



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA**

**December 16, 2019
6:00 PM**

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1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. CORRESPONDENCE

Sale of Bond Anticipation Notes

6. APPROVAL OF MINUTES

Regular Meeting Minutes - October 15, 2019

Regular Meeting Minutes - November 18, 2019

Special Meeting Minutes - November 25, 2019

7. LAND SALE

Block 1.170 Lot 13 (1316 Ninth Avenue)

Block 1.84 Lot 35 (2121 Fourth Avenue)

8. SUBMISSION OF BILLS

#19-432 Current Fund

#19-433 Utility Fund - ESA

#19-434 Utility Fund - WSA

9. ORDINANCES - Second Reading, Public Hearing and Final Action

#19-039 Amending and Supplementing Article IX Department of Public Safety

#19-040 Accepting the Land Donation of Block 48 Lot 3 (45 Colonial Drive)

#19-041 Refunding for WSA Water and Sewer Utility Bonds

10. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

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A. FINANCE

- #19-435 Authorizing CH159 Special Item of Revenue for DOT Grant
- #19-436 Authorizing CH159 Special Item of Revenue for Bullet Proof Vest Program
- #19-437 Authorizing CH159 Special Item of Revenue for Body Armor Replacement Fund
- #19-438 Authorizing the Tax Collector to Refund Overpayments
- #19-439 Authorizing Tax Collector to Cancel Taxes As to Block 83.02 Lot 46, 49 Woodview Drive For a Totally Disabled Veteran
- #19-440 Authorizing Tax Collector to Cancel Taxes for a Totally Disabled Veteran, 616 Wellington Avenue, Block 1.300 Lot 14
- #19-441 Authorizing Tax Collector to Cancel Taxes for a Totally Disabled Veteran, 18 Neville Court, Block 61.19 Lot 47
- #19-442 Authorizing Tax Collector to Cancel Taxes for a Totally Disabled Veteran, 10 Candleway Court, Block 61.16 Lot 27
- #19-443 Authorizing Tax Collector to Cancel Taxes for a Totally Disabled Veteran, 2416 Huckleberry Road, Block 60.07 Lot 12
- #19-444 Refunding for WSA Water and Sewer Utility Bonds
- #19-445 Authorizing the Chief Financial Officer to Make Appropriation Transfers in the CY2019 Budget
- #19-446 Authorizing Cancellation of Certain Unexpended Balances of CY2019 Utility Budget Appropriations

B. CONTRACTS/AGREEMENTS

- #19-410 Authorizing Shared Services Agreement Between Manchester Township and Manchester Board of Education for Utilization of Class III Special Law Enforcement Officers
- #19-447 Authorizing Execution of a Side Letter Agreement Between Manchester Township and OPEIU Local 32 Supervisory Unit Regarding IT Shared Services
- #19-448 Authorizing Execution of Side Letter Agreement Between Manchester Township and OPEIU Local 32 White Collar Unit Regarding IT Shared Services

C. GRANTS

- #19-449 Authorizing Application of Grant for Governor's Council on Alcoholism and Drug Abuse Fiscal Grant

D. PURCHASING

- #19-450 Authorizing Award of Required Disclosure Contract with Spatial Data Logic
- #19-451 Authorizing Joining of Sourcewell National Cooperative
- #19-452 Authorizing Award of Contract to Unifirst Corporation through Sourcewell National Cooperative for Departmental Uniforms
- #19-453 Authorizing Purchase of a 2020 Ford F-250 Ext Cab for DPW
- #19-454 Authorizing Purchase of Portable Radios and Pagers for Manchester Township Fire and Emergency Services
- #19-455 Authorizing Execution of State Contract with Kyocera Document Solutions America, Inc. for Rental of Multifunctional Copier System
- #19-456 Authorizing Award of Bid #19-03 Western Service Area Meter Replacement Phase 1
- #19-457 Authorizing Sourcewell for Online Auction Services

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E. BONDS/ESCROWS

- #19-458 Releasing Escrow Posted by ARYA Properties Block 1.309 Lot 30 (1233 Wellington)
- #19-459 Releasing Maintenance Bonds in Connection with a Project Known as Meadows West
- #19-460 Releasing Escrow Posted by Hovnanian Industries Block 52.51 Lot 1 (Manchester Plaza)

F. MISCELLANEOUS

- #19-461 Accepting the Conditions Set Forth in a Permit Issued by NJDEP, Division of Land Use Regulation, Affecting Properties within Various Blocks and Lots in Manchester Township
- #19-462 Authorizing Disposition or Salvage of Vehicles and Vehicle Parts in Possession of Township at Auction on Govdeals.com
- #19-463 Authorizing Disposition or Salvage of a Forfeited/Seized Vehicle(s) in Possession of Township at Auction on Govdeals.com
- #19-464 Resolution for Local Employers to Offer a Modified Incentive under the State Health Benefits Program
- #19-465 Adopting 2019 Multi-Jurisdictional All Hazard Mitigation Plan for Ocean County

11. REPORTS

12. PUBLIC COMMENT

13. ADJOURNMENT

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PUBLIC NOTICE
TOWNSHIP OF MANCHESTER
NOTICE OF SALE OF REAL ESTATE

PLEASE TAKE NOTICE that the parcel of land at 1316 Ninth Avenue in the Township of Manchester, County of Ocean, State of New Jersey and known and designated as Lot 13 in Block 1.170 as shown on the Official Tax Map of the Township of Manchester, shall be offered for public sale to the highest bidder of the contiguous property owners on Monday, December 16, 2019 at 6:00 p.m. in the Courtroom of the Municipal Building at 1 Colonial Dr., Manchester, NJ 08759.

Said auction sale shall be made subject to the following conditions which shall be deemed included in the bidder's bid thereof:

- (a) The minimum bid for the Property shall be \$30,000.00.
- (b) Full payment of the purchase price must be received within 30 days of the date of the acceptance of the bid. The successful bidder will be required to pay, by either cash or bank check, a deposit equal to ten (10%) percent of minimum price of the bid at the close of bidding, with the balance to be paid by either cash or bank check at closing. The successful bidder shall pay all legal expenses, including township legal fees in the amount of \$550.00, the pro rata cost of advertisement, recording fees, realty transfer fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.
- (c) The Property is being sold in an "AS IS" condition. The successful bidder is responsible for conducting any and all inspections and testing of the Property at its own cost and expense. The Property is sold subject to any and all conditions, including but not limited to title issues, environmental issues, existing encumbrances, liens, easements,

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zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting the Property. A survey of the Property may be conducted by any prospective bidder, at its discretion, as part of its due diligence.

(d) The land to be sold is undersized for development under the Township zoning ordinance. Bids will be limited to contiguous landowners only. The successful bidder shall consolidate the Property purchased with other contiguous lot or lots so as to be part of a reconfigured lot in conformance with the zoning requirements and cannot be subdivided and will be deed restricted if required. This requirement shall be incorporated into the Quitclaim Deed. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale. Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale.

(e) That should the Property be developed, it shall be done in accordance with all applicable Township Ordinances as well as County and State laws, rules and regulations. No representation, express or implied, is made that the successful bidder on an undersized lot will be able to secure a variance to develop, construct or otherwise utilize any undersized lots hereby being sold.

(f) The deed must be recorded within thirty (30) days of closing or title to the Property shall automatically revert back to the Township of Manchester without the necessity of entry or reentry.

(g) With respect to the sale of the Property herein, no real estate commission is owed.

(h) The deed given by the Township of Manchester for the Property will be a Quit Claim Deed. No title contingencies or conditions are permitted.

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- (i) The Township reserves the right to accept the highest responsive bid if equal to or greater than the minimum bid price, or to reject all and not to award to the highest bidder. The Township reserves the right to waive any and all defects and informalities in any proposal, and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township.
- (j) In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title.

This Land Sale Notice sets forth the only terms and conditions of this sale. No representations are being made except those set forth expressly herein at length. ANGELA KOUTSOURIS, ESQUIRE Township Attorney Township of Manchester

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TOWNSHIP OF MANCHESTER NOTICE OF SALE OF REAL ESTATE TAKE NOTICE, that pursuant to N.J.S.A. 40A:12-13 et seq., the Township Council has determined to offer the following lands for sale to the owners of real property contiguous thereto as this Township-owned property is less than the minimum size for development under the Township Zoning Ordinance and is without any capital improvements. This property shall be offered for sale at a public sale auction to the highest bidder of the contiguous property owners adjacent to the Township owned Lot 35 in Block 1.84, a 25 X 100 ft. parcel of vacant land. The minimum price for bidding shall be \$9,000.00 for the parcel and bids will be accepted at the Township Council meeting on Monday, December 16, 2019 at 6:00 p.m. in the Courtroom of the Municipal Building at 1 Colonial Dr., Manchester, NJ 08759. The bidders at this public auction must be prepared to pay 10% of the successful bid price immediately and the sale shall be in accordance with the following terms and conditions: All premises will be sold subject to Federal, State and Municipal Laws and Regulations including applicable ordinances, easements, conditions, restrictions and rights of way of record and such facts as an accurate survey may disclose, including a restrictive covenant to be imposed for mitigation of storm water issues on the property. The land to be sold is undersized for development under the Township zoning ordinance. Bids will be limited to contiguous landowners only. It is an express condition of this sale that the successful bidder from amongst the contiguous land owners will consolidate the subject premises at closing with their adjoining properties and comply with the aforementioned restrictive covenant. The deed must be recorded within 30 days of closing or title to the property shall automatically revert back to the Township of Manchester without the necessity of entry or re-entry. All block and lot designations refer to the Township of Manchester Tax Map and the minimum bid will be as indicated. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale.

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Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale. The description and location of said lands are for informational purposes only, and prospective bidders should examine the property prior to bidding to verify this information. The highest bid in excess of the minimum bid price may be accepted by the Township of Manchester. The Township Council does hereby reserve the right to reject any and all bids received on any or all of the properties, or to withdraw this offer to sell at any time prior to sale, without cause, and upon advertisement of such. Likewise, no representations are made as to the topographic condition concerning any property listed herein; i.e., no representation is made that the subject premises are buildable. Notwithstanding anything contained in this notice to the contrary, no representations are being made herein that any of the premises listed for sale are in fact located on an existing paved right-of-way or that any of these properties are in fact "buildable" as defined under the Municipal Land Use Law, Township zoning ordinances, Federal and State wetlands legislation, New Jersey Environmental Clean Up Responsibility Act or any other applicable law. It is specifically disclosed that there are drainage and storm water management issues on the premises. The purchaser must verify this information prior to bidding. If awarded, full payment for any or all of the properties shall be made by certified check or bank check within thirty (30) days after the award of the bid. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of \$550.00, and the Township required title search fees, and the pro rata cost of advertisement, preparation of the legal description of said lands, preparation of Deed, recording fees, documents related to the aforementioned restrictive covenant and all other reasonable fees and costs incurred as part of the consideration on the date of closing. The Township of Manchester makes no representations with regard to the properties or titles. The property is being sold in its "as is" condition. That, if the property is sold, the Township shall file with the director of the

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division of Local Government Services in the department of Community Affairs, sworn affidavit(s) verifying the publication of advertisements as required by N.J.S.A. 40A:12-13(b). That the successful bidder shall prepare a Quitclaim Deed for review by the Township Attorney and the signature of the Mayor and Township Clerk. The deed shall also contain a current metes and bounds description of the property. That should the property be developed, it shall be done in accordance with all applicable Township Ordinances as well as County and State laws, rules and regulations. No representation, express or implied, is made that the successful bidder on an undersized lot will be able to secure a variance to develop, construct or otherwise utilize any undersized lots hereby being sold. In the event the purchaser fails to comply with the terms and conditions of this sale or otherwise fails to close on the subject premises, liquidated damages in the sum of ten percent (10%) of the amount bid shall be due the Township. In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title. This Land Sale Notice sets forth the only terms and conditions of this sale. No representations are being made except those set forth expressly herein at length. ANGELA KOUTSOURIS, ESQUIRE Township Attorney Township of Manchester


**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	5,121,146.32
Capital Fund	\$	245,052.73
Escrows	\$	14,788.75
Affordable Housing Trust Fund	\$	30,616.63
Animal Control Fund	\$	15,642.67
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	1,543.75
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	1,275.00
Recreation Trust Fund	\$	2,200.00
Open Space Trust Fund	\$	
Manchester - Lakehurst Borough Construction Code Fund	\$	
	\$	<u><u>5,432,265.85</u></u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____
Joan Brush
Council President

Sabina T Martin
Township Clerk

BILL LIST ADDENDUM

DECEMBER 16, 2019

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19 - 432

CAPITAL FUND

\$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 12/27/2019

PAYROLL WEEK ENDING 12/13/2019

State of New Jersey Green Trust 1989
State Health Benefits Plan

Harry Wright Park Princ & Interest
SHBP Premium - December

wire 12,785.67
eft 362,222.41

\$ 375,008.08

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 12/27/2019

OFF DUTY WEEK ENDING 12/13/2019

Maser Consulting PA

Developers Escrow

Chk # 2638 12,013.75

T & M Associates

Developers Escrow

Chk # 2637 1,010.00

Cafarelli & Reid, LLC

Developers Escrow

Chk # 2634 1,485.00

DIFrancesco Baleman Kunzman Davis Leher & Flaum PC

Developers Escrow

Chk # 2635 280.00

\$ 14,788.75

\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
62847	11/26/19	TREC0005 TREC		11/30/19	5037
19-01916		Reassessment Letters	7,545.00		
62848	11/29/19	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		11/30/19	5039
19-01989		PAYROLL CURRENT PAY 24	620,694.66		
62846	12/01/19	MANCH080 MANCHESTER TWP BOARD OF ED			5036
V9-01847		DECEMBER 2019 CURRENT SVC	3,829,759.70		
62849	12/16/19	ACTIO030 ACTION UNIFORM CO LLC			5056
19-01711		OEM UNIFORMS	506.00		
62850	12/16/19	ADVEN010 ADVENTURES IN NEW DESIGN, INC			5056
19-01688		SENIOR BASKETBALL SHIRTS -FALL	320.75		
62851	12/16/19	ALLIN005 ALL INDUSTRIAL SAFETY PROD INC			5056
19-01925		RECALIBRATION OF GAS MONITOR	247.50		
62852	12/16/19	AMANJ005 AMANJ			5056
19-01801		Annual Assessors Meeting	120.00		
62853	12/16/19	AMERI065 AMERICAN WEAR, INC.			5056
19-01358		Uniform Rental 7/1/19-12/31/19	133.40		
19-01663		Blanket for uniform rental	1,564.16		
			<u>1,697.56</u>		
62854	12/16/19	AMPCO005 AMP-CO ELECTRICAL, INC.			5056
19-01971		STARTER FOR WESTERN STAR TRUCK	289.95		
62855	12/16/19	ANAYA005 ANAYA SHREEJA, LLC			5056
19-01414		Police Uniform Dry Cleaning	24.51		
62856	12/16/19	ANDRE005 ANDREA GASKILL			5056
V9-01863		2019 EYEGLOSS REIMBURSEMENT	200.00		
62857	12/16/19	ANTON010 ANTONIO ELLIS			5056
V9-01899		REIMBURSEMENT LODGING	516.15		
62858	12/16/19	APCOI005 APCO INTERNATIONAL, INC.			5056
19-01672		Fire Service Communications	419.00		
62859	12/16/19	ARMAN005 ARMANDO V. RICCIO, LLC			5056
V9-01959		NOVEMBER LABOR COUNSEL	1,666.50		
62860	12/16/19	ARROW005 ARROW LOCKSMITHS & SECURITY IN			5056
19-00462		open po for locksmith services	5.80		
19-01962		Replace lock Police Annex	715.00		
			<u>720.80</u>		

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num	Contract
PO #		Description	Amount Paid		
01	CURRENT	Current Fund Account	Continued		
62861	12/16/19	ASBUR005 ASBURY PARK PRESS		5056	
		V9-01875 PUBLICATIONS	636.28		
		V9-01911 PUBLICATIONS	120.40		
		V9-01920 PUBLICATIONS	1,080.44		
		V9-01970 PUBLICATIONS	47.48		
			<u>1,884.60</u>		
62862	12/16/19	ASBUR010 ASBURY PARK PRESS		5056	
		V9-01972 MAYOR'S MONTHLY SUBSCRIPTION	17.80		
62863	12/16/19	ATLAN025 ATLANTIC PLUMBING SUPPLY CORP		5056	
		19-00833 FOR PLUMBING REPAIRS AS NEEDED	85.93		
62864	12/16/19	ATLAN040 ATLANTIC TACTICAL OF NJ INC.		5056	
		19-01456 Nylon Duty Weapon Holsters	178.50		
62865	12/16/19	BARON005 BARONES PET SUPPLY & FEED LLC		5056	
		19-01822 K-9 Supplies	224.92		
62866	12/16/19	BLOCK005 BLOCK LINE SYSTEMS, INC.		5056	
		V9-01913 PHONE SVC ACCT 9973948	4,684.04		
62867	12/16/19	BLUEM005 BLUE MOUNTAIN DISTRIBUTORS LLC		5056	
		19-01988 WATER DELIVERY VARIOUS DEPTS.	192.00		
62868	12/16/19	BRICK015 BRICK WALL CORP		5056	
		19-01584 ASPHALT FOR ROAD REPAIRS	140.40		
		V9-01845 ASPHALT FOR ROAD REPAIRS	440.40		
			<u>580.80</u>		
62869	12/16/19	BROAD010 BROADVIEW NETWORKS		5056	
		V9-01851 PHONE SVC 732-350-1205 671	270.60		
		V9-01977 PHONE SVC 732-350-1205 671	270.64		
			<u>541.24</u>		
62870	12/16/19	BUILD005 BUILDER'S GENERAL SUPPLY CO IN		5056	
		19-01578 FOR BUILDING SUPPLIES	438.17		
62871	12/16/19	CASSA005 CASSANDRA COLGATE		5056	
		V9-01962 REIMBURSE TREE LIGHTING SUPP.	37.74		
62872	12/16/19	CDWGO005 CDW GOVERNMENT		5056	
		19-01872 BATTERY BACK UP	138.58		
62873	12/16/19	CELTIO05 CELTIC CONCEPTS, INC		5056	
		19-01921 SNOW PLOW PARTS	1,736.74		
		19-01924 SNOW PLOW CUTTING EDGES	3,198.80		
			<u>4,935.54</u>		
62874	12/16/19	CENTRO10 CENTRAL JERSEY HEALTH INS.		5056	
		V9-01840 DENTAL INS. DECEMBER 2019	17,602.80		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
62875	12/16/19	CENTR035 CENTRAL JERSEY WASTE 19-01980 Recycling for December	53,995.00		5056
62876	12/16/19	CHEMI005 CHEMICAL EQUIPMENT LABS, INC. 19-01868 DE-ICING SALT FOR STREETS	5,047.69		5056
62877	12/16/19	COMCA015 COMCAST BUSINESS V9-01916 CABLE SVC ACCT 939042865	648.19		5056
62878	12/16/19	COMCA015 COMCAST BUSINESS V9-01969 CABLE SVC ACCT#903863873	518.51		5056
62879	12/16/19	COMCA025 COMCAST V9-01852 CABLE SVC 8499 05 196 0197113	116.90		5056
62880	12/16/19	COMCA025 COMCAST V9-01853 CABLE SVC 8499 05 196 0163024	12.83		5056
62881	12/16/19	COMCA025 COMCAST V9-01854 CABLE SVC 8499 05 196 0194565	124.90		5056
62882	12/16/19	COMCA025 COMCAST V9-01855 CABLE SVC 8499 05 196 0045536	379.02		5056
62883	12/16/19	COMCA025 COMCAST V9-01856 CABLE SVC 8499 05 196 0223463	96.90		5056
62884	12/16/19	COMCA025 COMCAST V9-01879 CABLE SVC 8499 05 196 0227035	106.85		5056
62885	12/16/19	COMCA025 COMCAST V9-01914 CABLE SVC 8499 05 196 0170680	139.16		5056
62886	12/16/19	COMCA025 COMCAST V9-01917 CABLE SVC 8499 05 196 0173684	342.91		5056
62887	12/16/19	COMCA025 COMCAST V9-01965 CABLE SVC 8499 05 196 0110108	21.00		5056
62888	12/16/19	COMCA025 COMCAST V9-01966 CABLE SVC 8499 05 196 0226524	107.97		5056
62889	12/16/19	CONNE005 CONNELL CONSULTING LLC 19-01673 Proactive Police Supervision	598.00		5056
62890	12/16/19	CONTI010 CONTI CAUSEWAY FORD 19-01577 FOR VEHICLE REPAIRS / PARTS	689.02		5056
62891	12/16/19	COUNT060 COUNTY OF OCEAN V9-01849 5% LONG TERM TAX EXEMPTION PMT	342.11		5056

