMAZON CAPITAL SERVICES INC	Continued		
		21-01577 hard drive for watchguard nas	<u>134.99</u>		
			1,569.20		
67202	09/27/21	ANANI005 ANA NILLA V1-01421 EYEGLOSS REIMBURSEMENT	200.00		6667
67203	09/27/21	ANIMA015 ANIMAL DAMAGE CONTROL SYS. LLC 21-00634 CONTROL OF GOOSE POPULATION	2,040.00		6667
67204	09/27/21	ASBUR005 ASBURY PARK PRESS V1-01423 ADVERTISEMENT	1,767.65		6667
67205	09/27/21	ATLAS005 ATLAS WELDING SUPPLY CO. INC. 21-01040 WELDING SUPPLIES AND RENTALS	78.12		6667
67206	09/27/21	BARON005 BARONES PET SUPPLY & FEED LLC 21-00248 K-9 supplies	107.98		6667
67207	09/27/21	BUSIN005 BUSINESS INFORMATION SYS. INC. 21-01326 Digital Recording System Court 21-01521 annual contract / liberty sys	<u>750.00</u> <u>750.00</u> 1,500.00		6667
67208	09/27/21	CAFAR005 CAFARELLI & REID, LLC V1-01433 ZONING BOARD GEN. SERVICES	900.00		6667
67209	09/27/21	CDWGO005 CDW GOVERNMENT 21-00894 admin multifunction printer	494.33		6667
67210	09/27/21	CERTI025 CERTIFIED SPEEDOMETER SERV INC 21-00100 Speedometer Calibration/Flares	480.00		6667
67211	09/27/21	CLORD005 CLORDISYS SOLUTIONS, INC 21-01451 CD-TAB 1,500	1,690.00		6667
67212	09/27/21	COLLI005 COLLIERS ENGINEERING V1-01425 ENGINEERING SERVICES V1-01430 GEN. PLANNING BOARD SERVICES	10,385.00 <u>924.48</u> 11,309.48		6667
67213	09/27/21	COMCA015 COMCAST BUSINESS V1-01395 CABLE SVC ACCT 903863873	528.23		6667
67214	09/27/21	COMCA025 COMCAST V1-01394 CABLE SVC 8499 05 196 0226524	109.57		6667
67215	09/27/21	COMCA025 COMCAST V1-01397 CABLE SVC 8499 05 196 0163024	17.97		6667
67216	09/27/21	COMCA025 COMCAST V1-01439 CABLE SVC 8499 05 196 0227035	108.35		6667

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
01	CURRENT	Current Fund Account	Continued		
67217	09/27/21	CRAIG005 CRAIG BEAULIEU			6667
	V1-01410	2021 CLOTHING ALLOWANCE-DET.	1,000.00		
67218	09/27/21	CUSTO010 CUSTOM-BANDAG, INC.			6667
	21-00923	TIRES FOR ALL VEHICLES	227.93		
	21-01492	TIRES FOR BG DEPT TRUCK #6	<u>288.80</u>		
			516.73		
67219	09/27/21	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			6667
	V1-01419	AUG 2021 SPECIAL COUNSEL	891.24		
	V1-01420	AUG 2021 TWP ATTORNEY	<u>13,270.20</u>		
			14,161.44		
67220	09/27/21	DAVID050 DAVID FUSARO			6667
	V1-01416	2021 CLOTHING ALLOWANCE-DET.	1,000.00		
67221	09/27/21	DIGIT015 DIGITAL ASSURANCE			6667
	V1-01435	ANNUAL FEE	1,500.00		
67222	09/27/21	DOWNS005 DOWNS FORD, INC.			6667
	21-01345	FOR POLICE VEHICLE REPAIRS	211.04		
	21-01494	FORD REPAIR PARTS	540.52		
	21-01525	Exhaust System for PD65	<u>997.40</u>		
			1,748.96		
67223	09/27/21	DRAEG005 DRAEGER SAFETY DIAGNOSTICS INC			6667
	21-01487	Alcotest Supplies	308.00		
67224	09/27/21	ELITE015 ELITE EMERGENCY LIGHTS LLC			6667
	21-01074	EMS Tahoe Light Install	2,189.30		
	21-01415	Hint Flat Mount Fire Truck	<u>409.65</u>		
			2,598.95		
67225	09/27/21	FLEET015 FLEETPRIDE, INC			6667
	21-01166	REPAIR PARTS TRUCKS & TRAILERS	1,111.24		
67226	09/27/21	FTDEA005 DEARBORN LIFE INSURANCE CO			6667
	21-00565	LIFE INS PREM. APR - DEC 2021	740.85		
67227	09/27/21	GALLS005 GALLS LLC			6667
	21-00473	Police Uniforms/Equipment	337.41		
67228	09/27/21	GOVCO005 GOVCONNECTION, INC.			6667
	21-01346	Adapter for laptop	12.00		
	21-01440	ba ipad	<u>1,474.74</u>		
			1,486.74		
67229	09/27/21	GRAIN005 GRAINGER INC			6667
	21-01511	Misc Vehicle Cleaning Supplies	1,301.10		
67230	09/27/21	GRAIN010 GRAINGER, INC			6667
	21-01454	Fire Department Supplies	920.48		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
01	CURRENT	Current Fund Account	Continued		
67231	09/27/21	GREGM005 GREG MATHEWS V1-01428 REIMBURSE BANK FEES	38.00		6667
67232	09/27/21	GREGO015 GREGORY J HOCK V1-01429 GEN. PLANNING BOARD SERVICES	260.00		6667
67233	09/27/21	GUARD010 GUARDIAN TRACKING.,LLC 21-01018 Guardian Tracking Subscription	2,183.00		6667
67234	09/27/21	HCWIN005 HCW INC 21-01287 Police vehicle Washes	602.00		6667
67235	09/27/21	HIERI005 HIERING, GANNON & MCKENNA V1-01441 AUG 2021 LABOR COUNSEL	430.13		6667
67236	09/27/21	INSTI005 INSTITUTE FOR FORENSIC PSYCH. 21-01504 Dispatch Candidate Screenings	1,600.00		6667
67237	09/27/21	JAMES125 JAMES KOMSA V1-01417 2021 CLOTHING ALLOWANCE-DET.	1,000.00		6667
67238	09/27/21	JAMES185 JAMES D. FATTORINI, ESQ V1-01334 HEARING OFFICER RESO# 20-386	14,455.00		6667
67239	09/27/21	JCPL0005 J C P & L V1-01402 ELEC SVC 200 000 021 788	24,569.47		6667
67240	09/27/21	JERSE015 JERSEY ELEVATOR COMPANY, INC 21-01114 Blanket elevator maintenance	368.57		6667
67241	09/27/21	JESSI025 JESSICA ZAKAR V1-01422 RX REIMBURSEMENT	27.00		6667
67242	09/27/21	JHARR005 J HARRIS ACADEMY OF POLICE 21-01485 NJ OPRA Training	340.00		6667
67243	09/27/21	JIMC005 JIM CURLEY GMC TRUCK, INC 21-01189 FOR GMC TRUCK REPAIR PARTS	440.33		6667
67244	09/27/21	JOHNS010 JOHNSON & TOWERS, LLC 21-01167 REPAIRS TO PLOWS & DUMP TRUCKS	119.80		6667
67245	09/27/21	JOSEP195 JOSEPH FASTIGE V1-01413 2021 CLOTHING ALLOWANCE-DET.	1,000.00		6667
67246	09/27/21	KELLY025 KELLY WINTHROP, LLC 21-00029 Deer Carcass Removal	96.00		6667
67247	09/27/21	LAKEH025 LAKEHURST LAWNMOWER 21-00104 Misc Supplies	118.88		6667

