MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA
January 25, 2021
6:00 PM

DRAFT

1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES

Regular Meeting Minutes - December 14, 2020

Reorganization Meeting Minutes - January 4, 2021

6. SUBMISSION OF BILLS

#21-064 Current Fund

#21-065 Utility Fund - ESA

#21-066 Utility Fund - WSA

7. ORDINANCES - Second Reading, Public Hearing and Final Action

#21-02 Authorizing the Amending of the Bargaining Unit Salary Ordinance

#21-03 Bond Ordinance Providing for Various Water Utility Improvements, Appropriating $990,000 Thereore and Authorizing the Issuance of $990,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorizing in and By Manchester Township

8. ORDINANCES – First Reading & Introduction

#21-01 Authorizing the Amending of the Non-Bargaining Unit Salary Ordinance

#21-04 Authorizing the Purchase of Block 86 Lot 5, 78 Lacey Rd Whiting First Aid Building

#21-05 Authorizing the Sale of Lot 34 in Block 1.78 (1525 Fourth Avenue)

#21-06 Authorizing the Amending and Supplementing of Chapters 133,179, and 242 and Adding "Residential Rental Units, Resales and Reoccupancy"

#21-07 Authorizing the Sale of Block 31.02 Lot 2 (2643 Ridgeway Rd.)

9. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired,

DRAFT

this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

#21-067 Establishing Salaries for Department Heads, Municipal Clerk, Mayor & Council

#21-068 Authorizing the Refunds Requested by the Tax Collector

#21-069 Authorizing the Tax Collector to Cancel Taxes as to Block 102.24 Lot 16, 23 Falmouth Avenue

#21-070 Authorizing the Tax Collector to Cancel Taxes as to Block 38.104 Lot 1 for a Totally Disabled Veteran, 302 Devon Street

#21-071 Authorizing the Tax Collector to Cancel Taxes as to Block 102.24 Lot 38 For a Totally Disabled Veteran, 3 Central Avenue

#21-072 Authorizing the Tax Collector to Cancel Taxes as to Block 52.27 Lot 26 For a Totally Disabled Veteran, 20 Wycombe Way

#21-073 Authorizing the Tax Collector to Cancel Taxes as to Block 1.24 Lot 30 For a Totally Disabled Veteran, 1733 First Avenue

#21-074 Authorizing the Tax Collector to Cancel Taxes as to Block 99.59 Lot 3 for a Totally Disabled Veteran, 551 Bloomfield Avenue

#21-075 Authorizing the Tax Collector to Cancel Taxes as to Block 30 Lot 1.50 for a Totally Disabled Veteran, 19 Rockingham Way

B. LICENSING

#21-076 Approving Family Mobile Home Park Licenses for the year 2021

C. GRANTS

#21-077 Authorizing Application for a New Jersey Transit Grant

#21-078 Authorizing Application for 2020 Recycling Tonnage Grant and Designation of a Municipal Recycling and Clean Communities Coordinator for 2021

D. PURCHASING

#21-079 Authorizing Bids for Covid-19 Cleaning Services

#21-080 Authorizing Cooperative Purchases Under the Bid Threshold for 2021

#21-081 Authorizing Change Order to Four Star Developers

#21-082 Authorizing Purchase of Street Sweeping Equipment

#21-083 Authorizing the Award of Treatment Plant No. 5 Media Replacement (BID #20-16)

#21-084 Authorizing the Award of an Required Disclosure Award to Garrison Enterprises Water Main Extension

E. BONDS/ESCROWS

#21-085 Reducing Utility Escrow Account in Connection wtih the Heritage Water Main Extension Project

#21-086 Releasing a Zoning Board Escrow Posted by Jeffrey Jerman for a Project known as Block 1.312 Lots 28/30 (1533 Wellington Avenue)

#21-087 Releasing a Zoning Board Escrow Posted by Mark Properties, LLC for a Project Known as Block 1.340 Lots 17&30 (1332 Grinnell Avenue)

#21-088 Releasing Zoning Board Escrows Posted by M. Wladcyk HVAC LLC for Multiple Projects

DRAFT

#21-089 Releasing Escrows posted by TFE&U Corp for Various Properties

#21-090 Releasing a Zoning Board Escrow Posted by Chapman Enterprises, LLC for a Project Known as Block 66 Lot 2 (3858 Ridge Avenue)

#21-091 Releasing a Zoning Board Escrow Posted by Homes for All, Inc for a Project Known as Block 30 Lot 1.02 (3905 Ridgway Road)

#21-092 Authorizing a Release of a Performance Bond Pending Posting & Acceptance of Performance Guarantee & Maintenance Guarantee for Pulte Homes - River Pointe f/k/a The Retreat at Manchester Phase 1C

#21-093 Authorizing a Release of Performance Bond Pending Posting & Acceptance of Performance Guarantee & Maintenance Guarantee for Pulte Homes - River Pointe f/k/a The Retreat at Manchester Phase 4

#21-094 Authorizing a Release of a Performance Bond and Acceptance of a Performance Guarantee and Acceptance of a Maintenance Guarantee for Pulte Homes - River Pointe f/k/a The Retreat at Manchester Phase 6

F. APPOINTMENT

#21-095 Authorizing the Appointment of John Ritchey as Municipal Alliance Coordinator

G. LEGISLATION

#21-096 Supporting Assembly Bill A4745 and Senate Bill S3277

H. CONTRACTS/AGREEMENTS

#21-097 Authorizing Execution of Shared Services Agreement Ocean County for Child Restraint Program FY21

#21-098 Authorizing Execution of an agreement with Emergency Training & Consulting - Dr. Kenneth Lavelle

#21-099 Authorizing Support Payment to Catholic Charities

#21-100 Authorizing Execution of the Manchester Police Departments Participation in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program

#21-101 Authorizing a Shared Services Agreement Between Township of Manchester and County of Ocean "Move Over" Law Enforcement Program

#21-102 Authorizing Execution of Service Agreement with Motorola Solutions Inc.

I. MISCELLANEOUS

#21-103 Authorizing the Disposition or Salvage of Vehicles in Possession of Manchester Township

#21-104 Authorizing the Placement of a Lien on 900 Rt 70 (Block 81 Lot 5)

#21-105 Authorizing Participation for Local Employers to offer a modified incentive under the State Health Benefits Program

#21-106 Accepting the Gift on Behalf of the Manchester Township Police Department from the Estate of Doris Donoval

10. REPORTS

11. PUBLIC COMMENT

12. ADJOURNMENT

 # 21-064

JANUARY 25, 2021

RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	$	4,791,637.98
Capital Fund	$	37,427.94
Escrows	$	37,416.33
Affordable Housing Trust Fund	$	28,826.26
Animal Control Fund	$	6,742.00
Drug Enforcement Fund	$	15,020.74
N.J. Unemployment Trust	$	13,954.03
Public Assistance Discretionary Trust	$	
Public Assistance Trust Fund I	$	
Municipal Alliance Discretionary Trust	$	
Manchester Day Trust Fund	$	
Public Defender Trust Fund	$	189.00
Recreation Trust Fund	$	
Open Space Trust Fund	$	9,268.60
Manchester - Lakehurst Borough Construction Code Fund	$	1,219.70
	$	**4,941,702.58**

DRAFT

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed:

Craig A Wallis
Council President

Sabina T Martin
Township Clerk

BILL LIST ADDENDUM

JANUARY 25, 2021 **# 21-064**

CAPITAL FUND

Gluck Walrath LLP	Bond Services		18,840.00
			$ 18,840.00

DRAFT

CURRENT FUND

PAYROLL WEEK ENDING 01/22/2021

PAYROLL WEEK ENDING 02/05/2021

State of New Jersey; Div of Pensions & Benefits	January SHBP Premium Active & Retiree	eft	368,089.88
Robert Berg	January & February Health Insurance	ach	1,915.16
Alan Blashinsky	January & February Health Insurance		4,260.06
Sandra Drake	January & February Health Insurance		4,256.26
Curtis Holman	January & February Health Insurance		2,283.18
Philip Manolio	January & February Health Insurance		3,968.46
Manchester Township Board of Education	January	wire	4,095,079.70
Wex Card	EMS Fuel Purchases		123.34
Authorize.net	RecDesk Fees - December	eft	8.58
Municipay	RecDesk Processing Fees - December	eft	1.09
			$ 4,479,985.71

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 01/22/2021

OFF DUTY WEEK ENDING 02/5/2021

Maser Consulting	Escrow	34,006.33
T & M Associates	Escrow	2,968.00
Gregory Hock, Esq.	Escrow	442.00
Dasti, Murphy, McGuckin		
		$ 37,416.33

OPEN SPACE TRUST FUND

$

Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
PO #		Description				Contract
01 CURRENT		Current Fund Account				
65479	01/25/21	ABSOL005	ABSOLUTE PROTECTIVE SYSTEMS			5989
V0-01924		SERVICE CALL LOST CONNECTION		460.00		
65480	01/25/21	ACHES005	A.C.HESSE PREMIUM LANDSCAPE			5989
20-01887		TOWN HALL LANDSCAPING MULCH		960.00		
65481	01/25/21	ACTIO030	ACTION UNIFORM CO LLC			5989
20-00485		Blanket Uniform Purchase Order		78.00		
20-00833		EMS Uniform Alterations		59.00		
20-00965		EMS Uniforms Alt. Blanket		820.00		
20-01398		Police Uniforms		907.50		
20-01788		Blanket for Uniform Purchases		899.00		
				2,763.50		
65482	01/25/21	AMAZON01	AMAZON CAPITAL SERVICES INC			5989
20-01834		OPEN PO FOR COVID 19 SUPPLIES		569.52		
65483	01/25/21	AMERI065	AMERICAN WEAR, INC.			5989
20-00633		Blanket for uniform rental		249.60		
20-00878		Uniform Rental 4/1 - 12/31/20		113.20		
				362.80		
65484	01/25/21	ANTHO090	ANTHONY CICALESE			5989
V1-00039		REFUND TOTALLY DISABLED VET		1,138.03		
65485	01/25/21	ARMAN005	ARMANDO V. RICCIO,LLC			5989
V0-01941		DEC 2020 LABOR COUNSEL		610.50		
65486	01/25/21	ARTIS005	ARTISTIC PRINTING			5989
20-01935		Landfill stickers		1,622.00		
65487	01/25/21	ASBUR005	ASBURY PARK PRESS			5989
V0-01926		ADVERTISING		249.80		
V1-00072		ADVERTISING		2,253.95		
				2,503.75		
65488	01/25/21	ATLAN035	ATLANTIC SALT, INC.			5989
20-01684		SALT FOR STREETS		7,068.95		
65489	01/25/21	ATLAS005	ATLAS WELDING SUPPLY CO. INC.			5989
20-01907		WELDING SUPPLIES		75.60		
65490	01/25/21	BAUDV005	BAUDVILLE, INC.			5989
20-01911		Baudville Employee Awards		132.53		
65491	01/25/21	BLOCK005	BLOCK LINE SYSTEMS, INC.			5989
V0-01943		PHONE SVC ACCT 9973948		4,782.41		

DRAFT

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
01 CURRENT	Current Fund Account	Continued			
65492	01/25/21	BLUEM005 BLUE MOUNTAIN DISTRIBUTORS LLC			5989
21-00018	OPEN PO FOR WATER & COOLERS		339.00		
65493	01/25/21	BRENDO05 BRENDA SLOAN			5989
V0-01931	RX REIMBURSEMENT OCT-DEC 2020		66.55		
65494	01/25/21	BRTTE005 BRT TECHNOLOGIES, LLC			5989
20-01814	PRC Powerpad Software		2,000.00		
65495	01/25/21	BUILD005 BUILDER'S GENERAL SUPPLY CO IN			5989
20-01016	FOR BUILDING SUPPLIES		635.31		
65496	01/25/21	CALLA005 CALLING ALL CREATURES			5989
V0-01573	VETERINARY SERVICES 10/15/20		85.00		
65497	01/25/21	CATHO005 CATHOLIC CHARITIES			5989
V0-01929	REIMBURSEMENT EMERG SHELTER		840.00		
65498	01/25/21	CDWGO005 CDW GOVERNMENT			5989
20-01750	server ram		122.97		
20-01797	Barracuda Spam Filter		3,402.00		
20-01851	COMPUTER ACCESSORIES		1,776.70		
			5,301.67		
65499	01/25/21	CENTR010 CENTRAL JERSEY HEALTH INS.			5989
V1-00058	DENTAL INS. JAN 2021		19,166.70		
65500	01/25/21	CERTI025 CERTIFIED SPEEDOMETER SERV INC			5989
20-00115	Speedometer Calibration/Flares		440.00		
65501	01/25/21	CHERR005 CHERRY VALLEY TRACTOR SALES			5989
20-01841	MOWER REPAIR PARTS ZD1211		558.21		
20-01881	NEUTRAL SAFETY SWITCH		112.80		
20-01914	REPAIR PARTS FOR TRAILER		170.72		
			841.73		
65502	01/25/21	CITTA005 CITTA, HOLZAPFEL & ZABARSKY			5989
V0-01936	DEC 2020 PROSECUTOR		3,750.00		
65503	01/25/21	COMCA015 COMCAST BUSINESS			5989
V1-00067	CABLE SVC ACCT 903863873		534.98		
65504	01/25/21	COMCA025 COMCAST			5989
V1-00062	CABLE SVC 8499 05 196 0110108		22.53		
65505	01/25/21	COMCA025 COMCAST			5989
V1-00063	CABLE SVC 8499 05 196 0226524		109.57		
65506	01/25/21	COMCA025 COMCAST			5989
V1-00064	CABLE SVC 8499 05 196 0266280		232.16		

DRAFT

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
01 CURRENT		Current Fund Account		Continued				
65507	01/25/21	COMCA025 COMCAST						5989
			V1-00065	CABLE SVC 8499 05 196 0170680	151.21			
65508	01/25/21	CUSTO010 CUSTOM-BANDAG, INC.						5989
			20-01251	TIRES FOR DUMP TRUCK #48	1,283.60			
			20-01287	TIRES FOR DUMP TRUCK #46	1,241.36			
			20-01459	FOR EMS TIRES AND TIRE REPAIR	1,271.56			
			20-01932	REAR TIRES FOR BACKHOE	1,318.12			
			20-01967	TIRES FOR EMS TRUCK #543	422.72			
					5,537.36			
65509	01/25/21	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,						5989
			V1-00013	DEC 2020 SPECIAL COUNSEL	1,500.00			
			V1-00014	DEC 2020 TWP ATTORNEY	24,524.30			
					26,024.30			
65510	01/25/21	DASTI015 DASTI & ASSOCIATES, PC						5989
			V0-01927	DECEMBER SPECIAL COUNSEL	3,930.00			
65511	01/25/21	DATUM005 DATUM FILING SYSTEMS, INC						5989
			20-01682	Office Equipment	4,217.58			
65512	01/25/21	DEBRA025 DEBRA NEVA						5989
			V1-00040	REFUND TOTALLY DISABLED VET	3,099.65			
65513	01/25/21	DOWNS005 DOWNS FORD, INC.						5989
			20-01885	for truck repair parts	562.07			
			20-01995	VEHICLE REPAIR PARTS - POLICE	95.84			
					657.91			
65514	01/25/21	DRAEG005 DRAEGER SAFETY DIAGNOSTICS INC						5989
			20-01945	Draeger Alcotest Repair	1,309.00			
65515	01/25/21	EAGLE005 EAGLE POINT GUN						5989
			20-01910	Ammunition Order	4,767.60			
65516	01/25/21	ELIOD005 ELIO DELUCCIA						5989
			V1-00034	REFUND TOTALLY DISABLED VET	4,009.10			
65517	01/25/21	ELIOL005 ELIO & LINDA DELUCCIA						5989
			V1-00035	REFUND TAX OVERPAYMENT	1,951.08			
65518	01/25/21	ELITE015 ELITE EMERGENCY LIGHTS LLC						5989
			20-01671	Upfitting of Polaris Ranger	2,566.84			
65519	01/25/21	ENGIN005 ENGINEERSUPPLY LLC						5989
			20-02017	Plan trimmer	431.99			
65520	01/25/21	FLEET015 FLEETPRIDE, INC						5989
			20-01513	VEHICLE REPAIR SUPPLIES	1,922.10			