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	Contract
01	CURRENT	Current Fund Account	Continued	
62892	12/16/19	CURTI015 CURTIS OAKERSON V9-01906 2019 EYEGLASS REIMBURSEMENT	167.96	5056
62893	12/16/19	CUSTO010 CUSTOM-BANDAG, INC. 19-01473 FOR TWP FLEET TIRES	146.34	5056
62894	12/16/19	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY, V9-01957 NOV 2019 MUNICIPAL PROSECUTOR V9-01958 NOV 2019 SPECIAL COUNSEL	3,333.00 10,860.00 <u>14,193.00</u>	5056
62895	12/16/19	DELLC005 DELL COMPUTER CORP. 19-01031 2019 LAPTOP FOR LAKE OFFICE 19-01298 Beth Computer 19-01498 monitors 19-01756 Building Department Comput 19-01775 Replacement dvd drive 19-01800 police server hdd 19-01862 computer quote 1020464901005	664.04 1,299.05 1,253.95 968.92 29.84 317.29 <u>1,027.15</u> 5,560.24	5056
62896	12/16/19	DIANE035 DIANE LAPP, PETTY CASH V9-01846 PETTY CASH EXPENSE	197.95	5056
62897	12/16/19	DICKB005 DICK BLICK HOLDINGS INC 19-01787 CRICUT SUPPLIES	238.14	5056
62898	12/16/19	DIVOF005 DIV OF CRIMINAL JUSTICE ACADEM 19-00438 Patrol Rifle Instructor 19-01930 Patrol Rifle Instructor	400.00 400.00 <u>800.00</u>	5056
62899	12/16/19	DOWNS005 DOWNS FORD, INC. 19-01475 FOR VEHICLE PARTS WHEN NEEDED	618.82	5056
62900	12/16/19	EAGLE005 EAGLE POINT GUN 19-00439 Weapon Supplies	3,645.00	5056
62901	12/16/19	EMERG010 EMERGENCY TRAINING & 19-01865 Medical Director-EMS	2,000.00	5056
62902	12/16/19	ENTEN005 ENTENMANN ROVIN COMPANY 19-01547 Retirement Badge	131.25	5056
62903	12/16/19	EZPAS005 E-Z PASS 19-01940 PPTL Charge	400.00	5056
62904	12/16/19	FCAUT005 F & C AUTOMOTIVE SUPPLY INC 19-01701 FOR VEHICLE REPAIR PARTS 19-01766 TWP SHOP SUPPLIES FOR REPAIRS 19-01960 SHOP EQUIPMENT:	716.88 531.56 392.99	5056

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
62904		F & C AUTOMOTIVE SUPPLY INC	Continued		
19-01983		FOR VEHICLE PARTS WHEN NEEDED	<u>74.53</u>		
			1,715.96		
62905	12/16/19	FEDER005 FEDERAL EXPRESS CORPORATION			5056
19-01016		General Shipping Charges	43.26		
62906	12/16/19	FLEET015 FLEETPRIDE, INC			5056
19-01694		FOR TWP TRUCK PARTS AS NEEDED	178.92		
62907	12/16/19	FREDB005 FRED BAKKER			5056
V9-01905		EYEGLASS REIMBURSEMENT	200.00		
62908	12/16/19	FREDB010 FRED BEANS PARTS, INC			5056
19-01590		4 VEHICLE MAINTENANCE SUPPLIES	372.47		
62909	12/16/19	FTDEA005 DEARBORN LIFE INSURANCE CO			5056
19-00636		8 MONTHS LIFE INSURANCE PREMS.	702.90		
62910	12/16/19	GABRI005 GABRIELLI KENWORTH OF NJ LLC			5056
19-01223		FOR XLARGE TRUCK PARTS	154.16		
19-01854		HYDRAULIC HOSES FOR WINTER	<u>1,663.20</u>		
			1,817.36		
62911	12/16/19	GAGLI005 GAGLIANO APPRAISAL, LLC			5056
18-02182		Commercial Appraisal	4,333.00		
62912	12/16/19	GARYR010 GARY & MILDRED RITTER			5056
V9-01943		REFUND TAX OVERPAYMENT	134.62		
62913	12/16/19	GFOA0005 GFOA of New Jersey			5056
19-00588		GFOA CONFERENCE	30.00		
62914	12/16/19	GOVER005 GOVERNMENT FORMS & SUPPLIES			5056
19-01488		Township Printing	55.00		
62915	12/16/19	GRAIN010 GRAINGER, INC			5056
19-01879		LITTER GRABBERS FOR CLN COMM	242.80		
62916	12/16/19	GREAT005 GREATLAND CORP.			5056
19-02002		YEARLI PERFORMANCE 1009 FILING	99.00		
62917	12/16/19	GREEL005 GREELCO INC/BRISTOL DONALD			5056
19-01871		PARTS FOR SNOW PLOWS+SALT TRKS	2,566.62		
62918	12/16/19	GREGO010 GREGORY KYRIAKAKIS			5056
V9-01978		EYEGLASS REIMBURSEMENT	190.00		
62919	12/16/19	GREGO015 GREGORY J HOCK			5056
V9-01947		PLANNING BD SERVICES 5-8-19	286.00		

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01	CURRENT	Current Fund Account	Continued		
62920	12/16/19	GROFF010 GROFF TRACTOR HOLDINGS, LLC			5056
		19-00975 FOR TRACTOR & TRUCK PARTS	841.43		
		19-01789 PARTS FOR TRACTORS #724 & 672	<u>2,050.86</u>		
			2,892.29		
62921	12/16/19	GRONE005 GRONE'S WRECKER SERVICE, INC			5056
		V9-01873 FLAT TIRE CAR #80	65.00		
62922	12/16/19	HCWIN005 HCW INC			5056
		19-01919 Police Vehicle Washes	504.00		
62923	12/16/19	HERMI005 HERMINIO PADILLA			5056
		V9-01950 WORKBOOT REIMBURSEMENT	69.99		
62924	12/16/19	HIERI005 HIERING, GANNON & MCKENNA			5056
		V9-01935 NOV 2019 LABOR COUNSEL	651.00		
62925	12/16/19	ICC00005 ICC			5056
		V9-01892 BACKORDER FROM PO 19-01516	135.00		
62926	12/16/19	JAMES170 JAMES & LINDA CRONIN			5056
		V9-01945 REFUND TAX OVERPAYMENT	368.14		
62927	12/16/19	JASON010 JASON MCNELIS			5056
		V9-01866 2019 BOOT REIMBURSEMENT	59.76		
62928	12/16/19	JASON015 JASON HENRY			5056
		V9-01904 WORKBOOT REIMBURSEMENT	280.02		
62929	12/16/19	JCPL0005 J C P & L			5056
		V9-01876 ELEC SVC 200 000 021 788	22,868.44		
		V9-01961 ELEC SVC 100 132 963 880	<u>106.12</u>		
			22,974.56		
62930	12/16/19	JERRY015 JERRY'S AUTO BODY, LLC			5056
		V9-01900 TOWING 2017 FORD EXPLORER	65.00		
62931	12/16/19	JERSE015 JERSEY ELEVATOR COMPANY, INC			5056
		19-01576 Blanket for elevator inspec.	345.49		
62932	12/16/19	JIMC005 JIM CURLEY GMC TRUCK, INC			5056
		19-01867 PARTS FOR TWP GMC TRUCKS	338.16		
62933	12/16/19	JODIA005 JODI A RUSSO			5056
		V9-01936 REIMBURSEMENT OC CLERK DINNER	35.00		
62934	12/16/19	JOHNS010 JOHNSON & TOWERS, INC.			5056
		19-01752 FOR VEHICLE PARTS	118.68		
		19-01807 FOR TWP VEHICLE PARTS	<u>1,018.64</u>		
			1,137.32		

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62935	12/16/19	JOSEP035 JOSEPH FAZZIO, INC			5056
	19-01913	FLOOR FOR DUMP TRUCK BED	250.00		
62936	12/16/19	JVAZQ005 J VAZQUEZ			5056
	V9-01940	REFUND TAX OVERPAYMENT	225.31		
62937	12/16/19	KELLY025 KELLY WINTHROP, LLC			5056
	19-01108	Deer Carcas Removal	105.00		
62938	12/16/19	LAKEH015 LAKEHURST DINER			5056
	19-01038	Prisoner Meals	54.70		
62939	12/16/19	LAKEH020 LAKEHURST HARDWARE			5056
	19-00933	MISCELLANEOUS REC SUPPLIES	6.76		
62940	12/16/19	LAKEH025 LAKEHURST LAWNMOWER			5056
	19-01616	4 TRACTOR PARTS & SAFETY ITEMS	624.46		
62941	12/16/19	LANGU005 LANGUAGE LINE SERVICES INC			5056
	19-01147	blanket po for language line	17.00		
62942	12/16/19	LAURE015 LAUREL LAWNMOWER SERVICE, INC			5056
	19-00290	FOR MOWER PARTS AS NEEDED	51.10		
	19-00979	FOR MOWER PARTS WHEN NEEDED	187.90		
			<u>239.00</u>		
62943	12/16/19	LAWOF015 LAW OFF. OF BRIAN CORLEY WHITE			5056
	V9-01860	CONFLICT PUBLIC DEFENDER	850.00		
62944	12/16/19	LOBEL005 LOBELLO ISSAKOV NAPA LLC			5056
	19-01831	FOR VEHICLE MAINTENANCE PARTS	1,293.47		
	19-01951	OIL & FILTERS FOR TAHOE TRUCKS	241.20		
	19-01982	FOR VEHICLE PARTS WHEN NEEDED	611.92		
			<u>2,146.59</u>		
62945	12/16/19	LOWES010 LOWES HOME CENTERS, INC.			5056
	19-01836	Equipment Room Supplies	177.06		
	19-01890	VARIOUS PURCHASES FOR NOV-DEC	1,792.81		
			<u>1,969.87</u>		
62946	12/16/19	MANAH010 MANAHAWKIN MOTORS, INC			5056
	19-00234	FOR POLICE VEHICLE REPAIRS	210.08		
62947	12/16/19	MARGA055 MARGARET CAMPOSANO			5056
	V9-01955	EYEGLOSS REIMBURSEMENT	200.00		
62948	12/16/19	MASER005 MASER CONSULTING PA			5056
	V9-01864	ENGINEERING SERVICES	15,880.50		
	V9-01897	ENGINEERING SERVICES	7,704.00		
	V9-01923	ENGINEERING SERVICES	336.00		
			<u>23,920.50</u>		

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01	CURRENT	Current Fund Account	Continued		
62949	12/16/19	MAVIS005 MAVIS TIRE SUPPLY, LLC			5056
19-00815		FOR TWP VEH ALIGNMENTS	59.99		
62950	12/16/19	MERID005 MERIDIAN OCCUPATIONAL HEALTH			5056
19-01278		Pre-Employment Physicals/POPE	315.00		
62951	12/16/19	MHSLI005 MHS LIFT			5056
19-01386		NEW CYLINDER FOR TREE TRIMMER	1,478.15		
62952	12/16/19	MICHA125 MICHAEL SYSLO			5056
V9-01949		WORKBOOT REIMBURSEMENT 2019	154.95		
62953	12/16/19	MICHA165 MICHAEL J HICKEY SR.			5056
19-01920		HARDWARE FOR POLICE & TWP VEHs	375.50		
62954	12/16/19	MIDST010 MIDSTATES, INC			5056
19-01841		2019 ADDITIONAL CHILI TROPHY	26.00		
62955	12/16/19	MITCH005 MITCHELL HUMPHREY & COMPANY			5056
19-01918		TRAINING	1,186.24		
62956	12/16/19	MODER010 MODERN GROUP POWER			5056
V9-01934		SERVICE CALL - GENERATOR	1,192.27		
62957	12/16/19	MONAR005 MONARCH DECALS, LLC			5056
19-01730		RECYCLING DECALS FOR RESIDENTS	600.00		
62958	12/16/19	MRKEY005 MR. KEYS INC			5056
19-00670		Replacement keys as needed	48.00		
62959	12/16/19	MUNIC030 MUNICIPAL RECORD SERVICES			5056
19-01844		court forms and labels	88.00		
62960	12/16/19	NAPAA005 NAPA AUTO PARTS			5056
19-01589		FOR VEHICLE MAINTENANCE PARTS	57.32		
19-01703		FOR VEHICLE REPAIR PARTS	322.59		
			<u>379.91</u>		
62961	12/16/19	NJADV005 NJ ADVANCE MEDIA			5056
V9-01919		PUBLICATIONS	29.45		
62962	12/16/19	NJAPZ005 NJAPZA			5056
19-01651		NJAPZA Annual Luncheon-Zoning	70.00		
62963	12/16/19	NJAUD005 NJ AUDIO, LLC			5056
19-01575		REMOTE START FOR PW TRUCK #2	299.00		
19-01948		AKA TRONIX: WINDOW TINT FOR	100.00		
			<u>399.00</u>		
62964	12/16/19	NJCRI005 NJ CRIMINAL INTERDICTION, LLC			5056
19-01625		Case Law Search and Seizure	95.00		

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01	CURRENT	Current Fund Account	Continued		
62965	12/16/19	NJMMA005 NJMMA			5056
19-01874		NJMMA FLSA Discussion	90.00		
62966	12/16/19	NJMOT010 NJ MOTOR VEHICLE COMMISSION			5056
V9-01894		TITLE SEIZED HYUNDAI SONATA	60.00		
62967	12/16/19	NJNAT005 NJ NATURAL GAS CO.			5056
V9-01951		NAT GAS SVC 22-0009-1012-97	2,756.67		
62968	12/16/19	NJSAC010 NJSAC NJ STATE ASSOC OF CHIEFS			5056
19-00434		Leadership for Mid Management	600.00		
19-00707		Breakfast Seminar Registration	65.00		
19-01803		Breaking the Cycle Training	675.00		
			<u>1,340.00</u>		
62969	12/16/19	NJSLO005 NJSLOM			5056
19-00068		2019 Job Postings NJSLOM	160.00		
62970	12/16/19	NJSOC005 NJ SOCIETY OF			5056
19-01870		NJSME Annual Luncheon	75.00		
62971	12/16/19	NORAS005 NORA SCHMITZ			5056
V9-01903		2019 EYEGLOSS REIMBURSEMENT	200.00		
V9-01937		RX REIMBURSEMENT	79.50		
			<u>279.50</u>		
62972	12/16/19	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			5056
V9-01874		SEPT 2019 SHELTER SERVICES	884.00		
V9-01896		OCT 2019 SHELTER SERVICES	1,397.00		
			<u>2,281.00</u>		
62973	12/16/19	OCEAN030 O. C. POLICE CHIEF ASSOC.			5056
19-01908		Chief's Pistol Match	160.00		
62974	12/16/19	OCEAN090 OCEAN COUNTY RECYCLING			5056
19-01815		TO PURCHASE R-BLEND MATERIAL	868.44		
62975	12/16/19	OFFIC035 OFFICE BASICS, INC.			5056
19-01186		GENERAL SUPPLIES	24.58		
62976	12/16/19	ORIEN005 ORIENTAL TRADING COMPANY			5056
19-01905		SUPPLIES FOR TREE LIGHTING	1,437.06		
62977	12/16/19	OXYGE005 OXYGEN SUPPLY CO., INC			5056
19-01454		Oxygen Maintenance and Supply	10.00		
62978	12/16/19	PAPER005 PAPER MART INC			5056
19-01904		SUPPLIES FOR TREE LIGHTING	59.32		
62979	12/16/19	PAULK010 PAUL KODMAN			5056
V9-01907		WORKBOOT REIMBURSEMENT	199.98		