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
67248	09/27/21	LAWME005 LAWREN SUPPLY COMPANY OF 21-01427 Police Uniform Footware	135.02		6667
67249	09/27/21	LOWES010 LOWES HOME CENTERS, INC. 21-01124 SUPPLIES FOR VARIOUS DEPT'S 21-01165 Fire Truck Equipment	326.74 <u>1,341.21</u> 1,667.95		6667
67250	09/27/21	MEDIC005 MEDICAL EQUIP. MAINTENANCE LLC 21-01660 Contract Billing	2,625.00		6667
67251	09/27/21	MERID005 MERIDIAN OCCUPATIONAL HEALTH V1-01436 PRE EMPLOYMENT TESTING	1,605.00		6667
67252	09/27/21	MICHA180 MICHAEL GUARINO V1-01408 2021 CLOTHING ALLOWANCE-DET.	1,000.00		6667
67253	09/27/21	MODER010 MODERN GROUP POWER 21-01235 Genrac Service Radio Tower W.	832.00		6667
67254	09/27/21	NAPAA005 NAPA AUTO PARTS 21-00711 FOR SHOP SUPPLIES & AUTO PARTS	15.00		6667
67255	09/27/21	NJADV005 NJ ADVANCE MEDIA V1-01424 ADVERTISEMENT	122.55		6667
67256	09/27/21	NJLM0005 NJLM 21-00015 OPEN PO FOR EMPLOYMENT ADS	160.00		6667
67257	09/27/21	NJNAT005 NJ NATURAL GAS CO. V1-01399 NAT GAS SVC 22-0020-5565-75	37.27		6667
67258	09/27/21	NJSOC005 NJ SOCIETY OF 21-01543 NJSME Membership Meeting	49.00		6667
67259	09/27/21	OCEAN090 OCEAN COUNTY RECYCLING 21-00627 DUMPING ASPHALTIC WASTE ETC	1,626.44		6667
67260	09/27/21	OMAHA005 OMAHA STANDARD, INC 21-01362 REP PARTS FOR DUMP TRUCK #48 21-01458 NYLON TIE-DOWN TARP STRAPS	1,765.62 <u>400.80</u> 2,166.42		6667
67261	09/27/21	OXYGE005 OXYGEN SUPPLY CO., INC 21-00700 Oxygen Supplies/Service	56.00		6667
67262	09/27/21	PERSO005 PERSONNEL EVALUATION INC 21-00101 Candidate Screenings	160.00		6667
67263	09/27/21	PREMI010 PREMIER EMISSIONS & SAFETY 21-00686 FOR VEHICLE EMISSIONS TESTING	344.00		6667

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
01	CURRENT	Current Fund Account	Continued		
67264	09/27/21	PRINC005 PRINCIPAL FINANCIAL GROUP			6667
	21-00564	LIFE INS PREMIUMS APR-DEC 2021	504.69		
67265	09/27/21	RICHA025 RICHARD JUPINKA			6667
	V1-01411	2021 CLOTHING ALLOWANCE-DET.	1,000.00		
67266	09/27/21	RICHA135 RICHARD CONKLIN			6667
	V1-01409	2021 CLOTHING ALLOWANCE-DET.	1,000.00		
67267	09/27/21	RICKC005 RICK CONNOR TOWER SERVICE			6667
	21-00972	Antenna Replacement	2,230.00		
67268	09/27/21	RICOH010 RICOH USA, INC			6667
	21-00609	PERIODIC PAYMENT	357.36		
	21-00610	PERIODIC PAYMENT	<u>185.19</u>		
			542.55		
67269	09/27/21	RIGGI005 RIGGINS, INC.			6667
	21-01115	Blanket for gas	9,162.53		
	21-01654	Blanket for Gas	<u>5,985.72</u>		
			15,148.25		
67270	09/27/21	SABIN005 SABINA MARTIN			6667
	V1-01431	NOTARY RENEWAL	15.00		
67271	09/27/21	SPRAG005 SPRAGUE RESOURCES LP			6667
	21-01442	DIESEL FUEL FOR TWP VEHICLES	7,505.52		
67272	09/27/21	STAPL010 STAPLES BUSINESS ADVANTAGE			6667
	21-00985	GENERAL SUPPLIES	41.02		
67273	09/27/21	TCLEA005 T CLEANERS, LLC			6667
	21-01285	Uniform Dry Cleaning	1,220.00		
67274	09/27/21	TMASS005 T & M ASSOCIATES			6667
	V1-01432	ENGINEERING SVCS ZONING BOARD	477.25		
67275	09/27/21	TOMSR035 TOMS RIVER TREE SERVICE, LLC			6667
	21-01514	DEAD TREE REMOVAL ON TWP PROP	2,250.00		
	21-01519	462 GLADSTONE ST TREE REMOVAL	4,250.00		
	21-01520	1416 FIRST AVE TREE REMOVAL	<u>850.00</u>		
			7,350.00		
67276	09/27/21	TONYS010 TONY'S GENERAL MDSE, INC.			6667
	21-01183	SAFETY BOOT ALLOWANCE	190.00		
67277	09/27/21	UNIFI010 UNIFIRST CORPORATION			6667
	21-01338	PW Uniform rental and cleaning	437.50		
	21-01539	PW Uniform rental and cleaning	<u>421.98</u>		
			859.48		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
01	CURRENT	Current Fund Account	Continued		
67278	09/27/21	UNITE015 UNITED RENTALS			6667
	21-01334	REPLACEMENT CYLINDER	1,765.52		
67279	09/27/21	VERIZ030 VERIZON WIRELESS			6667
	V1-01398	WIRELESS SVC 822402721-00001	320.10		
	V1-01400	WIRELESS SVC 202847392-00001	8,423.82		
			8,743.92		
67280	09/27/21	VICT0025 VICTORIA RAUB			6667
	V1-01414	2021 CLOTHING ALLOWANCE-DET.	1,000.00		
67281	09/27/21	VITA125 VITAL COMMUNICATIONS , INC			6667
	21-00401	software lookup for year	1,200.00		
67282	09/27/21	VIVAE005 VIVA ENVIRONMENTAL, HEALTH			6667
	21-01143	CheerBarn Fungal Investigation	720.00		
67283	09/27/21	WBMAS005 WB MASON CO INC			6667
	21-01418	2021 REC OFFICE SUPPLIES	53.17		
67284	09/27/21	WELLS065 WELLS FARGO VENDOR FIN.SERVICE			6667
	21-01073	COPIER LEASE RENT	2,009.94		
	21-01113	Rent for Copier- EMS Building	262.89		
	21-01448	Copier EMS- Whiting Location	138.21		
	21-01535	Rent for Copiers	198.58		
	21-01536	Copier Lease Rent	1,561.83		
			4,171.45		
67285	09/27/21	WESTG005 WEST GROUP/THOMSON REUTERS			6667
	21-00811	Westlaw Information	108.15		
67286	09/27/21	WHITI015 WHITING FLOWER SHOPPE			6667
	21-01557	FLOWERS FOR 911 MEMORIAL	310.00		
67287	09/27/21	WINDS010 WINDSTREAM HOLDINGS, LLC			6667
	V1-01396	PHONE SVC ACCT 215264736	171.36		
67288	09/27/21	ZOLLD005 ZOLL DATA SYSTEMS, INC			6667
	21-01112	EMS Charts	617.00		
<hr/>					
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	99	0	985,401.81	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	99	0	985,401.81	0.00
<hr/>					
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	99	0	985,401.81	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	99	0	985,401.81	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND:	1-01	961,966.36	0.00	0.00	961,966.36
	G-01	23,435.45	0.00	0.00	23,435.45
Total of All Funds:		985,401.81	0.00	0.00	985,401.81

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September 23, 2021
03:28 PM

MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	
PO #	Description	Amount Paid	Contract		
04 GEN CAPITAL		Capital Account			
2700	09/27/21	ALLHA005 ALL HANDS FIRE EQUIPMENT LLC		6663	
	21-00979	Rescue Rope & Gas Detectors	9,016.71		
2701	09/27/21	EPOXY005 EPOXY FLOORING LLC		6663	
	21-01223	Epoxy Patch Work	2,460.00		
2702	09/27/21	HECHT005 HECHT TRAILERS, LLC		6663	
	21-01544	ENCLOSED LANDSCAPE TRAILERS	22,206.54		
2703	09/27/21	MALLC005 MALL CHEVROLET, INC.		6663	
	21-01245	2021 Tahoe SSV Purchases	88,707.70		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	122,390.95	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	122,390.95	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	122,390.95	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	122,390.95	0.00

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL:	C-04	122,390.95	0.00	0.00	122,390.95
Total of All Funds:		<u>122,390.95</u>	<u>0.00</u>	<u>0.00</u>	<u>122,390.95</u>

September 23, 2021
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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 12 ANIMAL to 12 ANIMAL Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
12 ANIMAL		Animal Control Account			
2187	09/27/21	NJDEP005 NJ DEPT HEALTH & SR. SERVICES			6664
		V1-01438 THREE YEAR DOG LICENSES AUG.	180.00		
2188	09/27/21	NJDEP100 NJ DEPT OF HEALTH & SR. SVCS			6664
		V1-01437 ONE YEAR DOG KLICENSES FOR AUG	56.40		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	236.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>236.40</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	236.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>236.40</u>	<u>0.00</u>

