

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
May 8, 2017**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Sam Fusaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

This was followed by following roll call:

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilwoman Joan Brush	- present
Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Attorney Angela Koutsouris, Mayor Kenneth Palmer and Chief Financial Officer Diane Lapp.

**PROCLAMATIONS**

The Municipal Clerk read proclamations into the record for National EMS Week – May 21-27, 2017 and Older Americans Month May 2017.

**APPROVAL OF MINUTES**

The closed session minutes of February 13, 2017 and March 13, 2017 and the regular meeting of February 28, 2017 were offered upon a motion by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea. Mrs. Brush abstained.

The closed session minutes of March 21, 2017 and the special meeting minutes of February 21, 2017 and February 22, 2017 were offered upon a motion by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea. Mrs. Brush and Mr. Wallis abstained.

The regular meeting minutes of March 21, 2017 were offered upon a motion by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Brush, Frattini, Vaccaro and Fusaro; yea. Mr. Wallis abstained.

**BUDGET ADOPTION**

**#17-215 – Authorizing Reading the CY 2017 Municipal Budget by Title**

The above resolution was offered upon a motion by Mr. Frattini seconded by Mr. Vaccaro and **approved** by the following roll call vote: Councilmembers: Brush, Frattini, Vaccaro and Fusaro; yea. Mr. Wallis abstained.

Mr. Fusaro asked if Council had any questions on the CY 2017 budget. Seeing no comments from Council, Mr. Fusaro opened this portion of the hearing to the public.

**Hank Glen – 29 Wycliffe Rd.:** Mr. Glen commented with regard to the thirty thousand dollars that is budgeted for each volunteer fire department. Mr. Fusaro explained what is allowed by Statute. Mr. Wallis said the Township pays for gas, buys vehicles and does some repairs. Some departments need more than others and some fundraise better than others. Mr. Glen was also concerned about the amount budgeted to clean up the lakes. Mr. Fusaro said the Township just signed a contract with Geese Chasers to keep the lake clean. If more money is needed it will be budgeted. Mr. Glen also questioned the legal services line item and asked how much was budgeted. Mayor Palmer advised that it is two hundred thousand dollars. That does not include the prosecutor and affordable housing attorney. Mr. Wallis said the practice of law is a very specialized field.

**Ed Lynch –5 Bridle Way:** Mr. Lynch advised that the Township owns the fire vehicles but not the ambulances. Manchester First Aid has three vehicles. They do their own vehicle maintenance.

Seeing no further comments from the public, Mr. Fusaro closed this portion of the meeting.

### **#17-216 – Adoption of the CY Municipal Budget**

The above resolution was adopted upon a motion by Mr. Vaccaro, seconded by Councilwoman Brush and adopted by the following roll call vote: Councilmembers: Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

### **SUBMISSION OF BILLS**

**#17-217-** Authorizing payment of bills from the Current Fund in the amount of \$9,126,428.08 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

**#17-218-** Authorizing payment of bills from the Eastern Service Area in the amount of \$185,671.99 was offered by Mr. Vaccaro, seconded by Mr. Wallis and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

**#17-219 -** Authorizing payment of bills from the Western Service Area in the amount of \$188,055.38 was offered by Mr. Vaccaro, seconded by Mr. Wallis and approved by the following roll call vote: Councilmembers, Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

### **CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Fusaro asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Fusaro asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Mr. Fusaro closed this portion of the meeting.

**Resolutions #17-220 through #17-227 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Wallis seconded by Mr. Vaccaro and adopted by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.**

### **A. FINANCE**

**#17-220 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#17-221 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.54, LOT 29 FOR A TOTALLY DISABLED VETERAN**

**#17-222 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.06, LOT 176.01 FOR A TOTALLY DISABLED VETERAN**

**B. RECREATION**

**#17-223 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH CRESTWOOD SYMPHONETTE, INC., DBA THE PINELAND SYMPHONIC BAND IN CONNECTION WITH MANCHESTER DAY, JUNE 24TH, 2017 FOR A PERFORMANCE BY THE PINELAND SYMPHONIC BAND**

**C. PURCHASING**

**#17-224 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE FOR FOUR FORD F-250 PICK-UP TRUCKS, ONE FORD F-250 SUPERCAB PICKUP TRUCK, ONE FORD F-450 DUMP TRUCK, ONE CHEVROLET TAHOE, AND ONE KOBOTA MINI EXCAVATOR**

**D. BONDS/ESCROWS**

**#17-225 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING A PERFORMANCE BOND AND THE ASSOCIATED CASH PORTION POSTED BY GREENTREE @ MANCHESTER, LLC IN CONJUNCTION WITH CONVENTRY ESTATES BLOCK 83 LOT 3 & 3.01**

**#17-226 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING UTILITY CASH MAINTENANCE GUARANTEES AND ESCROWS POSTED BY BAYRUM PARTNERSHIP, LLC FOR HILLTOP NURSERY SCHOOL BLOCK 44, LOT 11**

**E. MISCELLANEOUS**

**#17-227 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF A 1991 BMY 5-TON 6 WHEEL RESCUE VEHICLE TO THE TOWNSHIP OF OLD BRIDGE FOR A MONETARY CONSIDERATION PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-36**

**REPORTS**

**Mrs. Brush:** None

**Mr. Frattini:** Mr. Frattini commented that the Police Department has been making multiple drug arrests lately. People are using Route 70 to transport the drugs from south Jersey. A major arrest was recently made on Route 530. He congratulated the police department for their excellent work.

**Mr. Vaccaro:** On May 1, 2017 Mr. Vaccaro met with Mayor Palmer on the budget. They spoke about capital needs and economic development.

**Mr. Wallis:** Mr. Wallis thanked Diane Lapp and Mayor Palmer for reviewing the budget with him.

**Mr. Fusaro:** Mr. Fusaro thanked Diane Lapp for her work on the budget.

**Ms. Skibo:** Ms. Skibo announced that this is the 80<sup>th</sup> anniversary of the Hindenburg disaster. People do not realize that the naval base resides in Manchester Township.

**Ms. Koutsouris:** None

**Mayor Palmer:** Mayor Palmer announced that two new police officers were sworn in. This makes 69 sworn police officers. He hoped that a few more can be added in the years to come.

**Ms. Lapp:** Ms. Lapp was glad the budget was done. It was a lot of work.

**PUBLIC:**

**Donna McLashen – Crestwood Village:** Ms. McLashen was glad to hear about the vacant and abandoned property ordinance. Her village has many abandoned homes that have become unsightly. She now has a raccoon problem because of the abandoned home that is attached to her. She asked if someone could check on the property. Mr. Fusaro asked Ms. McLashen to leave the address of the abandoned home with the Clerk and she would have someone check on it.

**Hank Glen – 29 Wyecliffe Rd.:** Mr. Glen asked if anyone had tested the water quality at Pine Lake. If you look at the spillway the water going over does not look natural. Mr. Fusaro said the County has different methods of testing and they would advise the Township if there was anything out of the norm.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:40 p.m. p.m. on a motion by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

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Sam F. Fusaro, Jr.  
Council President

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Sabina T. Skibo, RMC  
Township Clerk

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Date Approved