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01	CURRENT	Current Fund Account	Continued	
62980	12/16/19	PERLM005 PERLMART OF MANCHESTER, INC.		5056
	19-01842	MISC EVENT SUPPLIES	238.37	
	19-01887	Refreshments for Thanksgiving	<u>155.51</u>	
			393.88	
62981	12/16/19	PERSO005 PERSONNEL EVALUATION INC		5056
	19-01814	PEP Testing	360.00	
62982	12/16/19	PETRO005 PETROLEUM TRADERS CORP		5056
	19-01754	Blanket for 2 months gas	2,326.58	
	19-01928	Blanket for 2 months gas	<u>11,604.62</u>	
			13,931.20	
62983	12/16/19	PHILIO25 PHILIP & ANTOINETTE WARD		5056
	V9-01946	REFUND TAX OVERPAYMENT	253.69	
62984	12/16/19	POLIC015 POLICE TECHNICAL		5056
	19-01914	PIO Training	475.00	
62985	12/16/19	POSTM010 POSTMASTER, LAKEHURST		5056
	V9-01948	PO BOX RENEWAL	1,390.00	
62986	12/16/19	PRICE005 PRICED RITE TOWING & ROAD		5056
	V9-01895	TOWING 2017 LEXUS NX	100.00	
62987	12/16/19	PRIME015 PRIME LUBE INC		5056
	19-01851	OIL FOR POLICE & OUTREACH VEHS	429.00	
62988	12/16/19	PRINC005 PRINCIPAL FINANCIAL GROUP		5056
	19-00635	8 MONTHS LIFE INS. PREMIUMS	527.97	
62989	12/16/19	RAYMO040 RAYMOND VOSSELLER		5056
	V9-01933	JAN-OCT 2019 RX REIMBURSEMENT	498.22	
62990	12/16/19	RICKS005 RICK'S SADDLE SHOP		5056
	19-01739	K-9 Supplies	228.95	
62991	12/16/19	RICOH010 RICOH USA, INC		5056
	19-00599	PERIODIC LEASE	185.19	
	19-00601	PERIODIC LEASE PAYMENT	167.31	
	V9-01960	COPIER LEASE 11/25/19-12/24/19	<u>357.36</u>	
			709.86	
62992	12/16/19	ROBER050 ROBERT DOLAN		5056
	V9-01902	2019 EYEGLOSS REIMBURSEMENT	150.00	
62993	12/16/19	ROBER155 ROBERTS ELECTRONICS & SEC., INC		5056
	19-01922	SERVICE CALL: REPLACED BATTERY	130.00	
62994	12/16/19	ROTHS005 ROTHSTEIN, MANDELL, STROHM,		5056
	V9-01967	NOV 2019 TOWNSHIP ATTORNEY	12,015.00	

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62995	12/16/19	RUBBE010 RUBBERCYCLE, LLC			5056
	19-00271	FOR RECYCLING TIRES	239.00		
62996	12/16/19	RUSSE015 R.REID WASTE HAULING&DISPOSAL			5056
	19-01390	Blanket for port-a-johns	341.25		
62997	12/16/19	RUTGE045 RUTGERS UNIVERSITY			5056
	19-01647	Public Sector Labor Law Series	1,890.00		
	19-01648	Public Sector Labor Law Series	2,160.00		
			<u>4,050.00</u>		
62998	12/16/19	SAFEG005 SAFEGUARD BUS. SYS. INC/PDEC			5056
	19-01745	UCC FORMS	1,479.00		
62999	12/16/19	SALFU005 SAL FUCCI			5056
	V9-01867	2019 BOOT REIMBURSEMENT	159.95		
63000	12/16/19	SAMCA005 SAM CARBAJAL			5056
	V9-01976	BOOT REIMBURSEMENT	65.00		
63001	12/16/19	SANDR030 SANDRA STARK			5056
	V9-01938	REFUND ACH WITHDRAWAL	1,192.87		
63002	12/16/19	SCHUS005 SCHUSTER'S TOMS RIVER CAR			5056
	19-00057	Blanket PO PD Car Washes	22.00		
	19-00233	VEHICLE WASH	10.00		
			<u>32.00</u>		
63003	12/16/19	SHORE035 SHORE SECURITY TECHNO., LLC			5056
	19-01670	ioProx Cards	350.00		
63004	12/16/19	SIRCH005 SIRCHIE FINGER PRINT LAB INC			5056
	19-01713	Evidence Supplies	325.86		
63005	12/16/19	SITE0005 SITEONE LANDSCAPE SUPPLY,LLC			5056
	19-01100	FOR SPRINKLER REPAIRS	382.33		
63006	12/16/19	STAPL010 STAPLES BUSINESS ADVANTAGE			5056
	19-01004	GENERAL SUPPLIES	220.64		
	19-01923	Desk Chairs for Purch. Office	499.98		
	19-01938	Police Lobby Phone	49.99		
	19-01956	Desk Chair	249.99		
			<u>1,020.60</u>		
63007	12/16/19	STOKL005 STOKLEYS, INC			5056
	19-01825	Fire Extinguisher Inspection	476.50		
63008	12/16/19	SUSTA010 SUSTAINABLE JERSEY			5056
	19-01880	Sustainable Jersey Luncheon	105.00		
63009	12/16/19	SUSTE005 SUSTEEN INC.			5056
	19-01941	Secure View Software Renewal	995.00		

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01	CURRENT	Current Fund Account		Continued	
63010	12/16/19	SWEEP005 SWEEPER PARTS SALES SPS, INC			5056
		19-01642 REPAIR PARTS FOR STREET SWEEP	4,044.60		
63011	12/16/19	THECA010 THE CANNING GROUP, LLC			5056
		19-02022 QPA Services - Nov/Dec 2019	1,416.67		
63012	12/16/19	THELA010 THE LAW OFFICE OF MATTHEW SAGE			5056
		v9-01862 NOV 2019 PUBLIC DEFENDER	1,500.00		
63013	12/16/19	THEPH005 THE PHOTO CENTER			5056
		19-01906 FILM FOR PHOTOS WITH SANTA	344.50		
63014	12/16/19	THOMA150 THOMAS & JOAN SCHULTZ			5056
		v9-01944 REFUND TAX OVERPAYMENT	101.52		
63015	12/16/19	TINAM005 TINA MCNULTY			5056
		v9-01869 4TH QTR MEDICARE REIMBURSEMENT	406.50		
63016	12/16/19	TMASS005 T & M ASSOCIATES			5056
		v9-01912 2019 CERTS. OF OCCUPANCY	450.00		
63017	12/16/19	TODDM005 TODD MALLAND			5056
		v9-01898 REIMBURSEMENT FBI ACADEMY	1,019.53		
63018	12/16/19	TONYS010 TONY'S GENERAL MDSE, INC.			5056
		19-00899 SAFETY BOOT ALLOWANCE	183.00		
63019	12/16/19	TOWN0005 TOWNSHIP OF MANCHESTER			5056
		v9-01891 SR OUTREACH GASOLINE NOV 2019	699.00		
63020	12/16/19	TRANS010 TRANSUNION RISK & ALTERNATIVE			5056
		19-01455 Police Background Checks	256.10		
		v9-01954 POLICE BACKGROUND CHECKS	138.50		
			<u>394.60</u>		
63021	12/16/19	UNIFI005 UNIFIRST FIRST AID CORP			5056
		19-01958 FIRST AID & SAFETY EQUIPMENT	115.84		
63022	12/16/19	VERIZ010 VERIZON			5056
		v9-01859 PHONE SVC 450-491-959-0001-89	38.78		
63023	12/16/19	VERIZ020 VERIZON ONLINE			5056
		v9-01858 PHONE SVC 452-496-004-0001-40	126.99		
		v9-01963 PHONE SVC 555-731-148-0001-43	84.26		
			<u>211.25</u>		
63024	12/16/19	VERIZ030 VERIZON WIRELESS			5056
		v9-01850 WIRELESS SVC 202847392-00001	5,742.57		
63025	12/16/19	VILLA005 VILLAGE OFFICE SUPPLY			5056
		19-01832 ID Tag Lanyard & Reels	365.50		

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63026	12/16/19	VITA125 VITAL COMMUNICATIONS , INC			5056
		19-00921 software lookup	300.00		
		19-01987 2019 Post tax year stmts co-op	<u>410.56</u>		
			710.56		
63027	12/16/19	WALTE020 WALTER & BARBARA HERLINSKY			5056
		V9-01942 REFUND TAX OVERPAYMENT	247.75		
63028	12/16/19	WBMA005 WB MASON CO INC			5056
		19-01638 GENERAL OFFICE SUPPLIES	717.03		
		19-01876 Paper Towels	99.95		
		19-01898 White Board for Court	131.77		
		19-01901 Copy Paper for Township	910.50		
		19-01903 drop box for tickets	<u>105.02</u>		
			1,964.27		
63029	12/16/19	WELLS065 WELLS FARGO VENDOR FIN.SERVICE			5056
		19-00066 COPIER LEASE RENT	679.56		
		19-01910 COPIER LEASE RENT	<u>365.47</u>		
			1,045.03		
63030	12/16/19	WESTG005 WEST GROUP/THOMSON REUTERS			5056
		19-01884 Westlaw Information	186.72		
		V9-01872 SUBSCRIPTION PRODUCT CHARGES	1,388.00		
		V9-01909 SUBSCRIPTION CHARGES	465.00		
		V9-01971 SUBSCRIPTION PRODUCT CHARGES	<u>71.00</u>		
			2,110.72		
63031	12/16/19	WHITI050 WHITING VETERINARY CLINIC, LLC			5056
		V9-01871 VETERINARY SERVICES	70.00		
63032	12/16/19	WHITI075 WHITING TOWN CENTER 108 LLC			5056
		19-01230 Police Annex Rent/Utilities	540.14		
63033	12/16/19	WORKN005 WORK N GEAR, INC.			5056
		19-00496 Safety Boot Allowance	165.01		
		19-01762 Safety Boot Allowance	<u>175.00</u>		
			340.01		
63034	12/16/19	XEROX005 XEROX CORPORATION			5056
		19-00500 COPIER RENTS- 6 LOCATIONS	1,165.19		
		19-00501 COPIER RENTS	<u>440.26</u>		
			1,605.45		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	189	0	4,746,138.24	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	189	0	4,746,138.24	0.00

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Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
04 GEN CAPITAL		Capital Account		
2578	12/16/19	MOTOR030 MOTOROLA SOLUTIONS, INC		5067
		19-00394 Radio System Upgrade	48,018.49	
		19-00395 Fire & EMS Paging System	11,273.45	
			<u>59,291.94</u>	
2579	12/16/19	OFFIC025 OFFICE SOLUTIONS, INC		5067
		19-01182 AVAYA COMMUNICATIONS UPGRADE	24,427.44	
2580	12/16/19	STRYK005 STRYKER SALES CORPORATION		5067
		19-01669 Stretchers and Loading Systems	161,333.35	
Checking Account Totals				
			<u>Paid</u>	<u>Void</u>
		Checks:	3	0
		Direct Deposit:	0	0
		Total:	<u>3</u>	<u>0</u>
			<u>Amount Paid</u>	<u>Amount Void</u>
			245,052.73	0.00
			0.00	0.00
			<u>245,052.73</u>	<u>0.00</u>
Report Totals				
			<u>Paid</u>	<u>Void</u>
		Checks:	3	0
		Direct Deposit:	0	0
		Total:	<u>3</u>	<u>0</u>
			<u>Amount Paid</u>	<u>Amount Void</u>
			245,052.73	0.00
			0.00	0.00
			<u>245,052.73</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 12 ANIMAL to 12 ANIMAL Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
12 ANIMAL		Animal Control Account			
2135	12/16/19	NJDEP005 NJ DEPT HEALTH & SR. SERVICES			5062
		V9-01922 3 YEAR DOG LICENSES FOR NOV	41.40		
2136	12/16/19	NJDEP100 NJ DEPT OF HEALTH & SR. SVCS			5062
		V9-01921 1 YEAR DOG LICENSES FOR NOV.	36.00		
2137	12/16/19	OCEAN015 OCEAN COUNTY BOARD OF HEALTH			5062
		V9-01874 SEPT 2019 SHELTER SERVICES	87.00		
		V9-01896 OCT 2019 SHELTER SERVICES	245.00		
			<u>332.00</u>		
2138	12/16/19	TOWN0005 TOWNSHIP OF MANCHESTER			5062
		V9-01979 CLERK SALARIES	15,000.00		
2139	12/16/19	WHIT1050 WHITING VETERINARY CLINIC, LLC			5062
		V9-01870 VETERINARY SERVICES	233.27		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	15,642.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>15,642.67</u>	<u>0.00</u>

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	15,642.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>15,642.67</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Range of Checking Accts: 13 PATF DISCRET to 13 PATF DISCRET Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
13	PATF DISCRET	PATF Discretionary		
1049	12/16/19	REDEE005 REDEEMER LUTHERAN CHURCH		5063
	V9-01901	THANKSGIVING BASKETS	1,543.75	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	1,543.75
	Direct Deposit:	0	0	0.00
	Total:	<u>1</u>	<u>0</u>	<u>1,543.75</u>
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	1,543.75
	Direct Deposit:	0	0	0.00
	Total:	<u>1</u>	<u>0</u>	<u>1,543.75</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 24 PUBLIC DEF to 24 PUBLIC DEF Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
24	12/16/19	Public Defender Trust RUMPF015 RUMPF LAW,PC CONFLICT PUBLIC DEFENDER	1,275.00	5064
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	1,275.00
	Direct Deposit:	0	0	0.00
	Total:	1	0	1,275.00
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	1,275.00
	Direct Deposit:	0	0	0.00
	Total:	1	0	1,275.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 26 RECREATION to 26 RECREATION Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract
26 RECREATION	12/16/19	Recreation Trust BREAT005 BREATHE LIFE YOGA, LLC 19-01974 YOGA CLASSES @ TOWN HALL CC	2,200.00	5065

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,200.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,200.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	2,200.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,200.00	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
27	12/16/19	AFF HOUSE Affordable Housing			
270	12/16/19	COMMU020 COMMUNITY GRANTS, PLANNING & AFFORDABLE HOUSING MATTERS	6,139.63		5066
V9-01868					
271	12/16/19	CROSS015 CROSS BUILDERS LLC			5066
V9-01974	12/16/19	HOME IMPROVEMENT PROGRAM	12,275.00		
272	12/16/19	EASTC025 EAST COAST FRAMERS, LLC			5066
V9-01973	12/16/19	HOME IMPROVEMENT PROGRAM	11,998.00		
273	12/16/19	OCEAN040 OCEAN COUNTY CLERK			5066
V9-01908	12/16/19	MORTGAGE RECORDINGS	24.00		
274	12/16/19	ROTHS005 ROTHSTEIN, MANDELL, STROHM,			5066
V9-01968	12/16/19	NOV 2019 AFFORDABLE HOUSING	180.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	30,616.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	30,616.63	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	30,616.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	30,616.63	0.00

DRAFT

#19 - 433

RESOLUTION AUTHORIZING PAYMENT OF BILLS

DECEMBER 16, 2019

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	93,229.71
Sewer Utility - East	\$	42,716.47
Utility Escrow - Water	\$	4,280.11
Utility Escrow - Sewer	\$	1,794.68
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>142,020.97</u>

CERTIFICATION:


Diane Lapp
Chief Financial Officer

Signed: _____
Joan Brush
Council President

Sabina T Martin
Township Clerk

DRAFT

UTILITY BILL LIST ADDENDUM

#19 - 433

DECEMBER 16, 2019

WATER OPERATING

PAYROLL WEEK ENDING 12/27/2019

PAYROLL WEEK ENDING 12/13/2019

Township of Manchester	ESA Water SHBP Premium - December	transfer	13,576.69
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\$ 13,576.69

SEWER OPERATING

PAYROLL WEEK ENDING 12/27/2019

PAYROLL WEEK ENDING 12/13/2019

Township of Manchester	ESA Sewer SHBP Premium - December	transfer	13,714.28
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\$ 13,714.28

WATER UTILITY ESCROW

Remington & Vernick Engineers	Escrow Invoices	Chk # 1489	4,280.11
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\$ 4,280.11

SEWER UTILITY ESCROW

Remington & Vernick Engineers	Escrow Invoices	Chk # 1489	1,794.68
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\$ 1,794.68

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

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MANCHESTER TOWNSHIP
Check Register By Check Id

DRAFT

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Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Ids: 5513 to 5535
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
5513	11/18/19	OCEAN040 OCEAN COUNTY CLERK			5008
V9-01817		NJDEP FILING FEE	120.00		
5514	11/29/19	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		11/30/19	5040
19-01995		WATER EAST PAY 24	23,576.29		
5515	12/16/19	CENTR010 CENTRAL JERSEY HEALTH INS.			5057
V9-01840		DENTAL INS. DECEMBER 2019	725.05		
5516	12/16/19	COMCA025 COMCAST			5057
V9-01857		CABLE SVC 8499 05 189 0322096	152.85		
5517	12/16/19	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			5057
V9-01956		LEGAL SERVICES UTILITIES NOV	672.00		
5518	12/16/19	ERUNY005 E. RUNYON			5057
19-01405		Blanket PO Coliform Sampling	864.00		
5519	12/16/19	ESRII005 ESRI, INC.			5057
19-01892		Desktop Maintenance Renewal	2,200.00		
5520	12/16/19	FEILA005 FEI-#501			5057
19-00047		Blanket order for supplies	175.16		
5521	12/16/19	FILTR005 FILTRA SYSTEMS COMPANY LLC			5057
19-01470		ESA TF#7 Filter Bags	228.67		
5522	12/16/19	JCPL0005 J C P & L			5057
V9-01878		ELEC SVC 200 001 127 014	21,424.58		
5523	12/16/19	JVAZQ005 J VAZQUEZ			5057
V9-01940		REFUND TAX OVERPAYMENT	15.80		
5524	12/16/19	KAREN055 KAREN FERGUSON			5057
V9-01941		REFUND W/S OVERPAYMENT	614.10		
5525	12/16/19	KENNE015 KENNETH DICKSON			5057
V9-01939		REFUND W/S/OVERPAYMENT	30.50		
5526	12/16/19	LIFES005 LIFESAVERS, INC.			5057
19-01816		ESA & WSA Lifeline AED Pads	69.44		
5527	12/16/19	LOWES010 LOWES HOME CENTERS, INC.			5057
19-01890		VARIOUS PURCHASES FOR NOV-DEC	311.82		
5528	12/16/19	MAINP005 MAIN POOL & CHEMICAL CO., INC			5057
19-01505		WSA & ESA Sodium Hypochlorite	1,440.00		
V9-01928		SODIUM HYPOCHLORITE	770.00		
			<u>2,210.00</u>		

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MANCHESTER TOWNSHIP
Check Register By Check Id

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
5529	12/16/19	MRKEY005 MR. KEYS INC			5057
		19-01950 ESA EMG Call Broken Key	95.00		
5530	12/16/19	NJNAT005 NJ NATURAL GAS CO.			5057
		V9-01952 NAT GAS SVC 22-0018-4626-92	498.66		
5531	12/16/19	REMIN015 REMINGTON & VERNICK ENGINEERS			5057
		19-00078 Construction Elev Storage Tank	2,601.50		
		V9-01865 W/S ENGINEERING SERVICES	2,823.48		
			<u>5,424.98</u>		
5532	12/16/19	STEVE025 STEVENSON SUPPLY CO.			5057
		19-00139 ESA Open PO Supplies Water	35.38		
		19-01900 New Hypo Tank for ESA TF#5	1,266.62		
		19-01902 ESA Well #12 Air Relief Valve	284.00		
			<u>1,586.00</u>		
5533	12/16/19	TOWN0005 TOWNSHIP OF MANCHESTER			5057
		V9-01953 GAS CONSUMPTION UTILITIES	1,252.79		
5534	12/16/19	VERIZ030 VERIZON WIRELESS			5057
		V9-01850 WIRELESS SVC 202847392-00001	605.33		
5535	12/16/19	WATER010 WATER RESOURCE MANAGEMENT, INC			5057
		19-00892 Licensed Operator Services	16,800.00		

