

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
March 22, 2021**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by Sabina T. Martin, Municipal Clerk:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with A3850/S2294.

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Robert Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- absent

The Municipal Clerk noted for the record that also present were Township Attorney Kelsey McGuckin Anthony, Business Administrator Donna Markulic, Mayor Ken Palmer, Deputy Municipal Clerk Teri Giercyk, and Data Processing Director and Joshua Schnoor as moderator.

**PROCLAMATION**

National Library Week 2021 Proclamation read over by Municipal Clerk Sabina T. Martin.

**APPROVAL OF MINUTES**

The regular meeting minutes of March 8, 2021 was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.

**LAND SALE**

Land Sale of Block 31.02 Lot 2 (2643 Ridgeway Road) – Mrs. McGuckin-Anthony stated one bid was received. Authorizing acceptance of proposal of \$65,000.00 submitted by Habitat for Humanity was offered by Councilwoman Brush, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea. Mr. Wallis, absent.

Land Sale of Block 1.78 Lot 34 (1525 Fourth Avenue) – Mrs. McGuckin-Anthony stated one bid was received. Authorizing acceptance of proposal of \$10,000.00 submitted by Mr. Maciunski was offered by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea. Mr. Wallis, absent.

**SUBMISSION OF BILLS**

**#21-155** – Authorizing payment of bills from the Current Fund in the amount of \$1,558,013.71 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.

**#21-156** – Authorizing payment of bills from the Eastern Service Area in the amount of \$76,925.46 was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.

**#21-157** – Authorizing payment of bills from the Western Service Area in the amount of \$130,886.15 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.

**ORDINANCES - Second Reading and Final Action**

**#21-13 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING AND SETTING THE SALARY RANGE FOR A NEW JOB TITLE**

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Harvey (no last name or address given) stated he moved into town this past November, and asked if the meters replaced every year.

Mr. Fusaro stated that they are not replaced every year.

Seeing no further comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mrs. Brush asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public on any items on the consent agenda.

Hank Glen, 29 Wycliffe: Mr. Glen inquired about the Heritage Minerals resolution and asked for further clarification.

Mayor explained that Heritage Minerals ran a new line from Whiting down Route 70. This will benefit the town and instead of us paying the bill whenever there are hook ups to the system, the Township will credit them.

Seeing no further comments from the public, Councilwoman Brush closed this portion of the meeting.

**Resolutions #21-158 through #21-172 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Hudak, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.**

**A. FINANCE**

**#21-158 - RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$1,500,000 GENERAL OBLIGATION BONDS, SERIES 2021A, OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY, PURSUANT TO THE STATE FISCAL YEAR 2021 NEW JERSEY WATER BANK**

**#21-159 - RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS TO BE EXECUTED BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AND EACH OF THE NEW JERSEY INFRASTRUCTURE BANK, AND THE STATE OF NEW JERSEY, ACTING BY AND THROUGH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, AND FURTHER AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT, ALL PURSUANT TO THE STATE FISCAL YEAR 2021 NEW JERSEY WATER BANK**

**#21-160 - RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$3,000,000 GENERAL OBLIGATION BONDS, SERIES 2021B, OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY, PURSUANT TO THE STATE FISCAL YEAR 2021 NEW JERSEY WATER BANK**

**#21-161 - RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS TO BE EXECUTED BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AND EACH OF THE NEW JERSEY INFRASTRUCTURE BANK, AND THE STATE OF NEW JERSEY, ACTING BY AND THROUGH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, AND FURTHER AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT, ALL PURSUANT TO THE STATE FISCAL YEAR 2021 NEW JERSEY WATER BANK**

**#21-162 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CREDIT TO HERITAGE MINERALS, INC. AND HOMELAND CORPORATION FOR OFF-TRACT WATER FACILITIES CONSTRUCTED BY HERITAGE MINERALS, INC. AND HOMELAND CORPORATION**

**B. RECREATION**

**#21-144 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH HAWAIIAN LUAU ENTERTAINMENT**

**#21-163 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A GENERAL TERMS & CONDITIONS SPONSORSHIP CONTRACT WITH THE BEASLEY MEDIA GROUP, INC. OWNER AND OPERATOR OF RADIO STATION WJRZ-FM**

**C. PURCHASING**

**#21-164 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF STATE CONTRACT G0275/A40465 WITH KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. FOR THE RENTAL OF MULTIFUNCTIONAL COPIER SYSTEMS**

**#21-165 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF BID 21-07 CHEMICAL SUPPLY BID WATER UTILITY TO MIRACLE CHEMICAL COMPANY**

**D. BONDS/ESCROWS**

**#21-166 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY ALYSSA INC A/K/A GREGORY'S SEAFOOD FOR A PROJECT KNOWN AS B 43.04 L 16 (2064 ROUTE 37 WEST)**