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
ANIMAL CONTROL	1-12	0.00	0.00	236.40	236.40
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>236.40</u>	<u>236.40</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

Page No: 1

DRAFT

Range of Checking Accts: 26 RECREATION to 26 RECREATION Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
26 RECREATION		Recreation Trust			
968	09/27/21	BREAT005 BREATHE LIFE YOGA, LLC			6665
21-01573	2021	TUES/THURS YOGA SESSIONS	1,400.00		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	1,400.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	1,400.00	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	1,400.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	1,400.00	0.00

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	1-26	0.00	0.00	1,400.00	1,400.00
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>1,400.00</u>	<u>1,400.00</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
27 AFF HOUSE		Affordable Housing			
342	09/27/21	APLUS005 A-PLUS CONSTRUCTION, INC.			6666
		21-00825 MANCHESTER HOME IMPROVEMENT	5,400.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	5,400.00	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>1</u>	<u>0</u>	<u>5,400.00</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	5,400.00	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>1</u>	<u>0</u>	<u>5,400.00</u>	<u>0.00</u>

DRAFT

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
AFFORDABLE HOUSING TRUST	1-27	0.00	0.00	5,400.00	5,400.00
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>5,400.00</u>	<u>5,400.00</u>

DRAFT

Range of Checking Accts: 98 SPECIAL ESC to 98 SPECIAL ESC Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
98 SPECIAL ESC		Special Escrow Account			
2827	09/17/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6637
		21-01616 OFF DUTY PAY 19	4,655.86		
2828	09/27/21	TMASS005 T & M ASSOCIATES			6655
		V1-01443 TM VARIOUS DEV ESCROW	2,610.75		
2829	09/27/21	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			6656
		V1-01444 DASTI VARIUS DEV ESCROW	2,495.50		
2830	09/27/21	COLLI005 COLLIERS ENGINEERING			6657
		V1-01445 COLLIERS VARIOUS DEV ESCROW	8,274.34		
2831	09/27/21	GREG0015 GREGORY J HOCK			6658
		V1-01446 HOCK VARIOUS DEV ESCROW	526.50		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	5	0	18,562.95
		Direct Deposit:	0	0	0.00
		Total:	5	0	18,562.95
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	5	0	18,562.95
		Direct Deposit:	0	0	0.00
		Total:	5	0	18,562.95

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	1-98	0.00	0.00	18,562.95	18,562.95
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>18,562.95</u>	<u>18,562.95</u>

DRAFT

21 - 370

RESOLUTION AUTHORIZING PAYMENT OF BILLS

SEPTEMBER 27, 2021

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	117,051.29
Sewer Utility - East	\$	23,080.85
Utility Escrow - Water	\$	1,944.30
Utility Escrow - Sewer	\$	3,762.40
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	<u>158,353.30</u>
	\$	<u><u>304,192.14</u></u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallis
Council President

Sabina T Martin
Township Clerk

UTILITY BILL LIST ADDENDUM

21 - 370

SEPTEMBER 27, 2021

DRAFT

WATER OPERATING

PAYROLL WEEK ENDING 10/01/2021

\$ -

SEWER OPERATING

PAYROLL WEEK ENDING 10/01/2021

\$ -

WATER UTILITY ESCROW

Remington & Vernick Engineers	Escrow Invoices	Chk #1530	1,944.30
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\$ 1,944.30

SEWER UTILITY ESCROW

Remington & Vernick Engineers	Escrow Invoices	Chk #1530	3,762.40
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\$ 3,762.40

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

DRAFT

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
05 WATER EAST		Water Operating Fund			
5987	09/17/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6633
	21-01612	WATER EAST PAY 19	22,618.95		
5988	09/27/21	JCPL0005 J C P & L			6659
	V1-01401	ELEC SVC 200 001 029 038	1,940.39		
	V1-01406	ELEC SVC 200 001 127 014	45,722.84		
			47,663.23		
5989	09/27/21	LOWES010 LOWES HOME CENTERS, INC.			6659
	21-01124	SUPPLIES FOR VARIOUS DEPT'S	337.98		
5990	09/27/21	MIRAC005 MIRACLE CHEMICAL CO.			6659
	21-01529	ESA & WSA Hypo Blanket PO	1,516.28		
5991	09/27/21	NJNAT005 NJ NATURAL GAS CO.			6659
	V1-01403	NAT GAS SVC 22-0018-4626-92	37.02		
5992	09/27/21	ONECA005 ONE CALL CONCEPTS, INC			6659
	21-01224	ESA & WSA Mark Out Blanket PO	590.84		
5993	09/27/21	REMIN015 REMINGTON & VERNICK ENGINEERS			6659
	V1-01434	JOINT BASE PLAN REVIEW	155.00		
5994	09/27/21	STEFF005 STEFFEN DRILLING, LLC			6659
	21-01425	EMG ESA TF#2 WELL#4 Rehab	34,000.00		
5995	09/27/21	TOWN0005 TOWNSHIP OF MANCHESTER			6659
	V1-01392	UTILITIES JULY GAS CONSUMPTION	3,260.36		
5996	09/27/21	USABL005 USA BLUEBOOK			6659
	21-01347	Hydrant Security Enclosure	517.48		
5997	09/27/21	USPOS005 U.S. POSTAL SERVICE CMRS-POC			6659
	V1-01391	POSTAGE ON CALL ACCT 59736945	6,000.00		
5998	09/27/21	VERIZ030 VERIZON WIRELESS			6659
	V1-01400	WIRELESS SVC 202847392-00001	354.15		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	0	117,051.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	117,051.29	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	0	117,051.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	117,051.29	0.00

September 23, 2021
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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST FUND:	1-05	117,051.29	0.00	0.00	117,051.29
Total of All Funds:		<u>117,051.29</u>	<u>0.00</u>	<u>0.00</u>	<u>117,051.29</u>

September 23, 2021
11:31 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract
07 SEWER EAST	Sewer Operating Account			
3675	09/17/21 MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6635
21-01614	SEWER EAST PAY 19	23,080.85		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	23,080.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	23,080.85	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	23,080.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	23,080.85	0.00

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER EAST FUND:	1-07	23,080.85	0.00	0.00	23,080.85
Total of All Funds:		<u>23,080.85</u>	<u>0.00</u>	<u>0.00</u>	<u>23,080.85</u>

September 24, 2021
08:37 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 99 UTILITY ESC to 99 UTILITY ESC Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	
PO #		Description			Contract	
99	09/27/21	Utility Escrow Account				
1530	09/27/21	REMIN015 REMINGTON & VERNICK ENGINEERS			6652	
		V1-01440 ESCROW INVOICE	5,706.70			
Checking Account Totals						
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks:	1	0	5,706.70	0.00
		Direct Deposit:	0	0	0.00	0.00
		Total:	1	0	5,706.70	0.00
Report Totals						
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks:	1	0	5,706.70	0.00
		Direct Deposit:	0	0	0.00	0.00
		Total:	1	0	5,706.70	0.00

September 24, 2021
08:37 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	1-99	0.00	0.00	5,706.70	5,706.70
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>5,706.70</u>	<u>5,706.70</u>

September 23, 2021
11:35 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 06 WAT EAST CAP to 06 WAT EAST CAP Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
06 WAT EAST CAP	Water Capital Fund			
1088	09/27/21 TKTCON01 TKT CONSTRUCTION			6662
	V1-01442 ELEV. WATER TANK CERT#14	158,353.30		
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	158,353.30
	Direct Deposit:	0	0	0.00
	Total:	1	0	158,353.30
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	158,353.30
	Direct Deposit:	0	0	0.00
	Total:	1	0	158,353.30

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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER EAST CAPITAL:	C-06	158,353.30	0.00	0.00	158,353.30
Total of All Funds:		<u>158,353.30</u>	<u>0.00</u>	<u>0.00</u>	<u>158,353.30</u>

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DRAFT

SEPTEMBER 27, 2021

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	51,892.85
Sewer Utility West	\$	22,889.39
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>74,782.24</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallis
Council President