DRAFT

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
01 CURRENT	Current Fund Account	Continued			
65521	01/25/21	FREED010 FREEDOM TOWING & RECOVERY			5989
V0-01933	TOWING SERVICES		65.00		
65522	01/25/21	FTDEA005 DEARBORN LIFE INSURANCE CO			5989
20-00652	LIFE INSURANCE APR - DEC 2020		759.00		
65523	01/25/21	FYRFY005 FYR-FYTERS SALES & SVC, INC			5989
20-01761	Quarterly Inspection		125.00		
65524	01/25/21	GENER010 GENERAL CODE LLC			5989
20-01946	Code Book Supplements No.22		1,646.49		
65525	01/25/21	GLOBA030 GLOBAL EQUIPMENT CO. INC.			5989
20-01339	Scrub Brushes		143.90		
65526	01/25/21	GLOBA035 GLOBAL INTERACTIVE SOLUTIONS			5989
20-01961	Police zoom webinar		384.93		
65527	01/25/21	GOODF005 GOOD FRIEND ELECTRICAL			5989
20-00185	Blanket for supplies		226.62		
65528	01/25/21	GREEN010 GREEN LEAF PET RESORT &			5989
20-01211	K-9 Lodging		90.00		
65529	01/25/21	GREGO015 GREGORY J HOCK			5989
V0-01939	GENERAL PLANNING BD SERVICES		130.00		
65530	01/25/21	GROFF010 GROFF TRACTOR HOLDINGS,LLC			5989
20-01079	FOR LG EQUIP & TRACTOR REPAIRS		816.78		
65531	01/25/21	HERTR005 HERTRICH FLEET SERVICES, INC			5989
20-01267	RAM 1500 SSV CREW CAB - Bldg.		27,295.90		
65532	01/25/21	HUNTE005 HUNTER JERSEY PETERBILT			5989
20-00156	FOR TRUCK PARTS		327.02		
20-01933	AIR COMPRESSOR FOR PW TRK #13		1,119.08		
			1,446.10		
65533	01/25/21	IMPER005 IMPERIAL BAG & PAPER CO, LLC			5989
20-02011	CLEAR LINER BAGS FOR RECYCLING		758.20		
65534	01/25/21	INSTI010 INSTITUTE FOR PROFESSIONAL			5989
20-01766	Webinar Registrations		150.00		
65535	01/25/21	JAMES070 JAMES SHARKEY			5989
V0-01947	EYEGLASS REIMBURSEMENT 2020		150.00		
65536	01/25/21	JAMES190 JAMES OWENS			5989
V1-00037	REFUND TOTALLY DISABLED VET		2,033.89		
65537	01/25/21	JCPL0005 J C P & L			5989
V1-00066	ELEC SVC 100 126 110 558		29.64		

DRAFT

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
01 CURRENT		Current Fund Account		Continued				
65538	01/25/21	JEREM015		JEREMY MARRERO				5989
		V1-00033		REFUND TOTALLY DISABLED VET	1,972.35			
65539	01/25/21	JEREM020		JEREMY & TAMMY MARRERO				5989
		V1-00032		REFUND TAX OVERPAYMENT	1,888.08			
65540	01/25/21	JERSE015		JERSEY ELEVATOR COMPANY, INC				5989
		20-01551		Blanket for elevator inspec.	356.83			
65541	01/25/21	JESSI025		JESSICA ZAKAR				5989
		V0-01934		RX REIMBURSEMENT DEC 2020	27.00			
65542	01/25/21	JHARR005		J HARRIS ACADEMY OF POLICE				5989
		20-01789		K-9 Officer Case Law Overview	170.00			
65543	01/25/21	JIMC005		JIM CURLEY GMC TRUCK, INC				5989
		20-01610		FOR GMC TRUCK PARTS	313.40			
65544	01/25/21	JOHNB015		JOHN BELLO				5989
		V1-00038		REFUND TOTALLY DISABLED VET	2,400.36			
65545	01/25/21	LAKEH015		LAKEHURST DINER				5989
		20-00214		Food for Lt. Testing	22.47			
65546	01/25/21	LAKEH025		LAKEHURST LAWNMOWER				5989
		20-00027		Misc Supplies	186.51			
65547	01/25/21	LAKEW020		LAKEWOOD TOWNSHIP				5989
		20-00255		FOR TRUCK MAINTENANCE/WASHING	45.00			
65548	01/25/21	LANGU005		LANGUAGE LINE SERVICES INC				5989
		20-00620		blanket for language line serv	52.70			
65549	01/25/21	LAURE015		LAUREL LAWNMOWER SERVICE, INC				5989
		20-00683		FOR TWP MOWER PARTS	295.99			
65550	01/25/21	LAURI020		LAURIE HNATIUK				5989
		V1-00045		MAILBOX DAMAGED BY SNOWPLOW	74.89			
65551	01/25/21	LAWME005		LAWMEN SUPPLY COMPANY OF				5989
		20-00898		Lawmen Supply Police Uniforms	562.45			
		20-01617		Body Armor (Meaney 2)	1,997.64			
					2,560.09			
65552	01/25/21	LINDS005		LINDSEY BROOKS				5989
		V0-01938		RX REIMBURSEMENT	395.00			
65553	01/25/21	LOBEL005		LOBELLO ISSAKOV NAPA LLC				5989
		20-01824		FOR VEHICLE REPAIR PARTS	131.01			
		20-01905		F450 AMBULANCE BRAKES	1,512.32			
		20-01913		OILS/LUBRICANTS FOR MACHIINERY	8,266.00			
		20-01931		BRAKES FOR POLICE FLEET	1,002.20			

DRAFT

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
01 CURRENT	Current Fund Account		Continued		
65553	LOBELLO ISSAKOV NAPA LLC		Continued		
20-01934	FOR VEHICLE REPAIR PARTS		509.92		
20-01966	STEERING RACK FOR EMS CV		241.94		
20-01968	for auto repair parts		495.79		
			12,159.18		
65554	01/25/21	LOWES010 LOWES HOME CENTERS, INC.		01/25/21 VOID	0
65555	01/25/21	LOWES010 LOWES HOME CENTERS, INC.			5989
20-01539	SUPPLIES - VARIOUS DEPARTMENTS		27.04		
20-01775	Renovations to office		237.40		
20-01989	Range Supplies		877.59		
21-00007	OPEN PO FOR SUPPLIES		2,415.75		
			3,557.78		
65556	01/25/21	LWSUP005 L& W SUPPLY CORPORATION			5989
20-00984	FOR TWP BUILDING REPAIRS		64.80		
65557	01/25/21	M1SEC005 M1 SECURED STORAGE SYSTEMS INC			5989
20-01674	WESKO 'S' Series Lock & Keys		189.45		
65558	01/25/21	MAJES010 MAJESTIC OIL CO., INC.			5989
20-02004	HEATING OIL		5,288.29		
65559	01/25/21	MARKP020 MARK PIRCHER			5989
V1-00041	REFUND TOTALLY DISABLED VET		662.21		
65560	01/25/21	MARSH005 MARSHALL & SWIFT			5989
20-01681	Marshall & Swift		1,399.95		
65561	01/25/21	MASER005 MASER CONSULTING INC.			5989
V0-01940	ENGINEERING SERVICES		9,219.43		
V1-00022	ENGINEERING SERVICES		1,742.50		
			10,961.93		
65562	01/25/21	MAVIS005 MAVIS TIRE SUPPLY, LLC			5989
20-00226	FOR TWP VEHICLE ALIGNMENTS		109.99		
65563	01/25/21	MEDIC005 MEDICAL EQUIP. MAINTENENCE LLC			5989
V0-01937	SERVICE CALLS EMS		142.20		
65564	01/25/21	MERID005 MERIDIAN OCCUPATIONAL HEALTH			5989
20-01893			385.00		
65565	01/25/21	MICHA185 MICHAEL & PAULETTE CUNNINGHAM			5989
V1-00031	REFUND TAX OVERPAYMENT		1,016.51		
65566	01/25/21	MICHA190 MICHAEL CUNNINGHAM			5989
V1-00030	REFUND TOTALLY DISABLED VET		2,908.09		
65567	01/25/21	MICHA195 MICHAEL CONWAY			5989
V1-00036	REFUND TOTALLY DISABLED VET		4,922.01		

DRAFT

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
01 CURRENT	Current Fund Account	Continued			
65568	01/25/21	MODER010 MODERN GROUP POWER			5989
20-01895	Generator Monitoring		1,200.00		
65569	01/25/21	NAPAA005 NAPA AUTO PARTS			5989
20-01143	SUPPLIES FOR PARTS WASHER		737.74		
20-01823	FOR VEHICLE REPAIR PARTS		229.20		
			966.94		
65570	01/25/21	NICHO035 NICHOLAS VOLOSYN			5989
V1-00017	EYEGLASS REIMBURSEMENT		200.00		
65571	01/25/21	NJADV005 NJ ADVANCE MEDIA			5989
V1-00016	ADVERTISEMENT		398.96		
V1-00019	ADVERTISEMENT		334.20		
			733.16		
65572	01/25/21	NJCM0005 NJCM (NJ CONFERENCE OF MAYORS)			5989
20-01969	NJCM Membership Dues 2021		925.00		
65573	01/25/21	NJLM0005 NJLM			5989
20-01939	NJLM 2021 Membership Dues		3,212.00		
65574	01/25/21	NJMOT005 NJ MOTOR VEHICLE COMMISSION			5989
V0-01944	ANNUAL ADMINISTRATIVE FEE		150.00		
65575	01/25/21	NJMOT010 NJ MOTOR VEHICLE COMMISSION			5989
V1-00028	TITLE 2020 RAM PICKUP-BOI		60.00		
65576	01/25/21	NJNAT005 NJ NATURAL GAS CO.			5989
V0-01945	NAT GAS SVC 22-0018-4625-61		5,289.45		
65577	01/25/21	NJSAC010 NJSAC NJ STATE ASSOC OF CHIEFS			5989
20-00480	TUITION: DET NAZARIO		1,200.00		
65578	01/25/21	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			5989
V0-01932	SEPT 2020 SHELTER SERVICES		1,225.00		
V1-00044	NOV 2020 SHELTER SERVICES		435.00		
			1,660.00		
65579	01/25/21	OCEAN030 O. C. POLICE CHIEF ASSOC.			5989
20-01982	Membership Dues		200.00		
65580	01/25/21	OCEAN065 OCEAN COUNTY MAYOR'S ASSOC			5989
20-01970	OCMA Membership Dues 2021		220.00		
65581	01/25/21	OFFIC035 OFFICE BASICS, INC.			5989
20-02020	Cleaning supplies for Townhall		2,100.85		
65582	01/25/21	OXYGE005 OXYGEN SUPPLY CO., INC			5989
20-01812	EMS Oxygen Supplies		487.00		

DRAFT

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
01 CURRENT	Current Fund Account		Continued		
65583	01/25/21	PENNC005 PENN CARE, INC			5989
20-00961	EMS Charts Blanket		617.00		
65584	01/25/21	PERLM005 PERLMART OF MANCHESTER, INC.			5989
20-01040	2020 CONCERTFEST SUPPLIES		193.80		
20-01162	Misc Supplies		111.45		
			305.25		
65585	01/25/21	PETER070 PETER D QUIGLEY			5989
V1-00043	REFUND TOTALLY DISABLED VET		2,568.41		
65586	01/25/21	PREMI010 PREMIER EMISSIONS & SAFETY			5989
20-00685	EMISSIONS TESTING		516.00		
20-01680	EMMISSIONS TESTING FOR TRUCKS		258.00		
			774.00		
65587	01/25/21	PRINC005 PRINCIPAL FINANCIAL GROUP			5989
20-00653	LIFE INS PREMIUM APR - DEC '20		536.52		
65588	01/25/21	RICOH010 RICOH USA, INC			5989
20-00640	PERIODIC PAYMENT		357.36		
20-00642	PERIODIC PAYMENT		185.19		
20-01632	PRINTER - BLDG		552.53		
			1,095.08		
65589	01/25/21	RIGGI005 RIGGINS, INC.			5989
20-01742	Blanket for gas		13,752.92		
65590	01/25/21	ROBER190 ROBERT BERG			5989
V0-01935	RX REIMBURSEMENT JULY-DEC 2020		142.63		
65591	01/25/21	RUBBE010 RUBBERCYCLE, LLC			5989
20-01891	BALANCE DUE ON PO20-00675		300.00		
65592	01/25/21	RUSSE015 R.REID WASTE HAULING&DISPOSAL			5989
20-01635	Blanket for port-a-johns		836.20		
65593	01/25/21	SNAPO010 SNAP-ON INDUSTRIAL			5989
20-01306	USED TOOLS FOR TRK PW#7		127.31		
65594	01/25/21	SPATI005 SPATIAL DATA LOGIC			5989
20-01962	RENEW LICENSE		1,650.00		
65595	01/25/21	SPRAG005 SPRAGUE RESOURCES LP			5989
20-01647	DIESEL FUEL FOR FLEET		11,362.08		
65596	01/25/21	STANL030 STANLEY ACCESS TECH, LLC			5989
20-01919	Repair Police Side Back Door		404.00		
65597	01/25/21	STAPL010 STAPLES BUSINESS ADVANTAGE			5989
20-01419	GENERAL SUPPLIES		125.58		

DRAFT

Check #	Check Date	Vendor / PO # / Description	Amount Paid	Reconciled/Void	Ref Num / Contract
01 CURRENT	Current Fund Account	Continued			
65597		STAPLES BUSINESS ADVANTAGE Continued			
		20-01903 November Monthly Order	360.35		
			485.93		
65598	01/25/21	STAVO005 STAVOLA ASPHALT CO., INC.			5989
		20-01997 REPAIR SPILLWAY @ PINE LK PARK	626.40		
65599	01/25/21	THELA010 THE LAW OFFICE OF MATTHEW SAGE			5989
		V0-01930 DEC 2020 PUBLIC DEFENDER	2,000.00		
65600	01/25/21	THOMA155 THOMAS CHANT			5989
		V0-01946 EYEGLASS REIMBURSEMENT 2020	150.00		
65601	01/25/21	TMASS005 T & M ASSOCIATES			5989
		V1-00015 TWP ENGINEER CASE# 20-54	176.22		
65602	01/25/21	TOMSR035 TOMS RIVER TREE SERVICE,LLC			5989
		20-01736 TREE REMOVAL ON TWP PROPERTY	2,850.00		
		20-01916 BRANCH REMOVAL AFTER STORM	350.00		
		20-01917 DEAD TREE REMOVAL	1,000.00		
			4,200.00		
65603	01/25/21	TONYS010 TONY'S GENERAL MDSE, INC.			5989
		20-01009 SAFETY BOOT ALLOWANCE	1,015.00		
65604	01/25/21	TREAS015 TREASURER STATE OF NEW JERSEY			5989
		V1-00027 4TH QUARTER FEES	10,915.00		
65605	01/25/21	TREAS035 TREASURER, STATE OF NEW JERSEY			5989
		V1-00021 4TH QTR MARR/CIVIL UNION FEES	625.00		
65606	01/25/21	TREC0005 TREC			5989
		21-00011 MAILING SERVICES 2021 TAX	8,102.49		
65607	01/25/21	TRICO015 TRI-COUNTY MOBILE WASH, INC.			5989
		20-01927 SANITIZING OF PW TRUCKS	525.00		
65608	01/25/21	ULINE005 ULINE, INC			5989
		20-01832 LOCKERS	1,853.39		
65609	01/25/21	UNIFI010 UNIFIRST CORPORATION			5989
		20-00881 Uniform Rental 4/1/20-12/31/2	98.10		
		20-01634 Heavyweight Jackets	395.20		
		20-01950 Uniform Rental for PW	1,895.92		
			2,389.22		
65610	01/25/21	VERIZ020 VERIZON ONLINE			5989
		V1-00059 PHONE SVC 555-731-148-00001-43	134.78		
65611	01/25/21	VERIZ030 VERIZON WIRELESS			5989
		V1-00009 WIRELESS SVC 2028747392-00001	6,590.65		

