

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
July 12, 2021**

The meeting of the Manchester Township Council was called to order at 6:00p.m. by Councilman Craig Wallis. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin Anthony, CMFO Diane Lapp, Mayor Hudak, Township Auditor Andy Zabiega, Chief Robert Dolan, and Deputy Municipal Clerk Teri Giercyk.

**NOMINATIONS & APPOINTMENT OF COUNCIL PERSON**

Councilman Wallis called for nominations for Council Person.

Councilman Fusaro made a motion to nominate Michele Zolezi for Council Person, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

**CORRESPONDENCE**

Sale Memorandum read into the record by Municipal Clerk Sabina Martin.

**APPROVAL OF MINUTES**

The regular meeting minutes of June 28, 2021 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

**LAND SALE**

Land Sale of Block 1.318 Lot 35 (1325 Monmouth Avenue) – Mrs. McGuckin-Anthony asked for a minimum bid of \$40,000.00 and one offer was made by Nicholas Ortense.

Authorizing acceptance of proposal of \$40,000.00 submitted by Nicholas Ortense was offered by Councilwoman Brush, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

## **BUDGET PRESENTATION**

Diane Lapp gave a brief presentation of the 2021 Calendar Year Budget.

## **BUDGET HEARING**

Councilman Wallis asked if any member of Council had any comments on the 2021 Budget. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

**Judy Noonan, 25A Stoneybrook:** Mrs. Noonan inquired about the increase in taxes per household. Mr. Wallis stated that it would be about \$60.00 per household annually.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

### **#21-295 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE READING OF THE CALENDAR YEAR 2021 BUDGET BY TITLE ONLY**

A motion was made by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

### **#21-296 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE CALENDAR YEAR 2021 BUDGET**

A motion was made by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

A motion to postpone adoption of the budget was made by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

## **ORDINANCES - Second Reading, Public Hearing and Final Action**

### **#21-27 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES**

Councilman Wallis asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

## **SUBMISSION OF BILLS**

**#21-297 –** Authorizing payment of bills from the Current Fund in the amount of \$7,257,884.38 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

**#21-298**– Authorizing payment of bills from the Eastern Service Area in the amount of \$129,785.47 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

**#21-299** – Authorizing payment of bills from the Western Service Area in the amount of \$88,330.03 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

### **CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

**Resolutions #21-300 through #21-309 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.**

### **A. FINANCE**

**#21-300 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO EXTEND THE GRACE PERIOD FOR THE AUGUST 2021 TAX BILLS**

**#21-301 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

### **B. GRANTS**

**#21-302 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR PROPOSAL OF FUNDING THROUGH THE OCEAN COUNTY OFFICE OF SENIOR SERVICES**

**#21-303 - RESOLUTION OF MANCHESTER TOWNSHIP, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR PROPOSAL OF FUNDING THROUGH THE OCEAN COUNTY OFFICE OF SENIOR SERVICES**

### **C. RECREATION**

**#21-304 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH MUSIC THEATRE INTERNATIONAL**

#### **D. PURCHASING**

**#21-305 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF A 2022 FORD F-250 4x4 PICK-UP UNDER NEW JERSEY STATE CONTRACT #T-2100, IDENTIFIER #A887262.07 LOT 4 (2113 OAK KNOLL ROAD)**

#### **E. CONTRACTS/AGREEMENTS**

**#21-306 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PRESIDENTIAL GARDENS AT MANCHESTER, LLC TO PROVIDE LONG TERM MAINTENANCE OF THE SANITARY SEWER FORCE MAIN FOR THE PRESIDENTIAL GARDENS DEVELOPMENT**

**#21-307 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DECLARING A DEFAULT AND TERMINATION OF A CONTRACT ENTERED INTO BY THE TOWNSHIP AND UNIFIRST CORPORATION**

#### **F. APPOINTMENT**

**#21-308 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONFIRMING THE APPOINTMENT OF THE CHIEF OF POLICE**

#### **G. MISCELLANEOUS**

**#21-309 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF EQUIPMENT IN THE POSSESSION OF THE TOWNSHIP**

#### **REPORTS:**

**Mr. Vaccaro:** Mr. Vaccaro congratulated Michele Zolezi. He attended various events and meetings. Mr. Vaccaro mentioned that the next concert at Harry Wright Lake will be on July 14<sup>th</sup>. He stated they are working on the ten-year energy plan, which includes the use of energy efficient methods such as solar use, geothermal, electric cars, and charging stations. He thanked everyone for the opportunity to speak.

**Mr. Fusaro:** Mr. Fusaro congratulated Chief Dolan and Michele Zolezi for her appointment to the vacant Council position. He mentioned that there will be a Special Meeting regarding Energy Aggregation tomorrow at 2 p.m.

**Mrs. Brush:** Mrs. Brush congratulated Chief Dolan and Michele Zolezi. She reminded the seniors in town that there is a bus service available to the concerts.

**Diane Lapp:** Mrs. Lapp stated the State did approve the budget and asked if Council would hold a special meeting next week to adopt the budget.

**Mrs. Martin:** Mrs. Martin stated that we could hold the special meeting after the bi-weekly on July 19 at 12 p.m. Council was in agreement to hold that meeting to adopt the budget.

**Chief Dolan:** Chief Dolan stated that the police PT exam was held last week, and the written test will be this week. A number of spots will be opening up next year.

**Mayor Hudak:** Mayor Hudak congratulated Chief Dolan and Michele Zolezi, and he introduced new interim business administrator Brandon Umba. He stated that they are working on a proposal to address the flooding issues in Pine Lake Park. Please contact DPW immediately with any flooding concerns.

**PUBLIC**

**Judy Noonan, 25 A Stoneybrook:** Mrs. Noonan asked last when the last time the Township approached Aldi's to come into town. She stated that she was a councilwoman in Berkley Township for 11 years. Mrs. Noonan wanted to make sure Council and Mayor are notified when recent bills are passed and signed by the governor. She thanked them for their time and stated that Council does a great job.

No further public comment.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:45 p.m. upon a motion by Councilwoman Brush seconded by Councilman Fusaro and approved by the following Roll call vote: Councilmembers Vaccaro, Brush, Fusaro, and Wallis; yea.

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Craig Wallis  
Council President

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Sabina T. Martin, RMC  
Municipal Clerk

8/9/2021  
Date Approved