Sabina T Martin
Township Clerk

UTILITY WEST ADDENDUM

DRAFT

SEPTEMBER 27, 2021

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WATER WEST OPERATING

PAYROLL WEEK ENDING 10/01/2021

0.00

SEWER WEST OPERATING

PAYROLL WEEK ENDING 10/01/2021

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

September 23, 2021
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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
22649	09/17/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6634
		21-01613 WATER WEST PAY 19	19,458.46		
22650	09/27/21	GARDE030 GARDEN STATE LABORATORIES, INC			6660
		21-01187 ESA & WSA Blanket PO Samples	1,400.00		
22651	09/27/21	JCPL0005 J C P & L			6660
		V1-01405 ELEC SVC 200 001 030 002	23,653.20		
22652	09/27/21	OCEAN090 OCEAN COUNTY RECYCLING			6660
		21-00948 ESA & WSA Blanket PO Asph. Dis	999.37		
22653	09/27/21	SHANN005 SHANNON CHEMICAL			6660
		21-01527 ESA & WSA Blanket PO Iron Seq	3,997.06		
22654	09/27/21	STEVE025 STEVENSON SUPPLY CO.			6660
		21-00131 ESA & WSA Blanket PO	48.48		
		21-01079 ESA & WSA Blanket PO	31.53		
			<u>80.01</u>		
22655	09/27/21	TOWN0005 TOWNSHIP OF MANCHESTER			6660
		V1-01393 UTILITIES AUG. GAS CONSUMPTION	2,304.75		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	7	0	51,892.85
		Direct Deposit:	0	0	0.00
		Total:	<u>7</u>	<u>0</u>	<u>51,892.85</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	7	0	51,892.85
		Direct Deposit:	0	0	0.00
		Total:	<u>7</u>	<u>0</u>	<u>51,892.85</u>

DRAFT

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER WEST FUND:	1-30	51,892.85	0.00	0.00	51,892.85
Total of All Funds:		<u>51,892.85</u>	<u>0.00</u>	<u>0.00</u>	<u>51,892.85</u>

September 23, 2021
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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 09/14/21 to 12/31/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
32 SEWER WEST		Sewer West Account			
11675	09/17/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6636
	21-01615	SEWER WEST PAY 19	19,920.25		
11676	09/27/21	JCPL0005 J C P & L			6661
	V1-01404	ELEC SVC 200 001 127 02	2,594.35		
11677	09/27/21	USABL005 USA BLUEBOOK			6661
	21-01482	WSA LS#1 Flapper Valves	374.79		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	22,889.39	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	22,889.39	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	22,889.39	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	22,889.39	0.00

September 23, 2021
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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
SEWER WEST FUND:	1-32	22,889.39	0.00	0.00	22,889.39
Total of All Funds:		22,889.39	0.00	0.00	22,889.39

DRAFT

#21-35

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 313-25(B) TO INCLUDE NEW SECTION 313-25(B)(5) REQUIRING THE DE-REGISTRATION OF ABANDONED PROPERTIES AND AMEND SECTION 313-25(B)(4) TO INCLUDE THE CODE ENFORCEMENT OFFICER UPON ANY CHANGE IN REGISTRATION INFORMATION.

BE IT ORDAINED by the Governing Body of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township is concerned about keeping accurate, up-to-date records concerning registered abandoned properties within the Township.

SECTION 2. Section 313-25(B), entitled "Registration Requirements" is amended and supplemented to include the following:

B. Registration requirements. Effective March 2, 2016, the owner of any vacant and abandoned property as defined herein shall, within 30 calendar days after the building becomes vacant and abandoned property or within 30 calendar days after assuming ownership of the vacant and abandoned property, whichever is later, or within 10 calendar days of receipt of notice by the municipality, file a registration statement for such vacant and abandoned property with the Code Enforcement Officer on forms provided by the Township for such purposes. Failure to receive notice by the municipality shall not constitute grounds for failing to register the property.

(1) Each property having a separate block and lot number as designated in official records of the municipality shall be registered separately.

(2) The registration statement shall include the name, street address, telephone number and e-mail address (if applicable) of a person 21 years or older, designated by the owner or owners as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceedings on behalf of such owner or owners in connection with the enforcement of any applicable code; and the name, street address, telephone number and e-mail (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the property. The individual or representative of the firm responsible for maintaining the property shall be available by telephone or in person on a twenty-four-hour-per-day, seven-day-per-week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey.

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(3) The registration shall remain valid until December 31 of the year in which the application is made. The owner shall be required to renew the registration annually in the month of January. Deadline for registration renewal shall be January 31 as long as the building remains a vacant and abandoned property, and shall pay a registration or renewal fee in the amount prescribed in Subsection E of this section for each vacant and abandoned property registered.

(4) The owner shall notify the Code Enforcement Officer within 30 calendar days of any change in the registration information by filing an amended registration statement on a form provided by the Code Enforcement Officer for such purpose.

(5) Upon the transfer of title, as evidenced by a Deed and/or CD/ALTA. Or upon a change of occupancy status, as evidenced by a lease, the owner/agent or the property registered with the Township shall be required to submit at COMPLETED De-Registration Form, provided by the Code Enforcement Officer, with all proofs requested therein. The property will not be removed from the vacant and abandoned property registry without the completed form and required documentation set forth in this paragraph.

(6) The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township against the owner or owners of the building.

SECTION 4. Any Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency only.

SECTION 5. If any provision of this Ordinance is declared invalid, such invalidity shall not affect the other provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

SECTION 6. This Ordinance shall take effect after final approval and publication according to law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **13th day of September, 2021 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **27th day of September, 2021 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

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#21-36

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY,
PROVIDING FOR THE ACQUISITION AND EXCHANGE OF
CERTAIN REAL PROPERTY WITHIN THE TOWNSHIP OF
MANCHESTER**

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et. seq., provides that a municipality may, by ordinance, provide for the exchange of real property within the municipality; and

WHEREAS, Shady Pines Construction Corp. is the owner of real property known as Block 1.333, Lot 36, which is vacant land in the Township of Manchester; and

WHEREAS, Shady Pines Construction Corp. is desirous of conveying Block 1.333, Lot 36 to the Township, and in exchange for the land, the Township will convey a vacant parcel of land located at 2103 Montgomery Avenue known as Block 1.362, Lots 21 & 24 to Shady Pines Construction Corp.; and

WHEREAS, the Township Council of the Township of Manchester has determined that it is in the best interest of the Township to exchange its property located at Block 1.362, Lots 21 & 24 for Block 1.333, Lot 36 for Block 1.333, Lot 36; and

WHEREAS, Block 1.333, Lot 36 which is being conveyed to the Township is currently assessed at \$95,000.00; and

WHEREAS, Block 1.362, Lots 21 & 24, which are being conveyed by the Township to Shady Pines Construction Corp., are assessed for a total of \$82,500.00;

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

SECTION 1. Pursuant to N.J.S.A. 40A:12-16, the Township of Manchester hereby agrees to accept Block 1.333, Lot 36 from Shady Pines Construction Corp., which is vacant land in the Township of Manchester.

SECTION 2. The Township shall receive a Bargain and Sale Deed with covenants against Grantor's acts for said Property.

SECTION 3. The Township hereby authorizes the conveyance of Block 1.362, Lots 21 & 24 to Shady Pines Construction Corp.

SECTION 4. The Mayor and Township Clerk and all other proper officers and employees of the Township are hereby authorized and directed to take any and all steps necessary to effectuate the purpose of this ordinance.

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SECTION 5. No debt is authorized by the enactment and passage of this ordinance.

SECTION 6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 7. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

SECTION 8. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on September 13th 2021 at 6:00 p.m.. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for September 27th 2021 at 6:00 p.m. or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

DRAFT

#21-37

AN ORDINANCE AUTHORIZING THE SALE OF LOT 8 IN BLOCK 99.31 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (851 Highway 539)

WHEREAS, the Township of Manchester is the owner of real property known as Block 99.31, Lot 8 (851 Highway 539) in the Township of Manchester, County of Ocean, State of New Jersey (collectively the "Property"); and

WHEREAS, the property is an undersized 30' x 108' lot located in the PFAR Zone; and

WHEREAS, the Township Council of the Township of Manchester has determined that Lot 8 in Block 99.31 as delineated on the Tax Map of the Township of Manchester County of Ocean and State of New Jersey is not needed for public use; and

WHEREAS, a sale of the subject property will return the property to the tax rolls of the Township of Manchester and create revenues for the Township; and

WHEREAS, the Township Council of the Township of Manchester has determined that it is in the best interests of the Township of Manchester to offer the property for sale pursuant to N.J.S.A. 40A:12-1 et seq.; and

WHEREAS, N.J.S.A. 40A:12-1 authorizes the Township to sell municipally owned real property at a private sale or public sale to an owner of real property contiguous thereto where the Township owned property is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvements thereon; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one (1) owner of property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for not less than the fair market value of said real property; and

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township of Manchester in the County of Ocean is the owner of the following land located within the Township of Manchester (hereinafter referred to as the "Property"):

Block 99.31, Lot 8 located on Highway 539 in Manchester, New Jersey and is located in the PFAR Zone (note: no metes and bounds description will be supplied; Successful bidder is to prepare and submit a metes and bounds description for inclusion in the deed of conveyance), and subject to all easements and and restrictions of record and not of record.