DRAFT

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
01 CURRENT	Current Fund Account	Continued						
65611		VERIZON WIRELESS	Continued					
			V1-00061	WIRELESS SVC 822402721-00001	320.08			
					6,910.73			
65612	01/25/21	VERIZ035	VERIZON					5989
			V1-00060	PHONE SVC 450-717-460-0001-55	278.80			
65613	01/25/21	VITA125	VITAL COMMUNICATIONS , INC					5989
			20-00737	Software for April-December	300.00			
			20-01940	PD5 Forms	381.44			
					681.44			
65614	01/25/21	WATCH010	WATCHGUARD VIDEO, INC.					5989
			20-01451	WD Red Pro 4TB	398.14			
65615	01/25/21	WAYNE020	WAYNE GORDON					5989
			V1-00042	REFUND TOTALLY DISABLED VET	1,451.82			
65616	01/25/21	WBMAS005	WB MASON CO INC					5989
			20-01838	HP 648A Printer Toner	779.82			
65617	01/25/21	WELLS065	WELLS FARGO VENDOR FIN.SERVICE					5989
			20-00578	COPIER LEASE RENT	730.94			
			20-00579	COPIER LEASE RENT	2,009.94			
			20-00580	Rent for Copiers	198.58			
			20-00581	Rent for Copier- EMS Building	262.89			
			20-00582	COPIER LEASE RENT	679.56			
			20-00904	Copier Lease Rent	1,561.83			
					5,443.74			
65618	01/25/21	WORKN005	WORK N GEAR,INC.					5989
			20-01298	Safety Boot Allowance	360.00			
65619	01/25/21	ZEPMA005	ZEP MANUFACTURING CO.					5989
			20-01942	CV19 SOAP FOR SHOP	303.53			

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	140	1	311,652.27	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	140	1	311,652.27	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	140	1	311,652.27	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	140	1	311,652.27	0.00

Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
04 GEN CAPITAL Capital Account								
2641	01/25/21	BLAZE005	20-01861	(3) Defibrilators - Cases	4,461.00			5990
2642	01/25/21	CDWGO005	20-01886	Garmin GPS Units (2) EMS	312.82			5990
2643	01/25/21	EPOXY005	20-01859	EMS Bathroom(2)Flooring	8,720.00			5990
2644	01/25/21	GLOBA030	20-01337	Ice Machine	1,889.12			5990
2645	01/25/21	MTECH005	20-01904	Backboard/accessories ATV	3,205.00			5990

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	18,587.94	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	18,587.94	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	18,587.94	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	18,587.94	0.00

DRAFT

Range of Checking Accts: 12 ANIMAL to 12 ANIMAL WIRE Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
PO #		Description				Contract
12 ANIMAL		Animal Control Account				
2166	01/25/21	OCEAN015	OCEAN COUNTY BOARD OF HEALTH			5991
V1-00044		NOV 2020 SHELTER SERVICES		142.00		
2167	01/25/21	SPATI005	SPATIAL DATA LOGIC			5991
20-01962		RENEW LICENSE		6,600.00		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	6,742.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	6,742.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	6,742.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	6,742.00	0.00

Range of Checking Accts: 15 OPEN SPACE to 15 OPEN SPACE Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
15 OPEN SPACE	Open Space Trust				
141	01/25/21	CLAYT005 CLAYTON BLOCK CO. INC.			5992
20-00277	supplies for various projects		67.00		
142	01/25/21	MASER005 MASER CONSULTING INC.			5992
V1-00022	ENGINEERING SERVICES		5,681.60		
143	01/25/21	PLAYP005 PLAYPOWER LT FARMINGTON, INC			5992
20-01152	32" x 54" RUBBER MAT		1,760.00		
20-01153	32" x 54" RUBBER MAT		1,760.00		
			3,520.00		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	9,268.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	9,268.60	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	9,268.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	9,268.60	0.00

Range of Checking Accts: 21 UNEMPLOYMENT to 21 UNEMPLOYMENT Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
21 UNEMPLOYMENT	New Jersey Unemployment Trust				
1161	01/25/21	NJDEP025 NJ DEPT OF LABOR & WORKFORCE			5993
V1-00006	QTR 2 2020 NJ UNEMPLOYMENT		13,954.03		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	13,954.03	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	13,954.03	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	13,954.03	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	13,954.03	0.00

Range of Checking Accts: 22 DRUG ENF to 22 DRUG ENF Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
PO #		Description				Contract
22 DRUG ENF		Drug Enforcement Trust				
1294	01/25/21	ATLAN040	ATLANTIC TACTICAL OF NJ INC.			5994
20-01463		Police Equipment		1,893.84		
1295	01/25/21	HCOOU005	HCO OUTDOOR PRODUCTS, LLC			5994
20-01587		Spartan GoCam		710.90		
1296	01/25/21	WATCH010	WATCHGUARD VIDEO, INC.			5994
20-01530		Interview Room Equipment		12,416.00		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	15,020.74	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	15,020.74	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	15,020.74	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	15,020.74	0.00

Range of Checking Accts: 24 PUBLIC DEF to 24 PUBLIC DEF Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
24 PUBLIC DEF	Public Defender Trust				
1286	01/25/21	RUMPF015	RUMPF LAW,PC		5996
V1-00018	DEC 2020 CONFLICT PUBLIC DEF.		189.00		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	189.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	189.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	189.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	189.00	0.00

Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
27 AFF HOUSE Affordable Housing								
312	01/25/21	APLUS005		A-PLUS CONSTRUCTION, INC.				5995
V1-00051				HOME IMPROVEMENT PROGRAM	11,690.00			
313	01/25/21	COMMU020		COMMUNITY GRANTS, PLANNING &				5995
V1-00023				AFFORDABLE HOUSING AGENT	268.40			
V1-00026				NOV 2020 AFFORD. HSING AGENT	14,511.86			
					14,780.26			
314	01/25/21	INGER010		INGERMAN MANCHESTER				5995
V1-00047				AFFORDABILITY ASSISTANCE	2,356.00			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	28,826.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	28,826.26	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	28,826.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	28,826.26	0.00

DRAFT

Range of Checking Accts: 28 MANLKST BOI to 28 MANLKST BOI Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Description	Amount Paid	Reconciled/Void	Ref Num / Contract
28 MANLKST BOI	MANCHESTER LAKEHURST BOI					
1049	01/25/21	BOROU010	BOROUGH OF LAKEHURST			5997
V1-00008 QTR 4 2020 LAKEHURST				1,060.70		
1050	01/25/21	TREAS015	TREASURER STATE OF NEW JERSEY			5997
V1-00007 QTR 4 2020 LAKEHURST				159.00		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	1,219.70	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,219.70	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	1,219.70	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,219.70	0.00

21-065

DRAFT

RESOLUTION AUTHORIZING PAYMENT OF BILLS

JANUARY 25, 2021

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	$	**132,191.38**
Sewer Utility - East	$	**43,768.40**
Utility Escrow - Water	$	**862.11**
Utility Escrow - Sewer	$	**620.00**
Sewer Utility Capital Fund	$	-
Water Utility Capital Fund	$	
	$	**177,441.89**

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed: _____

Craig A Wallis
Council President

Sabina T Martin
Township Clerk

DRAFT

UTILITY BILL LIST ADDENDUM

 # 21-065

JANUARY 25, 2021

WATER OPERATING

PAYROLL WEEK ENDING 01/22/2021
PAYROLL WEEK ENDING 02/05/2021

Township of Manchester	Water East Portion of SHBP Premium	transfer	9,993.05
			$ 9,993.05

SEWER OPERATING

PAYROLL WEEK ENDING 01/22/2021
PAYROLL WEEK ENDING 02/05/2021

Township of Manchester	Sewer East Portion of SHBP Premium	transfer	10,287.29
			$ 10,287.29

WATER UTILITY ESCROW

Remington & Vernick	Water Escrow	Chk # 1514	862.11
			$ 862.11

SEWER UTILITY ESCROW

Remington & Vernick	Sewer Escrow	Chk # 1514	620.00
			$ 620.00

WATER UTILITY CAPITAL FUND

Earle Asphalt	Elevated Water Tank Cert #2	Chk # 1075	7,223.64
TKT Construction	Elevated Water Tank Cert # 5	Chk # 1076	569,007.60
			$ 576,231.24

SEWER UTILITY CAPITAL FUND

$ -

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
05 WATER EAST	Water Operating Fund				
5798	01/19/21	POSTM005 POST MASTER - TOMS RIVER			5986
V1-00001	POSTAGE		6,400.00		
5799	01/19/21	STATE015 STATE OF N.J. - PWT			5987
V1-00002	QTR 4 2020 ESA PWT		701.51		
5800	01/25/21	CENTR010 CENTRAL JERSEY HEALTH INS.			5998
V1-00058	DENTAL INS. JAN 2021		652.80		
5801	01/25/21	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			5998
V1-00025	DEC 2020 LEGAL SVCS UTILITIES		416.00		
5802	01/25/21	ERUNY005 E. RUNYON			5998
20-01007	Blanket PO Coliform Sampling		525.00		
5803	01/25/21	HEYER005 HEYER GRUEL & ASSOCIATES. P.A.			5998
V1-00012	NATURAL RESOURCE INVENTORY		900.00		
5804	01/25/21	JCPL0005 J C P & L			5998
V1-00011	ELEC SVC 200 001 127 014		34,326.66		
5805	01/25/21	NJNAT005 NJ NATURAL GAS CO.			5998
V0-01949	NAT GAS SVC 22-0018-4627-48		1,951.82		
5806	01/25/21	OXYGE005 OXYGEN SUPPLY CO., INC			5998
20-00091	ESA Blanket for Oxygen Tanks		168.00		
5807	01/25/21	REMIN015 REMINGTON & VERNICK ENGINEERS			5998
20-00304	Open PO Elev Water Tank		6,408.99		
20-01146	Proposal ESA Well 11		1,067.50		
20-01396	TF#1 ESA Media Rep & Plant Upg		2,947.95		
V0-01948	W/S GEN. ENGINEERING		341.25		
			10,765.69		
5808	01/25/21	TOWN0005 TOWNSHIP OF MANCHESTER			5998
V1-00004	WSA WATER BILLS		36,836.89		
5809	01/25/21	TREAS045 TREASURER, STATE OF NEW JERSEY			5998
V1-00057	WATER ALLOCATION PERMIT		12,710.00		
5810	01/25/21	USABL005 USA BLUEBOOK			5998
20-01847	Mask Respirators & Cartridges		1,000.21		
20-01918	Chart Paper & Anti Seize Lube		452.63		
			1,452.84		
5811	01/25/21	VANCL005 VAN CLEEF ENGINEERING ASSOC.			5998
20-01877	Proposal WM Reloc Colonial Dr		4,719.20		

DRAFT

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
PO #		Description				Contract
05 WATER EAST		Water Operating Fund	Continued			
5812	01/25/21	VERIZ030	VERIZON WIRELESS			5998
V1-00009		WIRELESS SVC 2028747392-00001		345.77		
5813	01/25/21	WATER010	WATER RESOURCE MANAGEMENT, INC			5998
20-01092		FULL TIME LICENSED WATER		8,550.00		
5814	01/25/21	WWSCW005	WWSC-WATER WORKS SUPPLY CO INC			5998
20-01631		ESA Tool to Repair Hydrants		776.15		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	17	0	122,198.33	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	17	0	122,198.33	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	17	0	122,198.33	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	17	0	122,198.33	0.00

Range of Checking Accts: 06 WAT EAST CAP to 06 WAT EAST CAP Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
PO #		Description				Contract
06 WAT EAST CAP Water Capital Fund						
1075	01/25/21	EARLE005	EARLE ASPHALT COMPANY			6000
V1-00069		ELEVATED WATER TANK CERT# 2		7,223.64		
1076	01/25/21	TKTCON01	TKT CONSTRUCTION			6000
V1-00068		ELEVATED WATER TANK CERT # 5		569,007.60		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	576,231.24	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	576,231.24	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	576,231.24	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	576,231.24	0.00

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Vendor Name	Reconciled/Void	Ref Num
PO #	Description			Amount Paid	Contract
07 SEWER EAST	Sewer Operating Account				
3570	01/25/21	ADARR005	ADARR, INC		5999
20-01952	ESA/WSA Cleared Sewer Clog (2)			1,121.20	
3571	01/25/21	CENTR010	CENTRAL JERSEY HEALTH INS.		5999
V1-00058	DENTAL INS. JAN 2021			668.55	
3572	01/25/21	EASTC005	EAST COAST EMERGENCY		5999
20-01928	Vehicle Console JR New Truck			241.32	
3573	01/25/21	FEILA005	FEI-#501		5999
20-00077	ESA&WSA Blanket PO Misc Parts			26.93	
3574	01/25/21	HEYER005	HEYER GRUEL & ASSOCIATES. P.A.		5999
V0-01942	NAT RESOURCE INVENTORY			2,100.00	
3575	01/25/21	LOWES010	LOWES HOME CENTERS, INC.		5999
20-01539	SUPPLIES - VARIOUS DEPARTMENTS			201.03	
3576	01/25/21	POSIT005	POSITIVE PROMOTIONS, INC		5999
20-01870	Employee Holiday Appreciation			2,195.14	
3577	01/25/21	TOWN0005	TOWNSHIP OF MANCHESTER		5999
V1-00005	WSA SEWER BILLS			26,926.94	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	33,481.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	33,481.11	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	33,481.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	33,481.11	0.00

DRAFT

21-066

DRAFT

JANUARY 25, 2021

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	$	**113,183.33**
Sewer Utility West	$	**18,736.77**
Water Utility West Capital Fund	$	-
Sewer Utility West Capital Fund	$	-
	$	**131,920.10**

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed:

Craig A Wallis
Council President

Sabina T Martin
Township Clerk

DRAFT

UTILITY WEST ADDENDUM

JANUARY 25, 2021 **# 21-066**

WATER WEST OPERATING

PAYROLL WEEK ENDING 01/22/2021
PAYROLL WEEK ENDING 02/05/2021

Township of Manchester	Water West Portion of SHBP Premium	transfer	8,844.93
			8,844.93

SEWER WEST OPERATING

PAYROLL WEEK ENDING 01/22/2021
PAYROLL WEEK ENDING 02/05/2021

Township of Manchester	Water West Portion of SHBP Premium	transfer	9,139.17
			9,139.17

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
30 WATER WEST	Water West Account				
22456	01/19/21	STATE015 STATE OF N.J. - PWT			5988
V1-00003	QTR 4 WSA PUBLIC WATER TAX		984.57		
22457	01/25/21	ADARR005 ADARR, INC			6001
20-01929	WSA Cleared Sewer Clog (2)		528.00		
22458	01/25/21	CENTR010 CENTRAL JERSEY HEALTH INS.			6001
V1-00058	DENTAL INS. JAN 2021		615.60		
22459	01/25/21	COOPE005 COOPERATIVE COMMUNICATIONS			6001
20-01646	WSA Well 11 Phone Line		93.58		
22460	01/25/21	COREM005 CORE & MAIN LP			6001
V1-00070	WSA METER REPLACEMENT PHASE 1		60,915.20		
22461	01/25/21	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			6001
V1-00025	DEC 2020 LEGAL SVCS UTILITIES		32.00		
22462	01/25/21	ERUNY005 E. RUNYON			6001
20-01662	Blanket PO Coliform Sampling		1,575.00		
20-02009	Blanket PO Coliform Sampling		1,050.00		
			2,625.00		
22463	01/25/21	HACHC005 HACH CHEMICAL CO.			6001
20-01577	ESA & WSA Service Contract		5,344.00		
22464	01/25/21	LINDA080 LINDA SAVERCOOL			6001
V1-00029	REFUND W/S OVERPAYMENT		25.57		
22465	01/25/21	MAINP005 MAIN POOL & CHEMICAL CO., INC			6001
20-01559	WSA & ESA Sodium Hypochlorite		2,148.30		
22466	01/25/21	NJWAT005 NJ WATER ASSOCIATION			6001
20-02023	Dues Systems 10000 & over Con		700.00		
22467	01/25/21	ONECA005 ONE CALL CONCEPTS, INC			6001
20-01272	ESA & WSA Utility Markouts		670.21		
22468	01/25/21	POLLA005 POLLARDWATER.COM			6001
20-01741	Hydrant Flushing Equipment		4,701.06		
22469	01/25/21	REMIN015 REMINGTON & VERNICK ENGINEERS			6001
19-01835	WSA Automated Meter Reading Sy		348.75		
20-01031	R&V Engineering Services WSA		152.50		
20-01431	Consulting Ser Well 6 Upgrades		2,702.50		
			3,203.75		
22470	01/25/21	TREAS045 TREASURER, STATE OF NEW JERSEY			6001
V1-00056	WATER ALLOCATION PERMIT		12,710.00		