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	23	0	79,653.02	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>23</u>	<u>0</u>	<u>79,653.02</u>	<u>0.00</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date **DRAFT**

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
07 SEWER EAST		Sewer Operating Account			
3389	11/29/19	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		11/30/19	5041
	19-02004	SEWER EAST PAY 24	24,009.28		
3390	12/16/19	AMERI065 AMERICAN WEAR, INC.			5058
	19-01198	ESA & WSA Uniform Blanket PO	312.44		
3391	12/16/19	CENTR010 CENTRAL JERSEY HEALTH INS.			5058
	V9-01840	DENTAL INS. DECEMBER 2019	733.70		
3392	12/16/19	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			5058
	V9-01956	LEGAL SERVICES UTILITIES NOV	416.00		
3393	12/16/19	FEILA005 FEI-#501			5058
	19-01345	Blanket PO	62.38		
3394	12/16/19	JVAZQ005 J VAZQUEZ			5058
	V9-01940	REFUND TAX OVERPAYMENT	82.00		
3395	12/16/19	KENNE015 KENNETH DICKSON			5058
	V9-01939	REFUND W/S/OVERPAYMENT	82.00		
3396	12/16/19	ONECA005 ONE CALL CONCEPTS, INC			5058
	19-01449	ESA&WSA Utility Markouts Water	441.86		
3397	12/16/19	POSIT005 POSITIVE PROMOTIONS, INC			5058
	19-01944	EMPLOYEE HOLIDAY GIFTS	2,016.11		
3398	12/16/19	REMIN015 REMINGTON & VERNICK ENGINEERS			5058
	V9-01865	W/S ENGINEERING SERVICES	846.42		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	29,002.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	29,002.19	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	29,002.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	29,002.19	0.00

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DECEMBER 16, 2019

RESOLUTION AUTHORIZING PAYMENT OF BILLS

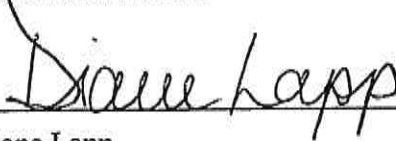
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	57,112.74
Sewer Utility West	\$	44,535.95
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>101,648.69</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Joan Brush
Council President

Sabina T Martin
Township Clerk

UTILITY WEST ADDENDUM

DRAFT

DECEMBER 16, 2019

#19 - 434

WATER WEST OPERATING

PAYROLL WEEK ENDING 12/27/2019
PAYROLL WEEK ENDING 12/13/2019

Township of Manchester	WSA Water SHBP Premium - December	transfer	12,014.25
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12,014.25

SEWER WEST OPERATING

PAYROLL WEEK ENDING 12/27/2019
PAYROLL WEEK ENDING 12/13/2019

Township of Manchester	WSA Sewer SHBP Premium - December	transfer	12,151.84
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12,151.84

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
30 WATER WEST		Water West Account			
22234	11/29/19	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		11/30/19	5042
		19-01996 WATER WEST PAY 24	21,648.65		
22235	12/16/19	CENTR010 CENTRAL JERSEY HEALTH INS.			5059
		V9-01840 DENTAL INS. DECEMBER 2019	697.40		
22236	12/16/19	COOPE005 COOPERATIVE COMMUNICATIONS			5059
		19-01561 WSA Well 11 Phone Line	92.69		
22237	12/16/19	ERUNY005 E. RUNYON			5059
		19-01945 Blanket PO Coliform Sampling	1,944.00		
22238	12/16/19	JCPL0005 J C P & L			5059
		V9-01975 ELEC SVC 200 001 030 002	11,624.88		
22239	12/16/19	MAINP005 MAIN POOL & CHEMICAL CO., INC			5059
		19-01813 WSA & ESA Sodium Hypochlorite	2,559.48		
22240	12/16/19	REEDP005 REED & PERRINE SALES, INC.			5059
		19-01853 High Calcium Hydrated Lime	2,160.00		
22241	12/16/19	REMIN015 REMINGTON & VERNICK ENGINEERS			5059
		18-01551 Replacement of Well &	114.00		
		19-01835 WSA Automated Meter Reading Sy	1,815.25		
			1,929.25		
22242	12/16/19	VERIZ010 VERIZON			5059
		V9-01880 PHONE SVC 150-717-292-0001-86	2,442.14		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	45,098.49	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	45,098.49	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	45,098.49	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	45,098.49	0.00

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December 12, 2019
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MANCHESTER TOWNSHIP
Check Register By Check Date

Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 11/19/19 to 12/16/19
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
11393	11/29/19	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL		11/30/19	5043
		19-02005 SEWER WEST PAY 24	22,053.57		
11394	12/16/19	ALLIN005 ALL INDUSTRIAL SAFETY PROD INC			5061
		19-01750 ESA&WSA Utility Traffic Cones	1,680.00		
11395	12/16/19	CENTR010 CENTRAL JERSEY HEALTH INS.			5061
		V9-01840 DENTAL INS. DECEMBER 2019	706.05		
11396	12/16/19	FORKE005 FORKED RIVER DIESEL &			5061
		19-01536 WSA Generator Maintenance	4,000.00		
11397	12/16/19	GRAIN010 GRAINGER, INC			5061
		19-01949 ESA & WSA Safety Gloves	511.80		
11398	12/16/19	JCPL0005 J C P & L			5061
		V9-01877 ELEC SVC 200 001 127 022	1,377.86		
11399	12/16/19	USABL005 USA BLUEBOOK			5061
		19-01953 ESA & WSA General Supplies	1,436.19		
11400	12/16/19	VERIZ010 VERIZON			5061
		V9-01881 PHONE SVC 250-717-282-0001-79	567.79		
		V9-01915 PHONE SVC 250-775-723-0001-90	50.85		
			618.64		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	32,384.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	32,384.11	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	32,384.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	32,384.11	0.00

#19-039

DRAFT

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND
SUPPLEMENTING ARTICLE IX DEPARTMENT OF PUBLIC SAFETY**

BE IT ORDAINED by the Township Council of the Township of Manchester in the County of Ocean, State of New Jersey as follows:

Section 1. Part I, Chapter 2, Article IX is repealed and replaced with the following:

§ 2-28. Establishment of Department of Public Safety and Divisions Therein.

There is hereby established a Department of Public Safety for the Township of Manchester, the head of which shall be the Chief of Police. The Chief of Police shall be appointed by the Appropriate Authority - which shall be the Mayor - with the advice and consent of Council. Pursuant to N.J.S.A. 40A:14-118, there is hereby established the position of Chief of Police.

Within the Department of Public Safety there are hereby established the following Divisions: The Division of Police, Division of Emergency Services and the Office of Emergency Management.

The Division of Police and the Division of Emergency Services shall each be supervised by Chief of Police or the Chief's designee. The Division of Police shall be referred to as the Manchester Township Police Department.

The Office of Emergency Management is created within the Department of Public Safety and shall be supervised by the Chief of Police or the Chief's designee.

§ 2-29. Composition of the Divisions.

- A. The Division of Police and the Division of Emergency Services shall consist of one Chief of Police and such offices, rank, members and civilian employees as deemed necessary and appropriate by the Chief of Police in the Chief's discretion with the approval of the Mayor. The Chief of Police, with the approval of the Mayor, may in the Chief's discretion leave one or more of the ranking positions vacant. Whenever such office is left vacant, it will be passed in the chain of command. The Chief of Police, with the approval of the Mayor, may appoint any rank or office that has been vacant by naming a person to fill that rank or office.
- B. Within the Division of Police the following ranks are hereby established: Police Captain, Police Lieutenant, Police Sergeant, Police Patrolman and Police Special Law Enforcement Officer (SLEO).
- C. Within the Division of Emergency Services the following positions are hereby established: Emergency Management Director, Emergency Services Supervisor, Emergency Medical Technician and EMT/Firefighter.

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D. Within the Division of Police, the following maximum numbers of officers authorized at each rank are as follows:

- (1) Chief of Police: One.
- (2) Police Captain: Two.
- (3) Police Lieutenant: Four
- (4) Police Sergeant: Sixteen
- (5) Police Patrolman: Fifty-Six
- (6) Special Law Enforcement Officer: The Maximum Number of Such Positions Authorized by the Township Council.

E. Within the Division of Emergency Services, the maximum number of each position shall be as authorized by Resolution of Council.

§ 2-30. Duties of Divisions of the Department of Public Safety.

- A. It shall be the responsibility of the Division of Police to preserve the public peace; protect life and property; enforce the laws and regulations of the State of New Jersey and the regulations and ordinances of the Township of Manchester; direct and control traffic; provide protection during emergencies; and provide training and education for the continued efficiency of its members.
- B. It shall be the responsibility of the Division of Emergency Services to provide efficient, professional and expedient emergency care and transportation, as well as supplemental fire response and suppression. The Division of Emergency Services shall also be comprised of those volunteer emergency services agencies designated by the Mayor and recognized by Resolution of the Township Council. The Division of Emergency Services will consist of only of those positions established by Ordinance and those volunteer organizations and entities that are designated by the Mayor and authorized by Resolution of the Council. No other emergency services organizations, including but not limited to those organizations performing fire suppression function and emergency medical operations, are to be formed within the Township without consent of the Council.
- C. The duties of the Office of Emergency Management are conferred by law and as further set forth in this Chapter.

§ 2-31. Duties of the Chief of Police.

The Chief of Police shall report directly to the Mayor and shall have and exercise the following authority and perform the following duties:

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- A. The Chief shall serve as the active administrative and executive officer of the Department of Public Safety and shall command the Department and all those assigned to it. The Chief shall be responsible for the training and discipline of all Department of Public Safety employees.
- B. The Chief shall administer and enforce the Department of Public Safety policies and procedures.
- C. The Chief shall, subject to the approval of the Mayor, establish such bureaus, sections and/or units as may be required for the proper functioning of the Department's work. The Chief shall have the power to assign any and all members of the Department to their respective duties and to require them to perform the same. The Chief shall assign the members of the Department to such duties that in the Chief's judgment shall be in the best interest of the Department and for the health, safety and welfare of the residents of the Township of Manchester. The Chief may designate members of each respective Division to be in charge of any bureau, sections and/or unit contained within.
- D. The Chief shall exercise and discharge the functions, powers and duties as the Department Head of each Division of the Department of Public Safety.
- E. The Chief shall instruct and direct all of the members of each Division of the Department of Public Safety assigned to active duty with respect to their duties and should require that all duties be performed in a proper and efficient manner.
- F. The Chief shall direct that all policies and procedures be strictly observed and complied with and shall maintain a high degree of proficiency on the part of the Department of Public Safety and its employees.
- G. The Chief shall be the supervisory head of any bureau, sections and/or unit that exists or may be formed within the Department of Public Safety and shall be responsible for its proper operation and may delegate such authority as may be deemed necessary for the efficient operation of the Department.
- H. The Chief shall report at least monthly to the Mayor in such form as may be prescribed on the operation of the Department of Public Safety during the preceding month and make such other reports as may be requested by the Mayor, including but not limited to personnel changes and organizational structure.

§ 2-32. Duties of Emergency Management Coordinator and Subordinates.

- A. Appointment of Coordinator and Deputy Coordinator; terms. The Office of Emergency Management shall be staffed by an Emergency Management Coordinator and a Deputy Emergency Management Coordinator who shall be appointed by the Mayor with the advice and consent of the Township Council for a term of three years for the

Coordinator and one year for the Deputy Coordinator. The Deputy Coordinator will act as the Coordinator in the absence or disability of the Coordinator.

- B. Duties conferred by law. The Emergency Management Coordinator shall be responsible for all duties outlined in N.J.S.A. App.A.:9-40.4 and shall carry out all emergency management operations consistent with N.J.S.A. App.A.9:40.5.
- C. Additional duties and responsibilities.

In addition to the duties conferred by law, the Emergency Management Coordinator, under the direction and supervision of the Chief of Police, shall exercise the following duties and responsibilities:

- (1) Be responsible for the planning, organization and direction of specific emergency management operations within the Township, coordinating the activities of local municipal departments within the Township and providing them with necessary guidance and advise for the development of emergency management programs.
- (2) The coordination of activities of the emergency management staff and to provide definitive information concerning emergency management programs and policies.
- (3) The preparation of budgets, statistical reports, evaluations and other reports as required by the Chief of Police.
- (4) Conduct studies and, when directed by the Chief of Police, make recommended changes to the existing organization and operation to assure continuity between all organizations within the Department of Public Safety.
- (5) Coordinate with the Chief of Police for the overall management and deployment of the auxiliary police during properly declared state or local emergencies or disasters, and during periods of bona fide training in preparation for such occurrences.
- (6) Establish and maintain the Township Emergency Operating Center.
- (7) Develop and conduct drills and exercises for the Township emergency services organizations and practice operations for the municipality in cooperation with county and state emergency management organizations.
- (8) Confer with municipal officials for the development for mutual aid programs, for the planning and organization of emergency management programs and the establishment of a municipal emergency services committee.

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- (9) Provide advice and guidance on emergency management programs and policies, and review plans for conformity with state and county programs.
- (10) Coordinate and utilize municipal emergency management plans for the Township as well as utilization of municipal resources to assure their most effective use.
- (11) Plan and development training programs for the Township staff and assist in the planning and review of the municipal training program for conformity with county and state criteria.
- (12) In emergency situations, coordinate the shifting and mobilization of the municipal emergency services organizations and assist in the processing of requests for emergency aid and the development of aid to the points of greatest need.
- (13) Attend schools, seminars and meetings which enhance the overall emergency management structure of the Township.
- (14) Report to the Chief of Police on all issues concerning the Office of Emergency Management and the Division of Emergency Services.
- (15) Perform such other duties as may be assigned by the Chief of Police or as may be imposed by general law.

§ 2-33. Special Law Enforcement Officer, Class I, II & III.

- A. There is hereby established in the Township of Manchester the positions of Special Law Enforcement Officer, Class I, II and III.
- B. A Special Law Enforcement Officer is any person appointed to temporarily or intermittently perform duties similar to those performed regularly by members of the Manchester Township Police Division, or to provide assistance to the police force during unusual or emergency circumstances. Special Law Enforcement Officers appointed under the provisions of this subsection shall be those defined as Class I, II and III Officers and shall have those duties and responsibilities authorized by N.J.S.A. 40A:14-146.10 and N.J.S.A. 40A:14-146.11.
- C. The number of appointments to Class I, II and III Special Officers shall not be more than 10 officers per class. Said Special Officers shall be permitted to work not more than 20 hours per week with the following exceptions: one Class II officer and all Class III officers shall be permitted to work up to 40 hours per week.
- D. The compensation for Special Law Enforcement Officers shall be established by ordinance of the Township Council.

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- E. Appointments of Special Law Enforcement Officers will be made in accordance with N.J.S.A. 40A:14-146-14.

§ 2-34. Auxiliary Members of the Department of Public Safety.

- A. Establishment of Auxiliary Police Force and Purpose: There is hereby created within the Township of Manchester the Manchester Township Auxiliary Police Force. The purpose of the Auxiliary Police Force is to assist the Department of Public Safety Division of Police in such emergencies and other situations as the Chief may determine.
- B. Establishment of Manchester Emergency Medical Services Auxiliary: There is hereby created within the Township of Manchester the Manchester Emergency Medical Services Auxiliary. The purpose of the Manchester Township Police Emergency Medical Services Auxiliary is to assist the Department of Public Safety Division of Emergency Services by performing such duties as the Chief may determine.
- C. Appointments: Members of the Auxiliary Police Force and Emergency Medical Services Auxiliary shall be appointed by the Mayor, upon the recommendation of the Chief of Police, for a one-year term.
- D. Qualifications: The Chief shall promulgate standards for qualifications of all members of the Auxiliary Police Force and Emergency Medical Services Auxiliary.
- E. Policies and Procedures: All appointed members of the Auxiliary Police Force and Emergency Medical Services Auxiliary will be governed by the same policies and procedures that have been approved by the Chief of Police and promulgated by the Mayor.
- F. Responsibility: All members of the Auxiliary Police Force and Emergency Medical Services Auxiliary shall perform such duties as are designated by the Chief of Police.
- G. Training Course for Auxiliary Police: No person shall be appointed as an Auxiliary Police Officer unless that person has successfully completed a training course as approved by the Chief of Police.
- H. Training Requirements for Emergency Medical Services Auxiliary: No person shall be appointed as a member of the Emergency Medical Services Auxiliary unless such person shall meet minimum training criteria to be established by the Chief of Police.
- I. Remuneration: No remuneration shall be paid to any member of the Auxiliary Police Force or Emergency Medical Services Auxiliary for the performance of duty, monetary or otherwise.

§ 2-35. Police Chaplains.

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- A. Establishment of Position: The position of Chaplain of the Manchester Township Police Department be and hereby is established.
- B. Appointment: All Police Chaplains shall be appointed by the Mayor upon recommendation of the Chief of Police. Upon appointment, All Chaplains shall become volunteer members of the Manchester Township Police.
- C. Duties: The duties of the Chaplain shall include, but not be limited to, the following:
 - 1. Be available, if requested, to members of the Manchester Township Police Department, their families and the public in times of need for spiritual counseling.
 - 2. Assist, if requested, with guidance in such areas as ethics, human relations, family life and spiritual priorities.
 - 3. Assist officers and provide counsel, comfort and consolation, if requested, to police personnel and relatives for police-related incidents.
- D. Qualifications: No person shall be appointed as Police Chaplain unless ordained as clergy in good standing in the religious body from which selected.
- E. Terms of Office: All Police Chaplains shall serve as a volunteer, without pay or remuneration. All Police Chaplains, upon appointment, shall serve at the pleasure of the Mayor.

§ 2-36. Hiring Qualifications for the Department of Public Safety and Divisions Therein.

No person shall be appointed to any position in the Department of Public Safety, paid or otherwise, who is not qualified as provided for pursuant to the laws of the United States, the Statutes of the State of New Jersey, the New Jersey Administrative Code, the Ordinances of the Township of Manchester and Rules and Regulations promulgated by the Chief of Police.

