



**MANCHESTER TOWNSHIP  
COUNCIL MEETING AGENDA**

**April 26, 2021**

**6:00 PM**

**DRAFT**

**1. CALL TO ORDER**

**2. STATEMENT:**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. APPROVAL OF MINUTES**

Special Meeting Minutes - April 1, 2021

Regular Meeting Minutes - April 12, 2021

Special Meeting Minutes - April 19, 2021

**6. SUBMISSION OF BILLS**

#21-192 Current Fund

#21-193 Utility Fund - ESA

#21-194 Utility Fund - WSA

**7. ORDINANCES - Second Reading, Public Hearing and Final Action**

#21-14 CAP Ordinance For CY 2021 Budget

#21-15 Bond Ordinance Providing for the Acquisition of a Fire Engine, Apparatus and Equipment, Appropriating \$760,000 and Authorizing the Issuance of \$722,000 Bonds and Notes to Finance the Cost

#21-16 Authorizing the Sale of Lot 12 in Block 1.335 Pursuant to N.J.S.A. 40A:12-1 et seq (1314 Englemere Boulevard)

**8. ORDINANCES – First Reading & Introduction**

#21-17 Amending the Salary Ranges and Positions of Bargaining Unit Employees

#21-18 Amending Chapter 133, Uniform Construction Code Fees

**9. RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

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**A. FINANCE**

- #21-195 Authorizing the Salary for the Dual Positions of Director of the Department of Public Works and the Director of Utilities

**B. LICENSING**

- #21-196 Authorizing a Person-to-Person Transfer of Alcoholic Beverage License

**C. RECREATION**

- #21-197 Authorization to Process Purchase Orders to Secure Camp Adventure Trip Dates  
#21-198 Authorization to Process Purchase Orders to Secure Day Camp Trip Dates  
#21-199 Authorizing Spring/Summer Program Fees  
#21-200 Authorizing the Execution of a Contract Between D&M Fireworks and the Township of Manchester  
#21-201 Authorizing Execution of a Contract between Manchester Township and Blue Raven Entertainment  
#21-202 Authorizing Execution of a Contract between Manchester Township and La Guardia and Associates, LLC

**D. PURCHASING**

- #21-203 Authorizing Purchase through Sourcewell National Cooperative for DPW Truck  
#21-204 Authorizing Purchase of Three Vehicles through NJ State Contract  
#21-205 Authorizing Award to Fuel System Services LLC for Upgrade of Fuel System Install for Public Works Department

**10. REPORTS**

**11. PUBLIC COMMENT**

**12. EXECUTIVE SESSION**

- #21-206 Closed Session - Contract Negotiations & Litigation

**13. ADJOURNMENT**

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# 21-192  
APRIL 26, 2021


**RESOLUTION AUTHORIZING PAYMENT OF BILLS  
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Current Fund	\$	4,824,368.25
Capital Fund	\$	546,917.98
Escrows	\$	29,115.13
Affordable Housing Trust Fund	\$	69,325.50
Animal Control Fund	\$	86.40
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	<u>893.20</u>
	\$	<u><u>5,470,706.46</u></u>

**CERTIFICATION:**

  
\_\_\_\_\_  
Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_  
Craig Wallis  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

**BILL LIST ADDENDUM**

APRIL 26, 2021

# 21-192

**DRAFT**

**CAPITAL FUND**

Purchase of Whiting First Aid Building

500,000.00

\$ 500,000.00

**CURRENT FUND**

PAYROLL WEEK ENDING 04/30/2021

CEDE - The Depository Trust Company	GO 2017 Refunding Interest due 4/15/21	wire	86,412.50
Manchester Township Court	Return Restitution Previously Turned Over to Twp.	transfer	1,000.00
Public Employees Retirement System	2021 Annual Employer PERS Appropriation	wire	1,106,374.00
Police & Firemans Retirement System	2021 Annual Employer PFRS Appropriation	wire	2,652,684.00
Robert Berg	Health Insurance - May 2021	ach	957.58
Alan Blashinsky	Health Insurance - May 2021	ach	2,130.03
Sandra Drake	Health Insurance - May 2021	ach	2,128.13
Curtis Holman	Health Insurance - May 2021	ach	1,141.59
Philip Manolio	Health Insurance - May 2021	ach	1,984.23

\$ 3,854,812.06

**SPECIAL ESCROW TRUST FUND**

OFF DUTY WEEK ENDING 04/30/2021

Off Duty Week Ending 4/16/2021	Off Duty	Chk # 2778	2,516.32
Colliers Engineering	Escrow	Chk # 2779	22,074.81
T & M Associates	Escrow	Chk # 2781	3,139.50
Gregory J Hock	Escrow	Chk # 2780	1,384.50

\$ 29,115.13

**OPEN SPACE TRUST FUND**

\$



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Check Register By Check Date

