

**MANCHESTER TOWNSHIP
MEETING MINUTES
December 10, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by Sabina T. Skibo, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Robin LaBue, Township Attorney, Donna Markulic, Business Administrator, James Gant, Assistant Business Administrator and Lt. Robert Dolan.

CORRESPONDENCE

Sabina T. Skibo, Municipal Clerk read the Sale Memorandum from Diane Lapp, Chief Financial Officer for the sale of \$585,000.00 Special Emergency Notes. The interest rate is 0.5% with a maturity date of November 29, 2019.

SUBMISSION OF BILLS

Councilman Fusaro reviewed the bills and found them to be in order.

#18-397 – Authorizing payment of bills from the Current Fund in the amount of \$6,527,227.94 was offered by Councilman Wallis, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-398 – Authorizing payment of bills from the Eastern Service Area in the amount of \$1,041,173.96 was offered by Councilman Wallis, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-399 – Authorizing payment of bills from the Western Service Area in the amount of \$137,664.81 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#18-032 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 245 OF THE TOWNSHIP OF MANCHESTER, ENTITLED “LAND USE AND DEVELOPMENT”

Councilman Wallis asked if any Councilmembers had comments on this ordinance. Councilman Wallis stated that it was heard by the Planning Board. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Martha 884B Liverpool Circle – feels there is a conflict in the wording. Councilman Wallis explained why it was written the way it is.

Paula Kirts 885A Liverpool Circle – inquired about the pink ribbons in the surveyed area. Councilman Wallis said he did not know why there are pink ribbons, and informed Ms. Kirts the area was surveyed for zoning purposes and nothing is under contract for any development at this time.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Frattini, seconded by Councilwoman Brush and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-033 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE FEE SCHEDULES IN CHAPTER 245, LAND USE AND DEVELOPMENT, AND CHAPTER 133, CONSTRUCTION CODES, UNIFORM, OF THE TOWNSHIP CODE; ALSO TO AMEND SCHEDULE “A” OF APPENDIX 6 OF CHAPTER 245, LAND USE AND DEVELOPMENT

Councilman Wallis asked if any Councilmembers had any comments on this ordinance. Councilman Wallis said that it was heard by the Planning Board and it concerns raising the fee schedules and escrows to cover costs. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Frattini and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-034 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER 245, LAND USE AND DEVELOPMENT, OF THE CODE OF THE TOWNSHIP OF MANCHESTER

Councilman Wallis asked if any Councilmembers had any comments on this ordinance. Councilman Wallis explained the ordinance is realigning the area to go along with the Pinelands. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-035 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 245, LAND USE AND DEVELOPMENT, OF THE CODE OF THE TOWNSHIP OF MANCHESTER

Councilman Wallis asked if any Councilmembers had any comments on this ordinance. Councilman Wallis explained the ordinance is also realigning the area to go along with the Pinelands. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-043 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF EMERGENCY GENERATORS TO (1) THE MANCHESTER FIRST AID AND RESCUE SQUAD, INC., (2) THE MANCHESTER TOWNSHIP VOLUNTEER FIRE COMPANY NO. 1 AND (3) THE RIDGEWAY VOLUNTEER FIRE COMPANY NO. 1

Councilman Wallis asked if any Councilmembers had any comments on this ordinance. Councilman Wallis commented that generators will be installed at all firehouses and first aid squad buildings. The County will be responsible for them. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-044 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE LAND DONATION OF BLOCK 70.07, LOT 27
(UNION AVENUE WEST)**

Councilman Wallis asked if any Councilmembers had any comments on this ordinance. Councilman Wallis explained that this land was left to the family and is being donated to the Township for possible use. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-045 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF BLOCK 1.307, LOT 27
(1605 LARCHMONT STREET)**

Councilman Wallis asked if any Councilmembers had any comments on this ordinance, Councilman Wallis explained that the property is being sold to an adjoining property owner. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Hank Glen – 29 Wycliff Road – Feels the problems in the Pine Lake Park area should be addressed. Councilman Wallis said he spoke with Al Yodakis about the lake. There are no septic issues, as much as the bird problem we have. It will take a one and a half million to clean up the lake. The Township is looking into obtaining grants. Mr. Glen is opposed to selling land in the Pine Lake Park area.

Councilman Fusaro said we have been involved with the lake for decades. In the 90's, the Township requested that the County test for both types of fecal matter, septic and animal. There is no septic issue. The largest problem is all the settlement – shallow lake – boils in summer. DEP does not allow scraping the bottom any longer. To clean sediment will be difficult.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Frattini and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Ms. Skibo stated that Resolution #18-400 will be removed from the Consent Agenda and will be voted upon separately.