DRAFT

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
30 WATER WEST	Water West Account		Continued		
22471	01/25/21	UNIFI010 UNIFIRST CORPORATION			6001
20-01642	ESA & WSA Uniforms Blanket PO		491.56		
22472	01/25/21	WATER010 WATER RESOURCE MANAGEMENT, INC			6001
20-01092	FULL TIME LICENSED WATER		8,550.00		

DRAFT

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	17	0	104,338.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	17	0	104,338.40	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	17	0	104,338.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	17	0	104,338.40	0.00

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 01/01/21 to 01/25/21
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
32 SEWER WEST Sewer West Account								
11558	01/25/21	ADARR005 ADARR, INC						6002
			20-02008	ESA/WSA Cleared Sewer Clog (5)	1,947.00			
11559	01/25/21	ALLIN005 ALL INDUSTRIAL SAFETY PROD INC						6002
			20-01644	ESA & WSA Gas Detector (2)	1,839.68			
11560	01/25/21	CDWGO005 CDW GOVERNMENT						6002
			20-01837	Computer cables/power cords	528.71			
11561	01/25/21	CENTR010 CENTRAL JERSEY HEALTH INS.						6002
			V1-00058	DENTAL INS. JAN 2021	631.35			
11562	01/25/21	JCPL0005 J C P & L						6002
			V1-00010	ELEC SVC 200 001 127 022	3,504.40			
11563	01/25/21	LINDA080 LINDA SAVERCOOL						6002
			V1-00029	REFUND W/S OVERPAYMENT	51.08			
11564	01/25/21	OCEAN090 OCEAN COUNTY RECYCLING						6002
			20-01626	ESA&WSA Open PO - Asphalt Disp	360.75			
11565	01/25/21	SUBUR010 SUBURBAN PROPANE						6002
			20-01601	WSA Blanket PO for Propane	287.69			
11566	01/25/21	UNITE040 UNITED REFRIGERATION, INC						6002
			20-01636	ESA & WSA Blanket PO	298.36			
11567	01/25/21	USABL005 USA BLUEBOOK						6002
			20-01520	ESA & WSA Blanket PO / Parts	148.58			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	9,597.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	9,597.60	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	9,597.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	9,597.60	0.00

DRAFT

DRAFT

#21-02

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Section 1. The salaries for the job titles listed below are as follows:

POSITIONS (Bargaining Unit Employees)		SALARY RANGE
Accountant		$30,000 - $50,000
Accountant - Senior		$35,000 - $45,000
Accounting Clerk I	$27,300	~~$25,000~~ - $48,000
Accounting Clerk II		$31,000 - $52,000
Accounting Clerk – Senior		$35,000 - $54,000
Administrative Assistant		$30,000 - ~~$50,000~~ $53,000
Administrative Assistant – Utilities		$30,000 - ~~$50,000~~ $53,000
Administrative Assistant – Part-time		$12.00/hr - $20.00/hr
Administrative Assistant to Zoning		$30,000 - $60,000
Animal Control Officer		$30,000 - $64,000
Animal Control Officer - Part-time		$15.00/hr - $25.00/hr
Assessing Clerk	$27,300	~~$25,000~~ - $55,000
Assessing Clerk - Senior		$35,000 - $65,000
Assistant Municipal Clerk	$27,300	~~$25,000~~ - $55,000
Assistant Municipal Clerk I		$30,000 - $60,000
Assistant Municipal Clerk II/Office of Legislative Services		$35,000 - $65,000
Communications Supervisor		$60,000 - ~~$80,000~~ $85,000
Clerk/Typist	$27,300	~~$20,000~~ - ~~$29,000~~ $35,000
Clerk/Typist - Part-time		min.wage - $17.00/hr
Code Enforcement Officer		$32,000 - $55,000
Code Enforcement Officer- Part-time		$17.50/hr- $30.00/hr
Chief Code Enforcement Officer		$55,000 - $65,000
Construction Inspector		$35,000 - $50,000
Construction Official		$70,000 - $116,000
Deputy Assessor		$55,000 - $80,000 $82,000
Deputy Court Administrator		$40,000 - $68,000
Deputy Court Administrator - Senior		$45,000 - $70,000
Deputy Director of Senior & Social Services		$45,000 - ~~$70,000~~ $75,000
Deputy Director of Public Works		$75,000 - $110,000
Deputy Tax Collector		$55,000 - $75,000
Director of Division of Data Processing		$65,000 - ~~$95,000~~ $100,000
Director of Senior and Social Services		$65,000 - $95,000
Electrician/HVAC Specialist P/T		$24.00/hr - $41.00/hr
Executive Secretary		$30,000 - $60,000

DRAFT

Field & Meter Service Worker		$36,333 - $60,000
Fire Inspector - UFC		$10,000 - $35,000
Fire Inspector – UFC- Part-time		$16.00/hr - $35.00/hr
General Foreman		$40,000 – ~~$78,000~~ $85,000
General Foreman – Utilities		$40,000 – $78,000
Heavy Equip Operator/Truck Driver		$37,167 - $68,000
Heavy Equipment Operator - Senior		$49,750 - $70,000
Inspector UCC		$35,000 – $70,000
Inspector - Construction – Part-time		$16.00/hr - $47.00/hr
Inspector – Construction – Per Diem		$16.00/hr - $47.00/hr
Lt. Equip/Truck Driver/Laborer		$34,333 - $60,000
Lt. Equip/Truck Driver/Laborer - Senior		$46,750 - $70,000
Maintenance Worker		$34,333 - $60,000
Maintenance Worker - Part-Time		Min. wage - $20.00/hr
Maintenance Worker - Senior		$46,500 - $70,000
Management Information Systems Specialist		$40,000 - $70,000
Management Information Systems Specialist- Senior		$55,000- $85,000
Management Information Systems Specialist - Part-time		$17.00 – $30.00/hr
Mechanic		$39,667 - $65,000
Mechanic - Master		- $5,000
Mechanic- Senior		$54,250 - $70,000
Office Manager		$40,000 - ~~$60,000~~ $65,000
Office Manager/Tech Asst. to Construction Official		$45,000 - ~~$70,000~~ $75,000
Outreach Coordinator I		$30,000 – $55,000
Outreach Coordinator II		$32,000 – $57,000
Outreach Coordinator – Senior		$52,500 - $59,500
Para-professional	$27,300	~~$24,000~~ - $35,000
Para-professional - Part-time		Min. wage - $20.00/hr
Principal Assessing Clerk		$35,000 - $70,000
Principal Project Engineer		$50,000 - $80,000
Principal Tax Clerk		$37,000- $70,000
Project Engineer		$45,000 - $75,000
Property Inspector - Part-time		$20.00/hr - $30.00/hr
Property Inspector/Senior Assessing Clerk		$35,000 –$70,000
Public Safety Aide - Part-time		$20.00/hr - $30.00/hr
Public Safety Aide - Full-time		$40,000 - $60,000
Public Safety Telecommunicator		$42,000 - ~~$70,000~~ $75,000
Public Safety Telecommunicator - Part-time		$18.00/hr - $30.00/hr
Public Safety Telecommunicator - Per Diem		$18.00-/hr - $30.00/hr
Public Safety Telecommunicator - Senior		$42,000– $75,000
Receptionist/Clerk Typist	$27,300	~~$20,000~~ - $40,000
Receptionist/ Secretary	$27,300	~~$20,000~~ - $40,000
Records/Firearms Clerk	$27,300	~~$25,000~~ - $55,000
Records/Firearms Clerk - Senior		$40,000 - $55,000
Records Supervisor		$40,000 - ~~$62,000~~ $65,000
Regulatory Officer		$75,000 - $100,000

DRAFT

Right to Know Coordinator/Safety Coordinator		$55,000 - ~~$90,000~~ $93,000
Secretary	$27,300	~~$25,000~~ - $57,000
Secretary - Senior		$30,000 - $60,000
Subcode Official - UCC		$40,000 - ~~$85,000~~ $87,000
Subcode Official – UCC – Part-time		$25.00 /hr – $45.00/hr
Supervisor		$40,000 - $82,000
Supervising Engineer		$60,000 - ~~$94,000~~ $98,000
Superintendent of Utilities		$80,000 - ~~$114,000~~ $120,000
Tax Reassessment Assessor - Deputy Tax Assessor		$27,000
Tax Reassessment Inspector		$10,000 - $15,000
Tax Reassessment Clerk		$3,500
Tax Clerk	$27,300	~~$25,000~~ - $55,000
Tax Clerk I	$29,000	~~$27,000~~ - $57,000
Tax Clerk II	$31,000	~~$29,000~~ - $59,000
Tax Clerk III	$33,000	~~$31,000~~ - $61,000
Tax Clerk - Senior	$37,000	~~$35,000~~ - $65,000
Tax Collector		$70,000 - ~~$112,000~~ $115,000
Tax/Utility Clerk	$29,000	~~$27,000~~ - $57,000
Tax/Utility Clerk – Senior	$37,000	~~$35,000~~ - $65,000
Technical Assistant – Utilities		$35,000 - $65,000
Technical Assistant I – Building	$27,300	~~$25,000~~ - $55,000
Technical Assistant II– Building	$29,000	~~$27,000~~ - $57,000
Technical Assistant – Senior – Building	$37,000	~~$35,000~~ - $60,000
Utility Operations Supervisor		$50,000 - $95,000
Utilities Electrician		$100,000 - $110,000
Utilities Electrician/Operations Supervisor		$100,000 - $120,000
Violations Clerk	$27,300	~~$25,000~~ - $46,000
Violations Clerk - Part-time		Min. wage - $15.00/hr
Zoning Officer		$48,000 - ~~$82,000~~ $85,000
Zoning Officer – Part-time		$15.00/hr - $25.00/hr

Section 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1996

UPON COMPLETION OF	**% OF BASE SALARY**
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

DRAFT

EMPLOYEES HIRED AFTER JANUARY 1, 1996

UPON COMPLETION OF	% OF BASE SALARY
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service and thereafter	10%

Effective January 1, 2014, longevity is eliminated for all new employees.

Section 3. The salaries for the job titles listed below are as follows:

POSITION	SALARY RANGE
Assistant Director – Camp	$15.00/hr - $32.00/hr
Assistant Director – Lake	$15.00/hr - $25.00/hr
Assistant Director – Program	$15.00/hr - $32.00/hr
Badge Seller	Min. wage - $13.00/hr
Beach Attendant	Min. wage - $11.50/hr
Bus Driver	$12.50/hr - $16.75/hr
Camp Counselors	Min. wage-$13.00/hr
Director - Arts and Crafts	$13.50/hr - $28.00/hr
Director - Assistant Preschool	$15.00/hr - $32.00/hr
Director - Camp	$19.00/hr - $42.00/hr
Director - Physical Education	$13.50/hr - $28.00/hr
Director - Pre-School	$16.50/hr - $34.00/hr
Head Lifeguard	$13.50/hr - $18.00/hr
Lifeguard	$12.50/hr - $16.00/hr
Recreation Instructor	Min. wage - $15.00/hr.
Seasonal Maintenance – DPW/Utilities	Min. wage - $15.00/hr
Senior Counselor	Min. wage - $15.00/hr
Specialty Instructor	$15.00/hr- $42.00/hr
Summer Supervisor – Badge Seller	$13.00/hr - $17.00/hr
Summer Supervisor – Bus Driver	$16.00/hr - $20.00/hr

Section 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

DRAFT

Section 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the **4th day of January, 2021** and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6:00 p.m. on **25th of January 2021.** At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

TOWNSHIP OF MANCHESTER
COUNTY OF OCEAN

BOND ORDINANCE NO. 21-03

BOND ORDINANCE PROVIDING FOR VARIOUS WATER UTILITY IMPROVEMENTS, APPROPRIATING $990,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF $990,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

BE IT ORDAINED by the TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized to be undertaken in and by the Township of Manchester, in the County of Ocean, New Jersey (the "Township") as self liquidating improvements. For the improvements or purposes described in Section 3, there is hereby appropriated the sum of $990,000, said sum being inclusive of all appropriations heretofore made therefor. In accordance with N.J.S.A. 40A:2-11c of the Local Bond Law, no down payment is required as this bond ordinance authorizes obligations solely for purposes which are self-liquidating and deductible from the gross debt of the Township as set forth in N.J.S.A. 40A:2-7h.

Section 2. In order to finance the costs of said improvements or purposes, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed $990,000, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the obligations are to be issued consist of the Treatment Plant No. 5 Media Replacement and Plant Improvements, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with bid specs, contracts, plans, specifications or requisitions therefor on file with or through the Township Clerk, as finally approved by the governing body of the Township.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is $990,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is $990,000.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial

DRAFT

officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Township may lawfully undertake as self-liquidating improvements or purposes of the water utility, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is forty (40) years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the $990,000 bonds and notes provided in this bond ordinance but the net debt of the Township is not increased because the purposes authorized herein are self-liquidating and are deductible from the Township's gross debt in accordance with N.J.S.A. 40A:2-44c. The obligations authorized herein will be within all debt limitations prescribed by said Law.

(d) An aggregate amount not exceeding $40,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Township are used to finance, on an interim basis, costs of said improvements or purposes, the Township reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto.

(f) This bond ordinance authorizes obligations of the Township solely for purposes described in subparagraph (h) of §40A:2-7 of the Local Bond Law, and the obligations authorized herein are to be issued for purposes which are self-liquidating within the meaning and limitation of N.J.S.A. 40A:2-45 of said Law and are deductible from the gross debt of the Township pursuant to N.J.S.A. 40A:2-44c of said Law.

DRAFT

(g) The Township reasonably expects to commence acquisition and/or construction of the projects or improvements described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 6. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Township Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Township for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and, unless paid from other sources, the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

DRAFT

#21-01

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING SALARY RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

Section 1. The positions and annual salary ranges, hereinafter enumerated, in the Township of Manchester, County of Ocean, are hereby adopted in accordance with the following tables:

POSITION (Non-Bargaining Unit Employees)	**SALARY RANGE**
Administrative Assistant P/T	$10.00/hr - $20.00/hr
Administrative Assistant	$30,000 - $50,000
Alternate Deputy Registrar	$2,500
Assistant Business Administrator	$7,500
Back-up Utilities Operator	$5,000
Biohazard Remediator	$2,500
Business Administrator	$110,000 ~~$95,000~~ - ~~$150,000~~ $160,000
Chief Engineer	$75,000 - $135,000
Chief of Police	$190,000 -$260,000
Collector of Utility Revenues	$10,000
Command Support Assistant	$75,000- ~~$85,000~~ $90,000
Comptroller	$55,000 - $75,000
Confidential Aide	$30,000 - ~~$60,000~~ $65,000
Confidential Aide (Part Time)	$15.00/hr - $25.00/hr
Court Administrator	$75,000 - ~~$110,000~~ $120,000
Deputy Emergency Management Coordinator	$2,500
Deputy Registrar of Vital Statistics	$5,000
Deputy Township Clerk	$50,000 - $75,000
Deputy Treasurer	$50,000 - ~~$78,000~~ $80,000
Director, Dept. of Inspections, Land Use & Planning	$85,000 ~~$75,000~~ - ~~$115,000~~ $120,000
Director of Emergency Services	$85,000 ~~$75,000~~ - $120,000
Director of Finance/Chief Financial Officer	$75,000 ~~$60,000~~ – ~~$140,000~~ $145,000
Director of Public Works	$85,000 - ~~$180,000~~ $200,000
Director of Recreation	$65,000 ~~$50,000~~ - ~~$90,000~~ $95,000
Emergency Management Coordinator	$5,000 - $10,000
Emergency Medical Technician	$40,000 – $52,000
Emergency Medical Technician Per Diem	$25.00/hr - $28.00/hr
Emergency Medical Technician/Firefighter	$45,000 – $57,000
Emergency Medical Technician/Firefighter- Per Diem	$25.00/hr - $30.00/hr
Emergency Medical Technician Supervisor	$50,000 – $65,000

DRAFT

Executive Secretary	$35,000	~~$30,000~~ - $60,000
General Manager\Utility Operations		$85,000 – $125,000
Mayor		$15,000 - $45,000
Municipal Court Judge		$35,000 - $75,000
Municipal Housing Liaison		$4,000 - $10,000
Personnel Officer	$70,000	~~$40,000~~ - $95,000 $110,000
Purchasing Agent		$65,000 - $95,000
Recycling Coordinator		$2,500
Registrar of Vital Statistics		$10,000
Tax Assessor		$70,000 - ~~$125,000~~ $138,000
Tax Search Officer		$2,500
Township Clerk	$70,000	~~$40,000~~ - $125,000
Township Press Officer		$5,000
Utilities Operator		$5,000 - $20,000

Township Council

- Township Council Base: $12,000
- Township Council President : Base + $2,500
- Township Council Vice President : Base + $1,500

Section 2. In addition to the base salary, there shall be longevity as follows:

EMPLOYEES HIRED PRIOR TO JANUARY 1, 1995

UPON COMPLETION OF	**% OF BASE SALARY**
Five years of continuous service	1.5%
Seven years of continuous service	2%
Ten years of continuous service	3%
Fifteen years of continuous service	5%
Seventeen years of continuous service	6.75%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

EMPLOYEES HIRED AFTER JANUARY 1, 1995

UPON COMPLETION OF	**% OF BASE SALARY**
Ten years of continuous service	2.50%
Fifteen years of continuous service	5%
Twenty years of continuous service	7.50%
Twenty-five years of continuous service	10%

Effective January 1, 2014, longevity is eliminated for all new employees.

Section 3. The following positions shall be excluded from the longevity schedule in Section 2 of this Ordinance: Municipal Court Judge, Chief of Police, ~~Public Safety Director~~,

DRAFT

Township Council and Mayor.

Section 4. All ordinance or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the **25th day of January 2021** and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on **8th day of February 2021**. At such time and place or any time or place to which said meeting may be adjourned; all persons interested will be given an opportunity to be heard concerning said ordinance.

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-04

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A PURCHASE OF WHITING FIRST AID SQUAD AND DESIGNATED AS BLOCK 86, LOT 5, A/K/A 78 LACEY ROAD, MANCHESTER TOWNSHIP, NEW JERSEY PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:12-13

WHEREAS, the Township Council, Township of Manchester, County of Ocean, New Jersey ("Township") has considered the purchase of property in the Township also known and designated as Block 86, Lot 5, Manchester Township, New Jersey, a/k/a 78 Lacey Road f/k/a 82 Lacey Road (herein referred to "Property"); and

WHEREAS, the Property is owned by and assessed to the Whiting Volunteer First Aid Squad, Inc., 78 Lacey Road f/k/a 82 Lacey Road, Manchester, New Jersey; and

WHEREAS, the Property is approximately 1.507± acres; and

WHEREAS, the Township has negotiated in good faith with representatives of the owner, and the parties have agreed to a purchase price of $500,000.00; and

WHEREAS, the contract is on file with the Office of the Township Clerk and can be reviewed by the public during normal business hours; and

WHEREAS, the Township has complied by all the requirements set forth in N.J.S.A. 40A:12-13 in order to permit the acquisition of the Property in accordance with the contract which is on file at the Office of the Township Clerk;

NOW, THEREFORE, BE IT ORDAINED by the Township Council, Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township authorizes the acquisition of the subject property for and in consideration of $500,000.00, in accordance with the terms and conditions set forth in the Contract of Sale, a true copy which is on file with the Office of the Township Clerk and can be reviewed during normal business hours.

SECTION 2. The Township authorizes and directs the Mayor, Township Clerk and Township Administrator to execute any and all necessary documents that will implement the intent of this Ordinance.

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency only.

SECTION 4. If any provision of this Ordinance is declared invalid, such invalidity shall not affect the other provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

DRAFT

SECTION 5. This Ordinance shall take effect after final approval and publication according to law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **25th day of January, 2021 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for **8th day of February, 2021 at 6:00 p.m.** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-05

AN ORDINANCE AUTHORIZING THE SALE OF LOT 34 IN BLOCK 1.78 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq.

(1525 Fourth Avenue)

WHEREAS, the Township of Manchester is the owner of real property known as Block 1.78, Lot 34 (1525 Fourth Avenue) in the Township of Manchester, County of Ocean, State of New Jersey (collectively the "Property"); and

WHEREAS, the property is an undersized 50' x 100' lot; and

WHEREAS, the Township Council of the Township of Manchester has determined that Lot 34 in Block 1.78 as delineated on the Tax Map of the Township of Manchester County of Ocean and State of New Jersey is not needed for public use; and

WHEREAS, a sale of the subject property will return the property to the tax rolls of the Township of Manchester and create revenues for the Township; and

WHEREAS, the Township Council of the Township of Manchester has determined that it is in the best interests of the Township of Manchester to offer the property for sale pursuant to N.J.S.A. 40A:12-1 et seq; and

WHEREAS, N.J.S.A. 40A:12-13 authorizes the Township to sell municipally owned real property at a private sale or public sale to an owner of real property contiguous thereto where the Township owned property is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvements thereon; and

WHEREAS, N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one (1) owner of property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for not less than the fair market value of said real property; and

WHEREAS, the sale of the property is conditioned upon the merging by Deed with the Buyers' adjoining properties; and

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township of Manchester in the County of Ocean is the owner of the following land located within the Township of Manchester (hereinafter referred to as the "Property"):

Block 1.78, Lot 34 a/k/a 1525 Fourth Avenue in
Manchester, New Jersey

DRAFT

(note: no metes and bounds description will be supplied; Successful bidder is to prepare and submit a metes and bounds description for inclusion in the deed of conveyance), and subject to all easements and and restrictions of record and not of record.

SECTION 2. The Township Council has determined it to be in the public interest to sell said Property at private sale to an owner of real property contiguous thereto to the highest bidder in accordance with N.J.S.A. 40A:12-13(b)(5).

SECTION 3. N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one owner of real property contiguous thereto, the municipal property shall be sold to the highest bidder from among all such contiguous owners and that the sale shall be for nor less than the fair market value of said real property.

SECTION 4. The Township Council declares the Property to be surplus and not needed for public use.

SECTION 5. The following conditions for the sale of the Property apply:

(a) The minimum bid for the Property shall be $10,000.00.

Price is $10,000 with provision that it must be consolidated with other contiguous lots. Deed restricted with no ability to subdivide and no ability to consolidate to create a variance for new home construction. Consolidation must occur at the time of purchase.

(b) Full payment of the purchase price must be received within 30 days of the date of the acceptance of the bid. The successful bidder will be required to pay, by either cash or bank check, a deposit equal to ten (10%) percent of minimum price of the bid at the close of bidding, with the balance to be paid by either cash or bank check at closing. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of $550.00, the pro rata cost of advertisement, recording fees, realty transfer fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.

(c) The Property is being sold in an "AS IS" condition. The successful bidder is responsible for conducting any and all inspections and testing of the Property at its own cost and expense. The Property is sold subject to any and all conditions, including but not limited to title issues, environmental issues, existing encumbrances, liens easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting the Property. A survey of the Property may be conducted by any prospective bidder, at its discretion, as part of its due diligence.

DRAFT

(d) The land to be sold is undersized for development under the Township Zoning Ordinance. Bids will be limited to contiguous landowners only. The successful bidder shall consolidate the Property purchased with other contiguous lot or lots. This requirement shall be incorporated into the Quit Claim Deed as a deed restriction. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale. Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale.

(e) That should the Property be developed, it shall be done in accordance with all application Township Ordinances as well as County and State laws, rules and regulations. No representation, express or implied, is made that the successful bidder on an undersized lot will be able to secure a variance to develop, construct or otherwise utilize any undersized lots hereby being sold.

(f) The deed must be recorded within thirty (30) days of closing or title to the Property shall automatically revert back to the Township of Manchester without the necessity of entry or reentry.

(g) With respect to the sale of the Property herein, no real estate commission is owed.

(h) The deed given by the Township of Manchester for the Property will be a Quit Claim deed. No title contingencies or conditions are permitted. The successful bidder, after consolidation of the adjoining properties presently owned by the successful bidder, is prohibited from ever attempting to subdivide or attempt to obtain variances for the property in order to create additional nonconforming building lots.

(i) The Township reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all and not to award to the highest bidder. The Township reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township.

(j) In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title. It is suggested and recommended that potential bidders perform title searches and/or last owners and lien searches of the properties that they are interested in bidding upon prior to the date of bid submission in order that the potential bidder may be adequately apprised of any encumbrances or restrictions of record affecting the use and enjoyment of the Property. It is further suggested and recommended that potential bidders exercise due diligence with respect to every state of facts including open permits, local fines, penalties, taxes, assessments, etc., which may not be of record but which may nonetheless affect the use and enjoyment of the Property. The Township of Manchester shall not be responsible for the costs associated with such searches in the event that the Township of Manchester is unable to convey title and/or if a bid is rejected.

SECTION 6. That notice of the Township's intention to sell the Property and the minimum bid price therefore shall be sent by certified mail, return receipt requested, to all property owners

DRAFT

listed on the municipal tax records who own properties contiguous to the Property. It shall be the responsibility of the successful bidder to pay all closing costs and expenses incurred by both the Township of Manchester and the successful bidder relating to the sale, transfer and exchange of said real property.

SECTION 7. That the sale shall be advertised in the official newspaper of the Township by two (2) insertions at least once a week during two (2) consecutive weeks, the last publication to be no earlier than seven (7) days prior to the sale. That a certified copy of the Ordinance shall be posed in the Municipal Building.

SECTION 8. That, if sold, the property shall be awarded to the highest bidder in excess of the minimum bid price for the property.

SECTION 9. That the Township of Manchester reserves the right to reject any and all bids on the property. The Township's reservation to reject any and all bids on the property shall be included in the advertisement of sale and public notice of the reservation shall be given at the time of the sale.

SECTION 10. That the Township Clerk shall forward a certified copy of this Ordinance to the following:

A. Tax Assessor
B. Township Attorney
C. Business Administrator

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on January 25, 2021 at 6;00 p.m.. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for February 8, 2021 at 6:00 p.m. or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

#21-06 DRAFT

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTERS 133, 179 AND 242 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MANCHESTER TO ADD "RESIDENTIAL RENTAL UNITS AND REOCCUPANCY"

WHEREAS, the New Jersey Legislature has, pursuant to NJSA 40:52-1(d) and (n), specifically authorized municipal corporations, including the Township of Manchester ("Township") to regulate "furnished and unfurnished rented housing or living units and all other places and buildings used for sleeping and lodging purposes, and the occupancy thereof" and the "rental of real property for a term of less than one hundred seventy-five (175) **consecutive** days for residential purposes by a person having a permanent place of residence elsewhere"; and

WHEREAS, the Township wishes to codify rules, regulations and a permit process in an effort to ensure that rental properties in the Township do not result in public nuisance, noise complaints, sanitation issues, overcrowding and illegal parking within the residential neighborhoods of the Township, and essentially convert residential dwelling units into illegal de-facto hotels, motels, boarding houses and other commercial enterprises, in violation of the Township's Zoning and other Codes as well as state statutes; and

WHEREAS, the Township wishes to clarify the regulations set forth for the rental, resales and reoccupancy of residential units.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Manchester, County of Ocean and State of New Jersey, that the Township Code is hereby amended and supplemented the following:

SECTION 1. Repealing Chapter 133-1, Article I entitled "Certificate of Reoccupancy".

SECTION 2. Amend Chapter 242-3 entitled "Filing of landlord registration statements; fee; renewal." as follows:

The landlord registration shall be established as follows:

A. All landlords within the Township of Manchester shall file a landlord registration statement on a form promulgated by the Township with the Bureau of Fire Prevention for each rental property with approval of the Township Clerk.

B. Landlord registrations are to be filed for each rental unit. The registration fee shall be $100 for each rental property, which shall be paid annually.

C. A license fee shall be paid in advance to the Township, due no later than January 31 of each year. The license shall be valid until December 31 of each year.

D. The license shall be renewed annually by submitting a renewal application along with the required fee and any updated information pertaining to the rental unit, including but not limited to a change in tenancy.

E. Upon any change in tenancy, the landlord must update tenant information on file with the Township Bureau of Fire Prevention within 20 days of the change.

DRAFT

SECTION 3. Repealing and Replacing Chapter 179-12 entitled "Technical Amendments." to read:

§ 179-12 RESIDENTIAL RENTAL UNITS AND REOCCUPANCY

A. Applications – Reoccupancy & Resales

1) Applications for residential reoccupancy for resales or rental units shall be required to comply with regulations of this chapter. In the case of residential rental units, landlords must also comply with the provisions in Chapter 242.

B. Rental for certain time periods prohibited.

1) Notwithstanding anything to the contrary contained in the Township Code, it shall be unlawful for an owner, lessor, sublessor, any other person(s) or entity(ies) with possessory or use right(s) in a dwelling unit, their principals, partner or shareholders, or their agents, employees, representatives and other person(s) or entity(ies), acting in concert or a combination thereof, to receive or obtain actual or anticipated consideration for soliciting, advertising, offering, and/or permitting, allowing, or failing to discontinue the use or occupancy of any dwelling unit, as defined herein, for a period of less than thirty (30) days.
2). Nothing in this article will prevent formation of an otherwise lawful occupancy of a dwelling unit for a rental period of thirty (30) days or more.

C. Inspection fees.

1) An inspection fee will be required as per Chapter 179-10 and is to be paid to the Township of Manchester prior to the issuance of the certificate of reoccupancy. No fee will be charged for the first reinspection, if necessary, for the issuance of a certificate of occupancy. In the event a unit fails a reinspection, a full inspection fee shall be paid for each reinspection thereafter. No certificate of occupancy will be issued until all fees are paid in full. See Chapter 179-10 for a full explanation of fees.

2) No owner, agent or owner, real estate agent or broker, firm, company, partnership, corporation, bank or person or persons, friend, relative, or business acquaintance, shall sell, rent, transfer, grant, lease, let, mortgage, or allow the right of occupancy or otherwise dispose of the ownership or occupancy thereof; whether or not for consideration of chattel, currency or trade of and whether such disposal of ownership or occupancy be temporary or permanent, any dwelling, dwelling unit, rooming house, rooming unit, boardinghouse, condominium, or the premises on which such a building is located and is used or intended to be used for human occupancy until a certificate of reoccupancy approval be obtained from the enforcing officer of this article or his agent stating that the building so described therein complies with the Uniform Fire Code, officially adopted property maintenance code and is furthermore in compliance with Chapter **430**, Article **I**, Water Connections, of the Township Code.

D. Non-Permitted Uses

1) The following shall not be permitted to operate as rentals, pursuant to this Section: hotel, motel, studio hotel, rooming house, dormitory, public or private club, convalescent home, rest home, home for aged people, adult family care homes, assisted living facilities, community residences for developmentally disabled persons, community shelters for victims of domestic violence, senior housing, nursing homes, foster home, halfway house, transitional housing facility, or other similar facility operated for the care, treatment, or reintegration into society of human beings; any housing

DRAFT

owned or controlled by an educational institution and used exclusively to house students, faculty or other employees with or without their families, any housing operated or used exclusively for religious, charitable or educational purposes, or nay housing owned by a governmental agency and used to house its employees or for governmental purposes.

2) Rentals shall not be permitted in a multiple dwelling in which rent is, set by HUD, set by a State agency, set by an agreement with the owner/developer.

E. Regulations.

1) It shall be unlawful for any owner/agent of any property within the geographic bounds of the Township of Manchester, Ocean County, New Jersey, to rent, operate, or advertise a rental in a manner that is contrary to the procedures and regulations established in this Section or applicable State Law.

(2) The rental owner/agent shall not install any advertising or identifying mechanisms, such as signage, including lawn signage, identifying the property for rent as a rental.

(3) The rental owner/agent shall publish the rental permit number issued by the Township in every print, digital, or internet advertisement and/or in the MLS or other real estate listing of a real estate agent licensed by the New Jersey Real Estate Commission, in which the rental is advertised.

(4) In no event shall a dwelling be rented to anyone younger than twenty-one (21) years of age. The property occupant of all rentals executing the agreement between the owner and the occupant must be over the age of twenty-one (21), and must be the party who will actually occupy the property during the term of the rental. The primary occupant may have guests under the age of twenty-one (21) who will share and occupy the property with them. Both the primary occupant executing the rental agreement and the owner/agent shall be responsible for compliance with this provision, and shall both be liable for a violation, where the rental is not occupied by at least one adult over the age of twenty-one (21), during the term of the rental.