- A. All applicants seeking employment or volunteer positions within the Department of Public Safety shall complete an application form as prescribed by the Township of Manchester.
- B. No person shall be appointed to any position in the Department of Public Safety who is not a citizen of the United States and a resident of the State of New Jersey.
- C. Hiring Qualifications for the Division of Police:
 - 1. Applicants seeking appointment to the Division of Police as a sworn law enforcement officer shall submit a fee with the appropriate application form. The fee for such application shall be set at a minimum of \$50, but shall not exceed \$100. The fee to be charged for applicants seeking appointment to the Division of Police shall be in conformance with a Resolution of the Township Council.

2. Applicants seeking appointment to the Division of Police shall successfully complete physical, medical and psychological evaluations as determined by the Chief of Police.
3. Applicants seeking appointment to the Division of Police shall possess a minimum of an associate's degree or two years of college credits (64 credits). Credits or degrees must be recognized by the American Council on Education as listed in Accredited Institutions of Postsecondary Education. Active military service may be substituted and/or used in conjunction with college credit for a total of two years of education and/or active military service. Active military service credit will be granted at a rate equivalent to 2.67 college credits for each full month (30 days) of active military service completed.
4. Applicants seeking appointment to the Division of Police shall pass a physical, written and/or oral evaluation as determined by the Chief of Police.

D. Hiring Qualifications for the Division of Emergency Services:

1. Applicants seeking appointment to the Division of Emergency Services shall successfully complete physical, medical and psychological evaluations as determined by the Chief of Police.
2. Applicants seeking appointment to the Division of Emergency Services shall successfully complete a skills assessment established by the Chief of Police.
3. Applicants seeking appointment to the Division of Emergency Services shall possess such qualifications as determined by the Chief of Police.

§ 2-37. Appointments to the Department of Public Safety and Divisions Therein.

- A. All initial appointments to sworn positions in the Division of Police shall be by the Mayor for a probationary period of one-year. In the case of initial appointment, the one-year period shall commence at the date of hire or after graduation from a New Jersey State-approved police academy, whichever is later.
- B. All initial appointments to non-sworn positions in the Department of Public Safety shall be for a probationary period of one year, unless such probationary period is otherwise established in any fully executed agreement between the Township of Manchester and a recognized majority union representative or established within any fully executed individual contract for employment.
- C. All police officers in the Township of Manchester will receive a performance evaluation on a semi-annual basis.
- D. All promotions for any rank within the Division of Police shall be based on competitive standards with testing and performance evaluations to be incorporated into those standards.

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A manual drafted and maintained at the direction of the Chief of Police and approved by the Mayor shall establish those standards.

§ 2-38. Compensation

The Mayor shall negotiate an employment contract with the Chief of Police subject to ratification by the Township Council.

The compensation of all other employees of the Department of Public Safety shall be in accordance with the Salary Ordinances of the Township of Manchester.

§ 2-39. Code of Conduct and Discipline

In accordance with N.J.S.A. 40A:14-118, the Mayor is hereby designated as the Appropriate Authority to act under the New Jersey Statutes. Rules and Regulations for the efficient operation of the Department of Public Safety, the government of the Division of Police and the Division of Emergency Services and for the discipline of the members of the Department of Public Safety shall be promulgated by the Mayor approved by the Chief of Police. A copy of any such police rules and regulations shall be provided to all members of the Department of Public Safety. The rules and regulations may be amended at any time by the Chief of Police with approval of the Mayor. Copies of such amendments or additions shall be supplied to all members of the Department of Public Safety. Whenever there is a conflict between the provisions of the rules and regulations of the Department of Public Safety and this chapter, the provision of this chapter shall control. All disciplinary proceedings shall be in a manner consistent with each Division's Rules and Regulations as adopted and ratified by the Township Council.

§ 2-40. Temporary Off-Duty Employment for Police Officers

- A. Purpose. The purpose of this section is to regulate the temporary off-duty employment for police officers and to establish a rate schedule for such temporary off-duty employment.
- B. Definition. Temporary off-duty assignments include and shall be limited to crowd control, traffic control and security employment where a Manchester Township police officer is required to wear his duty uniform.
- C. Compensation: No police officer shall perform temporary off-duty employment for compensation other than through the procedure established in this section.
- D. Temporary off-duty assignments.
 - 1. Temporary off-duty assignments are duty assignments made by the Chief of Police at the request of private citizens or independent contractors. All extra-duty assignments for police personnel shall be approved by the Chief of Police or the Chief's designee. Officers assigned to temporary off-duty employment shall be assigned on a voluntary basis in accordance with the system established

by the Chief of Police or the Chief's designee. The Chief of Police may assign a Township patrol vehicle for use in performing temporary off-duty employment in the event it is determined that the use of a Township patrol vehicle is necessary to perform the contracted duty. The Chief of Police may deny any assignment or use of police officers or vehicles or impose any condition or requirement to the temporary off-duty employment that the Chief determines is in the best interest of the Township or the public safety.

2. While officers engaged in temporary off-duty assignments shall be off duty, they shall conform to all Division of Police rules, regulations and procedures. All agreements for temporary off-duty employment shall be contracted for in writing on contract forms available from the Division of Police. All such contracts shall be kept on record with the Division of Police in a place designed by the Chief of Police.
3. Compensation for temporary off-duty employment shall be at a rate set from time to time by Resolution of the Township Council. All requests for services from private citizens or independent contractors shall be initiated with a deposit in advance based upon estimates. The Township shall establish an escrow account in a dedicated fund to ensure timely payment to those officers who engage in approved temporary off-duty assignments. Private citizens or independent contractors who require continuous service shall maintain a minimum balance in the established dedicated fund in an amount equal to the average amount paid to the police officers over a monthly time period. If there are insufficient funds, services shall be terminated until the fund is replenished. The Township shall return any moneys in the fund in excess of the cost of services provided to private citizens or independent contractors within a reasonable amount of time. Any private citizen or independent contractor who is delinquent in payment for services rendered in connection with this act shall be liable for costs, fees and attorneys' fees associated with the collection of any amounts due.
4. All fees or payments for temporary off-duty assignments shall be made through a special fund established by the Township for which payment shall be made to the individual police officers engaged in such employment. Payments from such fund shall be made to the officer subject to the required deductions and the administrative fee to be retained by the Township.
5. Any temporary off-duty employment which is canceled by the private citizen or contractor with less than two hours' notice shall be charged at a four-hour minimum at the rate set by Resolution.
6. The Chief of Police has the authority to order any police officer to vacate or terminate any temporary off-duty employment in response to any emergency situation or whenever the employment creates an unreasonable risk to the health, safety and welfare of the officer or the public. The citizen or independent

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contractor shall not be charged for any compensation for any time that the officer is aware from the temporary off-duty employment and may not make a claim for any cost or damages against the Township as a result of the Chief of Police's decision to vacate or terminate any employment under the provisions of this subsection.

7. The Township shall be responsible to provide all the necessary insurance coverages required by law, including but not limited to workers' compensation, public liability and claims for damages for personal injury including death, as well as damage to property which may arise from the temporary off-duty employment performed pursuant thereto.

§ 2-41. Fees for Emergency Medical Services and Insurance Only Billing

Subject to the limitations provided in this Chapter, fees shall be assessed for emergency medical services provided by the Division of Emergency Services. The fees to be assessed for the provision of such services shall be in accordance with a fee schedule to be adopted by Resolution of the Township Council, which shall be amended, updated and supplemented from time to time.

- A. The fees for emergency medical services established by Resolution of the Township Council notwithstanding, when the Division of Emergency Services responds to a call for emergency medical services the Township shall engage in insurance only billing, whereby the Township will accept as payment only what is paid by the patient's health insurance plan, applicable automobile insurance policy, or Medicare/Medicaid.
- B. The Division may utilize other agencies or providers for services, such as but not limited, advanced life support services. Those agencies/providers charge in accordance with their policies and are not subject to insurance only billing, whether billed through the Township or independently to the patient.
- C. The failure of the patient to cooperate in providing necessary information, processing insurance forms, or otherwise refusing to assist the Township in collecting fees owed shall subject the patient to liability to the Township for such services.
- D. The Township may contract with a professional medical billing service for the collection of payment for services rendered by the Division. Said bill shall be issued to the insurance company for the person served or directly to the person served if there is a failure to cooperate.
- E. The Township reserves the right to write-off any bill for Division services rendered to any person.
- F. The Mayor or the Mayor's designee is hereby authorized to enter into contracts on behalf of the Township with various hospitals that provide advanced life support (ALS) services to the patients that are transported by the Division, allowing the hospitals to bundle-bill Medicare for services rendered. Any such contracts shall contain a provision whereby the

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hospital will be required to reimburse the Township for its transportation costs, and the Township will be required to pay the hospital all ALS assessments from money each party receives respectively within 45 days of receipt of payment.

SECTION 2: Part I, Chapter 29, Article I is hereby repealed.

SECTION 3: Part I, Chapter 68, Article I is hereby repealed.

SECTION 4: Part I, Chapter 34, Section 34-1 is hereby repealed and replaced with the

following:

§ 34-1. Establishment

Fire companies authorized and approved to perform fire suppression services with the Township of Manchester shall be limited to those fire companies that are designated by the Mayor and approved by Resolution of the Township Council. All authorized fire companies shall be designated to be within the Division of Emergency Services and shall adhere to all established rules and regulations pertaining to the Division.

§ 34-2. Membership

- A. No person shall hereinafter become a member of any authorized Fire Department within the Township of Manchester or any unit thereof, unless above the age of 18, a citizen of the United States, of good moral character and a resident of the County of Ocean.
- B. The person shall be physically fit to perform the duties of a fireman evidenced by a certificate to that effect by a practicing physician of the State of New Jersey, after physical examination for that purpose.
- C. The person shall conform to all requirements for recognition as a member of the Division of Emergency Services.
- D. Every member of the Fire Department shall comply with the Ordinances of Manchester Township and the bylaws of each fire company with whom they become members.
- E. Every person seeking to join any fire company designated to be within the Division of Emergency Services shall make application to the company or unit which the person desires to join. Each person seeking membership shall be obligated to complete any employment forms required by the Chief of Police. Thereafter, upon acceptance of any proposed member by any designated fire company in accordance with that company's rules and regulations, the membership application and all required forms pertaining to the potential member shall be forwarded for review by Chief of Police.

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- F. Exemption certifications may be issued to members of each volunteer fire company who shall have served seven years in active duty, under municipal control, as required by law.

§ 34-3. **Junior Members**

- A. A Junior Firefighters' Program to the volunteer fire departments in the Township of Manchester is hereby established pursuant to the provisions of N.J.S.A. 40A:14-95, et seq. and subject to the supervision of each fire company and each fire company's Chief or Assistant Chief. The members of the program shall be known as Junior Firefighters.
- B. Each volunteer fire company of the Township of Manchester may have a Junior Firefighters' Program.
- C. Junior Firefighters shall meet all of the qualifications of regular firefighters, except that they need only have reached the age of fourteen (14) years and may not have yet reached their eighteenth (18th) birthday.
- D. When a Junior Firefighter reaches the age of 18 and wishes to continue as a firefighter in the Township of Manchester, the Junior Firefighter must apply for full membership with a recognized Township of Manchester fire company.
- E. A prospective Junior Firefighter, before being considered for membership as a Junior Firefighter, must obtain permission to join the program from their parent(s) or legal guardian(s) and must submit to the fire company said permission, in writing, and acknowledged or approved in the manner required by law for deeds to real estate to be recorded. Evidence of such permission shall be forwarded to the Chief of Police by the fire company.
- F. Members of the Junior Firefighters' Program shall be insured by the same coverage and in the same amounts provided for regular volunteer firefighters in the Township of Manchester.
- G. Every person seeking to become a Junior Firefighter must apply and be selected in the same manner as regular volunteer firefighters.
- H. Junior Firefighters shall be trained for eventual membership in a recognized volunteer fire department in the Township of Manchester by the Chief or Assistant Chief and the regular members.
- I. No Junior Firefighter shall be allowed to perform duties that would expose the Junior Firefighter to the same degree of hazard as a regular member of the fire department.
- J. Junior Firefighters shall not fight fires and shall not be required to perform duties which would expose them to the same degree of hazards as a regular active member.

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- K. A Junior Firefighter shall wear full turnout gear while riding fire apparatus and performing fire duties.
- L. A Junior Firefighter may deliver such items such as hand lights, exhaust fans, axes and pike poles from the fire apparatus to the regular firefighters fighting fires, but only to those firefighters who are outside of a structure.
- M. At the scene of a fire, a Junior Firefighter may roll hose or help repack hose onto the fire apparatus.
- N. A Junior Firefighter may only ride in the jump seat or cab or the apparatus.
- O. Under the instruction and at the direction of a line officer a Junior Firefighter during drills may perform certain duties such as holding waterlines, ladder work and practice rescue work and pumper operations.
- P. A Junior Firefighter shall assist in keeping the fire apparatus, firehouses and grounds clean.
- Q. Junior Firefighters shall be subject to the provisions of all Township Ordinances relating to the appointment, discipline and discharge of volunteer firefighters and emergency services volunteers.

SECTION 5. Part I, Chapter 27, Article I is hereby repealed in its entirety and replaced with the following:

Chapter 27 Background Investigations and Criminal History Checks

Article I: Background Investigations and Criminal History Checks for Emergency Services / Public Safety Volunteers

§ 27-1. Background Investigation Required

All persons seeking volunteer positions which in the discretion of the Chief of Police qualify as Emergency Services or Public Safety Volunteer positions are required to submit to a physical examination, background investigation, fingerprinting and to provide a criminal history record as a condition of volunteer employment, pursuant to N.J.S.A. 40:48-1.4.

For the purposes of this Ordinance, an Emergency Services or Public Safety Volunteer refers to any person who is applying for or performing a public safety task in an unpaid position for a state, county, or municipal criminal justice agency, fire department, or first aid squad. These tasks are defined as public safety functions normally conducted by paid criminal justice agencies, fire departments or first aid squads which are now being

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accomplished by unpaid volunteers. This also includes members of the auxiliary police and the Manchester Emergency Medical Services Auxiliary.

§ 27-3. Consent Required Prior to Performing Investigation

The Township shall conduct a background investigation, criminal history background check and motor vehicle record background check only upon receipt of written consent from the prospective or current volunteer.

§ 27-4 Fingerprinting

The prospective volunteer shall submit to being fingerprinted in accordance with applicable state and federal laws, rules and regulations, and shall submit sufficient information on forms supplied by the New Jersey State Police.

§ 27-5. Compliance Required. Refusal to Constitute Automatic Dismissal

Prospective or current volunteers shall submit their name, address, other required information and written consent to the Township for the background investigation, criminal history check and motor vehicle record check to be performed. The prospective or current volunteer shall provide the Township with all reasonable assistance to obtain background documentation and information.

Refusal to submit to a background investigation, criminal history record check, motor vehicle background check and/or physical examination shall constitute an automatic dismissal in prospective volunteer employment or current volunteer employment status.

§ 27-6. Costs of Investigation

The Township shall bear the costs associated with conducting the background investigation, criminal history background check and motor vehicle background check for all prospective and current volunteers.

Any prospective or current volunteer required to submit to a physical examination as a condition of volunteer employment shall bear the expense of such an examination.

§ 27-7. Exchange of Data

The Chief of Police of Manchester Township is authorized to exchange fingerprint data and receive criminal history record information from the State Bureau of Identification of the State Police, the Federal Bureau of Investigation or other authorized information providers.

§ 27-8. Lack of Fitness

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Conviction of any crime or offense as described in Title 2C of the New Jersey Code of Criminal Justice, N.J.S.A 2C:1-1, et seq. shall constitute a presumptive lack of fitness as an Emergency Services or Public Safety volunteer in the Township. In any other jurisdiction, conduct which, if committed in New Jersey, would constitute a crime of offense shall constitute presumptive lack of fitness as an Emergency Services or Public Safety volunteer in the Township.

In the event that a review of a current or prospective volunteer's motor vehicle record background check reveals convictions for serious violations of the New Jersey Motor Vehicle Code (Title 39), including convictions for Driving While Intoxicated, Refusal to Submit to Chemical Breath Testing, Driving with a Suspended Driver's Privilege, Leaving the Scene of an Accident, or similar violations in this or any other state or jurisdiction, the Chief may restrict or prohibit such prospective or current volunteer from operating a motor vehicle while performing services as an Emergency Services or Public Safety volunteer in the Township. In addition, the Chief may take other action as the Chief may deem appropriate, including directing the current or prospective volunteer to be disqualified from holding Emergency Services or Public Safety volunteer position within the Township.

Convictions of other offenses not contained or described within Title 2C of the New Jersey Code of Criminal Justice may constitute a lack of fitness for any person as an Emergency Services or Public Safety volunteer in the Township. The list of crimes and violations contained in this section is for illustrative purposes only and shall not be construed as a limitation on those criminal activities or violations that would constitute grounds to disqualify, discipline or terminate any volunteer as indicated herein.

Disqualification or removal of any current or prospective Emergency Services or Public Safety volunteer is appropriate when competent evidence other than convictions in the discretion of the Chief of Police would render volunteer service to not be in the interest of public health, safety or welfare.

§ 27-9. Appeals of Disqualifications

- A. Should the current holder of, or applicant for, an Emergency Services or Public Safety volunteer position be deemed disqualified by the Chief of Police due to the results of a background investigation, criminal history check or motor vehicle background check, an appeal may be filed within 30 days of receiving notice of the disqualification. Any such appeal shall be filed in writing with the Manchester Township Business Administrator. Any appeal which is not timely and appropriately filed shall be deemed a waiver of any current volunteer's or applicant's right to appeal.
- B. Upon notice to the Township Business Administrator of an appeal a Review Committee shall be convened. The Review Committee shall consist of the Mayor, a Council Member, Business Administrator, Chief of Police or the Chief's Designee and the Emergency Management Coordinator.

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- C. Any timely and properly filed appeal shall be considered by the Review Committee within 60 days after notice to the Manchester Township Business Administrator. By filing an appeal, any current volunteer or applicant is waiving his or her right to privacy as to the Review Committee.
- D. The Review Committee shall consider all of the circumstances of the proposed disqualification, including all documents which were considered to arrive at the decision to disqualify or terminate the current or prospective volunteer. The appellant may present to the Review Committee any additional factors that the appellant desires.
- E. Upon the conclusion of the hearing before the Review Committee, the Review Committee shall issue a conclusion in writing to the current or prospective volunteer within thirty days. The written determination of the Review Committee is final.

SECTION 6. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 7. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 8. This Ordinance shall take effect upon publication in the official newspaper of the Township, as required by and in conformance with law.