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SECTION 2. The Township Council has determined it to be in the public interest to sell said Property at private sale to an owner of real property contiguous thereto to the highest bidder in accordance with N.J.S.A. 40A:12-13(b)(5).

SECTION 3. N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one owner of real property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for nor less than the fair market value of said real property.

SECTION 4. The Township Council declares the Property to be surplus and not needed for public use.

SECTION 5. The following conditions for the sale of the Property apply:

(a) The minimum bid for the Property shall be \$417.00.

(b) Full payment of the purchase price must be received within 30 days of the date of the acceptance of the bid. The successful bidder will be required to pay, by either cash or bank check, a deposit equal to ten (10%) percent of minimum price of the bid at the close of bidding, with the balance to be paid by either cash or bank check at closing. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of \$550.00, the pro rata cost of advertisement, recording fees, realty transfer fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.

(c) The Property is being sold in an "AS IS" condition. The successful bidder is responsible for conducting any and all inspections and testing of the Property at its own cost and expense. The Property is sold subject to any and all conditions, including but not limited to title issues, environmental issues, existing encumbrances, liens easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting the Property. A survey of the Property may be conducted by any prospective bidder, at its discretion, as part of its due diligence.

(d) The land to be sold is undersized for development under the Township Zoning Ordinance. Bids will be limited to contiguous landowners only. The successful bidder shall consolidate the Property purchased with other contiguous lot or lots so as to be part of a reconfigured lot in conformance with the zoning requirements. This requirement shall be incorporated into the Quit Claim Deed as a deed restriction. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale. Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale.

(e) It will be a strict condition that the subject property will be consolidated with the successful bidder's current lot.

(f) The deed must be recorded within thirty (30) days of closing or title to the Property shall automatically revert back to the Township of Manchester without the necessity of entry or reentry.

(g) With respect to the sale of the Property herein, no real estate commission is owed.

DRAFT

(h) The deed given by the Township of Manchester for the Property will be a Quit Claim deed. No title contingencies or conditions are permitted.

(i) The Township reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all and not to award to the highest bidder. The Township reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township.

(j) In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title. It is suggested and recommended that potential bidders perform title searches and/or last owners and lien searches of the properties that they are interested in bidding upon prior to the date of bid submission in order that the potential bidder may be adequately apprised of any encumbrances or restrictions of record affecting the use and enjoyment of the Property. It is further suggested and recommended that potential bidders exercise due diligence with respect to every state of facts including open permits, local fines, penalties, taxes, assessments, etc., which may not be of record but which may nonetheless affect the use and enjoyment of the Property. The Township of Manchester shall not be responsible for the costs associated with such searches in the event that the Township of Manchester is unable to convey title and/or if a bid is rejected.

SECTION 6. That notice of the Township's intention to sell the Property and the minimum bid price therefore shall be sent by certified mail, return receipt requested, to all property owners listed on the municipal tax records who own properties contiguous to the Property. It shall be the responsibility of the successful bidder to pay all closing costs and expenses incurred by both the Township of Manchester and the successful bidder relating to the sale, transfer and exchange of said real property.

SECTION 7. That the sale shall be advertised in the official newspaper of the Township by two (2) insertions at least once a week during two (2) consecutive weeks, the last publication to be no earlier than seven (7) days prior to the sale. That a certified copy of the Ordinance shall be posed in the Municipal Building.

SECTION 8. That, if sold, the property shall be awarded to the highest bidder in excess of the minimum bid price for the property.

SECTION 9. That the Township of Manchester reserves the right to reject any and all bids on the property. The Township's reservation to reject any and all bids on the property shall be included in the advertisement of sale and public notice of the reservation shall be given at the time of the sale.

DRAFT

SECTION 10. That the Township Clerk shall forward a certified copy of this Ordinance to the following:

- A. Tax Assessor
- B. Township Attorney
- C. Business Administrator

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on September 13, 2021 at 6:00 p.m.. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for September 27, 2021 at 6:00 p.m. or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

DRAFT

AN ORDINANCE AUTHORIZING THE SALE OF LOT 16 IN BLOCK 99.31 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (1723 Hegstrom Avenue)

WHEREAS, the Township of Manchester is the owner of real property known as Block 99.31, Lot 16 (1723 Hegstrom Avenue) in the Township of Manchester, County of Ocean, State of New Jersey (collectively the "Property"); and

WHEREAS, the property is an undersized 40' x 108' lot located in the PFAR Zone; and

WHEREAS, the Township Council of the Township of Manchester has determined that Lot 16 in Block 99.31 as delineated on the Tax Map of the Township of Manchester County of Ocean and State of New Jersey is not needed for public use; and

WHEREAS, a sale of the subject property will return the property to the tax rolls of the Township of Manchester and create revenues for the Township; and

WHEREAS, the Township Council of the Township of Manchester has determined that it is in the best interests of the Township of Manchester to offer the property for sale pursuant to N.J.S.A. 40A:12-1 et seq.; and

WHEREAS, N.J.S.A. 40A:12-1 authorizes the Township to sell municipally owned real property at a private sale or public sale to an owner of real property contiguous thereto where the Township owned property is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvements thereon; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one (1) owner of property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for not less than the fair market value of said real property; and

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township of Manchester in the County of Ocean is the owner of the following land located within the Township of Manchester (hereinafter referred to as the "Property"):

Block 99.31, Lot 16 located on Hegstrom Avenue in Manchester, New Jersey and is located in the PFAR Zone (note: no metes and bounds description will be supplied; Successful bidder is to prepare and submit a metes and bounds description for inclusion in the deed of conveyance), and subject to all easements and and restrictions of record and not of record.

DRAFT

SECTION 2. The Township Council has determined it to be in the public interest to sell said Property at private sale to an owner of real property contiguous thereto to the highest bidder in accordance with N.J.S.A. 40A:12-13(b)(5).

SECTION 3. N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one owner of real property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for nor less than the fair market value of said real property.

SECTION 4. The Township Council declares the Property to be surplus and not needed for public use.

SECTION 5. The following conditions for the sale of the Property apply:

(a) The minimum bid for the Property shall be \$313.00.

(b) Full payment of the purchase price must be received within 30 days of the date of the acceptance of the bid. The successful bidder will be required to pay, by either cash or bank check, a deposit equal to ten (10%) percent of minimum price of the bid at the close of bidding, with the balance to be paid by either cash or bank check at closing. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of \$550.00, the pro rata cost of advertisement, recording fees, realty transfer fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.

(c) The Property is being sold in an "AS IS" condition. The successful bidder is responsible for conducting any and all inspections and testing of the Property at its own cost and expense. The Property is sold subject to any and all conditions, including but not limited to title issues, environmental issues, existing encumbrances, liens easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting the Property. A survey of the Property may be conducted by any prospective bidder, at its discretion, as part of its due diligence.

(d) The land to be sold is undersized for development under the Township Zoning Ordinance. Bids will be limited to contiguous landowners only. The successful bidder shall consolidate the Property purchased with other contiguous lot or lots so as to be part of a reconfigured lot in conformance with the zoning requirements. This requirement shall be incorporated into the Quit Claim Deed as a deed restriction. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale. Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale.

(e) It will be a strict condition that the subject property will be consolidated with the successful bidder's current lot.

(f) The deed must be recorded within thirty (30) days of closing or title to the Property shall automatically revert back to the Township of Manchester without the necessity of entry or reentry.

(g) With respect to the sale of the Property herein, no real estate commission is owed.

DRAFT

(h) The deed given by the Township of Manchester for the Property will be a Quit Claim deed. No title contingencies or conditions are permitted.

(i) The Township reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all and not to award to the highest bidder. The Township reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township.

(j) In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title. It is suggested and recommended that potential bidders perform title searches and/or last owners and lien searches of the properties that they are interested in bidding upon prior to the date of bid submission in order that the potential bidder may be adequately apprised of any encumbrances or restrictions of record affecting the use and enjoyment of the Property. It is further suggested and recommended that potential bidders exercise due diligence with respect to every state of facts including open permits, local fines, penalties, taxes, assessments, etc., which may not be of record but which may nonetheless affect the use and enjoyment of the Property. The Township of Manchester shall not be responsible for the costs associated with such searches in the event that the Township of Manchester is unable to convey title and/or if a bid is rejected.