F. Enforcement/Penalties

1) The provisions of this article shall be enforced by the Code Official, as their jurisdiction may arise, including legal counsel for the Township or other persons designated by the Township Council to issue municipal civil infractions directing alleged violators of this article to appear in court or file civil complaints.

2) Any person found to have violated any provision of this article, without regard to intent or knowledge, shall be liable for the maximum civil penalty, upon adjudicated violation or admission, of a fine not exceeding $1,250. Each day of such violation shall be a new and separate violation of this article.

SECTION 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

DRAFT

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **25th day of January, 2021, at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **8th day of February, 2021 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

_____

SABINA T. MARTIN, RMC
Municipal Clerk

DRAFT

#21-07

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF BLOCK 31.02 LOT 2 (2643 RIDGEWAY RD.)

WHEREAS, the Township of Manchester is the owner of certain land as described as Block 31.02, Lot 2, commonly known as 2643 Ridgeway Road, Manchester, which is not needed for public use; and

WHEREAS, the Township is authorized to sell said land by private sale in accordance with N.J.S.A. 40A:12-21 to a duly incorporated nonprofit housing corporation for the purpose of constructing housing for low or moderate income persons or families or handicapped persons; and

WHEREAS, whenever a municipality endeavors to sell an undersized property and without capital improvements thereon; pursuant to N.J.S.A. 40A:12-13.2 the Township must accord the owners of properties contiguous thereto the right of first refusal.

NOW, THEREFORE, BE IT ORDAINED by the governing body of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township Clerk is authorized to offer for private sale pursuant to N.J.S.A. 40A:12-13(b) all of the Township's right, title and interest in the land known and designated as Block 31.02, Lot 2, an area of 10,000 square feet to the owner of owners of real property contiguous thereto.

SECTION 2. That the minimum bid for the property shall be $65,000.00.

SECTION 3. This Ordinance shall be published twice in a newspaper approved for legal publications, once not less than seven (7) days prior to the public hearing thereof in accordance with law applicable to the adoption of ordinances generally, and a second time within five (5) days after adoption hereof, at which time it shall also be posted on the bulletin board in the municipal Building of the Township of Manchester and remain so posted for at least twenty (20) days thereafter. Sworn proof of the publication shall be filed by the Township Clerk with the Director of the State Division of Local Government Services in the Department of Community Affairs.

SECTION 4. Offers by such contiguous owner(s) to purchase said contiguous parcel may be made in writing addressed to the Township Administrator, Township of Manchester, 1 Colonial Drive, Manchester, NJ 08759, for a period of ten (10) days following the second advertisement hereof. The Township reserves the right to reject all bids in each instance where the highest bid is not accepted.

DRAFT

SECTION 5. In the event that more than one bid is received for the parcel from multiple contiguous owners thereof, only the highest such bid will be considered for acceptance or rejection.

SECTION 6. The conveyance of any such parcel to any party authorized by this Ordinance shall be by standard municipal Bargain and Sale Deed without covenants of the Grantor, subject to any statement or facts which an accurate survey would show, subject to all covenants, conditions, easements, liens and restrictions of record, as well as applicable ordinances of the Township of Manchester shall be without obligation of the Township of Manchester to provide access, public private, or any improvements thereon or thereto, with all sales being "as is" without any representation whatever as to character, quality or condition or otherwise, bidder being deemed to have inspected the premises bid upon and waived any objections to the conditions thereon.

SECTION 7. The parcel to the conveyed shall be deemed to merge and become one parcel for all purposes, including taxation and land use control, with the adjacent parcel owned by the successful bidder. The conveyance will contain a deed restriction that the property will solely be allowed to utilize affordable housing purposes to construct a single family dwelling thereon, pursuant to the Order entered by the Honorable Mark A. Troncone, J.S.C in the Superior Court of New Jersey. The subject property is part of the Township Affordable Housing Obligation and Affordable Housing Plan.

SECTION 8. The acceptance of any bid by the Township shall be subject to receipt within ten (100 days of such acceptance of a certified deposit check of the bidder (or cashier's check) in the amount of ten percent (10%) of the accepted b id price, which shall be non-refundable, the balance to be paid not later than thirty (30) days from the date of bid, again by certified or cashier's check, at which time title shall be conveyed to bidder by the Township and the Deed delivered therefore by the Township. Concurrently, with payment of the ten percent (10%) deposit, bidder shall execute an agreement to accept the terms and conditions of sale set forth herein on a form to be prescribed by the Township. The Township and successful bidder may mutually agree to extend said dates.

SECTION 9. In the event the bidder should for any reason not pay the balance due as above provided, the Township reserves the right to cancel the sale and retain the ten percent (10%) deposit as liquidated damages for non-performance. The Sale is subject to the buyer's review of existing title and the ability to accept or reject same in its sole discretion. In the event title is not insurable by the bidder at prevailing rates by a reputable title insurance company, bidder's sole remedy shall be to give written notice of cancellation of the bid to the Township within Thirty (30) days of the date of bid. The Township shall refund the deposit, and there shall be no further obligation by either party to the other respecting said bid or any obligations created by the giving or acceptance of said bid.

SECTION 10. In the event that no contiguous property owners notify the Township of their intent to purchase the property, the Township Clerk is authorized to offer for private sale pursuant

DRAFT

to N.J.S.A. 40A:12-21 all of the Township's right, title and interest in the land described as a portion of Block 31.02 Lot 2, an area of 10,000 square feet to Habitat for Humanity for $65,000.00 for the purpose of constructing affordable housing.

SECTION 11. That Habitat for Humanity shall, as a condition of such private purchase of land from the Township, enter into a Developers Agreement with the Township of Manchester within thirty (30) days of the offer of the Township Clerk, memorializing the terms of Agreement between the Township and Habitat for Humanity.

SECTION 12. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 13. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 14. This ordinance shall take effect after second reading and publication as required by law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council on first reading at a meeting held on the 25th day of January, 2021 at 6:00 p.m. The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the 8th day of February, 2021 at 6:00 p.m., or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759.

_____

SABINA T. MARTIN, RMC
Municipal Clerk

DRAFT

#21-067

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING SALARIES FOR THE DEPARTMENT HEADS, MUNICIPAL CLERK, DEPUTY CLERK, MAYOR & COUNCIL

WHEREAS, the Township Council of the Township of Manchester has reviewed the salaries of the Municipal Clerk, Deputy Clerk, Department Heads, Mayor and Council; and

WHEREAS, the Township Council of the Township of Manchester has determined what it considers is fair to both the township and the employees; and

WHEREAS, this resolution is effective January 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the following persons should receive base salaries as follows:

Business Administrator	$143,685.
Municipal Clerk	$112,863.
Director of Finance/CFO	$137,248.
Director of Recreation	$ 89,353.
Director of Public Works	$179,220.
Director of Inspections, Land Use & Planning	$118,193.
Deputy Municipal Clerk	$ 62,850.
Mayor	$ 40,000.
Council President	$ 14,500.
Council Vice-President	$ 13,500.
Council Members – other	$ 12,000.

BE IT FURTHER RESOLVED that the Township Clerk shall forward a certified copy of this resolution to the Chief Financial Officer.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be at true and correct copy of a Resolution adopted by the Township Council on the **25th day of January 2021.**

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-068

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 109.01 lot 60 for overpayment made payable to Thomas Carr, 64 Woodside Lane, Whiting, NJ 08759 in the amount of $654.56.
2. Block 98.06 lot 43 for overpayment made payable to Corelogic in the amount of $1,239.19.
3. Block 38.14 lot 303.01 for overpayment made payable to Corelogic in the amount of $769.31.
4. Block 75.119 lot 69 for overpayment made payable to Corelogic in the amount of $1,017.90.
5. Block 38.46 lot 634.01 for overpayment made payable to Joan Hadgkiss, 260 Heath Village, Hackettstown, NJ 07840 in the amount of $1,033.82.

Total Amount Due $ 4,714.78

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-069

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 102.24, LOT 16 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 102.24 Lot 16 in the amount of $139.30 for 2020, Cheryl Sweeney, 23 Falmouth Avenue, Whiting, NJ 08759 became a Totally Disabled Veteran effective December 4, 2020.

2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Tax Collector
   B. Tax Assessor
   C. Chief Financial Officer
   D. Cheryl Sweeney
      23 Falmouth Avenue
      Whiting, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-070

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.104, LOT 1 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 38.104 Lot 1 in the amount of $373.20 for 2020, Ralph E. Castellano, 302 Devon Street, Manchester, NJ 08759 became a Totally Disabled Veteran effective December 4, 2020.

2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Tax Collector
B. Tax Assessor
C. Chief Financial Officer
D. Ralph E. Castellano
302 Devon Street
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-071

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 102.24, LOT 38 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 102.24 Lot 38 in the amount of $2,072.08 for 2020, Larry Jones, 3 Central Avenue, Whiting, NJ 08759 became a Totally Disabled Veteran effective January 16, 2020.

2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following

A. Tax Collector
B. Tax Assessor
C. Chief Financial Officer
D. Larry Jones
3 Central Avenue
Whiting, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-072

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 52.27, LOT 26 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 52.27 Lot 26 in the amount of $921.06 for 2020, Arthur J. Porter II, 20 Wycombe Way, Manchester, NJ 08759 became a Totally Disabled Veteran effective October 9, 2020.

2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following

A. Tax Collector
B. Tax Assessor
C. Chief Financial Officer
D. Arthur J. Porter II
20 Wycombe Way
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021.**

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-073

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 1.24, LOT 30 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 1.24 Lot 30 in the amount of $509.88 for 2020, Christopher Dennick, 1733 First Avenue, Toms River, NJ 08757 became a Totally Disabled Veteran effective December 1, 2020.

2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Tax Collector
   B. Tax Assessor
   C. Chief Financial Officer
   D. Christopher Dennick
      1733 First Avenue
      Toms River, NJ 08757

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-074

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 99.59, LOT 3 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 99.59 Lot 3 in the amount of $2,827.44 for 2020, Kenneth Zakar, 551 Bloomfield Avenue, Whiting, NJ 08759 became a Totally Disabled Veteran effective June 17, 2020.

2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Tax Collector
   B. Tax Assessor
   C. Chief Financial Officer
   D. Kenneth Zakar
      551 Bloomfield Avenue
      Whiting, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-075

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 30, LOT 1.50 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel and refund taxes for Block 30 Lot 1.50 in the amount of $2,664.30 for 2020, Serbia Torres, 19 Rockingham Way, Manchester, NJ 08759 became a Totally Disabled Veteran effective July 8, 2020.

2. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Tax Collector
   B. Tax Assessor
   C. Chief Financial Officer
   D. Serbia E. Torres
      19 Rockingham Way
      Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-076

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING FAMILY MOBILE HOME PARK LICENSES FOR THE YEAR 2021 FOR PINE RIDGE AT CRESTWOOD, PINE RIDGE SOUTH, COLONIAL MOBILE HOME COURT, PINE ACRES MANOR, AND RIDGEWAY COMMUNITY GARDEN HOMES

WHEREAS, applications for renewal of Mobile Home Park Licenses have been submitted to the Township Clerk; and

WHEREAS, the applications have been submitted by: Pine Ridge at Crestwood, Pine Ridge South, Colonial Mobile Home Court, Pine Acres Manor, and Ridgeway Community Garden Homes; and

WHEREAS, the parks have been inspected by the Township of Manchester's Department of Inspections and found to be in compliance with Township ordinances regulating same; and

WHEREAS, taxes have been paid for the year 2020 and the applications are in order.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the following applications for the renewal of Family Mobile Parks are hereby approved for the year 2021.

A. Pine Ridge at Crestwood
B. Pine Ridge South
C. Colonial Mobile Home Court
D. Pine Acres Manor
E. Ridgway Community Garden Homes

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

#21-077

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NER JERSEY, AUTHORIZING APPLICATION FOR AN NEW JERSEY TRANSIT GRANT FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES

WHEREAS, the Federal Transit Administration U.S. Department of Transportation, New Jersey Transit Corporation, has made grant funds available under the Section 5310 Program to private non-profit corporations and local governments for assistance to pay 80% of the purchase cost of vehicles and/or transportation related equipment used to provide needed transportation services to senior citizens and person with disabilities; and/or 50% of Departments Operating Coast, and, The Ocean County Office of Senior Services Grant will cover the cost that the NJ TRANSIT will not cover; and

WHEREAS, the Division of Senior and Social Services for the Township of Manchester has applied for primary funding for the purchase of (two) Modified Mini Van's, for medical transportation to senior residents and person with disabilities. Through the same grant, line item Operating Coast was applied for, which could pay 50% of Senior Outreach's budget and, the maximum dollar value of a contract will not exceed $139,392; and

WHEREAS, the Township Council of the Township of Manchester believes that the programs provide by the Township are extremely valuable to the residents and worthy of assistance from the NJ TRANSIT: and,

WHEREAS, the Township Council of the Township of Manchester has reviewed the grant award agreement for the NJTRANSIT funding and agrees with the terms of same.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows;

1. That the grant agreement for the NJ TRANSIT funding is hereby authorized.

2. That the Mayor is authorized to execute and the Clerk to attest to any and all documentation necessary with respect to the grant application aforesaid.

3. That the Township Clerk shall forward a certified copy of the Resolution to the following:

   A. Business Administrator
   B. Chief Financial Officer
   C. Division of Senior & Social Services
   D. New Jersey TRANSIT

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Township Council at the meeting held on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

#21-078 DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR THE 2020 RECYCLING TONNAGE GRANT AND DESIGNATION OF A MUNICIPAL RECYCLING & CLEAN COMMUNITIES COORDINATOR FOR 2021

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, C. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and Expand programs; and

WHEREAS, the recycling regulation impose on municipalities and certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the municipality to apply for such tonnage grants will memorialize the commitment of the municipality to recycling and indicate the assent of Manchester Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, the New Jersey Clean Communities program is a Statewide litter abatement program created after the passage of the Clean Communities Act in 1986; and

WHEREAS, the Act provides funding for the program by placing a tax on fifteen different categories of businesses that may generate litter producing products; generates approximately $18 million in funds each year; allocates a portion to the New Jersey Clean Communities Council to administer its programs with the balance being disbursed to municipalities and counties after the proper implementation of litter abatement programs within each; and

WHEREAS, the Township must designate a qualified representative as Clean Communities Coordinator to participate in the program and receive funding; and

WHEREAS, said resolution shall designate Daniel Dries of the Department of Public Works as the Municipal Recycling Coordinator and Clean Communities Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester hereby endorses the submission of a municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates Daniel Dries, One Colonial Drive, Manchester, New Jersey 08759, as the Municipal Recycling and Clean Communities Coordinator, to ensure that the said recycling application is properly filed and to ensure that all Clean Communities funding is spent in compliance with program requirements and that all program requirements are met.

CERTIFICATION

I, Sabina T. Martin, Township Clerk of the Township of Manchester, Ocean County, New Jersey, do hereby certify the forgoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-079

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE AND RECEIVE BIDS FOR COVID CLEANING SERVICES

WHEREAS, the Township has employed through emergency procurement COVID-19 19 qualified cleaning services under the authority of N.J.S.A. 40A:11-6; and

WHEREAS the New Jersey Administrative Code of N.J.A.C. 5:34-6.1(a)(5) prohibits emergency procurements to extend beyond one year; and

WHEREAS the Townships Qualified Purchasing Agent is recommending authorization to advertise and receive bids for COVID-19 -19 qualified disinfecting companies as a standby for need.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing be and herby is authorized to advertise for and receive bids for Covid-19 qualified cleaning services.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Business Administrator;
   B. Chief Financial Officer;
   C. Purchasing Agent; and
   C. Chief of Police

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-080

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES THROUGH NEW JERSEY STATE CONTRACTS AND/OR PURCHASING COOPERATIVES FOR 2021

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139, the governing body may delegate the power to award purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Manchester is a member; and

WHEREAS, in the interest of streamlining Township operations and improving efficiency, it is the desire of the Mayor and Council to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) to approve purchases, contracts and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139 below the $44,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A.40A:11-2(19).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. The Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Township is hereby authorized to approve purchases under the bid threshold, made under contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Manchester is a member without further action from Council, provided that funds are available to cover the expenditure.