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NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **18th day of November, 2019 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **16th day of December, 2019 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC
Municipal Clerk

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#19-040

**AN ORDINANCE ACCEPTING THE LAND DONATION OF
BLOCK 48, LOT 3 LOCATED IN THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY**

(45 Colonial Drive)

WHEREAS, FS 143, LLC is the owner of certain property located in the Township of Manchester and designated as Block 48, Lot 3 on the Tax Map of the Township of Manchester; and

WHEREAS, the owner has offered to donate said Property to the Township; and

WHEREAS, the Township has, after consultation with its legal and engineering professionals, determined that it is in the public interest to accept the donation of the Property; and

WHEREAS, the Township desires to accept the donation of the Property subject to due diligence regarding environmental, title, or any other issues that may affect the Township's acceptance and ownership of the Property; and

WHEREAS, N.J.S.A. 40a:12-1, et seq., the local Lands and Buildings Law, authorizes municipalities to acquire real property by gift pursuant to a duly adopted ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Township of Manchester as follows:

SECTION 1. The Township is hereby authorized to accept the land donation of Block 48, Lot 3 contingent upon the Township and/or its professionals conducting due diligence regarding environmental or any other issues that may affect the Township's acceptance and ownership of the Property and receiving adequate assurance that the

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Property is free of, including but not limited to, environmental or other deleterious substances or any other title defects.

SECTION 2. The Mayor and Township Clerk are hereby authorized to take all action necessary to effectuate the acquisition of the Property, including securing quotes from such professionals as are necessary to make environmental and/or title evaluations of the Property.

SECTION 3. All Ordinances or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. Should any section, paragraph, clause or other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect or impair the remainder of this Ordinance.

SECTION 5. This Ordinance shall effect upon its passage and publication according to law.

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NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed by the Township Council on first reading at a meeting held on **November 18, 2019 at 6:00 p.m.** The Ordinance will be considered for a second and final reading at a meeting of the Township Council which is scheduled for **December 16, 2019, at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. MARTIN, RMC,
Municipal Clerk

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#19-041

REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE TOWNSHIP'S WATER UTILITY BONDS, SERIES 2010A AND SEWER UTILITY BONDS, SERIES 2010B, APPROPRIATING AN AMOUNT NOT EXCEEDING \$18,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$18,500,000 WATER UTILITY REFUNDING BONDS AND SEWER UTILITY REFUNDING BONDS OF THE TOWNSHIP OF MANCHESTER FOR FINANCING THE COST THEREOF

WHEREAS, pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.), the Township of Manchester, in the County of Ocean, New Jersey (the "Township") has heretofore issued \$15,555,000 aggregate principal amount of its Water Utility Bonds, Series 2010A and \$5,185,000 aggregate principal amount of its Sewer Utility Bonds, Series 2010B, each dated October 14, 2010 (collectively, the "Series 2010 Bonds") providing for the financing of certain water and sewer improvements of the Township; and

WHEREAS, the Township Council has determined that it is in the best interests of the Township to refund all or a portion of the outstanding Series 2010 Bonds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Township is hereby authorized (A) to refund all or part of the Series 2010 Bonds (collectively, the "Bonds to Be Refunded"), and (B) to provide for the payment of the costs of issuing the refunding bonds (including printing, advertising, accounting, financial and legal services, and further including bond insurance premium (if any) and underwriting compensation).

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, one or more series of negotiable water utility refunding bonds and sewer utility refunding bonds (collectively, the "Refunding Bonds") are hereby authorized to be issued from time to time in the aggregate principal amount not to exceed \$18,500,000 pursuant to the Local Bond Law.

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Section 3. An aggregate amount not exceeding \$210,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of refunding bonds authorized herein.

Section 4. The purposes for which the Refunding Bonds are to be issued are (i) refunding the Bonds to Be Refunded and (ii) to provide for the payment of the costs of issuing the refunding bonds (including printing, advertising, accounting, financial and legal services, and further including bond insurance premium (if any) and underwriting compensation).

Section 5. Further provisions as to the terms of sale, deposit, securing, regulation, investment, reinvestment, disposition or application of the proceeds of the refunding bonds, and any matters in connection therewith, shall be determined by resolution of the Township Council of the Township adopted prior to the issuance of the refunding bonds.

Section 6. All other matters relating to the refunding bonds shall be performed or determined by subsequent resolution of the Township Council of the Township, or the performance or determination thereof shall be delegated by resolution of the Township Council of the Township to the Chief Financial Officer of the Township.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this refunding bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed

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by the Director and signed by the chief financial officer of the Township as to the indebtedness to be financed by the issuance of the refunding bonds authorized herein.

Section 9. This refunding bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that, except for refunding bonds issued in accordance with N.J.S.A. 40A:2-51(c), this refunding bond ordinance shall not be effective as to any refunding bonds unless the consent of the Local Finance Board has been endorsed upon a certified copy of this refunding bond ordinance as finally adopted.

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NOTICE OF PENDING REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the foregoing bond ordinance was duly introduced and passed upon first reading at a regular meeting of the Township Council of the Township of Manchester, in the County of Ocean, New Jersey, held on November 18, 2019. Further notice is hereby given that said bond ordinance will be considered for final passage and adoption, after public hearing thereon, at a regular meeting of said Township Council to be held in the Municipal Building, One Colonial Drive, Manchester, New Jersey on December 16, 2019 at 6 o'clock p.m., and during the week prior to and up to and including the date of such meeting, copies of said bond ordinance will be made available at the Municipal Clerk's office to the members of the general public who shall request the same.

Sabina T. Martin, Township Clerk

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NOTICE OF ADOPTION OF REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the bond ordinance published herewith has been finally adopted by the Township Council of the Township of Manchester, in the County of Ocean, New Jersey on December 16, 2019, and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this notice.

Sabina T. Martin, Township Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM
OF REVENUE FOR A DOT GRANT THROUGH THE
STATE OF NEW JERSEY**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the Township of Manchester will receive \$319,163.00 from the State of New Jersey Department of Transportation and wishes to amend its CY2019 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2019 in the sum of \$319,163.00 which is now available as a revenue from:

- Miscellaneous Revenues – DOT GRANT – SCHOOLHOUSE RD
 - Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
 - State and Federal Revenues Off-Set with Appropriations:
 - DOT GRANT – SCHOOLHOUSE RD

BE IT FURTHER RESOLVED that the like sum of \$319,163.00 be and the same is hereby appropriated under the caption of:

- General Appropriations –
 - Miscellaneous Revenues – DOT GRANT – SCHOOLHOUSE RD
 - (a) Operations Excluded from Caps
 - Public and Private Revenues Offset with Appropriations
 - DOT GRANT – SCHOOLHOUSE RD

BE IT FURTHER RESOLVED that the Chief Financial Officer will upload the resolution via the Division of Local Government Services website.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM
OF REVENUE FOR A BULLET PROOF VEST PROGRAM THROUGH THE BUREAU
OF JUSTICE ASSISTANCE**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the Township of Manchester will receive \$6,874.45 from the State of New Jersey Bureau of Justice Assistance and wishes to amend its CY2019 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2019 in the sum of \$6,874.45 which is now available as a revenue from:

Miscellaneous Revenues – BULLETPROOF VEST PROGRAM
Special Items of General Revenue Anticipated with Prior Written Consent of the
Director of Local Government Services:
State and Federal Revenues Off-Set with Appropriations:
BULLETPROOF VEST PROGRAM

BE IT FURTHER RESOLVED that the like sum of \$6,874.45 be and the same is hereby appropriated under the caption of:

General Appropriations –
Miscellaneous Revenues — BULLETPROOF VEST PROGRAM
(a) Operations Excluded from Caps
Public and Private Revenues Offset with Appropriations
BULLETPROOF VEST PROGRAM

BE IT FURTHER RESOLVED that the Chief Financial Officer will upload the resolution via the Division of Local Government Services website

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A BODY ARMOR REPLACEMENT FUND THROUGH THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Manchester will receive \$6,711.15 from the State of New Jersey Department of Law and Public Safety and wishes to amend its CY2019 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of an item of revenue in the budget of CY2019 in the sum of \$6,711.15 which is now available as a revenue from:

Miscellaneous Revenues – **BODY ARMOR REPLACEMENT FUND**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

State and Federal Revenues Off-Set with Appropriations:

BODY ARMOR REPLACEMENT FUND

BE IT FURTHER RESOLVED that the like sum of \$6,711.15 be and the same is hereby appropriated under the caption of:

General Appropriations –

Miscellaneous Revenues — **BODY ARMOR REPLACEMENT FUND** Operations Excluded from Caps

Public and Private Revenues Offset with Appropriations

BODY ARMOR REPLACEMENT FUND

BE IT FURTHER RESOLVED that the Chief Financial Officer will upload the resolution via the Division of Local Government Services website.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the **16th day of December 2019.**

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 71.02 lot 19 for overpayment made payable to Corelogic, in the amount of \$5,672.03.
2. Block 99.80 lot 1 for overpayment made payable to Pegusus Title, Attn: Wendy Calder, 639 W Lacey Road, Suite 3, Forked River, NJ 08731 in the amount of \$2,587.23.
3. Block 43.04 lot 19 for overpayment made payable to Corelogic in the amount of \$7,456.26.
4. Block 30 lot 1.79 for overpayment made payable Corelogic in the amount of \$3,892.39.
5. Block 38.01 lot 103.02 for overpayment made payable to Evelyn Peterson, 5 Jane Place, Hazlet, NJ 07730 in the amount of \$606.83.
6. Block 52.13 lot 19 for overpayment made payable to Sarah Fisher, c/o Frances Anastasio, 6203 Harrison Court, Katy, TX 77450 in the amount of \$843.87.
7. Block 38.38 lot 568.02 for overpayment made payable to Corelogic in the amount of \$368.72.
8. Block 75.126 lot 18 for overpayment made payable to Corelogic in the amount of \$272.95.
9. Block 1.345 lot 9 for overpayment made payable to Corelogic in the amount of \$1,718.81.
10. Block 75.123 lot 24 for overpayment made payable to Corelogic in the amount of \$1,570.88.
11. Block 71.09 lot 26 for overpayment made payable to Corelogic in the amount of \$2,105.06.
12. Block 61.16 lot 135 for overpayment made payable to Corelogic in the amount of \$2,139.33.
13. Block 52.16 lot 7 for overpayment made payable to Corelogic in the amount of \$290.49.

Total Amount Due \$ 29,524.85

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

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#19-439

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 83.02, LOT 46 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 83.02 Lot 46 in the amount of \$3,313.66 for 2019, Harry Velez, 49 Woodview Drive, Whiting, NJ 08759 became a Totally Disabled Veteran effective August 6, 2019.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$1,204.95 for 2019. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Harry Velez
49 Woodview Drive
Whiting, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

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#19-440

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 1.300, LOT 14 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 1.300 Lot 14 in the amount of \$1,929.44 for 2019, Julio Prieto, 616 Wellington Avenue, Toms River, NJ 08757 became a Totally Disabled Veteran effective August 26, 2019.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$1,929.44 for 2019. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Tax Collector
 - B. Tax Assessor
 - C. Chief Financial Officer
 - D. Julio Prieto
616 Wellington Avenue
Toms River, NJ 08757

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

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#19-441

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.19, LOT 47 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 61.19 Lot 47 in the amount of \$5,223.88 for 2019, Dennis L. Winters, 18 Neville Court, Manchester, NJ 08759 became a Totally Disabled Veteran effective February 15, 2019.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$5,223.88 for 2019. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Dennis L. Winters
19 Neville Court
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

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#19-442

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.16, LOT 27 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 61.16 Lot 27 in the amount of \$2,148.55 for 2019, Richard Scrofine, 10 Candleway Court, Manchester, NJ 08759 became a Totally Disabled Veteran effective February 15, 2019.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$2,148.55 for 2019. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Tax Collector
 - B. Tax Assessor
 - C. Chief Financial Officer
 - D. Richard Scrofine
10 Candleway Court
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 16th day of December 2019.

Sabina T. Martin RMC
Municipal Clerk

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#19-443

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 60.07, LOT 12 FOR A TOTALLY DISABLED VETERAN

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 60.07 Lot 12 in the amount of \$5,881.55 for 2019, Raymond J. Gaynor, Jr., 2416 Huckleberry Rd., Manchester, NJ 08759 became a Totally Disabled Veteran effective January 1, 2018.
2. That the Tax Collector is hereby authorized to cancel and refund taxes in the amount of \$5,858.62 for 2018. That the Tax Collector is hereby authorized to refund taxes in the amount of \$5,881.55 for 2019. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Tax Collector
 - B. Tax Assessor
 - C. Chief Financial Officer
 - D. Raymond J. Gaynor, Jr.
2416 Huckleberry Rd.
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **16th day of December 2019**.

Sabina T. Martin RMC
Municipal Clerk

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#19-444

**RESOLUTION DETERMINING THE FORM AND OTHER
DETAILS OF WATER UTILITY REFUNDING BONDS AND
SEWER UTILITY REFUNDING BONDS OF THE
TOWNSHIP OF MANCHESTER, IN THE COUNTY OF
OCEAN, NEW JERSEY, AND PROVIDING FOR THE SALE
AND THE DELIVERY OF SUCH REFUNDING BONDS**

BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. (a) Water Utility Refunding Bonds, Series 2020A (Federally Taxable), and Sewer Utility Refunding Bonds, Series 2020B (Federally Taxable) in an aggregate amount not exceeding \$18,500,000, of the Township of Manchester, in the County of Ocean, New Jersey (the "Township") are hereby authorized to be issued and sold as Refunding Bonds (or sometimes referred to herein as the "Bonds").

(b) In order to effectuate the Refunding Plan (defined herein), the Chief Financial Officer shall determine the actual principal amount of the Refunding Bonds to be issued; provided that such determination shall be consistent with a refunding bond ordinance finally adopted by the Township Council on December 16, 2019 and entitled, "REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE TOWNSHIP'S WATER UTILITY BONDS, SERIES 2010A AND SEWER UTILITY BONDS, SERIES 2010B, APPROPRIATING AN AMOUNT NOT EXCEEDING \$18,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$18,500,000 WATER UTILITY REFUNDING BONDS AND SEWER UTILITY REFUNDING BONDS OF THE TOWNSHIP OF MANCHESTER FOR FINANCING THE COST THEREOF" (the

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"Refunding Ordinance"), and be within the parameters set forth in Section 2 of this resolution. The signature of the Chief Financial Officer on the Purchase Contract (as hereinafter defined) authorized in Section 2 hereof shall constitute evidence of the approval of such actual principal amounts.

Section 2. The Refunding Bonds are hereby authorized to be sold to RBC Capital Markets, LLC (the "Underwriter") in accordance with a purchase contract to be entered into by and between the Underwriter and the Township. The Chief Financial Officer is hereby authorized to execute and, on behalf of the Township, negotiate a purchase contract substantially in the form attached hereto as Exhibit A (the "Purchase Contract") with the Underwriter in the form satisfactory to bond counsel and upon terms satisfactory to the Chief Financial Officer for the sale of the Refunding Bonds to the Underwriter in accordance with the provisions of this resolution, provided that (i) the underwriter's discount shall not exceed \$5.00 per \$1,000 of bonds issued, and (ii) the terms of the sale of the Refunding Bonds and the Refunding Plan (hereinafter defined) are in accordance with the provisions of N.J.S.A. 40A:2-51 and N.J.A.C. 5:30-2.5 (which does not require the approval of the New Jersey Local Finance Board, provided the conditions therein are satisfied). The signature of the Chief Financial Officer on the Purchase Contract shall be conclusively presumed to evidence any necessary approvals.

Section 3. (a) The Refunding Bonds shall be issued in the par amounts determined by the Chief Financial Officer to be necessary to (collectively, the "Refunding Plan") pay costs of issuance and to provide a deposit to one or more escrow funds that, when invested, will be sufficient to currently refund all or a portion of the outstanding callable principal amount of the Township's (i) Water Utility Bonds, Series 2010A, dated October 14, 2010, maturing on August 1 in the years 2022, 2025, 2026 through 2028, inclusive, 2031, 2032 through 2038,

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inclusive, and 2041 (the "2010A Refunded Bonds") and (ii) Sewer Utility Bonds, Series 2010B, dated October 14, 2010 maturing on August 1 in the years 2022, 2025, 2026 through 2028, inclusive, 2031 and 2032 (the "2010B Refunded Bonds" and together with the 2010A Refunded Bonds, the "Refunded Bonds") and to call the Refunded Bonds for redemption on August 1, 2021 (the "Redemption Date") at a redemption price of 100% of the principal amount of such Refunded Bonds to be redeemed plus any unpaid accrued interest to the Redemption Date. The Refunding Bonds shall mature as set forth in paragraph (f) below.

(b) The Refunding Bonds shall bear interest at rates, not in excess of five percent (5%) per annum, as agreed to by the Chief Financial Officer as provided in the Purchase Contract, such rates to be set to assure that the Township achieves at least a 3% net present value debt service savings measured against the Refunded Bonds.

(c) The Refunding Bonds may be subject to redemption prior to their stated maturities as determined by the Chief Financial Officer as part of the sale and as shall be set forth in the Purchase Contract.

(d) The Refunding Bonds shall be dated their date of delivery or such other later date consistent with the date of sale and shall bear interest at the rates per annum as the Chief Financial Officer shall determine.

(e) The Refunding Bonds shall be numbered and have such prefix or prefixes as determined necessary by the Chief Financial Officer and be sold and issued with such serial maturities or with such term bond maturities payable from mandatory sinking fund payments made by the Township as determined in the Purchase Contract.

(f) The Refunding Bonds shall mature on August 1, 2020 (or such other date as shall be determined by the Chief Financial Officer and set forth in the Purchase Contract) and

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thereafter on such dates and in the principal amounts as may be determined by the Chief Financial Officer and shall bear interest payable semiannually on February 1 and August 1 in each year until maturity commencing August 1, 2020 (or such other dates as shall be determined by the Chief Financial Officer and set forth in the Purchase Contract), at the rates per annum as may be determined by the Chief Financial Officer and as set forth in the Purchase Contract.

(g) The Refunding Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Refunding Bonds maturing in each year. Both principal of and interest on the Refunding Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with the Securities Depository. The Securities Depository will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records recording the beneficial ownership interests in the Refunding Bonds on behalf of individual purchasers. Individual purchases may be made in denominations of \$5,000 each or any integral multiple of \$1,000 in excess thereof through book-entries made on the books and the records of the Securities Depository. The principal of and the interest on the Refunding Bonds of each series will be paid to the Securities Depository by the Township on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of the Securities Depository as listed on the records of the Securities Depository as may be determined by the Chief Financial Officer (the "Record Dates" for the Refunding Bonds). The Refunding Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under the official seal or facsimile

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thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Township Clerk.