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
66109	04/16/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6239
21-00661		PAYROLL CURRENT PAY 8	751,920.61		
66110	04/26/21	AACAD005 A-ACADEMY OF SOUTH JERSEY INC			6272
21-00251		Animal Control Services	440.00		
66111	04/26/21	AACET005 AACE TRANSMISSION SHOP			6272
21-00562		REBUILD TRANSMISSION UC TRUCK	1,600.00		
66112	04/26/21	ACTIV010 ACTIVE911, INC			6272
21-00125		Active 911 Software	520.00		
66113	04/26/21	ANIMA015 ANIMAL DAMAGE CONTROL SYS. LLC			6272
21-00634		CONTROL OF GOOSE POPULATION	7,120.00		
66114	04/26/21	ASBUR005 ASBURY PARK PRESS			6272
V1-00536		ADVERTISEMENT	70.10		
66115	04/26/21	ATLAN035 ATLANTIC SALT, INC.			6272
21-00271		SALT FOR TWP ROADS	13,090.45		
21-00336		SALT FOR TOWNSHIP ROADS	<u>12,912.61</u>		
			26,003.06		
66116	04/26/21	BROAD010 BROADVIEW NETWORKS			6272
V1-00540		PHONE SVC 732-350-1205 671	181.17		
66117	04/26/21	BUILD005 BUILDER'S GENERAL SUPPLY CO IN			6272
21-00466		FOR CONSTRUCTION MATERIALS	423.19		
66118	04/26/21	CENTR005 CENTRAL JERSEY EQUIPMENT, LLC			6272
21-00445		REPAIRS TO B & G TRACTOR	772.24		
66119	04/26/21	CHERR005 CHERRY VALLEY TRACTOR SALES			6272
21-00468		FOR TRACTOR REPAIRS	511.80		
66120	04/26/21	CITTA005 CITTA, HOLZAPFEL & ZABARSKY			6272
V1-00539		MARCH 2021 MUN. PROSECUTOR	3,750.00		
66121	04/26/21	COLLI005 COLLIERS ENGINEERING			6272
V1-00535		ENGINEERING SERVICES	218.75		
66122	04/26/21	COLON005 COLONIAL BOUQUET, INC			6272
21-00501		GRAND PRIZE EASTER BASKETS	400.00		
21-00568		Sympathy Flower L. Honey	<u>89.00</u>		
			489.00		
66123	04/26/21	COMCA015 COMCAST BUSINESS			6272
V1-00543		CABLE SVC ACCT 903863873	537.61		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
66124	04/26/21	COMCA025 COMCAST			6272
	V1-00544	CABLE SVC 8499 05 196 0226524	109.57		
66125	04/26/21	COMCA025 COMCAST			6272
	V1-00545	CABLE SVC 8499 05 196 0110108	22.53		
66126	04/26/21	COMCA025 COMCAST			6272
	V1-00602	CABLE SVC 8499 05 196 0163024	17.97		
66127	04/26/21	COREL005 CORELOGIC REAL ESTATE TAX SERV			6272
	V1-00598	REFUND TAX OVERPAYMENT	1,667.57		
66128	04/26/21	COREL015 CORELOGIC TAX COLLECTION SVCS			6272
	V1-00595	REFUND TAX OVERPAYMENT	1,465.91		
66129	04/26/21	COREL015 CORELOGIC TAX COLLECTION SVCS			6272
	V1-00597	REFUND TAX OVERPAYMENT	12,134.97		
66130	04/26/21	COUNT060 COUNTY OF OCEAN			6272
	V1-00610	WHITING READING CENTER	600.00		
66131	04/26/21	CURTI015 CURTIS OAKERSON			6272
	V1-00590	WORKBOOT REIMBURSEMENT	200.00		
66132	04/26/21	CUSTO010 CUSTOM-BANDAG, INC.			6272
	21-00340	FOR TIRES AND REPAIR	210.00		
	21-00552	TIRES FOR POLICE VEHS	2,985.00		
	21-00566	TIRES FOR EMS FLEET	<u>1,201.96</u>		
			4,396.96		
66133	04/26/21	DANIE005 DANIEL DRIES			6272
	V1-00609	WORKBOOT REIMBURSEMENT	99.99		
66134	04/26/21	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			6272
	V1-00586	MARCH 2021 TWP ATTY	12,622.35		
	V1-00587	MARCH 2021 SPECIAL COUNSEL	<u>3,300.00</u>		
			15,922.35		
66135	04/26/21	DASTI015 DASTI & ASSOCIATES, PC			6272
	V1-00608	APRIL SPECIAL COUNSEL	340.71		
66136	04/26/21	DMMED005 DM MEDICAL BILLINGS LLC			6272
	21-00615	Billing Services	40,756.56		
66137	04/26/21	DONNA035 DONNA CAVALLO			6272
	V1-00592	REFUND LACROSSE-CANCELLED	41.06		
66138	04/26/21	DOWNS005 DOWNS FORD, INC.			6272
	21-00490	FOR POLICE VEHICLE PARTS	336.86		
	21-00551	FLOOR MATS & SEAT COVER	<u>477.74</u>		
			814.60		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
66139	04/26/21	EPLUS010 E-PLUS TECHNOLOGY, INC.			6272
		21-00578 spam filter update	942.17		
66140	04/26/21	EZPAS005 E-Z PASS			6272
		21-00644 PPTL Charges	500.00		
66141	04/26/21	FEDER005 FEDERAL EXPRESS CORPORATION			6272
		21-00049 General Shipping Charges	49.20		
66142	04/26/21	FEILA005 FEI-#501			6272
		21-00556 Parts for Garage toilets/sinks	807.72		
66143	04/26/21	FLEET015 FLEETPRIDE, INC			6272
		21-00440 TRUCK REPAIR	293.65		
66144	04/26/21	FREDB010 FRED BEANS PARTS, INC			6272
		21-00341 FOR VEHICLE REPAIR PARTS	345.42		
		21-00491 FITTINGS FOR EMS FLEET	<u>1,093.68</u>		
			1,439.10		
66145	04/26/21	FTDEA005 DEARBORN LIFE INSURANCE CO			6272
		21-00565 LIFE INS PREM. APR - DEC 2021	768.90		
66146	04/26/21	GANNL005 GANN LAW BOOKS, INC.			6272
		20-01048 LANDUSE BOOKS	1,501.50		
66147	04/26/21	GARDE025 GARDENSTATE HIGHWAY PRODS, INC			6272
		21-00190 SPEED LIMIT SIGNS, POSTS, ETC.	6,883.00		
66148	04/26/21	GOVER005 GOVERNMENT FORMS & SUPPLIES			6272
		21-00244 Township Printing	55.00		
66149	04/26/21	GREEL005 GREELCO INC/BRISTOL DONALD			6272
		21-00208 HYDRAULIC MOTOR SPINNERS	625.95		
		21-00229 SANDER/SPREADER PARTS	<u>910.73</u>		
			1,536.68		
66150	04/26/21	HADEH005 H.A DEHART & SON, INC			6272
		21-00461 BROOM PARTS FOR STREET SWEEPER	2,895.00		
66151	04/26/21	HCWIN005 HCW INC			6272
		21-00084 Police Vehicle Washes	600.00		
66152	04/26/21	IANBO005 IAN BOLE			6272
		V1-00534 REIMBURSEMENT CERTIFICATION	55.00		
66153	04/26/21	JAMES125 JAMES KOMSA			6272
		V1-00579 REIMBURSEMENT FOR FRAME	60.77		
66154	04/26/21	JCPL0005 J C P & L			6272
		V1-00546 ELEC SVC 100 021 382 088	1,137.61		
		V1-00547 ELEC SVC 100 143 945 838	29.15		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
66154	J C P & L	Continued			
	V1-00548	ELEC SVC 100 126 110 558	30.12		
	V1-00606	ELEC SVC 200 000 021 788	<u>22,171.89</u>		
			23,368.77		
66155	04/26/21	JOHNS010 JOHNSON & TOWERS, LLC			6272
	21-00367	NEEDED FOR PLOW & DUMP TRUCKS	72.96		
	21-00555	REAR BRAKES FOR PW DUMP TRK 45	<u>1,486.54</u>		
			1,559.50		
66156	04/26/21	JOSHS005 JOSHUA SCHNOOR			6272
	V1-00588	REIMBURSEMENT GO DADDY RENEWAL	199.99		
66157	04/26/21	KELLY025 KELLY WINTHROP, LLC			6272
	21-00029	Deer Carcass Removal	288.00		
66158	04/26/21	LAKEH025 LAKEHURST LAWNMOWER			6272
	21-00499	CONCRETE SAW #3	179.77		
66159	04/26/21	LISAG005 LISA GARON			6272
	V1-00593	CELL PHONE GLASS REPAIR	149.00		
66160	04/26/21	LOBEL005 LOBELLO ISSAKOV NAPA LLC			6272
	21-00489	BLANKET FOR VEHICLE PARTS	203.41		
	21-00497	FILERS/BRAKE PADS/ROTORS	<u>1,102.32</u>		
			1,305.73		
66161	04/26/21	LOWES010 LOWES HOME CENTERS, INC.			6272
	21-00007	OPEN PO FOR SUPPLIES	1,239.61		
	21-00109	mini fridge	<u>217.55</u>		
			1,457.16		
66162	04/26/21	MAVIS005 MAVIS TIRE SUPPLY, LLC			6272
	21-00310	FOR AUTO ALIGNMENTS	50.00		
66163	04/26/21	MODER010 MODERN GROUP POWER			6272
	20-00645	Yearly Maintenance Plan	2,795.00		
	V1-00552	GENERATOR SERVICE CALL	<u>629.81</u>		
			3,424.81		
66164	04/26/21	NAPAA005 NAPA AUTO PARTS			6272
	21-00561	FOR VEHICLE REPAIR PARTS	279.28		
	21-00575	FILTERS	<u>626.12</u>		
			905.40		
66165	04/26/21	NFPA0005 NFPA			6272
	20-01591	CODE BOOKS	164.95		
66166	04/26/21	NJADV005 NJ ADVANCE MEDIA			6272
	V1-00537	ADVERTISEMENT	207.74		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
66167	04/26/21	NJNAT005 NJ NATURAL GAS CO.			6272
		V1-00549 NAT GAS SVC 22-0009-1012-97	3,343.23		
66168	04/26/21	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			6272
		V1-00580 RECORDING OF TAX SALE CERTS	296.00		
66169	04/26/21	OCEAN090 OCEAN COUNTY RECYCLING			6272
		21-00213 FOR CONCRETE AND ASPHALT WASTE	230.25		
		21-00470 FOR ROAD REPAIRS	722.24		
			<u>952.49</u>		
66170	04/26/21	PENNC005 PENN CARE, INC			6272
		21-00245 EMS Charts	617.00		
66171	04/26/21	PRINC005 PRINCIPAL FINANCIAL GROUP			6272
		21-00564 LIFE INS PREMIUMS APR-DEC 2021	520.62		
66172	04/26/21	QUADI005 QUADIENT LEASING USA, INC			6272
		21-00576 Postage	2,861.97		
66173	04/26/21	RICOH010 RICOH USA, INC			6272
		21-00294 PERIODIC PAYMENT	1,131.75		
		21-00609 PERIODIC PAYMENT	357.36		
		21-00610 PERIODIC PAYMENT	185.19		
			<u>1,674.30</u>		
66174	04/26/21	RYLES005 RYLES RESTORATION, LLC			6272
		21-00593 Bio Remediation Veh/Process	469.90		
66175	04/26/21	SJSHO005 SJSHORE MARKETING LLC			6272
		21-00481 UCC FORMS	515.00		
66176	04/26/21	SPRAG005 SPRAGUE RESOURCES LP			6272
		21-00636 DEISEL FUEL FOR TWP EQUIP/TRKS	3,601.07		
66177	04/26/21	SUFFO005 SUFFOLK REDI MIX			6272
		20-01291 CONCRETE FOR BOWKER PROJECT	642.00		
66178	04/26/21	TCLEA005 T CLEANERS, LLC			6272
		21-00284 Police Uniform Dry Cleaning	1,354.00		
66179	04/26/21	TCTAM005 TCTA OF NJ			6272
		21-00645 TCTANJ Virtual Conference	600.00		
66180	04/26/21	THECA010 THE CANNING GROUP, LLC			6272
		21-00681 Interim BA Services	3,780.00		
66181	04/26/21	TREAS015 TREASURER STATE OF NEW JERSEY			6272
		V1-00591 1ST QTR STATE PERMIT FEES	9,032.00		
66182	04/26/21	TREAS035 TREASURER, STATE OF NEW JERSEY			6272
		V1-00538 1st QTR MARR./CIVIL UNION FEES	625.00		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
66183	04/26/21	TRICO015 TRI-COUNTY MOBILE WASH, INC.			6272
		21-00570 TRUCK DISINFECTING FROM CV19	283.50		
66184	04/26/21	UNIFI010 UNIFIRST CORPORATION			6272
		21-00548 Uniform Rental 4/1/21-12/31/21	28.50		
		21-00646 PW Uniform rental and cleaning	514.04		
			542.54		
66185	04/26/21	VERIZ030 VERIZON WIRELESS			6272
		V1-00542 PHONE SVC 822402721-00001	320.08		
		V1-00575 WIRELESS SVC 202847392-00001	9,141.45		
			9,461.53		
66186	04/26/21	VERIZ035 VERIZON			6272
		V1-00541 PHONE SVC 450-717-460-0001-55	278.80		
66187	04/26/21	WBMA005 WB MASON CO INC			6272
		21-00126 Bathroom Dispensers EMS	140.30		
		21-00315 Hp Toner - Bldg.Dept.	701.03		
		21-00414 Camera - Code Enforcement	341.24		
			1,182.57		
66188	04/26/21	WELLS065 WELLS FARGO VENDOR FIN.SERVICE			6272
		21-00073 COPIER LEASE RENT	365.47		
		21-00515 COPIER LEASE RENT	1,561.83		
		21-00516 Rent for Copiers	198.58		
			2,125.88		

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Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	80	0	969,556.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	80	0	969,556.19	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	80	0	969,556.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	80	0	969,556.19	0.00

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Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
04 GEN CAPITAL	Capital Account			
2665 04/26/21	ABSOL005 ABSOLUTE PROTECTIVE SYSTEMS			6273
20-01744	Range hood for EMS	6,318.90		
2666 04/26/21	BLAZE005 BLAZE EMERGENCY EQUIP CO LLC			6273
20-02021	EMS Ambulance Flashlights	599.08		
2667 04/26/21	UNITE015 UNITED RENTALS			6273
21-00269	LIFT MACHINE PURCHASE FOR DPW	40,000.00		

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Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	46,917.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	46,917.98	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	46,917.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	46,917.98	0.00

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Range of Checking Accts: 12 ANIMAL to 12 ANIMAL Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract

12 ANIMAL	Animal Control Account			
2176	04/26/21 NJDEP005 NJ DEPT HEALTH & SR. SERVICES			6274
V1-00600	3 YR DOG LICENSES FOR MARCH	52.20		
2177	04/26/21 NJDEP100 NJ DEPT OF HEALTH & SR. SVCS			6274
V1-00601	1 YEAR DOG LICENSES FOR MARCH	34.20		

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Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	86.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	86.40	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	86.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	86.40	0.00



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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract

27 AFF HOUSE	Affordable Housing			
324 04/26/21	COMMU020 COMMUNITY GRANTS, PLANNING &			6275
V1-00589	AFFORDABLE HOUSING AGENT	4,085.50		
325 04/26/21	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			6275
V1-00586	MARCH 2021 TWP ATTY	240.00		
326 04/26/21	NORTH015 NORTHERN OCEAN HABITAT FOR			6275
V1-00576	RES#17-175 AFFORDABLE HOUSING	65,000.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	69,325.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	69,325.50	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	69,325.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	69,325.50	0.00

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April 23, 2021  
08:54 AM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 28 MANLKST BOI to 28 MANLKST BOI Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract
28 MANLKST BOI	MANCHESTER LAKEHURST BOI			
1051 04/26/21	BOROU010 BOROUGH OF LAKEHURST			6276
V1-00533 QTR 1 2021 LAKEHURST		516.20		
1052 04/26/21	TREAS015 TREASURER STATE OF NEW JERSEY			6276
V1-00532 QTR 1 2021 LAKEHURST		377.00		

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Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	893.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	893.20	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	893.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	893.20	0.00

**DRAFT**

# 21-193

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

**APRIL 26, 2021**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility -East	\$	137,028.82
Sewer Utility - East	\$	31,146.82
Utility Escrow - Water	\$	810.00
Utility Escrow - Sewer	\$	570.00
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	<u>496,076.00</u>
	\$	<u><u>665,631.64</u></u>

**CERTIFICATION:**



Diane Lapp

Chief Financial Officer

Signed: \_\_\_\_\_  
Craig Wallis  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk

UTILITY BILL LIST ADDENDUM

# 21-193

APRIL 26, 2021

DRAFT

WATER OPERATING

PAYROLL WEEK ENDING 04/30/2021

\$ -

SEWER OPERATING

PAYROLL WEEK ENDING 04/30/2021

\$ -

WATER UTILITY ESCROW

Remington & Vernick Engineers      Water Escrow

Chk # 1520      810.00

\$ 810.00

SEWER UTILITY ESCROW

Remington & Vernick Engineers      Sewer Escrow

Chk # 1520      570.00

\$ 570.00

WATER UTILITY CAPITAL FUND

TKT Construction      Elevated Water Tank - Cert #8

Chk # 1080      496,076.00

\$ 496,076.00

SEWER UTILITY CAPITAL FUND

\$ -



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April 22, 2021  
03:44 PMMANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 04/13/21 to 04/26/21  
 Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract
05 WATER EAST	Water Operating Fund			
5863 04/16/21	STATE015 STATE OF N.J. - PWT			6235
V1-00553	QTR 1 2021 ESA PWT	600.54		
5864 04/16/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6240
21-00662	WATER EAST PAY 8	22,356.23		
5865 04/26/21	COREM005 CORE & MAIN LP			6267
20-01104	ESA Reprogram Meter's	800.00		
5866 04/26/21	CREST070 CREST CONSTRUCTION GROUP, LLC			6267
21-00655	ESA EMG Water Service Repair	83,838.04		
5867 04/26/21	FRANK100 FRANK CANEPA			6267
V1-00594	REIMBURSEMENT LYFT RIDE	22.99		
5868 04/26/21	JCPL0005 J C P & L			6267
V1-00605	ELEC SVC 200 001 127 014	20,024.76		
5869 04/26/21	LOWES010 LOWES HOME CENTERS, INC.			6267
21-00007	OPEN PO FOR SUPPLIES	634.28		
5870 04/26/21	MANCH145 MANCHESTER TWP UTILITY ESCROW			6267
V1-00556	RETURN UTILITY ESCROW TO ACCT	416.00		
5871 04/26/21	NJNAT005 NJ NATURAL GAS CO.			6267
V1-00550	NAT GAS SVC 22-0018-4627-48	572.86		
5872 04/26/21	ROBER155 ROBERTS ELECTRONICS & SEC., INC			6267
21-00368	ESA TF#5 PLP Alarm Upgrades	325.00		
5873 04/26/21	TOWN0005 TOWNSHIP OF MANCHESTER			6267
V1-00577	GAS CONSUMPTION ESA JAN 2021	1,307.88		
5874 04/26/21	TOWN0005 TOWNSHIP OF MANCHESTER			6267
V1-00584	WSA WATER BILLS	5,784.47		
5875 04/26/21	VERIZ030 VERIZON WIRELESS			6267
V1-00575	WIRELESS SVC 202847392-00001	345.77		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	13	0	137,028.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	0	137,028.82	0.00

April 22, 2021  
03:44 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
07 SEWER EAST		Sewer Operating Account		
3608	04/16/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		6241
21-00664		SEWER EAST PAY 8	22,785.50	
3609	04/26/21	GOODF005 GOOD FRIEND ELECTRICAL		6268
21-00149		ESA & WSA Blanket Po for Elec.	18.28	
3610	04/26/21	JCPL0005 J C P & L		6268
V1-00607		ELEC SVC 200 001 029 038	2,739.55	
3611	04/26/21	TOWN0005 TOWNSHIP OF MANCHESTER		6268
V1-00581		WSA SEWER BILLS	4,034.28	
3612	04/26/21	UNIFI010 UNIFIRST CORPORATION		6268
21-00130		ESA & WSA Uniforms Blanket PO	200.77	
3613	04/26/21	USABL005 USA BLUEBOOK		6268
21-00465		ESA Transducer River Pointe PS	989.63	
3614	04/26/21	WBMA005 WB MASON CO INC		6268
21-00181		ESA & WSA OPS OFFICE SUPPLIES	378.81	

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Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	31,146.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	31,146.82	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	31,146.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	31,146.82	0.00

April 22, 2021  
03:44 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 06 WAT EAST CAP to 06 WAT EAST CAP Range of Check Dates: 04/13/21 to 04/26/21