2. Purchase approvals made by the Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Business Administrator;
   B. Chief Financial Officer;
   C. Purchasing Agent; and

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021.**

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-081

RESOLUTION OF THE TOWNSHIP OF MANCHESTER IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A CHANGE ORDER TO FOUR STAR DEVELOPERS AWARDED UNDER RESOLUTION # 20-381

WHEREAS the Township approved Four Star Developers under resolution of award #20-381 for grant programs administered by CGP&H, its affordable housing consultant to Four Star Developers LLC 130 I Route 33 Suite 3E Neptune, NJ. as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5et. Seq.; and

WHEREAS, CGP&H has identified the need for a change of certain items in the uniform and equipment list with:

Four Star Developers discovered the existing system at 50B Buckingham Drive Manchester, was not wired correctly to the service panel. The contractor must rewire the entire AC system circuit in the amount of $650.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-11.3, the not to exceed amount of $23,820.00 with added $650.00 will not cause the originally awarded contract value to be exceeded by more than 20 percent; and,

WHEREAS, in accordance with N.J.A.C. 5:30-11.8, the need for this change order is due to an unforeseeable problem which could not be foreseen at the time the specifications were written and the contract awarded; and

WHEREAS, in accordance with N.J.A.C. 5:30-11.8, this change order constitutes a minor modification to resolve a minor problem.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. Change order # 1 is approved, the contract bid awarded to Four Star Developers through resolution #20-381 is amended to reflect the new price of not to exceed $24,470.00.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Business Administrator;
   B. Chief Financial Officer;
   C. Purchasing Agent; and
   C. David Landri / Community Grants, Planning & Housing, LLC

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th of January 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-082

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO H.A. DEHART & SON LLC THROUGH SOURCEWELL NATIONAL COOPERATIVE CONTRACT #122017-SWZ FOR STREET SWEEPING EQUIPMENT

WHEREAS, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139" and N.J.S.A.52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities, and;

WHEREAS, the Township of Manchester has the need to procure certain specialized street sweeping equipment in accord with the Local Publics Contract Law N.J.S.A. 40A:11-1 et. Seq., and;

WHEREAS, the Township of Manchester has previously acted in accord with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being the Sourcewell National Cooperative through Resolution 19-451 on December 17, 2019; and;

WHEREAS, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with, and;

WHEREAS, the Qualified Purchasing Agent has complied with the public notification provisions of public advertisement and has received no protests in accord with law and regulation, and;

WHEREAS, the equipment and corresponding Sourcewell National Cooperative contract number is: #122017-SWZ for H.A. Dehart & Son LLC 311 Crown Point Road West Deptford, NJ 08086 and

WHEREAS, the Township is desirous of purchasing street sweeping equipment for its public custodial duties through H.A. Dehart & Son LLC and accessories, through Sourcewell contract: #122017-SWZ, including accessories and warranty for $277,286.00; and

WHEREAS, the Chief Financial Officer certifies the funding is available from the General Capital Fund and shall not exceed $277,286.00

Account number: C-04-55-000-000-757 Ordinance Number 20-036

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing be and herby is authorized to procure street sweeping equipment through H.A. Dehart & Sons LLC in the amount of $277,286.00 through Sourcewell National Cooperative contract #122017-SWZ

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

DRAFT

A. Business Administrator;
B. Chief Financial Officer;
C. Purchasing Agent
D. Director Department of Public Works;

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021.**

_____
Sabina T. Martin, RMC
Municipal Clerk

#21-083 DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF TREATMENT PLANT No. 5 MEDIA REPLACEMENT (BID #20-16)

WHEREAS the Township duly advertised in a public fair and open manner bids for Treatment Plant No. 5 Media Replacement (BID #20-16) and received on November 13, 2020 at 11:00 A.M.; and

WHEREAS the Township received three (3) responses to bid, to wit:

NAME OF BIDDER	MBE Mark II Electric	Level 1 Construction	Derstine Company LLC
TOTAL CONSTRUCTION COSTS BASE BID #1-7	**$844,700.00**	**$895,000.00**	**$792,390.00**
ALTERNATE #1	$4,300.00	$3,000.00	$6,000.00
ALTERNATE #2	$100,000.00	$112,000.00	$136,000.00
ALTERNATE #3	$14,000.00	$14,000.00	$16,000.00
Base Plus Alternates	**$963,000.00**	**$1,024,000.00**	**$940,390.00**

WHEREAS, Derstine Company LLC 320 Cowpath Rd. Souderton, PA with a base bid plus alternates of $940,390.00, was determined by the Township Legal Counsel, Consulting Engineer and Qualified Purchasing Agent to be the lowest responsive and responsible bidder in accord with N.J.S.A.40A:11-1 et. seq., and

WHEREAS, the Chief Financial Officer certifies funding is available in the amount of $940,390.00 from the Water East Capital and Funding is provided by Bond Ordinance 21-03.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Treatment Plant No. 5 Media Replacement (BID #20-16) is hereby awarded to Derstine Company LLC 320 Cowpath Rd. Souderton, PA with a base bid plus alternates of $940,390.00 and the Mayor is authorized to execute contract.
2. This resolution shall take effect after the 20-day estoppel period for Ordinance 21-03 which is the bonding ordinance for this project.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Business Administrator;
   B. Chief Financial Officer;
   C. Purchasing Agent; and
   D. Director of the Department of Public Works
   E. Consulting Engineer

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021.**

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-084

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE AWARD TO GARRISON ENTERPRISES FOR WATER MAIN INSTALLATION

WHEREAS, the Township of Manchester has the need Provide labor, material & equipment to install a 2" domestic water service from an existing 8" water main to the existing well line running to the Public Works Building a required disclosure contract pursuant to provisions of N.J.S.A. 19:44A-20.5 et. Seq.; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the contract will exceed $17,500; and,

WHEREAS, Garrison Enterprise LLC 211 W. Elmer Road, Vineland, NJ 08360-6309 has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure which certifies that Garrison Enterprise LLC has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit Garrison Enterprise LLC from making any reportable contributions through the term of the contract; and

WHEREAS, that the Chief Finance Officer has certified the funds not to exceed $25,750.00 for the aforesaid contract and the CFO certifies that the funding shall be split amongst all utility funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. Garrison Enterprise LLC is authorized as a required disclosure vendor for the Townships personal protective equipment not to exceed $25,750.00 over a contract year.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Business administrator
   B. Division of Purchasing
   C. Superintendent of Public Works
   D. Chief Financial Officer

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

#21-085

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING UTILITY ESCROW ACCOUNT IN CONNECTION WITH THE HERITAGE WATER MAIN EXTENSION PROJECT

WHEREAS, utility escrows were heretofore posted with the Township by H. Hovnanian Industries for the Heritage Water Main Extension Project; and,

WHEREAS, under date of December 15, 2020 Al Yodakis, Township Utility Director, has authorized reduction of said utility escrow account to maintain a balance of $1000.00 during the duration of the maintenance guarantees; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the utility escrow account number 17620 be reduced to $1000.00 to be retained during the maintenance period.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Township Engineer;
   B. Chief Financial Officer;
   C. H Hovnanian Industries
      One Hovchild Plaza 4th Floor
      4000 Route 66
      Tinton Falls NJ 07753

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25th day of January 2021**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-086

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY JEFFREY JERMAN FOR A PROJECT KNOWN AS BLOCK 1.312 LOTS 28/30 (1533 Wellington Avenue)

WHEREAS, a Zoning Board escrow was heretofore posted with the Township by Jeffrey Jerman for a project known as Block 1.312, Lot 28/30; and,

WHEREAS, under date of January 6, 2021 the Zoning Board Engineer did recommend the release of the said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Zoning Board Engineer, the Zoning Board escrow aforesaid be and hereby is released in the amount of $2,617.50 plus interest minus any outstanding invoices from account number 73604 for Block 1.312 Lots 28/30.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Township Engineer;
   B. Chief Financial Officer;
   C. Jeffrey Jerman
      PO Box 922
      Point Pleasant NJ 08742

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

#21-087 DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY MARK PROPERTIES, LLC FOR A PROJECT KNOWN AS BLOCK 1.340 LOTS 17&30 (1332 GRINNELL AVENUE)

WHEREAS, a Zoning Board escrow was heretofore posted with the Township by Mark Properties for a project known as Block 1.340, Lot 17&30; and,

WHEREAS, under date of January 12, 2021 the T&M Engineering did recommend the release of the said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the T&M Engineering, the Zoning Board escrow aforesaid be and hereby is released in the amount of $2807.10 plus interest minus any outstanding invoices from account number 73611 for Block 1.340 Lots 17&30.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Township Engineer;
   B. Chief Financial Officer;
   C. Mark Properties
      1500 River Avenue
      Lakewood, NJ 08701

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-088

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ZONING BOARD ESCROWS POSTED BY M. WLADCYK HVAC LLC FOR MULTIPLE PROJECTS

WHEREAS, a Zoning Board escrow was heretofore posted with the Township by M. Wladczyk HVAC LLC for multiple projects; and,

WHEREAS, under date of January 7, 2021 the Zoning Board Engineer, T&M did recommend the release of the said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 1.206 L 40 in the amount of $560.00 plus interest minus any outstanding invoices be released from account number 73574.

2. That the escrow release of Block 1.290 L 1in the amount of $680.00 plus interest minus any outstanding invoices be released from account number 73578.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Township Engineer;
   B. Chief Financial Officer;
   C. M Wladczyk HVAC LLC
      430 Horicon Avenue
      Manchester NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-089

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY TFE&U CORP. FOR VARIOUS PROPERTIES

WHEREAS, escrows were posted by TFE&U Corp. for various properties as noted on Schedule A; and,

WHEREAS, under date of January 11, 2021 our Township Engineer has recommended return of aforesaid escrows; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of 17 various properties as noted on Schedule A, each in the amount of $500.00 plus interest minus any outstanding invoices be released.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Public Works Director
   B. Chief Financial Officer
   C. Township Engineer
   D. TFE&U Corp.
      3163 Ridgeway Road
      Manchester NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25th day of January 2021.**

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

Schedule A

TFE&U Road Opening Permits - Bond Release Recommendations (January 8, 2021)		
Line No.	Street Address	Permit Number (If Available)
1	431 Beechmont	19-16
2	501 Parkview Blvd	19-37
3	613 Monmouth Street	18-06
4	816 4th Avenue	19-19
5	901 Englemere Blvd	19-15
6	908 Amsterdam	18-18
7	909 Amsterdam Avenue	19-13
8	915 6th Avenue	19-20
9	925 GrinellAvenue	19-21
10	932 Broadway Blvd	19-43
11	933 9th Avenue	19-44
12	1108 Lawrence Avenue	18-15
13	1124 Monmouth Avenue	19-32
14	1340 Broadway Blvd	18-14
15	1401 Larchmont	No number available
16	1532 Lawrence Avenue	No number available
17	3164 Johnson Avenue	19-05

#21-090

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY CHAPMAN ENTERPRISES, LLC. FOR A PROJECT KNOWN AS BLOCK 66 LOT 2 (3858 RIDGE AVENUE)

WHEREAS, a Zoning Board escrow was heretofore posted with the Township by Chapman Enterprises, LLC for a project known as Block 66, Lot 2; and,

WHEREAS, under date of the Township Zoning Engineer did recommend the release of the said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by T&M Engineering, the Zoning Board escrow aforesaid be and hereby is released in the amount of $6555.46 plus interest minus any outstanding invoices from account number 74102 for Block 66 Lot 2.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Township Zoning Engineer;
   B. Chief Financial Officer;
   C. Hiering Dupignac Stanzione & Dunn
      Attn: Richard Stanzione
      236 Washington Street 2nd Floor
      Toms River NJ 08753

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

#21-091 DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY HOMES FOR ALL INC. FOR A PROJECT KNOWN AS BLOCK 30 LOT 1.02 (3095 RIDGWAY ROAD)

WHEREAS, a Zoning Board escrow was heretofore posted with the Township by Homes for All Inc. for a project known as Block 30, Lot 1.02; and,

WHEREAS, under date of the Township Zoning Engineer did recommend the release of the said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by T&M Engineering, the Zoning Board escrow aforesaid be and hereby is released in the amount of $4857.25 plus interest minus any outstanding invoices from account number 73622 for Block 30 Lot 1.02.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Township Zoning Engineer;
   B. Chief Financial Officer;
   C. Homes for All Inc.
      309 Hooper Avenue
      Toms River NJ 08753

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-092

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A RELEASE OF A PERFORMANCE BOND PENDING POSTING & ACCEPTANCE OF A PERFORMANCE GUARANTEE & MAINTENANCE GUARANTEE FOR PULTE HOMES – RIVER POINTE f/k/a THE RETREAT AT MANCHESTER, PHASE 1C

WHEREAS, the Township Council of the Township of Manchester, County of Ocean, State of New Jersey reviewed a letter of recommendation from its Consulting Engineer dated December 15, 2020 concerning the development known as Pulte Homes – River Pointe f/k/a The Retreat at Manchester, (Phase 1C); and

WHEREAS, the Township Consulting Engineer recommends that Performance Bond No. 625053 be released pending the posting of a maintenance guarantee for a two (2) year period and a performance guarantee for storm water repairs which is referenced herein below; and

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, this 25th day of January, 2021, by the Township Council of the Township of Manchester, County of Ocean, State New Jersey as follows:

1. The Township accepts the recommendations of its Consulting Engineer for the project and authorizes a release of the Performance Guarantee No. 625053.
2. This approval is conditioned upon the developer posting a Maintenance Guarantee in the amount of $518,594.90 for a two (2) year period.
3. This approval is also conditioned upon the developer paying any and all outstanding fees due to the Township for this project.
4. This approval is contingent upon the Township receiving Performance Bond No. 268014363 in the amount of $26,190.00 hereby ensuring completion of the stormwater repairs.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

(a) The Honorable Kenneth Palmer, Mayor;
(b) Donna Markulic, Township Administrator;
(c) Mark J. Rohmeyer, P.E.;
(d) Jerry J. Dasti, Esquire; and
(e) Al Yodakis, P.E., P.P.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

#21-093

DRAFT

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A RELEASE OF A PERFORMANCE BOND PENDING POSTING & ACCEPTANCE OF A PERFORMANCE GUARANTEE & MAINTENANCE GUARANTEE FOR PULTE HOMES – RIVER POINTE f/k/a THE RETREAT AT MANCHESTER, PHASE 4

WHEREAS, the Township Council of the Township of Manchester, County of Ocean, State of New Jersey reviewed a letter of recommendation from its Consulting Engineer dated December 15, 2020 concerning the development known as Pulte Homes – River Pointe f/k/a The Retreat at Manchester, (Phase 4); and

WHEREAS, the Township Consulting Engineer recommends that Performance Bond No. 625050 be released pending the posting of a maintenance guarantee for a two (2) year period and a performance guarantee for storm water repairs which is referenced herein below; and

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, this 25th day of January, 2021, by the Township Council of the Township of Manchester, County of Ocean, State New Jersey as follows:

1. The Township accepts the recommendations of its Consulting Engineer for the project and authorizes a release of the Performance Guarantee No. 625050.
2. This approval is conditioned upon the developer posting a Maintenance Guarantee in the amount of $170,161.47 for a two (2) year period.
3. This approval is also conditioned upon the developer paying any and all outstanding fees due to the Township for this project.
4. This approval is contingent upon the Township receiving Performance Bond No. 268014361 in the amount of $42,930.00 hereby ensuring competition of the stormwater repairs.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

(a) The Honorable Kenneth Palmer, Mayor;
(b) Donna Markulic, Township Administrator;
(c) Mark J. Rohmeyer, P.E.;
(d) Jerry J. Dasti, Esquire; and
(e) Al Yodakis, P.E., P.P.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

#21-094 DRAFT

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A RELEASE OF A PERFORMANCE BOND PENDING POSTING & ACCEPTANCE OF A PERFORMANCE GUARANTEE & MAINTENANCE GUARANTEE FOR PULTE HOMES – RIVER POINTE f/k/a THE RETREAT AT MANCHESTER, PHASE 6

WHEREAS, the Township Council of the Township of Manchester, County of Ocean, State of New Jersey reviewed a letter of recommendation from its Consulting Engineer dated December 15, 2020 concerning the development known as Pulte Homes – River Pointe f/k/a The Retreat at Manchester, (Phase 6); and

WHEREAS, the Township Consulting Engineer recommends that Performance Bond No. 625048 be released pending the posting of a maintenance guarantee for a two (2) year period and a performance guarantee for storm water repairs which is referenced herein below; and

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, this 25th day of January, 2021, by the Township Council of the Township of Manchester, County of Ocean, State New Jersey as follows:

1. The Township accepts the recommendations of its Consulting Engineer for the project and authorizes a release of the Performance Guarantee No. 625048.
2. This approval is conditioned upon the developer posting a Maintenance Guarantee in the amount of $199,574.67for a two (2) year period.
3. This approval is also conditioned upon the developer paying any and all outstanding fees due to the Township for this project.
4. This approval is contingent upon the Township receiving Performance Bond No. 268014362 in the amount of $7,290.00 hereby ensuring competition of the stormwater repairs.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

(a) The Honorable Kenneth Palmer, Mayor;
(b) Donna Markulic, Township Administrator;
(c) Mark J. Rohmeyer, P.E.;
(d) Jerry J. Dasti, Esquire; and
(e) Al Yodakis, P.E., P.P.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-095

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN AND STATE OF NEW JERSEY, AUTHORIZING A CONTRACT FOR AND THE APPOINTMENT OF A MUNICIPAL ALLIANCE COORDINATOR

WHEREAS, the Township has determined a need to retain the services of a person to act as a Municipal Alliance Coordinator pursuant to the provisions of N.J.S.A. 26:2BB-7; and,

WHEREAS, the Mayor has recommended John Ritchey be appointed as Municipal Alliance Coordinator; and,

WHEREAS, Township Council has agreed with the recommendation of the Mayor.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Manchester that:

1. John Ritchey is hereby appointed as Municipal Alliance Coordinator for a term of one year commencing January 1, 2021 and ending December 31, 2021.