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

Resolutions #18-401 through #18-421 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilwoman Brush, seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

A. LAND USE

#18-400 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE INVESTIGATION OF A REDEVELOPMENT PLAN

B. FINANCE

#18-401 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2018 CALENDAR YEAR EASTERN SERVICE AREA WATER UTILITY FUND BUDGET

#18-402 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2018 CALLDAR YEAR CURRENT FUND BUDGET

#18-403 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF CY 2018 UTILITY BUDGET APPROPRIATIONS

#18-404 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A DDEF GRANT THROUGH THE STATE OF NEW JERSEY

#18-405 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#18-406 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 71.02, LOT 73 FOR A TOTALLY DISABLED VETERAN

#18-407 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 71.02, LOT 42 FOR A TOTALLY DISABLED VETERAN

#18-408 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 738.01, LOT 105.02 FOR A TOTALLY DISABLED VETERAN

C. CONTRACTS/AGREEMENTS

#18-409 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN PROSECUTOR’S OFFICE FOR DRUG RECOGNITION EXPERT CALLOUT PROGRAM FY 2018/2019

#18-410 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN PROSECUTOR’S OFFICE FOR DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM FY 2018/2019

#18-411 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR FY 2018/2019 FOR “MOVE OVER” LAW ENFORCEMENT PROGRAM

D. GRANTS

#18-412 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE APPLICATION FOR A DRUNK DRIVING ENFORCEMENT FUND GRANT FOR THE POLICE DEPARTMENT FROM FY 2018

#18-413 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR A SFY 2020 MUNICIPAL ALLIANCE GRANT

E. PURCHASING

#18-414- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM AND OPTION OF GROUND LEASE AGREEMENT WITH HOMELAND TOWERS, LLC

#18-415 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE FOR AND RECEIVE BIDS FOR POLICE UNIFORMS AND RELATED EQUIPMENT

#18-416 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF 2017 FORD EXPLORER VEHICLE FROM EAST COAST EMERGENCY LIGHTING

F. BONDS/ESCROWS

#18-417 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING UTILITY CASH MAINTENANCE GUARANTEES AND ESCROWS POSTED BY AM WHITING, LLLC FOR WALGREEN'S BLOCK 90, LOTS 9 & 24

#18-418 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP THAT HAVE BEEN ABANDONED AT THE TOW COMPANY IMPOUND YARD

G. MISCELLANEOUS

#18-419 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF SEIZED/FORFEITED VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#18-420 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE A NEW JERSEY STATE FIREMEN'S ASSOCIATION MEMBERSHIP APPLICATION

#18-421 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE ADOPTION OF THE MANAGEMENT SUPPLEMENT TO THE EMPLOYEE HANDBOOK FOR THE TOWNSHIP OF MANCHESTER

There was a motion made by Councilman Vaccaro, seconded by Councilwoman Brush to remove Resolution #18-400 from the Consent Agenda, adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis, yea.

Councilman Wallis explained that this resolution pertains to an area off Route 37 and will be sent to the Planning Board to see if it is an area in need of redevelopment. It will probably be done some time in January. Seeing no further comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Karen Argenti – Whiting – inquired as to the location of the property, Councilman Wallis confirmed that it is the old asphalt plant. Councilman Fusaro stated the report on the clean-up was received a year or so ago.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

Resolution #18-400 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, and Wallis; yea. Councilman Fusaro abstained due to the possible appearance of a conflict of interest.

Councilman Wallis asked if any Councilmembers had any comments pertaining to Resolutions #18-401 through #18-421. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

Resolutions #18-401 through #18-421 were offered upon a motion by Councilwoman Brush, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

REPORTS

Mr. Frattini: wished everyone a Merry Christmas and a Happy New Year and commented on the good feeling of the season and how nice the lights look.

Mr. Vaccaro: Mr. Vaccaro announced various events he attended throughout the month. They included the Planning Board meeting and the Manchester Coordinating Council meeting. Mr. and Mrs. Vaccaro also attended the Whiting Volunteer First Aid Squad Installation Dinner. He wished everyone a Merry Christmas, Happy Hanukah, enjoy Kwanzaa and a happy, healthy 2019.

Mr. Fusaro: Attended various meetings and also attended the annual tree lighting with his grandson. Everyone had a great time and commended Tracy Lynch and her staff for a job well done. He wished a happy holiday season to the residents of Manchester and thanked them for coming to the meetings and keeping us honest.

Mrs. Brush: Volunteered to help Kevin's Kids and attended the Summit Park Neighborhood Watch meeting. Extended wishes for a happy holiday to everyone.

Mr. Wallis: Said the tree lighting was great and thanked Cassidy for singing. Mr. Wallis also attended the Whiting First Aid Installation Dinner. He congratulated the new officers and thanked all the Manchester Township fire and first aid volunteers for their service. Mr. Wallis wished everyone a Merry Christmas and a Happy New Year.

Ms. Markulic: Spoke on behalf of the Mayor regarding a resident with a hot water heater problem. Senior Outreach was able to assist them in obtaining help from the Salvation Army and local churches. The Mayor wants residents to know they can reach out and we will try to help.

Ms. LaBue: None

Ms. Skibo: Wished everyone a healthy and happy holiday.

Ms. Lapp: None

Mr. Gant: Extended congratulations to the officers who received awards.

PUBLIC:

Frank Stavolo – Summit Park Neighborhood Watch – noticed gates were put up by the access road between the high school and the development and thanked the Township for all their help. Councilman Wallis thanked Mr. Stavolo for stepping up and getting involved.

Hank Glen – 29 Wycliff Road – commented that he was under the impression the County was going to have a truck terminal located in Manchester, but learned there will be buses and a mulch facility. He wanted to know if the Township was in favor of this use. Councilman Wallis informed Mr. Glen that the County does not need our permission to do anything. The Township registered our complaints, but the decision comes down to the County. Councilmembers Vaccaro and Brush said the County did make some changes based upon the Township's concerns.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:54 p.m. upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved