

MANCHESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT
REORGANIZATION MEETING
Thursday, January 28, 2021
Manchester Township Municipal Building
1 Colonial Drive, Manchester, NJ
MINUTES OF MEETING

1. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was called to order at 6:35 p.m. by the Secretary.
2. This meeting had been duly advertised, filed and posted in accordance with the Open Public Meetings Act.
3. A Pledge of Allegiance and Salute to the Flag followed.
4. New Members: None

5. Roll Call:

Members Present: L. Fazio, K. Vaccaro, W. Cook, M. Dwyer, H. Glen, C. Schwartz,
R. Arace

Members Absent: P. Dambroski, S. Brustman

6. The Secretary, acting as temporary Chairperson, called for nominations for Chairperson of the Manchester Township Zoning Board of Adjustment for 2021. K. Vaccaro motioned to nominate Linda Fazio. W. Cook seconded. There were no further nominations. Nominations were closed on motion by M. Dwyer and seconded by W. Cook.

Roll Call Vote to Close Nominations: W. Cook-yes, K. Vaccaro, yes; H. Glen-yes; M. Dwyer, yes; C. Schwartz-yes, R. Arace-yes; L. Fazio, yes.

Roll Call Vote for Linda Fazio to serve as Chairperson for 2021: W. Cook-yes, K. Vaccaro, yes; H. Glen-yes; M. Dwyer, yes; C. Schwartz-yes, R. Arace-yes; L. Fazio, yes.

6. The Secretary called for nominations for Vice Chairperson of the Manchester Township Zoning Board of Adjustment for 2021. W. Cook motioned to nominate Karen Vaccaro. L. Fazio seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by C. Schwartz.

Roll Call Vote to Close Nominations: W. Cook-yes; L. Fazio, yes; H. Glen-yes; M. Dwyer, yes; C. Schwartz, yes; R. Arace-yes; K. Vaccaro, yes

Roll Call Vote for Karen Vaccaro to serve as Vice Chairperson for 2021: W. Cook, yes; L. Fazio, yes; M. Dwyer, yes; C. Schwartz-yes; P. Dambroski, yes; K. Vaccaro, yes

The Secretary turned the meeting over to Chairperson Fazio.

7. Mrs. Fazio called for the appointment of the Solicitor for one year. Mr. Cook motioned to nominate Christopher Reid. Mr. Dwyer seconded. There were no further nominations. Nominations were closed on motion by M. Dwyer and seconded by W. Cook.

Roll Call Vote to Close Nominations: W. Cook-yes; M. Dwyer, yes; K. Vaccaro, yes; H. Glen-yes; C. Schwartz- yes; R. Arace-yes; L. Fazio, yes;

Roll Call Vote for Christopher Reid to serve as Solicitor for 2021: W. Cook-yes; M. Dwyer, yes; K. Vaccaro, yes; H. Glen-yes; C. Schwartz- yes; R. Arace-yes; L. Fazio, yes;

8. Mrs. Fazio called for the appointment of the Engineer for one year. Mr. Cook motioned to nominate T & M Associates with Mark Rohmeyer as representative, Ms. Vaccaro seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by K. Vaccaro.

Roll Call Vote to Close Nominations: W. Cook-yes; K. Vaccaro, yes; M. Dwyer, yes; H. Glen-yes; C. Schwartz- yes; R. Arace-yes; L. Fazio, yes;

Roll Call Vote for T & M Associates to serve as Engineer for 2021 with Mark Rohmeyer as Representative at the meetings: W. Cook-yes; K. Vaccaro, yes; M. Dwyer, yes; H. Glen-yes; C. Schwartz- yes; R. Arace-yes; L. Fazio, yes;

9. Mrs. Fazio called for the appointment of the Secretary for one year. Ms. Vaccaro motioned to nominate Erin Mathioudakis. Mr. Dwyer seconded. There were no further nominations. Nominations were closed on motion by K. Vaccaro and seconded by M. Dwyer.

Roll Call Vote to Close Nominations: K. Vaccaro, yes; M. Dwyer, yes; W. Cook-yes; H. Glen; C. Schwartz- yes; R. Arace- yes; L. Fazio, yes.

Roll Call Vote for Erin Mathioudakis to serve as Secretary for 2021: K. Vaccaro, yes; M. Dwyer, yes; W. Cook-yes; H. Glen; C. Schwartz- yes; R. Arace- yes; L. Fazio, yes.

10. Mrs. Fazio called for the appointment of Acting Secretary to sign maps for one year. Mr. Cook motioned to nominate Marianne Borthwick. Ms. Vaccaro seconded. There were no further nominations. Nominations were closed on motion by K. Vaccaro and seconded by W. Cook.

Roll Call Vote to Close Nominations: W. Cook-yes; K. Vaccaro, yes; M. Dwyer, yes; H. Glen-yes; C. Schwartz- yes; R. Arace-yes; L. Fazio, yes;

Roll Call Vote for Marianne Borthwick to serve as Acting Secretary to sign maps for 2021: W. Cook-yes; K. Vaccaro, yes; M. Dwyer, yes; H. Glen-yes; C. Schwartz- yes; R. Arace-yes; L. Fazio, yes.

11. Mrs. Fazio called for the adoption of the official newspapers for 2021 the Asbury Park Press and the Newark Star Ledger. Mr. Cook motioned to adopt the Asbury Park Press and Newark Star Ledger as official newspapers. Ms. Vaccaro seconded.

Roll Call Vote: W. Cook-yes; K. Vaccaro, yes; M. Dwyer, yes; H. Glen-yes; C. Schwartz- yes; R. Arace-yes; L. Fazio, yes.

Discussion by Board for Manchester Times being utilized as additional newspaper, brought up by H. Glen. Mr. Reid explains that this publication cannot always meet the statutory 10 day requirements. H. Glen just an idea.

12. Mrs. Fazio called for the adoption of the Board's Meeting Schedule for 2021 as follows:
Meeting start time 6:30 P.M.

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|-------------|---------|--------------|-------------|
| February 25 | May 27 | August 26 | November 18 |
| March 25 | June 24 | September 23 | December 9 |
| April 22 | July 22 | October 28 | |

Said meeting schedule was adopted on motion by Ms. Vaccaro and seconded by Mr. Dwyer

Roll Call Vote: K. Vaccaro, yes; M. Dwyer, yes; W. Cook-yes; H. Glen-yes; C. Schwartz- yes; R. Arace- yes; L. Fazio, yes;

13. Mrs. Fazio called for approval of membership in the New Jersey Federation of Planning Officials. Mr. Cook motioned for approval and Mr. Dwyer seconded.

Roll Call Vote: W. Cook-yes; M. Dwyer, yes; K. Vaccaro, yes; H. Glen-yes; C. Schwartz- yes; R. Arace, yes; L. Fazio, yes.

14. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was adjourned at 6:51 p.m. on motion by W. Cook and seconded by K. Vaccaro. All in favor. None opposed.

Respectfully submitted,

Erin Mathioudakis
Zoning Board Secretary