2. The Mayor is authorized to execute and the Municipal Clerk to attest to a contract with John Ritchey.

3. That a certified copy of this resolution be sent to the following:

    1. Mayor
    2. Chief Financial Officer
    3. Personnel Officer
    4. John Ritchey
       2520 Huckleberry Road
       Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-096

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING ASSEMBLY BILL A-4745 AND SENATE BILL S-3277

WHEREAS, the Manchester Township Council has reviewed Assembly Bill A-4745 & Senate Bill S-3277 which would raise from 45 to 57 maximum eligibility age for exempt fireman certificates and membership in New Jersey State Fireman's Association; and

WHEREAS, in addition the bill allows the New Jersey State Exempt Firemen's Association to determine the percentage of service necessary to issue an exempt fireman certificate; and

WHEREAS, in addition the bill would allow the New Jersey State Exempt Firemen's Association to determine after January 1, 2020 the percentage of fire duty calls to which a firefighter is required to respond in order to receive an exempt fireman certificate.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Township Council hereby supports the passage of A-4745 and S-3277.
2. The Township Council urges Governor Murphy and the New Jersey Legislature to act quickly to implement A-4745 and S-3277.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a certified copy of the foregoing resolution be forwarded to the following:

1. Governor Phillip Murphy
2. Assemblyman John Armato and Assemblywoman Annette Chaparro as primary sponsors
3. Senators Anthony M. Bucco and Troy Singleton
4. New Jersey 2nd, 7th, 25th, and 33rd Legislative District
5. Assembly Speaker Craig Coughlin
6. Senate President Stephen M. Sweeney
7. Mayor Kenneth T. Palmer, Manchester Township

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-097

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2021 FOR CHILD PASSENGER RESTRAINT PROGRAM

WHEREAS, N.J.S.A. 40:8A-1 authorizes municipalities to enter into an agreement, among other things, for the sharing of services; and

WHEREAS, the Township of Manchester is desirous of entering into an interlocal services agreement with the County of Ocean for participation in the Child Passenger Restraint Program to set forth the terms and conditions regarding the assignment of police officers employed by the Township of Manchester to the Child Passenger Restraint Program; and,

WHEREAS, upon request by the County, the Township of Manchester shall designate those traffic safety officers assigned to the Child Passenger Restraint Program, and provide the in-service training to those assigned officers; and

WHEREAS, the Township of Manchester shall forward to the County of Ocean a schedule of training attended or instructed by the assigned officers, and provide the Manchester Township Police with information on the Child Passenger Restraint Program activities within the Township; and,

WHEREAS, the County of Ocean shall pay the Manchester Township Police at the rate of fifty ($55.00) dollars per hour and the Township of Manchester will pay any appropriate taxes; and,

WHEREAS, while on assignment to the County, the officer shall remain an employee of Manchester Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an interlocal service agreement between the Township of Manchester and the County of Ocean.
2. That the term of this agreement shall be retroactive from October 1, 2020 through September 30, 2021.
3. The Township Clerk shall forward a copy of this Resolution to the following:

    A. Chief Financial Officer
    B. Chief of Police
    C. Lt. Vincent Manco
    D. Ocean County Board of Chosen Freeholders
    E. Ocean County Sheriff's Office

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021.**

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21–098

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND EMERGENCY TRAINING & CONSULTING

WHEREAS, the Township of Manchester is desirous of entering into an agreement with Emergency Training and Consultants (ETC) for Medical Director Services; and,

WHEREAS, Dr. Kenneth Lavelle of ETC will serve as the designated Medical Director to the Manchester Township Police Emergency Services and will provide the services as outlined in the attached agreement to the employees of the Manchester Township Police Emergency Services; and,

WHEREAS, the cost for this contract period of January 1, 2021 through December 31, 2021 is $2200.00 for the services of ETC and Dr. Kenneth Lavelle for Medical Director; and

WHEREAS, the Chief of Police has recommended that the agreement with ETC and Dr. Kenneth Lavelle be entered into; and

WHEREAS, the Township Council of the Township of Manchester has reviewed the aforesaid agreement and is satisfied with the terms and conditions of same.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an agreement between the Township of Manchester and Emergency Training and Consulting

2. The Township Clerk shall forward a copy of this Resolution to the following:

A. Business Administrator;
B. Chief of Police;
C. Lt. Vincent Manco
D. ETC
Kenneth Lavelle, MD
PO Box 738
Richboro, PA 18954

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021**.

_____
Sabina T. Martin RMC
Municipal Clerk

#21–099 DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT FOR SUPPORT TO CATHOLIC CHARITIES FOR SERVICES RENDERED

WHEREAS, Catholic Charities provides services to victims of Domestic Violence; and,

WHEREAS, Catholic Charities provides services to residents of the Township of Manchester some of which they receive no other form of payment from; and,

WHEREAS, the Township of Manchester appreciates the mission and vision of Catholic Charities to provide services to victims of Domestic Violence and acknowledges that these services benefit society and the Township of Manchester; and,

WHEREAS, Catholic Charities is requesting reimbursement for these services during calendar year 2021 not to exceed $ 4,480.00; and,

WHEREAS, the Township Council of the Township of Manchester has reviewed the aforesaid request and has found the same to be in the best interests of the residents.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows;

1. That the Quarterly Service bills, not to exceed $ 4,480.00 in a calendar year, are authorized to be paid to Catholic Charities.

2. That the execution of the contract aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

    A. Business Administrator;
    B. Chief Financial Officer;
    C. Police Chief
    D. Director Senior Services
    E. Catholic Charities

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-100

RESOLUTION AUTHORIZING THE TOWNSHIP OF MANCHESTER POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MANCHESTER TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of Department of Defense personal property by making that personal property available to the municipal, county and State law enforcement agencies LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and County LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to the municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for the specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A.40A:5-30.2 requires that the Governing Body of the municipality or county approve, by the majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester that the Manchester Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating in December 31 of the current calendar year.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Manchester Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment, and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Manchester Township Police Department without restrictions.

BE IT FURTHER RESOLVED that the Manchester Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution.

DRAFT

BE IT FURTHER RESOLVED that the Manchester Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED that the Manchester Township Police shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

The Township Clerk shall forward a copy of this Resolution to the following:

A. Mayor
B. Business Administrator
C. Chief of Police
D. Lt. Vincent Manco

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021.**

_____

Sabina T. Martin, RMC
Municipal Clerk

#21-101

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR FY 2020/2021 FOR "MOVE OVER" LAW ENFORCEMENT PROGRAM

WHEREAS, N.J.S.A. 40:8A-1 authorizes municipalities to enter into an agreement, among other things, for the sharing of services; and

WHEREAS, the Township of Manchester is desirous of entering into an interlocal services agreement with the Ocean County Prosecutor's Office for participation in the **"Move Over" Law Enforcement Program**, a traffic safety program, for the purpose of identifying, educating and removing reckless drivers from the roadway; and

WHEREAS, the Township of Manchester finds that the performance of this agreement is in the best interest of Manchester Township; that the division of costs, obligations, and responsibilities is fair, just and equitable; and

WHEREAS, the **"Move Over" Law Enforcement Program** receives funding from the State of New Jersey and County of Ocean; and

WHEREAS, the County of Ocean shall pay the officers department at the rate of fifty five ($55.00) dollars per hour and the Township of Manchester will pay any appropriate taxes; and

WHEREAS, while on assignment to the County, the officer shall remain an employee of Manchester Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an interlocal service agreement between the Township of Manchester and the County of Ocean.

2. That the term of this agreement shall be retroactive from October 1, 2020 through September 30, 2021.

3. The Township Clerk shall forward a copy of this Resolution to the following:

   A. Chief Financial Officer
   B. Chief of Police
   C. Lt. Vincent Manco
   D. Ocean County Board of Chosen Freeholders
   D. Ocean County Prosecutor's Office.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021**.

_____
Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#21-102

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS INC.

WHEREAS the purchase of goods and services by local contracting units is authorized by Local Public contracts, N.J.S.A. 40A: 11-12; and,

WHEREAS the Township of Manchester desires to enter into an agreement with Motorola Solutions Inc., for the provisions of Spillman Computer Aided Dispatch Systems services to the Township of Manchester, for the period of one year commencing February 1, 2021 and ending January 31, 2022; and

WHEREAS Motorola Solutions is an authorized vendor under NJ State Contract #83909 has proposed such services in an amount not to exceed $55,601.34 under NJ State Contract #83909; and

WHEREAS, the Chief of Police has recommended that the agreement with Motorola be entered into; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the amount of $55,601.34 from:

Line Item: Police Operating Expense

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with Motorola Solutions Inc.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following :

    a. Chief Financial Officer
    b. Purchasing Agent
    c. Chief of Police
    d. Lt. Vincent Manco
    e. Motorola Solutions, Inc., 500 West Monroe, Chicago, Illinois 60661

3. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021**.

_____

Sabina T. Martin, RMC
Municipal Clerk

#21-103 DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP THAT HAVE BEEN ABANDONED AT THE TOW COMPANY IMPOUND YARD

WHEREAS, the Police Department has requested that the Township Council authorize the disposition of vehicle(s) currently in the possession of Manchester Township and also request to salvage the vehicle that has been abandoned at the towing company yard; and,

WHEREAS, such items may be salvaged at in accordance with N.J.S.A. 40A:11-36; and

WHEREAS, the Township Council has reviewed a request which describes the items aforesaid to be junked; and

WHEREAS, the item(s) to be salvaged and/or junked is are:

2017 Hyundai Elantra / VIN# 5NPD8LF8HH108155 / 999999 miles

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to salvage and/or junk, any and all items as described.

2. That a certified copy of this Resolution shall be forwarded to the following:

    A. Purchasing Agent
    B. Chief Financial Officer
    C. Chief of Police
    D. Traffic Safety
    E. NJ Department of Community Affairs

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **25th day of January 2021**

_____

Sabina T. Martin, RMC
Municipal Clerk

#21-104

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 900 HIGHWAY 70 (BLOCK 81 LOT 5), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

WHEREAS, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works removed bulk debris and litter at the property located at 900 Highway 70 (Block 81 Lot 5), after duly giving notice to the property owner of said property pursuant to Chapter 13; and

WHEREAS, the Director of Public Works has certified the cost incurred by the Township in removal of bulk debris and litter at the aforementioned property; and

WHEREAS, the total additional costs incurred by the Township for the removal of the debris and cleanup of the property, as certified by the Director of Public Works is $296.24.

WHEREAS, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the mowing of overgrown weeds and plant growth and trash removal at the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the removal of bulk debris and litter at the property located at 900 Highway 70 (Block 81 Lot 5).

2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.

3. That a copy of the certified costs by the Township in the removal of bulk debris and litter at the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5

4. That the Township Clerk shall forward a certified copy of this resolution to:

    A. Tax Collector;
    B. Director of Public Works,
    C. Chief Financial Officer; and
    D. Code Enforcement Official.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the **25th day of January 2021.**

_____

Sabina T. Martin, RMC
Municipal Clerk

HA-0992-1020

#21-105

State of New Jersey • Division of Pensions & Benefits (NJDPB)

STATE HEALTH BENEFITS PROGRAM

P.O. BOX 299 TRENTON, NEW JERSEY 08625-0299

DRAFT

RESOLUTION

A RESOLUTION for Local Employers to offer a modified incentive under the State Health Benefits Program.

BE IT RESOLVED:

The Township of Manchester _____

Corporate Name of Employer *SHBP Employer Location Number*

We agree to voluntarily participate in the modified Financial Incentive Program granting financial incentives to subscribers who select enrollment into tiered-network medical plan otherwise known as Horizon Blue Cross Blue Shield of New Jersey's OMNIA Plan. We agree that the management and administration of this incentive program shall be solely our responsibility.

The terms of the Incentive Program described above shall include:

- The Incentive Program shall be available to subscribers who are first time enrollees in a tiered-network medical plan beginning Plan Year 2021 and continuing for one plan year through December 31, 2021;
- The Incentive Program does not extend to participants enrolled under P.L. 2005, c. 375 (certain over-age adult children) and COBRA;
- Participation is voluntary at the option of the employer;
- The financial incentive for eligible employees shall be: $1,000 at any level of coverage (Single, Member/Spouse, Family, Parent/Child) when changing to a tiered-network plan.
- The incentive amount shall be paid within the first quarter of Plan Year 2021 and is reportable income; and
- The incentive shall be forfeited and returned to the employer if the subscriber fails to remain enrolled for at least one plan year, except that if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer within the year, then the incentive shall be forfeited on a pro-rata basis.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by

the: Township of Manchester on the 25th day of January, 2021.

Corporate Name of Employer

_____ Municipal Clerk

Signature *Official Title*

1 Colonial Drive Manchester NJ 08759

Street Address *City* *State* *Zip Code*

732-657-8121

Area Code *Telephone Number*

_____ _____

Employer's State Social Security Identification Number *Number of Employees*

#21-106 DRAFT

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE GIFT ON BEHALF OF THE MANCHESTER TOWNSHIP POLICE DEPARTMENT FROM THE ESTATE OF DORIS DONOVAL

WHEREAS, the Township Council of the Township Manchester, County of Ocean, State of New Jersey (hereinafter referred to as the "Township") has received notification of a proposed gift to be provided to the Township, on behalf of the Manchester Township Police Department, from the Estate of Doris Donoval; and

WHEREAS, the proposed bequest is $500.00 and is gifted for the benefit of the Manchester Township Police Department; and

WHEREAS, the Mayor and the Township Council wish to thank and honor the decedent, as well as her heirs, friends and executor, for this gracious gift to the Township, which will be provided as a benefit to the Manchester Township Police Department.

NOW, THEREFORE, BE IT RESOLVED, this 25th day of January, 2021, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. The Township graciously accepts the gift of $500.00 from the Estate of Doris Donoval to be utilized for the benefit of the Manchester Township Police Department.
2. The Township authorizes and directs the Mayor, and Municipal to execute any and all necessary documents in order to implement the intent of this Resolution.
3. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

    (a) Honorable Kenneth Palmer, Mayor;
    (b) Chief Lisa D. Parker
    (c) Donna Markulic, Business Administrator
    (d) Diane Lapp, Township CFO:
    (e) Craig Wallis, Counsel President
    (f) Jerry J. Dasti, Esquire; and

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **25th day of January 2021.**

_____

Sabina T. Martin, RMC
Municipal Clerk