

**MANCHESTER TOWNSHIP
MEETING MINUTES
December 14, 2020**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Sam Fusaro. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with A3850/S2294.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Robert A. Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Mayor Palmer, Township Attorney Martin Buckley, Director of Data Processing Josh Schnoor as moderator, and Deputy Municipal Clerk Teri Giercyk.

APPROVAL OF MINUTES

The regular meeting minutes of November 23, 2020 was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

LAND SALE

Land Sale of Block 1.325 Lot 9 (608 Amsterdam Avenue) – Mr. Buckley stated one bid was received. Authorizing acceptance of proposal of \$5,000.00 submitted by Mr. Joshua Pachtman was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

Land Sale of Block 1.205 Lot 30 (1333 Tenth Avenue) – Mr. Buckley stated one bid was received. Authorizing acceptance of proposal of \$10,000.00 submitted by Ms. Nora El-Rehawy was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

ORDINANCES - Second Reading, Public Hearing and Final Action

#20-038 - BOND ORDINANCE PROVIDING FOR THE ACQUISITION AND RENOVATION OF REAL PROPERTY FOR MUNICIPAL PURPOSES, APPROPRIATING \$625,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$593,750 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

#20-039 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE LAND DONATION OF BLOCK 99.34, LOT 32, A/K/A 400 MCMAHON AVENUE, LOCATED IN THE TOWNSHIP OF MANCHESTER

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

SUBMISSION OF BILLS

#20-453-Authorizing payment of bills from the Current Fund in the amount of \$6,090,570.74 was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

#20-454- Authorizing payment of bills from the Eastern Service Area in the amount of \$1,462,998.15 was offered by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

#20-455 - Authorizing payment of bills from the Western Service Area in the amount of \$200,273.94 was offered by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

RESOLUTIONS:

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Fusaro asked if any member of Council had any comments on these Resolutions.

Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Hank Glen, 29 Wycliffe: Mr. Glen inquired about the shared services resolutions and if the Township is receiving any benefit from these shared services. He also asked if fifty thousand dollars was enough and are we getting any additional benefits.

Mayor Palmer explained the costs involved and stated that we do get a financial benefit. Our Court sends out the notices and other types of paperwork. Other fees such as judge and prosecutor are paid by Lakehurst. Lakehurst was in a deficiency previously and this year they broke even.

Seeing no further comments from the public, Councilman Fusaro closed this portion of the meeting.

Resolutions #20-456 through #20-475 considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Wallis seconded by Councilman Hudak and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

A. PURCHASING

#20-456 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER AUTHORIZING THE HIRING OF A NJDEP CERTIFIED CONTRACT LABORATORY TO PERFORM WATER AND WASTEWATER TESTING SERVICES FOR THE MANCHESTER WATER & SEWER DEPARTMENT THROUGH THE COMPETITIVE CONTRACTING PROCESS

#20-457 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE AWARD TO OLYMPIC GLOVE AND SAFETY COMPANY FOR PERSONAL PROTECTION SUPPLY

B. BONDS/ESCROWS

#20-458 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING UTILITY ESCROWS POSTED BY HOMES FOR ALL FOR A PROJECT KNOWN AS AUTUMN RIDGE BLOCK 30 LOT 1.01 AND BLOCK 52 LOT 2 & 4 (3085 RIDGEWAY ROAD)

C. CONTRACTS/AGREEMENTS

#20-459 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT WITH MANCHESTER HAWKS FOOTBALL & CHEER, INC. FOR USE OF THE HAWKS NEST FOR VARIOUS RECREATIONAL ACTIVITIES

#20-460 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR DRUG RECOGNITION EXPERT CALLOUT PROGRAM FY 2020/2021#20-444 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF BID # 20-18 HVAC IMPROVEMENTS FOR POP WARNER COMPLEX CHEER BARN

#20-461 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM FY 2020/2021

#20-462 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE COUNTY OF OCEAN FOR MUNICIPAL ALLIANCE FUNDS PURSUANT TO AND IN ACCORDANCE WITH THE DRUG ENFORCEMENT DEMAND REDUCTION ACT OF 1987

#20-463 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AND APPROVING A SHARED SERVICES AGREEMENT FOR MUNICIPAL COURT FACILITIES AND PERSONNEL BETWEEN MANCHESTER TOWNSHIP AND THE BOROUGH OF LAKEHURST

#20-464 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT ADDENDUM BETWEEN THE TOWNSHIP OF MANCHESTER AND TRACY BARCUS

#20-465 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 SUPERVISORY UNIT REGARDING MUNICIPAL COURT SHARED SERVICES

#20-466 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 WHITE COLLAR UNIT REGARDING MUNICIPAL COURT SHARED SERVICES

#20-467 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN MANCHESTER TOWNSHIP AND THE BOROUGH OF LAKEHURST FOR INFORMATION TECHNOLOGY SERVICES

#20-468 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF INDIVIDUAL EMPLOYMENT AGREEMENTS BETWEEN THE TOWNSHIP OF MANCHESTER, JOSHUA SCHNOOR AND MICHAEL SABIE

#20-469 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE VOLUNTEER AUXILIARY FOR ANIMAL SHELTERS, INC. FOR TNR SERVICES WITHIN MANCHESTER TOWNSHIP

#20-470 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH ELITE VEHICLE SOLUTIONS FOR ONE 2018 FORD F150 POLICE TRUCK FOR THE DEPARTMENT OF POLICE

D. FINANCE

#20-471 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#20-472 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2020 CALENDAR YEAR WATER WEST BUDGET

#20-473 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2020 CALENDAR YEAR SEWER WEST BUDGET

#20-474 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2020 CALENDAR YEAR WATER EAST BUDGET

#20-475 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2020 CALENDAR YEAR BUDGET

REPORTS:

Mr. Hudak: Mr. Hudak attended the Planning Board meeting last week. Virtual public forum on Natural Resource Inventory will be on December 22 and the information is on the website. He thanked Mr. Fusaro and Mr. Vaccaro for their hard work and service this past year. Mr. Hudak wished everyone a happy holiday and a happy New Year.

Mrs. Brush: Mrs. Brush wished everyone a merry Christmas and happy New Year, and hope for better 2021.

Mr. Wallis: Mr. Wallis stated that 2020 was tough year for employees, and he thanked to Mrs. Markulic, Mrs. Martin, department heads and Mayor Palmer. He hopes for a better year next year.

Mr. Vaccaro: Mr. Vaccaro attended various meeting including the virtual Pinelands Municipal Council meeting and PILOT funding was discussed. Next meeting for the Pinelands Municipal Council is scheduled for January 13, 2021 at Bass River Township. He attended the biweekly meeting on December 7th. The ballot question regarding the adult use of recreational marijuana passed by 2/3rd vote effective January 2021. Various bills are being developed regarding the recreational use of marijuana. He again asked and encourage passage of an ordinance or resolution banning the growth of marijuana and distribution of marijuana in Manchester Township. COVID has increased nationwide and cases are increasing in New Jersey and Ocean County, he reminded the public to wear their PPE, wash hands, and continue practicing social distancing. Lastly, Mr. Vaccaro wished everyone a happy holiday, and happy healthy New Year. He was thankful for the opportunity to speak.

Mr. Fusaro: Mr. Fusaro stated he attended an Open Space meeting regarding a lot on route 571 for purchase. That was the last meeting for this year. Thanked the residents for their patience, employees for working through these changes, department heads, and the Municipal Clerk's office for their work this past year. Thanked everyone for being able to be Council President this past year. He stated he has been president six times and this was the most difficult year. Stay safe, have a great holiday, and a much brighter 2021.

Mayor Palmer: Mayor Palmer wished everyone a Merry Christmas. All employees adjusted well, and handled changes great while still providing services to the residents. This week is the employee appreciation luncheon, which will be a grab and go. Commended Josh Schnoor for his work this past year. Recently, Forbes put out a list for best place to retire and Manchester was #1. We have gone out to bond for a number of different items, and our new updated bond rating is still at the top tier of excellent rating despite COVID related expenses and reduction in revenues. The Township has been awarded a 1.4% interest rating. Great work done by Diane Lapp and her financial department.

Mrs. Markulic: Mrs. Markulic stated that the Township has become very flexible. We have been just as productive during COVID as we were before. She wished everyone a happy holiday.

Sam Martin: Mrs. Martin stated that it was a trying year for everyone, thank you to Josh Schnoor for his help during the year.

Martin Buckley: Mr. Buckley wished everyone a healthy holiday.

PUBLIC:

Joe Hankins: Mr. Hankins thanked Council and Mayor Palmer on their great job and hard work. S1634 allows NJSFA to accept members up at age 57, was capped at the age of 45. Needs to be approved at next step and then signed by the Governor. He asked Council to support A4745 and S1634.

Hank Glen, 29 Wycliffe: Mr. Glen inquired about an item on the bill list. Commenting on the Township selling township owned lots, and he is worried about over development.

No further public comment.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:52 p.m. upon a motion by Councilman Vaccaro seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, Wallis, and Fusaro; yea.

Sam Fusaro
Council President

Sabina T. Martin, RMC
Municipal Clerk

1/25/2021
Date Approved