Report Type: All Checks

Report Format: Condensed

Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	

06 WAT EAST CAP	Water Capital Fund			
1080	04/26/21 TKTCON01 TKT CONSTRUCTION			6269
V1-00599	ELEVATED WATER TANK CERT#8	496,076.00		

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Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	496,076.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	496,076.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	496,076.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	496,076.00	0.00

# 21-194

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APRIL 26, 2021

**RESOLUTION AUTHORIZING PAYMENT OF BILLS**

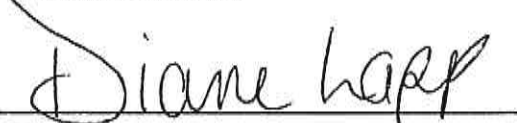
**MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

**SUMMARY**

Water Utility West	\$	63,857.85
Sewer Utility West	\$	22,366.42
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>86,224.27</u>

**CERTIFICATION:**



Diane Lapp  
Chief Financial Officer

Signed: \_\_\_\_\_

Craig Wallis  
Council President

\_\_\_\_\_  
Sabina T Martin  
Township Clerk



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UTILITY WEST ADDENDUM

APRIL 26, 2021

# 21-194

WATER WEST OPERATING

PAYROLL WEEK ENDING 04/30/2021

0.00

SEWER WEST OPERATING

PAYROLL WEEK ENDING 04/30/2021

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

April 22, 2021  
03:45 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
22526	04/16/21	STATE015 STATE OF N.J. - PWT			6236
V1-00554	QTR 1 2021	WSA PUBL WATER TAX	1,236.78		
22527	04/16/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6242
21-00663		WATER WEST PAY 8	19,758.81		
22528	04/26/21	CREST070 CREST CONSTRUCTION GROUP, LLC			6270
21-00653		WSA EMG Water Service Repair	7,533.25		
21-00654		WSA EMG Water Service Repair	5,910.05		
			13,443.30		
22529	04/26/21	JCPL0005 J C P & L			6270
V1-00604		ELEC SVC 200 001 030 002	8,226.90		
22530	04/26/21	LOWES010 LOWES HOME CENTERS, INC.			6270
21-00364		WSA PW Gutting Well6 CL2 Room	597.06		
22531	04/26/21	MUMFO005 MUMFORD-BJORKMAN ASSOC. INC			6270
20-01657		Evaluation of (5) Water Tanks	19,000.00		
22532	04/26/21	TOWN0005 TOWNSHIP OF MANCHESTER			6270
V1-00578		GAS CONSUMPTION WSA FEB 2021	1,595.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	63,857.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>7</u>	<u>0</u>	<u>63,857.85</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	63,857.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>7</u>	<u>0</u>	<u>63,857.85</u>	<u>0.00</u>

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April 22, 2021  
03:45 PM

MANCHESTER TOWNSHIP  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 04/13/21 to 04/26/21  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract

32 SEWER WEST	Sewer West Account			
11608 04/16/21	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			6243
21-00665	SEWER WEST PAY 8	20,187.80		
11609 04/26/21	JCPL0005 J C P & L			6271
V1-00603	ELEC SVC 200 001 127 022	2,178.62		

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Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	22,366.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	22,366.42	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	22,366.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	22,366.42	0.00

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**#21-14**

**ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, FOR CALENDAR YEAR 2021, TO EXCEED THE  
MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH  
A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Council of the Township of Manchester, in the County of Ocean, finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,145,189.71 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Council of the Township of Manchester, in the County of Ocean, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Manchester shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$1,145,189.71 and that the CY 2021 municipal budget for the Township of Manchester be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and,



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**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

**PURSUANT TO** the provisions of N.J.S.A. 40:69A-18(b), this ordinance shall take effect immediately upon its final passage by the Township Council and approval by the Mayor where such approval is required by law.

**NOTICE**

**PUBLIC NOTICE** is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the **12<sup>th</sup> day of April 2021** and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on the **26<sup>th</sup> day of April 2021**. At such time and place or any time or place to which said meeting may be adjourned; all persons interested will be given an opportunity to be heard concerning said ordinance.

---

Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

**TOWNSHIP OF MANCHESTER  
COUNTY OF OCEAN**

**BOND ORDINANCE NO. 21-15**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF A FIRE ENGINE, APPARATUS AND EQUIPMENT, APPROPRIATING \$760,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$722,000 BONDS AND NOTES TO FINANCE THE COST THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY**

BE IT ORDAINED by the TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Township of Manchester, in the County of Ocean, New Jersey (the "Township"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$760,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum of \$38,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of budget appropriation and provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets.

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$722,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the acquisition of a Fire Engine together with apparatus and equipment including, but not limited to, turnout gear, Scott face masks, Scott breathing packs and bottles, extrication tools cutter, hand tools, cribbing, uniforms, hoses, nozzles, connections, gas meters, thermal image cameras, rescue gear/life safety, power saws and fans, hazmat equipment, lettering on fire engine and mobile radio and patrol PC, together with all purposes necessary, incidental or apparent thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Township Chief Financial Officer, as finally approved by the governing body of the Township.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$722,000, as stated in Section 2 hereof.



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(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$760,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$760,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$38,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is ten (10) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$722,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$22,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

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(e) To the extent that moneys of the Township are used to finance, on an interim basis, costs of said improvements or purposes, the Township reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

Section 6. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Township Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Township for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and, unless paid from other sources, the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.



DRAFT

#21-16

**AN ORDINANCE AUTHORIZING THE SALE OF LOT 12 IN BLOCK 1.335 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq.**

**(1314 Englemere Boulevard)**

**WHEREAS**, the Township of Manchester is the owner of real property known as Block 1.335, Lot 12 (1314 Englemere Boulevard) in the Township of Manchester, County of Ocean, State of New Jersey (collectively the "Property"); and

**WHEREAS**, the property is an undersized 25' x 100' lot located in the R-10 Zone; and

**WHEREAS**, the Township Council of the Township of Manchester has determined that Lot 12 in Block 1.335 as delineated on the Tax Map of the Township of Manchester County of Ocean and State of New Jersey is not needed for public use; and

**WHEREAS**, a sale of the subject property will return the property to the tax rolls of the Township of Manchester and create revenues for the Township; and

**WHEREAS**, the Township Council of the Township of Manchester has determined that it is in the best interests of the Township of Manchester to offer the property for sale pursuant to N.J.S.A. 40A:12-1 et seq; and

**WHEREAS**, N.J.S.A. 40A:12-1 authorizes the Township to sell municipally owned real property at a private sale or public sale to an owner of real property contiguous thereto where the Township owned property is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvements thereon; and

**WHEREAS**, N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one (1) owner of property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for not less than the fair market value of said real property; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** The Township of Manchester in the County of Ocean is the owner of the following land located within the Township of Manchester (hereinafter referred to as the "Property"):

Block 1.335, Lot 12 located on Englemere Boulevard in  
Manchester, New Jersey and is located in the R-10 Zone

(note: no metes and bounds description will be supplied; Successful bidder is to prepare and submit a metes and bounds description for inclusion in the deed of conveyance), and subject to all easements and and restrictions of record and not of record.

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**SECTION 2.** The Township Council has determined it to be in the public interest to sell said Property at private sale to an owner of real property contiguous thereto to the highest bidder in accordance with N.J.S.A. 40A:12-13(b)(5).

**SECTION 3.** N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one owner of real property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for nor less than the fair market value of said real property.

**SECTION 4.** The Township Council declares the Property to be surplus and not needed for public use.

**SECTION 5.** The following conditions for the sale of the Property apply:

(a) The minimum bid for the Property shall be \$5,212.00.

(b) Full payment of the purchase price must be received within 30 days of the date of the acceptance of the bid. The successful bidder will be required to pay, by either cash or bank check, a deposit equal to ten (10%) percent of minimum price of the bid at the close of bidding, with the balance to be paid by either cash or bank check at closing. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of \$550.00, the pro rata cost of advertisement, recording fees, realty transfer fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.

(c) The Property is being sold in an "AS IS" condition. The successful bidder is responsible for conducting any and all inspections and testing of the Property at its own cost and expense. The Property is sold subject to any and all conditions, including but no limited to title issues, environmental issues, existing encumbrances, liens easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting the Property. A survey of the Property may be conducted by any prospective bidder, at its discretion, as part of its due diligence.

(d) The land to be sold is undersized for development under the Township Zoning Ordinance. Bids will be limited to contiguous landowners only. The successful bidder shall consolidate the Property purchased with other contiguous lot or lots so as to be part of a reconfigured lot in conformance with the zoning requirements. This requirement shall be incorporated into the Quit Claim Deed as a deed restriction. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale. Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale.

