



MANCHESTER TOWNSHIP

1 COLONIAL DRIVE • MANCHESTER, NJ 08759 • (732)657-8121
DEPARTMENT OF FINANCE - DIVISION OF REVENUE COLLECTION

ANDREA GASKILL, CTC
TAX COLLECTOR

ROBERT A. HUDAK
MAYOR

DIRECT ACCOUNT DEBIT AUTHORIZATION FOR AUTOMATIC QUARTERLY TAX AND WATER AND/ OR SEWER PAYMENTS

TAX AND OR WATER/SEWER ACCOUNT INFORMATION			
Name:			
Property Address:			
Block:	Lot:	Qualifier:	Daytime Phone Number:
Mailing (Street) Address:			
City:	State:	Zip Code:	

BANKING ACCOUNT INFORMATION	
Routing (ABA) Number:	
Bank Account Number:	
Bank Account Type	<input type="checkbox"/> Checking <input type="checkbox"/> Savings

For account verification purposes, kindly attach a voided check or a voided savings account deposit slip with this application

DIRECT DEBIT AUTHORIZATION

I hereby authorize Manchester Township to debit my checking or savings account each quarter (February, May, August, and November) for the municipal charges I have indicated below.	
I understand that these charges will continue being deducted automatically from my checking or savings account until I make written request for Manchester Township to discontinue direct debit of my account.	
<input type="checkbox"/> Municipal Taxes	<input type="checkbox"/> Water Charges <input type="checkbox"/> Water/Sewer Charges
Signature:	Date:
Print Name:	

All insufficient funds will incur a \$20.00 processing fee.
 The debit for taxes and eastern area water & sewer will be on the 4th each quarter.
 The debit for western area water & sewer will be 10 days after the billing date.
 If a weekend or holiday occurs on the debit date, then we will debit your account on the next banking date.
 Please complete this form and mail to the above address. Your account may be pre-noted to verify accuracy prior to the first actual debit to your account for municipal charges.
 We do not recommend use of money market accounts for this service.