**E. CONTRACTS/AGREEMENTS**

**#21-167 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH IDEMIA IDENTITY & SECURITY USA, LLC.**

**#21-168 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE MANCHESTER TOWNSHIP BOARD OF EDUCATION REGARDING THE UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS**

**#21-169 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE AND EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF OCEAN, NEW JERSEY**

**#21-170 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH GOOSE CONTROL TECHNOLOGY FOR GEESE CONTROL AT HARRY WRIGHT AND PINE LAKES**

**F. LEGISLATION**

**#21-171 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, URGING THE IMMEDIATE REPEAL OF SENATE BILL NO. 3454 (P.L. 2021 C. 25)**

## **G. LICENSING**

### **#21-172 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, EXTENDING THE EXPIRATION OF TEMPORARY OUTDOOR DINING PERMIT**

#### **REPORTS:**

**Mr. Hudak:** Mr. Hudak stated that the Environmental Commission will be holding a virtual meeting tomorrow. There is a Planning Board meeting on April 6<sup>th</sup> and the meeting information is available on the Township website. He commented on the recreational marijuana resolution on the agenda that passed tonight. He wished everyone a safe and happy Easter, Passover, or any other spring holiday you may celebrate. Mr. Hudak stated that the Township Easter Egg Hunt is coming up and you need to preregister for the event.

**Mr. Vaccaro:** Mr. Vaccaro stated that he attended the virtual Pinelands Municipal Council meeting on March 9<sup>th</sup> and their next meeting will be on May 25<sup>th</sup>. For 2021, he encouraged Council to adopt more energy efficient methods such as solar use, geothermal, electric cars, and charging stations will be needed. He stated that now is the time to begin to plan for electric charging stations for the future. Mr. Vaccaro stated that the Berkley Township received an \$8,000.00 grant for electric charging stations at their municipal building. The NJ DEP approved the grant and he has sent that information to Rory Wells of the environmental commission. Mr. Vaccaro stated that he would like Council to explore the safeguards the Township has in place to protect our infrastructure, internet, water, sewer, our vital services, and to protect against cyber-attacks. He noted that he has received numerous calls from residents are stressed regarding trying to obtain COVID testing and vaccine appointments. He encouraged the Township to establish Covid testing sites, establish Township vaccination sites preferably one on east and west, drive through COVID test sites, and encouraged the Township to hand out PPE. COVID has increased nationwide and cases are increasing in New Jersey and Ocean County, he reminded the public to wear their PPE, wash hands, and continue practicing social distancing. Be safe and monitor your health. He thanks Council on passing resolution #21-171 tonight. He will still like Council to consider passing a resolution banning the growth and distributions of marijuana within Manchester Township. Mr. Vaccaro thanked everyone for the opportunity to speak

**Mr. Fusaro:** No Report.

**Mrs. Brush:** No Report.

**Mrs. Martin:** Mrs. Martin thanked Mrs. Brush for making it to tonight's meeting, despite her broken ankle.

**Mrs. Markulic:** No report

**Mayor Palmer:** Mayor Palmer stated that a vaccination site at the Manchester Township Elementary School will start this Friday and Saturday. The plan is to vaccinate teachers for Manchester and Southern Regional school districts. Public vaccination should begin in April. There will be set days and would not be open every day. He commented on the cyber security reference made by Mr. Vaccaro and he invited Josh Schnoor to comment. Josh Schnoor spoke about the steps the Township has done to increase cyber security for both the municipal and police side. Water and sewer infrastructure is not connected to the internet at this time. Mayor Palmer stated that the Township is set to receive \$4.2 million from the federal government. We do not have specific instructions on when we will receive the money or what it can be used on. It is his understanding that it has to be used for various infrastructure improvements, broadband improvements, COVID expenses etc. Last week, Director Yodakis and he went to Crestwood Village 1 to discuss the new water meters being installed. Lastly, Tracy Lynch and he have been getting ready for summer recreation programs.

**Mrs. McGuckin Anthony:** No report.

#### **PUBLIC**

No public comment.

#### **EXECUTIVE SESSION**

### **#21-173- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

A motion to enter into Executive Session at 6:44 p.m. was made by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.

The Executive Session was adjourned at 8:34 p.m. upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, and Brush; yea. Mr. Wallis, absent.

A motion to reconvene into Regular Session at 8:39 p.m. was made by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, and Brush; yea. Mr. Hudak and Mr. Wallis, absent.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 8:40 p.m. upon a motion by Councilwoman Brush, seconded by Councilman Vaccaro and approved by the following Roll call vote: Councilmembers Vaccaro, Fusaro, and Brush; yea. Mr. Hudak and Mr. Wallis, absent.

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Joan Brush  
Council Vice President

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Sabina T. Martin, RMC  
Municipal Clerk

4/12/2021  
Date Approved