SECTION 6. That notice of the Township's intention to sell the Property and the minimum bid price therefore shall be sent by certified mail, return receipt requested, to all property owners listed on the municipal tax records who own properties contiguous to the Property. It shall be the responsibility of the successful bidder to pay all closing costs and expenses incurred by both the Township of Manchester and the successful bidder relating to the sale, transfer and exchange of said real property.

SECTION 7. That the sale shall be advertised in the official newspaper of the Township by two (2) insertions at least once a week during two (2) consecutive weeks, the last publication to be no earlier than seven (7) days prior to the sale. That a certified copy of the Ordinance shall be posed in the Municipal Building.

SECTION 8. That, if sold, the property shall be awarded to the highest bidder in excess of the minimum bid price for the property.

SECTION 9. That the Township of Manchester reserves the right to reject any and all bids on the property. The Township's reservation to reject any and all bids on the property shall be included in the advertisement of sale and public notice of the reservation shall be given at the time of the sale.

DRAFT

SECTION 10. That the Township Clerk shall forward a certified copy of this Ordinance to the following:

- A. Tax Assessor
- B. Township Attorney
- C. Business Administrator

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on September 13, 2021 at 6:00 p.m.. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for September 27, 2021 at 6:00 p.m. or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

DRAFT

#21-39

AN ORDINANCE AUTHORIZING THE SALE OF LOT 17 IN BLOCK 99.31 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (1701 Hegstrom Avenue)

WHEREAS, the Township of Manchester is the owner of real property known as Block 99.31, Lot 17 (1701 Hegstrom Avenue) in the Township of Manchester, County of Ocean, State of New Jersey (collectively the "Property"); and

WHEREAS, the property is an undersized 120' x 108' lot located in the PFAR Zone; and

WHEREAS, the Township Council of the Township of Manchester has determined that Lot 17 in Block 99.31 as delineated on the Tax Map of the Township of Manchester County of Ocean and State of New Jersey is not needed for public use; and

WHEREAS, a sale of the subject property will return the property to the tax rolls of the Township of Manchester and create revenues for the Township; and

WHEREAS, the Township Council of the Township of Manchester has determined that it is in the best interests of the Township of Manchester to offer the property for sale pursuant to N.J.S.A. 40A:12-1 et seq.; and

WHEREAS, N.J.S.A. 40A:12-1 authorizes the Township to sell municipally owned real property at a private sale or public sale to an owner of real property contiguous thereto where the Township owned property is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvements thereon; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one (1) owner of property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for not less than the fair market value of said real property; and

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township of Manchester in the County of Ocean is the owner of the following land located within the Township of Manchester (hereinafter referred to as the "Property"):

Block 99.31, Lot 17 located on Hegstrom Avenue in Manchester, New Jersey and is located in the PFAR Zone (note: no metes and bounds description will be supplied; Successful bidder is to prepare and submit a metes and bounds description for inclusion in the deed of conveyance), and subject to all easements and and restrictions of record and not of record.

DRAFT

SECTION 2. The Township Council has determined it to be in the public interest to sell said Property at private sale to an owner of real property contiguous thereto to the highest bidder in accordance with N.J.S.A. 40A:12-13(b)(5).

SECTION 3. N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one owner of real property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for nor less than the fair market value of said real property.

SECTION 4. The Township Council declares the Property to be surplus and not needed for public use.

SECTION 5. The following conditions for the sale of the Property apply:

(a) The minimum bid for the Property shall be \$834.00.

(b) Full payment of the purchase price must be received within 30 days of the date of the acceptance of the bid. The successful bidder will be required to pay, by either cash or bank check, a deposit equal to ten (10%) percent of minimum price of the bid at the close of bidding, with the balance to be paid by either cash or bank check at closing. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of \$550.00, the pro rata cost of advertisement, recording fees, realty transfer fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.

(c) The Property is being sold in an "AS IS" condition. The successful bidder is responsible for conducting any and all inspections and testing of the Property at its own cost and expense. The Property is sold subject to any and all conditions, including but not limited to title issues, environmental issues, existing encumbrances, liens easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting the Property. A survey of the Property may be conducted by any prospective bidder, at its discretion, as part of its due diligence.

(d) The land to be sold is undersized for development under the Township Zoning Ordinance. Bids will be limited to contiguous landowners only. The successful bidder shall consolidate the Property purchased with other contiguous lot or lots so as to be part of a reconfigured lot in conformance with the zoning requirements. This requirement shall be incorporated into the Quit Claim Deed as a deed restriction. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale. Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale.

(e) It will be a strict condition that the subject property will be consolidated with the successful bidder's current lot.

(f) The deed must be recorded within thirty (30) days of closing or title to the Property shall automatically revert back to the Township of Manchester without the necessity of entry or reentry.

(g) With respect to the sale of the Property herein, no real estate commission is owed.

DRAFT

(h) The deed given by the Township of Manchester for the Property will be a Quit Claim deed. No title contingencies or conditions are permitted.

(i) The Township reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all and not to award to the highest bidder. The Township reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township.

(j) In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title. It is suggested and recommended that potential bidders perform title searches and/or last owners and lien searches of the properties that they are interested in bidding upon prior to the date of bid submission in order that the potential bidder may be adequately apprised of any encumbrances or restrictions of record affecting the use and enjoyment of the Property. It is further suggested and recommended that potential bidders exercise due diligence with respect to every state of facts including open permits, local fines, penalties, taxes, assessments, etc., which may not be of record but which may nonetheless affect the use and enjoyment of the Property. The Township of Manchester shall not be responsible for the costs associated with such searches in the event that the Township of Manchester is unable to convey title and/or if a bid is rejected.

SECTION 6. That notice of the Township's intention to sell the Property and the minimum bid price therefore shall be sent by certified mail, return receipt requested, to all property owners listed on the municipal tax records who own properties contiguous to the Property. It shall be the responsibility of the successful bidder to pay all closing costs and expenses incurred by both the Township of Manchester and the successful bidder relating to the sale, transfer and exchange of said real property.

SECTION 7. That the sale shall be advertised in the official newspaper of the Township by two (2) insertions at least once a week during two (2) consecutive weeks, the last publication to be no earlier than seven (7) days prior to the sale. That a certified copy of the Ordinance shall be posed in the Municipal Building.

SECTION 8. That, if sold, the property shall be awarded to the highest bidder in excess of the minimum bid price for the property.

SECTION 9. That the Township of Manchester reserves the right to reject any and all bids on the property. The Township's reservation to reject any and all bids on the property shall be included in the advertisement of sale and public notice of the reservation shall be given at the time of the sale.

SECTION 10. That the Township Clerk shall forward a certified copy of this Ordinance to the following:

DRAFT

- A. Tax Assessor
- B. Township Attorney
- C. Business Administrator

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on September 13, 2021 at 6:00 p.m.. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for September 27, 2021 at 6:00 p.m. or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

DRAFT

#21-372

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 61.16 lot 187 for overpayment made payable to Karin Duerr, 8 Wycoff Drive, Pittstown, NJ 08867 in the amount of \$2,359.11.

Total Amount Due \$ 2,359.11

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **27th day of September 2021.**

Sabina T. Martin, RMC
Municipal Clerk

#21-373

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 52.34, LOT 29 (34 WYCOMBE WAY) FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 52.34 Lot 29 in the amount of \$2,999.19 for 2021, Ronald Draney, 34 Wycombe Way, Manchester, NJ 08759 became a Totally Disabled Veteran effective February 12, 2021.
2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status. That the Tax Collector is hereby authorized to refund taxes in the amount of \$2,442.11 for the year 2021.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Ronald Draney
34 Wycombe Way
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 27th day of September 2021.