(e) That should the Property be developed, it shall be done in accordance with all application Township Ordinances as well as County and State laws, rules and regulations. No representation, express or implied, is made that the successful bidder on an undersized lot will be



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able to secure a variance to develop, construct or otherwise utilize any undersized lots hereby being sold.

(f) The deed must be recorded within thirty (30) days of closing or title to the Property shall automatically revert back to the Township of Manchester without the necessity of entry or reentry.

(g) With respect to the sale of the Property herein, no real estate commission is owed.

(h) The deed given by the Township of Manchester for the Property will be a Quit Claim deed. No title contingencies or conditions are permitted.

(i) The Township reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all and not to award to the highest bidder. The Township reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township.

(j) In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title. It is suggested and recommended that potential bidders perform title searches and/or last owners and lien searches of the properties that they are interested in bidding upon prior to the date of bid submission in order that the potential bidder may be adequately apprised of any encumbrances or restrictions of record affecting the use and enjoyment of the Property. It is further suggested and recommended that potential bidders exercise due diligence with respect to every state of facts including open permits, local fines, penalties, taxes, assessments, etc., which may not be of record but which may nonetheless affect the use and enjoyment of the Property. The Township of Manchester shall not be responsible for the costs associated with such searches in the event that the Township of Manchester is unable to convey title and/or if a bid is rejected.

**SECTION 6.** That notice of the Township's intention to sell the Property and the minimum bid price therefore shall be sent by certified mail, return receipt requested, to all property owners listed on the municipal tax records who own properties contiguous to the Property. It shall be the responsibility of the successful bidder to pay all closing costs and expenses incurred by both the Township of Manchester and the successful bidder relating to the sale, transfer and exchange of said real property.

**SECTION 7.** That the sale shall be advertised in the official newspaper of the Township by two (2) insertions at least once a week during two (2) consecutive weeks, the last publication to be no earlier than seven (7) days prior to the sale. That a certified copy of the Ordinance shall be posed in the Municipal Building.

**SECTION 8.** That, if sold, the property shall be awarded to the highest bidder in excess of the minimum bid price for the property.

**SECTION 9.** That the Township of Manchester reserves the right to reject any and all bids on the property. The Township's reservation to reject any and all bids on the property shall be included

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in the advertisement of sale and public notice of the reservation shall be given at the time of the sale.

**SECTION 10.** That the Township Clerk shall forward a certified copy of this Ordinance to the following:

- A. Tax Assessor
- B. Township Attorney
- C. Business Administrator

#### **NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on April 12, 2021. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for April 26, 2021 or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**SABINA T. MARTIN, RMC**  
Municipal Clerk



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#21-17

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF  
OCEAN, STATE OF NEW JERSEY AMENDING THE SALARY RANGES AND  
POSITIONS OF BARGAINING UNIT EMPLOYEES**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**Section 1.** The salaries for the job titles listed below are as follows:

<b><u>POSITIONS (Bargaining Unit Employees)</u></b>	<b><u>SALARY RANGE</u></b>
Accountant	\$30,000 - \$50,000
Accountant - Senior	\$35,000 - \$45,000
Accounting Clerk I	\$27,300 - \$48,000
Accounting Clerk II	\$31,000 - \$52,000
Accounting Clerk – Senior	\$35,000 - \$54,000
Administrative Assistant	\$30,000 - \$53,000
Administrative Assistant – Utilities	\$30,000 - \$53,000
Administrative Assistant – Part-time	\$12.00/hr - \$20.00/hr
Administrative Assistant to Zoning	\$30,000 - \$60,000
Animal Control Officer	\$30,000 - \$64,000
Animal Control Officer - Part-time	\$15.00/hr - \$25.00/hr
Assessing Clerk	\$27,300 - \$55,000
Assessing Clerk - Senior	\$35,000 - \$65,000
Assistant Municipal Clerk	\$27,300 - \$55,000
Assistant Municipal Clerk I	\$30,000 - \$60,000
Assistant Municipal Clerk II/Office of Legislative Services	\$35,000 - \$65,000
Communications Supervisor	\$60,000 - \$85,000
Clerk/Typist	\$27,300 - \$35,000
Clerk/Typist - Part-time	min.wage - \$17.00/hr
Code Enforcement Officer	\$32,000 - \$55,000
Code Enforcement Officer- Part-time	\$17.50/hr- \$30.00/hr
Chief Code Enforcement Officer	\$55,000 - \$65,000
Construction Inspector	\$35,000 - \$50,000
Construction Official	\$70,000 - \$116,000
Deputy Assessor	\$55,000 - \$82,000
Deputy Court Administrator	\$40,000 - \$68,000
Deputy Court Administrator - Senior	\$45,000 - \$70,000
Deputy Director of Senior & Social Services	\$45,000 - \$75,000
Deputy Director of Public Works	\$75,000 - \$110,000
Deputy Tax Collector	\$55,000 - \$75,000
Director of Division of Data Processing	\$65,000 - \$100,000
Director of Senior and Social Services	\$65,000 - \$95,000
Electrician/HVAC Specialist P/T	\$24.00/hr - \$41.00/hr
Executive Secretary	\$30,000 - \$60,000
Field & Meter Service Worker	\$36,333 - \$60,000

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Fire Inspector - UFC	\$10,000 - \$35,000
Fire Inspector – UFC- Part-time	\$16.00/hr - \$35.00/hr
General Foreman	\$40,000 - \$85,000
General Foreman – Utilities	\$40,000 - \$78,000
Heavy Equip Operator/Truck Driver	\$37,167 - \$68,000
Heavy Equipment Operator - Senior	\$49,750 - \$70,000
Inspector UCC	\$35,000 - \$70,000
Inspector - Construction – Part-time	\$16.00/hr - \$47.00/hr
Inspector – Construction – Per Diem	\$16.00/hr - \$47.00/hr
Lt. Equip/Truck Driver/Laborer	\$34,333 - \$60,000
Lt. Equip/Truck Driver/Laborer - Senior	\$46,750 - \$70,000
Maintenance Worker	\$34,333 - \$60,000
Maintenance Worker - Part-Time	Min. wage - \$20.00/hr
Maintenance Worker - Senior	\$46,500 - \$70,000
Management Information Systems Specialist	\$40,000 - \$70,000
Management Information Systems Specialist- Senior	\$55,000 - \$85,000
Management Information Systems Specialist - Part-time	\$17.00 - \$30.00/hr
Mechanic	\$39,667 - \$65,000
Mechanic - Master	- \$5,000
Mechanic- Senior	\$54,250 - \$70,000
Office Manager	\$40,000 - \$65,000
Office Manager/Tech Asst. to Construction Official	\$45,000 - \$75,000
Outreach Coordinator I	\$30,000 - \$55,000
Outreach Coordinator II	\$32,000 - \$57,000
Outreach Coordinator – Senior	\$52,500 - \$59,500
Para-professional	\$27,300 - \$35,000
Para-professional - Part-time	Min. wage - \$20.00/hr
Principal Assessing Clerk	\$35,000 - \$70,000
Principal Project Engineer	\$50,000 - \$80,000
Principal Tax Clerk	\$37,000 - \$70,000
Project Engineer	\$45,000 - \$75,000
Property Inspector - Part-time	\$20.00/hr - \$30.00/hr
Property Inspector/Senior Assessing Clerk	\$35,000 - \$70,000
Public Safety Aide - Part-time	\$20.00/hr - \$30.00/hr
Public Safety Aide - Full-time	\$40,000 - \$60,000
Public Safety Telecommunicator	\$42,000 - \$75,000
Public Safety Telecommunicator - Part-time	\$18.00/hr - \$30.00/hr
Public Safety Telecommunicator - Per Diem	\$18.00/hr - \$30.00/hr
Public Safety Telecommunicator - Senior	\$42,000 - \$75,000
Receptionist/Clerk Typist	\$27,300 - \$40,000
Receptionist/ Secretary	\$27,300 - \$40,000
Records/Firearms Clerk	\$27,300 - \$55,000
Records/Firearms Clerk - Senior	\$40,000 - \$55,000
Records Supervisor	\$40,000 - \$65,000
Regulatory Officer	\$75,000 - \$100,000
Right to Know Coordinator/Safety Coordinator	\$55,000 - \$93,000



