

**MANCHESTER TOWNSHIP
MEETING MINUTES
April 26, 2021**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Craig Wallis. The following statement was read by Sabina T. Martin, Municipal Clerk:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with A3850/S2294.

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Robert Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin Anthony, Interim Business Administrator Michael King, Mayor Ken Palmer, Deputy Municipal Clerk Teri Giercyk, and Data Processing Armando Ferreira as moderator.

APPROVAL OF MINUTES

The special meeting minutes of April 1, 2021 and the regular meeting minutes of April 12, 2021 was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

The special meeting minutes of April 19, 2021 and the regular meeting minutes of April 12, 2021 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro abstain due to absence.

SUBMISSION OF BILLS

#21-192 – Authorizing payment of bills from the Current Fund in the amount of \$5,470,706.46 was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

#21-193 – Authorizing payment of bills from the Eastern Service Area in the amount of \$665,631.64 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea..

#21-194 – Authorizing payment of bills from the Western Service Area in the amount of \$86,224.27 was offered by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

ORDINANCES - Second Reading, Public Hearing and Final Action

#21-14 - ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FOR CALENDAR YEAR 2021, TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14

Councilman Wallis asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

#21-15 - BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A FIRE ENGINE, APPARATUS AND EQUIPMENT, APPROPRIATING \$760,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$722,000 BONDS AND NOTES TO FINANCE THE COST THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

Councilman Wallis asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

Mr. Hudak confirmed that the volunteers would have access to the equipment.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

#21-16 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 12 IN BLOCK 1.335 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (1314 Englemere Boulevard)

Councilman Wallis asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

ORDINANCES - First Reading and Introduction

#21-17 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

#21-18 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 133 UNIFORM CONSTRUCTION CODES, ARTICLE II 133-3 OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED CONSTRUCTION CODES, UNIFORM

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

Resolutions #21-195 through #21-205 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilwoman Brush, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

A. FINANCE

#21-195 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE SALARY FOR THE DUAL POSITIONS OF DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND THE DIRECTOR OF UTILITIES

B. LICENSING

#21-196 -RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A PERSON-TO-PERSON TRANSFER OF ALCOHOLIC BEVERAGE LICENSE

C. RECREATION

#21-197 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR TRIP RESERVATIONS FOR CAMPERS FOR CAMP ADVENTURE

#21-198 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR RESERVATIONS FOR CAMPERS FROM VARIOUS SUMMER CAMPS

#21-199 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR SPRING/SUMMER RECREATION PROGRAMS

#21-200 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO D&M FIREWORKS, LLC FOR A FIREWORKS EXHIBITION TO BE CONDUCTED ON BEHALF OF THE TOWNSHIP OF MANCHESTER

#21-201 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH BLUE RAVEN ENTERTAINMENT IN CONNECTION WITH THE AUGUST 25, 2021 CONCERT BY “THE BRITISH INVASION YEARS”

#21-202 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH LA GUARDIA AND ASSOCIATES, LLC FOR MUSICAL ENTERTAINMENT MANCHESTER CONCERT SERIES

D. PURCHASING

#21-203 - RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NATIONAL AUTO FLEET GROUP THROUGH SOURCEWELL NATIONAL COOPERATIVE CONTRACT #120716-NAF FOR FORD F550 CLASS5 VEHICLE AND ACCESSORIES

#21-204 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF 2022 FORD F250 EXTENDED CAB PICKUP TRUCKS STATE OF NEW JERSEY CONTRACT A88726, T2100

#21-205 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE AWARD, TO FUEL SYSTEM SERVICES LLC FOR UPGRADE OF FUEL SYSTEM INSTALL AND UPGRADE AT DEPARTMENT OF PUBLIC WORKS

REPORTS:

Mr. Hudak: Mr. Hudak pick up a tree seedling this weekend from Town Hall. He stated that the Township Planner submitted a draft ordinance regarding marijuana. Mr. Hudak stated that there is a Planning Board meeting scheduled for Monday night and a virtual rain barrel workshop on 5/3, details on the Township website.

Mr. Vaccaro: Mr. Vaccaro attended various meetings. He thanked Mayor Palmer, Marge, Brenda Sloan, and the staff of Senior Services for setting up vaccination sites in Manchester and assisting residents with vaccine and other doctor appointments. Mr. Vaccaro reminded the residents to stay diligent once vaccinated. He stated that he is working with Mr. Hudak on the marijuana ordinance. For 2021, he encouraged Council to adopt more energy efficient methods such as solar use, geothermal, electric cars, and charging stations. He would like to continue working with Mr. Rory Wells on energy efficient ideas. He thanked council for allowing him to speak.

Mr. Fusaro: Mr. Fusaro commented that he is pleased to see the recreational summer programs back this year. He stated that Tracey and her staff do a great job.

Mrs. Brush: Mrs. Brush commented on the summer recreation programs and stated that there are many jobs available if anyone is interested.

Mr. Wallis: Mr. Wallis stated that the meeting with the Fire Chiefs, Chief Parker and Capt. Dolan went well and they know we are there to support them. He stated that our volunteers are the backbone to our services.

Mr. King: No report.

Mrs. McGuckin Anthony: No report.

Mayor Palmer: Mayor Palmer stated that volunteers are the backbone and the Township is implementing the paid fire department just to support them during the day. He stated that the Township is here to support them.

PUBLIC

No public comment.

EXECUTIVE SESSION

#21-206- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

A motion to enter into Executive Session at 6:29 p.m. was made by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

The Executive Session was adjourned at 7:47 p.m. upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro, absent.

A motion to reconvene into Regular Session at 7:50 p.m. was made by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro, absent.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:51 p.m. upon a motion by Councilwoman Brush, seconded by Councilman Wallis and approved by the following Roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro, absent.

Craig Wallis
Council President

Sabina T. Martin, RMC
Municipal Clerk

5/10/2021
Date Approved