Sabina T. Martin RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 75.146 lot 42 for overpayment made payable to Corelogic in the amount of \$509.33.
2. Block 61.13 lot 109 for overpayment made payable to Corelogic in the amount of \$1,331.62.
3. Block 71.01 lot 68 for overpayment made payable to Corelogic in the amount of \$2,037.36.
4. Block 75.119 lot 46 for overpayment made payable to Corelogic in the amount of \$347.56.
5. Block 38.84 lot 1037.02 for overpayment made payable to Corelogic in the amount of \$790.96.
6. Block 38.39 lot 575.02 for overpayment made payable to Corelogic in the amount of \$951.82.
7. Block 61.10 lot 100 for overpayment made payable to Corelogic in the amount of \$1,167.96.
8. Block 1.114 lot 22.01 for overpayment made payable to Corelogic in the amount of \$1,946.75.
9. Block 1.234 lot 39 for overpayment made payable to Corelogic in the amount of \$ 1,190.95.
10. Block 1.248 lot 1 for overpayment made payable to Corelogic in the amount of \$977.57.
11. Block 1.254 lot 18 for overpayment made payable to Corelogic in the amount of \$1,472.29.
12. Block 1.154 lot 26 for overpayment made payable to Corelogic in the amount of \$1,071.41

Total Amount Due \$ 13,795.58

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **27th day of September 2021.**

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF A SPECIAL NEEDS
FUNDING LIMIT WAIVER FOR MANCHESTER TOWNSHIP HOME
IMPROVEMENT PROGRAM CASE # MAN-2182**

WHEREAS, the Township currently has a rehabilitation program titled the Home Improvement Program (“HIP”) and the HIP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

WHEREAS, the Township has retained CGP&H, a professional affordable housing consultant, to administer the HIP; and

WHEREAS, CGP&H’s Program Inspector prepared a program scope of work (“Work Scope”) for a moderate-income individual who is a Township resident and seeking to participate in the HIP (Case # MAN-2182) and the Work Scope was sent out to bid on August 17, 2021 with one (1) bid received and opened on September 8, 2021; The contractor’s bid amount is \$28,000.00; and

WHEREAS, CGP&H’S Program Inspector reviewed the bid and determined that the lowest/only contractor bid of \$28,000 was a qualified bid, however is not within 15% of his cost estimate due to rising construction cost as a result of the COVID Pandemic; and

WHEREAS, CGP&H accordingly seeks to award the job to the lowest contractor bid which exceeds the HIP program limit of \$25,000 but believes qualifies for a Special Needs Funding Limit Waiver (which is a HIP’s policies and procedures option for qualified cases needing housing rehabilitation between \$25,000 and \$30,000); and

WHEREAS, CGP&H emailed the Township on September 9, 2021, detailing its reasons for requesting the Township grant a Special Needs Funding Limit Waiver approval of \$2,000.00 in this case, including that the Township resident is on a fixed moderate level income and can only contribute \$1,000.00 of additional funding; and

WHEREAS, the residence in this case needs to be brought up to code for the Township to receive the state rehabilitation credit for Case # MAN-2182 and the \$28,000.00 construction work (\$25,000 HIP basic award, \$2,000 Special Needs Funding, and \$1,000 Homeowner Contribution) which when completed will bring the residence up to code and provide the Township with the rehabilitation credit.

NOW, THEREFORE BE IT RESOLVED, by the Manchester Township Council, that:

1. The Township hereby approves the Special Needs Waiver Request (attached) in the amount of two-thousand dollars and zero cents (\$2,000.00) via this Resolution for the reasons set forth in this Resolution and on the record.

DRAFT

2. Upon the execution of this Resolution and the attached Special Needs Waiver Request, the HIP shall continue to process Case # MAN-2182, including but not limited to, scheduling a construction agreement signing and loan closing, and placing a HIP lien on the residence for a ten-year forgivable loan of \$28,000.00.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H
1249 South River Road, Suite 301
Cranbury, NJ 08512-3633

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Manchester Township Council at a meeting held on the **27th day of September 2021**.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A CLEAN COMMUNITIES GRANT THROUGH STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Manchester has received \$110,261.38 from the State of New Jersey Department of the Treasury and wishes to amend its CY2021 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2021 in the sum of \$110,261.38 which is now available as a revenue from:

Miscellaneous Revenues – **CLEAN COMMUNITIES GRANT**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State and Federal Revenues Off-Set with Appropriations:

CLEAN COMMUNITIES GRANT

BE IT FURTHER RESOLVED that the like sum of \$110,261.38 be and the same is hereby appropriated under the caption of:

General Appropriations –

Miscellaneous Revenues – **CLEAN COMMUNITIES GRANT**

(a) Operations Excluded from Caps

Public and Private Revenues Offset with Appropriations

CLEAN COMMUNITIES GRANT

BE IT FURTHER RESOLVED that the Chief Financial Officer shall electronically file the required documentation as required by the Division of Local Government Services after approval of resolution by Township Council.

BE IT FURTHER RESOLVED that the Township Clerk shall submit certified copies of this resolution to:

- Chief Finance Officer
- Township Auditor
- Daniel Dries – Clean Communities Coordinator

CERTIFICATION

I, Sabina T. Martin, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **27th day of September 2021.**

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR ARP FUNDING GRANT THROUGH STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Manchester has received \$1,068,602.43 from the State of New Jersey Department of the Treasury and wishes to amend its CY2021 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2021 in the sum of \$1,068,602.43 which is now available as a revenue from:

Miscellaneous Revenues – **ARP FUNDING (REVENUE LOSS CALCULATION 2020)**
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State and Federal Revenues Off-Set with Appropriations:

ARP FUNDING

BE IT FURTHER RESOLVED that the like sum of \$1,068,602.43 be and the same is hereby appropriated under the caption of:

General Appropriations –
Miscellaneous Revenues – **ARP FUNDING**
(a) Operations Excluded from Caps
Public and Private Revenues Offset with Appropriations
ARP FUNDING (REVENUE LOSS CALCULATION 2020)

BE IT FURTHER RESOLVED that the Chief Financial Officer shall electronically file the required documentation as required by the Division of Local Government Services after approval of resolution by Township Council.

BE IT FURTHER RESOLVED that the Township Clerk shall submit certified copies of this resolution to:

- Chief Finance Officer
- Township Auditor

CERTIFICATION

I, Sabina T. Martin, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27th day of September 2021.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR CARES ACT GRANT THROUGH COUNTY OF OCEAN

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Manchester has received \$51,195.96 from the County Of Ocean and wishes to amend its CY2021 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2021 in the sum of \$51,195.96 which is now available as a revenue from:

Miscellaneous Revenues – **CARES ACT GRANT**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State and Federal Revenues Off-Set with Appropriations:

CARES ACT GRANT

BE IT FURTHER RESOLVED that the like sum of \$1,068,602.43 be and the same is hereby appropriated under the caption of:

General Appropriations –

Miscellaneous Revenues – **CARES ACT GRANT**

Operations Excluded from Caps

Public and Private Revenues Offset with Appropriations

CARES ACT GRANT

BE IT FURTHER RESOLVED that the Chief Financial Officer shall electronically file the required documentation as required by the Division of Local Government Services after approval of resolution by Township Council.

BE IT FURTHER RESOLVED that the Township Clerk shall submit certified copies of this resolution to:

- Chief Finance Officer
- Township Auditor
- Julie N. Tarrant - Comptroller/CFO Ocean County

CERTIFICATION

I, Sabina T. Martin, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27th day of September 2021.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR ARP FUNDING GRANT THROUGH STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Manchester has received \$ 1,219,609.17 from the State of New Jersey Department of the Treasury and wishes to amend its CY2021 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2021 in the sum of \$1,219,609.17 which is now available as a revenue from:

Miscellaneous Revenues – **ARP FUNDING WATER AND SEWER INFRASTRUCTURE PROJECTS**
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State and Federal Revenues Off-Set with Appropriations:

ARP FUNDING WATER AND SEWER INFRASTRUCTURE PROJECTS

BE IT FURTHER RESOLVED that the like sum of \$ 1,219,609.17 be and the same is hereby appropriated under the caption of:

General Appropriations –
Miscellaneous Revenues – **ARP FUNDING WATER AND SEWER INFRASTRUCTURE PROJECTS**

- (a) Operations Excluded from Caps
Public and Private Revenues Offset with Appropriations
ARP FUNDING WATER AND SEWER INFRASTRUCTURE PROJECTS

BE IT FURTHER RESOLVED that the Chief Financial Officer shall electronically file the required documentation as required by the Division of Local Government Services after approval of resolution by Township Council.

BE IT FURTHER RESOLVED that the Township Clerk shall submit certified copies of this resolution to:

- Chief Finance Officer
- Township Auditor

CERTIFICATION

I, Sabina T. Martin, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 27th day of September 2021.