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Secretary	\$27,300 - \$57,000
Secretary - Senior	\$30,000 - \$60,000
Subcode Official - UCC	\$40,000 - \$87,000
Subcode Official – UCC – Part-time	\$25.00 /hr – \$45.00/hr
Supervisor	\$40,000 - \$82,000
Supervising Engineer	\$60,000 - \$98,000
Superintendent of Utilities	\$80,000 - \$120,000
Tax Reassessment Assessor - Deputy Tax Assessor	\$27,000
Tax Reassessment Inspector	\$10,000 - \$15,000
Tax Reassessment Clerk	\$3,500
Tax Clerk	\$27,300 - \$55,000
Tax Clerk I	\$29,000 - \$57,000
Tax Clerk II	\$31,000 - \$59,000
Tax Clerk III	\$33,000 - \$61,000
Tax Clerk - Senior	\$37,000 - \$65,000
Tax Collector	\$70,000 - \$115,000
Tax/Utility Clerk	\$29,000 - \$57,000
Tax/Utility Clerk – Senior	\$37,000 - \$65,000
Technical Assistant – Utilities	\$35,000 - \$65,000
Technical Assistant I – Building	\$27,300 - \$55,000
Technical Assistant II– Building	\$29,000 - \$57,000
Technical Assistant – Senior – Building	\$37,000 - \$60,000
Utility Operations Supervisor	\$50,000 - \$95,000
Utilities Electrician	\$100,000 - \$110,000
Utilities Electrician/Operations Supervisor	\$100,000 - \$120,000
Violations Clerk	\$27,300 - \$46,000
Violations Clerk - Part-time	Min. wage - \$15.00/hr
Zoning Officer	\$48,000 - \$85,000
Zoning Officer – Part-time	\$15.00/hr - \$25.00/hr

**Section 2.** In addition to the base salary, there shall be longevity as follows:

**EMPLOYEES HIRED PRIOR TO JANUARY 1, 1996**

<b><u>UPON COMPLETION OF</u></b>	<b><u>% OF BASE SALARY</u></b>
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

**EMPLOYEES HIRED AFTER JANUARY 1, 1996**

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<u>UPON COMPLETION OF</u>	<u>% OF BASE SALARY</u>
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

Effective January 1, 2014, longevity is eliminated for all new employees.

**Section 3.** The salaries for the job titles listed below are as follows:

<u>POSITION</u>	<u>SALARY RANGE</u>
Assistant Director – Camp	\$15.00/hr - \$32.00/hr
Assistant Director – Lake	\$15.00/hr - \$25.00/hr
Assistant Director – Program	\$15.00/hr - \$32.00/hr
Badge Seller	<del>Min. Wage - \$13.00/hr</del> - <u>\$15.00/hr</u>
Beach Attendant	<del>Min. Wage - \$11.50/hr</del> - <u>\$15.00/hr</u>
Bus Driver	\$12.50/hr - \$16.75/hr
Camp Counselors	<del>Min. Wage - \$13.00/hr</del> - <u>\$15.00/hr</u>
Director - Arts and Crafts	\$13.50/hr - \$28.00/hr
Director - Assistant Preschool	\$15.00/hr - \$32.00/hr
Director - Camp	\$19.00/hr - \$42.00/hr
Director - Physical Education	\$13.50/hr - \$28.00/hr
Director - Pre-School	\$16.50/hr - \$34.00/hr
Head Lifeguard	\$13.50/hr - \$18.00/hr
Lifeguard	\$12.50/hr - \$16.00/hr
Recreation Instructor	Min. wage - \$15.00/hr.
Seasonal Maintenance – DPW/Utilities	Min. wage - \$15.00/hr
Senior Counselor	Min. wage - \$15.00/hr
Specialty Instructor	\$15.00/hr - \$42.00/hr
Summer Supervisor – Badge Seller	\$13.00/hr - \$17.00/hr
Summer Supervisor – Bus Driver	\$16.00/hr - \$20.00/hr

**Section 4.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.



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**Section 5.** Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

**NOTICE**

**PUBLIC NOTICE** is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the **26<sup>th</sup> day of April 2021** and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6:00 p.m. on **10<sup>th</sup> of May 2021**. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

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Sabina T. Martin, RMC  
Municipal Clerk

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#21-18

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 133 UNIFORM CONSTRUCTION CODES, ARTICLE II 133-3 OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED UNIFORM CONSTRUCTION CODES AND FIRE PREVENTION**

**BE IT ORDAINED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

**SECTION 1**

The Purpose of this Ordinance is to amend Chapter 133, Construction Codes, **Uniform**.

**SECTION 2**

Chapter 133, Construction Codes, Uniform, Article II § 133-3 Fees of the Code of the Township of Manchester and to be amended as following:

C.

Mechanical subcode fees. The minimum fee shall be \$75.

(3)

Replacement Furnaces: \$75 46.

E.

Electrical subcode fees. Minimum fee: \$75.

(3)

For each motor or electrical device rated from greater than 10 hp or 10 kw to 50hp or 50 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center, or disconnecting means rated 225 amperes or less, for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45kva, for each electric sign rated from greater than 20 amperes to 225 amperes including associated disconnecting means, for each receptacle rated greater than 50 amperes, and for each utility load management device, the fee shall be \$100-75.

(4)

For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 225 amperes to 1,000 amperes, and for each transformer or generator rated from greater than 45 kw or 45kva to 112.5 kw or 112.5 kva, the fee shall be \$250 450.

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**SECTION 3.**

All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency only.

**SECTION 4.**

If any provision of this Ordinance is declared invalid, such invalidity shall not affect the other provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

**SECTION 5.**

This Ordinance shall take effect after final approval and publication according to law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **26<sup>th</sup> day of April, 2021 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **10<sup>th</sup> day of May, 2021 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

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**SABINA T. MARTIN, RMC**  
Municipal Clerk

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#21-195

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE  
OF NEW JERSEY AUTHORIZING THE SALARY FOR THE DUAL POSITIONS OF  
DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND THE DIRECTOR OF  
UTILITIES**

**WHEREAS**, the Mayor and Council recognize the cost savings to the taxpayers merging the Directors positions; and

**WHEREAS**, Al Yodakis is qualified to serve in each of the positions necessary to perform the duties of; Director of Public Works and Director of Utilities; and

**WHEREAS**, The Mayor appointed Al Yodakis with the advice and consent of Council as Director of Public Works and Utilities; and

**WHEREAS**, The Township Council wishes to formalize those salaries as long as Al Yodakis serves in the positions; and

**WHEREAS**, each year Mr. Yodakis will be entitled for consideration for Department Heads cost of living salary increase and there will be no other further compensation for his current positions/titles.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Manchester that Al Yodakis shall be compensated at the following salary while serving in said position/titles:

Director of the Department of Public Works: \$164,224.50

Director of Utilities: \$30,000.00

totaling an annual salary of \$ 194,224.50, together with the benefits as outlined in our Personnel Manual.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Personnel Officer

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Town Council on the **26<sup>th</sup> day of April 2021.**

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Sabina T. Martin, RMC  
Municipal Clerk



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#21-196

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A PERSON-TO-PERSON  
TRANSFER OF ALCOHOLIC BEVERAGE LICENSE**

**WHEREAS**, an application has been filed for a person-to-person transfer of Plenary Retail Distribution License 1518-44-006-003, heretofore issued to Dennis Tafuri II for premises located at 1023 HWY 70 West, Manchester, NJ 08759; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business;

**NOW, THEREFORE, BE IT RESOLVED** that the Council of Township of Manchester does hereby approve, effective April 26, 2021, the transfer of the aforesaid Plenary Retail Distribution License to Dennis Tafuri II, and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Dennis Tafuri II, effective April 26, 2021."

