

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
April 12, 2021**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Craig Wallis. The following statement was read by Sabina T. Martin, Municipal Clerk:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with A3850/S2294.

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Robert Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin Anthony, Interim Business Administrator Michael King, Mayor Ken Palmer, Deputy Municipal Clerk Teri Giercyk, and Data Processing Director Joshua Schnoor as moderator.

**APPROVAL OF MINUTES**

The regular meeting minutes of March 22, 2021 was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis abstain due to absence.

**SUBMISSION OF BILLS**

**#21-176** – Authorizing payment of bills from the Current Fund in the amount of \$6,533,934.75 was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

**#21-177** – Authorizing payment of bills from the Eastern Service Area in the amount of \$180,273.31 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea..

**#21-178** – Authorizing payment of bills from the Western Service Area in the amount of \$106,648.71 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

**ORDINANCES - First Reading and Introduction**

**#21-14 - ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FOR CALENDAR YEAR 2021, TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14**

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

**#21-15 - BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A FIRE ENGINE, APPARATUS AND EQUIPMENT, APPROPRIATING \$760,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$722,000 BONDS AND NOTES TO FINANCE THE COST THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

**#21-16 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 12 IN BLOCK 1.335 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (1314 Englemere Boulevard)**

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

**Resolutions #21-179 through #21-189 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro, seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.**

**A. FINANCE**

**#21-179 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#21-180 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING REMOVAL OF OPEN TAXES FOR PROPERTY OWNED BY TOWNSHIP**

**#21-181 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 109.01, LOT 46 (92 WOODSIDE LANE) FOR A TOTALLY DISABLED VETERAN**

**B. GRANTS**

**#21-182 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF OC CARES GRANT AGREEMENT ADDENDUM**

**#21-183 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF BODY-WORN CAMERA GRANT PROGRAM APPLICATION AND AGREEMENT**

**C. PURCHASING**

**#21-184 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF A SPECIAL NEEDS FUNDING LIMIT WAIVER FOR MANCHESTER TOWNSHIP HOME IMPROVEMENT PROGRAM CASE**

**#21-185 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT FOR ENERGY AGGREGATION CONSULTING SERVICES**

**#21-186 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE AWARD TO HECHT TRAILERS LLC FOR ENCLOSED MOWER TRAILERS**

**D. CONTRACTS/AGREEMENTS**

**#21-187 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MODERN GROUP POWER SYSTEMS FOR PLANNED MAINTENANCE OF THREE (3) GENERATORS**

**#21-188 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING AN ALTERNATE CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF George Botcheos, ESQ. AS A HEARING OFFICER FOR A TOWNSHIP DISCIPLINARY MATTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.**

**#21-189 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING AND AUTHORIZING EXECUTION OF AN EMPLOYMENT AGREEMENT WITH ROBERT BARAN AS DIRECTOR OF EMERGENCY SERVICES**

**REPORTS:**

**Mr. Hudak:** Mr. Hudak attended the Planning Board meeting on 4/5 where they approved solar panels on a closed portion of the capped landfill. Ocean Ride will offer rides to any over resident over the age of 16 for COVID vaccination appointments. The phone number is 732-736-8989 ext. 1 to make a reservation. Mr. Hudak stated that there should be a meeting between Chief Parker and volunteer fire fighters next week. Over 75% Manchester approved the ballot question regarding legalizing marijuana and the Township has until August 2021 to act or the State will act on Township's behalf. He urged Council to consider limiting cultivation in the industrial zone and he is researching ordinances for future discussion. Mr. Hudak stated that he would be happy to work with Mr. Vaccaro on the issue and plan.

**Mr. Vaccaro:** Mr. Vaccaro welcomed Mr. King as the new interim business administrator and he looks forward to working with him. He thanked Mayor Palmer, Marge, Brenda Sloan, and the staff of Senior Services for setting up vaccination sites in Manchester. Mr. Vaccaro reminded the residents to stay diligent once vaccinated. He reminded the public to wear their PPE, wash hands, and continue practicing social distancing. Be safe and monitor your health. Mr. Vaccaro is looking forward to working with Mr. Hudak on a marijuana policy. For 2021, he encouraged Council to adopt more energy efficient methods such as solar use, geothermal, electric cars, and charging stations. He stated that now is the time to begin to plan for electric charging stations.

**Mr. Fusaro:** Mr. Fusaro welcomed new interim business administrator and personnel director. He commented on the Resolution #21-185 regarding Gable Consultants and stated that they have done a great job for the Township. New bids for energy aggregation should be received by June or July.

**Mrs. Brush:** Mrs. Brush welcomed Mr. King. On Saturday, she attended opening day at the Little League field. She stated that the field is awesome and makes Manchester look good.

**Mr. Wallis:** Mr. Wallis stated that the Little League field and organization have always done a tremendous job. He also welcomed Mr. King.

**Mayor Palmer:** Mayor Palmer stated that he also attended opening day at the Little League field. He stated that Joe Carter always works hard for that organization. Ocean County landfill and the Hess family also make tremendous contributions to the Little League organization. Mayor Palmer attended a budget meeting last Friday and they plan to introduce the budget on the first meeting in May. He stated that residents might be receiving letters regarding other third party energy consultants that have variable rates. Mayor Palmer reminded the residents that if the notice is not from Manchester Township, to be careful. He thanked Council for approving Bobby Baran's contract tonight.

**Mrs. Martin:** Mrs. Martin reminded everyone that the MS Society will hold their virtual walk on April 24<sup>th</sup>.

**Mrs. McGuckin Anthony:** No report.

**Mr. King:** Mr. King thanked everyone for their kind words. He stated that the staff is amazing, very intelligent and everyone enjoys working for Manchester.

**PUBLIC**

No public comment.

**EXECUTIVE SESSION**

**#21-190- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

A motion to enter into Executive Session at 6:33 p.m. was made by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

The Executive Session was adjourned at 7:01 p.m. upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

A motion to reconvene into Regular Session at 7:03 p.m. was made by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:05 p.m. upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following Roll call vote: Councilmembers Hudak, Vaccaro, Brush, Fusaro, and Wallis; yea.

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Craig Wallis  
Council President

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Sabina T. Martin, RMC  
Municipal Clerk

4/26/2021  
Date Approved