Sabina T. Martin, RMC
Municipal Clerk



#21-380
State Health Benefits Program (SHBP)
School Employees' Health Benefits Program (SEHBP)
RESOLUTION

DRAFT

A Resolution to Adopt the Provisions of Chapter 48 (N.J.S.A. 52:14.17.38) Under Which a Public Employer May Agree to Pay for the SHBP and/or SEHBP Coverage of Certain Retirees.

BE IT RESOLVED:

1. The TOWNSHIP OF MANCHESTER 00-0700
Corporate Name of Employer *SHBP/SEHBP Employer Location Number*

hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and School Employees' Health Benefits Commission to implement the provisions of that law.

2. This resolution affects employees as shown on the attached *Chapter 48 Resolution Addendum*. It is effective on the 1st day of January, 2019.
Month *Year*

3. We are aware that adoption of this resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any *Chapter 88 Resolution* or *Chapter 48 Resolution* adopted previously by this governing body.

4. We agree that this resolution will remain in effect until properly amended or revoked with the SHBP and/or SEHBP. We recognize that while we participate with the SHBP and/or SEHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached *Chapter 48 Resolution Addendum* for all employees who qualify for this coverage while this resolution is in force.

5. We understand that we are required to provide the New Jersey Division of Pensions & Benefits (NJDPB) complete copies of all contracts, ordinances, and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the NJDPB with information needed to carry out the terms of this resolution.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the:

TOWNSHIP OF MANCHESTER 9/27/2021
Corporate Name of Employer *mm dd yyyy*
1 COLONIAL DRIVE MANCHESTER NJ 08959
Street Address *City* *State* *Zip Code*
732 657 8121
Area Code *Telephone Number*

Signature *Official Title*
237 21-6000823
Number of Employees *Employer's State Employer Identification Number (EIN)*

Mail Completed Resolution to: **New Jersey Division of Pensions & Benefits
Health Benefits Bureau
P.O. Box 299
Trenton, NJ 08625-0299**

DRAFT

#21-381

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO
ADVERTISE FOR SOLICITATIONS OF PROFESSIONAL SERVICE CONTRACTS
FOR THE 2022 CALENDAR YEAR**

WHEREAS, it is the desire of the Township Council to advertise for solicitations of Professional Service Contracts for the 2022 Calendar Year in a fair and open manner consistent with N.J.S.A. 19:44A-20.5 et. Seq.,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing be and hereby is authorized to advertise for solicitations for the following Professional Services, pursuant to and in accordance with N.J.S.A 40A:11-5 et. seq.:
 - A. Bond Counsel (Mayor)
 - B. Professional Auditor\Accountant (Council)
 - C. Professional Planner (Mayor recommends PB appoints)
 - D. Engineering Services- Planning Board (PB)
 - E. Engineering Services- Township of Manchester (Mayor)
 - F. Engineering Services- Zoning Board (ZB)
 - G. Engineering Services – Water & Sewer Utilities (Mayor)
 - H. Engineering Services – Special Projects(Mayor)
 - I. Legal Services- Department of Utilities (Mayor)
 - J. Legal Services- Planning Board (PB)
 - K. Legal Services- Township of Manchester (Mayor)
 - L. Legal Services- Zoning Board (ZB)
 - M. Administrative Agent – Affordable Housing (Mayor)
 - N. Public Defender (Mayor)
 - O. Conflict Public Defender (Mayor)
 - P. Prosecutor (Mayor)
 - Q. Conflict Prosecutor (Mayor)
 - R. Labor Counsel (Mayor)
 - S. Special Labor Counsel (Mayor)
 - T. Special Counsel Affordable Housing (Mayor)
 - U. Financial Advisor (Mayor)
 - V. Physician/ Occupational Health (Mayor)

DRAFT

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Chief Financial Officer
- B. Purchasing Agent
- C. Business Administrator

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **27th day of September 2021.**

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CONTRACT THROUGH BERGEN COUNTY COOPERATIVE PRICING SYSTEM #206BCPS – FOR STRYKER MEDICAL #388-20 BID #20-11

WHEREAS, the Township of Manchester may by resolution, and without advertising for bids or obtaining quotations, purchase any goods or services as per N.J.S.A. 40A:11-11, under the Bergen County Cooperative Pricing System (#206BCPS); and

WHEREAS, the Township Emergency Services Department has the need on a timely basis to purchase goods and services utilizing Bergen County Cooperative Pricing System Contract for Stryker Medical #388-20, Bid 20-11, duly authorized under law to extend contract pricing to local units, per N.J.A.C. 5:34-7 et. Seq.; and

WHEREAS, the Township intends to enter into contract for procurement of medical equipment, to wit: three (3) Lucas 3, V 3.1, chest compression systems, for the public safety health and welfare in an amount not to exceed \$51,195.96, consistent with the terms and conditions of bid 20-11 Bergen County Cooperative Pricing System; and

WHEREAS, the Chief Financial Officer has certified that funds in the amount not to exceed \$51,195.96 from the OC CARES ACT 2021 funding:

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing hereby is authorized to procure three (3) Lucas 3, V 3.1 chest compression systems, for the public safety health and welfare in an amount not to exceed \$51,195.96, consistent with the terms and conditions of bid 20-11 Bergen County Cooperative Pricing System
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Purchasing Agent; and
 - D. Chief of Police

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **27th day of September 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY AARON DEVELOPERS FOR A PROJECT KNOWN AS BLOCK 99.93 LOT 10 (1981 BAYONNE AVENUE)

WHEREAS, an escrow was heretofore posted with the Township by Aaron Developers Inc. for a project; and,

WHEREAS, under date of September 13, 2021 the Township Zoning Engineer did recommend the release of the said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of \$82.00 plus interest minus any outstanding invoices be released from account number 73455.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Township Zoning Engineer, T and M Associates;
 - B. Chief Financial Officer;
 - C. Aaron Developers, Inc
1500 River Avenue
Lakewood, NJ 08701

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **27th day of September 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 801 MIDDLESEX ST. (BLOCK 1.174 LOT 26), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

WHEREAS, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 801 Middlesex St. (Block 1.174 Lot 26), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

WHEREAS, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

WHEREAS, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$372.88.

WHEREAS, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 801 Middlesex St. (Block 1.174 Lot 26).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
 - A. Tax Collector;
 - B. Director of Public Works,
 - C. Chief Financial Officer; and
 - D. Code Enforcement Official.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the **27th day of September 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1909 COMMONWEALTH BLVD (BLOCK 1.231 LOT 39), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

WHEREAS, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 1909 Commonwealth Blvd (Block 1.231 Lot 39), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

WHEREAS, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

WHEREAS, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$439.00.

WHEREAS, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 1909 Commonwealth Blvd. (Block 1.231 Lot 39).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
 - A. Tax Collector;
 - B. Director of Public Works,
 - C. Chief Financial Officer; and
 - D. Code Enforcement Official.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the 27th day of September 2021.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 2708 SPRUCE DR (BLOCK 31.01 LOT 11), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

WHEREAS, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 2708 Spruce Dr (Block 31.01 Lot 11), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

WHEREAS, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and

WHEREAS, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is \$911.15.

WHEREAS, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the cleanup of the property located at 2708 Spruce Dr. (Block 31.01 Lot 11).
2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.
3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
4. That the Township Clerk shall forward a certified copy of this resolution to:
 - A. Tax Collector;
 - B. Director of Public Works,
 - C. Chief Financial Officer; and
 - D. Code Enforcement Official.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the **27th day of September 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-387

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, SUPPORTING THE CREATION OF A NO PASSING ZONE
BETWEEN WHITING-NEW EGYPT ROAD (CR 539) AND HILLTOP ROAD ON
ROUTE 70 BY NJDOT**

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 70 in Manchester Township; and,

WHEREAS, NJDOT recommends a revision to the centerline pavement markings on Route 70 to create a “No Passing Zone” between Whiting – New Egypt Rd (CR539) and Hilltop Road for safety reasons; and,

WHEREAS, this project will create safer driving conditions in this area of Route 70;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester of County of Ocean, in the State of New Jersey, that it supports the use of a “No Passing Zone” on Route 70 in Manchester Township as recommended by NJDOT.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

Craig Wallis
Council President

CERTIFICATION

I, Sabina T. Martin, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **27th day of September 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
IN ACCORDANCE WITH SECTION 2 OF THE OPEN
PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

WHEREAS, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)
 2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel
 3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days
- or
4. At such time the need for confidentiality no longer exists.
 5. This resolution shall become effective immediately.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 27th day of September 2021.

Sabina T. Martin, RMC
Municipal Clerk