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC

Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR TRIP RESERVATIONS FOR CAMPERS FOR CAMP ADVENTURE**

**WHEREAS**, the Recreation Director has arranged for campers and adults from the Camp Adventure Program to attend various trips from June 29, 2021 until August 5, 2021 as per attached Schedule A; and

**WHEREAS**, reservations can only be made by the receipt of a purchase order; and

**WHEREAS**, the Township Council has reviewed the attached Schedule A and is satisfied with the contents of same; and

**WHEREAS**, the Chief Financial Officer certifies the availability of funds in the CY2021 Recreation Budget and that the funds will not exceed \$12,062.05.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to group sales contracts with the Camp Adventure program for trips listed on the attached Schedule A.
2. That the Chief Financial Officer is hereby authorized to process the necessary purchase orders in order to hold the reservations for the trip locations and dates specified on the attached Schedule A.
3. That the Township Council is ensuring by this resolution that funding will be provided in the Township's calendar year 2021 budget for the payment of the contracts aforesaid.
4. That the cost for the services aforesaid shall not exceed the amounts specified on the attached Schedule A with the purchase orders due as soon as possible before April 26, 2021.
5. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Recreation Director

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, state of New Jersey do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **26<sup>th</sup> day of April 2021.**

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Sabina T. Martin, RMC  
Municipal Clerk



**SCHEDULE A  
CAMP ADVENTURE TRIP SCHEDULE  
2021**

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		SESSION I	2021
Day	Date	Trip To:	
Tues.	6/29	Elite Climbing	\$ 325.00
Wed.	6/30	Splash Zone	\$ 754.00
Thurs.	7/1	Delaware River	\$ 832.50
Tues	7/6	Cape May Whale Watcher	\$ 750.00
Wed.	7/7	Monmouth Cnty Parks	\$ 73.00
Thurs	7/8	Breakwater Beach w/Go Carts	\$ 839.55
Tues.	7/13	Fireball Mountain	\$ 930.00
Wed.	7/14	Monmouth Cnty Parks	\$ 73.00
Thurs.	7/15	Mick's Canoe Rentals	\$ 1,025.00
		SESSION II	\$0
Day	Date	Trip To:	
Tues	7/20	Splash Zone	\$ 754.00
Wed.	7/21	Tree to Tree & Cape May Zoo	\$ 1,440.00
Thurs.	7/22	Delaware River	\$ 832.50
Tues.	7/27	Medieval Times	\$ 1162.50
Wed.	7/28	Monmouth Cnty Parks	\$ 73.00
Thurs.	7/29	Casino Pier w/Golf	\$ 870.00
Tues.	8/4	Elite Climbing	\$ 325.00
Wed.	8/5	Monmouth Cnty Parks	\$ 73.00
Thurs.	8/6	Fireball Mountain	\$ 930.00
			\$12,062.05



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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR RESERVATIONS FOR CAMPERS FROM VARIOUS SUMMER CAMPS**

**WHEREAS**, the Recreation Office Manager has arranged for campers and adults from the various summer camps to attend various trips from June 28, 2021 until August 6, 2021; and

**WHEREAS**, reservations can only be held by the receipt of a purchase order; and

**WHEREAS**, the Township Council has reviewed the attached Schedule A and is satisfied with the contents of same; and

**WHEREAS**, that the Chief Financial Officer certifies the availability of funds in the CY2021 Recreation Budget and that the funds shall not exceed \$7,477.10.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to group sales contracts with the various trip locations listed on the attached Schedule A.
2. That the Chief Financial Officer is hereby authorized to process the necessary purchase orders in order to hold the reservations for the trip locations and dates specified on the attached Schedule A.
3. That the Township Council is ensuring by this resolution that funding is provided in the Township's calendar year 2021 budget for the payment of the contract aforesaid.
4. That the cost of the services aforesaid shall not exceed the amounts specified on the attached Schedule A with the purchase orders due as soon as possible before April 26, 2021.
5. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Recreation Director

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC  
Municipal Clerk

**DRAFT**

**SCHEDULE A**

**2021  
DAY CAMP  
SCHEDULED TRIPS**

**HWL Session I**

<b>CAMP</b>	<b>DATE</b>	<b>TRIP</b>	<b>COST</b>
B	JUNE 29	BREAKWATER BEACH, SEASIDE	\$1,418.55
B	JULY 06	7 PRESIDENTS	\$ 230.00
B	JULY 13	ISLAND BEACH STATE PARK	\$ 195.00
A	JULY 01	BREAKWATER BEACH, SEASIDE	\$1,418.55
A	JULY 08	7 PRESIDENTS	\$ 230.00
A	JULY 15	ISLAND BEACH STATE PARK	\$ 195.00

**HWL Session II**

<b>CAMP</b>	<b>DATE</b>	<b>TRIP</b>	<b>COST</b>
B	JULY 20	CASINO PIER RIDES, SEASIDE	\$1,470.00
B	JULY 27	7 PRESIDENTS	\$ 230.00
B	AUG. 03	ISLAND BEACH STATE PARK	\$ 195.00
A	JULY 22	CASINO PIER RIDES, SEASIDE	\$1,470.00
A	JULY 29	7 PRESIDENTS	\$ 230.00
A	AUG. 05	ISLAND BEACH STATE PARK	\$ 195.00
<b>Total:</b>			<b>\$7,477.10</b>

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR SPRING/SUMMER RECREATION PROGRAMS**

**WHEREAS**, Manchester Township Ordinance #10-012 authorizes the Township Council to establish certain fees for recreational activities by resolution; and

**WHEREAS**, the Recreation Department has informed the Township Council that the following activities have been scheduled by the Township:

**YOUTH PROGRAMS**

\$40 Outdoor Basketball (Gr.5-9)	\$139 Tumbling Camp (Ages 5-15)
\$45 Adv. Tennis (HS)	\$80 Tumbling (Ages 5-18)
\$40 Tennis (Age 5-13)	\$45 Tot Bop (Ages 2&3)
\$50 Summer Musical Theatre (9-18)	\$50 Tiny Dancer Ballet/HH (Ages 4&5)
\$65 Golf (Ages 6-15)	\$60 Hip Hop I (Ages 6-12)
\$89 Cheer Camp (Age 6-12)	\$60 Ultimate Dance Sampler (Ages 6-12)
\$65 Karate (Ages 2 & Up)	

**ADULT PROGRAMS**

\$80 Golf ~ Coed (Beg.)  
\$50 Beach Yoga  
\$50 Yoga THCC (Tues or Thurs)  
\$40 Tennis 1.2.3.  
\$65 Kum Sung Karate (13-Adult)  
\$75 Kickboxing (13-Adult)

**WHEREAS**, the Recreation Department has informed the Township Council that a 15% late fee, will be added, if not paid 3 (three) business days prior to the start date of the program.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Director of Recreation
- B. Chief Financial Officer
- C. Township Auditor

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting held on the 26<sup>th</sup> day of April 2021.

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Sabina T. Martin, RMC  
Municipal Clerk



DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AWARDING A CONTRACT TO D&M FIREWORKS, LLC  
FOR A FIREWORKS EXHIBITION TO BE CONDUCTED ON BEHALF OF THE  
TOWNSHIP OF MANCHESTER**

**WHEREAS**, there is presently on file in the office of the Township Clerk a proposed form of agreement to be entered into with D&M Fireworks, LLC, for an exhibition of fireworks on behalf of the Township to take place on June 26th, 2021 (rain date July 14<sup>th</sup>, 2021); and,

**WHEREAS**, the amount of consideration provided for in said contract is in the amount of \$9,900.00, which is less than the threshold amount requiring public bidding under the provisions of N.J.S.A. 40A:11-1 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That a contract hereby is awarded to D&M Fireworks, LLC, on the basis of the proposed form of agreement aforesaid in 2021.
2. That the contract aforesaid shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.
3. That the Chief Financial Officer certifies the availability of funds in the CY2021 Recreation budget and that the funds shall not exceed \$9,900 (less a deposit of \$4,950.00 which was paid in 2020 and will be applied to 2021).
4. That the Township Council agrees that funding is necessary for the contract aforesaid, and, therefore, is ensuring by this resolution that the CY 2021 budget will include specific funding for the aforesaid contract.
5. That the Mayor is authorized to execute and the Clerk to attest to the proposed form of agreement aforesaid, which such agreement shall be available for public examination, in the office of the Township Clerk during normal business hours.
6. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Recreation Director
  - D. D&M Fireworks, LLC  
PO Box 503  
Bally, PA 19503

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the **26<sup>th</sup> day of April 2021.**

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

#21-201

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT  
WITH BLUE RAVEN ENTERTAINMENT IN CONNECTION WITH THE AUGUST 25,  
2021 CONCERT BY "THE BRITISH INVASION YEARS"**

**WHEREAS**, there is presently on file in the office of the Township Clerk a proposed form of agreement to be entered into for a performance by The British Invasion Years on Aug. 25th, 2021; and

**WHEREAS**, the amount of consideration provided for in said agreement is \$3,500.00, which is less than the threshold amount requiring public bidding under the provisions of *N.J.S.A. 40A:11-1 et seq.*; and,

**WHEREAS**, the Township Council is otherwise satisfied with the terms and conditions of the proposed form of agreements aforesaid; and,

**WHEREAS**, the concert will be funded through sponsorship.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to a contract with Blue Raven Entertainment for a total amount of \$3,500.00 with a \$1,750.00 deposit due by June 26<sup>th</sup>, 2021 and the balance of \$1,750.00 due on August 25th, 2021 prior to show start.
2. That the Township Clerk shall forward a copy of this Resolution to the following:
  - A. Chief Financial Officer;
  - B. Purchasing Agent;
  - C. Recreation Director;
  - D. Blue Raven Entertainment  
435 Byram Kingwood Road  
Frenchtown, NJ 08825

**CERTIFICATION**

I, Sabina Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC  
Municipal Clerk



DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED  
DISCLOSURE CONTRACT WITH LA GUARDIA AND ASSOCIATES, LLC FOR  
MUSICAL ENTERTAINMENT MANCHESTER CONCERT SERIES**

**WHEREAS**, the Township of Manchester has a need for Musical Entertainment for its summer concert series supplied through La Guardia and Associates, Entertainment and Production, 388 Pompton Ave, Cedar Grove, N.J. 07009, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

**WHEREAS**, there is presently on file in the office of the Township Clerk a certification declaration and proposed form of agreements to be entered into for performances by "Total Soul" on June 26, 2021; "Julian & Dominique" & "AM Gold" on July 14, 2021; "Jukebox Legends" & "Shirley Austin Reeve" on July 28, 2021; "Gerard Esposito" & "Stoneflower" (Santana Tribute Band) on August 11, 2021; and "Stiletto & The Saxman" on August 25, 2021 in connection with the 2021 Manchester Day/Independence Day Celebration & Summer Concert Series; and,

**WHEREAS**, the Qualified Purchasing Agent has certified that the value of the contract is in excess of the Pay to Play threshold of \$27,000.00; and

**WHEREAS**, La Guardia and Associates Entertainment and Production have supplied a quote for services for \$27,000.00, that is deemed to be the most advantageous to the Township based upon Price and other Factors in accord with N.J.S.A.40A:11-1 et. Seq., and

**WHEREAS**, La Guardia and Associates, Entertainment and Production, 388 Pompton Ave, Cedar Grove, N.J. 07009, has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that La Guardia and Associates, Entertainment and Production, 388 Pompton Ave, Cedar Grove, N.J. 07009 has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit La Guardia and Associates, Entertainment and Production, 388 Pompton Ave, Cedar Grove, N.J. 07009 from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Purchasing Agent has recommended, and the Recreation Director agrees that the contract be awarded in the amount of \$27,000; and,

**WHEREAS**, La Guardia and Associates has represented that he/she is qualified by his/her training and experience to provide the required services in the manner and in the terms and conditions set forth here in; and,

**WHEREAS**, the Chief Financial Officer certifies the availability of funds in the CY2021 Recreation Operating Expense and that the funds shall not exceed \$27,000.00 and that funding is available for the contract up to and including the final concert scheduled for August 25, 2021; and,

**WHEREAS**, the Chief Financial Officer will reimburse the Recreation Operating Expense should funding become available from the Manchester Day Trust Fund, and,

**WHEREAS**, the Township Council is satisfied with the terms and conditions of the proposed form of agreement aforesaid.



**DRAFT**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the contract be and hereby is awarded for the above referred to performances on the basis of the proposed contract aforesaid.
2. That the cost for the services aforesaid shall not exceed \$27,000.00, with a deposit of \$7,000.00 due by May 15, 2021.
3. That the Mayor is authorized to execute and the clerk to attest to the contract aforesaid.
4. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Chief Financial Officer
- B. Purchasing Agent
- C. Recreation Director
- D. La Guardia & Associates, LLC  
388 Pompton Avenue  
Cedar Grove, NJ 07009

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO NATIONAL AUTO  
FLEET GROUP THROUGH SOURCEWELL NATIONAL COOPERATIVE  
CONTRACT #120716-NAF FOR FORD F550 CLASS5 VEHICLE AND ACCESSORIES**

**WHEREAS**, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139" and N.J.S.A.52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities; and,

**WHEREAS**, the Township of Manchester has the need to procure certain specialized street sweeping equipment in accord with the Local Publics Contract Law N.J.S.A. 40A:11-1 et. Seq.; and,

**WHEREAS**, the Township of Manchester has previously acted in accord with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being the Sourcewell National Cooperative through Resolution 19-451 on December 17, 2019; and,

**WHEREAS**, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with; and,

**WHEREAS**, the Qualified Purchasing Agent has complied with the public notification provisions of public advertisement and has received no protests in accord with law and regulation; and,

**WHEREAS**, the equipment and corresponding Sourcewell National Cooperative contract number is: #120716-NAF for National Auto Fleet Group 490 Auto Center Drive Watsonville, CA 95076; and,

**WHEREAS**, the Township is desirous of purchasing a class 5 Ford F550 and accessories through H120716-NAF for National Auto Fleet Group 490 Auto Center Drive Watsonville, CA 95076, through Sourcewell contract: #120716-NAF, including accessories and warranty for \$46,055.82 and an 11' Stellar Crane accessory for \$79,721.50 for a total of \$125,777.32; and,

**WHEREAS**, the Chief Financial Officer certifies the funding is available in the amount That shall not exceed \$125,777.32 from: General Capital Ordinance #20-036 Purpose#1.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Department of Public Works is authorized to procure Ford F550 Class 5 vehicle and Accessories through National Auto Fleet Group 490 Auto Center Drive Watsonville, CA 95076 through Sourcewell National Cooperative contract #120716-NAF.

DRAFT

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator;
  - B. Chief Financial Officer;
  - C. Purchasing Agent
  - D. Director Department of Public Works;

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC  
Municipal Clerk



DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF  
NEW JERSEY, AUTHORIZING THE PURCHASE OF 2022 FORD F250  
EXTENDED CAB PICKUP TRUCKS STATE OF NEW JERSEY CONTRACT A88726, T2100**

**WHEREAS** a need exists for the acquisition of three (3) 2022 Ford F250 extended cab pickup trucks and accessories, for the daily operations of the Township of Manchester Department of Public Works function; and,

**WHEREAS** the Township of Manchester may, without advertising for bids, purchase such materials through the New Jersey State Purchase and Property State Contracts pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7.29 et. Seq.; and,

**WHEREAS**, under the state contract award, the following vendors hold New Jersey State Purchase and Property State Contracts for the 2022 Ford F250 Extended Cab vehicle and accessories.

Chas A Winner

T-2100/ A88726

DbA Winner Ford

250 Berlin Road

Cherry Hill, NJ 08034.

**WHEREAS**, Winner Ford has provided for a quote for the vehicle in an amount consistent with state contract T2100/ A88726 in an amount of \$41,666.00 per vehicle or a total of \$124,998.00; and,

**WHEREAS**, the Chief Financial Officer has certified funds are available in an amount not to exceed \$124,998.00 from General Capital Bond Ordinance 20-036 Purpose#1.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing be and hereby is authorized to procure the three (3) 2022 Ford F250 consistent with New Jersey Division of Purchase and Property Contract T2100/A88726 from Winner Ford in the amount of \$41,666.00 per vehicle for a total of \$124,998.00.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator.
  - B. Chief Financial Officer.
  - C. Purchasing Agent; and
  - C. Director of the Department of Public Works

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC  
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD TO FUEL SYSTEM SERVICES LLC FOR UPGRADE OF FUEL SYSTEM INSTALL AND UPGRADE AT DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Township of Manchester has the need for fuel system installation and upgrade in its operations, at the Department of Public Works through a required disclosure contract with Fuel System Services LLC 210 Crestview Drive, Telford, PA. 18969, pursuant to provisions of N.J.S.A. 19:44A-20.5 et. Seq., and,

**WHEREAS** the value of the contract will exceed \$17,500.00; and,

**WHEREAS** the Department of Public Works has sought quotes in accord with N.J.S.A. 40A:11-6; to wit:

<b>Vendor</b>	<b>TOTAL QUOTE</b>
<b>Fuel System Services</b>	\$36,822.19
<b>Whitemarsh Corporation</b>	\$40,925.40

**WHEREAS**, Fuel System Services LLC 210 Crestview Drive, Telford, PA. 18969 has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure which certifies that Fuel System Services LLC has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit Fuel System Services LLC from making any reportable contributions through the term of the contract; and,

**WHEREAS**, that the Chief Finance Officer has certified the funds not to exceed \$36,822.19 for the aforesaid contract from: General Capital Bond Ordinance 20-036 Purpose #1.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. The Mayor is hereby authorized to enter into contract with Fuel System Services LLC as a required disclosure vendor for the procurement of fuel system installation and upgrade.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business administrator
  - B. Division of Purchasing
  - C. Superintendent of Public Works
  - D. Chief Financial Officer

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC  
Municipal Clerk



**DRAFT**

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
IN ACCORDANCE WITH SECTION 2 OF THE OPEN  
PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

**WHEREAS**, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)
  2. The general nature of the subject matter to be discussed is as follows:
    - a. Contract Negotiations
    - b. Litigation
  3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days
- or
4. At such time the need for confidentiality no longer exists.
  5. This resolution shall become effective immediately.

**CERTIFICATION**

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **26<sup>th</sup> day of April 2021**.

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Sabina T. Martin, RMC  
Municipal Clerk