(h) The following matters are hereby determined with respect to the Refunding Bonds:

- Designations: Water Utility Refunding Bonds, Series 2020A (Federally Taxable)
Sewer Utility Refunding Bonds, Series 2020B (Federally Taxable)
- Date of Bonds: Date of Delivery.
- Principal Payment Date: August 1, or such other date as determined by the Chief Financial Officer.
- Interest Payment: February 1 and August 1, commencing August 1, 2020, or such other dates as are determined by the Chief Financial Officer.
- Redemption: The Refunding Bonds may be subject to redemption prior to their stated maturities as may be determined by the Chief Financial Officer.
- Place of Payment: Cede & Company

Section 4. The Refunding Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Township to market the Refunding Bonds:

REGISTERED
NUMBER R - _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF OCEAN

TOWNSHIP OF MANCHESTER

[WATER UTILITY][SEWER UTILITY] REFUNDING BOND, [SERIES 2020A][SERIES 2020B] (FEDERALLY TAXABLE)

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DATE OF ORIGINAL ISSUE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
_____, 2020	August 1, 20__	_____%	____-____

TOWNSHIP OF MANCHESTER, in the County of Ocean, New Jersey (the "Township") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of _____ DOLLARS (\$ _____), and to pay interest on such sum from the Date of Original Issue of this bond until it matures at the Rate of Interest Per Annum specified above semiannually on the 1st day of February and August in each year until maturity, commencing on August 1, 2020. Interest on this bond will be paid to the Securities Depository by the Township and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the 15th day of January and July next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Township will be paid to the Securities Depository by the Township and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey, a refunding bond ordinance of the Township finally adopted on December 16, 2019, entitled "REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE TOWNSHIP'S WATER UTILITY BONDS, SERIES 2010A AND SEWER UTILITY BONDS, SERIES 2010B, APPROPRIATING AN AMOUNT NOT EXCEEDING \$18,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$18,500,000 WATER UTILITY REFUNDING BONDS AND SEWER UTILITY REFUNDING BONDS OF THE TOWNSHIP OF MANCHESTER FOR FINANCING THE COST THEREOF", and a resolution of the Township adopted on December 16, 2019, entitled "RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF WATER UTILITY REFUNDING BONDS AND SEWER UTILITY REFUNDING BONDS OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AND PROVIDING FOR THE SALE AND THE DELIVERY OF SUCH REFUNDING BONDS", in all respects duly approved and published as required by law (the "Authorization Proceedings").

The full faith and credit of the Township are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

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It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Township, is within every debt and other limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, the TOWNSHIP OF MANCHESTER has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of the Clerk of the Township, and this bond to be dated the Date of Original Issue as specified above.

TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

By: _____ (Facsimile)
Mayor

ATTEST:

By: _____
Clerk

By: _____ (Facsimile)
Chief Financial Officer

Section 5. The law firm of GluckWalrath LLP is authorized to arrange for the printing of the Refunding Bonds. The proper officials of the Township are hereby authorized and directed to execute the Refunding Bonds and to deliver them to or upon the order of the Underwriter upon receipt of payment therefor.

Section 6. The distribution by the Township, and its Financial Advisor, of the Preliminary Official Statement relating to the Refunding Bonds (a draft of which is attached hereto as **Exhibit B** and shall be filed with the records of the Township) is hereby approved in substantially such form, with such insertions, deletions and changes therein and any supplements thereto as bond counsel may advise and the Township officer executing the same may approve, such approval to be evidenced by such Township officer's execution thereof. The Chief

Financial Officer is hereby authorized to deem the Preliminary Official Statement “final” within the meaning of Rule 15c2-12 of the Rules of the Securities and Exchange Commission and to execute and deliver a certificate to that effect. The Chief Financial Officer is hereby authorized to approve the contents and terms of the final Official Statement in respect of the Refunding Bonds in substantially the form of the Preliminary Official Statement. The Chief Financial Officer is hereby authorized to sign such Official Statement on behalf of the Township, in substantially such form, with such insertions, deletions and changes therein and any supplements thereto as bond counsel may advise and the Township officer executing the same may approve, such approval to be evidenced by such Township officer’s execution thereof.

Section 7. The Chief Financial Officer is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with the Securities Depository as may be necessary in order to provide that the Refunding Bonds will be eligible for deposit with the Securities Depository and to satisfy any obligation undertaken in connection therewith.

Section 8. In the event that Securities Depository may determine to discontinue providing its service with respect to each series of the Refunding Bonds or is removed by the Township and if no successor Securities Depository is appointed, each series of the Refunding Bonds which were previously issued in book-entry form shall be converted to Registered Bonds (the "Registered Bonds") in denominations of \$5,000 each or any integral multiple of \$1,000 in excess thereof. The beneficial owner under the book-entry system, upon registration of the Refunding Bonds held in the beneficial owner’s name, will become the registered owner of such Registered Bonds. The Township shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

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Section 9. A Continuing Disclosure Certificate in substantially the form attached hereto as Exhibit C is hereby approved, and the Chief Financial Officer is hereby authorized and directed to execute and deliver a Continuing Disclosure Certificate on behalf of the Township in substantially such form, with such insertions and changes therein as the Chief Financial Officer may approve, such approval to be evidenced by her execution thereof.

Section 10. TD Bank, N.A., Cherry Hill, New Jersey is hereby appointed to serve as Escrow Agent (the "Escrow Agent") for the Refunded Bonds.

Section 11. To effectuate the Refunding Plan, the Township hereby approves the preparation and the execution of one or more escrow agreements by and between the Township and the Escrow Agent, said escrow agreement to be in substantially the form attached hereto as Exhibit D (the "Escrow Agreement"), which is hereby approved, and the Chief Financial Officer is hereby authorized and directed to execute and deliver the Escrow Agreement on behalf of the Township in substantially such form, with such insertions and changes therein as the Chief Financial Officer may approve, such approval to be evidenced by her execution thereof. The Escrow Agreement shall also provide for the payment of costs of issuance of the Refunding Bonds. The Chief Financial Officer is hereby authorized to direct the Escrow Agent to pay the costs incurred in connection with the sale and the issuance of the Refunding Bonds from the proceeds derived from the sale of the Refunding Bonds in accordance with the terms of a certificate of the Township to be executed upon delivery of the Refunding Bonds. Acacia Financial Group, Inc., Mt. Laurel, New Jersey, the Township's financial advisor (the "Financial Advisor") is hereby authorized on behalf of the Township to apply for United States Treasury Securities - State and Local Government Series and appointed as bidding agent of the Township to the extent open market securities are purchased for the escrow funds for the Refunded Bonds,

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all in accordance with the Escrow Agreement. The Township's Financial Advisor is authorized to submit applications for such investments. The payment of costs of issuance in such amounts as shall be set forth in the Escrow Agreement (not exceeding \$210,000 in the aggregate) is hereby authorized.

Section 12. Samuel Klein and Company, CPA's, Newark, New Jersey is hereby appointed as Verification Agent who shall verify the mathematical computations performed initially by the Underwriter and related to the Refunding Bonds, the Refunded Bonds and the investment of certain funds in accordance with the terms of the Escrow Agreement.

Section 13. The Chief Financial Officer is hereby authorized and directed to take all actions necessary and appropriate to procure bond insurance in respect of the Refunding Bonds, provided that such bond insurance would be cost effective for the Refunding Plan. Such officer is further authorized and directed to execute all documents and certificates as may be necessary in connection with the purchase of such bond insurance.

Section 14. The Chief Financial Officer and other appropriate representatives of the Township are hereby authorized to take all steps necessary to provide for the issuance of the Refunding Bonds and the refunding of the Refunded Bonds, including preparing and executing such agreements and documents on behalf of the Township and taking all steps necessary or desirable to implement the terms of this resolution, such agreements and documents as may be necessary and appropriate and the transactions contemplated thereby.

Section 15. This resolution shall take effect immediately.

Adopted: December 16, 2019

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CERTIFICATE

I, Clerk of the Township of Manchester, in the County of Ocean, State of New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the governing body of the Township duly called and held on December 16, 2019 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Township this ____ day of _____, 2019.

[SEAL]

Township Clerk

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#19-445

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2019 CALENDAR YEAR BUDGET

WHEREAS, certain CY 2019 budget appropriation balances are expected to be insufficient for the remainder of the year; and

WHEREAS, under R.S. 40A:4-58, transfers are permitted during the last two months of the budget year from certain appropriation balances where an excess exists.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester that in accordance with the Revised Statutes 40A:4-58, the Chief Finance Officer be and is hereby authorized to make transfers between appropriations in the budget for the Township of Manchester for the Calendar Year 2019 as per Attachment "A".

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be filed with the Director of Local Government Services.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

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Attachment "A"
Budget Transfers
12/16/2019

<u>LINE ITEM</u>	<u>FROM</u>	<u>TO</u>
Board of Adjustment	\$ 10,000.00	
Zoning & Planning OE	\$ 20,000.00	
Communications S&W	\$ 20,000.00	
Emergency Management S&W	\$ 80,000.00	
Streets S&W	\$ 205,000.00	
Social Security	\$ 264,000.00	
Administration S&W		\$ 25,000.00
Tax Assessor S&W		\$ 7,000.00
Township Attorney		\$ 30,000.00
Zoning & Planning		\$ 30,000.00
Code Enforcement S&W		\$ 20,000.00
Police S&W		\$ 450,000.00
Animal Control S&W		\$ 5,000.00
Municipal Court S&W		\$ 17,000.00
Recreation S&W		\$ 5,000.00

#19-446

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN
UNEXPENDED BALANCES OF CY 2019 UTILITY BUDGET APPROPRIATIONS**

WHEREAS, R.S. 40A:4-60 provides for cancellation of part or all of the unexpended balances for the CY 2019 utility budget appropriations;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, in accordance with the Revised Statutes 40A:4-60, that the following appropriations in the following utility budgets for CY 2019 are cancelled:

EASTERN SERVICE AREA WATER UTILITY BUDGET SALARY AND WAGE EXPENSE

\$100,000.00

EASTERN SERVICE AREA SEWER UTILITY BUDGET SALARY AND WAGE EXPENSE

\$200,000.00

EASTERN SERVICE AREA SEWER UTILITY BUDGET OPERATING EXPENSE

\$200,000.00

WESTERN SERVICE AREA WATER UTILITY BUDGET OPERATING EXPENSE

\$400,000.00

BE IT FURTHER RESOLVED, that the Township Clerk is directed to provide certified copies of this Resolution to the following:

- A. Director of Division of Local Government Services
- B. Township Auditor
- C. Chief Financial Officer

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

#19-410

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE MANCHESTER TOWNSHIP BOARD OF EDUCATION FOR THE UTILIZATION OF CLASS III SPECIAL LAW ENFORCEMENT OFFICERS

WHEREAS, N.J.S.A. 40:8A-1 authorizes municipalities to enter into an agreement among other things, for the sharing of services; and,

WHEREAS, the Township of Manchester is desirous of entering into an Agreement with the Manchester Township Board of Education for the purpose of utilizing Class III Special Law Enforcement Officers within the School District; and,

WHEREAS, the Township of Manchester finds that the performance of this Agreement is in the best interest of Manchester Township; that the division of costs, obligations and responsibilities is fair, just, and equitable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an agreement between the Township of Manchester and the Manchester Township Board of Education.
2. This agreement shall remain in effect for one year.
3. The Township Clerk shall forward a copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Lisa Parker
 - C. Lt. James Sharkey
 - D. Superintendent David Trethaway
 - E. Manchester Township Board of Education

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 SUPERVISORY UNIT REGARDING IT SHARED SERVICES

WHEREAS, Office and Professional Employees International Union, Local 32 (“Local 32”), represents a bargaining unit of the Supervisory employees employed by the Township of Manchester (the “Township”); and

WHEREAS, Local 32 and the Township are parties to a collective agreement covering the period between January 1, 2019 and December 31, 2022; and

WHEREAS, on November 18, 2019 the Township of Manchester and Borough of Lakehurst entered into a Shared Services Agreement for IT Shared Services effective January 1, 2020 (“Shared Services Agreement”); and

WHEREAS, the Township recognizes that the work associated with the Shared Services Agreement will be performed by a Township employee covered by the above referenced collective agreement, and that such work is greater in scope and volume than that normally anticipated in connection with the employee’s day to day responsibilities; and

WHEREAS, the Township wishes to compensate said employee for work performed in connection with the Shared Services Agreement, and recognizes that such compensation must be negotiated with Local 32 as the majority representative of said employee; and

WHEREAS, the Township and Local 32 have met for the purpose of negotiating such additional compensation, and have reached an agreement on the terms thereof, and now wish to reduce those terms to writing.

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest the Side Letter Agreement between the Township of Manchester and OPEIU Local 32 Supervisory which is on file at the Clerk’s office.

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2. That the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Business Administrator
- B. Chief Financial Officer
- C. Personnel
- D. OPEIU Local 32 Supervisory Unit
- E. Joshua Schnoor

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#19-448

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 WHITE COLLAR UNIT REGARDING IT SHARED SERVICES

WHEREAS, Office and Professional Employees International Union, Local 32 (“Local 32”), represents a bargaining unit of the White Collar employees employed by the Township of Manchester (the “Township”); and

WHEREAS, Local 32 and the Township are parties to a collective agreement covering the period between January 1, 2019 and December 31, 2022; and

WHEREAS, on November 18, 2019 the Township of Manchester and Borough of Lakehurst entered into a Shared Services Agreement for IT Shared Services effective January 1, 2020 (“Shared Services Agreement”); and

WHEREAS, the Township recognizes that the work associated with the Shared Services Agreement will be performed by a Township employee covered by the above referenced collective agreement, and that such work is greater in scope and volume than that normally anticipated in connection with the employee’s day to day responsibilities; and

WHEREAS, the Township wishes to compensate said employee for work performed in connection with the Shared Services Agreement, and recognizes that such compensation must be negotiated with Local 32 as the majority representative of said employee; and

WHEREAS, the Township and Local 32 have met for the purpose of negotiating such additional compensation, and have reached an agreement on the terms thereof, and now wish to reduce those terms to writing;

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest the Side Letter Agreement between the Township of Manchester and OPEIU Local 32 White Collar which is on file at the Clerk’s office.

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2. That the Township Clerk shall forward a certified copy of this resolution to the following:
- A. Business Administrator
 - B. Chief Financial Officer
 - C. Personnel
 - D. OPEIU Local 32 White Collar Unit
 - E. Michael Sabie

CERTIFICATION

I, Sabina T. Martin, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION OF GRANT FOR GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020 – JUNE 2025

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and,

WHEREAS, The Township Council of the Township of Manchester, County of Ocean, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Ocean.

NOW, THEREFORE, BE IT RESOLVED by the Township of Manchester, County of Ocean, State of New Jersey, hereby recognizes the following:

1. The Township Council does hereby authorize the submission of a strategic plan for the Manchester Municipal Alliance grant for fiscal year 2020-2021 in the amount of:

DEDR \$26,270.00
Cash Match \$ 6,567.50
In-Kind \$19,702.50

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH SPATIAL DATA LOGIC FOR INTEGRATION SOFTWARE FOR THE INSPECTION, LAND USE AND PLANNING DEPARTMENT

WHEREAS, the Township of Manchester has a need for mobile integrated software for its inspection and permitting functions within the Inspection, Land Use and Planning Department supplied by Spatial Data Logic 285 Davidson Ave, Suite 302 Somerset, NJ 08873, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, Sean Canning, Q.P.A., has determined and certified in writing that the value of the services will exceed \$17,500; and,

WHEREAS, Spatial Data Logic 285 Davidson Ave, Suite 302 Somerset, NJ 08873 in the aggregate is expected to be in excess of the play threshold of \$17,500.00; and

WHEREAS, Spatial Data Logic 285 Davidson Ave, Suite 302 Somerset, NJ 08873, has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that Spatial Data Logic 285 Davidson Ave, Suite 302 Somerset, NJ 08873 has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit Spatial Data Logic 285 Davidson Ave, Suite 302 Somerset, NJ 08873 from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Finance Officer certifies that funds shall be available in CY2020 Budget and shall not exceed \$20,350.00. The Line item budgets shall be BOI-OE and Township Clerk OE;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Manchester authorizes the Business Administrator to enter into a contract with Spatial Data Logic 285 Davidson Ave, Suite 302 Somerset, NJ 08873 not to exceed \$20,350.00 for the 2019 and 2020 budget year; and,

BE IT FURTHER RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Business Disclosure Entity Certification and Personal Contribution Disclosure form, Determination of Value be placed on file with this resolution.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Financial Officer
 - C. Purchasing Agent
 - D. Construction Official

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

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#19-451

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING THE USE OF
SOURCEWELL NATIONAL COOPERATIVE**

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units, including the Township of Manchester, to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements that have been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey or within any other state; and,

WHEREAS, the Township of Manchester has determined that the use of cooperative purchasing agreements may result in significant cost savings and is desirous of joining and participating in a national cooperative called the Sourcewell National Cooperative; and,

WHEREAS, Sourcewell is established as a public agency and serves agencies across the United States and Canada as a municipal contracting agency; and,

WHEREAS, Sourcewell operates under the enabling authority of Minnesota Statute 123A.21; and,

WHEREAS, the Township of Manchester desires to become a member of Sourcewell for the purposes of purchasing goods and or services through a procurement process that is more efficient and provides a cost savings to the Town.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, being the governing body thereof, that the Township of Manchester be and hereby is authorized to join and become a member of the Sourcewell National Cooperative; and

BE IT FURTHER RESOLVED that the Mayor be and hereby is authorized to execute any agreement and the Clerk is authorized to attest to the signature of the Mayor on any agreement signed in connection with joining and participating in Sourcewell; and

BE IT FURTHER RESOLVED that the Township of Manchester shall be responsible for ensuring that all goods and/or services procured through Sourcewell comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and all other provisions of the revised statutes of the State of New Jersey.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING AWARD OF CONTRACT TO UNIFIRST
CORPORATION THROUGH SOURCEWELL NATIONAL COOPERATIVE
CONTRACT #062415-UFC FOR DEPARTMENTAL UNIFORMS**

WHEREAS, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139" and N.J.S.A.52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities; and,

WHEREAS, the Township of Manchester has the need to procure certain specialized uniform and clothing for various departments in accord with the Local Publics Contract Law N.J.S.A. 40A:11-1 et. Seq.; and,

WHEREAS, the Township of Manchester has previously acted in accord with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being the Sourcewell National Cooperative; and,

WHEREAS, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with; and,

WHEREAS, the Qualified Purchasing Agent has complied with the public notification provisions of public advertisement and has received no protests in accord with law and regulation; and,

WHEREAS, the equipment and corresponding Sourcewell National Cooperative contract number is: #062415-UFC UniFirst Corporation; and,

WHEREAS, the Township is desirous of purchasing various uniform clothing through Sourcewell National Cooperative Contract #062415-UFC which is on file in the Clerk's office; and,

WHEREAS, the Chief Financial Officer of the Township of Manchester has certified that adequate funds for such contract will be apportioned in the CY2020 budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing be and hereby is authorized to procure uniforms and clothing in accord with Sourcewell National Cooperative #062415-UFC UniFirst Corporation.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

DRAFT

- A. Business Administrator
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Director of the Department of Public Works

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#19-453

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE FOR A 2020 FORD F-250 EXTENDED CAB PICK-UP TRUCK

WHEREAS, the Township of Manchester wishes to purchase a 2020 Ford F-250 Extended Cab Pick-Up Truck from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public contracts Law, N.J.S.A. 40A:11-12; and,

WHEREAS, the Department of Public Works has sufficient funds within their current budget for the purchase; and,

WHEREAS, Cherry Hill Winner Ford, has been awarded New Jersey State Contract No. A88726 and is an authorized subcontractor for municipal government for the year 2019; and,

WHEREAS, the Division of Purchasing and the Director of Public Works recommends the utilization of these contracts on the grounds that they represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Division of Purchasing and the Director of Public Works; and,

WHEREAS, the cost for the state contract purchase of the aforesaid 2020 Ford F-250 Extended Cab Pick-Up Truck shall not exceed the sum of \$34,833.00 and shall be paid for from the Public Works budget; and,

WHEREAS, the award of the contracts aforesaid shall be conditioned upon the certification of the availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That state contract purchase of a Ford F-250 Extended Cab Pick-Up Truck is hereby authorized.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Division of Purchasing
- B. Director of Public Works
- C. Cherry Hill Winner Ford
250 Haddonfield-Berlin Road
Cherry Hill, NJ 08034

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF PORTABLE RADIOS AND PAGERS FOR MANCHESTER TOWNSHIP FIRE AND EMERGENCY SERVICES

WHEREAS, the Township of Manchester wishes to purchase 2-way portable radios, pagers, and related equipment and accessories for use by Manchester Township Fire and Emergency Medical Services from Wireless Communications, a Motorola Solutions Company authorized under NJ State Contract # T-0109 and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Public contracts, N.J.S.A. 40A:11-12; and,

WHEREAS, Wireless Communication is an authorized vendor under NJ State Contract #T-0109 for municipal governments for the year 2019; and,

WHEREAS, the Purchasing Agent has recommended the utilization of this contract on the grounds that it represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Purchasing Agent; and,

WHEREAS, the cost for the NJ State Contract purchase of the aforesaid equipment, shall not exceed the total amount of \$325,000.00 and,

WHEREAS, that the Chief Finance Officer has certified the funds not to exceed \$325,000.00 for the aforesaid contract and the CFO certifies that the funding shall be from the General Capital Fund.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That a NJ State Contract purchase of 2-way portable radios, pagers, and related equipment and accessories shall not exceed \$325,000.00.
2. That the Chief Finance Officer has certified the funds not to exceed \$325,000.00 shall be from the General Capital Fund
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Purchasing Agent;
 - C. Chief Financial Officer;
 - D. Chief of Police;
 - E. Lt. Robert Dolan
 - F. Motorola Solutions c/o Wireless C & E
153 Cooper Road
West Berlin, NJ 08091

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 16th day of December 2019.

Sabina T. Martin, RMC
Township Clerk

DRAFT

#19-455

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF STATE CONTRACT G0275/A40465 WITH KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. FOR THE RENTAL OF A MULTIFUNCTIONAL COPIER SYSTEM

WHEREAS, the Township of Manchester has requested that they be allowed to enter into a contract with Kyocera Document Solutions America, Inc. For the rental/lease of a Multifunctional Copier System for the Police Department Watch Commander office, which includes toner and maintenance; and,

WHEREAS, the Township of Manchester may, without advertising for bids, purchase such materials through the New Jersey State Purchase and Property State Contracts pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7.29 et. Seq., and

WHEREAS, Kyocera Document Solutions has been awarded State Contract # G0275/A40465; and,

WHEREAS, the aforesaid rental shall be for a period of sixty months at the rate of \$198.58 per month which includes toner and maintenance, \$.006 B&W copies, \$.05 color copies.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the rental/lease the Multifunctional copier System for the Police Watch Commander Office be and hereby is authorized with Kyocera Document Solution America Inc. under State Contract #G2075/40465.
2. That the aforesaid rental shall not exceed a total of \$198.58 per month includes toner and maintenance, \$.006 B&W copies, \$.05 color copies for sixty months.
3. That the Mayor is authorized to execute and the clerk to attest to any and all documentation necessary to effectuate the rental.
4. The award of the contract aforesaid shall be conditioned upon the certification of the availability of funds by the Chief Financial Officer.
5. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Financial Officer
 - C. Purchasing Agent
 - D. Municipal Clerk
 - E. Kyocera Document Solutions America Inc.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#19-456

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE AWARD OF BID # 19-03
WESTERN SERVICE AREA METER REPLACEMENTS PHASE 1
TO CORE AND MAIN**

WHEREAS, the Township has advertised and received formal bids for Bid # 19-03 WESTERN SERVICE AREA METER REPLACEMENTS PHASE 1, in a Fair and Open manner in accord with N.J.S.A 19:44A-20.4 et. Seq., and

WHEREAS, the Township received formal bids on December 5, 2019 at 9:00 A.M. to wit:

	TOTAL PROJECT COST
<i>Core & Main</i>	\$439,435.00

And,

WHEREAS, Core & Main 61 Gross Ave. Edison, N.J. 08837, at the price of \$439,495.00 submitted the lowest bid; and

WHEREAS, the bid as submitted by Core & Main was deemed to be the lowest responsive and responsible bid by the Qualified Purchasing Agent and the Township Engineer; and

WHEREAS, the Qualified Purchasing Agent and Township Engineer recommend award of Bid # 19-03 WESTERN SERVICE AREA METER REPLACEMENTS PHASE 1, to Core & Main 61 Gross Ave. Edison, N.J. 08837 for the bid cost of \$439,435.00; and

WHEREAS, the Chief Financial Officer hereby certifies that funds are available NOT TO EXCEED \$439,435.00, as follows:

PO 19-00615
Account X-02-00-920-934 \$225,000.00
Account X-04-00-674-510 \$433,230.43

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the recommendation to award is hereby accepted. The bid provided by Core & Main 61 Gross Ave. Edison, N.J. 08837 for Bid # 19-03 WESTERN SERVICE AREA METER REPLACEMENTS PHASE 1, in the amount of \$439,435.00 is hereby accepted

DRAFT

2. The Mayor is authorized to effectuate a contract with Core & Main 61 Gross Ave. Edison, N.J. 08837, reflecting the precepts as contained within this agreement.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Purchasing Agent; and
 - D. Director of the Department of Public Works
 - E. Township design engineer RVE

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

#19-457

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AWARD OF CONTRACT TO GOVDEALS THROUGH SOURCEWELL NATIONAL COOPERATIVE CONTRACT # 041316-GDI FOR PUBLIC PROPERTY ONLINE AUCTION SERVICE

WHEREAS, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139" and N.J.S.A.52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities; and,

WHEREAS, the Township of Manchester has the need to procure certain online procurement services to effectively comply with N.J.S.A. 40A:11-36 et. Seq., and Local Finance Notices as provided for by the New Jersey Division of Local Government Services; and,

WHEREAS, the Township of Manchester has previously acted in accord with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being the Sourcewell National Cooperative; and,

WHEREAS, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with; and,

WHEREAS, the Qualified Purchasing Agent has determined that the aggregate value of public auction is less than the bid threshold; and,

WHEREAS, the contract and service corresponding to Sourcewell National Cooperative contract number is: # 041316-GDI - Govdeals Inc.; and,

WHEREAS, the Township is desirous of using the online services through Govdeals through Sourcewell National Cooperative #041316-GDI, expiring June 22, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing be and hereby is authorized to utilize Govdeals Inc. under Sourcewell National Cooperative # 041316-GDI for public auction online services for public property in accord with N.J.S.A.40A:11-36.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

DRAFT

- A. Business Administrator
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Director of the Department of Public Works
- E. Emergency Management
- F. Police Department

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY ARYA PROPERTIES BLOCK 1.309 LOT 30 (1233 WELLINGTON)

WHEREAS, escrow was posted by ARYA Properties for Block 1.309 Lot 30 (1233 Wellington); and,

WHEREAS, under date of November 8, 2019, Township Engineer Robert Mullin has recommended the return of the aforesaid escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 1.309 Lot 30 (1233 Wellington) in the amount of \$500.00 plus interest be released from account number 10004.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Public Works Director;
- B. Chief Financial Officer;
- C. Township Engineer
- D. ARYA Properties
PO Box 145
Island Heights NJ 08732

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING MAINTENANCE BONDS IN CONNECTION WITH A PROJECT KNOWN AS MEADOWS WEST (BLOCK 83-85 VARIOUS LOTS)

WHEREAS, Maintenance Bonds were heretofore posted with the Township by Wrangle Brook Associates Blocks 83-85 for Various Lots; and,

WHEREAS, under date of November 14, 2019, the Utilities Engineer has recommended a release of said Maintenance Bonds; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Utilities Engineer, the Maintenance Bond posted, #0103776M (water system) in the amount of \$111,594.45 is released.
2. That on the basis of the above recommendation by the Utilities Engineer, the Maintenance Bond posted, #0103775M (sanitary sewer system) in the amount of \$166,288.20 is released.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Township Engineer;
 - B. Chief Financial Officer;
 - C. Wrangle Brook Associates LLC
1027 Hwy 70 Suite 103
Brielle NJ 08730

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY HOVNANIAN
INDUSTRIES BLOCK 52.51 LOTS 1 (MANCHESTER PLAZA)**

WHEREAS, escrow was posted by Hovnanian Industries for Block 52.51 Lot 1 (Manchester Plaza)

WHEREAS, under date of December 3, 2019, Robert Mullin, has recommended the return of the aforesaid escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 52.51 Lot 1 (Manchester Plaza) in the amount of \$9630.56 plus interest be released from account number 18384.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Public Works Director
- B. Chief Financial Officer
- C. Township Engineer
- D. Hovnanian Industries
One Hovchild Plaza
4000 Route 66
Tinton Falls NJ 07753

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **16th day of December 2019.**

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#19-461

RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CONDITIONS SET FORTH IN A PERMIT ISSUED BY THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF LAND USE REGULATION, AFFECTING PROPERTIES WITHIN BLOCK 54, LOTS 697.01, 700, 704.01, 705.03; BLOCK 56, LOT 710; BLOCK 58, LOTS 668, 669, 670; BLOCK 59, LOTS 647, 648, 649, 651, 652, 654; BLOCK 72, LOT 6; BLOCK 57, LOTS 718.02, 718.04, 719.04, LOCATED WITHIN MANCHESTER TOWNSHIP, NEW JERSEY

WHEREAS, the Township Council of the Township Manchester, County of Ocean, State of New Jersey (hereinafter referred to as the "Township") has received a permit issued by the New Jersey Department of Environmental Protection, Division of Land Use Regulation (hereinafter referred to as "CAFRA") for a portion of the trunk of the sanitary sewer trunk line in the CAFRA regulated area; and

WHEREAS, the CAFRA permit issued to the Township October 10, 2019 permits a gravity sanitary sewer main within Ridgewood Road (Ocean County, Route 571) from the existing gravity main located immediately north of Route 70 at the intersection of Arden Drive to the Conrail Railroad Tracks; and

WHEREAS, this project is authorized under, and in compliance with, the applicable Coastal Zone Management Rules, N.J.A.C. 7:7, as amended through July 15, 2019, and in compliance with Section 10 of CAFRA (N.J.S.A. 13:19-10) provided that all conditions to follow are met.

WHEREAS, within the area subject to CAFRA jurisdiction, any connections to the sewer line, other than connections to the existing development, are prohibited, unless written authorization is obtained from the NJDEP Division of Land Use. This permit authorizes ONLY existing development to be connected to the sewer line within the area subject to CAFRA jurisdiction; and

WHEREAS, within the area subject to CAFRA jurisdiction, Manchester Township will not allow direct or indirect sewer access nor construction of sewer laterals for development of undeveloped lands in the permitted area located between Arden Drive and Conrail tracks, or any expansion of the sanitary sewer line unless approval from the NJDEP Division of Land Regulation has been obtained for the development; and

WHEREAS, this prohibition does not apply to connection of development existing as of October 10, 2019; and

WHEREAS, the CAFRA permit requires written notification to all property owners within the service area, within 60 days of the permit issuance; and

WHEREAS, The Township has required that an appropriate escrow account be established by the Developer so as to reimburse the Township for all administrative, legal and out of pocket expenses incurred; and

WHEREAS, the Township believes it is in the best interests of the Township and its taxpayers that the conditions in the permit be accepted, and that all additional conditions which must be met will be at the expense of the developer; and

DRAFT

NOW, THEREFORE, BE IT RESOLVED, this 16th day of December 2019, by the Township Council of the Township of Manchester, County of Ocean, State New Jersey as follows:

1. The Township accepts the permit issued by CAFRA dated October 10, 2019 including any and all conditions set forth therein. This resolution is adopted upon condition that the developer provide for an escrow account in order to insure reimbursement to the Township for all expenses incurred.
2. The Township authorizes that appropriate notification be provided to all property owners within the service area within 60 days of October 10, 2019. The letters will be mailed by the Township and will be at the sole expense of the Developer.
3. The Township authorizes and directs the Mayor, Township Clerk and Township Administrator to execute any and all necessary documents in order to implement the intent of this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

- (a) Honorable Kenneth Palmer, Mayor
- (b) Donna Markulic, Business Administrator
- (c) Albert Yodakis, P.E., Director of Public Works
- (d) Jerry J. Dasti, Esquire
- (e) Salvatore Alfieri, Esquire
- (f) Ian M. Borden, P.P.

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

#19-462

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
THE DISPOSITION OR SALVAGE OF VEHICLES AND VEHICLE PARTS IN
THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

WHEREAS, Manchester Township has requested that the Township Council authorize the disposition of a the vehicle and equipment currently in the possession of Manchester Township and also request to salvage the equipment should the asking price and second offer be rejected; and,

WHEREAS, such surplus items may be sold at public auction to the highest bidder in accordance with N.J.S.A. 40A:11-36; and

WHEREAS, Manchester Township is authorized to sell at auction items through Sourcewell National Cooperative contract # 041316-GDI – Govdeals Inc.; and

WHEREAS, the Township Council has reviewed a request which describes the items aforesaid to be sold at the auction; and

WHEREAS, SEE ATTACHED SCHEDULE A

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
2. That a certified copy of this Resolution shall be forwarded to the following:
 - A. Purchasing Agent
 - B. Chief Financial Officer
 - C. Township Auditor
 - D. Police Department
 - E. NJ Department of Community Affairs

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 16th day of December 2019.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

SCHEDULE A

Description

8 foot Boss Super Duty snowplow – inoperable condition needs wiring and hydraulic work

1997 Ford Ranger Pickup VIN/1FTCR11U8VTA50760
Mileage/104,303 // Broken gear selector / Damaged Driver's Seat / Exhaust leak / Suffering from poor performance

2005 Dodge Stratus VIN/1B3EL46T95N569513
Mileage/63,305 // Vehicle needs brakes / Vehicle dry rotted / Vehicle does run Damaged passenger mirror

2005 Dodge Durango VIN/1D4HBN15F603910
Mileage/138,267 // Runs poorly // Needs tires // Engine mounts have extensive rust.

2003 Ford Econoline Van VIN/1FTNS24WX3HB82872
Mileage 126,658
Vehicle recommended for s as it is not road worthy

2002 Dodge Durango VIN/1B4HS48NX2F210624
Mileage 136,823
Vehicle recommended for salvage as it is not road worthy

2005 Ford Crown Vic VIN/2FAHP71W95X125619
Mileage 113,312
Vehicle recommended for salvage as it is not road worthy

2003 Chevy Sportrax VIN/1FMZU77E03UC40904
Mileage/111,239
Vehicle recommended for salvage as it is not road worthy

2005 Dodge Durango VIN/1D4HB48N55F603909
Mileage/167,357
Vehicle recommended for salvage as it is not road worthy

2010 Ford Crown Vic VIN/2FABP7BVAX134394
Mileage/123,301
Vehicle Recommended for salvage as it is not road worthy

2013 Dodge Charger VIN/2C3CDXAT9DH611542
Vehicle recommended for salvage

DRAFT

#19-463

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
THE DISPOSITION OR SALVAGE OF A FORFEITED/SEIZED VEHICLE(S) IN
THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

WHEREAS, the Police Department has requested that the Township Council authorize the disposition of vehicle(s) currently in the possession of Manchester Township and also request to salvage the vehicle should the asking price and second offer be rejected; and,

WHEREAS, such surplus items may be sold at public auction to the highest bidder in accordance with N.J.S.A. 40A:11-36; and

WHEREAS, Manchester Township is authorized to sell at auction items through Sourcewell National Cooperative contract # 041316-GDI – Govdeals Inc.; and

WHEREAS, the Township Council has reviewed a request which describes the items aforesaid to be sold at the auction; and

WHEREAS, the item to be sold is a
SEE SCHEDULE A attached

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
2. That a certified copy of this Resolution shall be forwarded to the following:
 - A. Purchasing Agent
 - B. Chief Financial Officer
 - C. Township Auditor
 - D. Police Department
 - E. NJ Department of Community Affairs

CERTIFICATION

I, Sabina T. Martin, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **16th day of December 2019**.

Sabina T. Martin, RMC
Municipal Clerk

SCHEDULE A

DRAFT

2000 Honda Accord VIN/JHMCG6686YC035692

Mileage/167,795

Front bumper damage / Rear bumper damage / Passenger Door Trim Missing / Passenger Mirror Broken / Passenger rear wheel is spare with no hubcap / Check engine light on / Engine is burning oil / Airbag light is on / Electrical issues with power locks / Power windows only on the driver's side works / Stereo is broken
Vehicle recommended for salvage as it is not road worthy.

2001 Chevrolet Monte Carlo VIN/2G1WW12E419259288

Mileage/176,389

3.4 Cyl V6 Auto Trans.

PW, PL, PM, AM/FM/CD Radio / Aftermarket Air Filter / Chrome Exhaust Tip
Minor Damage to Passenger Side Rear Quarter Panel / Front bumper cushion cracked/
Paint faded and peeling / driver's door dose not shut without using force hinges are going bad / low brake fluid light is on / brake line blew under the car NO brakes